



City Council
Monday February 13, 2017

Regular Meeting: Following Public Hearings/Committee Meetings

Place: Council Chambers
7232 E. Main St, Reynoldsburg, OH 43068

President: DOUG JOSEPH

Ward Members: Ward I - Stephen M. Cicak
Ward II – Brett Luzader
Ward III – Marshall Spalding
Ward IV - Mel Clemens

At Large Members: Barth R. Cotner
Chris Long
Dan Skinner, Esq.

COMMITTEES:

Community Development: Chmn Skinner, Spalding, Cicak, Luzader
Safety: Chmn Long, Cicak, Luzader, Spalding
Service: Chmn Clemens, Luzader, Spalding, Cicak
Finance: Chmn Cotner, Long, Clemens, Skinner

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Agenda is subject to amendment by Committee/Council at the time of the meeting.

All meetings of the Council shall be held in accordance with the general laws of Ohio pertaining to requirements for open meetings of public bodies.

If you wish to speak before City Council concerning a specific topic on the agenda, or about a specific topic not on the agenda, please complete a “Speaker Form” and give to the Clerk of Council. Forms are located in the wooden box on one of the bench seats in the atrium. Copies of the Rules of Discussion are available next to the wooden box.

April Beggerow
Clerk of Council

REYNOLDSBURG City Council
Regular Meeting
Council Chambers, 7323 East Main Street
February 13, 2017

1. Call to Order
2. Roll Call
3. Invocation - Councilman Barth Cotner
4. Pledge of Allegiance
5. Approval of Minutes
 - a. City Council – Regular Meeting – January 23, 2017
6. Approval of Agenda
7. Community Comments and Requests
8. Communications
 - a. November and December 2016 Auditor's Reports
9. Reports
10. Motions
 - a. MOTION THAT REYNOLDSBURG CITY COUNCIL DOES HEREBY RE-APPOINT KARA JOSEPH, 9250 HUGGINS LANE, REYNOLDSBURG, TO THE BOARD OF TAX REVIEW FOR A 2 (TWO) YEAR TERM BEGINNING FEBRUARY 13, 2017.
 - b. MOTION THAT THE REYNOLDSBURG DEPARTMENT OF PUBLIC SERVICE BE AND IS HEREBY AUTHORIZED AND DIRECTED TO ADVERTISE FOR STATEMENTS OF QUALIFICATIONS FOR THE REYNOLDSBURG COMMUNITY CENTER PROJECT. --- Cotner. Finance Committee.
11. LEGISLATION FOR EMERGENCY ADOPTION
 - a. ORDINANCE TO VACATE A 0.231 ACRE EASEMENT LOCATED AT 6960 E. MAIN STREET AND DECLARING AN EMERGENCY. --- Clemens. Service Committee.
 - b. ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A "MASTER AGREEMENT" WITH CONSTELLATION NEWENERGY INC., TO PROVIDE FULL REQUIREMENTS RETAIL ELECTRIC ENERGY SUPPLY AND RELATED ADMINISTRATIVE SERVICES TO AN AGGREGATED GROUP AND DECLARING AN EMERGENCY. (First Reading 1/23/2017). --- Cotner. Finance Committee.

REYNOLDSBURG City Council
Regular Meeting
Council Chambers, 7323 East Main Street
February 13, 2017

- c. ORDINANCE AUTHORIZING THE REYNOLDSBURG DIVISION OF POLICE TO APPLY FOR AND ACCEPT THE US DEPARTMENT OF JUSTICE; OFFICE OF JUSTICE PROGRAMS; BUREAU OF JUSTICE ASSISTANCE GRANT AND DECLARING AN EMERGENCY. (First Reading 1/23/2017). --- Cotner. Finance Committee.
- d. A RESOLUTION ACCEPTING, APPROVING AND RATIFYING THE SUBMITTED RECOMMENDATIONS OF SEVERAL CITY OF REYNOLDSBURG TAX INCENTIVE REVIEW COUNCILS; AND DECLARING AN EMERGENCY. (First Reading 1/23/2017). --- Cotner. Finance Committee.

12. LEGISLATION REQUIRING ONE READING

- a. ORDINANCE AUTHORIZING CONTRACT BEGINNING MARCH, 2017, AND ENDING DECEMBER, 2018, TO MAINTAIN MAIN STREET CORRIDOR REVITALIZATION LANDSCAPING.
- b. RESOLUTION _____ SPECIAL EXCEPTION USE PERMIT - (1391 BRICE ROAD; PROPOSED USE – AUTO SALES); APPLICANT, BRANDON IVERY.

13. LEGISLATION FOR FIRST READING

- a. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTIONS 741.01 SALES AND 741.05 WAIVER OF CHAPTER 741 SOLICITORS. --- Long. Safety Committee.
- b. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 1171.06 ACCESSORY USE; ACCESSORY STRUCTURES OF CHAPTER 1171 GENERAL REQUIREMENTS. --- Clemens. Service Committee.
- c. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 1127.12 OF THE SUBDIVISION REGULATIONS. --- Clemens. Service Committee.

REYNOLDSBURG City Council
Regular Meeting
Council Chambers, 7323 East Main Street
February 13, 2017

- d. ORDINANCE AUTHORIZING THE REYNOLDSBURG PARKS AND RECREATION DEPARTMENT TO APPLY FOR AND ACCEPT THE COMMUNITY DEVELOPMENT GRANT THROUGH RECYCLE OHIO, OHIO ENVIRONMENTAL PROTECTION AGENCY. --- Cotner. Finance Committee.

- e. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: SECTION 160.02 "AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE" Subsection (F) "Police Department"; of CHAPTER 160 EMPLOYEE COMPENSATION. --- Cotner. Finance Committee.

- f. ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO LEASE AGREEMENT DOCUMENT SOLUTIONS FOR COPIER FOR POLICE DEPARTMENT. --- Cotner. Finance Committee.

- g. ORDINANCE AUTHORIZING MAYOR TO PURCHASE TWO POLICE CRUISERS AND RELATED EQUIPMENT FOR REYNOLDSBURG POLICE DEPARTMENT --- Cotner. Finance Committee.

- h. ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. - Computer Services. --- Cotner. Finance Committee.

- i. ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. -Police Department. --- Cotner. Finance Committee.

- j. ORDINANCE APPROPRIATING UNENCUMBERED BALANCES AS OF DECEMBER 31, 2016 IN VARIOUS POLICE SPECIAL REVENUE FUNDS; AND PROVIDING THAT REVENUES FOR SAID FUNDS RECEIVED DURING 2017 BE ACCEPTED; AND DECLARING AN EMERGENCY --- Cotner. Finance Committee.

REYNOLDSBURG City Council
Regular Meeting
Council Chambers, 7323 East Main Street
February 13, 2017

14. LEGISLATION FOR SECOND READING

- a. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH EMH&T FOR THE ENGINEERING AND MANAGEMENT OF SEWER LINE CCTV AND MANHOLE INSPECTIONS. (First Reading 1/23/2017). --- Clemens. Service Committee.

- b. ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND FOR GRANT MONIES RECEIVED FROM THE LBRANDS FOUNDATION. (First Reading 1/23/2017). --- Cotner. Finance Committee.

ADJOURNMENT

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
January 23, 2017

President Doug Joseph called the meeting to order at 8:30 PM

PRESENT: Joseph, Cotner, Long, Skinner, Cicak, Luzader, Spalding

ABSENT: Clemens

Invocation - Councilman Brett Luzader

Approval of Minutes

- a. City Council – Organizational Meeting – January 10, 2017

Minutes stand approved.

- b. City Council – Regular Meeting – January 10, 2017

Minutes stand approved.

Approval of Agenda

Agenda stands approved.

Community Comments and Requests

Communications

CLERK OF COURT REPORT

The Clerk of Council read the report into the minutes.

Reports

Mr. Joseph: Councilman Spalding is our new representative on the West Licking Joint Fire District Board of Trustees, would you like to do a brief report tonight?

Mr. Spalding: Yes, thank you. I was able to attend my first meeting and some really fantastic people that they have on their board. One of the things we discussed the most was the EMS station set up on Taylor Road. That actually helps tremendously for ambulance services for that part of Licking County that is in Reynoldsburg. They can get an ambulance to folks so much faster than bringing it from one of the downtown fire departments here. They showed us the statistics and it was just for the Reynoldsburg part it was over 799 incidents last year and if you really understand how EMTs really work, the 2 key things, time really matters is a heart attack or stroke. Those are the things, its just a straight line for surviveability and recoverability and what they're doing for our citizens in that portion of Reynoldsburg is fantastic. I was kind of surprised at some of the statistics. They go to Limited Brands a lot because it's just a large corporation, I guess people get hurt or a heart attack or shortness of breath, whatever, but it's very quick for them to respond to the needs in our community. The objective is within somewhere between 2-3 years that they'll actually have a full fire station there. That will also help those citizens and if we keep expanding there we'll need it. So I think they're very sensitive to the needs of our community because I didn't know and it helped a lot to understand that they are very sensitive to what we need here.

Minutes Acceptance: Minutes of Jan 23, 2017 8:00 PM (Approval of Minutes)

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
January 23, 2017

Mr. Joseph: Thank you.

LEGISLATION FOR EMERGENCY ADOPTION

1-17

ORDINANCE TO ACCEPT AN APPLICATION FOR ANNEXATION OF 2.231 +/- ACRES IN ETNA TOWNSHIP (10360 TAYLOR ROAD, SW; STUART AND CAROLYN YOUSEY), COUNTY OF LICKING, STATE OF OHIO, TO THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY. --- Clemens. Service Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brett Luzader, Ward II
SECONDER:	Stephen Cicak
AYES:	Cotner, Long, Skinner, Cicak, Luzader, Spalding
ABSENT:	Clemens

2-17

ORDINANCE TO APPROVE PAYMENT OF SERVICES PERFORMED PRIOR TO THE AUDITOR'S CERTIFICATION OF AVAILABILITY OF FUNDS AND DECLARING AN EMERGENCY - KEYTEL SYSTEMS --- Cotner. Finance Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Chris Long, At Large
AYES:	Cotner, Long, Skinner, Cicak, Luzader, Spalding
ABSENT:	Clemens

LEGISLATION FOR FIRST READING

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH EMH&T FOR THE ENGINEERING AND MANAGEMENT OF SEWER LINE CCTV AND MANHOLE INSPECTIONS --- Clemens. Service Committee.

Minutes Acceptance: Minutes of Jan 23, 2017 8:00 PM (Approval of Minutes)

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
January 23, 2017

RESULT: REFERRED TO COMMITTEE

Next: 2/13/2017 7:33 PM

ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF REYNOLDSBURG ADOPTED BY ORDINANCE NO. 131-95 ON NOVEMBER 27, 1995 AND AS SUBSEQUENTLY AMENDED – 0 E MAIN ST, REYNOLDSBURG, OHIO, FROM CC COMMUNITY COMMERCE DISTRICT TO PND PLANNED NEIGHBORHOOD DEVELOPMENT DISTRICT, APPLICANT, NICOLE BOYER. --- Clemens. Service Committee.

RESULT: REFERRED TO PUBLIC HEARING

Next: 2/13/2017 7:30 PM

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING CHAPTER 1131 DEFINITIONS. --- Clemens. Service Committee.

RESULT: REFERRED TO PUBLIC HEARING

Next: 2/13/2017 7:45 PM

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 1161.02 SPECIAL PURPOSE DISTRICTS OF CHAPTER 1161 ZONING DISTRICTS; SECTION 1183.04 USE REGULATIONS AND DEVELOPMENT STANDARDS OF CHAPTER 1183 PLANNED NEIGHBORHOOD DEVELOPMENT DISTRICT; AND AMENDING THE TITLES OF CHAPTER 1184 PLANNED COMMERCIAL DEVELOPMENT; CHAPTER 1192 F-1 FLOOD PLAIN OVERLAY DISTRICT; CHAPTER 1193 "HD" HISTORIC OVERLAY DISTRICT; AND CHAPTER 1196 COMMUNITY COMMERCIAL OVERLAY. --- Clemens. Service Committee.

RESULT: REFERRED TO PUBLIC HEARING

Next: 2/13/2017 7:45 PM

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 1181.06 GENERAL SIGN REGULATIONS OF CHAPTER 1181 SIGNS AND GRAPHICS. --- Clemens. Service Committee.

RESULT: REFERRED TO PUBLIC HEARING

Next: 2/13/2017 7:45 PM

ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A "MASTER AGREEMENT" WITH CONSTELLATION NEWENERGY INC., TO PROVIDE FULL REQUIREMENTS RETAIL ELECTRIC ENERGY SUPPLY AND RELATED ADMINISTRATIVE SERVICES TO AN AGGREGATED GROUP AND DECLARING AN EMERGENCY --- Cotner. Finance Committee.

Minutes Acceptance: Minutes of Jan 23, 2017 8:00 PM (Approval of Minutes)

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
January 23, 2017

RESULT:	REFERRED TO COMMITTEE	Next: 2/13/2017 7:50 PM
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A RESOLUTION ACCEPTING, APPROVING AND RATIFYING THE SUBMITTED RECOMMENDATIONS OF SEVERAL CITY OF REYNOLDSBURG TAX INCENTIVE REVIEW COUNCILS. --- Cotner. Finance Committee.

RESULT:	REFERRED TO COMMITTEE	Next: 2/13/2017 7:50 PM
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ORDINANCE AUTHORIZING THE REYNOLDSBURG DIVISION OF POLICE TO APPLY FOR AND ACCEPT THE US DEPARTMENT OF JUSTICE; OFFICE OF JUSTICE PROGRAMS; BUREAU OF JUSTICE ASSISTANCE GRANT AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

RESULT:	REFERRED TO COMMITTEE	Next: 2/13/2017 7:50 PM
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ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND FOR GRANT MONIES RECEIVED FROM THE LBRANDS FOUNDATION.N --- Cotner. Finance Committee.

RESULT:	REFERRED TO COMMITTEE	Next: 2/13/2017 7:50 PM
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Adjournment

Doug Joseph, President of Council

April L. Beggerow, Clerk of Council

Minutes Acceptance: Minutes of Jan 23, 2017 8:00 PM (Approval of Minutes)

City Auditor's Office**Joni Crawford****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6862 phone****Memo**

DATE: **February 13, 2017**

TO: **City Council**

CC:

RE: **<Insert Subject/RE Here - Bold>**

Rules Suspension (remove this title) (If Rules Not Suspended Remove all Text From Field)

Request for: Rules Suspension/Emergency (Erase one)

Reason for Emergency: <Input Reason Here>



November, 2016 Budget by Classification

8.a.a

Through 11/30/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
REVENUE							
Department 000 - General							
Property Taxes	245,789.00	.00	242,331.39	.00	3,457.61	99	241,270.00
Municipal Tax	11,584,759.00	1,006,753.08	10,794,832.69	.00	789,926.31	93	12,437,680.00
Other Local Taxes	590,000.00	118,909.40	621,361.17	.00	(31,361.17)	105	585,570.00
State Levied Shared Taxes	829,300.00	57,683.70	719,738.17	.00	109,561.83	87	831,600.00
Licenses	55,200.00	3,150.00	41,815.00	.00	13,385.00	76	50,080.00
Permits	231,000.00	25,732.15	239,421.91	.00	(8,421.91)	104	221,970.00
Fees	16,500.00	2,655.00	34,615.85	.00	(18,115.85)	210	20,450.00
Miscellaneous Charges for Services	100,600.00	10,214.45	74,135.93	.00	26,464.07	74	95,560.00
Recreational Charges	149,000.00	13,223.90	174,571.89	.00	(25,571.89)	117	144,580.00
Fines and Forfeitures	418,000.00	26,723.50	304,300.55	.00	113,699.45	73	399,470.00
Investment Earnings	180,000.00	22,342.13	159,385.18	.00	20,614.82	89	175,490.00
Other Revenues	422,776.00	71,254.91	647,223.63	.00	(224,447.63)	153	616,030.00
Donations	5,000.00	848.50	31,969.91	.00	(26,969.91)	639	4,710.00
Reimbursements	.00	608.50	37,809.95	.00	(37,809.95)	+++	271,970.00
Sale of Assets	.00	.00	900.00	.00	(900.00)	+++	15,700.00
Transfers/Advances	5,000.00	.00	1,615.11	.00	3,384.89	32	36,480.00
Department 000 - General Totals	\$14,832,924.00	\$1,360,099.22	\$14,126,028.33	\$0.00	\$706,895.67	95%	\$16,148,660.00
REVENUE TOTALS	\$14,832,924.00	\$1,360,099.22	\$14,126,028.33	\$0.00	\$706,895.67	95%	\$16,148,660.00
EXPENSE							
Department 000 - General							
Transfers/Other	.00	.00	.00	.00	.00	+++	10,000.00
Department 000 - General Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$10,000.00
Department 111 - Police Division							
Personal Services	8,241,882.38	625,230.22	7,873,328.10	3,909.87	364,644.41	96	8,063,710.00
Supplies	311,845.54	14,261.34	181,436.24	63,224.93	67,184.37	78	204,790.00
Services	557,859.80	27,558.60	386,155.01	131,702.57	40,002.22	93	452,780.00
Capital Purchases	212,955.59	3,228.90	182,992.64	10,693.19	19,269.76	91	154,320.00
Department 111 - Police Division Totals	\$9,324,543.31	\$670,279.06	\$8,623,911.99	\$209,530.56	\$491,100.76	95%	\$8,875,620.00
Department 290 - Mechanic							
Personal Services	141,866.00	10,539.60	134,479.36	.00	7,386.64	95	121,660.00
Supplies	96,291.62	2,278.90	60,677.50	32,739.88	2,874.24	97	74,200.00
Services	41,751.75	1,865.45	18,230.68	21,311.07	2,210.00	95	25,370.00
Department 290 - Mechanic Totals	\$279,909.37	\$14,683.95	\$213,387.54	\$54,050.95	\$12,470.88	96%	\$221,250.00



November, 2016 Budget by Classification

8.a.a

Through 11/30/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 340 - Parks and Recreation							
Personal Services	698,883.00	52,967.38	632,734.07	.00	66,148.93	91	595,571.00
Supplies	194,595.31	26,154.63	145,808.55	30,580.24	18,206.52	91	129,931.00
Services	298,654.10	5,057.42	152,537.49	97,365.68	48,750.93	84	179,460.00
Transfers/Other	.00	662.00	17,528.79	.00	(17,528.79)	+++	
Capital Purchases	283,439.00	519.63	249,636.70	30,175.63	3,626.67	99	58,921.00
Department 340 - Parks and Recreation Totals	\$1,475,571.41	\$85,361.06	\$1,198,245.60	\$158,121.55	\$119,204.26	92%	\$963,901.00
Department 343 - Senior Center							
Personal Services	150,610.00	12,079.76	143,223.80	.00	7,386.20	95	142,781.00
Supplies	41,372.03	1,903.20	7,012.90	5,148.19	29,210.94	29	2,911.00
Services	44,180.56	4,659.76	25,361.00	18,815.41	4.15	100	168,581.00
Capital Purchases	2,875.00	.00	2,875.00	.00	.00	100	
Department 343 - Senior Center Totals	\$239,037.59	\$18,642.72	\$178,472.70	\$23,963.60	\$36,601.29	85%	\$314,281.00
Department 448 - Service Department							
Personal Services	529,557.00	38,660.10	508,929.92	.00	20,627.08	96	483,051.00
Supplies	19,842.29	809.08	9,414.08	5,845.18	4,583.03	77	11,261.00
Services	655,711.92	23,703.83	422,612.20	110,572.15	122,527.57	81	431,201.00
Department 448 - Service Department Totals	\$1,205,111.21	\$63,173.01	\$940,956.20	\$116,417.33	\$147,737.68	88%	\$925,521.00
Department 479 - Building Department							
Personal Services	319,460.00	25,532.09	250,988.44	.00	68,471.56	79	289,061.00
Supplies	15,111.98	298.30	3,535.25	3,050.33	8,526.40	44	3,891.00
Services	96,467.09	2,749.02	77,701.45	17,608.72	1,156.92	99	37,261.00
Capital Purchases	25,000.00	22,381.50	22,381.50	.00	2,618.50	90	
Department 479 - Building Department Totals	\$456,039.07	\$50,960.91	\$354,606.64	\$20,659.05	\$80,773.38	82%	\$330,211.00
Department 522 - Mayor							
Personal Services	151,453.00	11,423.58	141,156.68	.00	10,296.32	93	156,061.00
Supplies	1,100.00	.00	368.00	200.00	532.00	52	981.00
Services	52,881.96	2,240.64	36,455.55	4,682.42	11,743.99	78	37,161.00
Department 522 - Mayor Totals	\$205,434.96	\$13,664.22	\$177,980.23	\$4,882.42	\$22,572.31	89%	\$194,211.00
Department 534 - Civil Service Commission							
Personal Services	58,148.00	4,435.04	51,488.98	.00	6,659.02	89	43,221.00
Supplies	1,000.00	.00	245.95	154.05	600.00	40	721.00
Services	23,488.00	766.00	15,594.65	5,436.50	2,456.85	90	19,761.00
Capital Purchases	500.00	.00	.00	.00	500.00	0	
Department 534 - Civil Service Commission Totals	\$83,136.00	\$5,201.04	\$67,329.58	\$5,590.55	\$10,215.87	88%	\$63,711.00



November, 2016 Budget by Classification

8.a.a

Through 11/30/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 545 - City Auditor							
Personal Services	347,150.00	26,752.36	320,854.86	.00	26,295.14	92	325,581.00
Supplies	3,700.00	.00	777.76	1,486.33	1,435.91	61	4,371.00
Services	70,100.00	329.98	50,762.50	7,229.19	12,108.31	83	57,280.00
Department 545 - City Auditor Totals	\$420,950.00	\$27,082.34	\$372,395.12	\$8,715.52	\$39,839.36	91%	\$387,230.00
Department 554 - City Attorney							
Personal Services	500,820.00	38,777.19	469,337.07	.00	31,482.93	94	436,581.00
Supplies	2,662.52	342.00	1,442.88	539.34	680.30	74	2,131.00
Services	82,155.99	4,098.86	61,727.35	6,531.60	13,897.04	83	37,800.00
Department 554 - City Attorney Totals	\$585,638.51	\$43,218.05	\$532,507.30	\$7,070.94	\$46,060.27	92%	\$476,520.00
Department 571 - City Council							
Personal Services	197,184.00	15,319.32	183,677.96	.00	13,506.04	93	180,631.00
Supplies	1,700.00	56.25	481.41	18.59	1,200.00	29	951.00
Services	47,452.40	2,208.14	17,666.06	12,086.73	17,699.61	63	25,351.00
Department 571 - City Council Totals	\$246,336.40	\$17,583.71	\$201,825.43	\$12,105.32	\$32,405.65	87%	\$206,940.00
Department 580 - Development Department							
Personal Services	225,589.00	16,954.35	210,884.62	.00	14,704.38	93	191,181.00
Supplies	2,035.78	.00	734.10	300.00	1,001.68	51	431.00
Services	46,152.83	2,154.82	24,311.87	2,854.71	18,986.25	59	23,721.00
Department 580 - Development Department Totals	\$273,777.61	\$19,109.17	\$235,930.59	\$3,154.71	\$34,692.31	87%	\$215,340.00
Department 582 - Human Resources Department							
Personal Services	79,030.00	6,004.84	73,730.43	.00	5,299.57	93	57,071.00
Supplies	13,419.99	1,393.89	8,421.69	2,371.40	2,626.90	80	10,431.00
Services	23,440.20	295.62	16,753.71	3,008.43	3,678.06	84	14,931.00
Department 582 - Human Resources Department Totals	\$115,890.19	\$7,694.35	\$98,905.83	\$5,379.83	\$11,604.53	90%	\$82,431.00
Department 584 - Computer Department							
Personal Services	185,854.83	8,125.44	180,345.62	5,403.71	105.50	100	180,851.00
Supplies	3,115.96	.00	999.47	1,271.49	845.00	73	401.00
Services	259,948.61	23,735.45	164,346.64	81,459.71	14,142.26	95	131,171.00
Capital Purchases	69,000.00	30,000.00	30,000.00	11,000.00	28,000.00	59	0.00
Department 584 - Computer Department Totals	\$517,919.40	\$61,860.89	\$375,691.73	\$99,134.91	\$43,092.76	92%	\$312,431.00
Department 593 - Clerk of Courts							
Personal Services	206,042.00	17,558.39	192,398.23	.00	13,643.77	93	193,301.00



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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 593 - Clerk of Courts							
Supplies	4,583.63	111.51	2,481.50	97.27	2,004.86	56	1,691.50
Services	98,767.26	1,129.87	60,340.11	16,032.34	22,394.81	77	63,371.50
Department 593 - Clerk of Courts Totals	\$309,392.89	\$18,799.77	\$255,219.84	\$16,129.61	\$38,043.44	88%	\$258,371.50
Department 595 - General and Administrative							
Personal Services	286,386.04	1,581.00	166,146.16	6,358.46	113,881.42	60	268,831.50
Supplies	3,500.00	.00	2,145.40	454.60	900.00	74	2,551.50
Services	632,140.75	10,428.15	422,380.11	87,464.77	122,295.87	81	333,501.50
Capital Purchases	40,500.00	997.74	34,175.10	4,584.26	1,740.64	96	40,861.50
Department 595 - General and Administrative Totals	\$962,526.79	\$13,006.89	\$624,846.77	\$98,862.09	\$238,817.93	75%	\$645,761.50
Department 810 - Public Health and Welfare							
Services	271,289.00	.00	271,288.48	.00	.52	100	257,931.50
Department 810 - Public Health and Welfare Totals	\$271,289.00	\$0.00	\$271,288.48	\$0.00	\$0.52	100%	\$257,931.50
EXPENSE TOTALS	\$16,972,503.71	\$1,130,321.14	\$14,723,501.57	\$843,768.94	\$1,405,233.20	92%	\$14,741,731.50
Fund 110 - General Fund Totals							
REVENUE TOTALS	14,832,924.00	1,360,099.22	14,126,028.33	.00	706,895.67	95%	16,148,661.50
EXPENSE TOTALS	16,972,503.71	1,130,321.14	14,723,501.57	843,768.94	1,405,233.20	92%	14,741,731.50
Fund 110 - General Fund Net Gain (Loss)	(\$2,139,579.71)	\$229,778.08	(\$597,473.24)	(\$843,768.94)	\$698,337.53	67%	\$1,406,921.50
Fund Type Totals							
REVENUE TOTALS	14,832,924.00	1,360,099.22	14,126,028.33	.00	706,895.67	95%	16,148,661.50
EXPENSE TOTALS	16,972,503.71	1,130,321.14	14,723,501.57	843,768.94	1,405,233.20	92%	14,741,731.50
Fund Type Net Gain (Loss)	(\$2,139,579.71)	\$229,778.08	(\$597,473.24)	(\$843,768.94)	\$698,337.53	67%	\$1,406,921.50
Fund Category General Fund Totals							
REVENUE TOTALS	14,832,924.00	1,360,099.22	14,126,028.33	.00	706,895.67	95%	16,148,661.50
EXPENSE TOTALS	16,972,503.71	1,130,321.14	14,723,501.57	843,768.94	1,405,233.20	92%	14,741,731.50
Fund Category General Fund Net Gain (Loss)	(\$2,139,579.71)	\$229,778.08	(\$597,473.24)	(\$843,768.94)	\$698,337.53	67%	\$1,406,921.50

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Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 220 - Income Tax Fund							
REVENUE							
Department 000 - General							
Municipal Tax	399,000.00	95,483.04	877,335.59	.00	(478,335.59)	220	398,560
Investment Earnings	1,000.00	443.85	3,762.83	.00	(2,762.83)	376	860
Department 000 - General Totals	\$400,000.00	\$95,926.89	\$881,098.42	\$0.00	(\$481,098.42)	220%	\$399,430
REVENUE TOTALS	\$400,000.00	\$95,926.89	\$881,098.42	\$0.00	(\$481,098.42)	220%	\$399,430
EXPENSE							
Department 564 - Income Tax Division							
Personal Services	79,541.00	6,409.83	73,794.42	.00	5,746.58	93	74,460
Supplies	600.00	39.82	235.86	364.14	.00	100	370
Services	72,400.00	420.25	9,309.76	290.14	62,800.10	13	6,940
Transfers/Other	951,000.00	39,456.32	678,773.80	154,903.10	117,323.10	88	320,600
Department 564 - Income Tax Division Totals	\$1,103,541.00	\$46,326.22	\$762,113.84	\$155,557.38	\$185,869.78	83%	\$402,380
EXPENSE TOTALS	\$1,103,541.00	\$46,326.22	\$762,113.84	\$155,557.38	\$185,869.78	83%	\$402,380
Fund 220 - Income Tax Fund Totals							
REVENUE TOTALS	400,000.00	95,926.89	881,098.42	.00	(481,098.42)	220%	399,430
EXPENSE TOTALS	1,103,541.00	46,326.22	762,113.84	155,557.38	185,869.78	83%	402,380
Fund 220 - Income Tax Fund Net Gain (Loss)	(\$703,541.00)	\$49,600.67	\$118,984.58	(\$155,557.38)	\$666,968.20	5%	(\$2,950)

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Fund Category Special Revenue Funds							
Fund Type							
Fund 260 - Street Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	1,310,000.00	112,548.97	1,217,235.07	.00	92,764.93	93	1,318,940.00
Investment Earnings	25,000.00	.00	.00	.00	25,000.00	0	23,600.00
Other Revenues	5,000.00	10.00	2,815.54	.00	2,184.46	56	8,580.00
Reimbursements	10,000.00	5,283.25	15,170.68	.00	(5,170.68)	152	15,560.00
Department 000 - General Totals	\$1,350,000.00	\$117,842.22	\$1,235,221.29	\$0.00	\$114,778.71	91%	\$1,366,690.00
REVENUE TOTALS	\$1,350,000.00	\$117,842.22	\$1,235,221.29	\$0.00	\$114,778.71	91%	\$1,366,690.00
EXPENSE							
Department 000 - General							
Capital Purchases	956,847.72	106,000.00	807,337.73	149,509.99	.00	100	\$1,085,880.00
Department 000 - General Totals	\$956,847.72	\$106,000.00	\$807,337.73	\$149,509.99	\$0.00	100%	\$1,085,880.00
Department 268 - Street Department							
Personal Services	569,406.00	42,966.60	515,548.07	.00	53,857.93	91	514,910.00
Supplies	314,604.41	7,786.14	118,636.68	174,739.65	21,228.08	93	211,430.00
Services	151,687.16	11,628.14	82,404.47	53,921.32	15,361.37	90	89,590.00
Capital Purchases	233,250.00	.00	223,967.36	2,800.00	6,482.64	97	269,930.00
Department 268 - Street Department Totals	\$1,268,947.57	\$62,380.88	\$940,556.58	\$231,460.97	\$96,930.02	92%	\$1,085,880.00
EXPENSE TOTALS	\$2,225,795.29	\$168,380.88	\$1,747,894.31	\$380,970.96	\$96,930.02	96%	\$1,085,880.00
Fund 260 - Street Fund Totals							
REVENUE TOTALS	1,350,000.00	117,842.22	1,235,221.29	.00	114,778.71	91%	1,366,690.00
EXPENSE TOTALS	2,225,795.29	168,380.88	1,747,894.31	380,970.96	96,930.02	96%	1,085,880.00
Fund 260 - Street Fund Net Gain (Loss)	(\$875,795.29)	(\$50,538.66)	(\$512,673.02)	(\$380,970.96)	(\$17,848.69)	102%	\$280,810.00

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Fund Category Special Revenue Funds							
Fund Type							
Fund 270 - State Highway Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	105,000.00	9,125.62	98,694.73	.00	6,305.27	94	106,800.00
Investment Earnings	5,000.00	.00	.00	.00	5,000.00	0	2,170.00
Department 000 - General Totals	\$110,000.00	\$9,125.62	\$98,694.73	\$0.00	\$11,305.27	90%	\$108,980.00
REVENUE TOTALS	\$110,000.00	\$9,125.62	\$98,694.73	\$0.00	\$11,305.27	90%	\$108,980.00
EXPENSE							
Department 268 - Street Department							
Supplies	70,000.00	.00	59,355.00	10,644.00	1.00	100	67,080.00
Services	24,357.71	351.16	7,466.46	15,641.25	1,250.00	95	23,110.00
Capital Purchases	73,750.00	.00	64,166.00	.00	9,584.00	87	69,580.00
Department 268 - Street Department Totals	\$168,107.71	\$351.16	\$130,987.46	\$26,285.25	\$10,835.00	94%	\$159,780.00
EXPENSE TOTALS	\$168,107.71	\$351.16	\$130,987.46	\$26,285.25	\$10,835.00	94%	\$159,780.00
Fund 270 - State Highway Fund Totals							
REVENUE TOTALS	110,000.00	9,125.62	98,694.73	.00	11,305.27	90%	108,980.00
EXPENSE TOTALS	168,107.71	351.16	130,987.46	26,285.25	10,835.00	94%	159,780.00
Fund 270 - State Highway Fund Net Gain (Loss)	(\$58,107.71)	\$8,774.46	(\$32,292.73)	(\$26,285.25)	(\$470.27)	101%	(\$50,805.00)
Fund Type Totals							
REVENUE TOTALS	1,860,000.00	222,894.73	2,215,014.44	.00	(355,014.44)	119%	1,875,100.00
EXPENSE TOTALS	3,497,444.00	215,058.26	2,640,995.61	562,813.59	293,634.80	92%	1,648,050.00
Fund Type Net Gain (Loss)	(\$1,637,444.00)	\$7,836.47	(\$425,981.17)	(\$562,813.59)	\$648,649.24	60%	\$227,050.00
Fund Category Special Revenue Funds Totals							
REVENUE TOTALS	1,860,000.00	222,894.73	2,215,014.44	.00	(355,014.44)	119%	1,875,100.00
EXPENSE TOTALS	3,497,444.00	215,058.26	2,640,995.61	562,813.59	293,634.80	92%	1,648,050.00
Fund Category Special Revenue Funds Net Gain (Loss)	(\$1,637,444.00)	\$7,836.47	(\$425,981.17)	(\$562,813.59)	\$648,649.24	60%	\$227,050.00

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 710 - Water Fund							
REVENUE							
Department 000 - General							
Utility Charges	825,000.00	40,136.13	687,033.56	.00	137,966.44	83	740,127.00
Other Revenues	.00	.00	35,851.09	.00	(35,851.09)	+++	3,541.00
Reimbursements	.00	.00	986.00	.00	(986.00)	+++	300.00
Department 000 - General Totals	\$825,000.00	\$40,136.13	\$723,870.65	\$0.00	\$101,129.35	88%	\$743,971.00
Department 735 - Water Division							
Utility Charges	6,235,000.00	322,678.24	5,218,182.10	.00	1,016,817.90	84	5,444,500.00
Other Revenues	40,000.00	2,351.13	71,158.09	.00	(31,158.09)	178	85,150.00
Department 735 - Water Division Totals	\$6,275,000.00	\$325,029.37	\$5,289,340.19	\$0.00	\$985,659.81	84%	\$5,529,650.00
REVENUE TOTALS	\$7,100,000.00	\$365,165.50	\$6,013,210.84	\$0.00	\$1,086,789.16	85%	\$6,273,630.00
EXPENSE							
Department 000 - General							
Services	.00	.00	.00	.00	.00	+++	25,570.00
Capital Purchases	1,027,264.53	.00	391,277.67	145,448.26	490,538.60	52	867,180.00
Department 000 - General Totals	\$1,027,264.53	\$0.00	\$391,277.67	\$145,448.26	\$490,538.60	52%	\$892,750.00
Department 735 - Water Division							
Personal Services	351,414.00	30,902.02	353,105.50	.00	(1,691.50)	100	348,290.00
Supplies	115,401.86	9,710.53	65,178.55	12,002.34	38,220.97	67	72,800.00
Services	5,029,298.99	1,223,903.74	4,714,088.86	34,500.71	280,709.42	94	4,572,820.00
Capital Purchases	155,400.00	45,314.00	127,964.23	2,259.74	25,176.03	84	67,220.00
Department 735 - Water Division Totals	\$5,651,514.85	\$1,309,830.29	\$5,260,337.14	\$48,762.79	\$342,414.92	94%	\$5,061,140.00
Department 991 - Debt Service							
Debt Service	315,875.00	218,508.20	272,244.23	43,627.83	2.94	100	316,390.00
Department 991 - Debt Service Totals	\$315,875.00	\$218,508.20	\$272,244.23	\$43,627.83	\$2.94	100%	\$316,390.00
EXPENSE TOTALS	\$6,994,654.38	\$1,528,338.49	\$5,923,859.04	\$237,838.88	\$832,956.46	88%	\$6,270,290.00
Fund 710 - Water Fund Totals							
REVENUE TOTALS	7,100,000.00	365,165.50	6,013,210.84	.00	1,086,789.16	85%	6,273,630.00
EXPENSE TOTALS	6,994,654.38	1,528,338.49	5,923,859.04	237,838.88	832,956.46	88%	6,270,290.00
Fund 710 - Water Fund Net Gain (Loss)	\$105,345.62	(\$1,163,172.99)	\$89,351.80	(\$237,838.88)	(\$253,832.70)	(141%)	\$3,330.00



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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 720 - Wastewater/Sewer Fund							
REVENUE							
Department 000 - General							
Utility Charges	412,500.00	20,039.58	334,044.25	.00	78,455.75	81	358,809.58
Department 000 - General Totals	\$412,500.00	\$20,039.58	\$334,044.25	\$0.00	\$78,455.75	81%	\$358,809.58
Department 736 - Wastewater Division							
Utility Charges	6,711,200.00	301,820.48	4,981,448.19	.00	1,729,751.81	74	5,272,249.58
Other Revenues	1,300.00	.00	170.50	.00	1,129.50	13	1,039.50
Department 736 - Wastewater Division Totals	\$6,712,500.00	\$301,820.48	\$4,981,618.69	\$0.00	\$1,730,881.31	74%	\$5,273,279.08
REVENUE TOTALS	\$7,125,000.00	\$321,860.06	\$5,315,662.94	\$0.00	\$1,809,337.06	75%	\$5,632,089.66
EXPENSE							
Department 000 - General							
Capital Purchases	460,931.24	.00	95,452.99	41,518.94	323,959.31	30	579,751.24
Department 000 - General Totals	\$460,931.24	\$0.00	\$95,452.99	\$41,518.94	\$323,959.31	30%	\$579,751.24
Department 736 - Wastewater Division							
Personal Services	389,518.00	24,463.43	355,100.42	.00	34,417.58	91	365,371.43
Supplies	23,106.58	670.09	15,914.76	3,352.99	3,838.83	83	12,744.09
Services	4,856,663.62	349,647.46	4,465,345.87	331,592.07	59,725.68	99	6,202,931.46
Capital Purchases	146,900.00	.00	127,357.71	2,259.74	17,282.55	88	113,539.71
Department 736 - Wastewater Division Totals	\$5,416,188.20	\$374,780.98	\$4,963,718.76	\$337,204.80	\$115,264.64	98%	\$6,694,589.76
Department 991 - Debt Service							
Debt Service	104,202.00	36,848.36	72,110.92	32,088.81	2.27	100	102,389.36
Department 991 - Debt Service Totals	\$104,202.00	\$36,848.36	\$72,110.92	\$32,088.81	\$2.27	100%	\$102,389.36
EXPENSE TOTALS	\$5,981,321.44	\$411,629.34	\$5,131,282.67	\$410,812.55	\$439,226.22	93%	\$7,376,721.03
Fund 720 - Wastewater/Sewer Fund Totals							
REVENUE TOTALS	7,125,000.00	321,860.06	5,315,662.94	.00	1,809,337.06	75%	5,632,089.66
EXPENSE TOTALS	5,981,321.44	411,629.34	5,131,282.67	410,812.55	439,226.22	93%	7,376,721.03
Fund 720 - Wastewater/Sewer Fund Net Gain (Loss)	\$1,143,678.56	(\$89,769.28)	\$184,380.27	(\$410,812.55)	(\$1,370,110.84)	(20%)	(\$1,744,631.37)

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Fund Category Enterprise Funds							
Fund Type							
Fund 740 - Storm Water Drainage Fund							
REVENUE							
Department 737 - Storm Water Division							
Utility Charges	675,000.00	52,870.45	1,143,557.78	.00	(468,557.78)	169	657,641.13
Department 737 - Storm Water Division Totals	<u>\$675,000.00</u>	<u>\$52,870.45</u>	<u>\$1,143,557.78</u>	<u>\$0.00</u>	<u>(\$468,557.78)</u>	<u>169%</u>	<u>\$657,641.13</u>
REVENUE TOTALS	<u>\$675,000.00</u>	<u>\$52,870.45</u>	<u>\$1,143,557.78</u>	<u>\$0.00</u>	<u>(\$468,557.78)</u>	<u>169%</u>	<u>\$657,641.13</u>
EXPENSE							
Department 000 - General							
Capital Purchases	377,849.14	119,000.00	286,208.49	91,640.65	.00	100	\$1,143,557.78
Department 000 - General Totals	<u>\$377,849.14</u>	<u>\$119,000.00</u>	<u>\$286,208.49</u>	<u>\$91,640.65</u>	<u>\$0.00</u>	<u>100%</u>	<u>\$1,143,557.78</u>
Department 737 - Storm Water Division							
Personal Services	268,768.00	20,525.81	244,981.31	121.05	23,665.64	91	253,692.36
Supplies	31,448.05	342.19	11,854.40	17,622.44	1,971.21	94	24,476.89
Services	845,412.96	70,833.15	676,053.37	154,064.87	15,294.72	98	77,081.13
Capital Purchases	30,000.00	.00	29,624.50	.00	375.50	99	178,141.13
Department 737 - Storm Water Division Totals	<u>\$1,175,629.01</u>	<u>\$91,701.15</u>	<u>\$962,513.58</u>	<u>\$171,808.36</u>	<u>\$41,307.07</u>	<u>96%</u>	<u>\$533,401.48</u>
Department 991 - Debt Service							
Debt Service	.00	.00	.00	.00	.00	+++	98,781.13
Department 991 - Debt Service Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>	<u>\$98,781.13</u>
EXPENSE TOTALS	<u>\$1,553,478.15</u>	<u>\$210,701.15</u>	<u>\$1,248,722.07</u>	<u>\$263,449.01</u>	<u>\$41,307.07</u>	<u>97%</u>	<u>\$632,181.13</u>
Fund 740 - Storm Water Drainage Fund Totals							
REVENUE TOTALS	<u>675,000.00</u>	<u>52,870.45</u>	<u>1,143,557.78</u>	<u>.00</u>	<u>(468,557.78)</u>	<u>169%</u>	<u>657,641.13</u>
EXPENSE TOTALS	<u>1,553,478.15</u>	<u>210,701.15</u>	<u>1,248,722.07</u>	<u>263,449.01</u>	<u>41,307.07</u>	<u>97%</u>	<u>632,181.13</u>
Fund 740 - Storm Water Drainage Fund Net Gain (Loss)	<u>(\$878,478.15)</u>	<u>(\$157,830.70)</u>	<u>(\$105,164.29)</u>	<u>(\$263,449.01)</u>	<u>\$509,864.85</u>	<u>42%</u>	<u>\$25,459.99</u>

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Through 11/30/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 750 - Solid Waste Fund							
REVENUE							
Department 738 - Refuse Collection							
Utility Charges	2,040,000.00	155,041.10	1,802,189.46	.00	237,810.54	88	2,031,788.00
Department 738 - Refuse Collection Totals	\$2,040,000.00	\$155,041.10	\$1,802,189.46	\$0.00	\$237,810.54	88%	\$2,031,788.00
REVENUE TOTALS	\$2,040,000.00	\$155,041.10	\$1,802,189.46	\$0.00	\$237,810.54	88%	\$2,031,788.00
EXPENSE							
Department 738 - Refuse Collection							
Supplies	2,000.00	.00	999.75	.00	1,000.25	50	1,488.00
Services	2,343,044.20	146,708.16	1,667,319.40	569,390.98	106,333.82	95	1,875,400.00
Department 738 - Refuse Collection Totals	\$2,345,044.20	\$146,708.16	\$1,668,319.15	\$569,390.98	\$107,334.07	95%	\$1,876,888.00
EXPENSE TOTALS	\$2,345,044.20	\$146,708.16	\$1,668,319.15	\$569,390.98	\$107,334.07	95%	\$1,876,888.00
Fund 750 - Solid Waste Fund Totals							
REVENUE TOTALS	2,040,000.00	155,041.10	1,802,189.46	.00	237,810.54	88%	2,031,788.00
EXPENSE TOTALS	2,345,044.20	146,708.16	1,668,319.15	569,390.98	107,334.07	95%	1,876,888.00
Fund 750 - Solid Waste Fund Net Gain (Loss)	(\$305,044.20)	\$8,332.94	\$133,870.31	(\$569,390.98)	(\$130,476.47)	143%	\$154,900.00
Fund Type Totals							
REVENUE TOTALS	16,940,000.00	894,937.11	14,274,621.02	.00	2,665,378.98	84%	14,595,140.00
EXPENSE TOTALS	16,874,498.17	2,297,377.14	13,972,182.93	1,481,491.42	1,420,823.82	92%	16,156,090.00
Fund Type Net Gain (Loss)	\$65,501.83	(\$1,402,440.03)	\$302,438.09	(\$1,481,491.42)	(\$1,244,555.16)	(1,800%)	(\$1,560,940.00)
Fund Category Enterprise Funds Totals							
REVENUE TOTALS	16,940,000.00	894,937.11	14,274,621.02	.00	2,665,378.98	84%	14,595,140.00
EXPENSE TOTALS	16,874,498.17	2,297,377.14	13,972,182.93	1,481,491.42	1,420,823.82	92%	16,156,090.00
Fund Category Enterprise Funds Net Gain (Loss)	\$65,501.83	(\$1,402,440.03)	\$302,438.09	(\$1,481,491.42)	(\$1,244,555.16)	(1,800%)	(\$1,560,940.00)
Grand Totals							
REVENUE TOTALS	33,632,924.00	2,477,931.06	30,615,663.79	.00	3,017,260.21	91%	32,618,920.00
EXPENSE TOTALS	37,344,445.88	3,642,756.54	31,336,680.11	2,888,073.95	3,119,691.82	92%	32,545,890.00
Grand Total Net Gain (Loss)	(\$3,711,521.88)	(\$1,164,825.48)	(\$721,016.32)	(\$2,888,073.95)	\$102,431.61	97%	\$73,030.00

Attachment: November, 2016 Budget by Classification 01_19_2017 2:42:27 PM Joni Crawford 46101GGS



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Attachment: November, 2016 Departmental Budget 01_19_2017 2:42:27 PM Joni Crawford 46101GGQ

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 111 - Police Division										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	.00	.00	.00	.00	.00	.00	.00	+++	31,730
5102	Wages-Staff	670,547.00	.00	670,547.00	52,275.81	.00	612,802.94	57,744.06	91	633,730
5104	Wages-Part time	115,152.00	.00	115,152.00	9,212.42	.00	111,445.52	3,706.48	97	113,070
5105	Overtime	260,000.00	.00	260,000.00	24,558.23	.00	342,404.61	(82,404.61)	132	295,360
5106	Longevity	58,450.00	.00	58,450.00	6,467.26	.00	53,004.25	5,445.75	91	59,130
5109	HSA Employer Funding	240,000.00	488.38	240,488.38	1,927.74	3,909.87	247,201.77	(10,623.26)	104	244,490
5111	Wages Chief	109,556.00	.00	109,556.00	8,427.40	.00	101,011.26	8,544.74	92	103,010
5113	Wages Enforcement	4,651,033.00	.00	4,651,033.00	351,705.68	.00	4,400,511.42	250,521.58	95	4,499,480
5151	PERS Contribution	110,775.00	.00	110,775.00	8,647.00	.00	102,149.15	8,625.85	92	108,980
5152	PFDPF Contribution	883,205.00	.00	883,205.00	72,868.96	.00	825,139.86	58,065.14	93	874,820
5155	PERS Pickup	43,680.00	.00	43,680.00	3,347.07	.00	39,993.94	3,686.06	92	40,930
5156	PFDPF Pick Up	.00	.00	.00	.00	.00	102.85	(102.85)	+++	56,340
5161	Group Insurance	1,014,522.00	.00	1,014,522.00	79,404.42	.00	958,681.60	55,840.40	94	921,510
5166	Medicare	84,474.00	.00	84,474.00	6,388.23	.00	78,878.93	5,595.07	93	81,050
<i>Personal Services Totals</i>		\$8,241,394.00	\$488.38	\$8,241,882.38	\$625,230.22	\$3,909.87	\$7,873,328.10	\$364,644.41	96%	\$8,063,710
<i>Supplies</i>										
5201	Office Supplies	8,500.00	743.83	9,243.83	197.46	1,920.73	7,935.44	(612.34)	107	9,350
5202	Photo Copy Supplies	3,250.00	.00	3,250.00	.00	303.19	2,082.04	864.77	73	2,440
5203	Computer Supplies	22,360.00	1,534.27	23,894.27	3,162.95	5,460.85	10,724.71	7,708.71	68	8,740
5205	Small Tools/Minor Equipment	4,750.00	19.09	4,769.09	19.98	1,410.68	1,884.48	1,473.93	69	4,030
5206	Evidence	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	10,000
5207	Law Enforcement Supplies	58,600.00	2,441.63	61,041.63	794.04	13,533.09	43,214.65	4,293.89	93	53,400
5213	Repair and Maintenance Supplies	12,095.00	759.69	12,854.69	8.44	1,379.73	3,054.96	8,420.00	34	3,720
5241	Uniforms-Purchased	57,555.00	4,476.74	62,031.74	3,920.90	26,581.48	50,644.71	(15,194.45)	124	32,000
5251	MV Gas and Oil	120,000.00	4,760.29	124,760.29	6,157.57	12,635.18	61,895.25	50,229.86	60	81,070
<i>Supplies Totals</i>		\$297,110.00	\$14,735.54	\$311,845.54	\$14,261.34	\$63,224.93	\$181,436.24	\$67,184.37	78%	\$204,790
<i>Services</i>										
5311	Utilities	122,300.00	7,310.08	129,610.08	8,183.88	31,825.61	96,211.65	1,572.82	99	107,670
5321	Professional Training	34,735.00	500.66	35,235.66	.00	10,996.16	21,715.08	2,524.42	93	26,940
5322	Conference/Reimb	.00	.00	.00	.00	.00	.00	.00	+++	!
5323	Publications	2,850.00	.00	2,850.00	.00	688.10	311.90	1,850.00	35	1,000
5324	Professional Association Dues	2,398.00	.00	2,398.00	.00	.00	1,289.00	1,109.00	54	820
5325	Educational Assistance	10,000.00	.00	10,000.00	.00	1,814.90	3,185.10	5,000.00	50	7,840
5339	Misc Contract Services	35,270.00	1,054.05	36,324.05	2,382.18	5,096.99	20,501.64	10,725.42	70	18,650
5351	Liability Insurance Deductible	10,000.00	.00	10,000.00	.00	.00	10,000.00	.00	100	
5361	Building Repair/Maintenance	43,050.00	1,081.96	44,131.96	4,298.17	27,812.82	22,597.83	(6,278.69)	114	65,160
5362	Equipment Maintenance	47,987.00	216.00	48,203.00	.00	14,542.33	23,065.83	10,594.84	78	35,800



November, 2016 Departmental Budget

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Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 111 - Police Division										
	EXPENSE									
	Services									
5363	MV Repair/Maintenance-External	11,000.00	.00	11,000.00	109.16	2,994.16	5,748.07	2,257.77	79	6,280.00
5366	Computer Maintenance	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	1,200.00
5375	Prisoner Care	130,000.00	10,915.16	140,915.16	7,564.25	20,395.66	113,382.17	7,137.33	95	108,800.00
5391	Postage	4,000.00	9.60	4,009.60	76.21	369.57	2,997.34	642.69	84	3,070.00
5392	Fingerprinting Services	35,000.00	2,532.00	37,532.00	2,510.00	5,970.00	29,972.00	1,590.00	96	42,530.00
5393	L.E.A.D.S Terminal	8,500.00	.00	8,500.00	600.00	600.00	6,600.00	1,300.00	85	7,930.00
5395	Printing/Advertising	11,000.00	84.90	11,084.90	369.33	1,648.99	8,701.16	734.75	93	2,510.00
5396	Uniform Cleaning/Repairs	20,000.00	1,865.39	21,865.39	1,341.55	5,853.26	16,212.13	(200.00)	101	15,370.00
5399	Other Miscellaneous Services	3,000.00	.00	3,000.00	123.87	1,094.02	3,664.11	(1,758.13)	159	2,350.00
	Services Totals	\$532,290.00	\$25,569.80	\$557,859.80	\$27,558.60	\$131,702.57	\$386,155.01	\$40,002.22	93%	\$452,780.00
	Capital Purchases									
5631	Furniture and Fixtures	5,000.00	.00	5,000.00	200.00	500.00	3,494.17	1,005.83	80	240.00
5632	Motor Vehicles	160,000.00	.00	160,000.00	.00	915.00	156,887.99	2,197.01	99	126,080.00
5633	Machinery and Equipment	8,950.00	.00	8,950.00	.00	1,200.00	2,162.00	5,588.00	38	2,260.00
5639	Other Equipment	37,300.00	1,705.59	39,005.59	3,028.90	8,078.19	20,448.48	10,478.92	73	25,730.00
	Capital Purchases Totals	\$211,250.00	\$1,705.59	\$212,955.59	\$3,228.90	\$10,693.19	\$182,992.64	\$19,269.76	91%	\$154,320.00
	EXPENSE TOTALS	\$9,282,044.00	\$42,499.31	\$9,324,543.31	\$670,279.06	\$209,530.56	\$8,623,911.99	\$491,100.76	95%	\$8,875,623.00
Department 111 - Police Division Totals		(\$9,282,044.00)	(\$42,499.31)	(\$9,324,543.31)	(\$670,279.06)	(\$209,530.56)	(\$8,623,911.99)	(\$491,100.76)	95%	(\$8,875,623.00)

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November, 2016 Departmental Budget

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Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 290 - Mechanic										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	85,650.00	.00	85,650.00	6,588.37	.00	78,922.79	6,727.21	92	76,561.00
5105	Overtime	.00	.00	.00	.00	.00	289.12	(289.12)	+++	41.00
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	7,331.00
5151	PERS Contribution	11,990.00	.00	11,990.00	942.31	.00	11,170.55	819.45	93	11,011.00
5161	Group Insurance	34,984.00	.00	34,984.00	2,918.43	.00	35,008.06	(24.06)	100	25,631.00
5166	Medicare	1,242.00	.00	1,242.00	90.49	.00	1,088.84	153.16	88	1,061.00
	Personal Services Totals	\$141,866.00	\$0.00	\$141,866.00	\$10,539.60	\$0.00	\$134,479.36	\$7,386.64	95%	\$121,661.00
	Supplies									
5201	Office Supplies	100.00	.00	100.00	.00	.00	.00	100.00	0	31.00
5203	Computer Supplies	200.00	.00	200.00	.00	.00	.00	200.00	0	0.00
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	.00	1,068.29	1,731.71	200.00	93	361.00
5213	Repair and Maintenance Supplies	85,000.00	1,557.44	86,557.44	2,278.90	28,910.09	53,814.28	3,833.07	96	68,631.00
5259	Operating Materials and Supplies	6,000.00	434.18	6,434.18	.00	2,761.50	5,131.51	(1,458.83)	123	5,171.00
	Supplies Totals	\$94,300.00	\$1,991.62	\$96,291.62	\$2,278.90	\$32,739.88	\$60,677.50	\$2,874.24	97%	\$74,201.00
	Services									
5321	Professional Training	1,000.00	.00	1,000.00	.00	651.00	99.00	250.00	75	121.00
5324	Professional Association Dues	.00	.00	.00	.00	600.00	.00	(600.00)	+++	0.00
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	699.00	1,301.00	1,000.00	67	631.00
5363	MV Repair/Maintenance-External	35,000.00	.00	35,000.00	1,865.45	18,563.96	16,126.04	310.00	99	23,521.00
5397	Uniform Rental	1,200.00	51.75	1,251.75	.00	198.01	503.74	550.00	56	361.00
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	.00	599.10	200.90	700.00	53	731.00
	Services Totals	\$41,700.00	\$51.75	\$41,751.75	\$1,865.45	\$21,311.07	\$18,230.68	\$2,210.00	95%	\$25,371.00
	EXPENSE TOTALS	\$277,866.00	\$2,043.37	\$279,909.37	\$14,683.95	\$54,050.95	\$213,387.54	\$12,470.88	96%	\$221,251.00
Department 290 - Mechanic Totals		(\$277,866.00)	(\$2,043.37)	(\$279,909.37)	(\$14,683.95)	(\$54,050.95)	(\$213,387.54)	(\$12,470.88)	96%	(\$221,251.00)

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November, 2016 Departmental Budget

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Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	78,110.00	.00	78,110.00	8,688.74	.00	74,604.29	3,505.71	96	72,341.00
5102	Wages-Staff	293,886.00	.00	293,886.00	22,835.28	.00	249,642.03	44,243.97	85	203,351.00
5104	Wages-Part time	.00	.00	.00	.00	.00	16,046.09	(16,046.09)	+++	42,711.00
5105	Overtime	15,700.00	.00	15,700.00	2,252.66	.00	13,389.16	2,310.84	85	10,021.00
5106	Longevity	450.00	.00	450.00	450.00	.00	450.00	.00	100	450.00
5109	HSA Employer Funding	28,000.00	.00	28,000.00	.00	.00	28,000.00	.00	100	27,660.00
5141	Wages-Seasonal Labor	90,000.00	.00	90,000.00	3,815.03	.00	67,088.23	22,911.77	75	72,461.00
5151	PERS Contribution	66,940.00	.00	66,940.00	4,472.32	.00	58,685.53	8,254.47	88	55,971.00
5161	Group Insurance	118,864.00	.00	118,864.00	9,921.29	.00	118,944.53	(80.53)	100	104,971.00
5166	Medicare	6,933.00	.00	6,933.00	532.06	.00	5,884.21	1,048.79	85	5,601.00
<i>Personal Services Totals</i>		\$698,883.00	\$0.00	\$698,883.00	\$52,967.38	\$0.00	\$632,734.07	\$66,148.93	91%	\$595,571.00
<i>Supplies</i>										
5201	Office Supplies	2,000.00	.00	2,000.00	.00	47.15	722.08	1,230.77	38	991.00
5203	Computer Supplies	880.00	.00	880.00	.00	.00	426.14	453.86	48	371.00
5205	Small Tools/Minor Equipment	6,000.00	.00	6,000.00	1,122.76	507.38	7,327.15	(1,834.53)	131	4,061.00
5209	Chemicals	25,000.00	.00	25,000.00	.00	100.00	22,112.70	2,787.30	89	21,511.00
5213	Repair and Maintenance Supplies	53,000.00	1,428.83	54,428.83	6,996.33	5,686.67	46,671.94	2,070.22	96	38,981.00
5215	Recreational Supplies	63,000.00	1,286.48	64,286.48	7,472.64	18,392.62	44,712.29	1,181.57	98	46,871.00
5251	MV Gas and Oil	20,000.00	.00	20,000.00	310.94	2,254.38	10,219.67	7,525.95	62	11,311.00
5252	Aggregates	17,000.00	.00	17,000.00	10,251.96	3,592.04	12,769.40	638.56	96	5,121.00
5259	Operating Materials and Supplies	5,000.00	.00	5,000.00	.00	.00	847.18	4,152.82	17	691.00
<i>Supplies Totals</i>		\$191,880.00	\$2,715.31	\$194,595.31	\$26,154.63	\$30,580.24	\$145,808.55	\$18,206.52	91%	\$129,931.00
<i>Services</i>										
5303	Community Events	16,829.00	.00	16,829.00	.00	550.00	9,171.28	7,107.72	58	12,811.00
5311	Utilities	26,000.00	1,513.47	27,513.47	1,480.25	8,515.62	17,998.43	999.42	96	23,421.00
5321	Professional Training	1,300.00	.00	1,300.00	.00	.00	1,098.00	202.00	84	251.00
5322	Conference/Reimb	2,500.00	15.52	2,515.52	.00	2,383.47	2,714.89	(2,582.84)	203	3,251.00
5324	Professional Association Dues	1,750.00	.00	1,750.00	165.00	325.00	775.00	650.00	63	1,391.00
5338	Personal Service Contracts	70,000.00	.00	70,000.00	1,876.00	9,955.75	50,366.25	9,678.00	86	46,631.00
5339	Misc Contract Services	70,000.00	990.00	70,990.00	173.26	13,166.33	39,891.82	17,931.85	75	50,551.00
5361	Building Repair/Maintenance	65,000.00	.00	65,000.00	.00	50,627.82	9,527.10	4,845.08	93	14,511.00
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	.00	435.50	2,564.50	15	5,881.00
5391	Postage	1,000.00	.00	1,000.00	13.02	.00	312.05	687.95	31	471.00
5395	Printing/Advertising	20,000.00	3,350.00	23,350.00	933.33	7,712.51	16,159.74	(522.25)	102	11,411.00
5397	Uniform Rental	2,750.00	106.11	2,856.11	66.56	393.18	1,662.93	800.00	72	2,001.00
5399	Other Miscellaneous Services	12,550.00	.00	12,550.00	350.00	3,736.00	2,424.50	6,389.50	49	6,851.00
<i>Services Totals</i>		\$292,679.00	\$5,975.10	\$298,654.10	\$5,057.42	\$97,365.68	\$152,537.49	\$48,750.93	84%	\$179,461.00



November, 2016 Departmental Budget

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Fiscal Year to Date 11/30/16

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Fund 110 - General Fund										
Department 340 - Parks and Recreation										
	EXPENSE									
	Transfers/Other									
5515	Refunds-Fees	.00	.00	.00	662.00	.00	17,528.79	(17,528.79)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$662.00	\$0.00	\$17,528.79	(\$17,528.79)	+++	\$0.00
	Capital Purchases									
5632	Motor Vehicles	70,000.00	2,439.00	72,439.00	519.63	8,801.52	61,954.47	1,683.01	98	44,910.00
5633	Machinery and Equipment	196,000.00	.00	196,000.00	.00	9,978.17	187,682.23	(1,660.40)	101	2,000.00
5639	Other Equipment	15,000.00	.00	15,000.00	.00	11,395.94	.00	3,604.06	76	12,010.00
	Capital Purchases Totals	\$281,000.00	\$2,439.00	\$283,439.00	\$519.63	\$30,175.63	\$249,636.70	\$3,626.67	99%	\$58,920.00
	EXPENSE TOTALS	\$1,464,442.00	\$11,129.41	\$1,475,571.41	\$85,361.06	\$158,121.55	\$1,198,245.60	\$119,204.26	92%	\$963,901.00
Department 340 - Parks and Recreation Totals		(\$1,464,442.00)	(\$11,129.41)	(\$1,475,571.41)	(\$85,361.06)	(\$158,121.55)	(\$1,198,245.60)	(\$119,204.26)	92%	(\$963,901.00)

Attachment: November, 2016 Departmental Budget 01_19_2017 2 42 27 PM Joni Crawford 46101GGQ



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 343 - Senior Center										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	57,747.00	.00	57,747.00	4,442.00	.00	53,225.01	4,521.99	92	53,930.00
5104	Wages-Part time	40,918.00	.00	40,918.00	4,298.90	.00	48,226.32	(7,308.32)	118	40,760.00
5105	Overtime	3,000.00	.00	3,000.00	.00	.00	1,811.30	1,188.70	60	1,960.00
5106	Longevity	500.00	.00	500.00	500.00	.00	500.00	.00	100	460.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
5141	Wages-Seasonal Labor	10,920.00	.00	10,920.00	.00	.00	1,732.50	9,187.50	16	8,980.00
5151	PERS Contribution	14,303.00	.00	14,303.00	1,239.69	.00	14,629.47	(326.47)	102	14,920.00
5161	Group Insurance	17,582.00	.00	17,582.00	1,467.65	.00	17,599.34	(17.34)	100	16,230.00
5166	Medicare	1,640.00	.00	1,640.00	131.52	.00	1,499.86	140.14	91	1,500.00
	Personal Services Totals	\$150,610.00	\$0.00	\$150,610.00	\$12,079.76	\$0.00	\$143,223.80	\$7,386.20	95%	\$142,780.00
	Supplies									
5201	Office Supplies	1,164.00	65.76	1,229.76	.00	.00	368.05	861.71	30	660.00
5203	Computer Supplies	750.00	.00	750.00	.00	.00	729.37	20.63	97	410.00
5213	Repair and Maintenance Supplies	8,500.00	54.91	8,554.91	1,626.94	3,368.40	2,375.40	2,811.11	67	210.00
5215	Recreational Supplies	4,500.00	2,078.36	6,578.36	276.26	1,334.79	2,546.10	2,697.47	59	1,610.00
5216	Contributed Supplies Purchased	24,259.00	.00	24,259.00	.00	445.00	993.98	22,820.02	6	
	Supplies Totals	\$39,173.00	\$2,199.03	\$41,372.03	\$1,903.20	\$5,148.19	\$7,012.90	\$29,210.94	29%	\$2,910.00
	Services									
5311	Utilities	12,500.00	1,135.72	13,635.72	659.76	8,296.07	9,175.92	(3,836.27)	128	9,730.00
5321	Professional Training	300.00	.00	300.00	.00	.00	.00	300.00	0	
5322	Conference/Reimb	300.00	.00	300.00	.00	.00	125.00	175.00	42	
5324	Professional Association Dues	300.00	.00	300.00	.00	.00	.00	300.00	0	200.00
5339	Misc Contract Services	3,000.00	13,625.00	16,625.00	3,500.00	10,372.50	5,693.76	558.74	97	7,880.00
5361	Building Repair/Maintenance	8,000.00	519.84	8,519.84	.00	146.84	8,866.32	(493.32)	106	149,250.00
5391	Postage	1,500.00	.00	1,500.00	500.00	.00	1,500.00	.00	100	1,500.00
5395	Printing/Advertising	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
	Services Totals	\$28,900.00	\$15,280.56	\$44,180.56	\$4,659.76	\$18,815.41	\$25,361.00	\$4.15	100%	\$168,580.00
	Capital Purchases									
5639	Other Equipment	5,500.00	(2,625.00)	2,875.00	.00	.00	2,875.00	.00	100	
	Capital Purchases Totals	\$5,500.00	(\$2,625.00)	\$2,875.00	\$0.00	\$0.00	\$2,875.00	\$0.00	100%	\$0.00
	EXPENSE TOTALS	\$224,183.00	\$14,854.59	\$239,037.59	\$18,642.72	\$23,963.60	\$178,472.70	\$36,601.29	85%	\$314,280.00
Department 343 - Senior Center Totals		(\$224,183.00)	(\$14,854.59)	(\$239,037.59)	(\$18,642.72)	(\$23,963.60)	(\$178,472.70)	(\$36,601.29)	85%	(\$314,280.00)



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 448 - Service Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	80,000.00	.00	80,000.00	6,115.40	.00	77,455.09	2,544.91	97	75,590.00
5102	Wages-Staff	260,150.00	.00	260,150.00	17,264.21	.00	247,623.72	12,526.28	95	243,380.00
5105	Overtime	3,000.00	.00	3,000.00	1,118.84	.00	7,313.28	(4,313.28)	244	5,580.00
5106	Longevity	2,150.00	.00	2,150.00	1,650.00	.00	1,650.00	500.00	77	2,140.00
5109	HSA Employer Funding	24,000.00	.00	24,000.00	500.00	.00	25,555.00	(1,555.00)	106	21,830.00
5151	PERS Contribution	48,342.00	.00	48,342.00	3,553.97	.00	45,037.08	3,304.92	93	45,150.00
5161	Group Insurance	106,908.00	.00	106,908.00	8,094.75	.00	99,636.58	7,271.42	93	84,740.00
5166	Medicare	5,007.00	.00	5,007.00	362.93	.00	4,659.17	347.83	93	4,600.00
<i>Personal Services Totals</i>		\$529,557.00	\$0.00	\$529,557.00	\$38,660.10	\$0.00	\$508,929.92	\$20,627.08	96%	\$483,050.00
<i>Supplies</i>										
5201	Office Supplies	1,500.00	405.13	1,905.13	.00	339.32	1,366.48	199.33	90	1,190.00
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	749.30	250.70	75	350.00
5213	Repair and Maintenance Supplies	15,000.00	437.16	15,437.16	765.25	4,825.90	6,978.26	3,633.00	76	9,030.00
5251	MV Gas and Oil	1,500.00	.00	1,500.00	43.83	679.96	320.04	500.00	67	670.00
<i>Supplies Totals</i>		\$19,000.00	\$842.29	\$19,842.29	\$809.08	\$5,845.18	\$9,414.08	\$4,583.03	77%	\$11,260.00
<i>Services</i>										
5301	Boards/Commissions	750.00	.00	750.00	.00	.00	.00	750.00	0	280.00
5302	Street Lighting	270,000.00	17,456.17	287,456.17	18,030.76	36,336.64	191,119.53	60,000.00	79	215,290.00
5303	Community Events	28,000.00	.00	28,000.00	.00	.00	27,850.00	150.00	99	26,250.00
5311	Utilities	.00	.00	.00	.00	(34.38)	(29.44)	63.82	+++	(115.00)
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	0.00
5322	Conference/Reimb	250.00	.00	250.00	.00	85.00	15.00	150.00	40	300.00
5324	Professional Association Dues	400.00	.00	400.00	.00	.00	.00	400.00	0	0.00
5325	Educational Assistance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	0.00
5331	Engineering/Architecture	75,000.00	16,856.94	91,856.94	3,121.30	33,983.52	36,373.42	21,500.00	77	30,830.00
5339	Misc Contract Services	40,000.00	17,419.98	57,419.98	.00	12,207.91	39,933.26	5,278.81	91	36,470.00
5362	Equipment Maintenance	4,000.00	692.42	4,692.42	.00	1,410.49	2,231.93	1,050.00	78	3,180.00
5366	Computer Maintenance	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	0.00
5367	Streetscape Maintenance	90,000.00	16,086.25	106,086.25	1,735.00	22,017.37	65,567.56	18,501.32	83	59,000.00
5374	Emergency Management Services	38,500.00	.00	38,500.00	.00	.00	36,601.00	1,899.00	95	37,230.00
5391	Postage	750.00	.00	750.00	21.33	.00	229.28	520.72	31	180.00
5395	Printing/Advertising	.00	.00	.00	.00	.00	64.68	(64.68)	+++	180.00
5397	Uniform Rental	2,000.00	50.16	2,050.16	105.44	565.60	1,479.83	4.73	100	1,620.00
5398	Tree/Grass Service	30,000.00	.00	30,000.00	490.00	4,000.00	20,976.15	5,023.85	83	20,450.00
5399	Other Miscellaneous Services	2,000.00	.00	2,000.00	200.00	.00	200.00	1,800.00	10	0.00
<i>Services Totals</i>		\$587,150.00	\$68,561.92	\$655,711.92	\$23,703.83	\$110,572.15	\$422,612.20	\$122,527.57	81%	\$431,200.00
EXPENSE TOTALS		\$1,135,707.00	\$69,404.21	\$1,205,111.21	\$63,173.01	\$116,417.33	\$940,956.20	\$147,737.68	88%	\$925,520.00



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 448 - Service Department Totals		(\$1,135,707.00)	(\$69,404.21)	(\$1,205,111.21)	(\$63,173.01)	(\$116,417.33)	(\$940,956.20)	(\$147,737.68)	88%	(\$925,521)

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November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 479 - Building Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	73,736.00	(10,000.00)	63,736.00	5,307.60	.00	51,435.40	12,300.60	81	61,231
5102	Wages-Staff	160,455.00	(25,000.00)	135,455.00	12,773.65	.00	113,656.12	21,798.88	84	113,691
5104	Wages-Part time	.00	.00	.00	.00	.00	.00	.00	+++	14,961
5106	Longevity	450.00	.00	450.00	450.00	.00	450.00	.00	100	450
5109	HSA Employer Funding	16,000.00	.00	16,000.00	.00	.00	17,166.67	(1,166.67)	107	17,831
5151	PERS Contribution	32,849.00	.00	32,849.00	2,531.36	.00	21,309.02	11,539.98	65	26,331
5161	Group Insurance	67,568.00	.00	67,568.00	4,209.22	.00	44,650.96	22,917.04	66	51,891
5166	Medicare	3,402.00	.00	3,402.00	260.26	.00	2,320.27	1,081.73	68	2,651
	Personal Services Totals	\$354,460.00	(\$35,000.00)	\$319,460.00	\$25,532.09	\$0.00	\$250,988.44	\$68,471.56	79%	\$289,061
	Supplies									
5201	Office Supplies	2,000.00	35.96	2,035.96	.00	1,040.38	815.21	180.37	91	851
5203	Computer Supplies	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	144.00	780.06	1,373.91	(153.97)	108	731
5251	MV Gas and Oil	5,000.00	76.02	5,076.02	154.30	1,229.89	1,346.13	2,500.00	51	2,301
	Supplies Totals	\$15,000.00	\$111.98	\$15,111.98	\$298.30	\$3,050.33	\$3,535.25	\$8,526.40	44%	\$3,891
	Services									
5311	Utilities	2,000.00	99.09	2,099.09	.00	600.68	998.41	500.00	76	1,091
5321	Professional Training	4,000.00	69.00	4,069.00	.00	600.00	824.00	2,645.00	35	
5322	Conference/Reimb	1,500.00	.00	1,500.00	.00	.00	475.00	1,025.00	32	341
5323	Publications	1,500.00	.00	1,500.00	963.14	136.86	963.14	400.00	73	441
5324	Professional Association Dues	800.00	.00	800.00	.00	55.00	270.00	475.00	41	421
5331	Engineering/Architecture	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5339	Misc Contract Services	20,000.00	23,430.00	43,430.00	.00	9,999.00	53,267.75	(19,836.75)	146	6,951
5362	Equipment Maintenance	2,800.00	.00	2,800.00	306.91	270.27	2,622.96	(93.23)	103	2,361
5366	Computer Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5376	County Health Services	30,000.00	2,769.00	32,769.00	1,437.00	5,880.00	16,887.00	10,002.00	69	23,361
5391	Postage	1,000.00	.00	1,000.00	41.97	.00	460.10	539.90	46	651
5395	Printing/Advertising	2,500.00	.00	2,500.00	.00	66.91	933.09	1,500.00	40	1,311
5397	Uniform Rental	.00	.00	.00	.00	.00	.00	.00	+++	311
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Services Totals	\$70,100.00	\$26,367.09	\$96,467.09	\$2,749.02	\$17,608.72	\$77,701.45	\$1,156.92	99%	\$37,261
	Capital Purchases									
5632	Motor Vehicles	25,000.00	.00	25,000.00	22,381.50	.00	22,381.50	2,618.50	90	
	Capital Purchases Totals	\$25,000.00	\$0.00	\$25,000.00	\$22,381.50	\$0.00	\$22,381.50	\$2,618.50	90%	\$1
	EXPENSE TOTALS	\$464,560.00	(\$8,520.93)	\$456,039.07	\$50,960.91	\$20,659.05	\$354,606.64	\$80,773.38	82%	\$330,211
	Department 479 - Building Department Totals	(\$464,560.00)	\$8,520.93	(\$456,039.07)	(\$50,960.91)	(\$20,659.05)	(\$354,606.64)	(\$80,773.38)	82%	(\$330,219)



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 522 - Mayor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	95,861.88	1,941.12	98	97,803.00
5102	Wages-Staff	12,763.00	.00	12,763.00	979.46	.00	5,812.32	6,950.68	46	16,750.00
5109	HSA Employer Funding	4,500.00	.00	4,500.00	.00	.00	4,500.00	.00	100	5,000.00
5151	PERS Contribution	15,479.00	.00	15,479.00	1,190.38	.00	14,225.75	1,253.25	92	16,160.00
5161	Group Insurance	19,305.00	.00	19,305.00	1,609.72	.00	19,312.62	(7.62)	100	18,700.00
5166	Medicare	1,603.00	.00	1,603.00	120.78	.00	1,444.11	158.89	90	1,620.00
	Personal Services Totals	\$151,453.00	\$0.00	\$151,453.00	\$11,423.58	\$0.00	\$141,156.68	\$10,296.32	93%	\$156,060.00
	Supplies									
5201	Office Supplies	600.00	.00	600.00	.00	200.00	368.00	32.00	95	980.00
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	500.00
	Supplies Totals	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$200.00	\$368.00	\$532.00	52%	\$980.00
	Services									
5311	Utilities	850.00	65.72	915.72	.00	256.71	659.01	.00	100	720.00
5322	Conference/Reimb	100.00	.00	100.00	.00	.00	.00	100.00	0	100.00
5324	Professional Association Dues	900.00	.00	900.00	.00	.00	1,110.00	(210.00)	123	460.00
5332	Legal Services	30,000.00	16,116.24	46,116.24	1,440.48	3,172.50	28,388.51	14,555.23	68	35,550.00
5339	Misc Contract Services	4,000.00	.00	4,000.00	.00	1,045.00	3,656.72	(701.72)	118	4,000.00
5391	Postage	250.00	.00	250.00	8.37	.00	66.35	183.65	27	100.00
5399	Other Miscellaneous Services	600.00	.00	600.00	791.79	208.21	2,574.96	(2,183.17)	464	310.00
	Services Totals	\$36,700.00	\$16,181.96	\$52,881.96	\$2,240.64	\$4,682.42	\$36,455.55	\$11,743.99	78%	\$37,160.00
	EXPENSE TOTALS	\$189,253.00	\$16,181.96	\$205,434.96	\$13,664.22	\$4,882.42	\$177,980.23	\$22,572.31	89%	\$194,210.00
Department 522 - Mayor Totals		(\$189,253.00)	(\$16,181.96)	(\$205,434.96)	(\$13,664.22)	(\$4,882.42)	(\$177,980.23)	(\$22,572.31)	89%	(\$194,210.00)

Attachment: November, 2016 Departmental Budget 01_19_2017 2:42:27 PM Joni Crawford 46101GGQ



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 534 - Civil Service Commission										
	EXPENSE									
	Personal Services									
5104	Wages-Part time	50,367.00	.00	50,367.00	3,849.22	.00	44,762.96	5,604.04	89	37,381.00
5151	PERS Contribution	7,051.00	.00	7,051.00	530.03	.00	6,076.97	974.03	86	5,294.00
5166	Medicare	730.00	.00	730.00	55.79	.00	649.05	80.95	89	541.00
	Personal Services Totals	\$58,148.00	\$0.00	\$58,148.00	\$4,435.04	\$0.00	\$51,488.98	\$6,659.02	89%	\$43,222.00
	Supplies									
5201	Office Supplies	600.00	.00	600.00	.00	154.05	245.95	200.00	67	721.00
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	400.00
	Supplies Totals	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$154.05	\$245.95	\$600.00	40%	\$721.00
	Services									
5322	Conference/Reimb	600.00	.00	600.00	.00	.00	300.00	300.00	50	600.00
5332	Legal Services	500.00	.00	500.00	.00	577.50	665.00	(742.50)	248	911.00
5336	Medical Services/Physical Exams	7,000.00	2,348.00	9,348.00	766.00	2,159.00	9,589.00	(2,400.00)	126	7,700.00
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	1,500.00	2,168.19	1,331.81	73	8,811.00
5391	Postage	200.00	.00	200.00	.00	.00	132.46	67.54	66	91.00
5395	Printing/Advertising	7,000.00	340.00	7,340.00	.00	1,200.00	2,660.00	3,480.00	53	3,060.00
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	80.00	420.00	16	500.00
	Services Totals	\$20,800.00	\$2,688.00	\$23,488.00	\$766.00	\$5,436.50	\$15,594.65	\$2,456.85	90%	\$19,761.00
	Capital Purchases									
5631	Furniture and Fixtures	500.00	.00	500.00	.00	.00	.00	500.00	0	500.00
	Capital Purchases Totals	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$500.00
	EXPENSE TOTALS	\$80,448.00	\$2,688.00	\$83,136.00	\$5,201.04	\$5,590.55	\$67,329.58	\$10,215.87	88%	\$63,711.00
Department 534 - Civil Service Commission Totals		(\$80,448.00)	(\$2,688.00)	(\$83,136.00)	(\$5,201.04)	(\$5,590.55)	(\$67,329.58)	(\$10,215.87)	88%	(\$63,711.00)

Attachment: November, 2016 Departmental Budget 01_19_2017 2:42:27 PM Joni Crawford 46101GGQ



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 545 - City Auditor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	79,948.00	.00	79,948.00	6,149.86	.00	73,798.32	6,149.68	92	78,380.00
5102	Wages-Staff	128,043.00	.00	128,043.00	9,657.21	.00	116,851.95	11,191.05	91	119,750.00
5104	Wages-Part time	32,303.00	.00	32,303.00	2,536.61	.00	29,309.94	2,993.06	91	29,290.00
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	600.00
5106	Longevity	1,050.00	.00	1,050.00	1,050.00	.00	1,050.00	.00	100	1,050.00
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	12,000.00
5151	PERS Contribution	34,068.00	.00	34,068.00	2,561.59	.00	30,480.76	3,587.24	89	31,600.00
5161	Group Insurance	54,210.00	.00	54,210.00	4,522.89	.00	54,243.53	(33.53)	100	50,200.00
5166	Medicare	3,528.00	.00	3,528.00	274.20	.00	3,120.36	407.64	88	3,220.00
	Personal Services Totals	\$347,150.00	\$0.00	\$347,150.00	\$26,752.36	\$0.00	\$320,854.86	\$26,295.14	92%	\$325,580.00
	Supplies									
5201	Office Supplies	2,500.00	.00	2,500.00	.00	945.41	318.68	1,235.91	51	3,950.00
5203	Computer Supplies	1,200.00	.00	1,200.00	.00	540.92	459.08	200.00	83	410.00
	Supplies Totals	\$3,700.00	\$0.00	\$3,700.00	\$0.00	\$1,486.33	\$777.76	\$1,435.91	61%	\$4,370.00
	Services									
5321	Professional Training	500.00	.00	500.00	.00	100.00	.00	400.00	20	400.00
5322	Conference/Reimb	3,000.00	.00	3,000.00	.00	81.00	1,531.14	1,387.86	54	2,300.00
5323	Publications	100.00	.00	100.00	.00	.00	.00	100.00	0	200.00
5324	Professional Association Dues	1,100.00	.00	1,100.00	.00	95.00	887.00	118.00	89	1,060.00
5333	Outside Professional Services	37,500.00	.00	37,500.00	.00	.00	36,328.00	1,172.00	97	34,680.00
5339	Misc Contract Services	11,000.00	.00	11,000.00	.00	6,740.00	3,552.50	707.50	94	6,300.00
5362	Equipment Maintenance	700.00	.00	700.00	48.87	47.60	976.67	(324.27)	146	990.00
5391	Postage	1,800.00	.00	1,800.00	84.51	.00	1,475.35	324.65	82	1,650.00
5395	Printing/Advertising	900.00	.00	900.00	.00	75.00	956.02	(131.02)	115	1,220.00
5399	Other Miscellaneous Services	13,500.00	.00	13,500.00	196.60	90.59	5,055.82	8,353.59	38	8,780.00
	Services Totals	\$70,100.00	\$0.00	\$70,100.00	\$329.98	\$7,229.19	\$50,762.50	\$12,108.31	83%	\$57,280.00
	EXPENSE TOTALS	\$420,950.00	\$0.00	\$420,950.00	\$27,082.34	\$8,715.52	\$372,395.12	\$39,839.36	91%	\$387,230.00
Department 545 - City Auditor Totals		(\$420,950.00)	\$0.00	(\$420,950.00)	(\$27,082.34)	(\$8,715.52)	(\$372,395.12)	(\$39,839.36)	91%	(\$387,230.00)



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 554 - City Attorney										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	90,278.88	7,524.12	92	97,803.00
5102	Wages-Staff	171,135.00	.00	171,135.00	13,769.40	.00	161,779.02	9,355.98	95	161,400.00
5104	Wages-Part time	81,316.00	.00	81,316.00	6,255.00	.00	74,048.73	7,267.27	91	63,240.00
5106	Longevity	500.00	.00	500.00	500.00	.00	500.00	.00	100	470.00
5109	HSA Employer Funding	18,000.00	.00	18,000.00	.00	.00	16,666.67	1,333.33	93	11,660.00
5151	PERS Contribution	49,106.00	.00	49,106.00	3,856.68	.00	45,251.99	3,854.01	92	43,020.00
5161	Group Insurance	77,874.00	.00	77,874.00	6,482.04	.00	76,235.55	1,638.45	98	54,380.00
5166	Medicare	5,086.00	.00	5,086.00	390.83	.00	4,576.23	509.77	90	4,580.00
	Personal Services Totals	\$500,820.00	\$0.00	\$500,820.00	\$38,777.19	\$0.00	\$469,337.07	\$31,482.93	94%	\$436,580.00
	Supplies									
5201	Office Supplies	1,500.00	262.52	1,762.52	342.00	88.47	1,442.88	231.17	87	1,140.00
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	0.00
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	450.87	.00	49.13	90	990.00
	Supplies Totals	\$2,400.00	\$262.52	\$2,662.52	\$342.00	\$539.34	\$1,442.88	\$680.30	74%	\$2,130.00
	Services									
5321	Professional Training	2,500.00	.00	2,500.00	.00	.00	1,624.00	876.00	65	1,470.00
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	0.00
5323	Publications	5,500.00	375.87	5,875.87	362.67	924.66	4,880.84	70.37	99	4,900.00
5324	Professional Association Dues	1,500.00	.00	1,500.00	.00	240.00	1,225.00	35.00	98	1,920.00
5332	Legal Services	40,000.00	5,255.00	45,255.00	3,289.86	1,304.15	34,010.85	9,940.00	78	8,740.00
5333	Outside Professional Services	14,500.00	.00	14,500.00	416.67	833.34	13,666.70	(.04)	100	14,500.00
5337	Public Defender	5,000.00	2,125.12	7,125.12	.00	2,327.20	2,797.92	2,000.00	72	2,260.00
5339	Misc Contract Services	1,600.00	.00	1,600.00	.00	.00	1,500.00	100.00	94	1,640.00
5341	Court Costs and Fees	300.00	.00	300.00	.00	.00	.00	300.00	0	20.00
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	0.00
5391	Postage	500.00	.00	500.00	29.66	.00	424.29	75.71	85	390.00
5399	Other Miscellaneous Services	2,500.00	.00	2,500.00	.00	902.25	1,597.75	.00	100	1,930.00
	Services Totals	\$74,400.00	\$7,755.99	\$82,155.99	\$4,098.86	\$6,531.60	\$61,727.35	\$13,897.04	83%	\$37,800.00
	EXPENSE TOTALS	\$577,620.00	\$8,018.51	\$585,638.51	\$43,218.05	\$7,070.94	\$532,507.30	\$46,060.27	92%	\$476,520.00
Department 554 - City Attorney Totals		(\$577,620.00)	(\$8,018.51)	(\$585,638.51)	(\$43,218.05)	(\$7,070.94)	(\$532,507.30)	(\$46,060.27)	92%	(\$476,520.00)

Attachment: November, 2016 Departmental Budget 01_19_2017 2:42:27 PM Joni Crawford 46101GGQ



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 571 - City Council										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	60,901.00	.00	60,901.00	5,074.59	.00	55,820.49	5,080.51	92	60,891.00
5102	Wages-Staff	60,466.00	.00	60,466.00	6,297.42	.00	75,383.63	(14,917.63)	125	70,511.00
5104	Wages-Part time	21,400.00	.00	21,400.00	.00	.00	.00	21,400.00	0	2,541.00
5109	HSA Employer Funding	6,000.00	.00	6,000.00	.00	.00	6,000.00	.00	100	5,161.00
5151	PERS Contribution	19,987.00	.00	19,987.00	1,592.10	.00	18,303.66	1,683.34	92	18,651.00
5161	Group Insurance	26,360.00	.00	26,360.00	2,195.68	.00	26,332.10	27.90	100	20,961.00
5166	Medicare	2,070.00	.00	2,070.00	159.53	.00	1,838.08	231.92	89	1,891.00
<i>Personal Services Totals</i>		\$197,184.00	\$0.00	\$197,184.00	\$15,319.32	\$0.00	\$183,677.96	\$13,506.04	93%	\$180,631.00
<i>Supplies</i>										
5201	Office Supplies	1,200.00	.00	1,200.00	56.25	18.59	481.41	700.00	42	761.00
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	191.00
<i>Supplies Totals</i>		\$1,700.00	\$0.00	\$1,700.00	\$56.25	\$18.59	\$481.41	\$1,200.00	29%	\$951.00
<i>Services</i>										
5321	Professional Training	600.00	.00	600.00	.00	.00	.00	600.00	0	401.00
5322	Conference/Reimb	500.00	.00	500.00	.00	100.00	698.00	(298.00)	160	500.00
5323	Publications	700.00	.00	700.00	.00	.00	.00	700.00	0	281.00
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	390.00	(40.00)	111	381.00
5339	Misc Contract Services	30,000.00	829.00	30,829.00	1,658.00	9,000.00	11,615.00	10,214.00	67	19,731.00
5391	Postage	330.00	.00	330.00	10.13	.00	138.62	191.38	42	251.00
5395	Printing/Advertising	8,000.00	143.40	8,143.40	416.01	2,986.73	4,656.44	500.23	94	2,791.00
5399	Other Miscellaneous Services	6,000.00	.00	6,000.00	124.00	.00	168.00	5,832.00	3	1,511.00
<i>Services Totals</i>		\$46,480.00	\$972.40	\$47,452.40	\$2,208.14	\$12,086.73	\$17,666.06	\$17,699.61	63%	\$25,351.00
EXPENSE TOTALS		\$245,364.00	\$972.40	\$246,336.40	\$17,583.71	\$12,105.32	\$201,825.43	\$32,405.65	87%	\$206,941.00
Department 571 - City Council Totals		(\$245,364.00)	(\$972.40)	(\$246,336.40)	(\$17,583.71)	(\$12,105.32)	(\$201,825.43)	(\$32,405.65)	87%	(\$206,941.00)

Attachment: November, 2016 Departmental Budget 01_19_2017 2:42:27 PM Joni Crawford 46101GGQ



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 580 - Development Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	78,690.00	.00	78,690.00	6,053.00	.00	72,457.84	6,232.16	92	73,490.00
5102	Wages-Staff	80,250.00	.00	80,250.00	6,173.16	.00	73,896.13	6,353.87	92	62,810.00
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	7,000.00
5151	PERS Contribution	22,252.00	.00	22,252.00	1,711.67	.00	20,370.29	1,881.71	92	18,360.00
5161	Group Insurance	34,092.00	.00	34,092.00	2,844.00	.00	34,095.49	(3.49)	100	27,580.00
5166	Medicare	2,305.00	.00	2,305.00	172.52	.00	2,064.87	240.13	90	1,920.00
	Personal Services Totals	\$225,589.00	\$0.00	\$225,589.00	\$16,954.35	\$0.00	\$210,884.62	\$14,704.38	93%	\$191,180.00
	Supplies									
5201	Office Supplies	1,000.00	35.78	1,035.78	.00	300.00	734.10	1.68	100	430.00
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	0.00
	Supplies Totals	\$2,000.00	\$35.78	\$2,035.78	\$0.00	\$300.00	\$734.10	\$1,001.68	51%	\$430.00
	Services									
5301	Boards/Commissions	2,000.00	72.60	2,072.60	.00	84.60	394.00	1,594.00	23	1,030.00
5311	Utilities	1,500.00	.00	1,500.00	.00	210.00	967.41	322.59	78	730.00
5321	Professional Training	2,000.00	.00	2,000.00	.00	25.00	339.00	1,636.00	18	470.00
5322	Conference/Reimb	3,500.00	623.25	4,123.25	1,317.43	2,021.71	4,564.14	(2,462.60)	160	2,920.00
5323	Publications	150.00	.00	150.00	.00	.00	120.00	30.00	80	80.00
5324	Professional Association Dues	2,000.00	.00	2,000.00	563.00	25.00	2,288.00	(313.00)	116	2,270.00
5339	Misc Contract Services	25,000.00	7,856.98	32,856.98	261.60	488.40	14,870.40	17,498.18	47	15,720.00
5391	Postage	500.00	.00	500.00	12.79	.00	457.92	42.08	92	270.00
5399	Other Miscellaneous Services	750.00	200.00	950.00	.00	.00	311.00	639.00	33	200.00
	Services Totals	\$37,400.00	\$8,752.83	\$46,152.83	\$2,154.82	\$2,854.71	\$24,311.87	\$18,986.25	59%	\$23,720.00
	EXPENSE TOTALS	\$264,989.00	\$8,788.61	\$273,777.61	\$19,109.17	\$3,154.71	\$235,930.59	\$34,692.31	87%	\$215,340.00
Department 580 - Development Department Totals		(\$264,989.00)	(\$8,788.61)	(\$273,777.61)	(\$19,109.17)	(\$3,154.71)	(\$235,930.59)	(\$34,692.31)	87%	(\$215,340.00)

Attachment: November, 2016 Departmental Budget 01_19_2017 2:42:27 PM Joni Crawford 46101GGQ



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 582 - Human Resources Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	62,137.00	.00	62,137.00	4,782.14	.00	57,583.92	4,553.08	93	35,531.00
5102	Wages-Staff	.00	.00	.00	.00	.00	.00	.00	+++	9,471.00
5109	HSA Employer Funding	1,500.00	.00	1,500.00	.00	.00	1,500.00	.00	100	1,000.00
5151	PERS Contribution	8,699.00	.00	8,699.00	669.50	.00	8,017.64	681.36	92	5,931.00
5161	Group Insurance	5,793.00	.00	5,793.00	485.18	.00	5,810.15	(17.15)	100	4,481.00
5166	Medicare	901.00	.00	901.00	68.02	.00	818.72	82.28	91	641.00
	Personal Services Totals	\$79,030.00	\$0.00	\$79,030.00	\$6,004.84	\$0.00	\$73,730.43	\$5,299.57	93%	\$57,071.00
	Supplies									
5201	Office Supplies	800.00	.00	800.00	99.00	156.36	442.64	201.00	75	381.00
5203	Computer Supplies	1,100.00	.00	1,100.00	.00	67.44	232.56	800.00	27	61.00
5208	OSHA Supplies	11,000.00	519.99	11,519.99	1,294.89	2,147.60	7,746.49	1,625.90	86	9,981.00
	Supplies Totals	\$12,900.00	\$519.99	\$13,419.99	\$1,393.89	\$2,371.40	\$8,421.69	\$2,626.90	80%	\$10,431.00
	Services									
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
5322	Conference/Reimb	300.00	.00	300.00	.00	.00	150.00	150.00	50	
5323	Publications	200.00	.00	200.00	.00	.00	316.00	(116.00)	158	311.00
5324	Professional Association Dues	450.00	.00	450.00	.00	.00	390.00	60.00	87	391.00
5336	Medical Services/Physical Exams	3,000.00	.00	3,000.00	.00	2,223.48	1,426.52	(650.00)	122	871.00
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	.00	1,398.40	3,601.60	28	1,351.00
5391	Postage	200.00	.00	200.00	10.27	.00	154.57	45.43	77	131.00
5399	Other Miscellaneous Services	13,000.00	790.20	13,790.20	285.35	784.95	12,918.22	87.03	99	11,871.00
	Services Totals	\$22,650.00	\$790.20	\$23,440.20	\$295.62	\$3,008.43	\$16,753.71	\$3,678.06	84%	\$14,931.00
	EXPENSE TOTALS	\$114,580.00	\$1,310.19	\$115,890.19	\$7,694.35	\$5,379.83	\$98,905.83	\$11,604.53	90%	\$82,431.00
Department 582 - Human Resources Department Totals		(\$114,580.00)	(\$1,310.19)	(\$115,890.19)	(\$7,694.35)	(\$5,379.83)	(\$98,905.83)	(\$11,604.53)	90%	(\$82,438.00)

Attachment: November, 2016 Departmental Budget 01_19_2017 2:42:27 PM Joni Crawford 46101GGQ



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 584 - Computer Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	70,189.00	(9,000.00)	61,189.00	.00	.00	62,813.68	(1,624.68)	103	65,551
5102	Wages-Staff	61,828.00	.00	61,828.00	4,756.00	.00	56,948.04	4,879.96	92	57,741
5105	Overtime	.00	.00	.00	1,939.56	.00	4,420.43	(4,420.43)	+++	411
5109	HSA Employer Funding	8,000.00	(851.17)	7,148.83	.00	5,403.71	5,108.56	(3,363.44)	147	5,481
5151	PERS Contribution	18,482.00	.00	18,482.00	1,340.63	.00	16,935.29	1,546.71	92	17,291
5161	Group Insurance	35,293.00	.00	35,293.00	(5.52)	.00	32,373.18	2,919.82	92	32,611
5166	Medicare	1,914.00	.00	1,914.00	94.77	.00	1,746.44	167.56	91	1,731
	Personal Services Totals	\$195,706.00	(\$9,851.17)	\$185,854.83	\$8,125.44	\$5,403.71	\$180,345.62	\$105.50	100%	\$180,851
	Supplies									
5201	Office Supplies	1,000.00	115.96	1,115.96	.00	.00	333.95	782.01	30	251
5203	Computer Supplies	2,000.00	.00	2,000.00	.00	1,271.49	665.52	62.99	97	141
	Supplies Totals	\$3,000.00	\$115.96	\$3,115.96	\$0.00	\$1,271.49	\$999.47	\$845.00	73%	\$401
	Services									
5311	Utilities	3,000.00	102.30	3,102.30	.00	2,370.18	1,032.12	(300.00)	110	1,161
5321	Professional Training	5,000.00	.00	5,000.00	.00	875.00	4,125.00	.00	100	
5339	Misc Contract Services	70,000.00	13,160.00	83,160.00	8,970.00	31,281.26	33,668.74	18,210.00	78	8,641
5366	Computer Maintenance	155,000.00	13,686.31	168,686.31	13,633.95	44,164.77	124,389.28	132.26	100	121,361
5399	Other Miscellaneous Services	.00	.00	.00	1,131.50	2,768.50	1,131.50	(3,900.00)	+++	
	Services Totals	\$233,000.00	\$26,948.61	\$259,948.61	\$23,735.45	\$81,459.71	\$164,346.64	\$14,142.26	95%	\$131,171
	Capital Purchases									
5631	Furniture and Fixtures	.00	.00	.00	23,000.00	.00	23,000.00	(23,000.00)	+++	
5639	Other Equipment	60,000.00	9,000.00	69,000.00	7,000.00	11,000.00	7,000.00	51,000.00	26	
	Capital Purchases Totals	\$60,000.00	\$9,000.00	\$69,000.00	\$30,000.00	\$11,000.00	\$30,000.00	\$28,000.00	59%	\$1
	EXPENSE TOTALS	\$491,706.00	\$26,213.40	\$517,919.40	\$61,860.89	\$99,134.91	\$375,691.73	\$43,092.76	92%	\$312,431
Department 584 - Computer Department Totals		(\$491,706.00)	(\$26,213.40)	(\$517,919.40)	(\$61,860.89)	(\$99,134.91)	(\$375,691.73)	(\$43,092.76)	92%	(\$312,435)

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November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 593 - Clerk of Courts										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	60,254.00	.00	60,254.00	4,896.00	.00	57,604.24	2,649.76	96	56,441.00
5102	Wages-Staff	74,842.00	.00	74,842.00	5,389.40	.00	64,708.66	10,133.34	86	68,700.00
5104	Wages-Part time	22,559.00	.00	22,559.00	1,770.00	.00	16,567.63	5,991.37	73	22,420.00
5106	Longevity	450.00	.00	450.00	450.00	.00	450.00	.00	100	450.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	5,333.33	(1,333.33)	133	4,000.00
5151	PERS Contribution	22,135.00	.00	22,135.00	1,687.76	.00	19,023.88	3,111.12	86	19,570.00
5161	Group Insurance	19,509.00	.00	19,509.00	3,191.20	.00	26,728.62	(7,219.62)	137	19,610.00
5166	Medicare	2,293.00	.00	2,293.00	174.03	.00	1,981.87	311.13	86	2,090.00
	Personal Services Totals	\$206,042.00	\$0.00	\$206,042.00	\$17,558.39	\$0.00	\$192,398.23	\$13,643.77	93%	\$193,300.00
	Supplies									
5201	Office Supplies	4,500.00	83.63	4,583.63	111.51	97.27	2,481.50	2,004.86	56	1,690.00
	Supplies Totals	\$4,500.00	\$83.63	\$4,583.63	\$111.51	\$97.27	\$2,481.50	\$2,004.86	56%	\$1,690.00
	Services									
5321	Professional Training	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	450.00	151.38	601.38	.00	364.84	236.54	.00	100	290.00
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	350.00
5332	Legal Services	56,000.00	7,500.00	63,500.00	1,000.00	12,500.00	48,500.00	2,500.00	96	44,000.00
5339	Misc Contract Services	1,000.00	535.00	1,535.00	34.00	1,146.50	488.50	(100.00)	107	660.00
5344	Witness Fees	250.00	.00	250.00	.00	.00	84.00	166.00	34	70.00
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5377	Municipal Court	25,000.00	.00	25,000.00	.00	.00	8,590.81	16,409.19	34	6,910.00
5391	Postage	1,600.00	.00	1,600.00	95.87	.00	1,075.38	524.62	67	1,140.00
5393	L.E.A.D.S Terminal	600.00	.00	600.00	.00	.00	600.00	.00	100	600.00
5399	Other Miscellaneous Services	2,400.00	180.88	2,580.88	.00	2,021.00	764.88	(205.00)	108	9,310.00
	Services Totals	\$90,400.00	\$8,367.26	\$98,767.26	\$1,129.87	\$16,032.34	\$60,340.11	\$22,394.81	77%	\$63,370.00
	EXPENSE TOTALS	\$300,942.00	\$8,450.89	\$309,392.89	\$18,799.77	\$16,129.61	\$255,219.84	\$38,043.44	88%	\$258,370.00
Department 593 - Clerk of Courts Totals		(\$300,942.00)	(\$8,450.89)	(\$309,392.89)	(\$18,799.77)	(\$16,129.61)	(\$255,219.84)	(\$38,043.44)	88%	(\$258,370.00)



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 595 - General and Administrative										
	EXPENSE									
	Personal Services									
5164	Workers Compensation	258,683.00	.00	258,683.00	.00	.00	149,801.58	108,881.42	58	249,061.00
5165	Unemployment Compensation	25,000.00	2,703.04	27,703.04	1,581.00	6,358.46	16,344.58	5,000.00	82	19,771.00
	Personal Services Totals	\$283,683.00	\$2,703.04	\$286,386.04	\$1,581.00	\$6,358.46	\$166,146.16	\$113,881.42	60%	\$268,832.00
	Supplies									
5202	Photo Copy Supplies	3,500.00	.00	3,500.00	.00	454.60	2,145.40	900.00	74	2,550.00
	Supplies Totals	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$454.60	\$2,145.40	\$900.00	74%	\$2,550.00
	Services									
5301	Boards/Commissions	14,000.00	554.00	14,554.00	617.83	4,715.77	6,838.23	3,000.00	79	6,911.00
5311	Utilities	160,000.00	9,979.20	169,979.20	9,502.35	50,437.13	126,962.98	(7,420.91)	104	130,451.00
5324	Professional Association Dues	23,000.00	.00	23,000.00	.00	4,704.05	22,970.35	(4,674.40)	120	23,011.00
5351	Liability Insurance Deductible	170,000.00	.00	170,000.00	249.00	.00	112,197.06	57,802.94	66	102,051.00
5352	Motor Vehicle Insurance	50,000.00	.00	50,000.00	.00	.00	28,927.15	21,072.85	58	30,331.00
5353	Employee Fidelity Bond	2,000.00	.00	2,000.00	.00	.00	1,172.00	828.00	59	1,691.00
5361	Building Repair/Maintenance	110,000.00	9,899.55	119,899.55	538.90	24,386.30	47,288.64	48,224.61	60	24,801.00
5362	Equipment Maintenance	2,000.00	.00	2,000.00	.00	1,911.68	88.32	.00	100	2,731.00
5371	Election Expense	45,000.00	.00	45,000.00	.00	.00	55,475.17	(10,475.17)	123	3,221.00
5372	Delinquent Tax Advertising	1,000.00	.00	1,000.00	.00	.00	566.72	433.28	57	601.00
5373	Auditor/Treasurer Fees	10,000.00	.00	10,000.00	62.78	.00	3,924.27	6,075.73	39	4,331.00
5391	Postage	8,500.00	3,408.00	11,908.00	(542.71)	1,309.84	5,296.18	5,301.98	55	(789.00)
5394	Taxes/Assessments-City Property	3,500.00	.00	3,500.00	.00	.00	1,973.04	1,526.96	56	2,931.00
5399	Other Miscellaneous Services	9,300.00	.00	9,300.00	.00	.00	8,700.00	600.00	94	1,201.00
	Services Totals	\$608,300.00	\$23,840.75	\$632,140.75	\$10,428.15	\$87,464.77	\$422,380.11	\$122,295.87	81%	\$333,501.00
	Capital Purchases									
5632	Motor Vehicles	25,000.00	.00	25,000.00	.00	.00	23,259.36	1,740.64	93	40,861.00
5639	Other Equipment	13,000.00	2,500.00	15,500.00	997.74	4,584.26	10,915.74	.00	100	40,861.00
	Capital Purchases Totals	\$38,000.00	\$2,500.00	\$40,500.00	\$997.74	\$4,584.26	\$34,175.10	\$1,740.64	96%	\$40,861.00
	EXPENSE TOTALS	\$933,483.00	\$29,043.79	\$962,526.79	\$13,006.89	\$98,862.09	\$624,846.77	\$238,817.93	75%	\$645,761.00
Department 595 - General and Administrative Totals		(\$933,483.00)	(\$29,043.79)	(\$962,526.79)	(\$13,006.89)	(\$98,862.09)	(\$624,846.77)	(\$238,817.93)	75%	(\$645,761.00)



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 810 - Public Health and Welfare										
	EXPENSE									
	Services									
5376	County Health Services	271,289.00	.00	271,289.00	.00	.00	271,288.48	.52	100	257,931
	Services Totals	\$271,289.00	\$0.00	\$271,289.00	\$0.00	\$0.00	\$271,288.48	\$0.52	100%	\$257,931
	EXPENSE TOTALS	\$271,289.00	\$0.00	\$271,289.00	\$0.00	\$0.00	\$271,288.48	\$0.52	100%	\$257,931
Department 810 - Public Health and Welfare Totals		(\$271,289.00)	\$0.00	(\$271,289.00)	\$0.00	\$0.00	(\$271,288.48)	(\$0.52)	100%	(\$257,931)
Fund 110 - General Fund Totals		\$16,739,426.00	\$233,077.71	\$16,972,503.71	\$1,130,321.14	\$843,768.94	\$14,723,501.57	\$1,405,233.20		\$14,731,731

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November, 2016 Departmental Budget

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Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 220 - Income Tax Fund										
Department 000 - General										
	EXPENSE									
	Transfers/Other									
5000	Contingency Reserve	.00	.00	.00	.00	2,507,038.49	.00	(2,507,038.49)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$2,507,038.49	\$0.00	(\$2,507,038.49)	+++	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$2,507,038.49	\$0.00	(\$2,507,038.49)	+++	\$0.00
Department 000 - General	Totals	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,507,038.49)	\$0.00	\$2,507,038.49	+++	\$0.00

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November, 2016 Departmental Budget

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Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 220 - Income Tax Fund										
Department 564 - Income Tax Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	58,993.00	.00	58,993.00	4,537.93	.00	54,321.87	4,671.13	92	55,100.00
5106	Longevity	600.00	.00	600.00	600.00	.00	600.00	.00	100	600.00
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000.00
5151	PERS Contribution	8,343.00	.00	8,343.00	635.31	.00	7,563.49	779.51	91	7,780.00
5161	Group Insurance	7,606.00	.00	7,606.00	636.59	.00	7,627.38	(21.38)	100	7,110.00
5164	Workers Compensation	1,999.00	.00	1,999.00	.00	.00	1,681.68	317.32	84	1,860.00
	Personal Services Totals	\$79,541.00	\$0.00	\$79,541.00	\$6,409.83	\$0.00	\$73,794.42	\$5,746.58	93%	\$74,460.00
	Supplies									
5201	Office Supplies	250.00	.00	250.00	39.82	162.84	87.16	.00	100	170.00
5203	Computer Supplies	350.00	.00	350.00	.00	201.30	148.70	.00	100	190.00
	Supplies Totals	\$600.00	\$0.00	\$600.00	\$39.82	\$364.14	\$235.86	\$0.00	100%	\$370.00
	Services									
5322	Conference/Reimb	700.00	.00	700.00	.00	274.24	368.10	57.66	92	550.00
5323	Publications	200.00	.00	200.00	.00	.00	140.00	60.00	70	140.00
5324	Professional Association Dues	25.00	.00	25.00	.00	.00	25.00	.00	100	25.00
5339	Misc Contract Services	60,000.00	2,000.00	62,000.00	.00	.00	2,000.00	60,000.00	3	2,000.00
5353	Employee Fidelity Bond	75.00	.00	75.00	.00	.00	75.00	.00	100	75.00
5362	Equipment Maintenance	300.00	.00	300.00	16.29	15.90	177.19	106.91	64	190.00
5373	Auditor/Treasurer Fees	600.00	.00	600.00	.00	.00	18.20	581.80	3	310.00
5379	Other Governmental Billings	7,500.00	.00	7,500.00	399.77	.00	6,384.69	1,115.31	85	5,460.00
5391	Postage	1,000.00	.00	1,000.00	4.19	.00	121.58	878.42	12	170.00
	Services Totals	\$70,400.00	\$2,000.00	\$72,400.00	\$420.25	\$290.14	\$9,309.76	\$62,800.10	13%	\$6,940.00
	Transfers/Other									
5519	Miscellaneous Costs	6,000.00	.00	6,000.00	657.00	.00	17,071.73	(11,071.73)	285	3,210.00
5529	Miscellaneous Distributions	345,000.00	.00	345,000.00	38,799.32	.00	197,995.54	147,004.46	57	317,390.00
5530	Enterprise Zone Payment	600,000.00	.00	600,000.00	.00	154,903.10	463,706.53	(18,609.63)	103	320,600.00
	Transfers/Other Totals	\$951,000.00	\$0.00	\$951,000.00	\$39,456.32	\$154,903.10	\$678,773.80	\$117,323.10	88%	\$320,600.00
	EXPENSE TOTALS	\$1,101,541.00	\$2,000.00	\$1,103,541.00	\$46,326.22	\$155,557.38	\$762,113.84	\$185,869.78	83%	\$402,380.00
Department 564 - Income Tax Division Totals		(\$1,101,541.00)	(\$2,000.00)	(\$1,103,541.00)	(\$46,326.22)	(\$155,557.38)	(\$762,113.84)	(\$185,869.78)	83%	(\$402,380.00)
Fund 220 - Income Tax Fund Totals		\$1,101,541.00	\$2,000.00	\$1,103,541.00	\$46,326.22	\$2,662,595.87	\$762,113.84	(\$2,321,168.71)		\$402,380.00



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 260 - Street Fund										
Department 268 - Street Department										
EXPENSE										
Personal Services										
5101	Salary-Elected Officials/Director	63,647.00	.00	63,647.00	4,896.00	.00	58,607.81	5,039.19	92	59,440
5102	Wages-Staff	279,626.00	.00	279,626.00	22,132.26	.00	258,442.94	21,183.06	92	265,960
5105	Overtime	28,000.00	.00	28,000.00	133.06	.00	8,458.75	19,541.25	30	21,890
5106	Longevity	2,450.00	.00	2,450.00	2,450.00	.00	2,450.00	.00	100	2,370
5109	HSA Employer Funding	24,000.00	.00	24,000.00	.00	.00	24,750.00	(750.00)	103	20,000
5151	PERS Contribution	52,321.00	.00	52,321.00	3,723.97	.00	45,022.03	7,298.97	86	47,580
5161	Group Insurance	101,409.00	.00	101,409.00	9,219.23	.00	104,856.07	(3,447.07)	103	80,850
5164	Workers Compensation	12,534.00	.00	12,534.00	.00	.00	8,408.42	4,125.58	67	11,900
5166	Medicare	5,419.00	.00	5,419.00	412.08	.00	4,552.05	866.95	84	4,890
Personal Services Totals		\$569,406.00	\$0.00	\$569,406.00	\$42,966.60	\$0.00	\$515,548.07	\$53,857.93	91%	\$514,910
Supplies										
5201	Office Supplies	2,000.00	215.85	2,215.85	.00	557.89	997.82	660.14	70	520
5203	Computer Supplies	2,500.00	148.01	2,648.01	73.75	1,072.70	775.31	800.00	70	1,170
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	800.00	353.00	347.00	77	770
5213	Repair and Maintenance Supplies	500.00	.00	500.00	.00	200.00	.00	300.00	40	600
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	.00	336.42	936.98	726.60	64	2,820
5251	MV Gas and Oil	45,000.00	1,364.54	46,364.54	2,105.13	9,129.42	18,235.12	19,000.00	59	25,920
5252	Aggregates	20,000.00	.00	20,000.00	.00	16,066.36	3,733.64	200.00	99	5,450
5253	Ice Control	140,000.00	1,485.00	141,485.00	.00	92,000.00	37,966.40	11,518.60	92	120,310
5259	Operating Materials and Supplies	90,000.00	7,891.01	97,891.01	5,607.26	54,576.86	55,638.41	(12,324.26)	113	54,370
Supplies Totals		\$303,500.00	\$11,104.41	\$314,604.41	\$7,786.14	\$174,739.65	\$118,636.68	\$21,228.08	93%	\$211,430
Services										
5311	Utilities	19,000.00	596.04	19,596.04	608.93	13,962.84	8,422.70	(2,789.50)	114	11,650
5313	Traffic Light Current	12,000.00	303.83	12,303.83	309.68	1,966.31	3,337.52	7,000.00	43	3,910
5321	Professional Training	500.00	.00	500.00	.00	.00	235.00	265.00	47	400
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	10.00	190.00	5	
5324	Professional Association Dues	50.00	.00	50.00	.00	.00	175.00	(125.00)	350	200
5331	Engineering/Architecture	14,000.00	.00	14,000.00	.00	4,000.00	.00	10,000.00	29	4,730
5339	Misc Contract Services	36,000.00	5,759.02	41,759.02	10,708.60	12,112.04	31,939.14	(2,292.16)	105	33,230
5351	Liability Insurance Deductible	7,600.00	.00	7,600.00	.00	.00	8,452.71	(852.71)	111	7,540
5352	Motor Vehicle Insurance	9,100.00	.00	9,100.00	.00	.00	9,379.40	(279.40)	103	9,050
5361	Building Repair/Maintenance	10,000.00	.00	10,000.00	.00	4,314.82	2,485.18	3,200.00	68	10,910
5365	Utility Line Repair/Maintenance	20,000.00	13,375.92	33,375.92	.00	16,862.67	16,513.25	.00	100	5,070
5391	Postage	100.00	.00	100.00	.93	.00	9.86	90.14	10	
5397	Uniform Rental	2,000.00	102.35	2,102.35	.00	247.39	1,044.96	810.00	61	1,340
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	455.25	399.75	145.00	86	1,690
Services Totals		\$131,550.00	\$20,137.16	\$151,687.16	\$11,628.14	\$53,921.32	\$82,404.47	\$15,361.37	90%	\$89,590



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Capital Purchases									
5632	Motor Vehicles	221,250.00	.00	221,250.00	.00	.00	192,498.00	28,752.00	87	144,374
5633	Machinery and Equipment	6,000.00	.00	6,000.00	.00	2,800.00	21,471.36	(18,271.36)	405	120,150
5639	Other Equipment	6,000.00	.00	6,000.00	.00	.00	9,998.00	(3,998.00)	167	5,400
	Capital Purchases Totals	\$233,250.00	\$0.00	\$233,250.00	\$0.00	\$2,800.00	\$223,967.36	\$6,482.64	97%	\$269,930
	EXPENSE TOTALS	\$1,237,706.00	\$31,241.57	\$1,268,947.57	\$62,380.88	\$231,460.97	\$940,556.58	\$96,930.02	92%	\$1,085,882
Department 268 - Street Department Totals		(\$1,237,706.00)	(\$31,241.57)	(\$1,268,947.57)	(\$62,380.88)	(\$231,460.97)	(\$940,556.58)	(\$96,930.02)	92%	(\$1,085,882)
Fund 260 - Street Fund Totals		\$1,237,706.00	\$31,241.57	\$1,268,947.57	\$62,380.88	\$231,460.97	\$940,556.58	\$96,930.02		\$1,085,882

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November, 2016 Departmental Budget

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Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 270 - State Highway Fund										
Department 268 - Street Department										
	EXPENSE									
	Supplies									
5253	Ice Control	60,000.00	.00	60,000.00	.00	10,000.00	50,000.00	.00	100	60,000.00
5259	Operating Materials and Supplies	10,000.00	.00	10,000.00	.00	644.00	9,355.00	1.00	100	7,080.00
	Supplies Totals	\$70,000.00	\$0.00	\$70,000.00	\$0.00	\$10,644.00	\$59,355.00	\$1.00	100%	\$67,080.00
	Services									
5313	Traffic Light Current	12,000.00	357.71	12,357.71	351.16	2,179.07	3,928.64	6,250.00	49	4,570.00
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	3,858.00	142.00	(1,000.00)	133	740.00
5365	Utility Line Repair/Maintenance	9,000.00	.00	9,000.00	.00	9,604.18	3,395.82	(4,000.00)	144	17,800.00
	Services Totals	\$24,000.00	\$357.71	\$24,357.71	\$351.16	\$15,641.25	\$7,466.46	\$1,250.00	95%	\$23,110.00
	Capital Purchases									
5632	Motor Vehicles	73,750.00	.00	73,750.00	.00	.00	64,166.00	9,584.00	87	69,580.00
	Capital Purchases Totals	\$73,750.00	\$0.00	\$73,750.00	\$0.00	\$0.00	\$64,166.00	\$9,584.00	87%	\$69,580.00
	EXPENSE TOTALS	\$167,750.00	\$357.71	\$168,107.71	\$351.16	\$26,285.25	\$130,987.46	\$10,835.00	94%	\$159,786.00
Department 268 - Street Department Totals		(\$167,750.00)	(\$357.71)	(\$168,107.71)	(\$351.16)	(\$26,285.25)	(\$130,987.46)	(\$10,835.00)	94%	(\$159,786.00)
Fund 270 - State Highway Fund Totals		\$167,750.00	\$357.71	\$168,107.71	\$351.16	\$26,285.25	\$130,987.46	\$10,835.00		\$159,786.00

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November, 2016 Departmental Budget

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Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 290 - Law Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	252,599.50	252,599.50	.00	212,267.50	23,742.40	16,589.60	93	108,431
5921	Immobilization Expenses	.00	12,891.54	12,891.54	.00	.00	(35.00)	12,926.54	0	
	Transfers/Other Totals	\$0.00	\$265,491.04	\$265,491.04	\$0.00	\$212,267.50	\$23,707.40	\$29,516.14	89%	\$108,431
	EXPENSE TOTALS	\$0.00	\$265,491.04	\$265,491.04	\$0.00	\$212,267.50	\$23,707.40	\$29,516.14	89%	\$108,431
	Department 111 - Police Division Totals	\$0.00	(\$265,491.04)	(\$265,491.04)	\$0.00	(\$212,267.50)	(\$23,707.40)	(\$29,516.14)	89%	(\$108,431)
	Fund 290 - Law Enforcement Fund Totals	\$0.00	\$265,491.04	\$265,491.04	\$0.00	\$212,267.50	\$23,707.40	\$29,516.14		\$108,431

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Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 291 - Drug Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	46,290.13	46,290.13	.00	.00	4,250.00	42,040.13	9%	
	Transfers/Other Totals	\$0.00	\$46,290.13	\$46,290.13	\$0.00	\$0.00	\$4,250.00	\$42,040.13	9%	
	EXPENSE TOTALS	\$0.00	\$46,290.13	\$46,290.13	\$0.00	\$0.00	\$4,250.00	\$42,040.13	9%	
	Department 111 - Police Division Totals	\$0.00	(\$46,290.13)	(\$46,290.13)	\$0.00	\$0.00	(\$4,250.00)	(\$42,040.13)	9%	
	Fund 291 - Drug Enforcement Fund Totals	\$0.00	\$46,290.13	\$46,290.13	\$0.00	\$0.00	\$4,250.00	\$42,040.13		

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Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 292 - Safety Belt Program Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	4,376.00	4,376.00	.00	.00	.00	4,376.00	0	
	Transfers/Other Totals	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$4,376.00)	(\$4,376.00)	\$0.00	\$0.00	\$0.00	(\$4,376.00)	0%	\$0.00
Fund 292 - Safety Belt Program Fund Totals		\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00		\$0.00

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Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 293 - DUI/Education/Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	7,400.94	7,400.94	.00	.00	.00	7,400.94	0	17,220
	Transfers/Other Totals	\$0.00	\$7,400.94	\$7,400.94	\$0.00	\$0.00	\$0.00	\$7,400.94	0%	\$17,220
	EXPENSE TOTALS	\$0.00	\$7,400.94	\$7,400.94	\$0.00	\$0.00	\$0.00	\$7,400.94	0%	\$17,220
	Department 111 - Police Division Totals	\$0.00	(\$7,400.94)	(\$7,400.94)	\$0.00	\$0.00	\$0.00	(\$7,400.94)	0%	(\$17,220)
Fund 293 - DUI/Education/Enforcement Fund Totals		\$0.00	\$7,400.94	\$7,400.94	\$0.00	\$0.00	\$0.00	\$7,400.94		\$17,220

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 294 - Federal Forfeiture Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	93,230.44	93,230.44	.00	35,364.14	.00	57,866.30	38	17,111
	Transfers/Other Totals	\$0.00	\$93,230.44	\$93,230.44	\$0.00	\$35,364.14	\$0.00	\$57,866.30	38%	\$17,111
	EXPENSE TOTALS	\$0.00	\$93,230.44	\$93,230.44	\$0.00	\$35,364.14	\$0.00	\$57,866.30	38%	\$17,111
	Department 111 - Police Division Totals	\$0.00	(\$93,230.44)	(\$93,230.44)	\$0.00	(\$35,364.14)	\$0.00	(\$57,866.30)	38%	(\$17,115
	Fund 294 - Federal Forfeiture Fund Totals	\$0.00	\$93,230.44	\$93,230.44	\$0.00	\$35,364.14	\$0.00	\$57,866.30		\$17,111

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Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 295 - Law Enforcement Asst Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	16,769.50	16,769.50	.00	.00	.00	16,769.50	0	
	Transfers/Other Totals	\$0.00	\$16,769.50	\$16,769.50	\$0.00	\$0.00	\$0.00	\$16,769.50	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$16,769.50	\$16,769.50	\$0.00	\$0.00	\$0.00	\$16,769.50	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$16,769.50)	(\$16,769.50)	\$0.00	\$0.00	\$0.00	(\$16,769.50)	0%	\$0.00
Fund 295 - Law Enforcement Asst Fund Totals		\$0.00	\$16,769.50	\$16,769.50	\$0.00	\$0.00	\$0.00	\$16,769.50		\$0.00

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Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	32,723.00	.00	32,723.00	2,517.24	.00	30,132.12	2,590.88	92	30,621.00
5102	Wages-Staff	199,179.00	.00	199,179.00	18,052.20	.00	196,124.51	3,054.49	98	182,151.00
5105	Overtime	2,500.00	.00	2,500.00	1,725.12	.00	13,913.17	(11,413.17)	557	15,351.00
5106	Longevity	500.00	.00	500.00	500.00	.00	500.00	.00	100	500.00
5109	HSA Employer Funding	14,000.00	.00	14,000.00	.00	.00	14,000.00	.00	100	20,331.00
5151	PERS Contribution	32,886.00	.00	32,886.00	2,798.26	.00	31,783.78	1,102.22	97	29,991.00
5161	Group Insurance	59,065.00	.00	59,065.00	4,990.56	.00	59,596.52	(531.52)	101	58,641.00
5164	Workers Compensation	7,878.00	.00	7,878.00	.00	.00	3,363.37	4,514.63	43	7,501.00
5166	Medicare	2,683.00	.00	2,683.00	318.64	.00	3,692.03	(1,009.03)	138	3,161.00
	Personal Services Totals	\$351,414.00	\$0.00	\$351,414.00	\$30,902.02	\$0.00	\$353,105.50	(\$1,691.50)	100%	\$348,291.00
	Supplies									
5201	Office Supplies	2,900.00	63.71	2,963.71	75.68	128.28	3,173.90	(338.47)	111	3,071.00
5203	Computer Supplies	800.00	.00	800.00	48.49	287.78	612.22	(100.00)	112	441.00
5213	Repair and Maintenance Supplies	10,000.00	52.40	10,052.40	.00	263.33	2,094.18	7,694.89	23	3,471.00
5241	Uniforms-Purchased	900.00	92.86	992.86	.00	154.49	538.37	300.00	70	1,071.00
5251	MV Gas and Oil	12,000.00	.00	12,000.00	545.89	782.59	4,917.41	6,300.00	48	6,501.00
5252	Aggregates	30,000.00	1,524.72	31,524.72	3,968.88	5,238.92	20,653.37	5,632.43	82	22,981.00
5259	Operating Materials and Supplies	30,000.00	2,068.17	32,068.17	5,071.59	5,146.95	33,189.10	(6,267.88)	120	26,531.00
5263	Meters-Resale	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	8,701.00
	Supplies Totals	\$111,600.00	\$3,801.86	\$115,401.86	\$9,710.53	\$12,002.34	\$65,178.55	\$38,220.97	67%	\$72,801.00
	Services									
5311	Utilities	9,500.00	256.73	9,756.73	462.30	3,000.13	4,880.88	1,875.72	81	5,431.00
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	438.50	561.50	44	301.00
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	32.72	467.28	7	
5323	Publications	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	340.00	.00	340.00	.00	.00	150.00	190.00	44	141.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	15,000.00	1,114.09	16,114.09	354.32	6,973.18	9,140.91	.00	100	10,041.00
5339	Misc Contract Services	30,000.00	5,759.02	35,759.02	1,078.45	5,209.00	18,496.05	12,053.97	66	15,971.00
5351	Liability Insurance Deductible	3,500.00	.00	3,500.00	.00	.00	3,939.17	(439.17)	113	3,231.00
5352	Motor Vehicle Insurance	2,400.00	.00	2,400.00	.00	.00	2,344.85	55.15	98	2,261.00
5361	Building Repair/Maintenance	8,000.00	1,261.05	9,261.05	192.50	3,900.00	2,521.72	2,839.33	69	4,821.00
5362	Equipment Maintenance	3,850.00	.00	3,850.00	48.88	47.70	4,565.41	(763.11)	120	851.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	8,795.33	(2,795.33)	147	10,671.00
5365	Utility Line Repair/Maintenance	34,000.00	1,460.00	35,460.00	11,690.00	887.71	43,265.70	(8,693.41)	125	31,321.00
5366	Computer Maintenance	12,500.00	.00	12,500.00	.00	.00	11,850.72	649.28	95	11,491.00



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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Services									
5378	Columbus Contract	4,699,489.00	.00	4,699,489.00	1,208,678.96	.00	4,429,777.98	269,711.02	94	4,293,711.00
5379	Other Governmental Billings	13,500.00	.00	13,500.00	.00	13,460.64	.00	39.36	100	12,799.00
5391	Postage	6,500.00	.00	6,500.00	44.48	.00	5,479.64	1,020.36	84	5,630.00
5397	Uniform Rental	1,600.00	69.10	1,669.10	.00	403.17	665.93	600.00	64	960.00
5399	Other Miscellaneous Services	170,000.00	.00	170,000.00	1,353.85	619.18	167,743.35	1,637.47	99	163,120.00
	Services Totals	\$5,019,379.00	\$9,919.99	\$5,029,298.99	\$1,223,903.74	\$34,500.71	\$4,714,088.86	\$280,709.42	94%	\$4,572,820.00
	Capital Purchases									
5631	Furniture and Fixtures	400.00	.00	400.00	.00	.00	330.00	70.00	82	
5632	Motor Vehicles	45,000.00	.00	45,000.00	45,314.00	.00	46,262.00	(1,262.00)	103	
5633	Machinery and Equipment	10,000.00	.00	10,000.00	.00	.00	6,149.66	3,850.34	61	7,190.00
5639	Other Equipment	100,000.00	.00	100,000.00	.00	2,259.74	75,222.57	22,517.69	77	60,030.00
	Capital Purchases Totals	\$155,400.00	\$0.00	\$155,400.00	\$45,314.00	\$2,259.74	\$127,964.23	\$25,176.03	84%	\$67,220.00
	EXPENSE TOTALS	\$5,637,793.00	\$13,721.85	\$5,651,514.85	\$1,309,830.29	\$48,762.79	\$5,260,337.14	\$342,414.92	94%	\$5,061,140.00
Department 735 - Water Division Totals		(\$5,637,793.00)	(\$13,721.85)	(\$5,651,514.85)	(\$1,309,830.29)	(\$48,762.79)	(\$5,260,337.14)	(\$342,414.92)	94%	(\$5,061,140.00)

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 710 - Water Fund										
Department 991 - Debt Service										
EXPENSE										
<i>Debt Service</i>										
5414	G. O. Bond-Principal	277,677.00	.00	277,677.00	208,400.00	34,895.79	242,780.09	1.12	100	269,241.00
5424	G. O. Bond-Interest	38,198.00	.00	38,198.00	10,108.20	8,732.04	29,464.14	1.82	100	47,150.00
<i>Debt Service Totals</i>		\$315,875.00	\$0.00	\$315,875.00	\$218,508.20	\$43,627.83	\$272,244.23	\$2.94	100%	\$316,391.00
EXPENSE TOTALS		\$315,875.00	\$0.00	\$315,875.00	\$218,508.20	\$43,627.83	\$272,244.23	\$2.94	100%	\$316,391.00
Department 991 - Debt Service Totals		(\$315,875.00)	\$0.00	(\$315,875.00)	(\$218,508.20)	(\$43,627.83)	(\$272,244.23)	(\$2.94)	100%	(\$316,391.00)
Fund 710 - Water Fund Totals		\$5,953,668.00	\$13,721.85	\$5,967,389.85	\$1,528,338.49	\$92,390.62	\$5,532,581.37	\$342,417.86		\$5,377,541.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	32,723.00	.00	32,723.00	2,517.22	.00	30,131.83	2,591.17	92	30,621.00
5102	Wages-Staff	210,314.00	.00	210,314.00	12,607.73	.00	187,687.48	22,626.52	89	195,431.00
5105	Overtime	2,500.00	.00	2,500.00	.00	.00	1,888.84	611.16	76	511.00
5106	Longevity	1,050.00	.00	1,050.00	450.00	.00	450.00	600.00	43	1,050.00
5109	HSA Employer Funding	18,000.00	.00	18,000.00	.00	.00	18,000.00	.00	100	22,331.00
5151	PERS Contribution	34,522.00	.00	34,522.00	2,180.35	.00	30,236.69	4,285.31	88	32,811.00
5161	Group Insurance	79,107.00	.00	79,107.00	6,494.21	.00	78,953.47	153.53	100	71,601.00
5164	Workers Compensation	8,270.00	.00	8,270.00	.00	.00	5,045.05	3,224.95	61	7,821.00
5166	Medicare	3,032.00	.00	3,032.00	213.92	.00	2,707.06	324.94	89	3,181.00
	Personal Services Totals	\$389,518.00	\$0.00	\$389,518.00	\$24,463.43	\$0.00	\$355,100.42	\$34,417.58	91%	\$365,371.00
	Supplies									
5201	Office Supplies	2,900.00	63.72	2,963.72	75.69	128.28	3,174.00	(338.56)	111	3,071.00
5203	Computer Supplies	800.00	.00	800.00	48.50	287.71	612.29	(100.00)	112	441.00
5213	Repair and Maintenance Supplies	2,000.00	.00	2,000.00	.00	.00	890.22	1,109.78	45	771.00
5241	Uniforms-Purchased	1,000.00	92.86	1,092.86	.00	154.47	538.39	400.00	63	1,071.00
5251	MV Gas and Oil	12,000.00	.00	12,000.00	545.90	782.53	4,917.47	6,300.00	48	6,501.00
5252	Aggregates	750.00	.00	750.00	.00	.00	2,060.00	(1,310.00)	275	0.00
5259	Operating Materials and Supplies	3,500.00	.00	3,500.00	.00	2,000.00	3,722.39	(2,222.39)	163	871.00
	Supplies Totals	\$22,950.00	\$156.58	\$23,106.58	\$670.09	\$3,352.99	\$15,914.76	\$3,838.83	83%	\$12,741.00
	Services									
5311	Utilities	9,000.00	1,138.10	10,138.10	376.44	3,572.33	6,537.58	28.19	100	7,981.00
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	583.25	416.75	58	1,121.00
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	32.94	467.06	7	0.00
5324	Professional Association Dues	130.00	.00	130.00	.00	.00	160.00	(30.00)	123	141.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	0.00
5331	Engineering/Architecture	15,000.00	168.00	15,168.00	373.50	4,322.21	5,845.79	5,000.00	67	3,071.00
5339	Misc Contract Services	19,000.00	5,789.32	24,789.32	1,078.45	5,304.49	16,651.72	2,833.11	89	15,091.00
5351	Liability Insurance Deductible	1,500.00	.00	1,500.00	.00	.00	1,207.53	292.47	81	1,071.00
5352	Motor Vehicle Insurance	2,900.00	.00	2,900.00	.00	.00	2,808.20	91.80	97	2,711.00
5361	Building Repair/Maintenance	9,000.00	1,261.05	10,261.05	192.50	3,900.00	2,521.72	3,839.33	63	4,481.00
5362	Equipment Maintenance	1,950.00	.00	1,950.00	48.88	47.70	1,375.59	526.71	73	1,101.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	0.00
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	8,795.32	(2,795.32)	147	10,671.00
5365	Utility Line Repair/Maintenance	125,000.00	.00	125,000.00	.00	21,614.77	62,584.73	40,800.50	67	117,521.00
5366	Computer Maintenance	14,000.00	.00	14,000.00	.00	.00	11,260.73	2,739.27	80	10,901.00
5378	Columbus Contract	4,511,658.00	.00	4,511,658.00	346,179.31	290,210.44	4,214,758.37	6,689.19	100	5,900,421.00
5391	Postage	6,500.00	.00	6,500.00	44.49	.00	5,479.65	1,020.35	84	5,631.00



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Services									
5397	Uniform Rental	1,600.00	69.15	1,669.15	.00	402.74	666.41	600.00	64	960
5399	Other Miscellaneous Services	122,000.00	.00	122,000.00	1,353.89	2,217.39	124,076.34	(4,293.73)	104	119,980
	Services Totals	\$4,848,238.00	\$8,425.62	\$4,856,663.62	\$349,647.46	\$331,592.07	\$4,465,345.87	\$59,725.68	99%	\$6,202,930
	Capital Purchases									
5631	Furniture and Fixtures	400.00	.00	400.00	.00	.00	330.00	70.00	82	
5632	Motor Vehicles	50,000.00	.00	50,000.00	.00	.00	48,307.00	1,693.00	97	
5633	Machinery and Equipment	9,000.00	.00	9,000.00	.00	.00	9,020.14	(20.14)	100	53,500
5639	Other Equipment	87,500.00	.00	87,500.00	.00	2,259.74	69,700.57	15,539.69	82	60,030
	Capital Purchases Totals	\$146,900.00	\$0.00	\$146,900.00	\$0.00	\$2,259.74	\$127,357.71	\$17,282.55	88%	\$113,530
	EXPENSE TOTALS	\$5,407,606.00	\$8,582.20	\$5,416,188.20	\$374,780.98	\$337,204.80	\$4,963,718.76	\$115,264.64	98%	\$6,694,580
Department 736 - Wastewater Division Totals		(\$5,407,606.00)	(\$8,582.20)	(\$5,416,188.20)	(\$374,780.98)	(\$337,204.80)	(\$4,963,718.76)	(\$115,264.64)	98%	(\$6,694,580)

Attachment: November, 2016 Departmental Budget 01_19_2017 2:42:27 PM Joni Crawford 46101GGQ



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	720 - Wastewater/Sewer Fund									
Department	991 - Debt Service									
	EXPENSE									
	<i>Debt Service</i>									
5414	G. O. Bond-Principal	88,592.00	.00	88,592.00	33,700.00	27,649.88	60,941.26	.86	100	87,800.00
5424	G. O. Bond-Interest	15,610.00	.00	15,610.00	3,148.36	4,438.93	11,169.66	1.41	100	14,580.00
	<i>Debt Service Totals</i>	\$104,202.00	\$0.00	\$104,202.00	\$36,848.36	\$32,088.81	\$72,110.92	\$2.27	100%	\$102,380.00
	EXPENSE TOTALS	\$104,202.00	\$0.00	\$104,202.00	\$36,848.36	\$32,088.81	\$72,110.92	\$2.27	100%	\$102,380.00
	Department 991 - Debt Service Totals	(\$104,202.00)	\$0.00	(\$104,202.00)	(\$36,848.36)	(\$32,088.81)	(\$72,110.92)	(\$2.27)	100%	(\$102,380.00)
Fund	720 - Wastewater/Sewer Fund Totals	\$5,511,808.00	\$8,582.20	\$5,520,390.20	\$411,629.34	\$369,293.61	\$5,035,829.68	\$115,266.91		\$6,796,970.00

Attachment: November, 2016 Departmental Budget 01_19_2017 2 42 27 PM Joni Crawford 46101GGQ



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 740 - Storm Water Drainage Fund										
Department 737 - Storm Water Division										
EXPENSE										
Personal Services										
5102	Wages-Staff	166,775.00	.00	166,775.00	12,448.29	.00	153,287.52	13,487.48	92	156,650.00
5105	Overtime	4,900.00	.00	4,900.00	.00	.00	163.52	4,736.48	3	25,000.00
5106	Longevity	1,950.00	.00	1,950.00	1,950.00	.00	1,950.00	.00	100	1,950.00
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	14,000.00
5151	PERS Contribution	24,308.00	.00	24,308.00	1,796.04	114.15	21,568.13	2,625.72	89	22,620.00
5161	Group Insurance	51,357.00	.00	51,357.00	4,205.99	.00	51,297.19	59.81	100	51,330.00
5164	Workers Compensation	5,823.00	.00	5,823.00	.00	.00	3,363.37	2,459.63	58	5,480.00
5166	Medicare	1,655.00	.00	1,655.00	125.49	6.90	1,351.58	296.52	82	1,390.00
Personal Services Totals		\$268,768.00	\$0.00	\$268,768.00	\$20,525.81	\$121.05	\$244,981.31	\$23,665.64	91%	\$253,690.00
Supplies										
5201	Office Supplies	1,500.00	.00	1,500.00	35.44	495.72	1,104.03	(99.75)	107	980.00
5203	Computer Supplies	750.00	.00	750.00	.00	273.34	473.70	2.96	100	400.00
5205	Small Tools/Minor Equipment	1,000.00	.00	1,000.00	.00	585.02	363.98	51.00	95	190.00
5241	Uniforms-Purchased	750.00	.00	750.00	.00	244.37	201.03	304.60	59	320.00
5251	MV Gas and Oil	6,500.00	163.54	6,663.54	272.17	3,400.60	2,762.94	500.00	92	3,050.00
5252	Aggregates	750.00	.00	750.00	.00	2,297.75	252.25	(1,800.00)	340	230.00
5259	Operating Materials and Supplies	20,000.00	34.51	20,034.51	34.58	10,325.64	6,696.47	3,012.40	85	19,260.00
Supplies Totals		\$31,250.00	\$198.05	\$31,448.05	\$342.19	\$17,622.44	\$11,854.40	\$1,971.21	94%	\$24,470.00
Services										
5311	Utilities	8,000.00	756.91	8,756.91	260.52	5,677.27	3,359.64	(280.00)	103	4,000.00
5321	Professional Training	400.00	.00	400.00	.00	.00	250.00	150.00	62	530.00
5322	Conference/Reimb	20.00	.00	20.00	.00	.00	.00	20.00	0	10.00
5324	Professional Association Dues	100.00	.00	100.00	90.00	.00	125.00	(25.00)	125	120.00
5331	Engineering/Architecture	8,000.00	.00	8,000.00	261.60	5,480.97	5,519.03	(3,000.00)	138	4,620.00
5339	Misc Contract Services	44,250.00	5,759.00	50,009.00	3,075.53	5,599.80	39,552.03	4,857.17	90	24,150.00
5351	Liability Insurance Deductible	1,250.00	.00	1,250.00	.00	.00	1,207.53	42.47	97	1,070.00
5352	Motor Vehicle Insurance	1,750.00	.00	1,750.00	.00	.00	937.40	812.60	54	900.00
5361	Building Repair/Maintenance	5,000.00	.00	5,000.00	.00	2,800.00	.00	2,200.00	56	2,200.00
5364	MV Repair/Maintenance-Internal	4,500.00	.00	4,500.00	.00	.00	1,091.93	3,408.07	24	210.00
5365	Utility Line Repair/Maintenance	7,500.00	.00	7,500.00	.00	3,840.00	660.00	3,000.00	60	930.00
5378	Columbus Contract	715,000.00	.00	715,000.00	67,126.17	129,789.91	585,210.09	.00	100	
5391	Postage	6,000.00	.00	6,000.00	.00	.00	5,018.06	981.94	84	5,010.00
5397	Uniform Rental	2,000.00	127.05	2,127.05	.00	546.20	1,230.85	350.00	84	1,270.00
5399	Other Miscellaneous Services	35,000.00	.00	35,000.00	19.33	330.72	31,891.81	2,777.47	92	32,010.00
Services Totals		\$838,770.00	\$6,642.96	\$845,412.96	\$70,833.15	\$154,064.87	\$676,053.37	\$15,294.72	98%	\$77,080.00



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	740 - Storm Water Drainage Fund									
Department	737 - Storm Water Division									
	EXPENSE									
	<i>Capital Purchases</i>									
5632	Motor Vehicles	30,000.00	.00	30,000.00	.00	.00	29,624.50	375.50	99	140,000.00
5633	Machinery and Equipment	.00	.00	.00	.00	.00	.00	.00	+++	38,140.00
	<i>Capital Purchases Totals</i>	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$29,624.50	\$375.50	99%	\$178,140.00
	EXPENSE TOTALS	\$1,168,788.00	\$6,841.01	\$1,175,629.01	\$91,701.15	\$171,808.36	\$962,513.58	\$41,307.07	96%	\$533,400.00
Department	737 - Storm Water Division Totals	(\$1,168,788.00)	(\$6,841.01)	(\$1,175,629.01)	(\$91,701.15)	(\$171,808.36)	(\$962,513.58)	(\$41,307.07)	96%	(\$533,400.00)

Attachment: November, 2016 Departmental Budget 01_19_2017 2 42 27 PM Joni Crawford 46101GGQ



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 740 - Storm Water Drainage Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	.00	.00	.00	.00	.00	.00	.00	+++	95,000
5424	G. O. Bond-Interest	.00	.00	.00	.00	.00	.00	.00	+++	3,781
	Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$98,781
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$98,781
	Department 991 - Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$98,781)
Fund 740 - Storm Water Drainage Fund Totals		\$1,168,788.00	\$6,841.01	\$1,175,629.01	\$91,701.15	\$171,808.36	\$962,513.58	\$41,307.07		\$632,181

Attachment: November, 2016 Departmental Budget 01_19_2017 2 42 27 PM Joni Crawford 46101GGQ



November, 2016 Departmental Budget

8.a.b

Fiscal Year to Date 11/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 750 - Solid Waste Fund										
Department 738 - Refuse Collection										
	EXPENSE									
	Supplies									
5201	Office Supplies	2,000.00	.00	2,000.00	.00	.00	999.75	1,000.25	50	1,488.00
	Supplies Totals	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$999.75	\$1,000.25	50%	\$1,488.00
	Services									
5315	Private Hauler Contract	2,000,000.00	297,544.20	2,297,544.20	146,517.81	569,082.09	1,628,462.11	100,000.00	96	1,836,200.00
5391	Postage	7,500.00	.00	7,500.00	44.49	.00	5,479.62	2,020.38	73	5,630.00
5399	Other Miscellaneous Services	38,000.00	.00	38,000.00	145.86	308.89	33,377.67	4,313.44	89	33,560.00
	Services Totals	\$2,045,500.00	\$297,544.20	\$2,343,044.20	\$146,708.16	\$569,390.98	\$1,667,319.40	\$106,333.82	95%	\$1,875,400.00
	EXPENSE TOTALS	\$2,047,500.00	\$297,544.20	\$2,345,044.20	\$146,708.16	\$569,390.98	\$1,668,319.15	\$107,334.07	95%	\$1,876,880.00
Department 738 - Refuse Collection Totals		(\$2,047,500.00)	(\$297,544.20)	(\$2,345,044.20)	(\$146,708.16)	(\$569,390.98)	(\$1,668,319.15)	(\$107,334.07)	95%	(\$1,876,880.00)
Fund 750 - Solid Waste Fund Totals		\$2,047,500.00	\$297,544.20	\$2,345,044.20	\$146,708.16	\$569,390.98	\$1,668,319.15	\$107,334.07		\$1,876,880.00
Grand Totals		\$33,928,187.00	\$1,026,924.30	\$34,955,111.30	\$3,417,756.54	\$5,214,626.24	\$29,784,360.63	(\$43,875.57)		\$31,206,150.00

Attachment: November, 2016 Departmental Budget 01_19_2017 2:42:27 PM Joni Crawford 46101GGQ



December, 2016 Budget by Classification

8.a.c

Through 12/31/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
REVENUE							
Department 000 - General							
Property Taxes	245,789.00	.00	242,331.39	.00	3,457.61	99	241,270.00
Municipal Tax	11,584,759.00	1,133,361.31	11,928,194.00	.00	(343,435.00)	103	12,437,680.00
Other Local Taxes	590,000.00	32,306.14	653,667.31	.00	(63,667.31)	111	585,570.00
State Levied Shared Taxes	829,300.00	66,765.95	786,504.12	.00	42,795.88	95	831,600.00
Licenses	55,200.00	14,250.00	56,065.00	.00	(865.00)	102	50,080.00
Permits	231,000.00	8,103.30	247,525.21	.00	(16,525.21)	107	221,970.00
Fees	16,500.00	4,410.00	39,025.85	.00	(22,525.85)	237	20,450.00
Miscellaneous Charges for Services	100,600.00	2,253.35	76,389.28	.00	24,210.72	76	95,560.00
Recreational Charges	149,000.00	(4,370.56)	170,201.33	.00	(21,201.33)	114	144,580.00
Fines and Forfeitures	418,000.00	55.00	304,355.55	.00	113,644.45	73	399,470.00
Investment Earnings	180,000.00	(15,705.15)	143,680.03	.00	36,319.97	80	175,490.00
Other Revenues	422,776.00	20,678.89	667,902.52	.00	(245,126.52)	158	616,030.00
Donations	5,000.00	594.00	32,563.91	.00	(27,563.91)	651	4,710.00
Reimbursements	.00	1,442.50	39,252.45	.00	(39,252.45)	+++	271,970.00
Sale of Assets	.00	.00	900.00	.00	(900.00)	+++	15,700.00
Transfers/Advances	5,000.00	100.00	1,715.11	.00	3,284.89	34	36,480.00
Department 000 - General Totals	\$14,832,924.00	\$1,264,244.73	\$15,390,273.06	\$0.00	(\$557,349.06)	104%	\$16,148,660.00
REVENUE TOTALS	\$14,832,924.00	\$1,264,244.73	\$15,390,273.06	\$0.00	(\$557,349.06)	104%	\$16,148,660.00
EXPENSE							
Department 000 - General							
Transfers/Other	.00	.00	.00	.00	.00	+++	10,000.00
Department 000 - General Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$10,000.00
Department 111 - Police Division							
Personal Services	8,456,882.38	577,290.11	8,450,618.21	1,805.83	4,458.34	100	8,063,710.00
Supplies	291,845.54	23,257.21	204,693.45	37,607.96	49,544.13	83	204,790.00
Services	557,859.80	63,311.57	449,466.58	82,509.15	25,884.07	95	452,780.00
Capital Purchases	194,955.59	2,008.63	185,001.27	8,184.56	1,769.76	99	154,320.00
Department 111 - Police Division Totals	\$9,501,543.31	\$665,867.52	\$9,289,779.51	\$130,107.50	\$81,656.30	99%	\$8,875,620.00
Department 290 - Mechanic							
Personal Services	142,166.00	7,601.26	142,080.62	.00	85.38	100	121,660.00
Supplies	96,291.62	11,935.69	72,613.19	20,004.03	3,674.40	96	74,200.00
Services	41,751.75	1,804.64	20,035.32	20,383.79	1,332.64	97	25,370.00
Department 290 - Mechanic Totals	\$280,209.37	\$21,341.59	\$234,729.13	\$40,387.82	\$5,092.42	98%	\$221,250.00

Attachment: December, 2016 Budget by Classification 01_19_2017 2:39:53 PM Joni Crawford_461011LH



December, 2016 Budget by Classification

8.a.c

Through 12/31/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 340 - Parks and Recreation							
Personal Services	698,883.00	37,547.95	670,282.02	.00	28,600.98	96	595,571.00
Supplies	194,595.31	12,314.30	158,122.85	30,098.68	6,373.78	97	129,931.00
Services	298,654.10	37,972.51	190,510.00	67,705.56	40,438.54	86	179,461.00
Transfers/Other	.00	(17,528.79)	.00	.00	.00	+++	
Capital Purchases	283,439.00	10,741.84	260,378.54	22,644.91	415.55	100	58,921.00
Department 340 - Parks and Recreation Totals	\$1,475,571.41	\$81,047.81	\$1,279,293.41	\$120,449.15	\$75,828.85	95%	\$963,901.00
Department 343 - Senior Center							
Personal Services	153,710.00	10,326.36	153,550.16	.00	159.84	100	142,781.00
Supplies	39,060.03	4,350.48	11,363.38	3,714.71	23,981.94	39	2,911.00
Services	44,180.56	7,781.04	33,142.04	2,635.46	8,403.06	81	168,581.00
Capital Purchases	2,875.00	.00	2,875.00	.00	.00	100	
Department 343 - Senior Center Totals	\$239,825.59	\$22,457.88	\$200,930.58	\$6,350.17	\$32,544.84	86%	\$314,281.00
Department 448 - Service Department							
Personal Services	545,157.00	30,401.81	539,331.73	.00	5,825.27	99	483,051.00
Supplies	19,842.29	1,087.45	10,501.53	4,974.89	4,365.87	78	11,261.00
Services	633,067.98	29,729.36	452,341.56	67,882.14	112,844.28	82	431,201.00
Department 448 - Service Department Totals	\$1,198,067.27	\$61,218.62	\$1,002,174.82	\$72,857.03	\$123,035.42	90%	\$925,521.00
Department 479 - Building Department							
Personal Services	294,460.00	22,408.80	273,397.24	.00	21,062.76	93	289,061.00
Supplies	15,111.98	1,020.49	4,555.74	1,781.71	8,774.53	42	3,891.00
Services	96,467.09	5,179.70	82,881.15	11,426.84	2,159.10	98	37,261.00
Capital Purchases	22,400.00	.00	22,381.50	.00	18.50	100	
Department 479 - Building Department Totals	\$428,439.07	\$28,608.99	\$383,215.63	\$13,208.55	\$32,014.89	93%	\$330,211.00
Department 522 - Mayor							
Personal Services	151,453.00	9,813.88	150,970.56	.00	482.44	100	156,061.00
Supplies	1,100.00	.00	368.00	200.00	532.00	52	981.00
Services	52,881.96	1,493.04	37,948.59	2,755.00	12,178.37	77	37,161.00
Department 522 - Mayor Totals	\$205,434.96	\$11,306.92	\$189,287.15	\$2,955.00	\$13,192.81	94%	\$194,211.00
Department 534 - Civil Service Commission							
Personal Services	58,148.00	4,287.03	55,776.01	.00	2,371.99	96	43,221.00
Supplies	1,000.00	.00	245.95	154.05	600.00	40	721.00
Services	23,488.00	1,082.76	16,677.41	3,627.50	3,183.09	86	19,761.00
Capital Purchases	500.00	.00	.00	.00	500.00	0	
Department 534 - Civil Service Commission Totals	\$83,136.00	\$5,369.79	\$72,699.37	\$3,781.55	\$6,655.08	92%	\$63,711.00

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December, 2016 Budget by Classification

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Through 12/31/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 545 - City Auditor							
Personal Services	347,150.00	22,564.85	343,419.71	.00	3,730.29	99	325,581
Supplies	3,700.00	.00	777.76	1,406.33	1,515.91	59	4,371
Services	70,100.00	3,998.42	54,760.92	3,678.47	11,660.61	83	57,281
Department 545 - City Auditor Totals	\$420,950.00	\$26,563.27	\$398,958.39	\$5,084.80	\$16,906.81	96%	\$387,231
Department 554 - City Attorney							
Personal Services	501,570.00	31,857.89	501,194.96	.00	375.04	100	436,581
Supplies	2,662.52	.00	1,442.88	584.34	635.30	76	2,131
Services	80,189.59	1,015.76	62,743.11	3,511.78	13,934.70	83	37,801
Department 554 - City Attorney Totals	\$584,422.11	\$32,873.65	\$565,380.95	\$4,096.12	\$14,945.04	97%	\$476,521
Department 571 - City Council							
Personal Services	197,184.00	13,123.58	196,801.54	.00	382.46	100	180,631
Supplies	1,700.00	.00	481.41	18.59	1,200.00	29	951
Services	47,309.00	8,102.61	25,768.67	2,899.85	18,640.48	61	25,351
Department 571 - City Council Totals	\$246,193.00	\$21,226.19	\$223,051.62	\$2,918.44	\$20,222.94	92%	\$206,941
Department 580 - Development Department							
Personal Services	225,589.00	14,110.35	224,994.97	.00	594.03	100	191,181
Supplies	2,035.78	.00	734.10	800.00	501.68	75	431
Services	45,456.98	928.17	25,240.04	839.00	19,377.94	57	23,721
Department 580 - Development Department Totals	\$273,081.76	\$15,038.52	\$250,969.11	\$1,639.00	\$20,473.65	93%	\$215,341
Department 582 - Human Resources Department							
Personal Services	79,530.00	5,519.64	79,250.07	.00	279.93	100	57,071
Supplies	13,419.99	1,265.48	9,687.17	1,465.62	2,267.20	83	10,431
Services	23,440.20	818.21	17,571.92	2,345.68	3,522.60	85	14,931
Department 582 - Human Resources Department Totals	\$116,390.19	\$7,603.33	\$106,509.16	\$3,811.30	\$6,069.73	95%	\$82,431
Department 584 - Computer Department							
Personal Services	191,854.83	6,582.65	186,928.27	2,941.40	1,985.16	99	180,851
Supplies	3,115.96	330.00	1,329.47	607.01	1,179.48	62	401
Services	250,528.61	22,410.90	186,757.54	34,594.46	29,176.61	88	131,171
Capital Purchases	68,795.00	10,691.00	40,691.00	104.00	28,000.00	59	
Department 584 - Computer Department Totals	\$514,294.40	\$40,014.55	\$415,706.28	\$38,246.87	\$60,341.25	88%	\$312,431
Department 593 - Clerk of Courts							
Personal Services	209,042.00	16,509.92	208,908.15	.00	133.85	100	193,301

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Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 593 - Clerk of Courts							
Supplies	4,583.63	10.96	2,492.46	3.11	2,088.06	54	1,690.00
Services	97,630.88	3,196.15	63,536.26	13,766.96	20,327.66	79	63,370.00
Department 593 - Clerk of Courts Totals	\$311,256.51	\$19,717.03	\$274,936.87	\$13,770.07	\$22,549.57	93%	\$258,370.00
Department 595 - General and Administrative							
Personal Services	186,386.04	3,070.00	169,216.16	8,288.46	8,881.42	95	268,830.00
Supplies	3,500.00	.00	2,145.40	.00	1,354.60	61	2,550.00
Services	632,140.75	29,388.65	451,768.76	50,323.52	130,048.47	79	333,500.00
Capital Purchases	40,500.00	3,492.74	37,667.84	.00	2,832.16	93	40,860.00
Department 595 - General and Administrative Totals	\$862,526.79	\$35,951.39	\$660,798.16	\$58,611.98	\$143,116.65	83%	\$645,760.00
Department 810 - Public Health and Welfare							
Services	271,289.00	.00	271,288.48	.00	.52	100	257,930.00
Department 810 - Public Health and Welfare Totals	\$271,289.00	\$0.00	\$271,288.48	\$0.00	\$0.52	100%	\$257,930.00
EXPENSE TOTALS	\$17,012,630.74	\$1,096,207.05	\$15,819,708.62	\$518,275.35	\$674,646.77	96%	\$14,741,730.00
Fund 110 - General Fund Totals							
REVENUE TOTALS	14,832,924.00	1,264,244.73	15,390,273.06	.00	(557,349.06)	104%	16,148,660.00
EXPENSE TOTALS	17,012,630.74	1,096,207.05	15,819,708.62	518,275.35	674,646.77	96%	14,741,730.00
Fund 110 - General Fund Net Gain (Loss)	(\$2,179,706.74)	\$168,037.68	(\$429,435.56)	(\$518,275.35)	\$1,231,995.83	43%	\$1,406,920.00
Fund Type Totals							
REVENUE TOTALS	14,832,924.00	1,264,244.73	15,390,273.06	.00	(557,349.06)	104%	16,148,660.00
EXPENSE TOTALS	17,012,630.74	1,096,207.05	15,819,708.62	518,275.35	674,646.77	96%	14,741,730.00
Fund Type Net Gain (Loss)	(\$2,179,706.74)	\$168,037.68	(\$429,435.56)	(\$518,275.35)	\$1,231,995.83	43%	\$1,406,920.00
Fund Category General Fund Totals							
REVENUE TOTALS	14,832,924.00	1,264,244.73	15,390,273.06	.00	(557,349.06)	104%	16,148,660.00
EXPENSE TOTALS	17,012,630.74	1,096,207.05	15,819,708.62	518,275.35	674,646.77	96%	14,741,730.00
Fund Category General Fund Net Gain (Loss)	(\$2,179,706.74)	\$168,037.68	(\$429,435.56)	(\$518,275.35)	\$1,231,995.83	43%	\$1,406,920.00

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December, 2016 Budget by Classification

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Through 12/31/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 220 - Income Tax Fund							
REVENUE							
Department 000 - General							
Municipal Tax	879,000.00	(521,694.08)	355,641.51	.00	523,358.49	40	398,560
Investment Earnings	1,000.00	541.28	4,304.11	.00	(3,304.11)	430	860
Department 000 - General Totals	\$880,000.00	(\$521,152.80)	\$359,945.62	\$0.00	\$520,054.38	41%	\$399,430
REVENUE TOTALS	\$880,000.00	(\$521,152.80)	\$359,945.62	\$0.00	\$520,054.38	41%	\$399,430
EXPENSE							
Department 564 - Income Tax Division							
Personal Services	79,541.00	5,257.26	79,051.68	.00	489.32	99	74,460
Supplies	600.00	.00	235.86	364.14	.00	100	370
Services	72,400.00	42,591.27	51,901.03	.00	20,498.97	72	6,940
Transfers/Other	951,000.00	(438,606.65)	240,167.15	.00	710,832.85	25	320,600
Department 564 - Income Tax Division Totals	\$1,103,541.00	(\$390,758.12)	\$371,355.72	\$364.14	\$731,821.14	34%	\$402,380
EXPENSE TOTALS	\$1,103,541.00	(\$390,758.12)	\$371,355.72	\$364.14	\$731,821.14	34%	\$402,380
Fund 220 - Income Tax Fund Totals							
REVENUE TOTALS	880,000.00	(521,152.80)	359,945.62	.00	520,054.38	41%	399,430
EXPENSE TOTALS	1,103,541.00	(390,758.12)	371,355.72	364.14	731,821.14	34%	402,380
Fund 220 - Income Tax Fund Net Gain (Loss)	(\$223,541.00)	(\$130,394.68)	(\$11,410.10)	(\$364.14)	\$211,766.76	5%	(\$2,950)

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Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 260 - Street Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	1,310,000.00	113,730.78	1,330,965.85	.00	(20,965.85)	102	1,318,940.00
Investment Earnings	25,000.00	17,336.49	17,336.49	.00	7,663.51	69	23,600.00
Other Revenues	5,000.00	.00	2,815.54	.00	2,184.46	56	8,580.00
Reimbursements	10,000.00	.00	15,170.68	.00	(5,170.68)	152	15,560.00
Department 000 - General Totals	\$1,350,000.00	\$131,067.27	\$1,366,288.56	\$0.00	(\$16,288.56)	101%	\$1,366,690.00
REVENUE TOTALS	\$1,350,000.00	\$131,067.27	\$1,366,288.56	\$0.00	(\$16,288.56)	101%	\$1,366,690.00
EXPENSE							
Department 000 - General							
Capital Purchases	956,847.72	19,775.93	827,113.66	129,734.06	.00	100	\$1,085,880.00
Department 000 - General Totals	\$956,847.72	\$19,775.93	\$827,113.66	\$129,734.06	\$0.00	100%	\$1,085,880.00
Department 268 - Street Department							
Personal Services	569,406.00	32,457.50	548,005.57	.00	21,400.43	96	514,910.00
Supplies	314,604.41	46,205.78	164,842.46	113,644.67	36,117.28	89	211,430.00
Services	151,446.29	2,793.51	85,197.98	37,694.60	28,553.71	81	89,590.00
Capital Purchases	233,250.00	2,568.98	226,536.34	.00	6,713.66	97	269,930.00
Department 268 - Street Department Totals	\$1,268,706.70	\$84,025.77	\$1,024,582.35	\$151,339.27	\$92,785.08	93%	\$1,085,880.00
EXPENSE TOTALS	\$2,225,554.42	\$103,801.70	\$1,851,696.01	\$281,073.33	\$92,785.08	96%	\$1,085,880.00
Fund 260 - Street Fund Totals							
REVENUE TOTALS	1,350,000.00	131,067.27	1,366,288.56	.00	(16,288.56)	101%	1,366,690.00
EXPENSE TOTALS	2,225,554.42	103,801.70	1,851,696.01	281,073.33	92,785.08	96%	1,085,880.00
Fund 260 - Street Fund Net Gain (Loss)	(\$875,554.42)	\$27,265.57	(\$485,407.45)	(\$281,073.33)	\$109,073.64	88%	\$280,810.00

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Through 12/31/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 270 - State Highway Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	105,000.00	9,221.40	107,916.13	.00	(2,916.13)	103	106,800.00
Investment Earnings	5,000.00	1,403.37	1,403.37	.00	3,596.63	28	2,170.00
Department 000 - General Totals	\$110,000.00	\$10,624.77	\$109,319.50	\$0.00	\$680.50	99%	\$108,980.00
REVENUE TOTALS	\$110,000.00	\$10,624.77	\$109,319.50	\$0.00	\$680.50	99%	\$108,980.00
EXPENSE							
Department 268 - Street Department							
Supplies	70,000.00	.00	59,355.00	10,000.00	645.00	99	67,080.00
Services	24,357.71	9,629.59	17,096.05	4,239.30	3,022.36	88	23,110.00
Capital Purchases	73,750.00	.00	64,166.00	.00	9,584.00	87	69,580.00
Department 268 - Street Department Totals	\$168,107.71	\$9,629.59	\$140,617.05	\$14,239.30	\$13,251.36	92%	\$159,780.00
EXPENSE TOTALS	\$168,107.71	\$9,629.59	\$140,617.05	\$14,239.30	\$13,251.36	92%	\$159,780.00
Fund 270 - State Highway Fund Totals							
REVENUE TOTALS	110,000.00	10,624.77	109,319.50	.00	680.50	99%	108,980.00
EXPENSE TOTALS	168,107.71	9,629.59	140,617.05	14,239.30	13,251.36	92%	159,780.00
Fund 270 - State Highway Fund Net Gain (Loss)	(\$58,107.71)	\$995.18	(\$31,297.55)	(\$14,239.30)	\$12,570.86	78%	(\$50,805.00)
Fund Type Totals							
REVENUE TOTALS	2,340,000.00	(379,460.76)	1,835,553.68	.00	504,446.32	78%	1,875,100.00
EXPENSE TOTALS	3,497,203.13	(277,326.83)	2,363,668.78	295,676.77	837,857.58	76%	1,648,050.00
Fund Type Net Gain (Loss)	(\$1,157,203.13)	(\$102,133.93)	(\$528,115.10)	(\$295,676.77)	\$333,411.26	71%	\$227,050.00
Fund Category Special Revenue Funds Totals							
REVENUE TOTALS	2,340,000.00	(379,460.76)	1,835,553.68	.00	504,446.32	78%	1,875,100.00
EXPENSE TOTALS	3,497,203.13	(277,326.83)	2,363,668.78	295,676.77	837,857.58	76%	1,648,050.00
Fund Category Special Revenue Funds Net Gain (Loss)	(\$1,157,203.13)	(\$102,133.93)	(\$528,115.10)	(\$295,676.77)	\$333,411.26	71%	\$227,050.00

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Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 710 - Water Fund							
REVENUE							
Department 000 - General							
Utility Charges	825,000.00	102,682.48	789,716.04	.00	35,283.96	96	740,127.04
Other Revenues	.00	1,187.60	37,038.69	.00	(37,038.69)	+++	3,541.00
Reimbursements	.00	620.00	1,606.00	.00	(1,606.00)	+++	300.00
Department 000 - General Totals	\$825,000.00	\$104,490.08	\$828,360.73	\$0.00	(\$3,360.73)	100%	\$743,977.04
Department 735 - Water Division							
Utility Charges	5,835,000.00	815,737.74	6,033,919.84	.00	(198,919.84)	103	5,444,500.00
Other Revenues	40,000.00	89,467.54	160,625.63	.00	(120,625.63)	402	85,150.00
Department 735 - Water Division Totals	\$5,875,000.00	\$905,205.28	\$6,194,545.47	\$0.00	(\$319,545.47)	105%	\$5,529,650.00
REVENUE TOTALS	\$6,700,000.00	\$1,009,695.36	\$7,022,906.20	\$0.00	(\$322,906.20)	105%	\$6,273,637.04
EXPENSE							
Department 000 - General							
Services	.00	.00	.00	.00	.00	+++	25,570.00
Capital Purchases	1,027,264.53	1,621.44	392,899.11	142,046.18	492,319.24	52	867,180.00
Department 000 - General Totals	\$1,027,264.53	\$1,621.44	\$392,899.11	\$142,046.18	\$492,319.24	52%	\$892,750.00
Department 735 - Water Division							
Personal Services	391,414.00	31,815.07	384,920.57	.00	6,493.43	98	348,290.00
Supplies	115,401.86	4,649.25	69,827.80	9,163.23	36,410.83	68	72,800.00
Services	5,029,058.12	22,751.21	4,736,840.07	11,406.13	280,811.92	94	4,572,820.00
Capital Purchases	155,400.00	.00	127,964.23	.00	27,435.77	82	67,220.00
Department 735 - Water Division Totals	\$5,691,273.98	\$59,215.53	\$5,319,552.67	\$20,569.36	\$351,151.95	94%	\$5,061,140.00
Department 991 - Debt Service							
Debt Service	315,875.00	43,627.83	315,872.06	.00	2.94	100	316,390.00
Department 991 - Debt Service Totals	\$315,875.00	\$43,627.83	\$315,872.06	\$0.00	\$2.94	100%	\$316,390.00
EXPENSE TOTALS	\$7,034,413.51	\$104,464.80	\$6,028,323.84	\$162,615.54	\$843,474.13	88%	\$6,270,290.00
Fund 710 - Water Fund Totals							
REVENUE TOTALS	6,700,000.00	1,009,695.36	7,022,906.20	.00	(322,906.20)	105%	6,273,637.04
EXPENSE TOTALS	7,034,413.51	104,464.80	6,028,323.84	162,615.54	843,474.13	88%	6,270,290.00
Fund 710 - Water Fund Net Gain (Loss)	(\$334,413.51)	\$905,230.56	\$994,582.36	(\$162,615.54)	\$1,166,380.33	(249%)	\$3,337.04

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Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category Enterprise Funds							
Fund Type							
Fund 720 - Wastewater/Sewer Fund							
REVENUE							
Department 000 - General							
Utility Charges	412,500.00	47,499.74	381,543.99	.00	30,956.01	92	358,809.75
Department 000 - General Totals	\$412,500.00	\$47,499.74	\$381,543.99	\$0.00	\$30,956.01	92%	\$358,809.75
Department 736 - Wastewater Division							
Utility Charges	5,486,200.00	705,991.04	5,687,439.23	.00	(201,239.23)	104	5,272,249.75
Other Revenues	1,300.00	45.50	216.00	.00	1,084.00	17	1,038.00
Department 736 - Wastewater Division Totals	\$5,487,500.00	\$706,036.54	\$5,687,655.23	\$0.00	(\$200,155.23)	104%	\$5,273,277.75
REVENUE TOTALS	\$5,900,000.00	\$753,536.28	\$6,069,199.22	\$0.00	(\$169,199.22)	103%	\$5,632,088.00
EXPENSE							
Department 000 - General							
Capital Purchases	460,931.24	2,831.38	98,284.37	38,687.56	323,959.31	30	579,755.00
Department 000 - General Totals	\$460,931.24	\$2,831.38	\$98,284.37	\$38,687.56	\$323,959.31	30%	\$579,755.00
Department 736 - Wastewater Division							
Personal Services	389,518.00	17,688.51	372,788.93	.00	16,729.07	96	365,379.93
Supplies	23,106.58	2,588.27	18,503.03	259.97	4,343.58	81	12,749.58
Services	4,856,422.75	233,603.55	4,698,949.42	9,601.88	147,871.45	97	6,202,931.85
Capital Purchases	146,900.00	.00	127,357.71	.00	19,542.29	87	113,537.71
Department 736 - Wastewater Division Totals	\$5,415,947.33	\$253,880.33	\$5,217,599.09	\$9,861.85	\$188,486.39	97%	\$6,694,588.00
Department 991 - Debt Service							
Debt Service	104,202.00	32,088.81	104,199.73	.00	2.27	100	102,380.73
Department 991 - Debt Service Totals	\$104,202.00	\$32,088.81	\$104,199.73	\$0.00	\$2.27	100%	\$102,380.73
EXPENSE TOTALS	\$5,981,080.57	\$288,800.52	\$5,420,083.19	\$48,549.41	\$512,447.97	91%	\$7,376,722.00
Fund 720 - Wastewater/Sewer Fund Totals							
REVENUE TOTALS	5,900,000.00	753,536.28	6,069,199.22	.00	(169,199.22)	103%	5,632,088.00
EXPENSE TOTALS	5,981,080.57	288,800.52	5,420,083.19	48,549.41	512,447.97	91%	7,376,722.00
Fund 720 - Wastewater/Sewer Fund Net Gain (Loss)	(\$81,080.57)	\$464,735.76	\$649,116.03	(\$48,549.41)	\$681,647.19	(741%)	(\$1,744,638.00)

Attachment: December, 2016 Budget by Classification 01_19_2017 2:39:53 PM Joni Crawford 461011LH



December, 2016 Budget by Classification

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Through 12/31/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category Enterprise Funds							
Fund Type							
Fund 740 - Storm Water Drainage Fund							
REVENUE							
Department 737 - Storm Water Division							
Utility Charges	1,225,000.00	166,376.65	1,309,934.43	.00	(84,934.43)	107	657,64
Department 737 - Storm Water Division Totals	\$1,225,000.00	\$166,376.65	\$1,309,934.43	\$0.00	(\$84,934.43)	107%	\$657,64
REVENUE TOTALS	\$1,225,000.00	\$166,376.65	\$1,309,934.43	\$0.00	(\$84,934.43)	107%	\$657,64
EXPENSE							
Department 000 - General							
Capital Purchases	377,849.14	.00	286,208.49	91,640.65	.00	100	
Department 000 - General Totals	\$377,849.14	\$0.00	\$286,208.49	\$91,640.65	\$0.00	100%	\$0
Department 737 - Storm Water Division							
Personal Services	268,768.00	15,077.62	260,058.93	6.90	8,702.17	97	253,69
Supplies	31,448.05	8,170.44	20,024.84	4,721.23	6,701.98	79	24,47
Services	845,172.11	59,017.77	735,071.14	85,092.89	25,008.08	97	77,08
Capital Purchases	30,000.00	.00	29,624.50	.00	375.50	99	178,14
Department 737 - Storm Water Division Totals	\$1,175,388.16	\$82,265.83	\$1,044,779.41	\$89,821.02	\$40,787.73	97%	\$533,40
Department 991 - Debt Service							
Debt Service	.00	.00	.00	.00	.00	+++	98,78
Department 991 - Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$98,78
EXPENSE TOTALS	\$1,553,237.30	\$82,265.83	\$1,330,987.90	\$181,461.67	\$40,787.73	97%	\$632,18
Fund 740 - Storm Water Drainage Fund Totals							
REVENUE TOTALS	1,225,000.00	166,376.65	1,309,934.43	.00	(84,934.43)	107%	657,64
EXPENSE TOTALS	1,553,237.30	82,265.83	1,330,987.90	181,461.67	40,787.73	97%	632,18
Fund 740 - Storm Water Drainage Fund Net Gain (Loss)	(\$328,237.30)	\$84,110.82	(\$21,053.47)	(\$181,461.67)	\$125,722.16	62%	\$25,45

Attachment: December, 2016 Budget by Classification 01_19_2017 2:39:53 PM Joni Crawford_46101LH



December, 2016 Budget by Classification

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Through 12/31/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 750 - Solid Waste Fund							
REVENUE							
Department 738 - Refuse Collection							
Utility Charges	1,950,000.00	170,104.27	1,972,293.73	.00	(22,293.73)	101	2,031,788.00
Department 738 - Refuse Collection Totals	\$1,950,000.00	\$170,104.27	\$1,972,293.73	\$0.00	(\$22,293.73)	101%	\$2,031,788.00
REVENUE TOTALS	\$1,950,000.00	\$170,104.27	\$1,972,293.73	\$0.00	(\$22,293.73)	101%	\$2,031,788.00
EXPENSE							
Department 738 - Refuse Collection							
Supplies	2,000.00	.00	999.75	.00	1,000.25	50	1,488.00
Services	2,343,044.20	296,277.61	1,963,597.01	273,057.04	106,390.15	95	1,875,400.00
Department 738 - Refuse Collection Totals	\$2,345,044.20	\$296,277.61	\$1,964,596.76	\$273,057.04	\$107,390.40	95%	\$1,876,888.00
EXPENSE TOTALS	\$2,345,044.20	\$296,277.61	\$1,964,596.76	\$273,057.04	\$107,390.40	95%	\$1,876,888.00
Fund 750 - Solid Waste Fund Totals							
REVENUE TOTALS	1,950,000.00	170,104.27	1,972,293.73	.00	(22,293.73)	101%	2,031,788.00
EXPENSE TOTALS	2,345,044.20	296,277.61	1,964,596.76	273,057.04	107,390.40	95%	1,876,888.00
Fund 750 - Solid Waste Fund Net Gain (Loss)	(\$395,044.20)	(\$126,173.34)	\$7,696.97	(\$273,057.04)	\$129,684.13	67%	\$154,900.00
Fund Type Totals							
REVENUE TOTALS	15,775,000.00	2,099,712.56	16,374,333.58	.00	(599,333.58)	104%	14,595,140.00
EXPENSE TOTALS	16,913,775.58	771,808.76	14,743,991.69	665,683.66	1,504,100.23	91%	16,156,090.00
Fund Type Net Gain (Loss)	(\$1,138,775.58)	\$1,327,903.80	\$1,630,341.89	(\$665,683.66)	\$2,103,433.81	(85%)	(\$1,560,947.00)
Fund Category Enterprise Funds Totals							
REVENUE TOTALS	15,775,000.00	2,099,712.56	16,374,333.58	.00	(599,333.58)	104%	14,595,140.00
EXPENSE TOTALS	16,913,775.58	771,808.76	14,743,991.69	665,683.66	1,504,100.23	91%	16,156,090.00
Fund Category Enterprise Funds Net Gain (Loss)	(\$1,138,775.58)	\$1,327,903.80	\$1,630,341.89	(\$665,683.66)	\$2,103,433.81	(85%)	(\$1,560,947.00)
Grand Totals							
REVENUE TOTALS	32,947,924.00	2,984,496.53	33,600,160.32	.00	(652,236.32)	102%	32,618,920.00
EXPENSE TOTALS	37,423,609.45	1,590,688.98	32,927,369.09	1,479,635.78	3,016,604.58	92%	32,545,890.00
Grand Total Net Gain (Loss)	(\$4,475,685.45)	\$1,393,807.55	\$672,791.23	(\$1,479,635.78)	\$3,668,840.90	18%	\$73,030.00

Attachment: December, 2016 Budget by Classification 01_19_2017 2:39:53 PM Joni Crawford 46101LH



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Attachment: December, 2016 Departmental Budget 01_19_2017 2_39_53 PM Joni Crawford 46101ILS

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 111 - Police Division										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	.00	.00	.00	.00	.00	.00	.00	+++	31,731
5102	Wages-Staff	670,547.00	.00	670,547.00	53,574.04	.00	666,376.98	4,170.02	99	633,731
5104	Wages-Part time	115,152.00	.00	115,152.00	10,431.63	.00	121,877.15	(6,725.15)	106	113,071
5105	Overtime	260,000.00	110,000.00	370,000.00	31,587.37	.00	373,991.98	(3,991.98)	101	295,361
5106	Longevity	58,450.00	.00	58,450.00	2,750.00	.00	55,754.25	2,695.75	95	59,131
5109	HSA Employer Funding	240,000.00	488.38	240,488.38	4,717.05	1,805.83	251,918.82	(13,236.27)	106	244,490
5111	Wages Chief	109,556.00	.00	109,556.00	8,427.40	.00	109,438.66	117.34	100	103,010
5113	Wages Enforcement	4,651,033.00	105,000.00	4,756,033.00	371,444.36	.00	4,771,955.78	(15,922.78)	100	4,499,481
5151	PERS Contribution	110,775.00	.00	110,775.00	8,782.65	.00	110,931.80	(156.80)	100	108,981
5152	PFDPF Contribution	883,205.00	.00	883,205.00	75,540.79	.00	900,680.65	(17,475.65)	102	874,821
5155	PERS Pickup	43,680.00	.00	43,680.00	3,318.73	.00	43,312.67	367.33	99	40,931
5156	PFDPF Pick Up	.00	.00	.00	.00	.00	102.85	(102.85)	+++	56,341
5161	Group Insurance	1,014,522.00	.00	1,014,522.00	.00	.00	958,681.60	55,840.40	94	921,511
5166	Medicare	84,474.00	.00	84,474.00	6,716.09	.00	85,595.02	(1,121.02)	101	81,051
<i>Personal Services Totals</i>		\$8,241,394.00	\$215,488.38	\$8,456,882.38	\$577,290.11	\$1,805.83	\$8,450,618.21	\$4,458.34	100%	\$8,063,711
<i>Supplies</i>										
5201	Office Supplies	8,500.00	743.83	9,243.83	394.41	1,600.00	8,329.85	(686.02)	107	9,351
5202	Photo Copy Supplies	3,250.00	.00	3,250.00	93.23	1,295.96	2,175.27	(221.23)	107	2,440
5203	Computer Supplies	22,360.00	1,534.27	23,894.27	2,035.81	3,120.74	12,760.52	8,013.01	66	8,741
5205	Small Tools/Minor Equipment	4,750.00	19.09	4,769.09	593.71	585.51	2,478.19	1,705.39	64	4,031
5206	Evidence	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	10,000
5207	Law Enforcement Supplies	58,600.00	2,441.63	61,041.63	1,559.56	9,401.68	44,774.21	6,865.74	89	53,401
5213	Repair and Maintenance Supplies	12,095.00	759.69	12,854.69	1,061.63	317.49	4,116.59	8,420.61	34	3,721
5241	Uniforms-Purchased	57,555.00	4,476.74	62,031.74	11,325.41	14,844.85	61,970.12	(14,783.23)	124	32,000
5251	MV Gas and Oil	120,000.00	(15,239.71)	104,760.29	6,193.45	6,441.73	68,088.70	30,229.86	71	81,070
<i>Supplies Totals</i>		\$297,110.00	(\$5,264.46)	\$291,845.54	\$23,257.21	\$37,607.96	\$204,693.45	\$49,544.13	83%	\$204,791
<i>Services</i>										
5311	Utilities	122,300.00	7,310.08	129,610.08	10,387.61	24,322.00	106,599.26	(1,311.18)	101	107,671
5321	Professional Training	34,735.00	500.66	35,235.66	8,339.87	4,500.00	30,054.95	680.71	98	26,941
5322	Conference/Reimb	.00	.00	.00	.00	.00	.00	.00	+++	!
5323	Publications	2,850.00	.00	2,850.00	.00	.00	311.90	2,538.10	11	1,001
5324	Professional Association Dues	2,398.00	.00	2,398.00	.00	.00	1,289.00	1,109.00	54	821
5325	Educational Assistance	10,000.00	.00	10,000.00	.00	1,814.90	3,185.10	5,000.00	50	7,841
5339	Misc Contract Services	35,270.00	1,054.05	36,324.05	572.83	4,034.36	21,074.47	11,215.22	69	18,651
5351	Liability Insurance Deductible	10,000.00	.00	10,000.00	.00	.00	10,000.00	.00	100	
5361	Building Repair/Maintenance	43,050.00	1,081.96	44,131.96	19,987.75	16,139.68	42,585.58	(14,593.30)	133	65,161
5362	Equipment Maintenance	47,987.00	216.00	48,203.00	8,390.00	5,340.00	31,455.83	11,407.17	76	35,801



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 111 - Police Division										
	EXPENSE									
	Services									
5363	MV Repair/Maintenance-External	11,000.00	.00	11,000.00	1,856.83	.00	7,604.90	3,395.10	69	6,280.00
5366	Computer Maintenance	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	0.00
5375	Prisoner Care	130,000.00	10,915.16	140,915.16	9,857.99	15,438.28	123,240.16	2,236.72	98	108,800.00
5391	Postage	4,000.00	9.60	4,009.60	160.75	369.57	3,158.09	481.94	88	3,070.00
5392	Fingerprinting Services	35,000.00	2,532.00	37,532.00	570.00	3,658.00	30,542.00	3,332.00	91	42,530.00
5393	L.E.A.D.S Terminal	8,500.00	.00	8,500.00	600.00	.00	7,200.00	1,300.00	85	7,930.00
5395	Printing/Advertising	11,000.00	84.90	11,084.90	699.62	.00	9,400.78	1,684.12	85	2,510.00
5396	Uniform Cleaning/Repairs	20,000.00	1,865.39	21,865.39	1,721.00	5,782.26	17,933.13	(1,850.00)	108	15,370.00
5399	Other Miscellaneous Services	3,000.00	.00	3,000.00	167.32	1,110.10	3,831.43	(1,941.53)	165	2,350.00
	Services Totals	\$532,290.00	\$25,569.80	\$557,859.80	\$63,311.57	\$82,509.15	\$449,466.58	\$25,884.07	95%	\$452,780.00
	Capital Purchases									
5631	Furniture and Fixtures	5,000.00	(500.00)	4,500.00	.00	.00	3,494.17	1,005.83	78	240.00
5632	Motor Vehicles	160,000.00	(2,000.00)	158,000.00	.00	915.00	156,887.99	197.01	100	126,080.00
5633	Machinery and Equipment	8,950.00	(5,500.00)	3,450.00	.00	1,200.00	2,162.00	88.00	97	2,260.00
5639	Other Equipment	37,300.00	(8,294.41)	29,005.59	2,008.63	6,069.56	22,457.11	478.92	98	25,730.00
	Capital Purchases Totals	\$211,250.00	(\$16,294.41)	\$194,955.59	\$2,008.63	\$8,184.56	\$185,001.27	\$1,769.76	99%	\$154,320.00
	EXPENSE TOTALS	\$9,282,044.00	\$219,499.31	\$9,501,543.31	\$665,867.52	\$130,107.50	\$9,289,779.51	\$81,656.30	99%	\$8,875,620.00
Department 111 - Police Division Totals		(\$9,282,044.00)	(\$219,499.31)	(\$9,501,543.31)	(\$665,867.52)	(\$130,107.50)	(\$9,289,779.51)	(\$81,656.30)	99%	(\$8,875,620.00)

Attachment: December, 2016 Departmental Budget 01_19_2017 2_39_53 PM Joni Crawford 46101ILS



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 290 - Mechanic										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	85,650.00	.00	85,650.00	6,588.39	.00	85,511.18	138.82	100	76,561.41
5105	Overtime	.00	300.00	300.00	.00	.00	289.12	10.88	96	41.41
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	7,331.41
5151	PERS Contribution	11,990.00	.00	11,990.00	922.38	.00	12,092.93	(102.93)	101	11,011.41
5161	Group Insurance	34,984.00	.00	34,984.00	.00	.00	35,008.06	(24.06)	100	25,631.41
5166	Medicare	1,242.00	.00	1,242.00	90.49	.00	1,179.33	62.67	95	1,061.41
	Personal Services Totals	\$141,866.00	\$300.00	\$142,166.00	\$7,601.26	\$0.00	\$142,080.62	\$85.38	100%	\$121,661.41
	Supplies									
5201	Office Supplies	100.00	.00	100.00	.00	.00	.00	100.00	0	31.41
5203	Computer Supplies	200.00	.00	200.00	.00	.00	.00	200.00	0	0.41
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	783.73	200.00	2,515.44	284.56	91	361.41
5213	Repair and Maintenance Supplies	85,000.00	1,557.44	86,557.44	10,098.07	18,720.71	63,912.35	3,924.38	95	68,631.41
5259	Operating Materials and Supplies	6,000.00	434.18	6,434.18	1,053.89	1,083.32	6,185.40	(834.54)	113	5,171.41
	Supplies Totals	\$94,300.00	\$1,991.62	\$96,291.62	\$11,935.69	\$20,004.03	\$72,613.19	\$3,674.40	96%	\$74,201.41
	Services									
5321	Professional Training	1,000.00	.00	1,000.00	350.00	.00	449.00	551.00	45	121.41
5324	Professional Association Dues	.00	.00	.00	.00	600.00	.00	(600.00)	+++	0.41
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	.00	1,301.00	1,699.00	43	631.41
5363	MV Repair/Maintenance-External	35,000.00	.00	35,000.00	1,400.24	18,640.18	17,526.28	(1,166.46)	103	23,521.41
5397	Uniform Rental	1,200.00	51.75	1,251.75	54.40	143.61	558.14	550.00	56	361.41
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	.00	1,000.00	200.90	299.10	80	731.41
	Services Totals	\$41,700.00	\$51.75	\$41,751.75	\$1,804.64	\$20,383.79	\$20,035.32	\$1,332.64	97%	\$25,371.41
	EXPENSE TOTALS	\$277,866.00	\$2,343.37	\$280,209.37	\$21,341.59	\$40,387.82	\$234,729.13	\$5,092.42	98%	\$221,251.41
Department 290 - Mechanic Totals		(\$277,866.00)	(\$2,343.37)	(\$280,209.37)	(\$21,341.59)	(\$40,387.82)	(\$234,729.13)	(\$5,092.42)	98%	(\$221,251.41)

Attachment: December, 2016 Departmental Budget 01_19_2017 2:39:53 PM Joni Crawford 46101ILS



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	78,110.00	.00	78,110.00	6,008.40	.00	80,612.69	(2,502.69)	103	72,341.00
5102	Wages-Staff	293,886.00	.00	293,886.00	22,606.39	.00	272,248.42	21,637.58	93	203,351.00
5104	Wages-Part time	.00	.00	.00	.00	.00	16,046.09	(16,046.09)	+++	42,711.00
5105	Overtime	15,700.00	.00	15,700.00	352.40	.00	13,741.56	1,958.44	88	10,021.00
5106	Longevity	450.00	.00	450.00	.00	.00	450.00	.00	100	450.00
5109	HSA Employer Funding	28,000.00	.00	28,000.00	.00	.00	28,000.00	.00	100	27,660.00
5141	Wages-Seasonal Labor	90,000.00	.00	90,000.00	3,183.52	.00	70,271.75	19,728.25	78	72,461.00
5151	PERS Contribution	66,940.00	.00	66,940.00	4,950.60	.00	63,636.13	3,303.87	95	55,971.00
5161	Group Insurance	118,864.00	.00	118,864.00	.00	.00	118,944.53	(80.53)	100	104,971.00
5166	Medicare	6,933.00	.00	6,933.00	446.64	.00	6,330.85	602.15	91	5,601.00
<i>Personal Services Totals</i>		\$698,883.00	\$0.00	\$698,883.00	\$37,547.95	\$0.00	\$670,282.02	\$28,600.98	96%	\$595,571.00
<i>Supplies</i>										
5201	Office Supplies	2,000.00	.00	2,000.00	.00	397.15	722.08	880.77	56	991.00
5203	Computer Supplies	880.00	.00	880.00	.00	350.00	426.14	103.86	88	371.00
5205	Small Tools/Minor Equipment	6,000.00	.00	6,000.00	668.25	911.70	7,995.40	(2,907.10)	148	4,061.00
5209	Chemicals	25,000.00	.00	25,000.00	.00	.00	22,112.70	2,887.30	88	21,511.00
5213	Repair and Maintenance Supplies	53,000.00	1,428.83	54,428.83	1,765.23	8,529.96	48,437.17	(2,538.30)	105	38,981.00
5215	Recreational Supplies	63,000.00	1,286.48	64,286.48	4,816.41	15,930.21	49,528.70	(1,172.43)	102	46,871.00
5251	MV Gas and Oil	20,000.00	.00	20,000.00	1,492.41	577.18	11,712.08	7,710.74	61	11,311.00
5252	Aggregates	17,000.00	.00	17,000.00	2,155.00	957.48	14,924.40	1,118.12	93	5,121.00
5259	Operating Materials and Supplies	5,000.00	.00	5,000.00	1,417.00	2,445.00	2,264.18	290.82	94	691.00
<i>Supplies Totals</i>		\$191,880.00	\$2,715.31	\$194,595.31	\$12,314.30	\$30,098.68	\$158,122.85	\$6,373.78	97%	\$129,931.00
<i>Services</i>										
5303	Community Events	16,829.00	.00	16,829.00	404.75	50.00	9,576.03	7,202.97	57	12,811.00
5311	Utilities	26,000.00	1,513.47	27,513.47	1,982.01	2,910.34	19,980.44	4,622.69	83	23,421.00
5321	Professional Training	1,300.00	.00	1,300.00	.00	.00	1,098.00	202.00	84	251.00
5322	Conference/Reimb	2,500.00	15.52	2,515.52	1,208.20	835.00	3,923.09	(2,242.57)	189	3,251.00
5324	Professional Association Dues	1,750.00	.00	1,750.00	.00	325.00	775.00	650.00	63	1,391.00
5338	Personal Service Contracts	70,000.00	.00	70,000.00	8,260.00	.00	58,626.25	11,373.75	84	46,631.00
5339	Misc Contract Services	70,000.00	990.00	70,990.00	10,800.00	10,853.44	50,691.82	9,444.74	87	50,551.00
5361	Building Repair/Maintenance	65,000.00	.00	65,000.00	12,025.00	48,705.00	21,552.10	(5,257.10)	108	14,511.00
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	.00	435.50	2,564.50	15	5,881.00
5391	Postage	1,000.00	.00	1,000.00	94.53	.00	406.58	593.42	41	471.00
5395	Printing/Advertising	20,000.00	3,350.00	23,350.00	2,851.62	3,800.00	19,011.36	538.64	98	11,411.00
5397	Uniform Rental	2,750.00	106.11	2,856.11	166.40	226.78	1,829.33	800.00	72	2,001.00
5399	Other Miscellaneous Services	12,550.00	.00	12,550.00	180.00	.00	2,604.50	9,945.50	21	6,851.00
<i>Services Totals</i>		\$292,679.00	\$5,975.10	\$298,654.10	\$37,972.51	\$67,705.56	\$190,510.00	\$40,438.54	86%	\$179,461.00

Attachment: December, 2016 Departmental Budget 01_19_2017 2_39_53 PM Joni Crawford 46101ILS



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
	EXPENSE									
	Transfers/Other									
5515	Refunds-Fees	.00	.00	.00	(17,528.79)	.00	.00	.00	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	(\$17,528.79)	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Capital Purchases									
5632	Motor Vehicles	70,000.00	2,439.00	72,439.00	.00	8,801.52	61,954.47	1,683.01	98	44,911.00
5633	Machinery and Equipment	196,000.00	.00	196,000.00	.00	13,189.29	187,682.23	(4,871.52)	102	2,000.00
5639	Other Equipment	15,000.00	.00	15,000.00	10,741.84	654.10	10,741.84	3,604.06	76	12,011.00
	Capital Purchases Totals	\$281,000.00	\$2,439.00	\$283,439.00	\$10,741.84	\$22,644.91	\$260,378.54	\$415.55	100%	\$58,922.00
	EXPENSE TOTALS	\$1,464,442.00	\$11,129.41	\$1,475,571.41	\$81,047.81	\$120,449.15	\$1,279,293.41	\$75,828.85	95%	\$963,901.00
Department 340 - Parks and Recreation Totals		(\$1,464,442.00)	(\$11,129.41)	(\$1,475,571.41)	(\$81,047.81)	(\$120,449.15)	(\$1,279,293.41)	(\$75,828.85)	95%	(\$963,901.00)

Attachment: December, 2016 Departmental Budget 01_19_2017 2:39:53 PM Joni Crawford 46101ILS



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 343 - Senior Center										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	57,747.00	.00	57,747.00	4,442.00	.00	57,667.01	79.99	100	53,930.00
5104	Wages-Part time	40,918.00	3,100.00	44,018.00	4,463.97	.00	52,690.29	(8,672.29)	120	40,760.00
5105	Overtime	3,000.00	.00	3,000.00	.00	.00	1,811.30	1,188.70	60	1,960.00
5106	Longevity	500.00	.00	500.00	.00	.00	500.00	.00	100	460.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
5141	Wages-Seasonal Labor	10,920.00	.00	10,920.00	.00	.00	1,732.50	9,187.50	16	8,980.00
5151	PERS Contribution	14,303.00	.00	14,303.00	1,293.73	.00	15,923.20	(1,620.20)	111	14,920.00
5161	Group Insurance	17,582.00	.00	17,582.00	.00	.00	17,599.34	(17.34)	100	16,230.00
5166	Medicare	1,640.00	.00	1,640.00	126.66	.00	1,626.52	13.48	99	1,500.00
	Personal Services Totals	\$150,610.00	\$3,100.00	\$153,710.00	\$10,326.36	\$0.00	\$153,550.16	\$159.84	100%	\$142,780.00
	Supplies									
5201	Office Supplies	1,164.00	65.76	1,229.76	.00	600.31	368.05	261.40	79	660.00
5203	Computer Supplies	750.00	.00	750.00	.00	45.00	729.37	(24.37)	103	410.00
5213	Repair and Maintenance Supplies	8,500.00	54.91	8,554.91	2,739.32	330.80	5,114.72	3,109.39	64	210.00
5215	Recreational Supplies	4,500.00	2,078.36	6,578.36	1,539.97	1,389.79	4,086.07	1,102.50	83	1,610.00
5216	Contributed Supplies Purchased	24,259.00	(2,312.00)	21,947.00	71.19	48.81	1,065.17	20,833.02	5	
5259	Operating Materials and Supplies	.00	.00	.00	.00	1,300.00	.00	(1,300.00)	+++	
	Supplies Totals	\$39,173.00	(\$112.97)	\$39,060.03	\$4,350.48	\$3,714.71	\$11,363.38	\$23,981.94	39%	\$2,910.00
	Services									
5311	Utilities	12,500.00	1,135.72	13,635.72	681.04	2,268.96	9,856.96	1,509.80	89	9,730.00
5321	Professional Training	300.00	.00	300.00	.00	.00	.00	300.00	0	
5322	Conference/Reimb	300.00	.00	300.00	.00	194.00	125.00	(19.00)	106	
5324	Professional Association Dues	300.00	.00	300.00	.00	100.00	.00	200.00	33	200.00
5339	Misc Contract Services	3,000.00	13,625.00	16,625.00	7,100.00	72.50	12,793.76	3,758.74	77	7,880.00
5361	Building Repair/Maintenance	8,000.00	519.84	8,519.84	.00	.00	8,866.32	(346.48)	104	149,250.00
5391	Postage	1,500.00	.00	1,500.00	.00	.00	1,500.00	.00	100	1,500.00
5395	Printing/Advertising	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
	Services Totals	\$28,900.00	\$15,280.56	\$44,180.56	\$7,781.04	\$2,635.46	\$33,142.04	\$8,403.06	81%	\$168,580.00
	Capital Purchases									
5639	Other Equipment	5,500.00	(2,625.00)	2,875.00	.00	.00	2,875.00	.00	100	
	Capital Purchases Totals	\$5,500.00	(\$2,625.00)	\$2,875.00	\$0.00	\$0.00	\$2,875.00	\$0.00	100%	\$0.00
	EXPENSE TOTALS	\$224,183.00	\$15,642.59	\$239,825.59	\$22,457.88	\$6,350.17	\$200,930.58	\$32,544.84	86%	\$314,280.00
Department 343 - Senior Center Totals		(\$224,183.00)	(\$15,642.59)	(\$239,825.59)	(\$22,457.88)	(\$6,350.17)	(\$200,930.58)	(\$32,544.84)	86%	(\$314,280.00)

Attachment: December, 2016 Departmental Budget 01_19_2017 2_39_53 PM Joni Crawford 461011LS



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 448 - Service Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	80,000.00	3,600.00	83,600.00	6,115.40	.00	83,570.49	29.51	100	75,591.00
5102	Wages-Staff	260,150.00	7,000.00	267,150.00	19,325.10	.00	266,948.82	201.18	100	243,381.00
5105	Overtime	3,000.00	5,000.00	8,000.00	934.65	.00	8,247.93	(247.93)	103	5,581.00
5106	Longevity	2,150.00	.00	2,150.00	.00	.00	1,650.00	500.00	77	2,141.00
5109	HSA Employer Funding	24,000.00	.00	24,000.00	.00	.00	25,555.00	(1,555.00)	106	21,831.00
5151	PERS Contribution	48,342.00	.00	48,342.00	3,660.80	.00	48,697.88	(355.88)	101	45,151.00
5161	Group Insurance	106,908.00	.00	106,908.00	.00	.00	99,636.58	7,271.42	93	84,741.00
5166	Medicare	5,007.00	.00	5,007.00	365.86	.00	5,025.03	(18.03)	100	4,601.00
<i>Personal Services Totals</i>		\$529,557.00	\$15,600.00	\$545,157.00	\$30,401.81	\$0.00	\$539,331.73	\$5,825.27	99%	\$483,051.00
<i>Supplies</i>										
5201	Office Supplies	1,500.00	405.13	1,905.13	.00	538.32	1,366.48	.33	100	1,191.00
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	250.00	749.30	.70	100	351.00
5213	Repair and Maintenance Supplies	15,000.00	437.16	15,437.16	1,053.55	3,540.51	8,031.81	3,864.84	75	9,031.00
5251	MV Gas and Oil	1,500.00	.00	1,500.00	33.90	646.06	353.94	500.00	67	671.00
<i>Supplies Totals</i>		\$19,000.00	\$842.29	\$19,842.29	\$1,087.45	\$4,974.89	\$10,501.53	\$4,365.87	78%	\$11,261.00
<i>Services</i>										
5301	Boards/Commissions	750.00	.00	750.00	.00	.00	.00	750.00	0	281.00
5302	Street Lighting	270,000.00	17,456.17	287,456.17	18,149.29	21,187.35	209,268.82	57,000.00	80	215,291.00
5303	Community Events	28,000.00	.00	28,000.00	.00	.00	27,850.00	150.00	99	26,251.00
5311	Utilities	.00	.00	.00	.00	.00	(29.44)	29.44	+++	(115.00)
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	15.00	235.00	6	301.00
5324	Professional Association Dues	400.00	.00	400.00	.00	.00	.00	400.00	0	
5325	Educational Assistance	3,000.00	(3,000.00)	.00	.00	.00	.00	.00	+++	
5331	Engineering/Architecture	75,000.00	325.54	75,325.54	120.00	22,532.12	36,493.42	16,300.00	78	30,831.00
5339	Misc Contract Services	40,000.00	16,707.44	56,707.44	4,351.87	4,253.95	44,285.13	8,168.36	86	36,471.00
5362	Equipment Maintenance	4,000.00	92.42	4,092.42	.00	695.61	2,231.93	1,164.88	72	3,181.00
5366	Computer Maintenance	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5367	Streetscape Maintenance	90,000.00	16,086.25	106,086.25	6,068.00	15,325.00	71,635.56	19,125.69	82	59,001.00
5374	Emergency Management Services	38,500.00	(1,800.00)	36,700.00	.00	.00	36,601.00	99.00	100	37,231.00
5391	Postage	750.00	.00	750.00	8.75	.00	238.03	511.97	32	181.00
5395	Printing/Advertising	.00	.00	.00	.00	375.00	64.68	(439.68)	+++	181.00
5397	Uniform Rental	2,000.00	50.16	2,050.16	416.45	128.11	1,896.28	25.77	99	1,621.00
5398	Tree/Grass Service	30,000.00	.00	30,000.00	615.00	3,385.00	21,591.15	5,023.85	83	20,451.00
5399	Other Miscellaneous Services	2,000.00	.00	2,000.00	.00	.00	200.00	1,800.00	10	
<i>Services Totals</i>		\$587,150.00	\$45,917.98	\$633,067.98	\$29,729.36	\$67,882.14	\$452,341.56	\$112,844.28	82%	\$431,201.00
EXPENSE TOTALS		\$1,135,707.00	\$62,360.27	\$1,198,067.27	\$61,218.62	\$72,857.03	\$1,002,174.82	\$123,035.42	90%	\$925,521.00

Attachment: December, 2016 Departmental Budget 01_19_2017 2:39:53 PM Joni Crawford 46101ILS



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 448 - Service Department	Totals	(\$1,135,707.00)	(\$62,360.27)	(\$1,198,067.27)	(\$61,218.62)	(\$72,857.03)	(\$1,002,174.82)	(\$123,035.42)	90%	(\$925,521)

Attachment: December, 2016 Departmental Budget 01_19_2017 2:39:53 PM Joni Crawford 46101ILS



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 479 - Building Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	73,736.00	(15,000.00)	58,736.00	5,307.60	.00	56,743.00	1,993.00	97	61,231
5102	Wages-Staff	160,455.00	(25,000.00)	135,455.00	14,231.92	.00	127,888.04	7,566.96	94	113,691
5104	Wages-Part time	.00	.00	.00	.00	.00	.00	.00	+++	14,961
5106	Longevity	450.00	.00	450.00	.00	.00	450.00	.00	100	450
5109	HSA Employer Funding	16,000.00	.00	16,000.00	.00	.00	17,166.67	(1,166.67)	107	17,831
5151	PERS Contribution	32,849.00	.00	32,849.00	2,594.38	.00	23,903.40	8,945.60	73	26,331
5161	Group Insurance	67,568.00	(20,000.00)	47,568.00	.00	.00	44,650.96	2,917.04	94	51,891
5166	Medicare	3,402.00	.00	3,402.00	274.90	.00	2,595.17	806.83	76	2,651
<i>Personal Services Totals</i>		\$354,460.00	(\$60,000.00)	\$294,460.00	\$22,408.80	\$0.00	\$273,397.24	\$21,062.76	93%	\$289,061
<i>Supplies</i>										
5201	Office Supplies	2,000.00	35.96	2,035.96	186.99	838.40	1,002.20	195.36	90	851
5203	Computer Supplies	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	546.92	.00	1,920.83	79.17	96	731
5251	MV Gas and Oil	5,000.00	76.02	5,076.02	286.58	943.31	1,632.71	2,500.00	51	2,301
<i>Supplies Totals</i>		\$15,000.00	\$111.98	\$15,111.98	\$1,020.49	\$1,781.71	\$4,555.74	\$8,774.53	42%	\$3,891
<i>Services</i>										
5311	Utilities	2,000.00	99.09	2,099.09	381.92	.00	1,380.33	718.76	66	1,091
5321	Professional Training	4,000.00	69.00	4,069.00	.00	.00	824.00	3,245.00	20	
5322	Conference/Reimb	1,500.00	.00	1,500.00	.00	.00	475.00	1,025.00	32	341
5323	Publications	1,500.00	.00	1,500.00	.00	.00	963.14	536.86	64	441
5324	Professional Association Dues	800.00	.00	800.00	.00	.00	270.00	530.00	34	421
5331	Engineering/Architecture	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5339	Misc Contract Services	20,000.00	23,430.00	43,430.00	3,623.75	6,375.25	56,891.50	(19,836.75)	146	6,951
5362	Equipment Maintenance	2,800.00	.00	2,800.00	213.68	56.59	2,836.64	(93.23)	103	2,361
5366	Computer Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5376	County Health Services	30,000.00	2,769.00	32,769.00	885.00	4,995.00	17,772.00	10,002.00	69	23,361
5391	Postage	1,000.00	.00	1,000.00	75.35	.00	535.45	464.55	54	651
5395	Printing/Advertising	2,500.00	.00	2,500.00	.00	.00	933.09	1,566.91	37	1,311
5397	Uniform Rental	.00	.00	.00	.00	.00	.00	.00	+++	311
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
<i>Services Totals</i>		\$70,100.00	\$26,367.09	\$96,467.09	\$5,179.70	\$11,426.84	\$82,881.15	\$2,159.10	98%	\$37,261
<i>Capital Purchases</i>										
5632	Motor Vehicles	25,000.00	(2,600.00)	22,400.00	.00	.00	22,381.50	18.50	100	
<i>Capital Purchases Totals</i>		\$25,000.00	(\$2,600.00)	\$22,400.00	\$0.00	\$0.00	\$22,381.50	\$18.50	100%	\$18.50
EXPENSE TOTALS		\$464,560.00	(\$36,120.93)	\$428,439.07	\$28,608.99	\$13,208.55	\$383,215.63	\$32,014.89	93%	\$330,219
Department 479 - Building Department Totals		(\$464,560.00)	\$36,120.93	(\$428,439.07)	(\$28,608.99)	(\$13,208.55)	(\$383,215.63)	(\$32,014.89)	93%	(\$330,219)

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 522 - Mayor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	103,385.12	(5,582.12)	106	97,803.00
5102	Wages-Staff	12,763.00	.00	12,763.00	979.48	.00	6,791.80	5,971.20	53	16,750.00
5109	HSA Employer Funding	4,500.00	.00	4,500.00	.00	.00	4,500.00	.00	100	5,000.00
5151	PERS Contribution	15,479.00	.00	15,479.00	1,190.38	.00	15,416.13	62.87	100	16,160.00
5161	Group Insurance	19,305.00	.00	19,305.00	.00	.00	19,312.62	(7.62)	100	18,700.00
5166	Medicare	1,603.00	.00	1,603.00	120.78	.00	1,564.89	38.11	98	1,620.00
	Personal Services Totals	\$151,453.00	\$0.00	\$151,453.00	\$9,813.88	\$0.00	\$150,970.56	\$482.44	100%	\$156,060.00
	Supplies									
5201	Office Supplies	600.00	.00	600.00	.00	200.00	368.00	32.00	95	980.00
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	500.00
	Supplies Totals	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$200.00	\$368.00	\$532.00	52%	\$980.00
	Services									
5311	Utilities	850.00	65.72	915.72	197.46	.00	856.47	59.25	94	720.00
5322	Conference/Reimb	100.00	.00	100.00	.00	.00	.00	100.00	0	100.00
5324	Professional Association Dues	900.00	.00	900.00	.00	.00	1,110.00	(210.00)	123	460.00
5332	Legal Services	30,000.00	16,116.24	46,116.24	245.00	2,755.00	28,633.51	14,727.73	68	35,550.00
5339	Misc Contract Services	4,000.00	.00	4,000.00	1,045.00	.00	4,701.72	(701.72)	118	4,000.00
5391	Postage	250.00	.00	250.00	5.58	.00	71.93	178.07	29	100.00
5399	Other Miscellaneous Services	600.00	.00	600.00	.00	.00	2,574.96	(1,974.96)	429	310.00
	Services Totals	\$36,700.00	\$16,181.96	\$52,881.96	\$1,493.04	\$2,755.00	\$37,948.59	\$12,178.37	77%	\$37,160.00
	EXPENSE TOTALS	\$189,253.00	\$16,181.96	\$205,434.96	\$11,306.92	\$2,955.00	\$189,287.15	\$13,192.81	94%	\$194,210.00
Department 522 - Mayor Totals		(\$189,253.00)	(\$16,181.96)	(\$205,434.96)	(\$11,306.92)	(\$2,955.00)	(\$189,287.15)	(\$13,192.81)	94%	(\$194,210.00)

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 534 - Civil Service Commission										
	EXPENSE									
	Personal Services									
5104	Wages-Part time	50,367.00	.00	50,367.00	3,694.55	.00	48,457.51	1,909.49	96	37,381.00
5151	PERS Contribution	7,051.00	.00	7,051.00	538.89	.00	6,615.86	435.14	94	5,291.00
5166	Medicare	730.00	.00	730.00	53.59	.00	702.64	27.36	96	541.00
	Personal Services Totals	\$58,148.00	\$0.00	\$58,148.00	\$4,287.03	\$0.00	\$55,776.01	\$2,371.99	96%	\$43,222.00
	Supplies									
5201	Office Supplies	600.00	.00	600.00	.00	154.05	245.95	200.00	67	721.00
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	0.00
	Supplies Totals	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$154.05	\$245.95	\$600.00	40%	\$721.00
	Services									
5322	Conference/Reimb	600.00	.00	600.00	.00	.00	300.00	300.00	50	0.00
5332	Legal Services	500.00	.00	500.00	237.50	327.50	902.50	(730.00)	246	911.00
5336	Medical Services/Physical Exams	7,000.00	2,348.00	9,348.00	.00	2,100.00	9,589.00	(2,341.00)	125	7,700.00
5339	Misc Contract Services	5,000.00	.00	5,000.00	637.15	.00	2,805.34	2,194.66	56	8,811.00
5391	Postage	200.00	.00	200.00	.00	.00	132.46	67.54	66	91.00
5395	Printing/Advertising	7,000.00	340.00	7,340.00	208.11	1,200.00	2,868.11	3,271.89	55	3,061.00
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	80.00	420.00	16	0.00
	Services Totals	\$20,800.00	\$2,688.00	\$23,488.00	\$1,082.76	\$3,627.50	\$16,677.41	\$3,183.09	86%	\$19,761.00
	Capital Purchases									
5631	Furniture and Fixtures	500.00	.00	500.00	.00	.00	.00	500.00	0	\$0.00
	Capital Purchases Totals	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$0.00
	EXPENSE TOTALS	\$80,448.00	\$2,688.00	\$83,136.00	\$5,369.79	\$3,781.55	\$72,699.37	\$6,655.08	92%	\$63,711.00
Department 534 - Civil Service Commission Totals		(\$80,448.00)	(\$2,688.00)	(\$83,136.00)	(\$5,369.79)	(\$3,781.55)	(\$72,699.37)	(\$6,655.08)	92%	(\$63,711.00)

Attachment: December, 2016 Departmental Budget 01_19_2017 2:39:53 PM Joni Crawford 46101ILS



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 545 - City Auditor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	79,948.00	.00	79,948.00	6,149.86	.00	79,948.18	(.18)	100	78,380.00
5102	Wages-Staff	128,043.00	.00	128,043.00	10,907.16	.00	127,759.11	283.89	100	119,750.00
5104	Wages-Part time	32,303.00	.00	32,303.00	2,515.88	.00	31,825.82	477.18	99	29,290.00
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	600.00
5106	Longevity	1,050.00	.00	1,050.00	.00	.00	1,050.00	.00	100	1,050.00
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	12,000.00
5151	PERS Contribution	34,068.00	.00	34,068.00	2,715.13	.00	33,195.89	872.11	97	31,600.00
5161	Group Insurance	54,210.00	.00	54,210.00	.00	.00	54,243.53	(33.53)	100	50,200.00
5166	Medicare	3,528.00	.00	3,528.00	276.82	.00	3,397.18	130.82	96	3,220.00
	Personal Services Totals	\$347,150.00	\$0.00	\$347,150.00	\$22,564.85	\$0.00	\$343,419.71	\$3,730.29	99%	\$325,580.00
	Supplies									
5201	Office Supplies	2,500.00	.00	2,500.00	.00	865.41	318.68	1,315.91	47	3,950.00
5203	Computer Supplies	1,200.00	.00	1,200.00	.00	540.92	459.08	200.00	83	410.00
	Supplies Totals	\$3,700.00	\$0.00	\$3,700.00	\$0.00	\$1,406.33	\$777.76	\$1,515.91	59%	\$4,370.00
	Services									
5321	Professional Training	500.00	.00	500.00	.00	100.00	.00	400.00	20	400.00
5322	Conference/Reimb	3,000.00	.00	3,000.00	64.80	.00	1,595.94	1,404.06	53	2,300.00
5323	Publications	100.00	.00	100.00	.00	.00	.00	100.00	0	200.00
5324	Professional Association Dues	1,100.00	.00	1,100.00	.00	.00	887.00	213.00	81	1,060.00
5333	Outside Professional Services	37,500.00	.00	37,500.00	.00	.00	36,328.00	1,172.00	97	34,680.00
5339	Misc Contract Services	11,000.00	.00	11,000.00	3,162.50	3,577.50	6,715.00	707.50	94	6,300.00
5362	Equipment Maintenance	700.00	.00	700.00	48.87	.00	1,025.54	(325.54)	147	990.00
5391	Postage	1,800.00	.00	1,800.00	152.88	.00	1,628.23	171.77	90	1,650.00
5395	Printing/Advertising	900.00	.00	900.00	442.88	.00	1,398.90	(498.90)	155	1,220.00
5399	Other Miscellaneous Services	13,500.00	.00	13,500.00	126.49	.97	5,182.31	8,316.72	38	8,780.00
	Services Totals	\$70,100.00	\$0.00	\$70,100.00	\$3,998.42	\$3,678.47	\$54,760.92	\$11,660.61	83%	\$57,280.00
	EXPENSE TOTALS	\$420,950.00	\$0.00	\$420,950.00	\$26,563.27	\$5,084.80	\$398,958.39	\$16,906.81	96%	\$387,230.00
Department 545 - City Auditor Totals		(\$420,950.00)	\$0.00	(\$420,950.00)	(\$26,563.27)	(\$5,084.80)	(\$398,958.39)	(\$16,906.81)	96%	(\$387,230.00)

Attachment: December, 2016 Departmental Budget 01_19_2017 2_39_53 PM Joni Crawford 46101ILS



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 554 - City Attorney										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	97,802.12	.88	100	97,803.00
5102	Wages-Staff	171,135.00	750.00	171,885.00	13,769.38	.00	175,548.40	(3,663.40)	102	161,400.00
5104	Wages-Part time	81,316.00	.00	81,316.00	6,255.00	.00	80,303.73	1,012.27	99	63,240.00
5106	Longevity	500.00	.00	500.00	.00	.00	500.00	.00	100	470.00
5109	HSA Employer Funding	18,000.00	.00	18,000.00	.00	.00	16,666.67	1,333.33	93	11,660.00
5151	PERS Contribution	49,106.00	.00	49,106.00	3,926.68	.00	49,178.67	(72.67)	100	43,020.00
5161	Group Insurance	77,874.00	.00	77,874.00	.00	.00	76,235.55	1,638.45	98	54,380.00
5166	Medicare	5,086.00	.00	5,086.00	383.59	.00	4,959.82	126.18	98	4,580.00
<i>Personal Services Totals</i>		\$500,820.00	\$750.00	\$501,570.00	\$31,857.89	\$0.00	\$501,194.96	\$375.04	100%	\$436,580.00
<i>Supplies</i>										
5201	Office Supplies	1,500.00	262.52	1,762.52	.00	133.47	1,442.88	186.17	89	1,140.00
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	0.00
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	450.87	.00	49.13	90	990.00
<i>Supplies Totals</i>		\$2,400.00	\$262.52	\$2,662.52	\$0.00	\$584.34	\$1,442.88	\$635.30	76%	\$2,130.00
<i>Services</i>										
5321	Professional Training	2,500.00	.00	2,500.00	.00	.00	1,624.00	876.00	65	1,470.00
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	0.00
5323	Publications	5,500.00	243.87	5,743.87	561.85	881.49	5,442.69	(580.31)	110	4,900.00
5324	Professional Association Dues	1,500.00	.00	1,500.00	.00	.00	1,225.00	275.00	82	1,920.00
5332	Legal Services	40,000.00	5,077.00	45,077.00	.00	1,126.15	34,010.85	9,940.00	78	8,740.00
5333	Outside Professional Services	14,500.00	.00	14,500.00	.00	833.34	13,666.70	(.04)	100	14,500.00
5337	Public Defender	5,000.00	468.72	5,468.72	.00	670.80	2,797.92	2,000.00	63	2,260.00
5339	Misc Contract Services	1,600.00	.00	1,600.00	.00	.00	1,500.00	100.00	94	1,640.00
5341	Court Costs and Fees	300.00	.00	300.00	.00	.00	.00	300.00	0	20.00
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	0.00
5391	Postage	500.00	.00	500.00	31.09	.00	455.38	44.62	91	390.00
5399	Other Miscellaneous Services	2,500.00	.00	2,500.00	422.82	.00	2,020.57	479.43	81	1,930.00
<i>Services Totals</i>		\$74,400.00	\$5,789.59	\$80,189.59	\$1,015.76	\$3,511.78	\$62,743.11	\$13,934.70	83%	\$37,800.00
EXPENSE TOTALS		\$577,620.00	\$6,802.11	\$584,422.11	\$32,873.65	\$4,096.12	\$565,380.95	\$14,945.04	97%	\$476,520.00
Department 554 - City Attorney Totals		(\$577,620.00)	(\$6,802.11)	(\$584,422.11)	(\$32,873.65)	(\$4,096.12)	(\$565,380.95)	(\$14,945.04)	97%	(\$476,520.00)

Attachment: December, 2016 Departmental Budget 01_19_2017 2:39:53 PM Joni Crawford 46101ILS



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 571 - City Council										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	60,901.00	.00	60,901.00	5,074.59	.00	60,895.08	5.92	100	60,891.00
5102	Wages-Staff	60,466.00	.00	60,466.00	6,297.37	.00	81,681.00	(21,215.00)	135	70,511.00
5104	Wages-Part time	21,400.00	.00	21,400.00	.00	.00	.00	21,400.00	0	2,541.00
5109	HSA Employer Funding	6,000.00	.00	6,000.00	.00	.00	6,000.00	.00	100	5,161.00
5151	PERS Contribution	19,987.00	.00	19,987.00	1,592.10	.00	19,895.76	91.24	100	18,651.00
5161	Group Insurance	26,360.00	.00	26,360.00	.00	.00	26,332.10	27.90	100	20,961.00
5166	Medicare	2,070.00	.00	2,070.00	159.52	.00	1,997.60	72.40	97	1,891.00
	Personal Services Totals	\$197,184.00	\$0.00	\$197,184.00	\$13,123.58	\$0.00	\$196,801.54	\$382.46	100%	\$180,631.00
	Supplies									
5201	Office Supplies	1,200.00	.00	1,200.00	.00	18.59	481.41	700.00	42	761.00
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	191.00
	Supplies Totals	\$1,700.00	\$0.00	\$1,700.00	\$0.00	\$18.59	\$481.41	\$1,200.00	29%	\$951.00
	Services									
5321	Professional Training	600.00	.00	600.00	.00	.00	.00	600.00	0	401.00
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	698.00	(198.00)	140	
5323	Publications	700.00	.00	700.00	.00	.00	.00	700.00	0	281.00
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	390.00	(40.00)	111	381.00
5339	Misc Contract Services	30,000.00	829.00	30,829.00	7,675.00	1,000.00	19,290.00	10,539.00	66	19,731.00
5391	Postage	330.00	.00	330.00	.47	.00	139.09	190.91	42	251.00
5395	Printing/Advertising	8,000.00	.00	8,000.00	427.14	1,899.85	5,083.58	1,016.57	87	2,791.00
5399	Other Miscellaneous Services	6,000.00	.00	6,000.00	.00	.00	168.00	5,832.00	3	1,511.00
	Services Totals	\$46,480.00	\$829.00	\$47,309.00	\$8,102.61	\$2,899.85	\$25,768.67	\$18,640.48	61%	\$25,351.00
	EXPENSE TOTALS	\$245,364.00	\$829.00	\$246,193.00	\$21,226.19	\$2,918.44	\$223,051.62	\$20,222.94	92%	\$206,941.00
Department 571 - City Council Totals		(\$245,364.00)	(\$829.00)	(\$246,193.00)	(\$21,226.19)	(\$2,918.44)	(\$223,051.62)	(\$20,222.94)	92%	(\$206,941.00)

Attachment: December, 2016 Departmental Budget 01_19_2017 2:39:53 PM Joni Crawford 46101ILS



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 580 - Development Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	78,690.00	.00	78,690.00	6,053.00	.00	78,510.84	179.16	100	73,490.00
5102	Wages-Staff	80,250.00	.00	80,250.00	6,173.16	.00	80,069.29	180.71	100	62,810.00
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	7,000.00
5151	PERS Contribution	22,252.00	.00	22,252.00	1,711.67	.00	22,081.96	170.04	99	18,360.00
5161	Group Insurance	34,092.00	.00	34,092.00	.00	.00	34,095.49	(3.49)	100	27,580.00
5166	Medicare	2,305.00	.00	2,305.00	172.52	.00	2,237.39	67.61	97	1,920.00
	Personal Services Totals	\$225,589.00	\$0.00	\$225,589.00	\$14,110.35	\$0.00	\$224,994.97	\$594.03	100%	\$191,180.00
	Supplies									
5201	Office Supplies	1,000.00	35.78	1,035.78	.00	300.00	734.10	1.68	100	430.00
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	500.00	.00	500.00	50	430.00
	Supplies Totals	\$2,000.00	\$35.78	\$2,035.78	\$0.00	\$800.00	\$734.10	\$501.68	75%	\$430.00
	Services									
5301	Boards/Commissions	2,000.00	.00	2,000.00	10.00	.00	404.00	1,596.00	20	1,030.00
5311	Utilities	1,500.00	.00	1,500.00	302.40	.00	1,269.81	230.19	85	730.00
5321	Professional Training	2,000.00	.00	2,000.00	.00	.00	339.00	1,661.00	17	470.00
5322	Conference/Reimb	3,500.00	.00	3,500.00	102.18	200.00	4,666.32	(1,366.32)	139	2,920.00
5323	Publications	150.00	.00	150.00	90.00	.00	210.00	(60.00)	140	80.00
5324	Professional Association Dues	2,000.00	.00	2,000.00	.00	.00	2,288.00	(288.00)	114	2,270.00
5339	Misc Contract Services	25,000.00	7,856.98	32,856.98	388.76	639.00	15,259.16	16,958.82	48	15,720.00
5391	Postage	500.00	.00	500.00	34.83	.00	492.75	7.25	99	270.00
5399	Other Miscellaneous Services	750.00	200.00	950.00	.00	.00	311.00	639.00	33	200.00
	Services Totals	\$37,400.00	\$8,056.98	\$45,456.98	\$928.17	\$839.00	\$25,240.04	\$19,377.94	57%	\$23,720.00
	EXPENSE TOTALS	\$264,989.00	\$8,092.76	\$273,081.76	\$15,038.52	\$1,639.00	\$250,969.11	\$20,473.65	93%	\$215,340.00
Department 580 - Development Department Totals		(\$264,989.00)	(\$8,092.76)	(\$273,081.76)	(\$15,038.52)	(\$1,639.00)	(\$250,969.11)	(\$20,473.65)	93%	(\$215,340.00)

Attachment: December, 2016 Departmental Budget 01_19_2017 2:39:53 PM Joni Crawford 46101ILS



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 582 - Human Resources Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	62,137.00	500.00	62,637.00	4,782.12	.00	62,366.04	270.96	100	35,531.00
5102	Wages-Staff	.00	.00	.00	.00	.00	.00	.00	+++	9,471.00
5109	HSA Employer Funding	1,500.00	.00	1,500.00	.00	.00	1,500.00	.00	100	1,000.00
5151	PERS Contribution	8,699.00	.00	8,699.00	669.50	.00	8,687.14	11.86	100	5,931.00
5161	Group Insurance	5,793.00	.00	5,793.00	.00	.00	5,810.15	(17.15)	100	4,481.00
5166	Medicare	901.00	.00	901.00	68.02	.00	886.74	14.26	98	641.00
	Personal Services Totals	\$79,030.00	\$500.00	\$79,530.00	\$5,519.64	\$0.00	\$79,250.07	\$279.93	100%	\$57,071.00
	Supplies									
5201	Office Supplies	800.00	.00	800.00	76.20	48.91	518.84	232.25	71	381.00
5203	Computer Supplies	1,100.00	.00	1,100.00	.00	67.44	232.56	800.00	27	61.00
5208	OSHA Supplies	11,000.00	519.99	11,519.99	1,189.28	1,349.27	8,935.77	1,234.95	89	9,981.00
	Supplies Totals	\$12,900.00	\$519.99	\$13,419.99	\$1,265.48	\$1,465.62	\$9,687.17	\$2,267.20	83%	\$10,431.00
	Services									
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
5322	Conference/Reimb	300.00	.00	300.00	.00	.00	150.00	150.00	50	
5323	Publications	200.00	.00	200.00	.00	.00	316.00	(116.00)	158	311.00
5324	Professional Association Dues	450.00	.00	450.00	.00	.00	390.00	60.00	87	391.00
5336	Medical Services/Physical Exams	3,000.00	.00	3,000.00	36.00	1,345.68	1,462.52	191.80	94	871.00
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	.00	1,398.40	3,601.60	28	1,351.00
5391	Postage	200.00	.00	200.00	1.86	.00	156.43	43.57	78	131.00
5399	Other Miscellaneous Services	13,000.00	790.20	13,790.20	780.35	1,000.00	13,698.57	(908.37)	107	11,871.00
	Services Totals	\$22,650.00	\$790.20	\$23,440.20	\$818.21	\$2,345.68	\$17,571.92	\$3,522.60	85%	\$14,931.00
	EXPENSE TOTALS	\$114,580.00	\$1,810.19	\$116,390.19	\$7,603.33	\$3,811.30	\$106,509.16	\$6,069.73	95%	\$82,431.00
Department 582 - Human Resources Department Totals		(\$114,580.00)	(\$1,810.19)	(\$116,390.19)	(\$7,603.33)	(\$3,811.30)	(\$106,509.16)	(\$6,069.73)	95%	(\$82,438.00)

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 584 - Computer Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	70,189.00	(9,000.00)	61,189.00	.00	.00	62,813.68	(1,624.68)	103	65,551.00
5102	Wages-Staff	61,828.00	.00	61,828.00	4,756.00	.00	61,704.04	123.96	100	57,741.00
5105	Overtime	.00	6,000.00	6,000.00	713.42	.00	5,133.85	866.15	86	411.00
5109	HSA Employer Funding	8,000.00	(851.17)	7,148.83	98.87	2,941.40	5,207.43	(1,000.00)	114	5,481.00
5151	PERS Contribution	18,482.00	.00	18,482.00	937.38	.00	17,872.67	609.33	97	17,291.00
5161	Group Insurance	35,293.00	.00	35,293.00	.00	.00	32,373.18	2,919.82	92	32,611.00
5166	Medicare	1,914.00	.00	1,914.00	76.98	.00	1,823.42	90.58	95	1,731.00
	Personal Services Totals	\$195,706.00	(\$3,851.17)	\$191,854.83	\$6,582.65	\$2,941.40	\$186,928.27	\$1,985.16	99%	\$180,851.00
	Supplies									
5201	Office Supplies	1,000.00	115.96	1,115.96	.00	.00	333.95	782.01	30	251.00
5203	Computer Supplies	2,000.00	.00	2,000.00	330.00	607.01	995.52	397.47	80	141.00
	Supplies Totals	\$3,000.00	\$115.96	\$3,115.96	\$330.00	\$607.01	\$1,329.47	\$1,179.48	62%	\$401.00
	Services									
5311	Utilities	3,000.00	102.30	3,102.30	300.72	2,069.46	1,332.84	(300.00)	110	1,161.00
5321	Professional Training	5,000.00	.00	5,000.00	.00	.00	4,125.00	875.00	82	0.00
5339	Misc Contract Services	70,000.00	13,160.00	83,160.00	18,482.68	17,298.58	52,151.42	13,710.00	84	8,641.00
5366	Computer Maintenance	155,000.00	4,266.31	159,266.31	3,024.00	14,957.92	127,413.28	16,895.11	89	121,361.00
5399	Other Miscellaneous Services	.00	.00	.00	603.50	268.50	1,735.00	(2,003.50)	+++	0.00
	Services Totals	\$233,000.00	\$17,528.61	\$250,528.61	\$22,410.90	\$34,594.46	\$186,757.54	\$29,176.61	88%	\$131,171.00
	Capital Purchases									
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	23,000.00	(23,000.00)	+++	0.00
5639	Other Equipment	60,000.00	8,795.00	68,795.00	10,691.00	104.00	17,691.00	51,000.00	26	0.00
	Capital Purchases Totals	\$60,000.00	\$8,795.00	\$68,795.00	\$10,691.00	\$104.00	\$40,691.00	\$28,000.00	59%	\$0.00
	EXPENSE TOTALS	\$491,706.00	\$22,588.40	\$514,294.40	\$40,014.55	\$38,246.87	\$415,706.28	\$60,341.25	88%	\$312,431.00
Department 584 - Computer Department Totals		(\$491,706.00)	(\$22,588.40)	(\$514,294.40)	(\$40,014.55)	(\$38,246.87)	(\$415,706.28)	(\$60,341.25)	88%	(\$312,431.00)

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 593 - Clerk of Courts										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	60,254.00	3,000.00	63,254.00	6,146.00	.00	63,750.24	(496.24)	101	56,441.00
5102	Wages-Staff	74,842.00	.00	74,842.00	6,639.40	.00	71,348.06	3,493.94	95	68,701.00
5104	Wages-Part time	22,559.00	.00	22,559.00	1,770.00	.00	18,337.63	4,221.37	81	22,421.00
5106	Longevity	450.00	.00	450.00	.00	.00	450.00	.00	100	450.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	5,333.33	(1,333.33)	133	4,000.00
5151	PERS Contribution	22,135.00	.00	22,135.00	1,750.76	.00	20,774.64	1,360.36	94	19,571.00
5161	Group Insurance	19,509.00	.00	19,509.00	.00	.00	26,728.62	(7,219.62)	137	19,611.00
5166	Medicare	2,293.00	.00	2,293.00	203.76	.00	2,185.63	107.37	95	2,091.00
	Personal Services Totals	\$206,042.00	\$3,000.00	\$209,042.00	\$16,509.92	\$0.00	\$208,908.15	\$133.85	100%	\$193,301.00
	Supplies									
5201	Office Supplies	4,500.00	83.63	4,583.63	10.96	3.11	2,492.46	2,088.06	54	1,691.00
	Supplies Totals	\$4,500.00	\$83.63	\$4,583.63	\$10.96	\$3.11	\$2,492.46	\$2,088.06	54%	\$1,691.00
	Services									
5321	Professional Training	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	450.00	.00	450.00	.00	213.46	236.54	.00	100	291.00
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	350.00
5332	Legal Services	56,000.00	7,000.00	63,000.00	3,000.00	11,000.00	51,500.00	500.00	99	44,000.00
5339	Misc Contract Services	1,000.00	50.00	1,050.00	34.00	577.50	522.50	(50.00)	105	661.00
5344	Witness Fees	250.00	.00	250.00	12.00	.00	96.00	154.00	38	71.00
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5377	Municipal Court	25,000.00	.00	25,000.00	.00	.00	8,590.81	16,409.19	34	6,911.00
5391	Postage	1,600.00	.00	1,600.00	105.15	.00	1,180.53	419.47	74	1,141.00
5393	L.E.A.D.S Terminal	600.00	.00	600.00	.00	.00	600.00	.00	100	600.00
5399	Other Miscellaneous Services	2,400.00	180.88	2,580.88	45.00	1,976.00	809.88	(205.00)	108	9,311.00
	Services Totals	\$90,400.00	\$7,230.88	\$97,630.88	\$3,196.15	\$13,766.96	\$63,536.26	\$20,327.66	79%	\$63,371.00
	EXPENSE TOTALS	\$300,942.00	\$10,314.51	\$311,256.51	\$19,717.03	\$13,770.07	\$274,936.87	\$22,549.57	93%	\$258,371.00
Department 593 - Clerk of Courts Totals		(\$300,942.00)	(\$10,314.51)	(\$311,256.51)	(\$19,717.03)	(\$13,770.07)	(\$274,936.87)	(\$22,549.57)	93%	(\$258,371.00)

Attachment: December, 2016 Departmental Budget 01_19_2017 2:39:53 PM Joni Crawford 46101ILS



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 595 - General and Administrative										
	EXPENSE									
	Personal Services									
5164	Workers Compensation	258,683.00	(100,000.00)	158,683.00	.00	.00	149,801.58	8,881.42	94	249,061.00
5165	Unemployment Compensation	25,000.00	2,703.04	27,703.04	3,070.00	8,288.46	19,414.58	.00	100	19,771.00
	Personal Services Totals	\$283,683.00	(\$97,296.96)	\$186,386.04	\$3,070.00	\$8,288.46	\$169,216.16	\$8,881.42	95%	\$268,832.00
	Supplies									
5202	Photo Copy Supplies	3,500.00	.00	3,500.00	.00	.00	2,145.40	1,354.60	61	2,550.00
	Supplies Totals	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$0.00	\$2,145.40	\$1,354.60	61%	\$2,550.00
	Services									
5301	Boards/Commissions	14,000.00	554.00	14,554.00	1,494.95	917.20	8,333.18	5,303.62	64	6,911.00
5311	Utilities	160,000.00	9,979.20	169,979.20	11,756.92	34,487.77	138,719.90	(3,228.47)	102	130,451.00
5324	Professional Association Dues	23,000.00	.00	23,000.00	.00	.00	22,970.35	29.65	100	23,011.00
5351	Liability Insurance Deductible	170,000.00	.00	170,000.00	.00	.00	112,197.06	57,802.94	66	102,051.00
5352	Motor Vehicle Insurance	50,000.00	.00	50,000.00	.00	.00	28,927.15	21,072.85	58	30,331.00
5353	Employee Fidelity Bond	2,000.00	.00	2,000.00	.00	.00	1,172.00	828.00	59	1,691.00
5361	Building Repair/Maintenance	110,000.00	9,899.55	119,899.55	16,100.23	14,285.87	63,388.87	42,224.81	65	24,801.00
5362	Equipment Maintenance	2,000.00	.00	2,000.00	14.86	.00	103.18	1,896.82	5	2,731.00
5371	Election Expense	45,000.00	.00	45,000.00	.00	.00	55,475.17	(10,475.17)	123	3,221.00
5372	Delinquent Tax Advertising	1,000.00	.00	1,000.00	.00	.00	566.72	433.28	57	601.00
5373	Auditor/Treasurer Fees	10,000.00	.00	10,000.00	.00	.00	3,924.27	6,075.73	39	4,331.00
5391	Postage	8,500.00	3,408.00	11,908.00	21.69	632.68	5,317.87	5,957.45	50	(789.00)
5394	Taxes/Assessments-City Property	3,500.00	.00	3,500.00	.00	.00	1,973.04	1,526.96	56	2,931.00
5399	Other Miscellaneous Services	9,300.00	.00	9,300.00	.00	.00	8,700.00	600.00	94	1,201.00
	Services Totals	\$608,300.00	\$23,840.75	\$632,140.75	\$29,388.65	\$50,323.52	\$451,768.76	\$130,048.47	79%	\$333,501.00
	Capital Purchases									
5632	Motor Vehicles	25,000.00	.00	25,000.00	.00	.00	23,259.36	1,740.64	93	
5639	Other Equipment	13,000.00	2,500.00	15,500.00	3,492.74	.00	14,408.48	1,091.52	93	40,861.00
	Capital Purchases Totals	\$38,000.00	\$2,500.00	\$40,500.00	\$3,492.74	\$0.00	\$37,667.84	\$2,832.16	93%	\$40,861.00
	EXPENSE TOTALS	\$933,483.00	(\$70,956.21)	\$862,526.79	\$35,951.39	\$58,611.98	\$660,798.16	\$143,116.65	83%	\$645,761.00
Department 595 - General and Administrative Totals		(\$933,483.00)	\$70,956.21	(\$862,526.79)	(\$35,951.39)	(\$58,611.98)	(\$660,798.16)	(\$143,116.65)	83%	(\$645,761.00)

Attachment: December, 2016 Departmental Budget 01_19_2017 2:39:53 PM Joni Crawford 46101ILS



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 810 - Public Health and Welfare										
	EXPENSE									
	Services									
5376	County Health Services	271,289.00	.00	271,289.00	.00	.00	271,288.48	.52	100	257,931
	Services Totals	\$271,289.00	\$0.00	\$271,289.00	\$0.00	\$0.00	\$271,288.48	\$0.52	100%	\$257,931
	EXPENSE TOTALS	\$271,289.00	\$0.00	\$271,289.00	\$0.00	\$0.00	\$271,288.48	\$0.52	100%	\$257,931
Department 810 - Public Health and Welfare Totals		(\$271,289.00)	\$0.00	(\$271,289.00)	\$0.00	\$0.00	(\$271,288.48)	(\$0.52)	100%	(\$257,931)
Fund 110 - General Fund Totals		\$16,739,426.00	\$273,204.74	\$17,012,630.74	\$1,096,207.05	\$518,275.35	\$15,819,708.62	\$674,646.77		\$14,731,731

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 220 - Income Tax Fund										
Department 564 - Income Tax Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	58,993.00	.00	58,993.00	4,537.95	.00	58,859.82	133.18	100	55,100.00
5106	Longevity	600.00	.00	600.00	.00	.00	600.00	.00	100	600.00
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000.00
5151	PERS Contribution	8,343.00	.00	8,343.00	719.31	.00	8,282.80	60.20	99	7,780.00
5161	Group Insurance	7,606.00	.00	7,606.00	.00	.00	7,627.38	(21.38)	100	7,110.00
5164	Workers Compensation	1,999.00	.00	1,999.00	.00	.00	1,681.68	317.32	84	1,860.00
	Personal Services Totals	\$79,541.00	\$0.00	\$79,541.00	\$5,257.26	\$0.00	\$79,051.68	\$489.32	99%	\$74,460.00
	Supplies									
5201	Office Supplies	250.00	.00	250.00	.00	162.84	87.16	.00	100	170.00
5203	Computer Supplies	350.00	.00	350.00	.00	201.30	148.70	.00	100	190.00
	Supplies Totals	\$600.00	\$0.00	\$600.00	\$0.00	\$364.14	\$235.86	\$0.00	100%	\$370.00
	Services									
5322	Conference/Reimb	700.00	.00	700.00	47.14	.00	415.24	284.76	59	550.00
5323	Publications	200.00	.00	200.00	.00	.00	140.00	60.00	70	140.00
5324	Professional Association Dues	25.00	.00	25.00	.00	.00	25.00	.00	100	25.00
5339	Misc Contract Services	60,000.00	2,000.00	62,000.00	56,560.00	.00	58,560.00	3,440.00	94	56,000.00
5353	Employee Fidelity Bond	75.00	.00	75.00	.00	.00	75.00	.00	100	75.00
5362	Equipment Maintenance	300.00	.00	300.00	16.29	.00	193.48	106.52	64	190.00
5373	Auditor/Treasurer Fees	600.00	.00	600.00	179.01	.00	197.21	402.79	33	310.00
5379	Other Governmental Billings	7,500.00	.00	7,500.00	238.61	.00	6,623.30	876.70	88	5,460.00
5391	Postage	1,000.00	.00	1,000.00	(14,449.78)	.00	(14,328.20)	15,328.20	-1433	170.00
	Services Totals	\$70,400.00	\$2,000.00	\$72,400.00	\$42,591.27	\$0.00	\$51,901.03	\$20,498.97	72%	\$6,940.00
	Transfers/Other									
5519	Miscellaneous Costs	6,000.00	.00	6,000.00	217.80	.00	17,289.53	(11,289.53)	288	3,210.00
5529	Miscellaneous Distributions	345,000.00	.00	345,000.00	24,882.08	.00	222,877.62	122,122.38	65	317,390.00
5530	Enterprise Zone Payment	600,000.00	.00	600,000.00	(463,706.53)	.00	.00	600,000.00	0	0.00
	Transfers/Other Totals	\$951,000.00	\$0.00	\$951,000.00	(\$438,606.65)	\$0.00	\$240,167.15	\$710,832.85	25%	\$320,600.00
	EXPENSE TOTALS	\$1,101,541.00	\$2,000.00	\$1,103,541.00	(\$390,758.12)	\$364.14	\$371,355.72	\$731,821.14	34%	\$402,380.00
Department 564 - Income Tax Division Totals		(\$1,101,541.00)	(\$2,000.00)	(\$1,103,541.00)	\$390,758.12	(\$364.14)	(\$371,355.72)	(\$731,821.14)	34%	(\$402,380.00)
Fund 220 - Income Tax Fund Totals		\$1,101,541.00	\$2,000.00	\$1,103,541.00	(\$390,758.12)	\$364.14	\$371,355.72	\$731,821.14		\$402,380.00

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	63,647.00	.00	63,647.00	4,896.00	.00	63,503.81	143.19	100	59,441.00
5102	Wages-Staff	279,626.00	.00	279,626.00	21,509.43	.00	279,952.37	(326.37)	100	265,960.00
5105	Overtime	28,000.00	.00	28,000.00	1,604.81	.00	10,063.56	17,936.44	36	21,890.00
5106	Longevity	2,450.00	.00	2,450.00	.00	.00	2,450.00	.00	100	2,370.00
5109	HSA Employer Funding	24,000.00	.00	24,000.00	.00	.00	24,750.00	(750.00)	103	20,000.00
5151	PERS Contribution	52,321.00	.00	52,321.00	4,058.39	.00	49,080.42	3,240.58	94	47,580.00
5161	Group Insurance	101,409.00	.00	101,409.00	.00	.00	104,856.07	(3,447.07)	103	80,850.00
5164	Workers Compensation	12,534.00	.00	12,534.00	.00	.00	8,408.42	4,125.58	67	11,900.00
5166	Medicare	5,419.00	.00	5,419.00	388.87	.00	4,940.92	478.08	91	4,890.00
	Personal Services Totals	\$569,406.00	\$0.00	\$569,406.00	\$32,457.50	\$0.00	\$548,005.57	\$21,400.43	96%	\$514,910.00
	Supplies									
5201	Office Supplies	2,000.00	215.85	2,215.85	107.94	404.13	1,105.76	705.96	68	520.00
5203	Computer Supplies	2,500.00	148.01	2,648.01	300.03	672.67	1,075.34	900.00	66	1,170.00
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	.00	353.00	1,147.00	24	770.00
5213	Repair and Maintenance Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	60.00
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	241.84	.00	1,178.82	821.18	59	2,820.00
5251	MV Gas and Oil	45,000.00	1,364.54	46,364.54	1,399.89	7,729.53	19,635.01	19,000.00	59	25,920.00
5252	Aggregates	20,000.00	.00	20,000.00	9,976.84	1,488.00	13,710.48	4,801.52	76	5,450.00
5253	Ice Control	140,000.00	1,485.00	141,485.00	.00	92,000.00	37,966.40	11,518.60	92	120,310.00
5259	Operating Materials and Supplies	90,000.00	7,891.01	97,891.01	34,179.24	11,350.34	89,817.65	(3,276.98)	103	54,370.00
	Supplies Totals	\$303,500.00	\$11,104.41	\$314,604.41	\$46,205.78	\$113,644.67	\$164,842.46	\$36,117.28	89%	\$211,430.00
	Services									
5311	Utilities	19,000.00	596.04	19,596.04	968.39	12,075.75	9,391.09	(1,870.80)	110	11,650.00
5313	Traffic Light Current	12,000.00	303.83	12,303.83	378.92	1,587.39	3,716.44	7,000.00	43	3,910.00
5321	Professional Training	500.00	.00	500.00	.00	.00	235.00	265.00	47	400.00
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	10.00	190.00	5	0.00
5324	Professional Association Dues	50.00	.00	50.00	.00	.00	175.00	(125.00)	350	20.00
5331	Engineering/Architecture	14,000.00	.00	14,000.00	.00	3,000.00	.00	11,000.00	21	4,730.00
5339	Misc Contract Services	36,000.00	5,518.15	41,518.15	598.90	3,441.17	32,538.04	5,538.94	87	33,230.00
5351	Liability Insurance Deductible	7,600.00	.00	7,600.00	.00	.00	8,452.71	(852.71)	111	7,540.00
5352	Motor Vehicle Insurance	9,100.00	.00	9,100.00	.00	.00	9,379.40	(279.40)	103	9,050.00
5361	Building Repair/Maintenance	10,000.00	.00	10,000.00	695.00	2,637.62	3,180.18	4,182.20	58	10,910.00
5365	Utility Line Repair/Maintenance	20,000.00	13,375.92	33,375.92	.00	14,862.67	16,513.25	2,000.00	94	5,070.00
5391	Postage	100.00	.00	100.00	.00	.00	9.86	90.14	10	0.00
5397	Uniform Rental	2,000.00	102.35	2,102.35	107.55	90.00	1,152.51	859.84	59	1,340.00
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	44.75	.00	444.50	555.50	44	1,690.00
	Services Totals	\$131,550.00	\$19,896.29	\$151,446.29	\$2,793.51	\$37,694.60	\$85,197.98	\$28,553.71	81%	\$89,590.00

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	260 - Street Fund									
Department	268 - Street Department									
	EXPENSE									
	<i>Capital Purchases</i>									
5632	Motor Vehicles	221,250.00	.00	221,250.00	.00	.00	192,498.00	28,752.00	87	144,377
5633	Machinery and Equipment	6,000.00	.00	6,000.00	2,568.98	.00	24,040.34	(18,040.34)	401	120,150
5639	Other Equipment	6,000.00	.00	6,000.00	.00	.00	9,998.00	(3,998.00)	167	5,400
	<i>Capital Purchases Totals</i>	\$233,250.00	\$0.00	\$233,250.00	\$2,568.98	\$0.00	\$226,536.34	\$6,713.66	97%	\$269,930
	EXPENSE TOTALS	\$1,237,706.00	\$31,000.70	\$1,268,706.70	\$84,025.77	\$151,339.27	\$1,024,582.35	\$92,785.08	93%	\$1,085,882
Department	268 - Street Department Totals	(\$1,237,706.00)	(\$31,000.70)	(\$1,268,706.70)	(\$84,025.77)	(\$151,339.27)	(\$1,024,582.35)	(\$92,785.08)	93%	(\$1,085,882)
Fund	260 - Street Fund Totals	\$1,237,706.00	\$31,000.70	\$1,268,706.70	\$84,025.77	\$151,339.27	\$1,024,582.35	\$92,785.08		\$1,085,882

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 270 - State Highway Fund										
Department 268 - Street Department										
	EXPENSE									
	Supplies									
5253	Ice Control	60,000.00	.00	60,000.00	.00	10,000.00	50,000.00	.00	100	60,000.00
5259	Operating Materials and Supplies	10,000.00	.00	10,000.00	.00	.00	9,355.00	645.00	94	7,080.00
	<i>Supplies Totals</i>	<i>\$70,000.00</i>	<i>\$0.00</i>	<i>\$70,000.00</i>	<i>\$0.00</i>	<i>\$10,000.00</i>	<i>\$59,355.00</i>	<i>\$645.00</i>	<i>99%</i>	<i>\$67,080.00</i>
	Services									
5313	Traffic Light Current	12,000.00	357.71	12,357.71	439.77	1,739.30	4,368.41	6,250.00	49	4,570.00
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	2,500.00	142.00	358.00	88	740.00
5365	Utility Line Repair/Maintenance	9,000.00	.00	9,000.00	9,189.82	.00	12,585.64	(3,585.64)	140	17,800.00
	<i>Services Totals</i>	<i>\$24,000.00</i>	<i>\$357.71</i>	<i>\$24,357.71</i>	<i>\$9,629.59</i>	<i>\$4,239.30</i>	<i>\$17,096.05</i>	<i>\$3,022.36</i>	<i>88%</i>	<i>\$23,110.00</i>
	Capital Purchases									
5632	Motor Vehicles	73,750.00	.00	73,750.00	.00	.00	64,166.00	9,584.00	87	69,580.00
	<i>Capital Purchases Totals</i>	<i>\$73,750.00</i>	<i>\$0.00</i>	<i>\$73,750.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$64,166.00</i>	<i>\$9,584.00</i>	<i>87%</i>	<i>\$69,580.00</i>
	EXPENSE TOTALS	\$167,750.00	\$357.71	\$168,107.71	\$9,629.59	\$14,239.30	\$140,617.05	\$13,251.36	92%	\$159,786.00
Department 268 - Street Department Totals		(\$167,750.00)	(\$357.71)	(\$168,107.71)	(\$9,629.59)	(\$14,239.30)	(\$140,617.05)	(\$13,251.36)	92%	(\$159,786.00)
Fund 270 - State Highway Fund Totals		\$167,750.00	\$357.71	\$168,107.71	\$9,629.59	\$14,239.30	\$140,617.05	\$13,251.36		\$159,786.00

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 290 - Law Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	252,599.50	252,599.50	.00	212,267.50	23,742.40	16,589.60	93	108,431
5921	Immobilization Expenses	.00	12,891.54	12,891.54	(140.00)	.00	(175.00)	13,066.54	-1	
	Transfers/Other Totals	\$0.00	\$265,491.04	\$265,491.04	(\$140.00)	\$212,267.50	\$23,567.40	\$29,656.14	89%	\$108,431
	EXPENSE TOTALS	\$0.00	\$265,491.04	\$265,491.04	(\$140.00)	\$212,267.50	\$23,567.40	\$29,656.14	89%	\$108,431
	Department 111 - Police Division Totals	\$0.00	(\$265,491.04)	(\$265,491.04)	\$140.00	(\$212,267.50)	(\$23,567.40)	(\$29,656.14)	89%	(\$108,431)
	Fund 290 - Law Enforcement Fund Totals	\$0.00	\$265,491.04	\$265,491.04	(\$140.00)	\$212,267.50	\$23,567.40	\$29,656.14		\$108,431

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 291 - Drug Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	46,290.13	46,290.13	.00	.00	4,250.00	42,040.13	9%	
	Transfers/Other Totals	\$0.00	\$46,290.13	\$46,290.13	\$0.00	\$0.00	\$4,250.00	\$42,040.13	9%	
	EXPENSE TOTALS	\$0.00	\$46,290.13	\$46,290.13	\$0.00	\$0.00	\$4,250.00	\$42,040.13	9%	
	Department 111 - Police Division Totals	\$0.00	(\$46,290.13)	(\$46,290.13)	\$0.00	\$0.00	(\$4,250.00)	(\$42,040.13)	9%	
	Fund 291 - Drug Enforcement Fund Totals	\$0.00	\$46,290.13	\$46,290.13	\$0.00	\$0.00	\$4,250.00	\$42,040.13		

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 292 - Safety Belt Program Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	4,376.00	4,376.00	.00	.00	.00	4,376.00	0	
	Transfers/Other Totals	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$4,376.00)	(\$4,376.00)	\$0.00	\$0.00	\$0.00	(\$4,376.00)	0%	\$0.00
Fund 292 - Safety Belt Program Fund	Totals	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00		\$0.00

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 293 - DUI/Education/Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	7,400.94	7,400.94	.00	.00	.00	7,400.94	0	17,220
	Transfers/Other Totals	\$0.00	\$7,400.94	\$7,400.94	\$0.00	\$0.00	\$0.00	\$7,400.94	0%	\$17,220
	EXPENSE TOTALS	\$0.00	\$7,400.94	\$7,400.94	\$0.00	\$0.00	\$0.00	\$7,400.94	0%	\$17,220
	Department 111 - Police Division Totals	\$0.00	(\$7,400.94)	(\$7,400.94)	\$0.00	\$0.00	\$0.00	(\$7,400.94)	0%	(\$17,220)
Fund 293 - DUI/Education/Enforcement Fund Totals		\$0.00	\$7,400.94	\$7,400.94	\$0.00	\$0.00	\$0.00	\$7,400.94		\$17,220

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 294 - Federal Forfeiture Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	93,230.44	93,230.44	17,682.08	17,682.06	17,682.08	57,866.30	38	17,111
	Transfers/Other Totals	\$0.00	\$93,230.44	\$93,230.44	\$17,682.08	\$17,682.06	\$17,682.08	\$57,866.30	38%	\$17,111
	EXPENSE TOTALS	\$0.00	\$93,230.44	\$93,230.44	\$17,682.08	\$17,682.06	\$17,682.08	\$57,866.30	38%	\$17,111
	Department 111 - Police Division Totals	\$0.00	(\$93,230.44)	(\$93,230.44)	(\$17,682.08)	(\$17,682.06)	(\$17,682.08)	(\$57,866.30)	38%	(\$17,111)
	Fund 294 - Federal Forfeiture Fund Totals	\$0.00	\$93,230.44	\$93,230.44	\$17,682.08	\$17,682.06	\$17,682.08	\$57,866.30		\$17,111

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 295 - Law Enforcement Asst Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	16,769.50	16,769.50	.00	.00	.00	16,769.50	0	
	Transfers/Other Totals	\$0.00	\$16,769.50	\$16,769.50	\$0.00	\$0.00	\$0.00	\$16,769.50	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$16,769.50	\$16,769.50	\$0.00	\$0.00	\$0.00	\$16,769.50	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$16,769.50)	(\$16,769.50)	\$0.00	\$0.00	\$0.00	(\$16,769.50)	0%	\$0.00
Fund 295 - Law Enforcement Asst Fund Totals		\$0.00	\$16,769.50	\$16,769.50	\$0.00	\$0.00	\$0.00	\$16,769.50		\$0.00

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	32,723.00	.00	32,723.00	2,517.24	.00	32,649.36	73.64	100	30,623.00
5102	Wages-Staff	199,179.00	40,000.00	239,179.00	20,135.54	.00	216,260.05	22,918.95	90	182,150.00
5105	Overtime	2,500.00	.00	2,500.00	5,746.81	.00	19,659.98	(17,159.98)	786	15,350.00
5106	Longevity	500.00	.00	500.00	.00	.00	500.00	.00	100	500.00
5109	HSA Employer Funding	14,000.00	.00	14,000.00	.00	.00	14,000.00	.00	100	20,330.00
5151	PERS Contribution	32,886.00	.00	32,886.00	3,017.50	.00	34,801.28	(1,915.28)	106	29,990.00
5161	Group Insurance	59,065.00	.00	59,065.00	.00	.00	59,596.52	(531.52)	101	58,640.00
5164	Workers Compensation	7,878.00	.00	7,878.00	.00	.00	3,363.37	4,514.63	43	7,500.00
5166	Medicare	2,683.00	.00	2,683.00	397.98	.00	4,090.01	(1,407.01)	152	3,160.00
	Personal Services Totals	\$351,414.00	\$40,000.00	\$391,414.00	\$31,815.07	\$0.00	\$384,920.57	\$6,493.43	98%	\$348,290.00
	Supplies									
5201	Office Supplies	2,900.00	63.71	2,963.71	.00	.00	3,173.90	(210.19)	107	3,070.00
5203	Computer Supplies	800.00	.00	800.00	.00	200.03	612.22	(12.25)	102	440.00
5213	Repair and Maintenance Supplies	10,000.00	52.40	10,052.40	233.23	.00	2,327.41	7,724.99	23	3,470.00
5241	Uniforms-Purchased	900.00	92.86	992.86	149.25	180.00	687.62	125.24	87	1,070.00
5251	MV Gas and Oil	12,000.00	.00	12,000.00	485.02	.00	5,402.43	6,597.57	45	6,500.00
5252	Aggregates	30,000.00	1,524.72	31,524.72	2,478.73	4,346.19	23,132.10	4,046.43	87	22,980.00
5259	Operating Materials and Supplies	30,000.00	2,068.17	32,068.17	1,303.02	4,437.01	34,492.12	(6,860.96)	121	26,530.00
5263	Meters-Resale	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	8,700.00
	Supplies Totals	\$111,600.00	\$3,801.86	\$115,401.86	\$4,649.25	\$9,163.23	\$69,827.80	\$36,410.83	68%	\$72,800.00
	Services									
5311	Utilities	9,500.00	256.73	9,756.73	733.76	2,128.81	5,614.64	2,013.28	79	5,430.00
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	438.50	561.50	44	300.00
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	32.72	467.28	7	
5323	Publications	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	340.00	.00	340.00	.00	.00	150.00	190.00	44	140.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	15,000.00	1,114.09	16,114.09	372.00	6,601.18	9,512.91	.00	100	10,040.00
5339	Misc Contract Services	30,000.00	5,518.15	35,518.15	2,649.65	1,441.17	21,145.70	12,931.28	64	15,970.00
5351	Liability Insurance Deductible	3,500.00	.00	3,500.00	.00	.00	3,939.17	(439.17)	113	3,230.00
5352	Motor Vehicle Insurance	2,400.00	.00	2,400.00	.00	.00	2,344.85	55.15	98	2,260.00
5361	Building Repair/Maintenance	8,000.00	1,261.05	9,261.05	3,000.00	900.00	5,521.72	2,839.33	69	4,820.00
5362	Equipment Maintenance	3,850.00	.00	3,850.00	48.88	.00	4,614.29	(764.29)	120	850.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	265.82	.00	9,061.15	(3,061.15)	151	10,670.00
5365	Utility Line Repair/Maintenance	34,000.00	1,460.00	35,460.00	537.71	.00	43,803.41	(8,343.41)	124	31,320.00
5366	Computer Maintenance	12,500.00	.00	12,500.00	.00	.00	11,850.72	649.28	95	11,490.00



December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Services									
5378	Columbus Contract	4,699,489.00	.00	4,699,489.00	.00	.00	4,429,777.98	269,711.02	94	4,293,711.00
5379	Other Governmental Billings	13,500.00	.00	13,500.00	13,460.64	.00	13,460.64	39.36	100	12,799.00
5391	Postage	6,500.00	.00	6,500.00	34.25	.00	5,513.89	986.11	85	5,630.00
5397	Uniform Rental	1,600.00	69.10	1,669.10	68.20	334.97	734.13	600.00	64	960.00
5399	Other Miscellaneous Services	170,000.00	.00	170,000.00	1,580.30	.00	169,323.65	676.35	100	163,120.00
	Services Totals	\$5,019,379.00	\$9,679.12	\$5,029,058.12	\$22,751.21	\$11,406.13	\$4,736,840.07	\$280,811.92	94%	\$4,572,820.00
	Capital Purchases									
5631	Furniture and Fixtures	400.00	.00	400.00	.00	.00	330.00	70.00	82	
5632	Motor Vehicles	45,000.00	.00	45,000.00	.00	.00	46,262.00	(1,262.00)	103	
5633	Machinery and Equipment	10,000.00	.00	10,000.00	.00	.00	6,149.66	3,850.34	61	7,190.00
5639	Other Equipment	100,000.00	.00	100,000.00	.00	.00	75,222.57	24,777.43	75	60,030.00
	Capital Purchases Totals	\$155,400.00	\$0.00	\$155,400.00	\$0.00	\$0.00	\$127,964.23	\$27,435.77	82%	\$67,220.00
	EXPENSE TOTALS	\$5,637,793.00	\$53,480.98	\$5,691,273.98	\$59,215.53	\$20,569.36	\$5,319,552.67	\$351,151.95	94%	\$5,061,140.00
Department 735 - Water Division Totals		(\$5,637,793.00)	(\$53,480.98)	(\$5,691,273.98)	(\$59,215.53)	(\$20,569.36)	(\$5,319,552.67)	(\$351,151.95)	94%	(\$5,061,140.00)

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 710 - Water Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	277,677.00	.00	277,677.00	34,895.79	.00	277,675.88	1.12	100	269,241.00
5424	G. O. Bond-Interest	38,198.00	.00	38,198.00	8,732.04	.00	38,196.18	1.82	100	47,151.00
	Debt Service Totals	\$315,875.00	\$0.00	\$315,875.00	\$43,627.83	\$0.00	\$315,872.06	\$2.94	100%	\$316,391.00
	EXPENSE TOTALS	\$315,875.00	\$0.00	\$315,875.00	\$43,627.83	\$0.00	\$315,872.06	\$2.94	100%	\$316,391.00
Department 991 - Debt Service Totals		(\$315,875.00)	\$0.00	(\$315,875.00)	(\$43,627.83)	\$0.00	(\$315,872.06)	(\$2.94)	100%	(\$316,391.00)
Fund 710 - Water Fund Totals		\$5,953,668.00	\$53,480.98	\$6,007,148.98	\$102,843.36	\$20,569.36	\$5,635,424.73	\$351,154.89		\$5,377,541.00

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	32,723.00	.00	32,723.00	2,517.22	.00	32,649.05	73.95	100	30,620.00
5102	Wages-Staff	210,314.00	.00	210,314.00	12,607.71	.00	200,295.19	10,018.81	95	195,430.00
5105	Overtime	2,500.00	.00	2,500.00	.00	.00	1,888.84	611.16	76	510.00
5106	Longevity	1,050.00	.00	1,050.00	.00	.00	450.00	600.00	43	1,050.00
5109	HSA Employer Funding	18,000.00	.00	18,000.00	.00	.00	18,000.00	.00	100	22,330.00
5151	PERS Contribution	34,522.00	.00	34,522.00	2,354.26	.00	32,590.95	1,931.05	94	32,810.00
5161	Group Insurance	79,107.00	.00	79,107.00	.00	.00	78,953.47	153.53	100	71,600.00
5164	Workers Compensation	8,270.00	.00	8,270.00	.00	.00	5,045.05	3,224.95	61	7,820.00
5166	Medicare	3,032.00	.00	3,032.00	209.32	.00	2,916.38	115.62	96	3,180.00
	Personal Services Totals	\$389,518.00	\$0.00	\$389,518.00	\$17,688.51	\$0.00	\$372,788.93	\$16,729.07	96%	\$365,370.00
	Supplies									
5201	Office Supplies	2,900.00	63.72	2,963.72	.00	.00	3,174.00	(210.28)	107	3,070.00
5203	Computer Supplies	800.00	.00	800.00	.00	199.97	612.29	(12.26)	102	440.00
5213	Repair and Maintenance Supplies	2,000.00	.00	2,000.00	.00	.00	890.22	1,109.78	45	770.00
5241	Uniforms-Purchased	1,000.00	92.86	1,092.86	149.25	60.00	687.64	345.22	68	1,070.00
5251	MV Gas and Oil	12,000.00	.00	12,000.00	485.02	.00	5,402.49	6,597.51	45	6,500.00
5252	Aggregates	750.00	.00	750.00	.00	.00	2,060.00	(1,310.00)	275	0.00
5259	Operating Materials and Supplies	3,500.00	.00	3,500.00	1,954.00	.00	5,676.39	(2,176.39)	162	870.00
	Supplies Totals	\$22,950.00	\$156.58	\$23,106.58	\$2,588.27	\$259.97	\$18,503.03	\$4,343.58	81%	\$12,740.00
	Services									
5311	Utilities	9,000.00	1,138.10	10,138.10	1,082.36	2,538.82	7,619.94	(20.66)	100	7,980.00
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	583.25	416.75	58	1,120.00
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	32.94	467.06	7	0.00
5324	Professional Association Dues	130.00	.00	130.00	.00	.00	160.00	(30.00)	123	140.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	0.00
5331	Engineering/Architecture	15,000.00	168.00	15,168.00	.00	4,322.21	5,845.79	5,000.00	67	3,070.00
5339	Misc Contract Services	19,000.00	5,548.45	24,548.45	2,679.92	1,506.36	19,331.64	3,710.45	85	15,090.00
5351	Liability Insurance Deductible	1,500.00	.00	1,500.00	.00	.00	1,207.53	292.47	81	1,070.00
5352	Motor Vehicle Insurance	2,900.00	.00	2,900.00	.00	.00	2,808.20	91.80	97	2,710.00
5361	Building Repair/Maintenance	9,000.00	1,261.05	10,261.05	3,000.00	900.00	5,521.72	3,839.33	63	4,480.00
5362	Equipment Maintenance	1,950.00	.00	1,950.00	48.88	.00	1,424.47	525.53	73	1,100.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	0.00
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	265.81	.00	9,061.13	(3,061.13)	151	10,670.00
5365	Utility Line Repair/Maintenance	125,000.00	.00	125,000.00	7,093.60	.00	69,678.33	55,321.67	56	117,520.00
5366	Computer Maintenance	14,000.00	.00	14,000.00	.00	.00	11,260.73	2,739.27	80	10,900.00
5378	Columbus Contract	4,511,658.00	.00	4,511,658.00	217,750.15	.00	4,432,508.52	79,149.48	98	5,900,420.00
5391	Postage	6,500.00	.00	6,500.00	34.25	.00	5,513.90	986.10	85	5,630.00

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Services									
5397	Uniform Rental	1,600.00	69.15	1,669.15	68.25	334.49	734.66	600.00	64	960.00
5399	Other Miscellaneous Services	122,000.00	.00	122,000.00	1,580.33	.00	125,656.67	(3,656.67)	103	119,980.00
	Services Totals	\$4,848,238.00	\$8,184.75	\$4,856,422.75	\$233,603.55	\$9,601.88	\$4,698,949.42	\$147,871.45	97%	\$6,202,930.00
	Capital Purchases									
5631	Furniture and Fixtures	400.00	.00	400.00	.00	.00	330.00	70.00	82	
5632	Motor Vehicles	50,000.00	.00	50,000.00	.00	.00	48,307.00	1,693.00	97	
5633	Machinery and Equipment	9,000.00	.00	9,000.00	.00	.00	9,020.14	(20.14)	100	53,500.00
5639	Other Equipment	87,500.00	.00	87,500.00	.00	.00	69,700.57	17,799.43	80	60,030.00
	Capital Purchases Totals	\$146,900.00	\$0.00	\$146,900.00	\$0.00	\$0.00	\$127,357.71	\$19,542.29	87%	\$113,530.00
	EXPENSE TOTALS	\$5,407,606.00	\$8,341.33	\$5,415,947.33	\$253,880.33	\$9,861.85	\$5,217,599.09	\$188,486.39	97%	\$6,694,580.00
Department 736 - Wastewater Division Totals		(\$5,407,606.00)	(\$8,341.33)	(\$5,415,947.33)	(\$253,880.33)	(\$9,861.85)	(\$5,217,599.09)	(\$188,486.39)	97%	(\$6,694,580.00)

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 720 - Wastewater/Sewer Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	88,592.00	.00	88,592.00	27,649.88	.00	88,591.14	.86	100	87,800
5424	G. O. Bond-Interest	15,610.00	.00	15,610.00	4,438.93	.00	15,608.59	1.41	100	14,580
	Debt Service Totals	\$104,202.00	\$0.00	\$104,202.00	\$32,088.81	\$0.00	\$104,199.73	\$2.27	100%	\$102,380
	EXPENSE TOTALS	\$104,202.00	\$0.00	\$104,202.00	\$32,088.81	\$0.00	\$104,199.73	\$2.27	100%	\$102,380
	Department 991 - Debt Service Totals	(\$104,202.00)	\$0.00	(\$104,202.00)	(\$32,088.81)	\$0.00	(\$104,199.73)	(\$2.27)	100%	(\$102,380)
Fund 720 - Wastewater/Sewer Fund Totals		\$5,511,808.00	\$8,341.33	\$5,520,149.33	\$285,969.14	\$9,861.85	\$5,321,798.82	\$188,488.66		\$6,796,970

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 740 - Storm Water Drainage Fund										
Department 737 - Storm Water Division										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	166,775.00	.00	166,775.00	12,828.75	.00	166,116.27	658.73	100	156,650.00
5105	Overtime	4,900.00	.00	4,900.00	.00	.00	163.52	4,736.48	3	25,000.00
5106	Longevity	1,950.00	.00	1,950.00	.00	.00	1,950.00	.00	100	1,950.00
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	14,000.00
5151	PERS Contribution	24,308.00	.00	24,308.00	2,129.94	.00	23,698.07	609.93	97	22,620.00
5161	Group Insurance	51,357.00	.00	51,357.00	.00	.00	51,297.19	59.81	100	51,330.00
5164	Workers Compensation	5,823.00	.00	5,823.00	.00	.00	3,363.37	2,459.63	58	5,480.00
5166	Medicare	1,655.00	.00	1,655.00	118.93	6.90	1,470.51	177.59	89	1,390.00
	Personal Services Totals	\$268,768.00	\$0.00	\$268,768.00	\$15,077.62	\$6.90	\$260,058.93	\$8,702.17	97%	\$253,690.00
	Supplies									
5201	Office Supplies	1,500.00	.00	1,500.00	.00	231.16	1,104.03	164.81	89	980.00
5203	Computer Supplies	750.00	.00	750.00	.00	88.34	473.70	187.96	75	400.00
5205	Small Tools/Minor Equipment	1,000.00	.00	1,000.00	104.86	.00	468.84	531.16	47	190.00
5241	Uniforms-Purchased	750.00	.00	750.00	.00	.00	201.03	548.97	27	320.00
5251	MV Gas and Oil	6,500.00	163.54	6,663.54	298.87	3,101.73	3,061.81	500.00	92	3,050.00
5252	Aggregates	750.00	.00	750.00	2,115.50	.00	2,367.75	(1,617.75)	316	230.00
5259	Operating Materials and Supplies	20,000.00	34.51	20,034.51	5,651.21	1,300.00	12,347.68	6,386.83	68	19,260.00
	Supplies Totals	\$31,250.00	\$198.05	\$31,448.05	\$8,170.44	\$4,721.23	\$20,024.84	\$6,701.98	79%	\$24,470.00
	Services									
5311	Utilities	8,000.00	756.91	8,756.91	363.60	5,312.56	3,723.24	(278.89)	103	4,000.00
5321	Professional Training	400.00	.00	400.00	.00	.00	250.00	150.00	62	530.00
5322	Conference/Reimb	20.00	.00	20.00	.00	.00	.00	20.00	0	10.00
5324	Professional Association Dues	100.00	.00	100.00	.00	.00	125.00	(25.00)	125	120.00
5331	Engineering/Architecture	8,000.00	.00	8,000.00	.00	3,000.00	5,519.03	(519.03)	106	4,620.00
5339	Misc Contract Services	44,250.00	5,518.15	49,768.15	842.34	3,441.17	40,394.37	5,932.61	88	24,150.00
5351	Liability Insurance Deductible	1,250.00	.00	1,250.00	.00	.00	1,207.53	42.47	97	1,070.00
5352	Motor Vehicle Insurance	1,750.00	.00	1,750.00	.00	.00	937.40	812.60	54	900.00
5361	Building Repair/Maintenance	5,000.00	.00	5,000.00	.00	800.00	.00	4,200.00	16	2,200.00
5364	MV Repair/Maintenance-Internal	4,500.00	.00	4,500.00	.00	.00	1,091.93	3,408.07	24	210.00
5365	Utility Line Repair/Maintenance	7,500.00	.00	7,500.00	.00	.00	660.00	6,840.00	9	930.00
5378	Columbus Contract	715,000.00	.00	715,000.00	57,663.45	72,126.46	642,873.54	.00	100	
5391	Postage	6,000.00	.00	6,000.00	.00	.00	5,018.06	981.94	84	5,010.00
5397	Uniform Rental	2,000.00	127.05	2,127.05	133.50	412.70	1,364.35	350.00	84	1,270.00
5399	Other Miscellaneous Services	35,000.00	.00	35,000.00	14.88	.00	31,906.69	3,093.31	91	32,010.00
	Services Totals	\$838,770.00	\$6,402.11	\$845,172.11	\$59,017.77	\$85,092.89	\$735,071.14	\$25,008.08	97%	\$77,080.00

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund	740 - Storm Water Drainage Fund									
Department	737 - Storm Water Division									
	EXPENSE									
	<i>Capital Purchases</i>									
5632	Motor Vehicles	30,000.00	.00	30,000.00	.00	.00	29,624.50	375.50	99	140,000.00
5633	Machinery and Equipment	.00	.00	.00	.00	.00	.00	.00	+++	38,140.00
	<i>Capital Purchases Totals</i>	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$29,624.50	\$375.50	99%	\$178,140.00
	EXPENSE TOTALS	\$1,168,788.00	\$6,600.16	\$1,175,388.16	\$82,265.83	\$89,821.02	\$1,044,779.41	\$40,787.73	97%	\$533,400.00
Department	737 - Storm Water Division Totals	(\$1,168,788.00)	(\$6,600.16)	(\$1,175,388.16)	(\$82,265.83)	(\$89,821.02)	(\$1,044,779.41)	(\$40,787.73)	97%	(\$533,400.00)

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December, 2016 Departmental Budget

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	740 - Storm Water Drainage Fund									
Department	991 - Debt Service									
	EXPENSE									
	<i>Debt Service</i>									
5414	G. O. Bond-Principal	.00	.00	.00	.00	.00	.00	.00	+++	95,000
5424	G. O. Bond-Interest	.00	.00	.00	.00	.00	.00	.00	+++	3,788
	<i>Debt Service Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$98,788
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$98,788
	Department 991 - Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$98,781)
Fund	740 - Storm Water Drainage Fund Totals	\$1,168,788.00	\$6,600.16	\$1,175,388.16	\$82,265.83	\$89,821.02	\$1,044,779.41	\$40,787.73		\$632,188

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Fiscal Year to Date 12/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 750 - Solid Waste Fund										
Department 738 - Refuse Collection										
	EXPENSE									
	Supplies									
5201	Office Supplies	2,000.00	.00	2,000.00	.00	.00	999.75	1,000.25	50	1,488.00
	Supplies Totals	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$999.75	\$1,000.25	50%	\$1,488.00
	Services									
5315	Private Hauler Contract	2,000,000.00	297,544.20	2,297,544.20	296,025.05	273,057.04	1,924,487.16	100,000.00	96	1,836,200.00
5391	Postage	7,500.00	.00	7,500.00	34.25	.00	5,513.87	1,986.13	74	5,630.00
5399	Other Miscellaneous Services	38,000.00	.00	38,000.00	218.31	.00	33,595.98	4,404.02	88	33,560.00
	Services Totals	\$2,045,500.00	\$297,544.20	\$2,343,044.20	\$296,277.61	\$273,057.04	\$1,963,597.01	\$106,390.15	95%	\$1,875,400.00
	EXPENSE TOTALS	\$2,047,500.00	\$297,544.20	\$2,345,044.20	\$296,277.61	\$273,057.04	\$1,964,596.76	\$107,390.40	95%	\$1,876,880.00
	Department 738 - Refuse Collection Totals	(\$2,047,500.00)	(\$297,544.20)	(\$2,345,044.20)	(\$296,277.61)	(\$273,057.04)	(\$1,964,596.76)	(\$107,390.40)	95%	(\$1,876,880.00)
	Fund 750 - Solid Waste Fund Totals	\$2,047,500.00	\$297,544.20	\$2,345,044.20	\$296,277.61	\$273,057.04	\$1,964,596.76	\$107,390.40		\$1,876,880.00
	Grand Totals	\$33,928,187.00	\$1,106,087.87	\$35,034,274.87	\$1,584,002.31	\$1,307,476.89	\$31,368,362.94	\$2,358,435.04		\$31,206,150.00

Attachment: December, 2016 Departmental Budget 01_19_2017 2:39:53 PM Joni Crawford 46101ILS

Service Department**Bill Sampson****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****MOTION REQUEST**

DATE: February 13, 2017**TO:** Finance Committee**RE:** MOTION THAT THE REYNOLDSBURG DEPARTMENT OF PUBLIC SERVICE BE AND IS HEREBY AUTHORIZED AND DIRECTED TO ADVERTISE FOR STATEMENTS OF QUALIFICATIONS FOR THE REYNOLDSBURG COMMUNITY CENTER PROJECT.

The City of Reynoldsburg intends to construct a new Community Center, which will be owned by the City and operated by the YMCA, on the north end of Huber Park in Reynoldsburg, Ohio. This new facility will be approximately 52,000 square feet and consist of a two-story facility to include administrative offices and space, community rooms, a fitness center, a full gymnasium, an indoor and outdoor aquatic center (outdoor center approximately 22,000 square feet), a large parking area (approximate 300 parking spaces); as well as an additional space for potential tenant partners (8,000 square feet). The Architect will also be responsible for developing the site (approximately 10 acres).

A preliminary concept plan has been developed by *gro Development*, a national consultant to the YMCA. **Project funding is contingent upon the City passing a May 2017 ballot issue.**

Service Department**Eric Snowden****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6829 Phone****ORDINANCE REQUEST**

DATE: February 13, 2017**TO:** Service Committee**RE:** ORDINANCE TO VACATE A 0.231 ACRE EASEMENT LOCATED
AT 6960 E. MAIN STREET AND DECLARING AN EMERGENCY.

Emergency/Suspension: Emergency**Reason For Emergency:** Immediate preservation of the public peace, health, or safety

This ordinance will vacate a portion of an existing utility and landscape easement to allow construction of a new commercial building. This vacation was reviewed by the Department of Public Service and City Engineer to ensure that the City's interests were protected and that there was adequate access to an existing waterline. Passage as an emergency is requested, in order to allow the property owner to move forward with the project. Please see attached document for a legal description and survey exhibit of the existing easement and the proposed vacation.



December 29, 2016

Mr. Bill Sampson
Director of Public Service
7232 E. Main Street
Reynoldsburg, Ohio 43068

Subject: Easement Modifications for 6960 E. Main Street

Director Sampson,

On behalf of Reynoldsburg Center Limited Partnership (the "Owner"), I am writing you to request the modification of two easements located at the address of 6960 East Main Street in Reynoldsburg, Ohio (the "Property"). On the Property, OhioHealth has proposed constructing a new free standing emergency department facility. As part of the zoning requirements for a property within the Community Commercial Overlay, the portion of the building fronting East Main Street must abut a 20 foot build-to-line. In meeting that requirement, the proposed location of the new facility now encroaches on the two easements listed below:

- 1.) Water Line Easement, instrument number 200607240144202, dated August 9, 2005
- 2.) Landscape Easement, instrument number 200607240144203, dated August 9, 2005

The two aforementioned easements have the exact same boundaries (shown in Exhibit A). Attached to this letter in Exhibit B, is a depiction of the proposed area that would be vacated from each of the respective easements. Exhibit C contains the legal description for each of the proposed revisions.

If there is any additional information which I can provide that would aid in your review of our request, please let me know.

Thank you for your consideration.

Regards,

A handwritten signature in blue ink, appearing to read 'Chris Tumblin'.

Chris Tumblin

Exhibit A



200607240144203

Pgs: 7 \$68.00 T20060054284
 07/24/2006 12:05PM HAC
 Robert G. Montgomery
 Franklin County Recorder

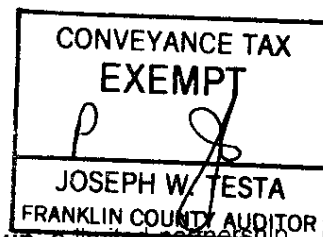
TRANSFER
 NOT NECESSARY

JUL 20 2006

JOSEPH W. TESTA
 AUDITOR
 FRANKLIN COUNTY, OHIO

Deed of Easement

THIS EASEMENT made and executed this 9 day of August, 2005.



BETWEEN Reynoldsburg Center Ltd. Partnership c/o Pace Financial Group, a limited partnership,

and having its principal business office at 300 West Street, City of Columbus, County of Franklin, State of Ohio,
 record owner of the real property described in the O.R.# 14548G10, hereinafter referred to as GRANTOR.

AND

CITY OF REYNOLDSBURG, a duly constituted municipality and political subdivision of the County of Franklin, State of Ohio, hereafter referred to as GRANTEE.

WITNESSTH:

GRANTOR acknowledges that GRANTOR'S valuable consideration is the construction of corridor improvements at no cost to the GRANTOR and that said improvements will enhance the value of the GRANTOR'S property.

GRANTOR for valuable consideration hereby grants to the City of Reynoldsburg, Ohio a permanent landscape easement, subject to existing easements, for the commercial corridor improvements of real property granting the right to traverse the dominant estate for construction and maintenance of said improvements.

Legal Description of the Permanent Landscape Easement is Attached hereto and Incorporated herein as Exhibit N-17.

This easement is subject to existing easements as a general purpose landscape easement in, through, over and under the above described area of land and is for the purpose of constructing, installing, operating, maintaining, inspecting, repairing, renewing, removing and replacing, bricked concrete accents, sprinkler system, trees, landscaping and appurtenances thereto, and for the right of access to said easement area over the dominant estate for said purposes.

The granting of this easement is further conditioned upon the following terms and conditions:

Rights granted herein shall not be construed to interfere with or restrict the use of the premises with respect to the construction and maintenance of property improvements along and over the premises herein described.

Upon completion of construction referred to above, GRANTEE will cause to be removed from the property described above, all debris, surplus material and construction equipment and leave the premises in a neat and presentable condition.

Any obligation of Grantor regarding landscaping imposed in relation to the legislative variance granted in connection with the expansion of the OSU Medical Center on the Property is hereby waived by Grantee

Page 1 of 3

Attachment: Request for Easement Modifications_1.10.17 (1647 : Vacation of Easement - 6960 E Main St)

In the event that fences, driveways, or permanent personal property of the owners are removed or damaged by the city's agents during the construction, city will cause the improvements to be repaired and restored to substantially equal to that existing before the construction operations were commenced unless said fences or improvements interfere with the Commercial Corridor improvements.

Upon completion of construction referred to above, City will cause to be removed from the property of the easement, all debris, surplus construction material and construction equipment, and leave the premises in a neat and presentable condition unless fences or improvements removed during construction interfere with the Commercial Corridor improvements

In the event that this easement reduces the number of parking spaces or appurtenances used for customers, the GRANTORS, successors or assigns may replace the lost parking spaces or appurtenances on said property, so long as the replacement can be accomplished without a variance. In the event the building footprint on the land is increased, the number of parking spaces may be equal to or greater than the number of parking spaces existing prior to this easement; however the number of parking spaces shall be limited by the availability of adequate land to accommodate that number or parking spaces or appurtenances without a variance.

If the GRANTOR, the successors in interest, or the assigns decide to improve the property or increase usage, and parking spaces were deleted as a result of granting this easement, then the GRANTOR or the owner of the property is hereby granted a credit for deleted parking spaces against the code requirements as a result of this easement. Parking spaces required by code are to be measured by code requirements existing on the date this easement is granted or the code existing at the time the improvements are made, whichever is more beneficial to the property owner.

Following completion of construction, GRANTEE will cause the prompt restoration to smooth surface contours and neat condition any portion of the trench that may have settled.

The right, privilege and easement granted for temporary construction used of those portions of the property which lie outside the boundaries of the previously mentioned permanent easement will cease and terminate immediately following the completion of construction, final inspection and inspection of the Reynoldsburg Major Commercial Corridor Streetscape and Development Project mentioned in this grant, and the performance by GRANTEE of the conditions and covenants set out.

This Deed of Easement is executed, granted, and delivered by GRANTOR, for itself and its successors and assigns, and accepted by GRANTEE, for itself and its successors and assigns.

President of JSS Inc.,

IN ACKNOWLEDGMENT WHEREOF:

TH SchottensteinGeneral
Managing Partner of

Reynoldsburg Center Ltd. Partnership,

represents he/she is authorized to grant this easement on behalf of said limited partnership and that his/her

signature this 9th day of AUGUST, 2005 is binding.REYNOLDSBURG LIMITED PARTNERSHIP
by JSS, Inc., General Partnerby TH Schottenstein, Pres
Name, Managing PartnerSTATE OF OHIO
COUNTY OF FRANKLIN

ss:

ERIN M. SCOTT
Notary Public, State of Oh
My Commission Expires
12-25-2008

Before me, a Notary Public in and for the County and State, personally appeared the above-named

Reynoldsburg Center Ltd. Partnership, a partnership, by TH SchottensteinPresident of JSS, Inc., General
Managing Partner, Partneracknowledge that he/she did sign the foregoing instrument and that the same is his/her free act and deed and is
the free act and deed of said partnership.

In testimony whereof, I have hereunto set my hand and official seal at Reynoldsburg, Ohio on this

9TH day of AUGUST, 2005.Erin M. Scott
Notary Public
My Commission Expires 12-25-2008Instrument prepared by William F. Underwood, Reynoldsburg City Attorney
7232 E. Main Street, Reynoldsburg, OH 43068

Exhibit A page 1

**EXHIBIT N-17
LANDSCAPING AND WATER EASEMENT
0.158 ACRE**

Situated in the State of Ohio, County of Franklin, City of Reynoldsburg, located in Sections 7 and 18, Township 16, Range 20, Refugee Lands, being a 0.158 acre strip across that tract conveyed to Reynoldsburg Center Limited Partnership by deed of record in Lease Record 159, Page 136 and Official Record 14548G10 (all references refer to the records of the Recorder's Office, Franklin County, Ohio), and described as follows:

Beginning at the centerline intersection of East Main Street and Aida Drive;

thence North 03° 10' 04" East, with said centerline of Aida Drive, 70.07 feet;

thence North 86° 49' 56" East, leaving said centerline, 25.00 feet to the westerly line of said Reynoldsburg Center Limited Partnership tract, the easterly right-of-way line of Aida Drive, the *True Point of Beginning*;

thence North 03° 10' 04" East, with said easterly right-of-way line, 57.16 feet;

thence crossing said Reynoldsburg Center Limited Partnership tract, the following courses:

North 88° 52' 04" East, 55.01 feet;

South 03° 09' 59" West, 45.13 feet;

North 88° 52' 04" East, 65.24 feet to an easterly line of said Reynoldsburg Center Limited Partnership tract;

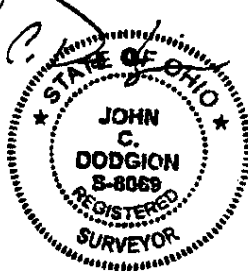
thence South 03° 10' 04" West, with said easterly line, 40.11 feet to the northerly right-of-way line of East Main Street;

thence South 88° 52' 04" West, with said northerly right-of-way, 92.12 feet;

thence North 44° 01' 59" West, crossing said Reynoldsburg Center Limited Partnership tract, 38.22 feet to the *True Point of Beginning*, and containing 0.158 acre of land, more or less.

EVANS, MECHWART, HAMBLETON AND TILTON, INC.

John C. Dodgion
Registered Surveyor No. 8069



JCD:tb/Aug 9, 2005
0.158 ac 31115

Attachment: Request for Easement Modifications_1.10.17 (1647 : Vacation of Easement - 6960 E Main St)

Exhibit A page 3

**EXHIBIT N-17
LANDSCAPING AND WATER EASEMENT
1.153 ACRE**

Situated in the State of Ohio, County of Franklin, City of Reynoldsburg, located in Sections 13 and 18, Townships 12 and 16, Ranges 21 and 20, Refugee Lands, being a 1.153 acre strip across that 12.239 acre tract conveyed to Reynoldsburg Center Limited Partnership by deed of record in Lease Record 159, Page 136 and Official Record 14548G10 (all references refer to the records of the Recorder's Office, Franklin County, Ohio), and described as follows:

Beginning at the centerline intersection of East Main Street with Briarcliff Road;

thence North 04° 35' 14" East, with said centerline of Briarcliff Road, 65.31 feet;

thence South 85° 24' 46" East, leaving said centerline, 30.00 feet to the westerly line of said 12.239 acre tract, the easterly right-of-way line of Briarcliff Road, the *True Point of Beginning*;

thence North 04° 35' 14" East, with said easterly right-of-way line, 38.20 feet;

thence crossing said 12.239 acre tract, the following courses:

North 88° 52' 04" East, 767.20 feet;

South 03° 08' 15" West, 10.03 feet;

North 88° 52' 04" East, 159.87 feet to the westerly right-of-way line of Aida Drive;

thence South 03° 10' 04" West, with said westerly right-of-way line, 31.59 feet to a point of curvature;

thence with the northerly right-of-way line of East Main Street, the following courses:

with a curve to the right, having a central angle of 85° 42' 00", a radius of 20.00 feet, an arc length of 29.91 feet, with a chord bearing of South 46° 01' 04" West, a chord distance of 27.20 feet to a point of tangency;

South 88° 52' 04" West, 141.29 feet;

North 03° 08' 15" East, 10.03 feet;

South 88° 52' 04" West, 366.78 feet;

South 01° 07' 56" East, 10.00 feet;

Attachment: Request for Easement Modifications_1.10.17 (1647 : Vacation of Easement - 6960 E Main St)

Exhibit A page 3

EXHIBIT N-17
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1.153 ACRE

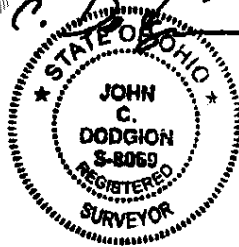
-2-

South 88° 52' 04" West, 380.59 feet to a point of curvature;

with a curve to the right, having a central angle of 95° 43' 10", a radius of 20.00 feet, an arc length of 33.41 feet, with a chord bearing of North 43° 16' 21" West, a chord distance of 29.66 feet to the *True Point of Beginning*, and containing 1.153 acres of land, more or less.

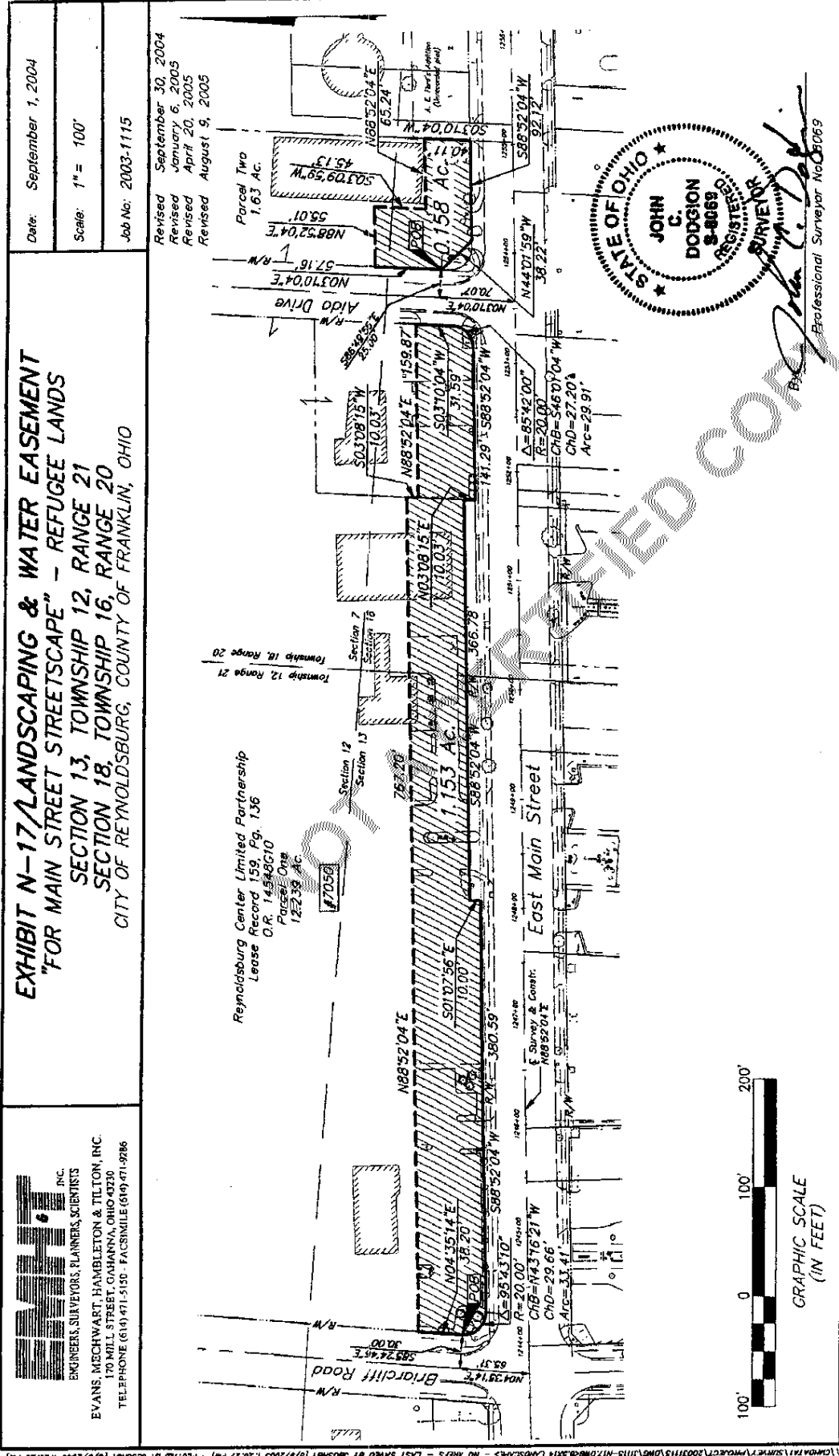
EVANS, MECHWART, HAMBLETON AND TILTON, INC.

John C. Dodgion
Registered Surveyor No. 8069



JCD:tb/Aug 9, 2005
1_153 ac 31115

Exhibit A page 4



200607240144202
 Pg: 7 \$88.00 T20060054284
 37/24/2006 12:05PM HAC
 Robert G. Montgomery
 Franklin County Recorder

Deed of Easement

KNOW ALL MEN BY THESE PRESENTS that **Reynoldsburg Center Limited Partnership**, "Grantor", an Ohio Limited Partnership, for One Dollar (\$1.00) and other good and valuable consideration paid by the **City of Reynoldsburg, Ohio**, "Grantee", a municipal corporation, the receipt of which is hereby acknowledged, does hereby grant to Grantee, its successors and assigns forever, a perpetual non-exclusive easement in, over, under, across and through the following described real property for the purposes of constructing, installing, reconstructing, replacing, removing, repairing, maintaining and operating water utility lines and appurtenances (the "improvements") thereto:

See Legal Description Attached Hereto and Exhibit "A" and Made a Part Hereof

Prior Instrument Reference: O.R. 14548G10
 Recorder's Office, Franklin County, Ohio

The Grantor and Grantee understand and hereby agree that all terms and conditions contained herein shall be effective and binding upon the parties and their respective successors and assigns.

Grantee, at its expense, shall install/construct a water utility line (the "improvement"), within the easement area described herein. The "improvement" shall be installed/constructed in accordance with City of Reynoldsburg construction specification; and, once installed/constructed, said "improvement" within the easement area described shall, subject to the approval and acceptance by the City of Reynoldsburg, become the property of the Grantee.

Grantee, upon completion of said installation/construction and upon approval and/or acceptance by the City of Reynoldsburg, shall at its expense, return the easement area to its former condition as nearly as is reasonable possible.

After approval and "acceptance" of the subject "improvement" by the City of Reynoldsburg, said "improvement" shall be operated, maintained, renewed, reconstructed and/or replaced by the Grantee as necessity requires in the determination of the City of Reynoldsburg.

After approval and "acceptance" of the subject "improvement" by the City of Reynoldsburg, the Grantee agrees that upon subsequent entry by the Grantee for purpose of construction, installation, reconstruction, replacement, removal, repair, maintenance and operation of said "improvement", it will restore Grantor's property within said easement area to its former condition as nearly as is reasonably possible after completion of the particular work being performed. Grantor understands and agrees that the restoration of Grantor's property within the easement area is limited to returning the subject property to its former grade and restoring the surface area to its former condition as nearly as is reasonably possible.

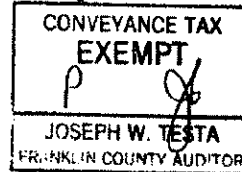
The Grantor hereby covenants with Grantee ~~to be the true and lawful owner(s) of the above described real property and lawfully seized of the same in fee simple and having good right and full power to grant this Deed of Easement.~~

TO HAVE AND TO HOLD said real property unto said Grantee, City of Reynoldsburg, Ohio, its successors and assigns forever, for the uses and purposes hereinbefore described.

NOT NECESSARY

JUL 20 2006

JOSEPH W. TESTA
 AUDITOR
 FRANKLIN COUNTY, OHIO



IN ACKNOWLEDGMENT WHEREOF:

President of JSS, Inc.
T.H. Schultenstein, *General* Managing Partner of Reynoldsburg Center Ltd. Partnership,
 represents he/she is authorized to grant this easement on behalf of said limited partnership and that his/her
 signature this 9th day of August, 2005 is binding.

Reynoldsburg Limited Partnership

by J.H. Underwood its President

Name, Managing Partner

STATE OF OHIO
 COUNTY OF FRANKLIN ss:



ERIN M. SCOTT
 Notary Public, State of Ohio
 My Commission Expires
 12-25-2008

Before me, a Notary Public in and for the County and State, personally appeared the above-named
Reynoldsburg Center Ltd. Partnership, a partnership, by ABOVE NAMED
Managing Partner, acknowledge that he/she did sign the foregoing instrument and that the same is his/her
 free act and deed and is the free act and deed of said partnership.

In testimony whereof, I have hereunto set my hand and official seal at Reynoldsburg, Ohio on this
9TH day of AUGUST, 2005.

Erin M. Scott
 Notary Public
 My Commission Expires 12-25-2008

Instrument prepared by: William F. Underwood, Reynoldsburg City Attorney
 7232 E. Main Street, Reynoldsburg, Ohio 43068

Exhibit A page 1

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EVANS, MECHWART, HAMBLETON AND TILTON, INC.

John C. Dodgion
Registered Surveyor No. 8069



JCD:rb/Aug 9, 2005
0_158 ac 31115

Attachment: Request for Easement Modifications_1.10.17 (1647 : Vacation of Easement - 6960 E Main St)

Exhibit A page 2

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North 88° 52' 04" East, 159.87 feet to the westerly right-of-way line of Aida Drive;

thence South 03° 10' 04" West, with said westerly right-of-way line, 31.59 feet to a point of curvature;

thence with the northerly right-of-way line of East Main Street, the following courses:

with a curve to the right, having a central angle of 85° 42' 00", a radius of 20.00 feet, an arc length of 29.91 feet, with a chord bearing of South 46° 01' 04" West, a chord distance of 27.20 feet to a point of tangency;

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North 03° 08' 15" East, 10.03 feet;

South 88° 52' 04" West, 366.78 feet;

South 01° 07' 56" East, 10.00 feet;

Attachment: Request for Easement Modifications 1.10.17 (1647 : Vacation of Easement - 6960 E Main St)

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LANDSCAPING AND WATER EASEMENT
1.153 ACRE

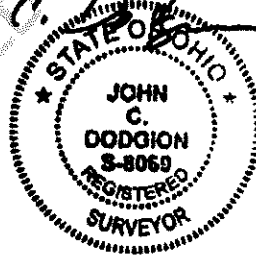
-2-

South 88° 52' 04" West, 380.59 feet to a point of curvature;

with a curve to the right, having a central angle of 95° 43' 10", a radius of 20.00 feet, an arc length of 33.41 feet, with a chord bearing of North 43° 16' 21" West, a chord distance of 29.66 feet to the *True Point of Beginning*, and containing 1.153 acres of land, more or less.

EVANS, MECHWART, HAMBLETON AND TILTON, INC.

John C. Dodgion
Registered Surveyor No. 8069



JCD:tb/Aug 9, 2005
1_153 ac 31115

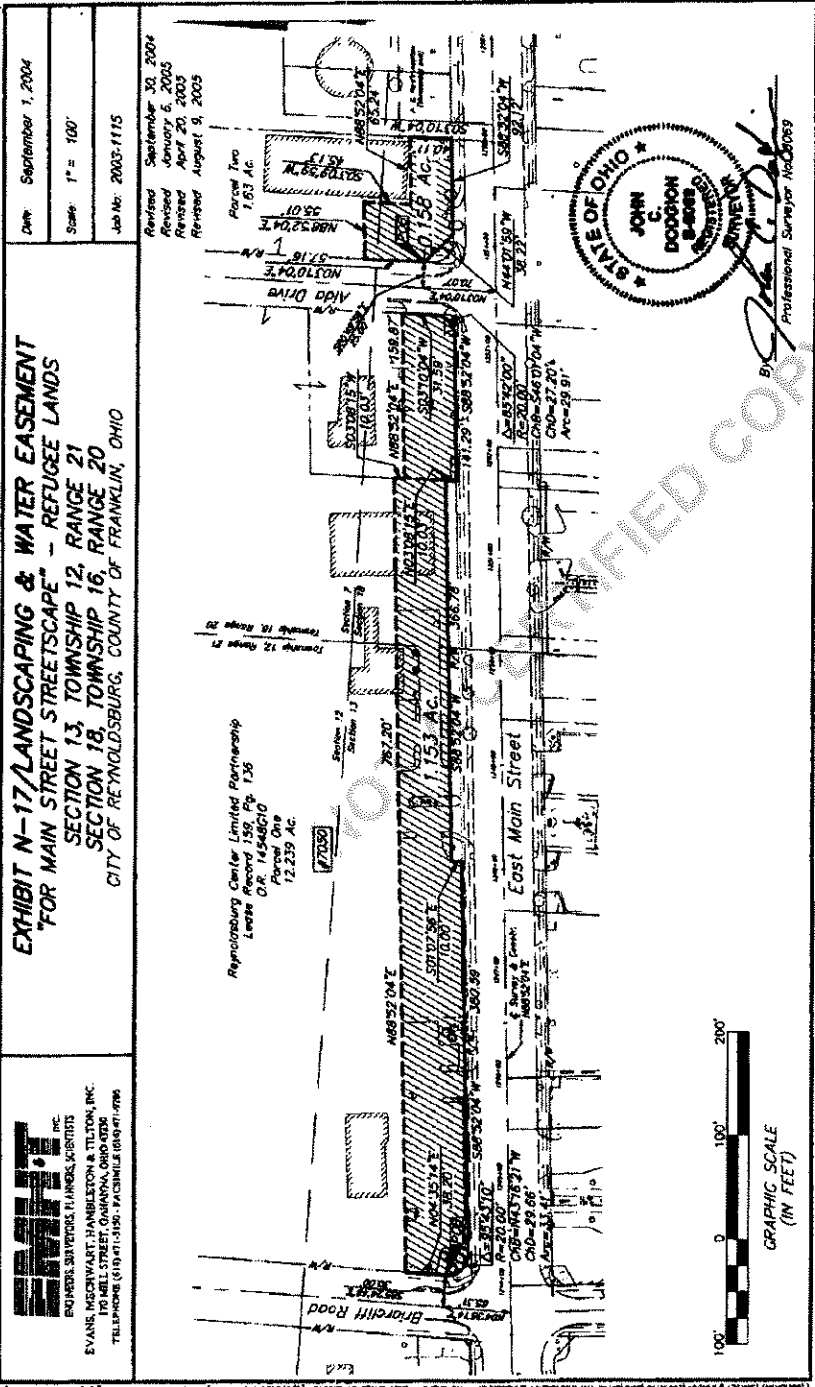


Exhibit A page 4

EMPHIT
INC.
ENGINEERS, SURVEYORS, PLANNERS, SCIENTISTS
EVANS, MECHWART, HAMBLETON & TILTON, INC.
170 MILL STREET, CARMANA, OHIO 43226
TELEPHONE (614) 471-5150 • FACSIMILE (614) 471-9286

EXHIBIT N-17/LANDSCAPING & WATER EASEMENT FOR MAIN STREET STREETSCAPE - REFUGEE LANDS

SECTION 13, TOWNSHIP 12, RANGE 21
SECTION 18, TOWNSHIP 16, RANGE 20
CITY OF REYNOLDSBURG, COUNTY OF FRANKLIN, OHIO

Date: September 1, 2004

Scale: 1" = 100'

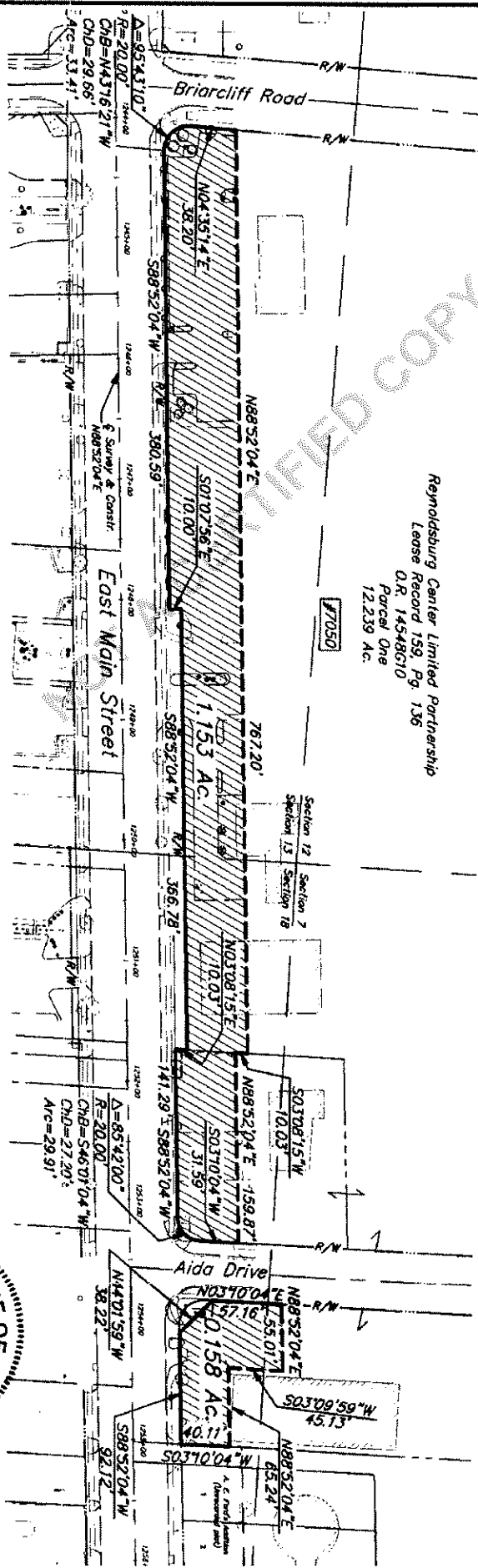
Job No: 2003-1115

Revised September 30, 2004
Revised January 6, 2005
Revised April 20, 2005

Reynoldsburg Center Limited Partnership
Lease Record 159, Pg. 136
O.R. 14548C10
Parcel One
12.239 Ac.

77050

Section 12
Section 13
Section 18



GRAPHIC SCALE
(IN FEET)

04/20/05

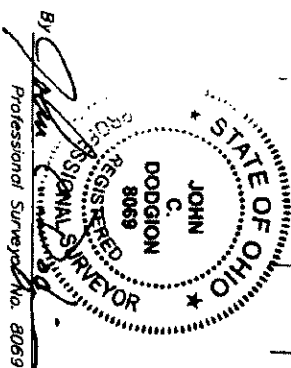


Exhibit B



Evans, Mechwart, Hambleton & Tilton, Inc.
Engineers • Surveyors • Planners • Scientists
5500 New Albany Road, Columbus, OH 43054
Phone: 614.775.4500 Toll Free: 888.775.3648

emht.com

VACATION OF A PORTION OF EASEMENT AREA

SECTION 13, TOWNSHIP 12, RANGE 21

REFUGEE TRACT

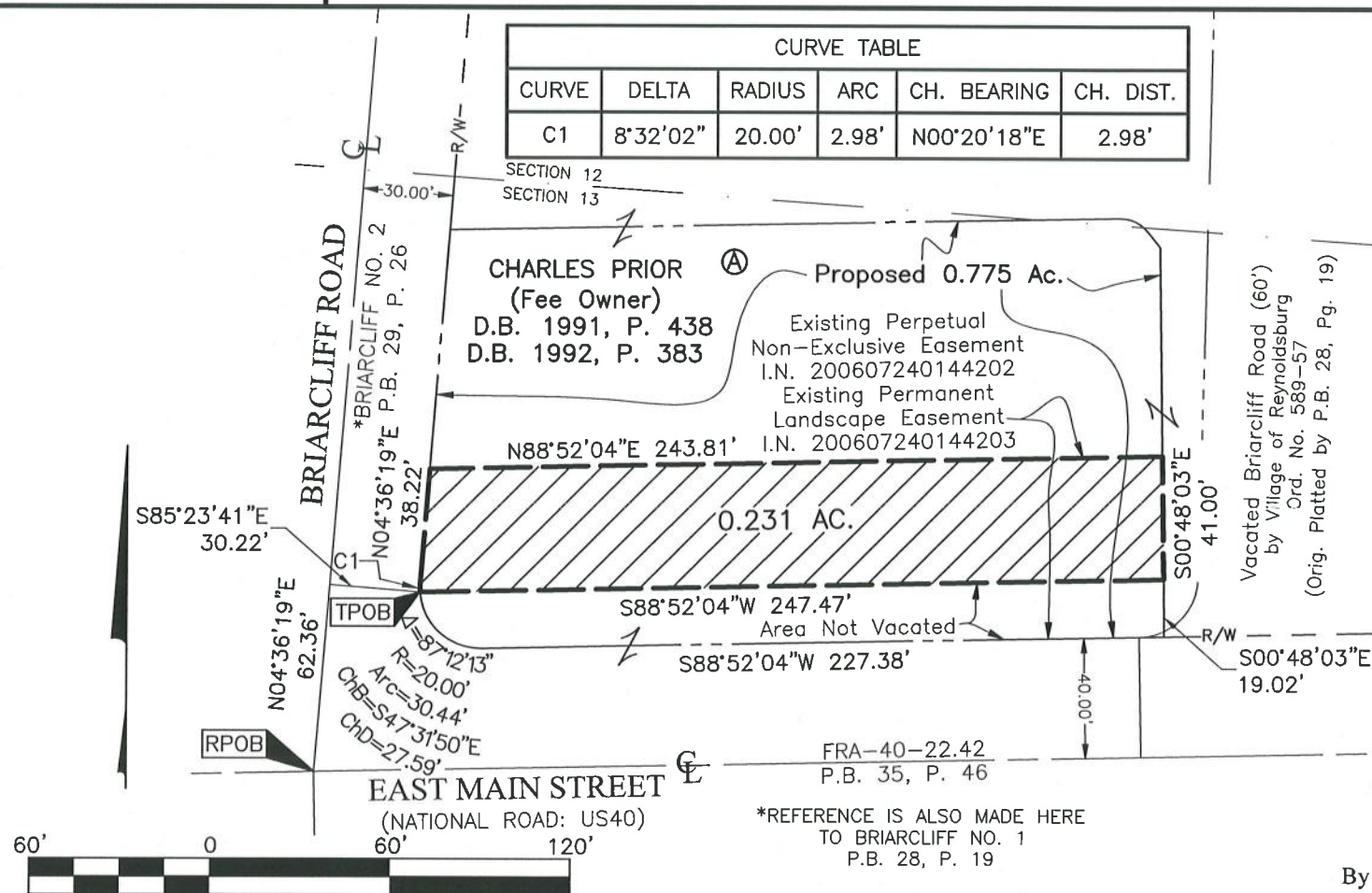
CITY OF REYNOLDSBURG, COUNTY OF FRANKLIN, STATE OF OHIO

Date: December 28, 2016

Scale: 1" = 60'

Job No. 2016-1017

CURVE TABLE					
CURVE	DELTA	RADIUS	ARC	CH. BEARING	CH. DIST.
C1	8°32'02"	20.00'	2.98'	N00°20'18"E	2.98'



① REYNOLDSBURG
CENTER LIMITED
PARTNERSHIP
(99-Year Leases
and Assignments)
L.R. 139, P. 383
L.R. 143, P. 40
L.R. 159, P. 136
O.R. 13686E19
O.R. 14548G10
O.R. 19678D07
I.N. 201206290093500
I.N. 201206290093504
Parcel One (12.239 AC.)
APN 060-001128



By John C. Dodgion
Professional Surveyor No. 8069

12/29/2016
Date

J:\20161017\DWG\04SHEETS\EASEMENTS\20161017-VS-ESMT-VACA-01.DWG plotted by DODGION, JOHN on 12/28/2016 12:09:23 PM last saved by JDODGION on 12/28/2016 11:59:16 AM
Xref:

Exhibit C

**VACATION OF A PORTION OF EASEMENT AREA
0.231 ACRE**

Situated in the State of Ohio, County of Franklin, City of Reynoldsburg, Section 13, Township 12, Range 21, Refugee Tract, being part of Parcel One (12.239 acres) as shown in the 99-Year Leases and Assignments to Reynoldsburg Center Limited Partnership in Lease Records 139, Page 383, 143, Page 40 and 159, Page 136, Official Records 13686E19, 14548G10 and 19678D07 and Instrument Numbers 201206290093500 and 20126290093504, said Parcel One is a part of the 12.911 acre and 1.612 acre tracts conveyed to Charles Prior (Fee Owner) as recorded in Deed Book 1991, Page 438, and Deed Book 1992, Page 383, and part of the portion of Briarcliff Drive as shown on Plat Book 28, Page 19 and Vacated by the Village of Reynoldsburg in Ordinance Number 589-57, (all references are to the records of the Recorder's Office, Franklin County, Ohio, unless noted otherwise) and described as follows:

Beginning, for reference, at the centerline intersection of East Main Street and Briarcliff Road as shown on "Briarcliff No. 2", of record in Plat Book 29, Page 26 and on the centerline plat of East Main Street of record in Plat Book 35, Page 46;

Thence North 04° 36' 19" East, along said centerline of Briarcliff Road, a distance of 62.36 feet;

Thence South 85° 23' 41" East, across said Briarcliff Road, a distance of 30.22 feet to the easterly right-of-way line for Briarcliff Road, the westerly line of an Existing Easement of record in Instrument Numbers 200607240144202 and 200607240144203, the TRUE POINT OF BEGINNING;

Thence with said easterly right-of-way line and westerly line, with the arc of a curve to the right, having a central angle of 08° 32' 02", a radius of 20.00 feet, an arc length of 2.98 feet, a chord bearing of North 00° 20' 18" East and chord distance of 2.98 feet;

Thence North 04° 36' 19" East, continuing with said easterly right-of-way line and westerly line, a distance of 38.22 feet to the northwesterly corner of said Existing Easement;

Thence North 88° 52' 04" East, across said Parcel One and along the northerly line of said Existing Easement, a distance of 243.81 feet;

Thence South 00° 48' 03" East, continuing across said Parcel One and across said Existing Easement, a distance of 41.00 feet;

Thence South 88° 52' 04" West, continuing across said Parcel One and Existing Easement, a distance of 247.47 feet to the TRUE POINT OF BEGINNING, containing 0.231 acre, more or less.

EVANS, MECHWART, HAMBLETON & TILTON, INC.

John C. Dodgion
Professional Surveyor No. 8069



Date

12/29/2016

JCD:iep
0_231 ac 20161017-VS-ESMT-WATR-01.doc

Service Department**Bill Sampson****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****ORDINANCE REQUEST**

DATE: February 13, 2017**TO: Finance Committee****RE:** ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A "MASTER AGREEMENT" WITH CONSTELLATION NEWENERGY, INC., TO PROVIDE FULL REQUIREMENTS RETAIL ELECTRIC ENERGY SUPPLY AND RELATED ADMINISTRATIVE SERVICES TO AN AGGREGATED GROUP AND DECLARING AN EMERGENCY. (First Reading 1/23/2017).

Emergency/Suspension: Emergency**Reason For Emergency: Financial needs of the City's government**

Statement of necessity: Passing this as an emergency will allow us to begin the program and realize financial savings as soon as possible in 2017.

The City's electric aggregation program expires in March of this year. American Municipal Power (or AMP) is under contract with the City to administer this program. AMP solicited preliminary or "indicative" pricing last week for a 24-month period. Constellation came in at the lowest indicative rate of 5.5 cents/KWH. This rate includes a \$100,000 civic grant. Our current aggregation rate is approximately 7.1 cents. It is very important to remember that this is indicative pricing as the rates change daily. Final pricing will reflect any market changes between now and when the final pricing is established after Council adopts legislation.

**Aggregation Program Agreement
Between
Constellation NewEnergy, Inc. and , Ohio**

This Aggregation Program Agreement, is entered into as of this day of , 20 (“Agreement”), by and between , OH (“Municipality”), a political subdivision of the State of Ohio, and Constellation NewEnergy, Inc. (“Constellation”), a Wisconsin corporation with its principal place of business at 1716 Lawrence Drive, DePere, Wisconsin 54115, hereinafter referred to individually as a “Party” or collectively as the “Parties”.

WITNESSETH

WHEREAS, pursuant to 4928.20 of the Ohio Revised Code, the Municipality desires to aggregate non-mercantile retail electrical loads located within its jurisdictional boundaries (“Jurisdiction”) and arrange for competitive retail electric supply for eligible participants on an opt-out basis (the “Aggregation”); and

WHEREAS, the Municipality’s electorate will vote or has voted to authorize the Municipality to create an Aggregation under 4928.20 of Ohio Revised Code and the legislative authority of a municipal corporation, the board of township trustees of a township, or the board of county commissioners of a county (as appropriate, the “Governing Body”) will adopt or has adopted an ordinance regarding the Aggregation;

WHEREAS, Constellation has been selected as the supplier for the Aggregation; and

WHEREAS, the Parties desire to establish the rights and obligations of the Parties with respect to aggregating the electric load located within the Jurisdiction (the “Program”).

NOW, THEREFORE, the Parties, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, agree as follows:

ARTICLE 1: TERM

A. Term of Agreement. This Agreement shall be effective upon execution by the Parties and shall continue in effect through the last meter read date in a Delivery Period agreed upon on a fully executed Confirmation identifying a Price and Delivery Period for the Program. The Parties can agree to extend the terms of this Agreement by agreeing to a Price(s) for a subsequent Delivery Period(s).

ARTICLE 2: DUTIES

A. Municipality’s Duties

1. Governmental Aggregator Status. The Municipality will register as a governmental aggregator in accordance with 4901:1-24 of the Ohio Administrative Code (“Administrative Code”) and will maintain the requisite authority under 4928.20 of the Ohio Revised Code (“Revised Code”) as a governmental aggregator for the provision of competitive retail electric service for the term of this Agreement.
2. Logo. The Municipality will provide its logo for informational materials.
3. Exclusive Supplier. The Municipality will identify Constellation as the exclusive supplier for the Aggregation and facilitate the provision of electric supply to the Aggregation.
4. Negotiation. The Municipality will negotiate the Delivery Period(s) and Price(s) to be included in the customer terms and conditions for each Delivery Period and confirm that Price between the Parties.
5. Enrollment Process. The Municipality will oversee the opt-out process and enrollments detailed in 4901:1-21-17 of the Administrative Code, including providing timely feedback to Constellation on the contents.
6. Customer Data. The Municipality will assist Constellation in obtaining all available customer data and historical usage information regarding the eligible Program participants, as that group and the data may change from time to time, including executing any applicable documentation to enable (the “Utility”) to

release such information directly to Constellation from time to time during the term of this Agreement (which shall include without limitation the Municipality's filing of the Aggregator Registration Application with the Utility). "Eligible Program participants" include all nonmercantile customers except those that are not eligible pursuant to 4901:1-21-17 of the Administrative Code.

7. Employee Preparation. The Municipality will prepare its employees to direct residents to Constellation's customer service telephone number or website.

B. Constellation's Duties

1. Toll-free telephone. Constellation will establish a toll-free telephone number staffed with customer service representatives to address questions of Program participants.

2. Website. Constellation will establish a website for the Aggregation Program.

3. Opt-Out Process. Constellation will draft, obtain feedback from the Municipality on, and mail informational materials, including opt-out notices and customer terms and conditions, to the potential Program participants consistent with 4901:1-21-17 of the Administrative Code.

4. Website. Constellation will develop and activate landing page on Constellation's website for the Aggregation.

5. Data. Constellation will assist the Municipality with the requests for the delivery of data from the Utility and the completion and filing of any Utility-required forms (including the Aggregator Registration Application). Constellation will "scrub" the Utility-provided data as appropriate to eliminate ineligible accounts.

6. Negotiation. Constellation will negotiate the Delivery Period(s) and Price(s) to be included in the customer terms and conditions for each Delivery Period and confirm that Price between the Parties.

7. List. Constellation will maintain a list of potential Program participants who elect to opt-out of the Aggregation and maintain a list of Aggregation participants.

8. Enrollment. Constellation shall enroll the Aggregation.

9. Governmental Aggregator Assistance. Constellation will respond to questions the Municipality may have, as appropriate, regarding the completion of any forms required for the Municipality to maintain its Governmental Aggregator status during a Delivery Period.

ARTICLE 3: TERMS OF SERVICE, PRICE, AND ADDITIONS

A. Terms of Service. The terms of service between each Aggregation participant and Constellation shall be set forth in the contract between them, in a form substantially similar to that set forth in Attachment 2 hereto, which shall survive any termination of this Agreement. The Price for specific Delivery Periods shall be mutually agreed upon by Constellation and the Municipality in writing on a fully executed Confirmation and included in the final terms of service distributed (which final terms of service shall be referred to as the "Terms and Conditions").

B. Establishing a Price. To establish a Price, Constellation will submit a Price for a specific Delivery Period to the ("Municipality Designee") in the form of a confirmation, substantially similar to Attachment 1 hereto. The Price for the Delivery Period submitted to the Municipality in this form is *not* an offer. This submittal will contain market sensitive pricing, which pricing is subject to change until the document is executed by both the Municipality Designee on behalf of the Municipality, and Constellation. If the Price and Delivery Period submitted to the Municipality meets with the Municipality's approval, then the Municipality Designee shall promptly execute the document and return it via fax or .pdf or tif. attachment to electronic mail transmission to Constellation. Upon receipt by Constellation, Constellation will verify that the Price for the Delivery Period is still available, and if so, will execute the document (creating a fully executed Confirmation) and return the Confirmation by fax or by .pdf or .tif attachment to electronic mail transmission to the Municipality for its records. Only a fully executed

Confirmation shall be binding, form a part of this Agreement, and evidence an agreement between Constellation and the Municipality with respect to the Price for a specific Delivery Period for the Aggregation.

C. Market Information. When discussing pricing alternatives, Constellation may provide information and/or analyses of alternatives available to the Aggregation regarding energy commodities, related transactions for supply, and other energy market information. Constellation shall be deemed to have provided only information, and/or analyses of potential alternatives available to the Aggregation, and the Municipality shall make all decisions independently. Constellation has not and shall not be deemed to have made or given any representations, warranties, guarantees or assurances as to the actual or perceived outcomes and/or any other effects, adverse or beneficial, relating to this Agreement, the Terms and Conditions, or any Confirmation. Constellation has not acted and shall not be deemed to have acted, in any capacity as an agent or fiduciary for the Municipality in connection with this Agreement or any Confirmation

D. Adding to the Aggregation after planned Program enrollments. After the initial enrollment of the Aggregation (or after subsequent planned Program enrollments for a specific Delivery Period and Price agreed upon by Municipality and Constellation) Constellation may allow other potential participants to enroll with Constellation through various methods, including without limitation direct contact between an individual potential participant and Constellation via telephone or Constellation's website, and/or en masse through a special offering. For potential, eligible Program participants who enroll with Constellation other than during a planned Program enrollment that corresponds to a specific Delivery Period and Confirmation between the Municipality and Constellation, may pay a different rate than those who join during a planned Program enrollment.

E. Service Inquiries. Constellation shall establish a toll free telephone number to answer general information requests, billing questions and other customer service inquiries for the Aggregation participants. All emergency or other service disruption concerns should continue to be directed to the Utility.

ARTICLE 4: PUBLICITY AND TERMINATION

A. Press Releases. The Parties agree to joint review and approval prior to issuance of all media press releases regarding this Agreement. Approval of press releases will not be unreasonably withheld.

B. Program Endorsement. The Municipality and Constellation shall cooperate in disseminating information to all potential Aggregation participants concerning the Program and the Municipality's endorsement of the Program. Information related to pricing and other contractual terms related to participation in the Aggregation is subject to review and approval by Constellation. Similarly, any use of the Municipality's official seal for advertising or promotional purposes is subject to review and approval by the Municipality. Upon mutual agreement of the Parties, the Parties may utilize Municipality resources for advertising, promotion and consumer communications of the Municipality's selection of Constellation as the Municipality's sole preferred supplier for the Aggregation. The Municipality warrants that it will not take any action (written, verbal, or otherwise) to advise and/or encourage participants to exit the Aggregation, provided however, nothing in the preceding clause shall prohibit the Municipality from making factual statements in response to inquiries about the Aggregation or the Program.

C. Default and Termination. This Agreement may be terminated early: (1) if either Party fails to comply with any material term or condition of this Agreement, provided the failure continues without a cure thirty (30) days after written Notice of such failure is provided by one Party to the other, or (2) upon the occurrence of a Regulatory Event, as provided for in 4(D). Upon termination for any reason this Agreement shall be of no further force and effect, except for those obligations that survive termination (including without limitation those set forth in Article 5). The obligations of Constellation and each Aggregation participant set forth in the Terms and Conditions shall survive termination.

D. Regulatory Event. Upon the occurrence of a Regulatory Event, the adversely affected Party shall give notice to the other Party that such event has occurred. Within thirty (30) days, or such other period as the Parties may agree in writing, the Parties will enter into good faith negotiations to amend or replace this Agreement so that the adversely affected Party is restored as nearly as possible to the economic position it would have been in but for

the occurrence of the Regulatory Event. If the Parties are unable to agree upon an amendment to the Agreement, within the prescribed time after entering into negotiations, the adversely affected Party shall have the right, upon ten (10) days prior written notice, to terminate this Agreement. The following will constitute a "Regulatory Event":

1. **Illegality:** It becomes unlawful for a Party to perform any obligation under this Agreement due to the adoption of, change in, or change in the interpretation of any applicable law by any judicial or government authority with competent jurisdiction.
2. **Adverse Government Action:** A regulatory, legislative or judicial body (A) requires a material change to the terms of this Agreement that materially and adversely affects a Party or (B) takes action that adversely and materially impacts a Party's ability to perform, or requires a delay in the performance of this Agreement that either Party determines to be unreasonable or (C) orders a change or modification that affects the Program such that either Party's obligations hereunder are materially changed, and the change is not deemed a Force Majeure.

ARTICLE 5: DISCLAIMER AND LIMITATION OF LIABILITY

A. Disclaimer. EXCEPT AS EXPRESSLY PROVIDED HEREIN, CONSTELLATION MAKES NO WARRANTIES HEREUNDER, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

B. Limitation of Liability. NOTWITHSTANDING ANYTHING HEREIN TO THE CONTRARY, IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY UNDER THIS AGREEMENT FOR INCIDENTAL, PUNITIVE, EXEMPLARY, INDIRECT, SPECIAL, OR CONSEQUENTIAL DAMAGES CONNECTED WITH OR RESULTING FROM PERFORMANCE OR NON-PERFORMANCE OF THIS AGREEMENT, IRRESPECTIVE OF WHETHER SUCH CLAIMS ARE BASED UPON BREACH OF WARRANTY, TORT (INCLUDING NEGLIGENCE OF ANY DEGREE), STRICT LIABILITY, CONTRACT, OPERATION OF LAW OR OTHERWISE.

ARTICLE 6: MISCELLANEOUS

A. Entire Agreement. This Agreement including all Attachments, fully executed Confirmations, and fully executed amendments, constitute the entire Agreement and understanding between the Parties with respect to the services, which are included herein. Any conflict between the terms and conditions of this Agreement and any Confirmation shall be resolved in favor of the Confirmation. All prior written and verbal agreements and representations with respect to these services are merged into and superseded by this agreement.

B. Amendment. All amendments or modifications to this Agreement must be made in writing and signed by both Parties before they become effective.

C. Non-Assignability. This Agreement shall not be transferred or assigned by either Party without the express authorization of the other Party, which shall not be unreasonably withheld, provided however, with notice to the Municipality, Constellation may assign this Agreement to an affiliate.

D. Method of Notification. Any notices, requests or demands regarding the services provided under this Agreement shall be properly given or made upon receipt, if delivered by overnight or next day mailing/courier service to the address shown below. If delivered by facsimile, any such document shall be considered delivered on the business day the facsimile is sent, provided the sender has evidence of a successful transmission on that day, and provided further that the successful transmission occurred prior to 5:00 pm eastern prevailing time. If the facsimile is successfully transmitted after 5:00 pm eastern prevailing time, then the notice shall be deemed received on the next business day. Each Party shall direct notices, requests or demands to the other Party using the following address:

Notices to Constellation:	Notices to the Municipality:
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Attention: Contracts Administration Constellation NewEnergy, Inc. , 1221 Lamar St., Suite 750 Houston, Texas 77010 Telephone: 888-635-0827 Facsimile: 888-829-8738	, OH Attn: , OH Telephone: Facsimile:
With a copy to: Contract Administration Attn: Government Aggregation Constellation NewEnergy, Inc. 1716 Lawrence Drive DePere, WI 54115 Telephone: 920-617-6067 Facsimile: 920-617-6070	With a copy to: , Telephone: Facsimile:

E. Waivers. No failure or delay on the part of either Party in exercising any right, power or privilege hereunder will operate as a waiver thereof, nor will any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any right, power or privilege hereunder.

F. Applicable Law and Choice of Venue. This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Ohio without regard to principles of conflict of laws.

G. No Third Party Beneficiaries. The Parties do not intend for this Agreement to have, nor are there, any third party beneficiaries. Nothing herein shall be construed to create a private right of enforcement in any person or entity, it being the Parties' intent for this Agreement to only be enforceable by the Parties themselves.

H. Reports, Analysis, and Products. All reports, data aggregations and analysis, pricing products, templates for communications with eligible Program participants and/or the Aggregation and ideas, and other information generated by Constellation as part of this Agreement remain the sole and exclusive property of Constellation. The Municipality may use all such information furnished by Constellation for its internal use, but only in furtherance of the Program.

I. Plan of Operation and Governance. The Parties agree to perform consistent with the Plan of Operation and governance, provided however if there is a conflict between this Agreement and the Plan, this Agreement shall control. The Municipality agrees to provide notice of any changes the Municipality plans to make to the Plan in a manner that allows Constellation to adjust the administration or operation of the Program accordingly.

ARTICLE 7: REPRESENTATIONS AND WARRANTIES

A. Mutual Representations and Warranties. Each Party represents and warrants to the other Party, as of the date of this Agreement, that:

1. It is duly organized and validly existing under the laws of the jurisdiction of its organization or incorporation, and if relevant under such laws, in good standing;
2. It has the corporate, governmental and/or other legal capacity, authority and power to execute, deliver and enter into this Agreement and any other related documents, and perform its obligations under this Agreement, and has taken all necessary actions and made all necessary determinations and findings to authorize such execution, delivery and performance;
3. The execution, delivery and performance of this Agreement does not violate or conflict with any law applicable to it, any provision of its constitutional documents, any order or judgment of any court or other agency of government applicable to it or any of its assets or any contractual restriction binding on or affecting it or any of its assets;
4. It has reviewed and understands this Agreement; and
5. It will comply with all federal, state, and local laws, regulations, licensing, and disclosure requirements.

B. Additional Representations of the Municipality. The Municipality hereby further represents to Constellation, as of the date of this Agreement, that:

1. The Municipality's execution and delivery of this Agreement, and its performance of its obligations hereunder, are in furtherance, and not in violation, of the municipal purposes for which the Municipality is organized pursuant to its authorizing statutes and regulations;
2. This Agreement does not constitute any kind of investment by the Municipality that is proscribed by any constitution, charter, law, rule, regulation, government code, constituent or governing instrument, resolution, guideline, ordinance, order, writ, judgment, decree, charge, or ruling to which the Municipality (or any of its officials in their respective capacities as such) or its property is subject;
3. The Municipality has all regulatory authorizations necessary for it to legally perform its obligations under the Agreement and no consents of any other party and no act of any other governmental authority is required in connection with the execution, delivery and performance of the Agreement;
4. With respect to the Agreement, all acts necessary to the valid execution, delivery and performance of the Agreement, including without limitation, competitive bidding, public notice, election, referendum, prior appropriation or other required procedures have or will be taken and performed as required under all relevant federal, state and local laws, ordinances or other regulations with which Municipality is obligated to comply. Municipality Designee is duly authorized to execute Confirmations on behalf of the Municipality with respect to the Aggregation;
5. The Municipality is not relying on any representations, other than those set forth in Article 7(A), in entering into this Agreement; and
6. The Municipality is capable of assessing the merits and understanding the terms, conditions and risks of each energy, energy services, and/or related contracts that it enters into or chooses not to enter into, and prior to deciding whether to enter into any such arrangement and/or agreement, and in making such decision, the Municipality independently assesses the merits of such decision, and understands the terms, conditions and risks of such arrangement and/or agreement.

IN WITNESS WHEREOF, the Parties have duly executed this agreement to be effective on the date first written above. The Parties agree that this Agreement may be executed in separate counterparts and delivered by facsimile, or as an attachment to an electronic message (such as a pdf, tif or other mutually acceptable type of file attachment), each of which when so executed and delivered shall constitute the one and the same original document.

, OH By: _____ Name: Title: Date: APPROVED AS TO FORM (if required): By: _____ Name: Title: Date:	Constellation NewEnergy, Inc. By: _____ Name: Title: Date:
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ATTACHMENT 1**CONFIRMATION**

This Confirmation dated _____, once fully executed, is an agreement entered into pursuant to the terms of the Aggregation Program Agreement between Constellation NewEnergy, Inc. ("Constellation") and the _____, OH (the "Municipality"), and forms a part thereof.

Constellation and the Municipality agree that the Aggregation participants shall receive the Fixed Rate set forth below for the Delivery Period set forth below:

Delivery Period:

Fixed Rate: \$ _____ per kWh. The Fixed Rate does not include Utility distribution charges or applicable taxes.

ACKNOWLEDGED AND AGREED:

SAMPLE

_____, OH

By: _____

Name:

Title:

Date:

Constellation NewEnergy, Inc.

By: _____

Name:

Title:

Date:

This is not an offer. This Confirmation requires a signature from each Party to be effective.

Attachment: Reynoldsburg CNE OH Agg Program Agmt - electric - w.o preagg 06-2016 ... (1640 : Electric Aggregation Agreement with

ATTACHMENT 2

Electricity Purchase and Sale Terms and Conditions – Opt-Out Aggregation

The _____, Ohio (“Municipality”), pursuant to the aggregation authority conferred upon it by electorate vote, which passed by a majority vote on _____ and ordinance establishing the program, selected Constellation NewEnergy, Inc. (“Seller”) to supply the aggregation and to administer enrollments as described below. You, the account holder (also referred to as “Buyer”) for the eligible account associated with the service address referenced on the letter accompanying these Electricity Purchase and Sale Terms and Conditions (the “Account”), and Seller agree to the following terms and conditions. Seller and Buyer (individually referred to as “Party” and collectively as “Parties”) agree to the following Electricity Purchase and Sale Terms and Conditions (“Agreement”), as of _____ (the “Effective Date”).

1. Opt-Out Enrollment: Enrollment is automatic for those who are eligible, but participation is voluntary. **IF YOU DO NOT WISH TO PARTICIPATE, YOU MUST OPT-OUT BY (1) DETACHING AND RETURNING THE OPT OUT CARD ATTACHED TO THE ENROLLMENT NOTICE POSTMARKED NO LATER THAN _____, (2) BY CALLING _____ BY _____ OR (3) BY OPTING-OUT ON SELLER’S WEBSITE AT _____.** If you choose to opt-out, you will be served by the standard service offer of _____ (the “Utility”) or until you choose an alternative supplier of electric service.

2. Eligibility: To be eligible for opt-out aggregation, Buyer and the Accounts to be served (i) must be located within the Municipality’s jurisdictional boundaries, (ii) must be served by the Utility, (iii) may not be under contract with another competitive supplier, (iv) may not be on the Public Utilities Commission of Ohio (“PUCO”) “do not aggregate” list, (v) must be in good standing with the Utility (including payment history), and (vi) may not be under a Utility special arrangement or percentage of income payment plan (PIPP).

3. Term and Renewal: This Agreement shall become binding on the Effective Date, provided however, the obligation of Seller to sell and schedule electricity for delivery to Buyer and the obligation of Buyer to purchase, take and pay for electricity is contingent upon: (a) eligibility of Buyer and the Accounts, (b) successful enrollment by the Utility, and (c) passage of the Rescission Period without effective cancellation by Buyer. Successful enrollment by the Utility is dependent upon (i) the eligibility of the Accounts, as set forth above and as determined by the Utility, to take from a retail electric supplier and (ii) the accuracy and completeness of any information submitted by Buyer and the Municipality. Service will commence on meter read dates in _____ and shall remain in effect through the _____ meter read (“Initial Term”), unless terminated pursuant to the terms of this Agreement. In the event ineligibility is not ascertained until after service commences, Seller shall provide notice of the same to Buyer and return Buyer to the Utility. Buyer shall have the opportunity to opt-out of the Aggregation at least every three years without penalty.

4. Rescission Period: The Utility will send Buyer a letter confirming transfer of service upon processing of Buyer’s enrollment and Buyer will have 7 days from the postmark date of that letter to cancel its enrollment, without penalty, (“Rescission Period”) by calling the Utility on the toll-free number provided in the letter or by providing written notice to the Utility.

5. Price: For each billing cycle of Initial Term, Buyer shall pay a Fixed Rate of \$0. _____ per kWh, multiplied by the billing cycle usage for the Accounts. The Parties acknowledge that the Municipality hired a third party intermediary (“Broker”) for this transaction and a per kWh Broker fee has been included in the Fixed Rate. Buyer will also incur delivery and other additional service charges from the Utility. Switching fees may apply when service is established with Seller, but Buyer will not be charged separately by Seller for a switching fee.

6. Billing and Payment: Buyer will be invoiced by the Utility for both Seller’s charges and the Utility’s delivery charges. Such billing and payment (including fees associated with late payments) shall be subject to the applicable Utility rules regarding billing and payment procedures. Seller may cause the Utility to correct previous invoices in the event of invoicing errors. Seller’s charges or credits not invoiced through the Utility shall be invoiced or credited, respectively, directly by Seller. Any such charges shall be due within 21 days following the invoice date and payments not received by the due date will be deemed past due and shall accrue interest on the unpaid balance from the due date until payment is received at a rate of 1.5% per month of the unpaid balance, provided that such percentage does not exceed the maximum amount allowable by law. Seller offers budget billing for generation charges (except in Duke territory) and Buyer should contact Seller at the phone number identified in Section 10 to elect budget billing. Seller does not offer budget billing for generation charges in Duke territory, but Buyer may contact the Utility for information on whether the Utility offers budget billing for Seller’s charges.

7. Taxes: Any tax levied against Seller by any governmental entity, exclusive of Seller’s income tax or taxes levied on Seller’s real or personal property, that must be paid by Seller shall be passed through to and borne and reimbursed by Buyer. Buyer must provide Seller with any applicable exemption certificates. Buyer shall pay any such taxes unless Seller is required by law to collect and remit such taxes, in which case Buyer shall reimburse Seller for all amounts so paid.

8. Limitations: ALL ELECTRICITY SOLD HEREUNDER IS PROVIDED “AS IS”, AND SELLER EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE. IN NO EVENT WILL EITHER PARTY BE LIABLE UNDER THIS AGREEMENT, WHETHER IN AGREEMENT, IN TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY), OR OTHERWISE, FOR INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, OR PUNITIVE DAMAGES AND, FURTHER, IN NO CASE SHALL SELLER’S LIABILITY EXCEED THE AMOUNT OF BUYER’S SINGLE LARGEST MONTHLY INVOICE DURING THE PRECEDING 12 MONTHS.

9. Environmental Disclosure: Seller’s environmental disclosure label, which will be updated from time to time, is available on Seller’s

website.

10. Termination; Remedies: Seller may terminate Buyer's service under this Agreement for non-payment with at least 14 days written notice. Failure to pay Utility invoices may result in Buyer being disconnected in accordance with the Utility tariff. Buyer may terminate at any time without an early termination fees, including if Buyer moves outside of Seller's service area or into an area where the Seller charges a different price. If Buyer switches back to the Utility, Buyer may not be served under the same rates, terms, and conditions that apply to other customers served by the Utility. The Choice program is under the ongoing jurisdiction of the PUCO.

11. Force Majeure: Except for Buyer's obligation to pay Seller timely, neither Party shall be liable to the other for failure to perform an obligation if the non-performing Party was prevented from performing due to an event beyond the reasonable control, that could not be remedied by the exercise of due diligence and that was not reasonably foreseeable, including without limitation, acts of God, a condition resulting in the curtailment of electricity supply or interruption or curtailment of transmission on the electric transmission and/or distribution system, interruption of Utility service, terrorist acts or wars, and force majeure events of the Utility or RTO/ISO.

12. Questions, Complaints and Concerns: Buyer may contact Seller 24 hours per day, 7 days per week at . Seller's mailing address is 1716 Lawrence Drive, DePere, WI 54115, and its website is www.constellation.com. Seller will attempt to resolve all customer complaints in a timely manner and will respond to all complaints within 3 business days of receipt. If Buyer's complaint is not resolved after Buyer has called Seller and/or the Utility, or for general utility information, residential and business customers may contact the PUCO for assistance at 1-800-686-7826 (toll-free) from 8a.m. to 5p.m. weekdays, or at www.PUCO.ohio.gov. Hearing or speech impaired customers may contact the PUCO via 7-1-1 (Ohio relay service). Residential customers may also contact the Ohio Consumers' Counsel for assistance with complaints and utility issues at 1-877-742-5622 (toll free) from 8 a.m. to 5 p.m. weekdays, or at www.pickocc.org.

13. Miscellaneous: Buyer hereby authorizes the Utility to release data to Seller regarding Buyer's historical or current billing and usage data. This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio and any applicable Utility tariffs. Buyer appoints Seller as its agent for the purposes of effectuating delivery, including for receipt of billing and usage data from the Utility. Title, possession, control of the electricity, and risk of loss will pass from Seller to Buyer at the interconnect between the applicable ISO's transmission system and the Utility's distribution system. Subject to regulatory approvals and notice from Seller, Seller may assign this Agreement without Buyer's consent. Buyer may assign this Agreement only with Seller's prior written consent. This Agreement constitutes the entire agreement between the Parties, superseding all verbal and written understandings. The Parties acknowledge and agree that (a) this Agreement constitutes a "forward contract" and/or "forward agreement" within the meaning of title 11 of the United States Code (the "Bankruptcy Code"), (b) each Party is a "forward contract merchant" within the meaning of the Bankruptcy Code, (c) for purposes of this Agreement, each Party is not a "utility" within the meaning of Section 366 of the Bankruptcy Code, and (d) each Party agrees to waive and not to assert the applicability of Section 366 of the Bankruptcy Code in any bankruptcy proceeding wherein such Party is a debtor, and (e) each Party further agrees to waive the right to assert that the other Party is a provider of last resort. This Agreement shall only be amended in a writing signed by both Parties or pursuant to Section 4 hereof. By agreeing to the terms and conditions herein, Buyer warrants the he or she is authorized to enter into this Agreement on behalf of the Party and Accounts for which it was made. Buyer should contact the Utility in the event of an electricity emergency. Seller is prohibited from disclosing Buyer's social security number and/or account number(s) without Buyer's affirmative written consent, except for the purpose of (i) Seller's collections and credit reporting, (ii) participation in programs funded by the universal service fund, (iii) pursuant to section 4928.54 of the Ohio Revised Code, or (iv) assigning this Agreement to another certified retail electric provider. Buyer may request from Seller, twice within a 12-month period, up to 24 months of Buyer's payment history without charge.

Police Department**James O'Neill****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6947 Phone****ORDINANCE REQUEST**

DATE: February 13, 2017**TO: Finance Committee****RE:** ORDINANCE AUTHORIZING THE REYNOLDSBURG DIVISION OF POLICE TO APPLY FOR AND ACCEPT THE US DEPARTMENT OF JUSTICE; OFFICE OF JUSTICE PROGRAMS; BUREAU OF JUSTICE ASSISTANCE GRANT AND DECLARING AN EMERGENCY. (First Reading 1/23/2017).

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Apply and Receive the Body Worn Camera Grant**Statement of Necessity: Permission to pass this request as an emergency due to the deadline for grant application being February 16, 2017.**

The Reynoldsburg Division of Police request permission to apply for the Body Worn Camera Policy and Implementation Grant, and request to receive the funding from the grant if approved.

Please see the attached support document detailing the implementation of this grant.

OMB No. 1121-0329
Approval Expires 12/31/2018

U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance



The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Bureau of Justice Assistance](#) (BJA) is seeking applications for the FY 2017 Body-Worn Camera Policy and Implementation Program. This program furthers the Department's mission by supporting the safe and fair administration of justice.

Body-Worn Camera Policy and Implementation Program FY 2017 Competitive Grant Announcement

Applications Due: February 16, 2017

Eligibility

Eligible applicants are limited to public agencies of state government, units of local government, and federally recognized Indian tribal governments that perform law enforcement functions (as determined by the Secretary of the Interior); or any department, agency, or instrumentality of the foregoing that performs criminal justice functions (including combinations of the preceding, one of which is designated as the primary applicant).

BJA welcomes applications under which two or more entities would carry out the federal award; however, only one entity may be the applicant. Any others must be proposed as subrecipients ("subgrantees").¹ The applicant must be the entity that would have primary responsibility for carrying out the award, including administering the funding and managing the entire Body-Worn Camera Policy and Implementation Program. Under this solicitation, only one application by any particular applicant entity will be considered. An entity may, however, be proposed as a subrecipient ("subgrantee") in more than one application.

BJA may elect to fund applications submitted under this FY 2017 solicitation in future fiscal years, dependent on, among other considerations, the merit of the applications and on the availability of appropriations.

If clarification as to an entity's eligibility is needed, applicants are encouraged to contact BJA to confirm their eligibility before developing a full application. BJA will consider supporting documentation relevant to a determination of eligibility.

¹ For additional information on subawards, see "Budget and Associated Documentation" under [Section D. Application and Submission Information](#).

Deadline

Applicants must register with [Grants.gov](https://grants.gov) prior to submitting an application. All applications are due to be submitted and in receipt of a successful validation message in Grants.gov by 11:59 p.m. eastern time on February 16, 2017.

To be considered timely, an application must be submitted by the application deadline using Grants.gov, and the applicant must have received a validation message from Grants.gov that indicates successful and timely submission. OJP urges applicants to submit applications at least 72 hours prior to the application due date, in order to allow time for the applicant to receive validation messages or rejection notifications from Grants.gov, and to correct in a timely fashion any problems that may have caused a rejection notification.

OJP encourages all applicants to read this [Important Notice: Applying for Grants in Grants.gov](#).

For additional information, see [How to Apply](#) in Section D. Application and Submission Information.

Contact Information

For technical assistance with submitting an application, contact the Grants.gov Customer Support Hotline at 800-518-4726 or 606-545-5035, or via email to support@grants.gov. The [Grants.gov](https://grants.gov) Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

An applicant that experiences unforeseen Grants.gov technical issues beyond its control that prevent it from submitting its application by the deadline must email the BJA contact identified below **within 24 hours after the application deadline** and request approval to submit its application. Additional information on reporting technical issues appears under "Experiencing Unforeseen Grants.gov Technical Issues" in the [How to Apply](#) section.

For assistance with any other requirement of this solicitation, contact the National Criminal Justice Reference Service (NCJRS) Response Center: toll-free at 800-851-3420; via TTY at 301-240-6310 (hearing impaired only); email grants@ncjrs.gov; fax to 301-240-5830; or web chat at <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>. The NCJRS Response Center hours of operation are 10:00 a.m. to 6:00 p.m. eastern time Monday through Friday, and 10:00 a.m. to 8:00 p.m. eastern time on the solicitation close date.

Grants.gov number assigned to this solicitation: BJA-2017-11221

Release date: December 13, 2016

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Body-Worn Camera Policy and Implementation Program

(CFDA #16.835)

A. Program Description

Overview

Law enforcement agencies across the country and worldwide are using body-worn cameras (BWC) as a promising tool to improve law enforcement interactions with the public. BWCs can provide a visual and audio record of interactions. Some preliminary evidence indicates that the presence of BWCs helps strengthen accountability and transparency, and can assist in de-escalating conflicts, resulting in more constructive encounters between the police and members of the community. This competitive solicitation is for law enforcement agencies seeking to **establish or enhance** BWC Policy and Implementation Programs (PIP). Successful applicants will be responsible for a mandatory 50 percent in-kind or cash match.

The FY 2017 BWC PIP will support the implementation of body-worn camera programs in law enforcement agencies across the country. The intent of the program is to help agencies develop, implement, and evaluate a BWC program as one tool in a law enforcement agency's comprehensive problem-solving approach to enhance officer interactions with the public and build community trust.

Successful applicants will develop and implement policies and practices required for effective program adoption, and will address program factors including the purchase, deployment, and maintenance of camera systems and equipment; data storage and access; and privacy considerations. BJA expects the BWC programs to make a positive impact on the quality of policing in these jurisdictions and to inform national efforts to improve the use of BWCs more broadly. While BWC equipment may be purchased under this program, successful applicants must demonstrate a commitment and adherence to a strong BWC policy framework, including comprehensive policy adoption and requisite training.

Statutory Authority: Any awards under this solicitation would be made under statutory authority provided by a full-year appropriations act for FY 2017. As of the writing of this solicitation, the Department of Justice is operating under a short-term "Continuing Resolution;" no full-year appropriation for the Department has been enacted for FY 2017.

Program-Specific Information

Law enforcement agencies' use of BWC programs has shown these cameras to be a promising practice to improve law enforcement's interactions with the public. These cameras are an important tool that could be an integrated part of a jurisdiction's holistic problem-solving and community-engagement strategy, helping to increase both trust and communication between the police and the communities they serve. BWCs can be highly effective, providing an objective audio and visual record of interactions that can capture empirical evidence in the event of a crime, police-citizen interaction, or use-of-force incident. Preliminary research indicates that departments that have effectively implemented BWC programs have received fewer public

complaints, file fewer use-of-force reports, and show a reduction in adjudicated complaints resulting in a decrease of settlements.

While research relating to BWCs is promising, current implementation methods vary widely and BWC deployment is often a complex balance between the overarching public safety goals and the technological, logistical, and policy challenges. Leading police membership organizations like the Police Executive Research Forum (PERF) and the International Association of Chiefs of Police (IACP), and federal agencies such as DOJ's Office of Community Oriented Policing Services (COPS) and OJP's Diagnostic Center, BJA, and National Institute of Justice (NIJ) have produced helpful guidance related to the complex privacy, officer safety, and policy issues involved in implementing this rapidly evolving technology:

1. BJA Body-Worn Camera Toolkit: www.bja.gov/bwc
2. COPS/PERF Resource: www.justice.gov/iso/opa/resources/472014912134715246869.pdf
3. IACP Resources: www.theiacp.org (search "Body Worn Camera")
4. OJP Diagnostics Center Resource: www.ojpdiagnosticcenter.org/sites/default/files/spotlight/download/Police%20Officer%20Body-Worn%20Cameras.pdf
5. National Institute of Justice Resource: www.nij.gov/topics/law-enforcement/technology/Pages/body-worn-cameras.aspx

Goals, Objectives, and Deliverables

BJA is soliciting applications from law enforcement agencies to develop a comprehensive, problem-solving approach that incorporates BWCs into officer practice by implementing a first-time program or enhancing an existing BWC program that includes the following elements:

- Implementation of a BWC program developed in a planned and phased approach that first achieves broad stakeholder, local political leadership, and community engagement, and then leverages partnership input to address policy, training, deployment, and procurement requirements.
- Implementation of appropriate privacy policies that, at a minimum, address BWC program issues involving civil rights, domestic violence, juveniles, and victims' groups, and legal liabilities of release of information.
- Implementation of operational procedures and tracking mechanisms that address the use, review, access, storage, retention, redaction, and expungement of digital voice and audio evidence.
- Training of officers, administrators, and associated agencies requiring access to digital multimedia evidence (DME).

Program funds are expected to support necessary collaboration with other justice stakeholders, such as citizen and community groups, prosecution, defense counsel, labor organizations (e.g., police unions), and the courts, to help ensure that an effective program is implemented. BJA requires that applicants develop a communication strategy for engaging with privacy and civil liberty advocacy groups to promote understanding of the program and obtain buy-in. Program funds may be used to engage and inform the public and victim, privacy, and civil liberty advocacy groups about how the applicant will use its BWC project as a part of a larger initiative to improve transparency and accountability in encounters between police and the public. The successful applicant will demonstrate it has evaluated its agency's existing evidence and practices related to

increasing accountability and transparency and will set goals and develop strategies (to include the use of BWCs) that will improve outcomes during police–citizen encounters.

Policy and practices should at minimum address technology usage, evidence acquisition, data storage and retention, as well as privacy issues, accountability, and discipline. They must also consider the impact of data collection and use on public trust and police legitimacy. Public record laws, which allow public access to information held by government agencies, including law enforcement, should also be evaluated and, when practicable, modified to protect the privacy of the individuals whose records they hold and to maintain the trust of the community. These policies and practices should at a minimum increase transparency and accessibility, provide appropriate access to information, allow for public posting of policy and procedures, and encourage community interaction and relationship building.

Special Condition for Policy Development and Planning:

Award recipients shall be required to work with the BJA-funded BWC training and technical assistance (TTA) provider as part of the policy development process review prior to full funding being released for procurement and implementation. The agencies are also encouraged to utilize the services of the TTA provider to assist in any areas of BWC policy development and implementation.

Agencies shall only have access to 10 percent of federal award funds for preliminary policy development and planning efforts prior to this review. Match funds should only be encumbered after an approved budget has been processed by BJA and received by the grantee.

The primary tool for policy development review is the BWC Policy Scorecard, which can be found on BJA's website, <https://www.bja.gov/bwc/pdfs/BWC-Scorecard-Instructions-and-Template.pdf>. Agencies are required to complete the scorecard process through the TTA provider prior to release of funds for implementation.

Agencies are also encouraged to contact the TTA provider via the contact information found on the TTA website, at <http://www.bwctta.com>, prior to application submission to ensure the agency understands the potential impacts of a BWC program. This funding opportunity does not cover long-term program and storage costs and BJA wants to ensure agencies understand the potential impact on their agency and agency budget.

Successful applicants will identify the methods by which they plan to address the "Considerations for Implementation" referenced in the COPS "Implementing a Body-Worn Camera Program" (see "Considerations for Implementation" section below). Additionally, the applicant will describe the existing or intended methods of establishing and measuring the success of the BWC program and the policies and practices required for a sustainable BWC program, including the relationships with associated agencies, advocates, and other interested parties. Funds for the expansion of existing programs should be used to support represented police agencies with body-worn cameras, the associated hardware, software licenses, and contractual agreements directly related to program creation or expansion. These funds should not be used to extend maintenance and support services for existing resources.

The Goals, Objectives, and Deliverables are directly related to the performance measures set out in the table in [Section D. Application and Submission Information](#), under "Program Narrative."

Reimbursement for previously purchased cameras, other equipment, and contracts:

BJA only expects to fund new and expanding BWC programs; applications that seek reimbursement for previously purchased components are not being considered for this solicitation. See the **Pre-Agreement Cost Approvals** section on page 14.

Data Storage Costs: To ensure agencies establish program continuity this solicitation does not allow for federal reimbursement of data storage costs. BJA does recognize that BWC systems are often bundled or sold as software-as-a-service (SAAS) with no line-item distinction to data storage costs. Procurements with bundled costs, specifically no line-item storage costs, are permissible for reimbursement and the agency will not be asked to break out the costs.

CATEGORY 1: IMPLEMENTATION OR EXPANSION OF BWC PROGRAMS FOR SMALL AGENCIES.

Competition ID: BJA-2017-12240

This funding category seeks to establish new or expand existing BWC programs in police agencies with 25 or fewer sworn officers. Applicants may request no more than \$50,000 under this category. BJA estimates 40 awards will be made in this category for an estimated total amount of \$2,000,000.

Funding Metric:

There is a minimum request of \$10,000 for this category. If an agency does not require this level of funding they are encouraged to partner with other criminal justice agencies to combine projects and have one of the agencies act as the applicant while the partner agencies act as subrecipients.

This category is not restricted by the \$1,500 camera metric (see below), though peer reviewers and BJA will consider the cost ratio of requested funds to the number of body-worn cameras requested. All categories must follow the 50 percent funding match requirement.

CATEGORY 2: IMPLEMENTATION OR EXPANSION OF BWC PROGRAMS FOR MID-SIZED AGENCIES.

Competition ID: BJA-2017-12241

This funding category seeks to establish new or expand existing BWC programs in mid-sized police agencies with more than 25 sworn officers and up to 250 sworn officers. Applicants may request no more than \$400,000 under this category. BJA estimates 10 awards will be made in this category for an estimated total amount of \$4,000,000.

Funding Metric:

Applicants for this category may request no more than \$1,500.00 for each camera to be deployed in this phase of their BWC program, up to the agency size funding limitations (see below). Though funds are correlated to the number of cameras, **awarded funds may also be used for any part of the BWC program** other than line-item data storage costs, which can only be covered with matching funds. BWC systems that are bundled or sold as software-as-a-service (SAAS) with no line-item distinction to data storage costs are permissible for award funding.

CATEGORY 3: IMPLEMENTATION OR EXPANSION OF BWC PROGRAMS FOR LARGE AGENCIES.

Competition ID: BJA-2017-12242

This funding category seeks to establish new or expand existing BWC programs in large police agencies with more than 250 and up to 1,000 sworn officers. Eight awards are anticipated, and applicants may request no more than \$750,000 for an estimated total amount of \$6,000,000 under this category.

Funding Metric:

Applicants for this category may request no more than \$1,500.00 for each camera to be deployed in this phase of their BWC program, up to the agency size funding limitations (see below). Though funds are correlated to the number of cameras, **awarded funds may also be used for any part of the BWC program** other than line-item data storage costs, which can only be covered with matching funds. BWC systems that are bundled or sold as software-as-a-service (SAAS) with no line-item distinction to data storage costs are permissible for award funding.

CATEGORY 4: IMPLEMENTATION OR EXPANSION OF BWC PROGRAMS FOR EXTRA-LARGE AGENCIES.**Competition ID: BJA-2017-12243**

This funding category seeks to establish new or expand existing BWC programs in extra-large police agencies with more than 1,000 sworn officers. Five awards are anticipated, and applicants may request no more than \$1,000,000 for an estimated total of \$5,000,000 under this category.

Funding Metric:

Applicants for this category may request no more than \$1,500.00 for each camera to be deployed in this phase of their BWC program, up to the agency size funding limitations (see below). Though funds are correlated to the number of cameras, **awarded funds may also be used for any part of the BWC program** other than line-item data storage costs, which can only be covered with matching funds. BWC systems that are bundled or sold as software-as-a-service (SAAS) with no line-item distinction to data storage costs are permissible for award funding.

CAMERA-BASED FUNDING METRIC FORMULA FOR CATEGORIES 2, 3, and 4:

Number of Cameras in Project X \$1,500 = Max. Requested Funds

Max. Requested Funds + Matching Funds = Total Program Cost

- Note: \$1,500.00 is **not** the expected cost of a body-worn camera. Paired with the matching funds, it is the expected total program costs for one (1) camera system to include: Camera, Storage, Software, Licenses, Services, Policy Development, Training, etc.

Example 1:

An agency may request \$150,000 in funding for a 100-camera program (\$1,500 X 100), while actually only spending \$100,000 of awarded funds

on cameras; the other \$50,000 could be spent on planning and training staff. Additionally, the soft-match requirements could be met by line-item data storage and other agency costs and partner program expenses such as those incurred by prosecutors, defense bar, or community outreach.

Example 2:

Agencies could apply directly under a category based on the size of their agency, or they could partner with other agencies to bring the combined sworn officers count up to another category's minimum officer count.

Example 3:

An agency that applies for \$100,000 in federal funds will have to identify a minimum of \$100,000 of in-kind or cash matching funds. This means the total program cost is at least \$200,000 for this example.

Matching fund considerations are reviewed through the peer-review process and used in award determinations by BJA. If there are questions about the type or amount of matching funds being used, applicants are encouraged to contact the National Criminal Justice Reference Service (NCJRS) Response Center toll-free at 800-851-3420.

CONSIDERATIONS FOR IMPLEMENTATION:

Applicants are strongly encouraged to review the COPS "Implementing a Body-Worn Camera Program"² report. The successful applicant will demonstrate a thorough understanding and appreciation of the issues discussed and will incorporate the most important program design elements in their proposal.

All applicants must describe a detailed phased implementation plan for achieving the goals of the BWC PIP as part of their program narrative. The following elements, taken directly from the COPS report, must be included in this plan in order to receive funding consideration.

- Privacy considerations
- Impact on community relationships
- Addressing officer concerns (e.g., privacy, safety, administrative uses)
- Managing expectations of police agencies and the public
- Ensure partnerships with associated criminal justice agencies like prosecutors and the judiciary support effective implementation
- Financial considerations
- Technical specifications and considerations
- Use of data, training, and program evaluation

Prior to pursuing funding under this solicitation, evidence of cross-agency collaboration and a high level of commitment from participating agencies and entities should be received and documented (via memoranda of understanding or other appropriate mechanisms) because the primary focus of this program is implementation. Such commitment should be described in the

² Miller, Lindsay, Jessica Toliver, and Police Executive Research Forum. 2014. *Implementing a Body-Worn Camera Program: Recommendations and Lessons Learned*. Washington, DC: Office of Community Oriented Policing Services. www.justice.gov/iso/opa/resources/472014912134715246869.pdf.

application and submitted as attachments with the application. Pre-implementation applicants are expected to focus on the planning of efforts and tasks to accomplish these goals, while applicants with existing implementations are expected to document how these goals were accomplished and/or plan to be improved.

CONSIDERATIONS FOR PROCUREMENT:

If awarded, grantees must ensure all funds, federal and match, expended through procurement processes are done using fair, competitive processes. Agencies shall not rely on informal testing of equipment (piloting) to determine equipment selection. Grantee testing and evaluation alone do not meet federal procurement standards. For more information on federal procurement please see <http://ojp.gov/financialguide/DOJ/index.htm>. BJA has developed a [BWC Request for Proposals template](#) that takes into account many of the primary considerations when procuring a BWC system. This requirement does not apply to funds that are for non-procurement based expenditures, such as officer training time.

CONFERENCE TRAVEL REQUIREMENTS:

All applicants must identify funding within their submitted budgets (requested federal funds or offered agency match) for two staff members to attend one mandatory national BWC PIP meeting in a location to be determined and one optional regional BWC PIP meeting. The applicants are also required to budget for staff to attend at least one of the regional BWC conferences with similar expected costs. There are expected to be one national BWC PIP Conference per year and two regional BWC PIP Conferences per year.

Conference travel costs will not be considered part of the \$1,500 camera metric that applies to categories 2, 3, and 4, though agencies must stay within their category's funding limit.

MANDATORY CATEGORY 1, 2, 3, AND 4 APPLICATION REQUIREMENTS:

Hint: Start this process early; previous applications have scored well but were rejected due to failure to produce these documents.

1) Prosecutor Involvement:

APPLICANTS MUST ATTACH DOCUMENT(S) THAT DEMONSTRATE significant involvement of the local and/or state prosecutor's office, meaning that the prosecutor's office has a direct role with law enforcement in establishing relevant policy, system requirements that effect prosecution, evidence management, redaction, and retention specifications. Documentation of the prosecutor's involvement and commitment to the applicant's program is a requirement that will be reviewed through peer review and by BJA. Demonstration of this involvement shall be documented by either of the following methods:

- a. Documented proof of established, active, and mutually attended governance boards or committees focused on BWC policy and implementation;
- b. Or, by production of executed (signed) memoranda of understanding, letters of intent, service-level agreements, or other mutually signed documents that clearly state the involvement and commitment between the relevant parties.

2) Use-of-Force Policy Review:

APPLICANTS MUST ATTACH DOCUMENT(S) THAT directly state that they have an existing, periodic use-of-force policy review or that their use-of-force policy and training will be reviewed and refined, as appropriate, as part of the development of BWC policies. Awarded applicants are required to have an implemented use-of-force policy prior to BJA

releasing implementation funding. This requirement will be evaluated by the BWC TTA provider and submitted to BJA as part of the special condition process. This affirmation should be written as a separate document and added as an attachment to the application submission. The agency is not required to submit their use-of-force policy as part of the application.

PRIORITY CONSIDERATIONS FOR APPLICATION SCORING:

1) **Partnerships:** Priority consideration will be given to applicants that demonstrate cost reductions through economies of scale.

- Projects that provide economies of scale by establishing or utilizing shared resources. Examples of shared resources could be:
 - State, county, or regionally managed BWC system with a shared repository or other BWC services.
 - Shared contracts that meet local, state, and federal procurement requirements and increase the buying power through combined purchases. Economies of scale should be designed to maximize cost savings and increase interoperability between agencies and jurisdictions.
 - Minimized duplication of effort and infrastructure, such as providing a prosecutor that works with multiple law enforcement agencies with a single process for evidence submission, review, and management.
 - Multiple law enforcement agencies collaborating together on a single application.

When combining applications, one agency should act as the designated applicant but the agency size should be the combined number of sworn officers between all represented agencies. Specifically, if agency A has 200 sworn officers and agency B has 100 sworn officers, the applicants could submit for as much as \$750,000, the same as a mid-sized agency with 300 officers.

Evidence of partnerships and commitment should be demonstrated in writing in the submitted application as attachments and will not be counted against the maximum page limitation.

2) **Technical Considerations:** For technical priority consideration the applicant should affirm that the [linked minimum technical requirements \(click here\)](#) will be used in order to maximize the usefulness of BWC technology. Priority consideration will be given to applicants that incorporate the 18 core operating characteristics found on the [National Institute of Justice website](#) in their procurement of BWC technology. These minimum operating characteristics and associated audio/video specifications are available in current commercial products and are based on technical resources about criminal justice use of video.^{3, 4}

It is not necessary for applicants to address each of these areas specifically in their proposal,

³ Home Office Centre for Applied Science and Technology, *Body-Worn Video Technical Guidance*, May 2014, www.bwvsq.com/wp-content/uploads/2013/07/body-worn-video-technical-guidance-1414.pdf.

⁴ Scientific Working Group on Imaging Technology, *Recommendations and Guidelines for Using Closed-Circuit Television Security Systems in Commercial Institutions*, Version 3.0, June 8, 2012, www.swgit.org/pdf/Section%204%20Recommendations%20and%20Guidelines%20for%20Using%20Closed-Circuit%20Television%20Security%20Systems%20in%20Commercial%20Institutions?docID=48.

but in order to receive priority consideration the applicant must discuss how they will be incorporated into the agency's purchasing or procurement procedures.

PROGRAM DEVELOPMENT EXPECTATIONS:

As a guideline, in months 1-9, the PIP grantees will be expected to review and develop policies and training programs. The results of these activities will be evaluated to ensure that the topics in chapter two of the COPS "Implementing a Body-Worn Camera Program" report have been reviewed, considered, and addressed in a submitted request for equipment purchase drawdown, to include relevant implemented policies, memoranda of understanding, correspondence, and other supporting documentation. As every agency faces different challenges and applicable laws, BJA will not set standards for policies and procedures. Policies must conform to applicable federal, state, local, and tribal laws.

The TTA provider will work with the agency to document and validate the policy development process. The TTA provider will make recommendations to BJA that an agency has met the policy development requirements before BJA releases any award funds to the agency prior to implementation.

After completion of the policy development process and evaluation, the PIP grantees will be expected to deploy BWCs, continue their training efforts, and collect outcome measures to assess their BWC implementation. Agencies prepared to demonstrate implemented BWC policies that address the requisite areas may request drawdown for non-planning expenses outside of the timeframes provided, but only within the grant period.

Evidence-Based Programs or Practices

OJP strongly emphasizes the use of data and evidence in policy making and program development in criminal justice, juvenile justice, and crime victim services. OJP is committed to:

- Improving the quantity and quality of evidence OJP generates.
- Integrating evidence into program, practice, and policy decisions within OJP and the field.
- Improving the translation of evidence into practice.

OJP considers programs and practices to be evidence-based when their effectiveness has been demonstrated by causal evidence, generally obtained through one or more outcome evaluations. Causal evidence documents a relationship between an activity or intervention (including technology) and its intended outcome, including measuring the direction and size of a change, and the extent to which a change may be attributed to the activity or intervention. Causal evidence depends on the use of scientific methods to rule out, to the extent possible, alternative explanations for the documented change. The strength of causal evidence, based on the factors described above, will influence the degree to which OJP considers a program or practice to be evidence-based. The OJP [CrimeSolutions.gov](https://www.ojp.gov/crimesolutions) website is one resource that applicants may use to find information about evidence-based programs in criminal justice, juvenile justice, and crime victim services.

B. Federal Award Information

BJA estimates that it will make up to 63 awards, with an estimated total amount of \$17,000,000. All awards will be for a 24-month period of performance, beginning on October 1, 2017.

BJA may, in certain cases, provide additional funding in future years to awards under this solicitation, through supplemental awards. In making decisions regarding supplemental awards, OJP will consider, among other factors, the availability of appropriations, OJP's strategic priorities, and OJP's assessment of both the management of the award (for example, timeliness and quality of progress reports), and the progress of the work funded under the award.

All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

Type of Award

BJA expects that any award under this solicitation will be made in the form of a grant. See [Administrative, National Policy, and Other Legal Requirements](#), under [Section F. Federal Award Administration Information](#), for a brief discussion of important statutes, regulations, and award conditions that apply to many (or in some cases, all) OJP grants.

Financial Management and System of Internal Controls

Award recipients and subrecipients (including any recipient or subrecipient funded in response to this solicitation that is a pass-through entity⁵) must, as described in the Part 200 Uniform Requirements⁶ set out at 2 C.F.R. 200.303:

- (a) Establish and maintain effective internal control over the Federal award that provides reasonable assurance that [the recipient (and any subrecipient)] is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated Framework", issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- (b) Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
- (c) Evaluate and monitor [the recipient's (and any subrecipient's)] compliance with statutes, regulations, and the terms and conditions of Federal awards.
- (d) Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
- (e) Take reasonable measures to safeguard protected personally identifiable information and other information the Federal awarding agency or pass-through entity designates as sensitive or [the recipient (or any subrecipient)] considers

⁵ For purposes of this solicitation (or program announcement), "pass-through entity" includes any entity eligible to receive funding as a recipient or subrecipient under this solicitation (or program announcement) that, if funded, may make a subaward(s) to a subrecipient(s) to carry out part of the funded program.

⁶ The "Part 200 Uniform Requirements" means the DOJ regulation at 2 C.F.R. Part 2800, which adopts (with certain modifications) the provisions of 2 C.F.R. Part 200.

sensitive consistent with applicable Federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.

To help ensure that applicants understand applicable administrative requirements and cost principles, OJP encourages prospective applicants to enroll, at no charge, in the DOJ Grants Financial Management Online Training, available [here](#).

Budget Information

Cost Sharing or Matching Requirement (cash or in-kind)

Federal funds awarded under this solicitation may not cover more than 50 percent of the total costs of the project. Applicants must identify the source of the 50 percent non-federal portion⁷ of the total project costs and how they will use match funds. If a successful applicant's proposed match exceeds the required match amount, and OJP approves the budget, the total match amount incorporated into the approved budget becomes mandatory and subject to audit. ("Match" funds may be used only for purposes that would be allowable for the federal funds.) Recipients may satisfy this match requirement with either cash or in-kind services. See the [DOJ Grants Financial Guide](#) for examples of "in-kind" services. The formula for calculating the match is:

$$\frac{\text{Federal Award Amount}}{\text{Federal Share Percentage}} = \text{Adjusted (Total) Project Costs}$$

$$\text{Required Recipient's Share Percentage} \times \text{Adjusted Project Cost} = \text{Required Match}$$

Match Formula Examples: 50% match requirement for a federal award amount of \$350,000, calculate match as follows:

$$\frac{\$350,000}{50\%} = \$700,000 \quad 50\% \times \$700,000 = \$350,000 \text{ Match}$$

Pre-Agreement Costs (also known as Pre-award Costs)

Pre-agreement costs are costs incurred by the applicant prior to the start date of the period of performance of the federal award.

OJP does **not** typically approve pre-agreement costs; an applicant must request and obtain the prior written approval of OJP for all such costs. All such costs incurred prior to award and prior to approval of the costs are incurred at the sole risk of the applicant. (Generally, no applicant should incur project costs *before* submitting an application requesting federal funding for those costs.) Should there be extenuating circumstances that make it appropriate for OJP to consider approving pre-agreement costs, the applicant may contact the point of contact listed on the title page of this solicitation for the requirements concerning written requests for approval. If approved in advance by OJP, award funds may be used for pre-agreement costs, consistent with the recipient's approved budget and applicable cost principles. See the section on Costs Requiring Prior Approval in the [DOJ Grants Financial Guide](#) for more information.

⁷ Indian tribes and tribal organizations that otherwise are eligible for an award may be able to apply certain types of funds received from the federal government (for example, certain funds received under an Indian "self-determination contract") to satisfy all or part of a required "non-federal" match.

Limitation on Use of Award Funds for Employee Compensation; Waiver

With respect to any award of more than \$250,000 made under this solicitation, a recipient may not use federal funds to pay total cash compensation (salary plus cash bonuses) to any employee of the recipient at a rate that exceeds 110 percent of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year.⁸ The 2017 salary table for SES employees is available at the Office of Personnel Management [website](#). Note: A recipient may compensate an employee at a greater rate, provided the amount in excess of this compensation limitation is paid with non-federal funds. (Non-federal funds used for any such additional compensation will not be considered matching funds, where match requirements apply.) If only a portion of an employee's time is charged to an OJP award, the maximum allowable compensation is equal to the percentage of time worked times the maximum salary limitation.

The Assistant Attorney General for OJP may exercise discretion to waive, on an individual basis, this limitation on compensation rates allowable under an award. An applicant that requests a waiver should include a detailed justification in the budget narrative of its application. An applicant that does not submit a waiver request and justification with its application should anticipate that OJP will require the applicant to adjust and resubmit the budget.

The justification should address—in the context of the work the individual would do under the award—the particular qualifications and expertise of the individual, the uniqueness of a service the individual will provide, the individual's specific knowledge of the proposed program or project, and a statement that explains whether and how the individual's salary under the award would be commensurate with the regular and customary rate for an individual with his/her qualifications and expertise, and for the work he/she would do under the award.

Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs

OJP strongly encourages every applicant that proposes to use award funds for any conference-, meeting-, or training-related activity (or similar event) to review carefully—before submitting an application—the OJP and DOJ policy and guidance on approval, planning, and reporting of such events, available at www.ojp.gov/financialguide/DOJ/PostawardRequirements/chapter3.10a.htm. OJP policy and guidance (1) encourage minimization of conference, meeting, and training costs; (2) require prior written approval (which may affect project timelines) of most conference, meeting, and training costs for cooperative agreement recipients, as well as some conference, meeting, and training costs for grant recipients; and (3) set cost limits, which include a general prohibition of all food and beverage costs.

Costs Associated with Language Assistance (if applicable)

If an applicant proposes a program or activity that would deliver services or benefits to individuals, the costs of taking reasonable steps to provide meaningful access to those services or benefits for individuals with limited English proficiency may be allowable. Reasonable steps to provide meaningful access to services or benefits may include interpretation or translation services, where appropriate.

For additional information, see the "Civil Rights Compliance" section under "Overview of Legal

⁸ OJP does not apply this limitation on the use of award funds to the nonprofit organizations listed in Appendix VIII to 2 C.F.R. Part 200.

Requirements Generally Applicable to OJP Grants and Cooperative Agreements” in the [OJP Funding Resource Center](#).

C. Eligibility Information

For eligibility information, see title page.

For information on cost sharing or match requirements, see [Section B. Federal Award Information](#).

D. Application and Submission Information

What an Application Should Include

This section describes in detail what an application should include. An applicant should anticipate that if it fails to submit an application that contains all of the specified elements, it may negatively affect the review of its application; and, should a decision be made to make an award, it may result in the inclusion of award conditions that preclude the recipient from accessing or using award funds until the recipient satisfies the conditions and OJP makes the funds available.

Moreover, an applicant should anticipate that an application that OJP determines is nonresponsive to the scope of the solicitation, or that OJP determines does not include the application elements that BJA has designated to be critical, will neither proceed to peer review, nor receive further consideration. For this solicitation, BJA has designated the following application elements as critical: Program Narrative, Budget Detail Worksheet, and Budget Narrative. An applicant may combine the Budget Narrative and the Budget Detail Worksheet in one document. However, if an applicant submits only one budget document, it must contain **both** narrative and detail information. Please review the “Note on File Names and File Types” under [How to Apply](#) (below) to be sure applications are submitted in permitted formats.

OJP strongly recommends that applicants use appropriately descriptive file names (e.g., “Program Narrative,” “Budget Detail Worksheet and Budget Narrative,” “Timelines,” “Memoranda of Understanding,” “Résumés”) for all attachments. Also, OJP recommends that applicants include résumés in a single file.

1. Information to Complete the Application for Federal Assistance (SF-424)

The SF-424 is a required standard form used as a cover sheet for submission of pre-applications, applications, and related information. Grants.gov and the OJP Grants Management System (GMS) take information from the applicant’s profile to populate the fields on this form. When selecting “type of applicant,” if the applicant is a for-profit entity, select “For-Profit Organization” or “Small Business” (as applicable).

To avoid processing delays, applicants must include an accurate legal name on their SF-424. Current OJP award recipients, when completing the field for “Legal Name,” should use the same legal name that appears on the prior year award document, which is also the legal name stored in OJP’s financial system. On the SF-424, enter the Legal Name in box 5 and Employer Identification Number (EIN) in box 6 exactly as it appears on the prior year award document. Applicants with current awards must ensure that their GMS profile is current. If it isn’t, they

should submit a Grant Adjustment Notice updating the information on their GMS profile prior to applying under this solicitation.

New applicants should enter the Official Legal Name and address of the applicant entity in box 5 and the EIN in box 6 of the SF-424. Applicants must attach official legal documents to their applications (e.g., articles of incorporation, 501C3, etc.) to confirm the legal name, address, and EIN entered into the SF-424.

Intergovernmental Review: This solicitation ("funding opportunity") is subject to [Executive Order 12372](#). An applicant may find the names and addresses of State Single Points of Contact (SPOCs) at the following website: www.whitehouse.gov/omb/grants_spoc/. If the State appears on the SPOC list, the applicant must contact the State SPOC to find out about, and comply with, the State's process under E.O. 12372. In completing the SF-424, an applicant whose State appears on the SPOC list is to make the appropriate selection in response to question 19 once the applicant has complied with its State E.O. 12372 process. (An applicant whose State does not appear on the SPOC list should answer question 19 by selecting the response that the "Program is subject to E.O. 12372 but has not been selected by the State for review.")

2. Project Abstract

Applications should include a high-quality Project Abstract that summarizes the proposed project in 400 words or less. Project Abstracts should be—

- Written for a general public audience.
- Submitted as a separate attachment with "Project Abstract" as part of its file name.
- Single-spaced, using a standard 12-point font (Times New Roman) with 1-inch margins.

As a separate attachment, the Project Abstract will **not** count against the page limit for the Program Narrative.

All project abstracts should follow the detailed template available at ojp.gov/funding/Apply/Resources/ProjectAbstractTemplate.pdf.

Permission to Share Project Abstract with the Public: It is unlikely that OJP will be able to fund all applications submitted under this solicitation, but it may have the opportunity to share information with the public regarding unfunded applications, for example, through a listing on a web page available to the public. The intent of this public posting would be to allow other possible funders to become aware of such applications.

In the project abstract template, each applicant is asked to indicate whether it gives OJP permission to share the applicant's project abstract (including contact information for individuals) with the public. Granting (or failing to grant) this permission will not affect OJP's funding decisions. Moreover, if the application is not funded, providing permission will not ensure that OJP will share the abstract information, nor will it assure funding from any other source.

Note: OJP may choose not to list a project that otherwise would have been included in a listing of unfunded applications, should the abstract fail to meet the format and content requirements noted above and outlined in the project abstract template.

3. Program Narrative

The Program Narrative should respond to the solicitation and the [Selection Criteria \(1-5\)](#) in the order given. The Program Narrative should be double-spaced, using a standard 12-point font (Times New Roman is preferred) with no less than 1-inch margins, and should not exceed 15 pages. Please number pages "1 of 15," "2 of 15," etc.

If the Program Narrative fails to comply with these length-related restrictions, BJA may consider such noncompliance in peer review and in final award decisions. BJA will instruct the peer reviewers to score applications based on content, not the length of the application. Applicants should focus on grant requirements, priority considerations, and addressing the purpose of this grant.

The following sections should be included as part of the program narrative⁹:

- a. Description of issues the applicant(s) intend to address
- b. Project design and implementation
- c. Capabilities and competencies
- d. Plans for continuity of the program after federal funds have been expended
- e. Plan for collecting the data required for this solicitation's performance measures

OJP will require each successful applicant to submit specific performance measures data as part of its reporting under the award (see "[General Information about Post-Federal Award Reporting Requirements](#)" in [Section F. Federal Award Administration Information](#)). The performance measures correlate to the goals, objectives, and deliverables identified under "Goals, Objectives, and Deliverables" in [Section A. Program Description](#).

The application should describe the applicant's plan for collection of all of the performance measures data should it receive funding.

Award recipients will be required to provide the relevant data by submitting quarterly performance metrics through BJA's online Performance Measurement Tool (PMT) located at www.bjaperformancetools.org.

Applicants should review the complete list of BWC PIP program performance measures at: <https://www.bjaperformancetools.org/help/BWCPerformanceMeasures.pdf>.

Note on Project Evaluations

An applicant that proposes to use award funds through this solicitation to conduct project evaluations should be aware that certain project evaluations (such as systematic investigations designed to develop or contribute to generalizable knowledge) may constitute "research" for purposes of applicable DOJ human subjects protection regulations. However, project evaluations that are intended only to generate internal improvements to a program or service, or are

⁹ For information on subawards (including the details on proposed subawards that should be included in the application), see "Budget and Associated Documentation" under [Section D. Application and Submission Information](#).

conducted only to meet OJP's performance measure data reporting requirements, likely do not constitute "research." Each applicant should provide sufficient information for OJP to determine whether the particular project it proposes would either intentionally or unintentionally collect and/or use information in such a way that it meets the DOJ definition of research that appears at 28 C.F.R. Part 46 ("Protection of Human Subjects").

Research, for purposes of human subjects protection for OJP-funded programs, is defined as "a systematic investigation, including research development, testing, and evaluation designed to develop or contribute to generalizable knowledge." 28 C.F.R. 46.102(d).

For additional information on determining whether a proposed activity would constitute research for purposes of human subjects protection, applicants should consult the decision tree in the "Research and the protection of human subjects" section of the "[Requirements related to Research](#)" web page of the "Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements," available through the [OJP Funding Resource Center](#). Every prospective applicant whose application may propose a research or statistical component also should review the "Data Privacy and Confidentiality Requirements" section on that web page.

4. Budget and Associated Documentation

The budget documents should respond to the solicitation and the 6th [Selection Criteria](#) and address both federal requested funds and allotted in-kind and/or cash matching funds.

a. Budget Detail Worksheet

A sample Budget Detail Worksheet can be found at www.ojp.gov/funding/Apply/Resources/BudgetDetailWorksheet.pdf. An applicant that submits its budget in a different format should use the budget categories listed in the sample budget worksheet. The Budget Detail Worksheet should break out costs by year.

The Budget Detail Worksheet should identify the number of cameras expected to be purchased with Federal Funds, the number of cameras to be purchased with Match Funds, and the estimated travel costs to attend the required conferences.

For questions pertaining to budget and examples of allowable and unallowable costs, see the [DOJ Grants Financial Guide](#).

b. Budget Narrative

The budget narrative should thoroughly and clearly describe every category of expense listed in the Budget Detail Worksheet. OJP expects proposed budgets to be complete, cost effective, and allowable (e.g., reasonable, allocable, and necessary for project activities).

An applicant should demonstrate in its budget narrative how it will maximize cost effectiveness of grant expenditures. Budget narratives should generally describe cost effectiveness in relation to potential alternatives and the goals of the project. For example, a budget narrative should detail why planned in-person meetings are necessary, or how technology and collaboration with outside organizations could be used to reduce costs, without compromising quality.

The budget narrative should be mathematically sound and correspond clearly with the information and figures provided in the Budget Detail Worksheet. The narrative should explain how the applicant estimated and calculated all costs, and how those costs are necessary to the completion of the proposed project. The narrative may include tables for clarification purposes, but need not be in a spreadsheet format. As with the Budget Detail Worksheet, the budget narrative should describe costs by year.

c. Information on Proposed Subawards (if any), as well as on Proposed Procurement Contracts (if any)

Applicants for OJP awards typically may propose to make "subawards." Applicants also may propose to enter into procurement "contracts" under the award.

Whether—for purposes of federal grants administrative requirements—a particular agreement between a recipient and a third party will be considered a "subaward" or instead considered a procurement "contract" under the award is determined by federal rules and applicable OJP guidance. It is an important distinction, in part because the federal administrative rules and requirements that apply to "subawards" and to procurement "contracts" under awards differ markedly.

In general, the central question is the relationship between what the third-party will do under its agreement with the recipient and what the recipient has committed (to OJP) to do under its award to further a public purpose (e.g., services the recipient will provide, products it will develop or modify, research or evaluation it will conduct). If a third party will provide some of the services the recipient has committed (to OJP) to provide, will develop or modify all or part of a product the recipient has committed (to OJP) to develop or modify, or will conduct part of the research or evaluation the recipient has committed (to OJP) to conduct, OJP will consider the agreement with the third party a subaward for purposes of federal grants administrative requirements.

This will be true **even if** the recipient, for internal or other non-federal purposes, labels or treats its agreement as a procurement, a contract, or a procurement contract. Neither the title nor the structure of an agreement determines whether the agreement—for purposes of federal grants administrative requirements—is a "subaward" or is instead a procurement "contract" under an award.

Additional guidance on the circumstances under which (for purposes of federal grants administrative requirements) an agreement constitutes a subaward as opposed to a procurement contract under an award, is available (along with other resources) on the [OJP Part 200 Uniform Requirements](#) web page.

1. Information on proposed subawards

A recipient of an OJP award may not make subawards ("subgrants") unless the recipient has specific federal authorization to do so. Unless an applicable statute or DOJ regulation specifically authorizes (or requires) subawards, a recipient must have authorization from OJP before it may make a subaward.

A particular subaward may be authorized by OJP because the recipient included a sufficiently detailed description and justification of the proposed subaward in the

application as approved by OJP. If, however, a particular subaward is not authorized by federal statute or regulation, and is not sufficiently described and justified in the application as approved by OJP, the recipient will be required, post-award, to request and obtain written authorization from OJP before it may make the subaward.

If an applicant proposes to make one or more subawards to carry out the federal award and program, the applicant should (1) identify (if known) the proposed subrecipient(s), (2) describe in detail what each subrecipient will do to carry out the federal award and federal program, and (3) provide a justification for the subaward(s), with details on pertinent matters such as special qualifications and areas of expertise. Pertinent information on subawards should appear not only in the Program Narrative, but also in the Budget Detail Worksheet and budget narrative.

2. Information on proposed procurement contracts (with specific justification for proposed noncompetitive contracts over \$150,000)

Unlike a recipient contemplating a subaward, a recipient of an OJP award generally does not need specific prior federal authorization to enter into an agreement that—for purposes of federal grants administrative requirements—is considered a procurement contract, **provided that** (1) the recipient uses its own documented procurement procedures and (2) those procedures conform to applicable federal law, including the Procurement Standards of the (DOJ) Part 200 Uniform Requirements (as set out at 2 C.F.R. 200.317 - 200.326). The Budget Detail Worksheet and budget narrative should identify proposed procurement contracts. (As discussed above, subawards must be identified and described separately from procurement contracts.)

The Procurement Standards in the Part 200 Uniform Requirements, however, reflect a general expectation that agreements that (for purposes of federal grants administrative requirements) constitute procurement “contracts” under awards will be entered into on the basis of full and open competition. If a proposed procurement contract would exceed the simplified acquisition threshold—currently, \$150,000—a recipient of an OJP award may not proceed without competition unless and until the recipient receives specific advance authorization from OJP to use a non-competitive approach for the procurement.

An applicant that (at the time of its application) intends—without competition—to enter into a procurement “contract” that would exceed \$150,000 should include a detailed justification that explains to OJP why, in the particular circumstances, it is appropriate to proceed without competition. Various considerations that may be pertinent to the justification are outlined in the [DOJ Grants Financial Guide](#).

d. Pre-Agreement Costs

For information on pre-agreement costs, see [Section B. Federal Award Information](#).

5. Indirect Cost Rate Agreement (if applicable)

Indirect costs may be charged to an award only if:

- (a) The recipient has a current (that is, unexpired), federally-approved indirect cost rate; or

- (b) The recipient is eligible to use, and elects to use, the “de minimis” indirect cost rate described in the Part 200 Uniform Requirements, as set out at 2 C.F.R. 200.414(f).

An applicant with a current (that is, unexpired) federally-approved indirect cost rate is to attach a copy of the indirect cost rate agreement to the application. An applicant that does not have a current federally-approved rate may request one through its cognizant federal agency, which will review all documentation and approve a rate for the applicant entity, or, if the applicant’s accounting system permits, applicants may propose to allocate costs in the direct cost categories.

For assistance with identifying the appropriate cognizant federal agency for indirect costs, please contact the OCFO Customer Service Center at 1-800-458-0786 or at ask.ocfo@usdoj.gov. If DOJ is the cognizant federal agency, applicants may obtain information needed to submit an indirect cost rate proposal at <http://www.ojp.gov/funding/Apply/Resources/IndirectCosts.pdf>.

Certain OJP recipients have the option of electing to use the “de minimis” indirect cost rate. An applicant that is eligible to use the “de minimis” rate that wishes to use the “de minimis” rate should attach written documentation to the application that advises OJP of both (1) the applicant’s eligibility to use the “de minimis” rate, and (2) its election to do so. If an eligible applicant elects the “de minimis” rate, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. The “de minimis” rate may no longer be used once an approved federally-negotiated indirect cost rate is in place. (No entity that ever has had a federally-approved negotiated indirect cost rate is eligible to use the “de minimis” rate.)

6. Tribal Authorizing Resolution (if applicable)

A tribe, tribal organization, or third party that proposes to provide direct services or assistance to residents on tribal lands should include in its application a resolution, letter, affidavit, or other documentation, as appropriate, that demonstrates (as a legal matter) that the applicant has the requisite authorization from the tribe(s) to implement the proposed project on tribal lands. In those instances when an organization or consortium of tribes applies for an award on behalf of a tribe or multiple specific tribes, the application should include appropriate legal documentation, as described above, from all tribes that would receive services or assistance under the award. A consortium of tribes for which existing consortium bylaws allow action without support from all tribes in the consortium (i.e., without an authorizing resolution or comparable legal documentation from each tribal governing body) may submit, instead, a copy of its consortium bylaws with the application.

7. Financial Management and System of Internal Controls Questionnaire (including applicant disclosure of high-risk status)

Every applicant (other than an individual applying in his/her personal capacity) is to download, complete, and submit the [OJP Financial Management and System of Internal Controls Questionnaire](#), as part of its application.

Among other things, the form requires each applicant to disclose whether it currently is designated “high risk” by a federal grant-making agency outside of DOJ. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides

additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant. If an applicant is designated high risk by another federal awarding agency, the applicant must provide the following information:

- The federal awarding agency that currently designates the applicant high risk.
- The date the applicant was designated high risk.
- The high-risk point of contact at that federal awarding agency (name, phone number, and email address).
- The reasons for the high-risk status, as set out by the federal awarding agency.

OJP seeks this information to help ensure appropriate federal oversight of OJP awards. An applicant that is considered "high risk" by another federal awarding agency is not automatically disqualified from receiving an OJP award. OJP may, however, consider the information in award decisions, and may impose additional OJP oversight of any award under this solicitation (including through the conditions that accompany the award document).

8. Disclosure of Lobbying Activities

Each applicant must complete and submit this information. An applicant that expends any funds for lobbying activities is to provide all of the information requested on the form Disclosure of Lobbying Activities (SF-LLL). An applicant that does not expend any funds for lobbying activities is to enter "N/A" in the text boxes for item 10 ("a. Name and Address of Lobbying Registrant" and "b. Individuals Performing Services").

9. Additional Attachments

a. Memorandum of Understanding/Letters of Intent/Documentation of Governance

Applicants should include evidence of cross-agency collaboration and a high level of commitment from participating agencies and entities via a memorandum of understanding or other appropriate mechanism.

b. Affirmation of Use-of-Force Processes and Policy Review

Applicants should include affirmation of existing, periodic use-of-force policy review processes, a commitment to review use-of-force policies as part of the BWC policy development process, and/or an affirmation that a use-of-force policy will be implemented, if not already, prior to BWC implementation.

c. Timeline

Include a timeline that identifies milestones, numerically lists deliverables, and identifies who is responsible for each activity.

d. Applicant Disclosure of Pending Applications

Each applicant is to disclose whether it has (or is proposed as a subrecipient under) any pending applications for federally-funded grants or cooperative agreements that (1) include requests for funding to support the same project being proposed in the application under this solicitation, and (2) would cover any identical cost items outlined in the budget submitted to OJP as part of the application under this solicitation. The applicant is to disclose applications made directly to federal awarding agencies, and also applications for subawards of federal funds (e.g., applications to State agencies that will subaward ("subgrant") federal funds).

OJP seeks this information to help avoid any inappropriate duplication of funding. Leveraging multiple funding sources in a complementary manner to implement comprehensive programs or projects is encouraged and is not seen as inappropriate duplication.

Each applicant that has one or more pending applications as described above is to provide the following information about pending applications submitted within the last 12 months:

- The federal or State funding agency.
- The solicitation name/project name.
- The point of contact information at the applicable federal or State funding agency.

Federal or State Funding Agency	Solicitation Name/Project Name	Name/Phone/Email for Point of Contact at Federal or State Funding Agency
DOJ/COPS	COPS Hiring Program	Jane Doe, 202/000-0000; jane.doe@usdoj.gov
HHS/ Substance Abuse & Mental Health Services Administration	Drug Free Communities Mentoring Program/ North County Youth Mentoring Program	John Doe, 202/000-0000; john.doe@hhs.gov

Each applicant should include the table as a separate attachment to its application. The file should be named "Disclosure of Pending Applications." The applicant Legal Name on the application must match the entity named on the disclosure of pending applications statement.

Any applicant that does not have any pending applications as described above is to submit, as a separate attachment, a statement to this effect: "[Applicant Name on SF-424] does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally-funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover any identical cost items outlined in the budget submitted as part of this application."

How to Apply

Applicants must register in and submit applications through Grants.gov, a primary source to find federal funding opportunities and apply for funding. Find complete instructions on how to register and submit an application at www.Grants.gov. Applicants that experience technical difficulties during this process should call the Grants.gov Customer Support Hotline at **800-518-4726** or **606-545-5035**, which operates 24 hours a day, 7 days a week, except on federal holidays.

Registering with Grants.gov is a one-time process; however, **processing delays may occur, and it can take several weeks** for first-time registrants to receive confirmation of registration and a user password. OJP encourages applicants to **register several weeks before** the application submission deadline. In addition, OJP urges applicants to submit applications at least 72 hours prior to the application due date, in order to allow time for the applicant to receive validation messages or rejection notifications from Grants.gov, and to correct in a timely fashion any problems that may have caused a rejection notification.

OJP strongly encourages all prospective applicants to sign up for Grants.gov email [notifications](#) regarding this solicitation. If this solicitation is cancelled or modified, individuals who sign up with Grants.gov for updates will be automatically notified.

Browser Information: Grants.gov was built to be compatible with Internet Explorer. For technical assistance with Google Chrome, or another browser, contact Grants.gov Customer Support.

Note on Attachments: Grants.gov has two categories of files for attachments: “mandatory” and “optional.” OJP receives all files attached in both categories. Please ensure that all required documents are attached in either Grants.gov category.

Note on File Names and File Types: Grants.gov only permits the use of certain specific characters in the file names of attachments. Valid file names may include only the characters shown in the table below. Grants.gov rejects any application that includes an attachment(s) with a file name that contains any characters not shown in the table below. Grants.gov forwards successfully submitted applications to the OJP Grants Management System (GMS).

Characters	Special Characters		
Upper case (A – Z)	Parenthesis ()	Curly braces { }	Square brackets []
Lower case (a – z)	Ampersand (&)	Tilde (~)	Exclamation point (!)
Underscore (_)	Comma (,)	Semicolon (;)	Apostrophe (')
Hyphen (-)	At sign (@)	Number sign (#)	Dollar sign (\$)
Space	Percent sign (%)	Plus sign (+)	Equal sign (=)
Period (.)	When using the ampersand (&) in XML, applicants must use the “&” format.		

GMS does not accept executable file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: “.com,” “.bat,” “.exe,” “.vbs,” “.cfg,” “.dat,” “.db,” “.dbf,” “.dll,” “.ini,” “.log,” “.ora,” “.sys,” and “.zip.” GMS may reject applications with files that use these extensions. It is important to allow time to change the type of file(s) if the application is rejected.

All applicants are required to complete the following steps:

Every applicant entity must comply with all applicable System for Award Management (SAM) and unique entity identifier (currently, a Data Universal Numbering System [DUNS] number) requirements. If an applicant entity has not fully complied with applicable SAM and unique identifier requirements by the time OJP makes award decisions, OJP may determine that the applicant is not qualified to receive an award and may use that determination as a basis for making the award to a different applicant.

An individual who wishes to apply in his/her personal capacity should search Grants.gov for funding opportunities for which individuals are eligible to apply. Use the Funding Opportunity Number (FON) to register. (An applicant applying as an individual must comply with all applicable Grants.gov individual registration requirements.)

Complete the registration form at <https://apply07.grants.gov/apply/IndCPRegister> to create a username and password for Grants.gov. (An applicant applying as an individual should complete all steps except 1, 2, and 4.)

1. **Acquire a unique entity identifier (currently, a DUNS number).** In general, the Office of Management and Budget requires every applicant for a federal award (other than an individual) to include a "unique entity identifier" in each application, including an application for a supplemental award. Currently, a DUNS number is the required unique entity identifier.

A DUNS number is a unique nine-digit identification number provided by the commercial company Dun and Bradstreet. This unique entity identifier is used for tracking purposes, and to validate address and point of contact information for applicants, recipients, and subrecipients. It will be used throughout the life cycle of an OJP award. Obtaining a DUNS number is a free, one-time activity. Call Dun and Bradstreet at 866-705-5711 to obtain a DUNS number or apply online at www.dnb.com. A DUNS number is usually received within 1-2 business days.

2. **Acquire registration with the System for Award Management (SAM).** SAM is the repository for certain standard information about federal financial assistance applicants, recipients, and subrecipients. All applicants for OJP awards (other than individuals) must maintain current registrations in the SAM database. An applicant must be registered in SAM to successfully register in Grants.gov. Each applicant must **update or renew its SAM registration at least annually** to maintain an active status. SAM registration and renewal can take as long as 10 business days to complete.

An application cannot be successfully submitted in Grants.gov until Grants.gov receives the SAM registration information. Once the SAM registration/renewal is complete, **the information transfer from SAM to Grants.gov can take as long as 48 hours.** OJP recommends that the applicant register or renew registration with SAM as early as possible.

Information about SAM registration procedures can be accessed at www.sam.gov.

3. **Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password.** Complete the AOR profile on Grants.gov and create a username and password. An applicant entity's "unique entity identifier" (DUNS number) must be used to complete this step. For more information about the registration process for organizations and other entities, go to www.grants.gov/web/grants/register.html. Individuals registering with Grants.gov should go to <http://www.grants.gov/web/grants/applicants/individual-registration.html>.
4. **Acquire confirmation for the AOR from the E-Business Point of Contact (E-Biz POC).** The E-Biz POC at the applicant organization must log into Grants.gov to confirm the applicant organization's AOR. The E-Biz POC will need the Marketing Partner Identification Number (MPIN) password obtained when registering with SAM to complete this step. Note that an organization can have more than one AOR.

5. **Search for the funding opportunity on Grants.gov.** Use the following identifying information when searching for the funding opportunity on Grants.gov. The Catalog of Federal Domestic Assistance ("CFDA") number for this solicitation is 16.835, titled "Body Worn Camera Policy and Implementation," and the funding opportunity number is BJA-2017-11221.
6. **Select the correct Competition ID.** Some OJP solicitations posted to Grants.gov contain multiple purpose areas, denoted by the individual Competition ID. If applying to a solicitation with multiple Competition IDs, select the appropriate Competition ID for the intended purpose area of the application.
7. **Submit a valid application consistent with this solicitation by following the directions in Grants.gov.** Within 24–48 hours after submitting the electronic application, the applicant should receive two notifications from Grants.gov. The first will confirm the receipt of the application. The second will state whether the application has been validated and successfully submitted, or whether it has been rejected due to errors, with an explanation. It is possible to first receive a message indicating that the application is received, and then receive a rejection notice a few minutes or hours later. Submitting an application well ahead of the deadline provides time to correct the problem(s) that caused the rejection. **Important:** OJP urges each applicant to submit its application **at least 72 hours prior** to the application due date, to allow time to receive validation messages or rejection notifications from Grants.gov, and to correct in a timely fashion any problems that may have caused a rejection notification. Applications must be successfully submitted through Grants.gov by 11:59 p.m. eastern time on February 16, 2017.

Click [here](#) for further details on DUNS numbers, SAM, and Grants.gov registration steps and timeframes.

Note: Application Versions

If an applicant submits multiple versions of the same application, OJP will review only the most recent system-validated version submitted.

Experiencing Unforeseen Grants.gov Technical Issues

An applicant that experiences unforeseen Grants.gov technical issues beyond its control that prevent it from submitting its application by the deadline may contact the Grants.gov [Customer Support Hotline](#) or the [SAM Help Desk](#) (Federal Service Desk) to report the technical issue and receive a tracking number. The applicant must email the BJA contact identified in the Contact Information section on the title page **within 24 hours after the application deadline** to request approval to submit its application after the deadline. The applicant's email must describe the technical difficulties, and must include a timeline of the applicant's submission efforts, the complete grant application, the applicant's DUNS number, and any Grants.gov Help Desk or SAM tracking number(s).

Note: OJP does not automatically approve requests to submit a late application. After OJP reviews the applicant's request, and contacts the Grants.gov or SAM Help Desks to verify the reported technical issues, OJP will inform the applicant whether the request to submit a late application has been approved or denied. If OJP determines that the untimely application submission was due to the applicant's failure to follow all required procedures, OJP will deny the applicant's request to submit its application.

The following conditions generally are insufficient to justify late submissions:

- Failure to register in SAM or Grants.gov in sufficient time. (SAM registration and renewal can take as long as 10 business days to complete. The information transfer from SAM to Grants.gov can take up to 48 hours.)
- Failure to follow Grants.gov instructions on how to register and apply as posted on its website.
- Failure to follow each instruction in the OJP solicitation.
- Technical issues with the applicant's computer or information technology environment, such as issues with firewalls or browser incompatibility.

Notifications regarding known technical problems with Grants.gov, if any, are posted at the top of the OJP [Funding Resource Center](#) web page.

E. Application Review Information

Review Criteria

Applications that meet basic minimum requirements will be evaluated by peer reviewers using the following review criteria.

1. Description of the Issue (15 percent)

Describe the problems that the implementation of a body-worn camera program will seek to overcome:

- 1) Provide data in support of the need for a body-worn camera program.
- 2) Describe the demographics of your jurisdiction.
- 3) Demonstrate an understanding of how officer complaints and use-of-force practices can be addressed by BWCs.
- 4) Demonstrate a need to leverage DME (Digital Multimedia Evidence) to help inform adjudication of cases.
- 5) Provide metrics for agency sworn personnel:
 - a) Total number of sworn officers within your agency.
 - b) The number of sworn officers with patrol activities or with daily citizen interaction outside of the agency.
 - c) The number of sworn officers your project expects to deploy body-worn cameras to when your program is completely implemented.
- 6) Additionally, all applicants must identify and provide a status of any other BWC grant programs that have been applied for.

2. Project Design and Implementation (35 percent)

- 1) Describe specifically how the project will accomplish expected outcomes by providing the goals, objectives, and performance measures applicable to the project.
- 2) Include a comprehensive timeline (as an attachment) that identifies milestones, numerically lists deliverables, and identifies who is responsible for each activity.
- 3) Utilizing the COPS "Implementing a Body-Worn Camera Program"¹⁰ report, the applicant will demonstrate a thorough understanding and appreciation of the issues discussed, and

¹⁰ Miller, Lindsay, Jessica Toliver, and Police Executive Research Forum. 2014. *Implementing a Body-Worn Camera Program: Recommendations and Lessons Learned*. Washington, DC: Office of Community Oriented Policing Services. www.justice.gov/iso/opa/resources/472014912134715246869.pdf.

will incorporate the most important program design elements in their proposal.

- 4) All applicants must describe an implementation plan for achieving the goals of the BWC PIP.
- 5) Demonstrate a partnership with associated agencies and advocacy groups necessary to effectively utilize DME and promote the program objectives.
- 6) Identify the expected number of BWCs to purchase with requested funds.
- 7) Address travel requirements for national and regional conference attendance see page 10.
- 8) Address Partnership and Technical Priority Considerations (if applicable) see page 11.
- 9) Identify methods to develop policies and tracking mechanisms that include legal liabilities of the Freedom of Information Act (FOIA) statutes and regulations pertaining to storage, retention, redaction, and expungement as well as privacy policies addressing BWC issues involving civil rights, domestic violence, juvenile, and other victims' groups.

3. Capabilities and Competencies (15 percent)

- 1) Categories 1, 2, 3, and 4: Reference to attached documentation of Prosecutor Support, see page 10.
- 2) Reference to attached affirmation of Use-Of-Force Policy Review, see page 10.
- 3) Fully describe the applicant's capabilities to implement the project and the competencies of the staff assigned to the project.
- 4) Describe and demonstrate effective policy development and implementation and describe program communications plans.
- 5) Describe the agency's technology capabilities including previous systems' implementation projects.
- 6) Describe previous law enforcement programs and initiatives that required broad community and stakeholder engagement and report the results of those efforts.
- 7) Describe previous mobile technology deployments and the results of those efforts (e.g., mobile: records management systems (RMS), computer aided dispatch (CAD), electronic citations and other reports, mobile computers and devices, in-car video, and mobile applications).
- 8) Provide evidence of broad community and stakeholder collaboration and a high level of commitment from participating agencies and entities via memoranda of understanding or other appropriate mechanisms. Such commitment for the BWC PIP should be described in the application and submitted as attachments with the application.

4. Program Continuity (5 percent)

- 1) Describe specifically how the jurisdiction will support the body-worn camera program after the end of the grant period.
- 2) Address budgetary, policy, and administrative management continuity.

5. Plan for Collecting the Data Required for this Solicitation's Performance Measures (10 percent).

- 1) Describe the process for measuring project performance.
- 2) Identify who will collect the data, who is responsible for performance measurement, and how the information will be used to guide and evaluate the impact of the program.
- 3) Describe commitment to working with BJA TTA provider to accurately report implementation findings.

6. Budget (20 percent)

- 1) Provide a proposed budget and budget narrative that are complete, cost effective, and allowable (e.g., reasonable, allocable, and necessary for project activities).
- 2) Identify the number of cameras to be purchased with federal and match funding sources.
- 3) Identify travel budgets for national and regional conference attendance.
- 4) Budget narratives should demonstrate generally how applicants will maximize cost effectiveness of grant expenditures.
- 5) Budget Narratives should enhance the information provided in the Budget Detail Worksheet, providing details about how the line items impact the overall project.
- 6) Budget Narratives should demonstrate cost effectiveness in relation to potential alternatives and the goals of the project.¹¹

Review Process

OJP is committed to ensuring a fair and open process for making awards. BJA reviews the application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with the solicitation.

Peer reviewers will review the applications submitted under this solicitation that meet basic minimum requirements. For purposes of assessing whether an application meets basic minimum requirements and should proceed to further consideration, OJP screens applications for compliance with those requirements. Although specific requirements may vary, the following are common requirements applicable to all solicitations for funding under OJP programs:

- The application must be submitted by an eligible type of applicant.
- The application must request funding within programmatic funding constraints (if applicable).
- The application must be responsive to the scope of the solicitation.
- The application must include all items designated as “critical elements.”
- The applicant must not be identified in SAM as excluded from receiving federal awards.

For a list of the critical elements for this solicitation, see “What an Application Should Include” under [Section D. Application and Submission Information](#).

Peer review panels will evaluate, score, and rate applications that meet basic minimum requirements. BJA may use internal peer reviewers, external peer reviewers, or a combination, to assess applications on technical merit using the solicitation's review criteria. An external peer reviewer is an expert in the subject matter of a given solicitation who is not a current DOJ employee. An internal reviewer is a current DOJ employee who is well-versed or has expertise in the subject matter of this solicitation. Peer reviewers' ratings and any resulting recommendations are advisory only, although reviewer views are considered carefully. Other important considerations for OJP include underserved populations, geographic diversity, strategic priorities, and available funding, as well as the extent to which the Budget Detail Worksheet and budget narrative accurately explain project costs that are reasonable, necessary, and otherwise allowable under federal law and applicable federal cost principles.

¹¹ Generally speaking, a reasonable cost is a cost that, in its nature or amount, does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the costs.

Pursuant to the Part 200 Uniform Requirements, before award decisions are made, OJP also reviews information related to the degree of risk posed by applicants. Among other things to help assess whether an applicant that has one or more prior federal awards has a satisfactory record with respect to performance, integrity, and business ethics, OJP checks whether the applicant is listed in SAM as excluded from receiving a federal award. If OJP anticipates that an award will exceed \$150,000 in federal funds, OJP also must review and consider any information about the applicant that appears in the non-public segment of the integrity and performance system accessible through SAM (currently, the Federal Awardee Performance and Integrity Information System; "FAPIIS").

Important note on FAPIIS: An applicant, at its option, may review and comment on any information about itself that currently appears in FAPIIS and was entered by a federal awarding agency. OJP will consider any such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by applicants.

The evaluation of risks goes beyond information in SAM, however. OJP itself has in place a framework for evaluating risks posed by applicants for competitive awards. OJP takes into account information pertinent to matters such as:

1. Applicant financial stability and fiscal integrity.
2. Quality of the management systems of the applicant, and the applicant's ability to meet prescribed management standards, including those outlined in the DOJ Grants Financial Guide.
3. Applicant's history of performance under OJP and other DOJ awards (including compliance with reporting requirements and award conditions), as well as awards from other federal agencies.
4. Reports and findings from audits of the applicant, including audits under the Part 200 Uniform Requirements.
5. Applicant's ability to comply with statutory and regulatory requirements, and to effectively implement other award requirements.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Assistant Attorney General, who may take into account not only peer review ratings and BJA recommendations, but also other factors as indicated in this section.

F. Federal Award Administration Information

Federal Award Notices

Award notifications will be made by September 30, 2017. OJP sends award notifications by email through GMS to the individuals listed in the application as the point of contact and the authorizing official (E-Biz POC and AOR). The email notification includes detailed instructions on how to access and view the award documents, and steps to take in GMS to start the award acceptance process. GMS automatically issues the notifications at 9:00 p.m. eastern time on the award date.

For each successful applicant, an individual with the necessary authority to bind the applicant will be required to log in; execute a set of legal certifications and a set of legal assurances; designate a financial point of contact; thoroughly review the award, including all award conditions; and sign

and accept the award. The award acceptance process requires physical signature of the award document by the authorized representative and the scanning of the fully-executed award document to OJP.

Administrative, National Policy, and Other Legal Requirements

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions, as well as all applicable requirements of federal statutes, regulations, and executive orders (including applicable requirements referred to in the assurances and certifications executed in connection with award acceptance). OJP strongly encourages prospective applicants to review information on post-award legal requirements and common OJP award conditions **prior** to submitting an application.

Applicants should consult the “[Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements](#),” available in the [OJP Funding Resource Center](#). In addition, applicants should examine the following two legal documents, as each successful applicant must execute both documents before it may receive any award funds.

- [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements](#)
- [Standard Assurances](#)

Applicants may view these documents in the Apply section of the [OJP Funding Resource Center](#).

The web pages accessible through the “[Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements](#)” are intended to give applicants for OJP awards a general overview of important statutes, regulations, and award conditions that apply to many (or in some cases, all) OJP grants and cooperative agreements awarded in FY 2017. Individual OJP awards typically also will include additional award conditions. Those additional conditions may relate to the particular statute or program, or solicitation under which the award is made; to the substance of the funded application; to the recipient's performance under other federal awards; to the recipient's legal status (e.g., as a for-profit entity); or to other pertinent considerations.

General Information about Post-Federal Award Reporting Requirements

In addition to the deliverables described in [Section A. Program Description](#), any recipient of an award under this solicitation will be required to submit the following reports and data.

Required reports. Recipients typically must submit quarterly financial reports, semi-annual progress reports, final financial and progress reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent. (In appropriate cases, OJP may require additional reports.)

Awards that exceed \$500,000 will include an additional condition that, under specific circumstances, will require the recipient to report (to FAPIIS) information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either the OJP award or any other grant, cooperative agreement, or procurement contract from the federal

government. Additional information on this reporting requirement appears in the text of the award condition posted on the OJP website at <http://ojp.gov/funding/FAPIS.htm>.

Data on performance measures. In addition to required reports, an award recipient also must provide data that measure the results of the work done under the award. To demonstrate program progress and success, as well as to assist DOJ in fulfilling its responsibilities under the Government Performance and Results Act of 1993 (GPRA), Public Law 103-62, and the GPRA Modernization Act of 2010, Public Law 111-352, OJP will require any recipient, post award, to provide the data listed as "Data Recipient Provides" in the performance measures table in [Section D. Application and Submission Information](#), under "Program Narrative," so that OJP can calculate values for this solicitation's performance measures.

G. Federal Awarding Agency Contact(s)

For OJP Contact(s), see [title page](#).

For contact information for Grants.gov, see [title page](#).

H. Other Information

Freedom of Information Act and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a)

All applications submitted to OJP (including all attachments to applications) are subject to the federal Freedom of Information Act (FOIA) and to the Privacy Act. By law, DOJ may withhold information that is responsive to a request pursuant to FOIA if DOJ determines that the responsive information either is protected under the Privacy Act or falls within the scope of one of nine statutory exemptions under FOIA. DOJ cannot agree in advance of a request pursuant to FOIA not to release some or all portions of an application.

In its review of records that are responsive to a FOIA request, OJP will withhold information in those records that plainly falls within the scope of the Privacy Act or one of the statutory exemptions under FOIA. (Some examples include certain types of information in budgets, and names and contact information for project staff other than certain key personnel.) In appropriate circumstances, OJP will request the views of the applicant/recipient that submitted a responsive document.

For example, if OJP receives a request pursuant to FOIA for an application submitted by a nonprofit or for-profit organization or an institution of higher education, or for an application that involves research, OJP typically will contact the applicant/recipient that submitted the application and ask it to identify—quite precisely—any particular information in the application that applicant/recipient believes falls under a FOIA exemption, the specific exemption it believes applies, and why. After considering the submission by the applicant/recipient, OJP makes an independent assessment regarding withholding information. OJP generally follows a similar process for requests pursuant to FOIA for applications that may contain law-enforcement sensitive information.

Provide Feedback to OJP

To assist OJP in improving its application and award processes, OJP encourages applicants to provide feedback on this solicitation, the application submission process, and/or the application review process. Provide feedback to OJPSolicitationFeedback@usdoj.gov.

IMPORTANT: This email is for feedback and suggestions only. OJP does **not** reply from this mailbox to messages it receives in this mailbox. Any prospective applicant that has specific questions on any program or technical aspect of the solicitation **must** use the appropriate telephone number or email listed on the front of this document to obtain information. These contacts are provided to help ensure that prospective applicants can directly reach an individual who can address specific questions in a timely manner.

If you are interested in being a reviewer for other OJP grant applications, please email your resume to ojppeerreview@lmsolas.com. (Do not send your résumé to the OJP Solicitation Feedback email account.) **Note:** Neither you nor anyone else from your organization or entity can be a peer reviewer in a competition in which you or your organization/entity has submitted an application.

Application Checklist FY 2017 Body-Worn Camera Pilot Implementation Program

This application checklist has been created to assist in developing an application.

What an Applicant Should Do:

Prior to Registering in Grants.gov:

_____ Acquire a DUNS Number (see page 26)

_____ Acquire or renew registration with SAM (see page 26)

To Register with Grants.gov:

_____ Acquire AOR and Grants.gov username/password (see page 26)

_____ Acquire AOR confirmation from the E-Biz POC (see page 26)

To Find Funding Opportunity:

_____ Search for the Funding Opportunity on Grants.gov (see page 27)

_____ Select the correct Competition ID (see page 27)

_____ Download Funding Opportunity and Application Package (see page 27)

_____ Sign up for Grants.gov email [notifications](#) (optional) (see page 25)

_____ Read [Important Notice: Applying for Grants in Grants.gov](#)

_____ Read OJP policy and guidance on conference approval, planning, and reporting available at ojp.gov/financialguide/DOJ/PostawardRequirements/chapter3.10a.htm

After Application Submission, Receive Grants.gov Email Notifications That:

_____ (1) application has been received,

_____ (2) application has either been successfully validated or rejected with errors
(see page 27)

If No Grants.gov Receipt, and Validation or Error Notifications are Received:

_____ contact BJA regarding experiencing technical difficulties
(see page 27)

Overview of Post-Award Legal Requirements:

_____ Review the "[Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements](#)" in the OJP Funding Resource Center.

Scope Requirement:

_____ The federal amount requested is within the allowable limit(s) described for each category (see pages 7-12).

Eligibility Requirement: Eligible applicants are limited to units of state government, units of local government, and federally recognized Indian tribal governments that perform law enforcement functions (as determined by the Secretary of the Interior), or any department, agency, or instrumentality of the foregoing that performs criminal justice functions (including combinations of the preceding, one of which is designated as the primary applicant.)

What an Application Should Include:

- _____ Application for Federal Assistance (SF-424) (see page 16)
- _____ Intergovernmental Review *[insert if applicable]* (see page 17)
- _____ Project Abstract *[insert if applicable]* (see page 17)
- _____ *Program Narrative (see page 18)
- _____ *Budget Detail Worksheet (see page 19)
- _____ *Budget Narrative (see page 19)
- _____ Indirect Cost Rate Agreement (if applicable) (see page 21)
- _____ Tribal Authorizing Resolution (if applicable) (see page 22)
- _____ Financial Management and System of Internal Controls Questionnaire (see page 22)
- _____ Disclosure of Lobbying Activities (SF-LLL) (see page 23)
- _____ Additional Attachments
 - _____ *Memoranda of Understanding/Letters of Intent/Governance (see page 23)
 - _____ *Affirmation of Use-of-Force Policy Development, Review, and Implementation (see page 23)
 - _____ Timeline (see page 23)
 - _____ Applicant Disclosure of Pending Applications (see page 23) *[insert page number]*
 - _____ Request and Justification for Employee Compensation Waiver (if applicable) (see page 15)

NOTE: Elements marked with an asterisk (*) are the basic minimum requirements for applications. Applications that do not include these elements shall neither proceed to peer review nor receive further consideration by BJA.

Development Department**Dan Havener****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6831 Phone****RESOLUTION REQUEST**

DATE: February 13, 2017**TO: Finance Committee****RE: A RESOLUTION ACCEPTING, APPROVING AND RATIFYING THE
SUBMITTED RECOMMENDATIONS OF SEVERAL CITY OF
REYNOLDSBURG TAX INCENTIVE REVIEW COUNCILS; AND
DECLARING AN EMERGENCY. (First Reading 1/23/2017).**

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

That this ordinance is deemed to be an emergency measure necessary for the financial needs of the city, and that a response is needed within 60 days of receiving the recommendation; wherefore upon adoption by council this ordinance shall be in effect immediately upon signature by the mayor.

A RESOLUTION ACCEPTING, APPROVING AND RATIFYING THE SUBMITTED RECOMMENDATIONS OF THE BRICE AND MAIN TIF, TAYLOR SQUARE TIF, TAYLOR ROAD TIF #1, TAYLOR ROAD TIF #2, KROGER TIF, AND SUMMIT ROAD TIF TAX INCENTIVE REVIEW COUNCILS.



MINUTES

2016 FAIRFIELD COUNTY; TAYLOR SQ. TIRC WEDNESDAY, JULY 29, 2016

**PLACE: 2nd FLOOR, MAIN CONFERENCE ROOM
7232 E. MAIN ST, REYNOLDBURG, OH 43068**

1. Ed Laramee, Fairfield County Deputy Auditor

Mr. Laramee called the meeting to order at 3:05 p.m.

Present: Ed Laramee, Tina Thomas-Manning, Rick Szabrak, Richard Harris, Dan Havener and Rochelle Menningen

2. Approval of 2015 Minutes

Mr. Harris made a motion to approve the Minutes, seconded by Ms. Tina Thomas-Manning; five affirmative votes, no negative votes; Minutes stand approved as submitted.

3. Taylor Square TIF

Mr. Harris: This is the Taylor Sq. Tax Increment. The infrastructure has been built, the debt service has been paid, and the schools are getting their money regularly. Everything seems to be working as scheduled. This was part of a debt refinancing that we did. The debt service is going to be reduced by about \$700,000. We are down to eight years left on the bonds. The debt service has been paid to date.

Mr. Laramee: *(Inaudible)*

Mr. Harris: It was put there in case one of the major retailers decided not to come, and the schools and developer would have then been on the hook for making up the shortfall. That was the reason for that. It took off and was very successful. It is all built out.

Mr. Laramee: *(Inaudible)*

Mr. Harris: parking for the IHOP and Olive Garden is terrible. Anything that does not include a major parking lot there is going to be a problem. No other tax incentives, just

the debt service on Phase One. Noble properties, even when the old hotel was there, had owned that for forty years.

Mr. Laramée: *(Inaudible)*

Mr. Harris: The bond issuance was between seven and a half, and eight million. There was even enough to put the snub road in on the west side. Most of it was sidewalks, sewers, water streets, that sort of thing.

Mr. Laramée: *(Inaudible)*

Mr. Harris: I get about a dozen calls a year about the tax rate at the Walmart, and I have to explain that it is not in Franklin County, and it is in Fairfield.

Mr. Harris made a motion to accept the reports and to continue the TIF, seconded by Mr. Havener; five affirmative votes, no negative votes; the Motion carried.

4. Comments and Closing

Mr. Laramée adjourned the meeting at 3:17 p.m.

TAYLOR SQUARE TAX INCREMENT FINANCING

11.d.b

Phase I and II	1st Half 2015	2nd half 2015
Total Phase I Collected	702,113.06	658,615.57
Total Phase II Collected	268,447.09	278,224.98
TOTAL COLLECTED	970,560.15	936,840.55

Effective Class II % to School 71.00% 71.00%

Subaccounts	1st Half 2015	2nd half 2015
Phase I Reserve		
Phase I Debt Service	702,113.06	658,615.57
Phase II School Revenue	190,597.43	197,539.74
Phase II Debt Service	77,849.66	80,685.24
	970,560.15	936,840.55

Fund 970 (TIF)	1st Half 2015	2nd half 2015
Fund 970 Beginning Balance	459,388.50	1,165,942.80
Total Collected	970,560.15	936,840.55
Paid To Schools	-264,005.84	-388,137.17
Transferred to Debt Service		-601,348.00
Debt Payments paid from Tax Revenues	0.00	
Fund 970 Ending Balance	1,165,942.80	1,113,298.18
Fund 970 reserve		195,382.65

Payments to School District	1st Half 2015	2nd half 2015
Phase II School Revenue (30 days after receipt)	190,597.43	197,539.74
Annual Balance (30 days after calendar year)		917,915.53

Service Payment Deficiencies	2015	2015
Phase I Owner's Parcel (i)		832,949.65
Phase I Property (ii)		1,360,728.63
Credited Payments (iii)		1,519,263.53
Debt Payment Required		601,348.00
Debt Service Deficiency		0.00
Target Deficiency		0.00
Amount Due From Owner		0.00

Attachment: Taylor Sq TIF Reports (1616 : Resolution Accepting Recommendations of Several City of Reynoldsburg Tax Incentive Review

Taylor Square
1st half

2015 Tax Year 2014

Phase		Total Collected	Fees	Net Amount
I - Other	044-73792-00 BP Exploration	14,307.62	306.57	14,001.05
I - Other	044-73793-00 Bills Sunoco	23,088.43	494.72	22,593.71
I - Other	044-73793-13 Noca (O'Charlies)	23,049.96	493.89	22,556.07
I - Other	044-73793-15 Noca (Fridays)	24,440.59	523.69	23,916.90
I - Other	044-73795-12 BP Exploration		0.00	0.00
I - Other	044-73795-50 Noca Ltd.	725.90	15.55	710.35
I - Other	044-73795-51 Smokey Bones	28,641.76	613.71	28,028.05
I - Other	044-73795-52 Sliver	1,036.74	22.21	1,014.53
I - Other	044-73795-70 Fifth Third Bank	23,173.07	496.53	22,676.54
I - Other	044-73795-80 P & S Hotel Group	109,808.07	2,352.86	107,455.21
I - Other	044-73795-90 First Hospitality	44,457.70	952.60	43,505.10
		<u>292,729.84</u>	<u>6,272.32</u>	<u>286,457.52</u>
I - Owner	044-73795-20 Noca (Walmart)	248,713.27	5,328.80	243,384.47
I - Owner	044-73795-30 Noca Retail Devel.	119,814.85	2,567.27	117,247.58
I - Owner	044-73795-40 Noca (West Strip)	56,228.30	1,204.80	55,023.50
		<u>424,756.42</u>	<u>9,100.88</u>	<u>415,655.54</u>
II	044-73790-10 Ardmore of Ohio		0.00	0.00
II	044-73790-11 Ardmore of Ohio		0.00	0.00
II	044-73791-00 Logans SH	41,038.31	879.33	40,158.98
II	044-73791-10 City of Reyn.		0.00	0.00
II	044-73791-11 Ardmore of Ohio	156.17	3.35	152.82
II	044-73791-20 UHA Corp.	15,479.36	331.68	15,147.68
II	044-73793-11 Noca Retail Devel.	21,246.56	455.25	20,791.31
II	044-73793-30 Drury Inns Inc	34,980.22	749.52	34,230.70
II	044-73794-10 Drury Inns Inc	-619.52	-13.27	-606.25
II	044-73794-20 Drury Inns Inc	4,852.93	103.98	4,748.95
II	044-73795-00 BP Gas Lease.	14,027.57	300.57	13,727.00
II	044-73795-01 Reynoldsburg LLC	-17,723.14	-379.75	-17,343.39
II	044-73795-13 Sams (17%).	53,970.20	1,156.42	52,813.78
II	044-73795-14 Parking lot	15,649.39	335.32	15,314.07
II	044-73795-10 Drury Inns Inc	23,117.69	495.34	22,622.35
II	044-73795-60 Noca Ltd.	68,149.31	1,460.24	66,689.07
		<u>274,325.05</u>	<u>5,877.96</u>	<u>268,447.09</u>
Total 2010 Collections estimated		991,811.31	21,251.16	970,560.15

Taylor Square
2nd half
2015 Tax Year 2014

Phase		Total Collected	Fees	Net Amount
I - Other	044-73792-00 BP Exploration	14,307.62	251.37	14,056.25
I - Other	044-73793-00 Bills Sunoco	23,088.43	405.64	22,682.79
I - Other	044-73793-13 Noca (O'Charlies)	23,049.96	404.96	22,645.00
I - Other	044-73793-15 Noca (Fridays)	24,440.59	429.40	24,011.19
I - Other	044-73795-12 BP Exploration		0.00	0.00
I - Other	044-73795-50 Noca Ltd.	725.90	12.75	713.15
I - Other	044-73795-51 Smokey Bones	9,676.78	170.01	9,506.77
I - Other	044-73795-52 Sliver	1,036.74	18.21	1,018.53
I - Other	044-73795-70 Fifth Third Bank	23,173.07	407.13	22,765.94
I - Other	044-73795-80 P & S Hotel Group	81,680.27	1,435.04	80,245.23
I - Other	044-73795-90 First Hospitality	44,457.70	781.08	43,676.62
		<u>245,637.06</u>	<u>4,315.60</u>	<u>241,321.46</u>
I - Owner	044-73795-20 Noca (Walmart)	248,713.27	4,369.41	244,343.86
I - Owner	044-73795-30 Noca Retail Devel.	119,814.85	2,105.03	117,709.82
I - Owner	044-73795-40 Noca (West Strip)	56,228.30	987.88	55,240.42
		<u>424,756.42</u>	<u>7,462.32</u>	<u>417,294.10</u>
II	044-73790-10 Ardmore of Ohio		0.00	0.00
II	044-73790-11 Ardmore of Ohio		0.00	0.00
II	044-73791-00 Logans SH	21,382.75	375.67	21,007.08
II	044-73791-10 City of Reyn.		0.00	0.00
II	044-73791-11 Ardmore of Ohio	156.17	2.74	153.43
II	044-73791-20 UHA Corp.	15,479.36	271.96	15,207.40
II	044-73793-11 Noca Retail Devel.	21,246.56	373.28	20,873.28
II	044-73793-30 Drury Inns Inc		0.00	0.00
II	044-73794-10 Drury Inns Inc	-2,994.48	-52.61	-2,941.87
II	044-73794-20 Drury Inns Inc	-4,891.55	-85.94	-4,805.61
II	044-73795-00 BP Gas Lease.	14,027.57	246.45	13,781.12
II	044-73795-01 Reynoldsburg LLC	55,466.36	974.49	54,491.87
II	044-73795-13 Sams (17%).	53,970.20	948.20	53,022.00
II	044-73795-14 Parking lot	18,090.59	317.83	17,772.76
II	044-73795-10 Drury Inns Inc	23,117.69	406.15	22,711.54
II	044-73795-60 Noca Ltd.	68,149.31	1,197.32	66,951.99
		<u>283,200.53</u>	<u>4,975.55</u>	<u>278,224.98</u>
Total 2010 Collections estimated		953,594.01	16,753.46	936,840.55



MINUTES

2016 FRANKLIN COUNTY; BRICE ROAD TIRC WEDNESDAY, JULY 29, 2016

**PLACE: 2nd FLOOR, MAIN CONFERENCE ROOM
7232 E. MAIN ST, REYNOLDBURG, OH 43068**

1. Brian Katz, Franklin County Auditor's Office

Mr. Katz called the meeting to order at 2:32 p.m.

Present: Brian Katz, Shelley May, Cindy Deloid, Tina Thomas-Manning, Richard Harris, Dan Havener and Rochelle Menningen

2. Approval of 2015 Minutes

Mr. Katz asked to have a correction on the 2015 Minutes. Under Ms. May it stated built and should have been billed.

Mr. Katz made a motion to approve the Minutes with the noted correction, seconded by Mr. Havener; six affirmative votes, no negative votes; Minutes stand approved as submitted.

3. Brice Road TIF

Mr. Harris: I have given everybody a copy of the information. The Brice Rd. TIF debt service has been paid for the year and the school has gotten their money. So everything is as it should be.

Mr. Harris made a motion to accept the reports and to continue the TIF, seconded by Mr. Havener; six affirmative votes, no negative votes; the Motion carried.

4. Comments and Closing

Mr. Katz adjourned the meeting at 2:35 p.m.

	1st Half	2nd Half
Total Net TIF Collections	2015	2015
Home Depot Settlement	73,582.98	73,582.98
Home Depot 10% Rollback	0.00	0.00
Walgreens Settlement	34,073.80	34,073.80
Walgreens 10% Rollback	0.00	0.00
Gross Collection	107,656.78	107,656.78
Less:		
Aud/Treas Fees	1,218.45	1,220.87
Delinquent Tax Collection (5%)		
Net Distribution	106,438.33	106,435.91

Effective Class II % to School	62.75%	62.75%
	1st Half	2nd Half
Subaccounts	2015	2015
School Revenue Account	66,790.05	66,788.53
Public Improvement Account	39,648.28	39,647.38
	106,438.33	106,435.91

	1st Half	2nd Half
Distribution to Schools	2015	2015
Beginning Balance Owed to Schools	5,278.82	66,790.05
Funds Deposited in School Revenue Account	66,790.05	66,788.53
Paid To Schools	5,278.82	124,721.18
Ending Balance Owed to Schools	66,790.05	8,857.41

Fund 971 (Brice - Main TIF)	1st Half	2nd Half
	2015	2015
Fund 971 Beginning Balance	9,021.92	109,425.25
Total Collected	106,438.33	106,435.91
Debt Service paid for 2003 Bonds	6,035.00	81,035.00
Paid To Schools		130,000.00
Fund 971 Ending Balance	109,425.25	14,826.16
	trf from GF	10,000.00
		24,826.16

2nd half 2015 Collections	Total Distribution	Fees	Net Distribution	10% Rollback	Total Received
Home Depot 90-007	73,582.98	834.46	2072,748.52	0.00	72,748.52
Walgreen 90-28	34,073.80	386.41	33,687.39	0.00	33,687.39
Tax Year 2014	107,656.78	1,220.87	106,435.91	0.00	106,435.91

1st half 2015 Collections	Total Distribution	Fees	Net Distribution	10% Rollback	Total Received
Home Depot 90-007	73,582.98	832.81	72,750.17	0.00	72,750.17
Walgreen 90-28	34,073.80	385.64	33,688.16	0.00	33,688.16
Tax Year 2014	107,656.78	1,218.45	106,438.33	0.00	106,438.33



MINUTES

2015 LICKING COUNTY TIRC WEDNESDAY, SEPTEMBER 30, 2015

**PLACE: 2nd FLOOR, MAIN CONFERENCE ROOM
7232 E. MAIN ST, REYNOLDBURG, OH 43068**

1. Michael Smith, Licking County Auditor

Mr. Smith called the meeting to order at 3:32 p.m.

Present: Michael Smith, Tina Thomas-Manning, Robert Platte, Brad Mercer, Walter Rogers, Atty. Jed Hood, Richard Harris, Dan Havener, and Rochelle Menningen

2. Approval of 2015 Minutes

Atty. Hood made a motion to approve the Minutes, seconded by Mr. Harris; eight affirmative votes, no negative votes; Minutes stand approved as submitted.

3. Kroger TIF

Mr. Harris: This was to fund the improvements at Taylor Rd. and US 40. This was done through District 2 money. Money is still being collected. The bond on this is still being paid on. However, ODOT still has the authority to come in and demand improvements on that intersection. For those of you who were not around then, Kroger had thought about going north and putting in shops there. I do not know if they have any thoughts of doing that now. At some point in time we are probably going to have to put another lane going southbound on Taylor. At one point in time, McDonalds had thought about going in across the street. If something like that came in, we would have to do the infrastructure. Sanitary we already did up the street.

Mr. Havener: Sanitary was not done to the east.

Mr. Harris: No, and the reason it was done was to get our sewer lines in before the gas station.

Atty. Hood: There were other utilities to identify that were necessary.

Atty. Hood made a motion to accept the reports and to continue the TIF, seconded by Mr. Harris; eight affirmative votes, no negative votes; the Motion carried.

4. Taylor Road TIF #1

Mr. Harris: This is on a condominium complex that is on the west side of Taylor Rd., north of Main. We have some money coming in. The original intent was to use the income to put water and sewer under Taylor Rd.

Atty. Hood made a motion to accept the reports and to continue the TIF, seconded by Mr. Harris; eight affirmative votes, no negative votes; the Motion carried.

5. Taylor Road TIF #2

Mr. Harris: This is on a multi-family development south on Taylor Rd. This was also meant for infrastructure. After a number of years of not having anything, I do not know what the plans are.

Atty. Hood made a motion to accept the reports and to continue the TIF, seconded by Mr. Harris; eight affirmative votes, no negative votes; the Motion carried.

6. Summit Road TIF

Mr. Harris: This is for the west side of Summit Rd. Mr. McClain is building an assisted living which is going to be generating some money. Eventually the rest of that will probably all be residential.

Atty. Hood made a motion to accept the reports and to continue the TIF, seconded by Mr. Harris; eight affirmative votes, no negative votes; the Motion carried.

7. Comments and Closing

Mr. Smith adjourned the meeting at 3:42

	1st half	2nd half
Total Net TIF Collections	2015	2015
Kroger	39,009.58	39,009.58
Kroger 10% Rollback	0.00	0.00
	0.00	0.00
	0.00	0.00
Gross Collection	39,009.58	39,009.58
Less:		
Aud/Treas Fees	507.05	520.17
Delinquent Tax Collection (5%)		
Net Distribution	38,502.53	38,489.41

Fund 972 Kroger Tif	1st half	2nd half
	2015	2015
Fund 972 Beginning Balance	254,672.87	276,133.54
Total Collected	38,502.53	38,489.41
Debt Service -SIB Loan	17,041.86	17,041.86
Fund 972 Ending Balance	276,133.54	297,581.09

KROGER

2nd Half 2015 Collections	Total Distribution	Fees	Net Distribution	10% Rollback	Total Received
Kroger	39,009.58	520.17	38,489.41	0.00	38,489.41
			0.00	0.00	0.00
	39,009.58	520.17	38,489.41	0.00	38,489.41

1st Half 2015 Collections	Total Distribution	Fees	Net Distribution	10% Rollback	Total Received
Kroger	39,009.58	507.05	38,502.53	0.00	38,502.53
			0.00	0.00	0.00
	39,009.58	507.05	38,502.53	0.00	38,502.53

Summit Rd #1
Fund 973

	1st half 2015	2nd half 2015
Total Net TIF Collections		
Summit Rd #1	0.00	0.00
Summit Rd #1 10% Rollback	0.00	0.00
Maple Woods Farms	0.00	0.00
Maple Woods Farms-10% Rollback	0.00	0.00
Gross Collection	0.00	
Less:		
Aud/Treas Fees	0.00	0.00
Delinquent Tax Collection (5%)		
Net Distribution	0.00	0.00

Fund 973 Summit Rd #1 Tif	1st half 2015	2nd half 2015
Fund 973 Beginning Balance	5,105.61	5,105.61
Total Collected	0.00	0.00
Debt Service		
Fund 973 Ending Balance	5,105.61	5,105.61

Taylor Rd Tif #1
Fund 974

	1st half	2nd half
Total Net TIF Collections	2015	2015
Taylor Chase	10,252.31	7,393.04
	0.00	0.00
Gross Collection	10,252.31	7,393.04
Less:		
Aud/Treas Fees	149.48	98.44
Delinquent Tax Collection (5%)		
Net Distribution	10,102.83	7,294.60

Fund 974 Taylor Rd-1 Tif	1st half	2nd half
	2015	2015
Fund 974 Beginning Balance	116,576.52	126,679.35
Total Collected	10,102.83	7,294.60
Debt Service		
Fund 974 Ending Balance	126,679.35	133,973.95

Taylor Rd #1

2nd Half 2015 Collections	Total Distribution	Fees	Net Distribution	10% Rollback	Total Received
Taylor Chase	7,393.04	98.44	7,294.60	0.00	7,294.60
			0.00	0.00	0.00
Tax Year 2014	7,393.04	98.44	7,294.60	0.00	7,294.60

1st Half 2015 Collections	Total Distribution	Fees	Net Distribution	10% Rollback	Total Received
Taylor Chase	10,252.31	149.48	10,102.83		10,102.83
Tax Year 2014	10,252.31	149.48	10,102.83	0.00	10,102.83

Taylor Rd Tif #2
Fund 975

	1st half	2nd half
Total Net TIF Collections	2015	2015
Park National Bank	0.00	0.00
Glen O Bard	758.61	0.00
	0.00	0.00
Gross Collection	758.61	0.00
Less:		
Aud/Treas Fees	9.83	0.00
Delinquent Tax Collection (5%)		
Net Distribution	748.78	0.00

Fund 975 Taylor Rd-2 Tif	1st half	2nd half
	2015	2015
Fund 975 Beginning Balance	12,727.95	13,476.73
Total Collected	748.78	0.00
Debt Service		
Fund 975 Ending Balance	13,476.73	13,476.73

1st Half 2015 Collections

2nd Half 2015 Collections	Total Distribution	Fees	Net Distribution	10% Rollback	Total Received
Park National Bank	0.00		0.00	0.00	0.00
Glen O Bard	0.00	0.00	0.00	0.00	0.00
Tax Year 2014	0.00	0.00	0.00	0.00	0.00

1st Half 2015 Collections

1st Half 2015 Collections	Total Distribution	Fees	Net Distribution	10% Rollback	Total Received
Park National Bank	0.00	0.00	0.00		0.00
Glen O Bard	758.61	9.83	748.78		748.78
Tax Year 2014	758.61	9.83	748.78	0.00	748.78

Service Department**Bill Sampson****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****ORDINANCE REQUEST**

DATE: **February 13, 2017****TO:****RE:** ORDINANCE AUTHORIZING CONTRACT BEGINNING MARCH,
2017, AND ENDING DECEMBER, 2018, TO MAINTAIN MAIN
STREET CORRIDOR REVITALIZATION LANDSCAPING.

Charter Section 8.04 (b) applies.

Bids for the 2017-2018 Main Street Landscaping Contract were opened on Monday January 23. This legislation will authorize the Mayor to enter into contract with Kirkbride Lawn Care, LLC at an annual cost of \$59,800 per year (two year total: \$119,600).

The City received two (2) bids for these services. The bid tabulation and bid documents for both bidders are attached.

Kirkbride Lawn Care, LLC was not the lowest bid but was determined to be the best bidder. Funds for the contract are included in the Streetscape section of the Service Department budget and no additional appropriation is necessary. Services include fertilization, insect, weed, and disease control, mulching, turn maintenance, annual/perennial maintenance, tree and shrub pruning, and irrigation system maintenance.

If you have any questions, please feel free to contact me at (614) 322-6884 or bsampson@ci.reynoldsburg.oh.us. Thank you.

CITY OF REYNOLDSBURG

Contract Documents and
Specifications for

MAIN STREET LANDSCAPING SERVICES 2017 – 2018



BID FORM

Proposal of Kirkbride Lawn Care LLC hereinafter called BIDDER, organized and existing under the laws of the State of OHIO doing business as Kirkbride Lawn Care LLC.

To the City of Reynoldsburg, Ohio hereinafter called CITY. In compliance with your Advertisement for BIDS, BIDDER hereby proposes to perform all WORK for the **Main Street Landscaping Services 2017 - 2018** in strict accordance with the CONTRACT DOCUMENTS, within the time and at the prices stated herein. By submission of this BID, each BIDDER certifies, and in the case of a joint BID, each party thereto certifies as to their own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this Contract on or before a date to be specified in the NOTICE TO PROCEED.

BIDDER acknowledges receipt of the following ADDENDUM(s):

*Insert "a corporation," "a partnership," or "an individual" as applicable

Attachment: Kirkbride Lawn Care - Completed Bid (1660 : 2017-2018 Main Street Landscaping Contract)

BID SCHEDULE

The undersigned having carefully considered the terms and conditions of the Contract Documents for the City of Reynoldsburg Contract Landscape Services for Seasons 2017 and 2018, does hereby offer to perform such services on behalf of the CITY, of the type and quality in the manner described, and subject to and in accordance with the terms set forth in the Contract Documents at the rates herein set forth. Prices per ITEM are to be expressed in figures. ITEM TOTALS are to be expressed in figures and in words. Words take precedence over figures:

BID: Please indicate the **COST PER SEASON** and **TOTAL** for each **ITEM** listed below:

	2017	2018
Fertilization	\$ 1,500	\$ 1,500
Insect and disease control	\$ 750	\$ 750
Weed control-general	\$ 10,250	\$ 10,250
Weed control on sidewalks and pavers	\$ 5,000	\$ 5,000
Mulching	\$ 17,250	\$ 17,250
Turf Maintenance	\$ 8,250	\$ 8,250
Annual and perennial maintenance	\$ 1,500	\$ 1,500
Tree and shrub pruning	\$ 7,800	\$ 7,800
Irrigation Maintenance	\$ 7,500	\$ 7,500
Total	\$ 59,800	\$ 59,800
	(In Figures)	(In Figures)

2017 – 2018 Total Bid Main Street \$ 119,600 (In Figures)

One hundred nineteen thousand, six hundred dollars
(In Words)

Add Alternate-A (Olde Reynoldsburg) \$ 7,500 (In Figures)

Seven thousand, five hundred dollars
(In Words)

Add Alternate- B (S.R. 256/I-70 Attachment A) \$ 17,500 (In Figures)

Seventeen thousand, five hundred dollars
(In Words)

CONTRACTOR COMPANY NAME: (Type/ Print) Kirkbride Lawn Care LLC

NAME OF REPRESENTATIVE: (Type/Print) Christopher Bishop

TITLE: (Type /Print) Account Manager

SIGNATURE OF REPRESENTATIVE: 

ADDRESS: 450 W. Fair Ave **PHONE NUMBER:** 740-654-1144

Lancaster, OH **FAX NUMBER:** 740-654-3001

43130 **DATE SIGNED:** 01/23/2017

SEAL IF BY CORPORATION: _____

LIST OF MACHINERY AND EQUIPMENT AVAILABLE

It is represented as part of this bid that the items of machinery and equipment listed are available for use on the work covered by this bid. Being available shall be interpreted to mean that the equipment is owned or under the control of the CONTRACTOR submitting this bid.

<u>UNITS</u>	<u>TYPE OF EQUIPMENT</u>
2	2017 F-550 Trucks (Flatbed/Dump truck)
1	2017 F-250 Truck
1	2015 GMC 3500 Dump Truck
1	2013 F-350 Truck
3	2012 F-250 Trucks
1	2006 Silverado Truck
1	2006 F-350 Truck
1	Z-Spray
3	Lazer Z mower 61"
3	Vantage mowers 52"
3	Turf Tracer mower 52"
1	Turf Tiger mower 61"
2	V-Ride mowers 52"
1	24' enclosed trailer
2	16' Landscape trailers
2	12' 12k dump trailers
1	Sod cutter
2	Stihl ms-661

EXPERIENCE RECORD

At the time of this BID, the CONTRACTOR (BIDDER) is required to provide detailed information on the forms herein for evidence of the CONTRACTOR'S responsibility, experience, and skill level. This information will be used by the CITY to determine if the proposal meets requirements for the lowest priced, most qualified CONTRACTOR to perform the WORK.

On site supervisor assigned to this project: Matt Smith

Site Supervisor's CLT or CLP or OCNT Certificate Number: _____

Site Supervisor's Certificate Expiration Date: _____

Site Supervisor's ODA Custom Applicator's License Number: 101368 Business License

Site Supervisor's Custom Applicator's License Expiration Date: 09/30/2017

.....
List three projects of similar scope that your company has completed in the last five years.

Name of Project: Fairfield County Commissioners

Project Location: Multiple locations in Lancaster, Ohio - including: BMV, Courthouse and others

Project Description: Landscape maintenance - mulch, fertilizer, weed, and pruning

Project Start Date: 05/2016

Project Completion Date: 11/2017

Project Cost: \$ 49,000

Project Site Supervisor: David Kirkbride

Project Contact: Dennis Keller

Project Contact Phone: 740-652-7097

Name of Project: River Valley Mall

Project Location: 1635 River Valley Circle South Lancaster, OH

Project Description: Full service maintenance - Mowing, mulch, pruning, fertilizer, and weeding

Project Start Date: 03/2016

Project Completion Date: 11/2018

Project Cost: \$ 81,000

Project Site Supervisor: Christopher Bishop

Project Contact: Holly Dozer

Project Contact Phone: 740-653-0269

Name of Project: Hopewell Cottages - Fairfield Homes

Project Location: 165 Hopewell Circle Hebron, OH

Project Description: Landscape installation for new build

Project Start Date: 11/2016

Project Completion Date: 05/2017

Project Cost: \$119,000

Project Site Supervisor: Matt Smith

Project Contact: Andy O'Neil

Project Contact Phone: 740-438-2649

Attachment: Kirkbride Lawn Care - Completed Bid (1660 : 2017-2018 Main Street Landscaping Contract)

NON-COLLUSION AFFIDAVITState of OhioCounty of Franklin

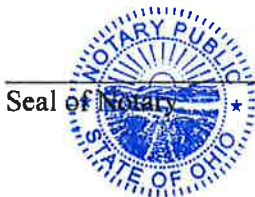
BID Identification: _____

CONTRACTOR: Kirkbride Lawn Care LLCBeing first duly sworn, deposes and says that he/she is David Kirkbride(Sole owner, a partnership, president, secretary, etc.) of Kirkbride Lawn Care LLC

the party making the foregoing BID; that such BID is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that such BID is genuine and not collusive or sham; that said BIDDER has not directly or indirectly induced or solicited any other BIDDER to put in a false or sham BID, and has not directly or indirectly colluded, conspired, connived, or agreed with any BIDDER or anyone else to put in a sham BID, or that anyone shall refrain from bidding; that said BIDDER has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the BID price of said BIDDER or of any other BIDDER, or to fix any overhead, profit, or cost element of such BID price, or of that of any other BIDDER, or to secure any advantage against the CITY awarding the Contract or anyone interested in the proposed Contract; that all statements contained in such BID are true; and, further, that said BIDDER has not, directly or indirectly, submitted his BID price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith, to any corporation, partnership, company, association, organization, BID depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said BIDDER in his general business.

Signed: _____

Subscribed and sworn to before me this

23rd day of January, 2017.

CLARA M. DONNELL
Notary Public, State of Ohio
My Comm. Expires July 19, 2021

Clara M. Donnell

Attachment: Kirkbride Lawn Care - Completed Bid (1660 : 2017-2018 Main Street Landscaping Contract)

PERSONAL PROPERTY TAX AFFIDAVIT

FOR

THE CITY OF REYNOLDSBURG, OHIO
(SECTION 5719.042 ORC)RE: City of Reynoldsburg Landscaping RFP

TO: CITY AUDITOR, CITY OF REYNOLDSBURG OHIO

STATE OF OHIO,
COUNTY OF _____

, ss:

Kirkbride Lawn Care

(BIDDER), by

David Kirkbride

(Name of Affiant), its

Managing Member

(Title)

being first duly sworn, says that on January 23rd, it (check at left of paragraph 1 or 2; if 2, fill in appropriate data):☒

1. Was not charged with any delinquent personal property taxes on the general tax list of personal property of Franklin, Licking and Fairfield Counties.

☐

2. Was charged with delinquent personal property taxes on the general tax list of personal property of Franklin and/or Licking and/or Fairfield Counties and the amount of due and unpaid delinquent taxes, penalties, and interest are:

	<u>Tax</u>	<u>Penalties</u>	<u>Interest</u>
FRANKLIN COUNTY	_____	_____	_____
LICKING COUNTY	_____	_____	_____
FAIRFIELD COUNTY	_____	_____	_____

That this Affidavit shall be incorporated into the Contract between the undersigned and the City of Reynoldsburg.

By: _____

Sworn to before me and subscribed in my presence this 23rd day of January, 2017.Clara M. Donnell

Notary Public

CLARA M. DONNELL
Notary Public, State of Ohio
My Comm. Expires July 19, 2021

Attachment: Kirkbride Lawn Care - Completed Bid (1660 : 2017-2018 Main Street Landscaping Contract)



CERTIFICATE OF LIABILITY INSURANCE

KIRKB-1

OP ID: LMS

DATE (MM/DD/YYYY)

01/16/2017

12.a.a

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Botson Insurance Group, Inc. 36480 Detroit Avon, OH 44011 Gregory F. Botson		Phone: 440-934-1603 Fax: 440-934-0379	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
INSURED Kirkbride Lawn Care LLC 450 W Fair Ave Lancaster, OH 43130		INSURER(S) AFFORDING COVERAGE INSURER A : United Fire Group INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :		
		NAIC # 13021		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			60484326	11/29/2016	11/29/2017	EACH OCCURRENCE \$ 1,000,00
	☒ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,00
	☐ CLAIMS-MADE ☒ OCCUR						MED EXP (Any one person) \$ 5,00
							PERSONAL & ADV INJURY \$ 1,000,00
							GENERAL AGGREGATE \$ 2,000,00
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 2,000,00
	☐ POLICY ☒ PROJECT ☐ LOC						\$
A	AUTOMOBILE LIABILITY			60484326	11/29/2016	11/29/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,00
	☒ ANY AUTO						BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	☒ HIRED AUTOS	☒ NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							Comp/Collision \$ \$500 Deductible
A	☒ UMBRELLA LIAB	☒ OCCUR		60484326	11/29/2016	11/29/2017	EACH OCCURRENCE \$ 1,000,00
	☐ EXCESS LIAB	☐ CLAIMS-MADE					AGGREGATE \$ 1,000,00
	DED ☒ RETENTION \$ 0						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			60484326	11/29/2016	11/29/2017	WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N ☐	N/A				E.L. EACH ACCIDENT \$ 1,000,00
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,00
							E.L. DISEASE - POLICY LIMIT \$ 1,000,00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION****INFORMA****FOR INFORMATION ONLY**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Gregory F. Botson



**Bureau of Workers'
Compensation**

30 W. Spring St.
Columbus, OH 43215

Certificate of Ohio Workers' Compensation

This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit www.bwc.ohio.gov, or call 1-800-644-6292.

This certificate must be conspicuously posted.

Policy number and employer

1663062-0

**KIRKBRIDE LAWN CARE LLC
450 W FAIR AVE
LANCASTER, OH 43130-1865**

Period specified below

**07/01/2016 through
06/30/2017**



www.bwc.ohio.gov

Issued by:

[Signature]
Acting Administrator/CEO

You can reproduce this certificate as needed.

Attachment: Kirkbride Lawn Care - Completed Bid (1660 : 2017-2018 Main Street Landscaping Contract)

Ohio Bureau of Workers' Compensation

Required Posting

Effective Oct. 13, 2004, Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.



**Bureau of Workers'
Compensation**

You must post this language with the Certificate of Ohio Workers' Compensation

BID FORM

Proposal of AMERISCAPE INC. hereinafter called BIDDER, organized and existing under the laws of the State of Ohio doing business as AMERISCAPE INC.

To the City of Reynoldsburg, Ohio hereinafter called CITY. In compliance with your Advertisement for BIDS, BIDDER hereby proposes to perform all WORK for the **Main Street Landscaping Services 2017 - 2018** in strict accordance with the CONTRACT DOCUMENTS, within the time and at the prices stated herein. By submission of this BID, each BIDDER certifies, and in the case of a joint BID, each party thereto certifies as to their own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this Contract on or before a date to be specified in the NOTICE TO PROCEED.

BIDDER acknowledges receipt of the following ADDENDUM(s):

*Insert "a corporation," "a partnership," or "an individual" as applicable

Attachment: Ameriscape - Completed Bid (1660 : 2017-2018 Main Street Landscaping Contract)

BID SCHEDULE

The undersigned having carefully considered the terms and conditions of the Contract Documents for the City of Reynoldsburg Contract Landscape Services for Seasons 2017 and 2018, does hereby offer to perform such services on behalf of the CITY, of the type and quality in the manner described, and subject to and in accordance with the terms set forth in the Contract Documents at the rates herein set forth. Prices per ITEM are to be expressed in figures. ITEM TOTALS are to be expressed in figures and in words. **Words take precedence over figures:**

BID: Please indicate the **COST PER SEASON** and **TOTAL** for each **ITEM** listed below:

	2017	2018
Fertilization	\$ 3300	\$ 3300
Insect and disease control	\$ 1500	\$ 1500
Weed control-general	\$ 5100	\$ 5100
Weed control on sidewalks and pavers	\$ 100	\$ 100
Mulching	\$ 18,800	\$ 18,800
Turf Maintenance	\$ 6900	\$ 6900
Annual and perennial maintenance	\$ 3300	\$ 3300
Tree and shrub pruning	\$ 4400	\$ 4400
Irrigation Maintenance	\$ 7000	\$ 7000
Total	\$ 49,700 (In Figures)	\$ 49,700 (In Figures)

2017 - 2018 Total Bid Main Street \$ 99,400⁰⁰ (In Figures)

NINETY NINE THOUSAND & FOUR HUNDRED DOLLARS
(In Words)

Add Alternate-A (Olde Reynoldsburg) \$ 3500⁰⁰ (In Figures)

THIRTY FIVE HUNDRED DOLLARS
(In Words)

Add Alternate- B (S.R. 256/I-70 Attachment A) \$ _____ (In Figures)

ATTACHMENT A DID NOT MATCH WORD DESCRIPTION OF AREA.
(In Words)

CONTRACTOR COMPANY NAME: (Type/ Print) AMERISCAP INC.

NAME OF REPRESENTATIVE: (Type/Print) KEVIN DURANEY

TITLE: (Type /Print) OPERATIONS MANAGER

SIGNATURE OF REPRESENTATIVE: 

ADDRESS: P.O. Box 663 PHONE NUMBER: 614-205-2657
New Albany, Ohio FAX NUMBER: 1(866)-357-1232
43054 DATE SIGNED: 1-23-17

SEAL IF BY CORPORATION: N/A

LIST OF MACHINERY AND EQUIPMENT AVAILABLE

It is represented as part of this bid that the items of machinery and equipment listed are available for use on the work covered by this bid. Being available shall be interpreted to mean that the equipment is owned or under the control of the CONTRACTOR submitting this bid.

<u>UNITS</u>	<u>TYPE OF EQUIPMENT</u>
2	SKID LOADER
28	BACKPACK SPRAYERS
1	300 gal FERTILIZATION TANK
1	150 gal INSECTICIDE TANK
2	Z SPRAY MAX APPLICATORS
1	LARGE TRACTOR / BUCKET
25	PRUNING SHEARS
8	EXTENDED PRUNING SHEARS
15	LOPERS
45	BACKPACK BLOWERS
45	STRING TRIMMERS
8	DUMP TRUCKS
22	4x4 PICK UP TRUCKS
2	MULCH MULES
12	BED EDGERS
SEVERAL	SHOVELS, RAKES, WHEELBARROWS
45	EXMALL MOWERS
4	CHAINSAWS

EXPERIENCE RECORD

At the time of this BID, the CONTRACTOR (BIDDER) is required to provide detailed information on the forms herein for evidence of the CONTRACTOR'S responsibility, experience, and skill level. This information will be used by the CITY to determine if the proposal meets requirements for the lowest priced, most qualified CONTRACTOR to perform the WORK.

On site supervisor assigned to this project: DUSTIN FORSYTHE / KEVIN DURANEY
 Site Supervisor's CLT or CLP or OCNT Certificate Number: # 264299
 Site Supervisor's Certificate Expiration Date: IN PROCESS OF RENEWAL
 Site Supervisor's ODA Custom Applicator's License Number: BILL DURANEY #3382
 Site Supervisor's Custom Applicator's License Expiration Date: 9/30/2017

.....
 List three projects of similar scope that your company has completed in the last five years.

.....
 Name of Project: GAHANNA STREETS DIVISION - MAINTENANCE
 Project Location: GATEWAY AREAS
 Project Description: SEASONAL LANDSCAPE MAINTENANCE OF GATEWAY AREAS
 Project Start Date: 3/1/2005 Project Completion Date: 12/1/2016
 Project Cost: 651K PER YEAR Project Site Supervisor: JENNIFER HAMILTON
 Project Contact: JENNIFER HAMILTON Project Contact Phone: 614-342-4006

.....
 Name of Project: GAHANNA PARKS + REL
 Project Location: PARKS THROUGHOUT GAHANNA, OHIO
 Project Description: SEASONAL LANDSCAPE MAINTENANCE
 Project Start Date: 3/1/2005 Project Completion Date: 12/1/2015
 Project Cost: 25K / YEAR Project Site Supervisor: MIKE MUSSEN
 Project Contact: MIKE MUSSEN Project Contact Phone: 614-342-4250

.....
 Name of Project: MAIN STREET LANDSCAPE SERVICES
 Project Location: REYNOLDS PARK, OHIO
 Project Description: LANDSCAPE MAINTENANCE SERVICES
 Project Start Date: 1/1/2013 Project Completion Date: 12/1/2016
 Project Cost: 70K / YEAR Project Site Supervisor: ANDREW EVANS
 Project Contact: ANDREW EVANS Project Contact Phone: 614-

Attachment: Ameriscap - Completed Bid (1660 : 2017-2018 Main Street Landscaping Contract)

NON-COLLUSION AFFIDAVITState of OHIOCounty of FRANKLINBID Identification: MAIN STREET LANDSCAPING SERVICES 2017-2018CONTRACTOR: AMERISCAPE INC - KEVIN DURANEYBeing first duly sworn, deposes and says that he/she is OPERATIONS MANAGER - VP(Sole owner, a partnership, president, secretary, etc.) of AMERISCAPE INC

the party making the foregoing BID; that such BID is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that such BID is genuine and not collusive or sham; that said BIDDER has not directly or indirectly induced or solicited any other BIDDER to put in a false or sham BID, and has not directly or indirectly colluded, conspired, connived, or agreed with any BIDDER or anyone else to put in a sham BID, or that anyone shall refrain from bidding; that said BIDDER has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the BID price of said BIDDER or of any other BIDDER, or to fix any overhead, profit, or cost element of such BID price, or of that of any other BIDDER, or to secure any advantage against the CITY awarding the Contract or anyone interested in the proposed Contract; that all statements contained in such BID are true; and, further, that said BIDDER has not, directly or indirectly, submitted his BID price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith, to any corporation, partnership, company, association, organization, BID depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said BIDDER in his general business.

Signed: Kevin Duraney

Subscribed and sworn to before me this

23rd day of January, 2017Seal of Notary [Signature]

JANUARY HOWE
Notary Public, State of Ohio
My Comm. Expires 09-02-2018

Attachment: Ameriscape - Completed Bid (1660 : 2017-2018 Main Street Landscaping Contract)

PERSONAL PROPERTY TAX AFFIDAVIT

FOR

THE CITY OF REYNOLDSBURG, OHIO
(SECTION 5719.042 ORC)RE: MAIN STREET LANDSCAPE SERVICES 2017-2018

TO: CITY AUDITOR, CITY OF REYNOLDSBURG OHIO

STATE OF OHIO,
COUNTY OFFRANKLIN

, ss:

AMERISCAPE INC.31-1318675

(BIDDER), by

William DuranPRESIDENT

(Name of Affiant), its

(Title)

being first duly sworn, says that on _____, it (check at left of paragraph 1 or 2; if 2, fill in appropriate data):

- ☒ 1. Was not charged with any delinquent personal property taxes on the general tax list of personal property of Franklin, Licking and Fairfield Counties.
- ☐ 2. Was charged with delinquent personal property taxes on the general tax list of personal property of Franklin and/or Licking and/or Fairfield Counties and the amount of due and unpaid delinquent taxes, penalties, and interest are:

	<u>Tax</u>	<u>Penalties</u>	<u>Interest</u>
FRANKLIN COUNTY	_____	_____	_____
LICKING COUNTY	_____	_____	_____
FAIRFIELD COUNTY	_____	_____	_____

That this Affidavit shall be incorporated into the Contract between the undersigned and the City of Reynoldsburg.

By: William Duran Ameriscape IncSworn to before me and subscribed in my presence this 23 day of January, 2017[Signature]
Notary PublicJANUARY HOWE
Notary Public, State of Ohio
My Comm. Expires 09-02-2018

BID BOND

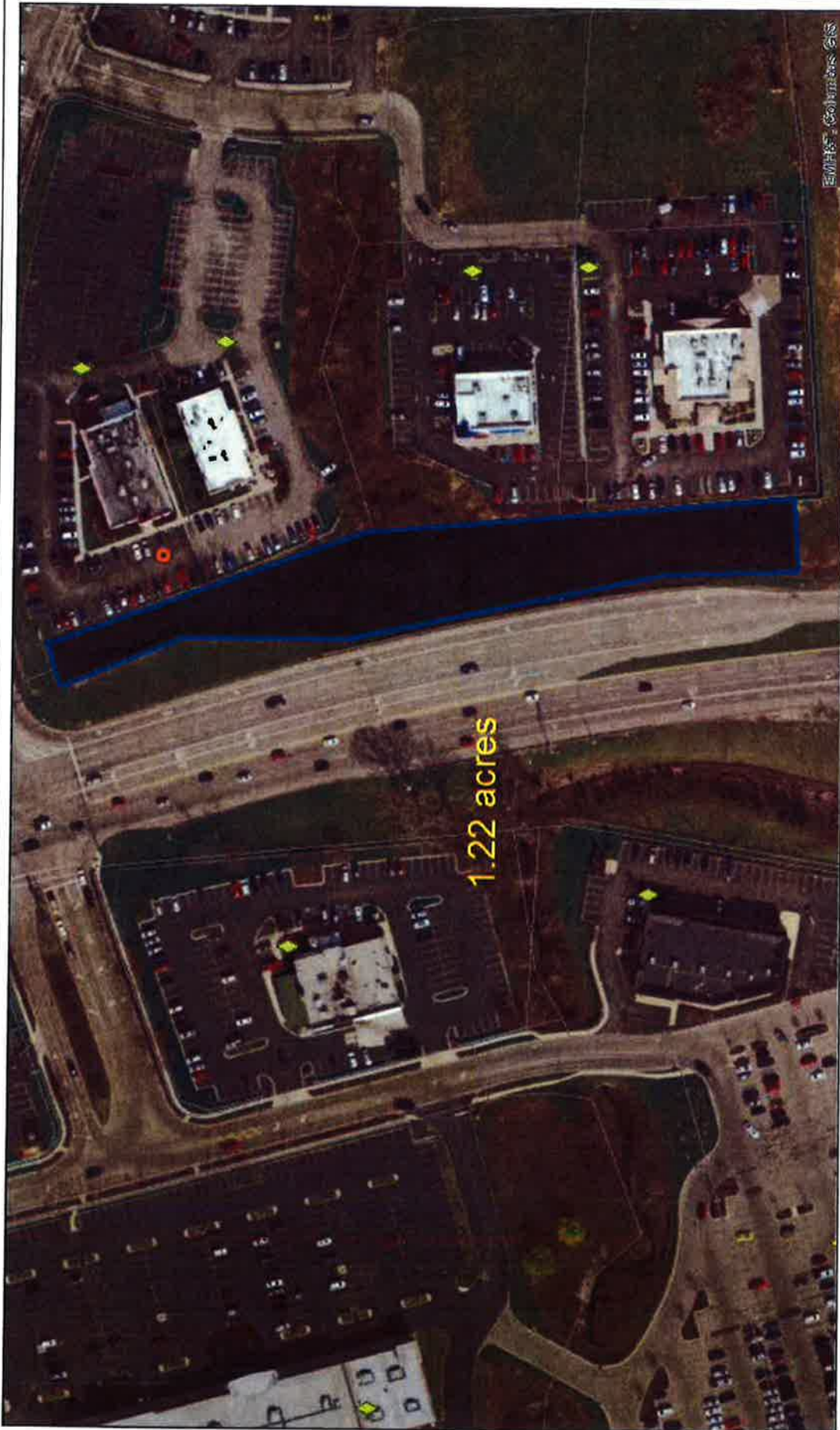
All bids must be accompanied by a Bid Guaranty or a Certified Cashier's Check or Letter of Credit. The amount of the Bid Guaranty/Certified Cashier's Check/Letter of Credit shall be ten (10%) percent of the bid plus all add alternates. Each BIDDER shall file a BID Guarantee which shall meet the requirements of Sections 153.54, 153.57, and 153.571 of the Ohio Revised Code. In case a certified check is given, it shall be drawn payable to the order of the City of Reynoldsburg, Ohio.

PERFORMANCE BOND

A Performance Bond meeting the requirements of Section 153.571 of the Ohio Revised Code with a Surety qualified to do business in the State of Ohio will be required for the faithful performance of the work.

Attachment A

Attachment: Ameriscape - Completed Bid (1660 : 2017-2018 Main Street Landscaping Contract)

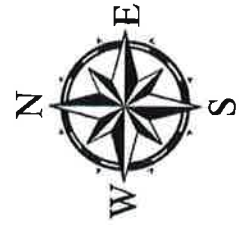


Printed Date: 12/12/2016

The City of Reynoldsburg Utility GIS

Map Title

1 inch = 188 feet





CERTIFICATE OF LIABILITY INSURANCE

12.a.b

DATE (MM/DD/YYYY)

3/7/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Overmyer Hall Associates 1600 W Lane Ave., Suite 200 Columbus OH 43221	CONTACT NAME: Kassie Weidner PHONE (A/C No, Ext): 614-453-4400 E-MAIL ADDRESS: kweidner@oh-ins.com FAX (A/C No): 614-453-9360
INSURED Ameriscape Inc. P.O. Box 663 New Albany OH 43054	INSURER(S) AFFORDING COVERAGE INSURER A: Cincinnati Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
AMERINC-01	NAIC # 28665

COVERAGES

CERTIFICATE NUMBER: 119914624

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:			ENP0376316	3/5/2016	3/5/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS			ENP0376316	3/5/2016	3/5/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			ENP0376316	3/5/2016	3/5/2017	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			ENP0376316	3/5/2016	3/5/2017	PER STATUTE ☒ OTHER ☐ OH Stop Gap E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Pesticide Applicators Coverage Per Attached IA 450 11 87 A			ENP 0376316-01	3/5/2016	3/5/2017	Aggregate Deductible \$300,000 \$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Proof
of
Coverage

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

K. M. Weidner

© 1988-2014 ACORD CORPORATION. All rights reserved.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PESTICIDE APPLICATORS COVERAGE FOR DAMAGE TO CUSTOMERS TREATED LAWN

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Pesticide Applicators Liability Limits of Insurance

Annual Aggregate Limit	\$300,000
Deductible Amount (Each Claim)	\$1,000 unless otherwise stated \$

A. Care, Custody or Control Coverage

Exclusion j. Subparagraphs (4), (5) and (6) of **COVERAGE A. SECTION I** does not apply to "property damage" from the application of pesticides to the property of others if the operations meet all standards of any statute, ordinance, regulation or license requirement of any federal, state or local government which apply to those operations.

B. The following is added to **SECTION III – LIMITS OF INSURANCE**:

1. Subject to Paragraph 2. of **SECTION III – LIMITS OF INSURANCE** the:

- a. Pesticide Applicators Liability Annual Aggregate Limit shown in the Schedule of this endorsement is the most we will pay under Coverage A for all "property damage" arising from the application of pesticides to the property of others.

b. Deductible Amount

- (1) Our obligation to pay damages under this insurance applies only to the amount of damages for each claim which are in excess of the Pesticide Applicators Liability Deductible Amount shown in the Schedule. The limits of insurance will not be reduced by the application of such Deductible Amount.
- (2) We may pay any part or all of the Deductible Amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the Deductible Amount as has been paid by us.

- 2. Paragraph 2. The General Aggregate Limit of **SECTION III – LIMITS OF INSURANCE** will be reduced by the amount of damages we pay for all "property damage" arising from the application of pesticides to the property of others.

C. The following is added to Paragraph **A. Cancellation** of the Common Policy Conditions:

In the event of cancellation for non-payment of premium, the insurer agrees to advise the Ohio Department of Agriculture, Pesticide Regulation Section, 8995 East Main Street, Reynoldsburg, Ohio 43068, by written notice 10 days prior to the effective date of cancellation. If the policy is, for any other reason, canceled, not renewed, or there is a material change, the insurer agrees to give the Ohio Department of Agriculture 30 days' written notice.

IA 450 11 87 A

Attachment: Ameriscape - Completed Bid (1660 : 2017-2018 Main Street Landscaping Contract)



**Bureau of Workers'
Compensation**

30 W. Spring St.
Columbus, OH 43215

Certificate of Ohio Workers' Compensation

This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit www.bwc.ohio.gov, or call 1-800-644-6292.

This certificate must be conspicuously posted.

Policy number and employer

1039111-0

**AMERISCAPE INC
PO BOX 663
NEW ALBANY, OH 43054-0663**

Period specified below

**07/01/2016 through
06/30/2017**



www.bwc.ohio.gov

Issued by:

Sarah J. Smith
Acting Administrator/CEO

You can reproduce this certificate as needed.

Ohio Bureau of Workers' Compensation

Required Posting

Effective Oct. 13, 2004, Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.



**Bureau of Workers'
Compensation**

You must post this language with the Certificate of Ohio Workers' Compensation

Attachment: Ameriscape - Completed Bid (1660 : 2017-2018 Main Street Landscaping Contract)



CASHIER'S CHECK

No. 8582510417

93-38
929

DATE: JANUARY 23, 2017

PAY TEN THOUSAND TWO HUNDRED NINETY DOLLARS AND 00 CENTS

TO THE
ORDER OF: CITY OF REYNOLDSBURG, OHIO

\$ 10,290.00

Location: 8582 Gahanna

U.S. Bank National Association
Minneapolis, MN 55480

NON NEGOTIABLE

AUTHORIZED SIGNATURE

HARLAND CLARKE 20745 (01/13) 60279464



CASHIER'S CHECK

No. 8582510417

93-38
929

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PAY TEN THOUSAND TWO HUNDRED NINETY DOLLARS AND 00 CENTS

TO THE
ORDER OF: CITY OF REYNOLDSBURG, OHIO

\$ 10,290.00

PURPOSE/REMITTER:

Location: 8582 Gahanna

U.S. Bank National Association
Minneapolis, MN 55480

AUTHORIZED SIGNATURE

⑈8582510417⑈ ⑆092900383⑆ 150080235214⑈

This contract is to maintain the landscaping on Main Street. The Main Street corridor is the most visible entranceway into our City.

Reasons for selecting Kirkbride over Ameriscape:

- 1) Ameriscape has not performed according to the contract specifications. Areas neglected; weeds in junipers; improper pesticide applications and incomplete records; no notice of problems; inadequate irrigation maintenance, etc.
- 2) Ameriscape did not communicate the work that they had performed or would be performing. Invoices were very non-descriptive in the services provided.
- 3) Ameriscape did not place a bid for Alternate B. They responded that they were not clear where the area is located even though they did the work at this site last year.
- 4) The quality of Streetscape landscaping has declined significantly over the contract's duration. The City's Street Department had to clean up the weeds and bags that were left by Ameriscape in December at the corner of Brice and Main.
- 5) Kirkbride management had a concrete plan for implementation, and has proper equipment/resources.
- 6) Kirkbride intends to use an ISA certified arborist to prune street trees.

Also attached are email communications with Ameriscape.

Bill Sampson

From: Bill Sampson
Sent: Monday, May 23, 2016 6:32 PM
To: 'Kevin Duraney'
Cc: Donna Bauman
Subject: Main Street

Kevin:

Our Parks and Recreation Department is very concerned about the lack of maintenance care to the trees, shrubs, flowers and irrigation system on Main Street. Let's schedule a meeting to discuss.

Bill Sampson

William J. Sampson, LEED Green Assoc.
Director of Public Service
City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, Ohio 43068
614.322.6884
www.ci.reynoldsburg.oh.us



Bill Sampson

From: Bill Sampson
Sent: Monday, September 19, 2016 10:14 AM
To: 'Kevin Duraney'
Cc: Donna Bauman; Andrew Evans; Brian McGuire; Rachel Ottavi
Subject: Update

Kevin:

We would like to meet this week to discuss the status of our outstanding assignments. Let me know your availability on Wednesday, September 21st. If you have a crew leader responsible for the work in Reynoldsburg please bring he/she.

Bill Sampson

William J. Sampson, LEED Green Assoc.
 Director of Public Service
 City of Reynoldsburg
 7232 E. Main Street
 Reynoldsburg, Ohio 43068
 614.322.6884
www.ci.reynoldsburg.oh.us



Bill Sampson

From: Bill Sampson
Sent: Tuesday, June 21, 2016 4:37 PM
To: 'Kevin Duraney'
Subject: Main Street Issues

Here's a list of items that need accomplished, in order of priority. Pleased come prepared to address. Thank you.

- 1 – Repair 2 stuck irrigation valves in front of city hall (all streetscape irrigation is shut down until this is finished)
- 2 – Remove 2 dead elm trees (replacement in fall)
- 3 – Clean-up bulbs (per contract this must be completed in June)
- 4 – All Junipers need weeded, by hand or chemicals (NOT weed-wacked)
- 5 – Irrigation needs a thorough look-over (will give specifics when we purchase remote control)
- 6 – General weeding needs done more thoroughly (specifics to come)

Bill Sampson

William J. Sampson, LEED Green Assoc.
Director of Public Service
City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, Ohio 43068
614.322.6884
www.ci.reynoldsburg.oh.us



Bill Sampson

From: Bill Sampson
Sent: Thursday, September 22, 2016 11:04 AM
To: Andrew Evans
Subject: RE: Tree planting/removal on main st.

I reached out to Kevin to reschedule. Have not heard back. Will keep you posted.

From: Andrew Evans
Sent: Thursday, September 22, 2016 9:40 AM
To: Bill Sampson
Subject: RE: Tree planting/removal on main st.

Bill,

Did you happen to see my email about rescheduling the meeting? If you feel we can't reschedule, I can leave a detailed list of talking points. Please let me know.

Andy Evans / Crew Leader / ISA# OH-6407A (TRAQ)
aevans@ci.reynoldsburg.oh.us / C 614-725-6899 / O 614-322-4505

From: Bill Sampson
Sent: Thursday, September 22, 2016 9:20 AM
To: Andrew Evans; 'Kevin Duraney'; Donna Bauman
Subject: RE: Tree planting/removal on main st.

Kevin:

Please have the estimates when we meet next week. We are seriously behind schedule with the tree issues on Main Street.

From: Andrew Evans
Sent: Wednesday, September 21, 2016 3:39 PM
To: Bill Sampson
Subject: Tree planting/removal on main st.

Bill,

As far as planting goes, I believe there are 4-5 elm trees along Main that have been removed at some point and need replaced. I could get a price from another company, but the contract holder (Ameriscapes) is supposed to provide labor at their cost. Most likely the stumps will need ground out first as well.

Removal of the Ginkgo trees outside of Nasty's should be covered by them as well.

Let me know what you're thinking. I'd be happy to get a price if needed.

Andy Evans / Crew Leader / ISA# OH-6407A (TRAQ)
aevans@ci.reynoldsburg.oh.us / C 614-725-6899 / O 614-322-4505

Attachment: Email Communications with Ameriscapes (1660 : 2017-2018 Main Street Landscaping Contract)

Reynoldsburg Parks & Recreation
Office: 614-322-6806 / Fax: 614-322-6880
7232 East Main Street Reynoldsburg, Ohio 43068



Bill Sampson

From: Bill Sampson
Sent: Tuesday, October 18, 2016 8:49 AM
To: 'Kevin Duraney'
Subject: FW: FYI - Ameriscape

Kevin:

Please respond to Andrew today.

From: Andrew Evans
Sent: Tuesday, October 18, 2016 8:05 AM
To: Bill Sampson
Cc: Donna Bauman; Brian McGuire
Subject: FYI - Ameriscape

Bill,

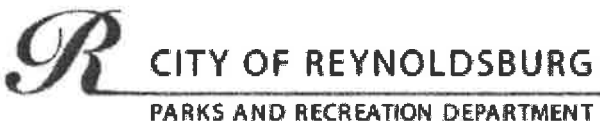
Just keeping you up to date and informed: I called both Kevin and Richard twice last week, as well as emailing Kevin several times, and I still have not been able to connect with him. He has promised to give updates on Fridays as well, and he has not sent me the last two. I have been trying to get progress updates, find out when he is taking care of the trees, and get Richard the irrigation audit so he can start fixing issues. I cannot work to improve the condition of streetscape without a cooperative contractor. Typically, landscape contractors are putting everything to bed for winter at this time in the year, but Kevin has not even begun to work on the items that we have requested.

Let me know how/if you want me to proceed. Also, if you'd like me to work on finalizing the contract at all please let me know, as I will probably have a little time to work on it as the grass slows down this fall.

Thanks,

Andy Evans / Crew Leader / ISA# OH-6407A (TRAQ)
aevans@ci.reynoldsburg.oh.us / C 614-725-6899 / O 614-322-4505

Reynoldsburg Parks & Recreation
 Office: 614-322-6806 / Fax: 614-322-6880
 7232 East Main Street Reynoldsburg, Ohio 43068



Board of Zoning and Building Appeals**Eric Snowden****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6829 Phone****RESOLUTION REQUEST**

DATE: February 13, 2017**TO: City Council****RE: 1391 Brice Rd.; Application #175691; Applicant: Brandon Ivery;
Business: Capital City Car Sales, LLC; Special Exception Use Permit
- Auto Sales**

1391 Brice Rd.; Application #175691; Applicant: Brandon Ivery; Business: Capital City Car Sales, LLC; Special Exception Use Permit - Auto Sales

CITY OF REYNOLDSBURG
Department of Development
Planning & Zoning Division
7232 East Main Street
Reynoldsburg, Ohio

Received

NOV 15 2016

Reynoldsburg Building Division
Section 1139

BOARD OF ZONING & BUILDING APPEALS
APPLICATION

Application #: 175691
Permit #:
Date Submitted: 11/15/16
Fee Amount: \$350.00
CR# 4951
☒ Paid: #57269

I. PROPERTY INFORMATION	
Property Address: 1391 Brice Road, Reynoldsburg, Ohio 43068	
II. PROPERTY OWNER OF RECORD	
Property Owner Name(s): Brandon Ivery	
Contact Email: bivery1986@gmail.com	Contact Phone Number: 614-735-0719
III. BUSINESS INFORMATION (IF APPLICABLE)	
Business Name: Capital City Car Sales, LLC	Contact Name: Brandon Ivery
Contact Phone Number: 614-735-0719	Contact Email: bivery1986@gmail.com
Description of Use: Car sales	
IV. APPLICANT INFORMATION	
Applicant Name: Brandon Ivery	Applicant Address:
Applicant Phone Number: 614-735-0719	Applicant Email: bivery1986@gmail.com
☒ Property Owner ☒ Business Owner/Tenant ☐ Contractor ☐ Architect/Engineer	
PROJECT INFORMATION	
CHECK AND DESCRIBE IF APPLY:	
Variance (☐ Non-Residential (\$450) / ☐ Residential (\$100)): _____	

☒ Special Exception Use Permit (\$350): <u>Auto sales</u>	
☐ Other: _____	

Applicant shall submit **ten (10) copies** of application and materials to the Planning Administrator. Please review the attached sections of the Zoning Code and note the items you are responsible for submitting with this application.

Applicant Signature: Brandon Ivery **Date:** 11/15/16
By signing this application, I certify that I am the owner of the property or the owner's agent, and that the work is authorized with the full knowledge of the owner.

Additional Notes:	**OFFICE USE ONLY**	
	Zoning Information	
	Zoning District: <u>CC</u>	
	☐ Historic District ☐ CC Overlay Add'l Approvals Req'd ☐ Planning Commission ☐ DRB	
	BZBA Meeting Date: <u>11/15/16</u> ☐ Approved as Submitted ☐ Approved w/ Conditions ☐ Tabled ☐ Denied	City Council Meeting Date: _____ ☐ No Action Taken ☐ Approved as Submitted ☐ Approved w/ Conditions ☐ Denied
	Planning Admin.: _____ Date: _____ Clerk of Council: _____ Date: _____	

Attachment: Application #175691 (1662 : 1391 Brice Rd.; Application #175691; Applicant: Brandon Ivery)

**ATTACHMENT A
SPECIAL EXCEPTION USE APPLICATION**

1. Description of the existing use of the lot and adjacent lots

1391 Brice Road (the “*Property*”) was previously used as the offices for Starner’s Heating & Cooling. The adjacent lots include the large development across the street which is home to Union Savings Bank, Kmart, and Dollar General, among others. Adjacent properties also include the Columbus Metropolitan Library and restaurants and sports bars.

2. Description of the proposed activities

- Goods and services – the proposed use would see the Property used as an additional, small sales lot for Capital City Car Sales, LLC’s car sales business (the “*Business*”); the Property would also be used for detailing cars. The Business anticipates keeping around ten (10) to fourteen (14) vehicles for sale on the Property. The placement of said vehicles is further described in Section 3 and *Figure 1*, below
- Hours of operation: Monday – Friday 10:00 am to 5:00 pm; Saturday 10:00 am to 4:00 pm.
- Anticipated number of employees: 2 or 3.
- Nature and volume of delivery activity: vehicle deliveries will take place on Wednesdays and Thursdays; vehicles will be delivered individually (will not arrive on a car carrier).
- Other relevant information: no maintenance work or repair work will take place on the Property; possible brake replacement work may take place in the future.

3. Plan of the proposed site

Figure 1 displays the layout of the existing buildings and structures as well as the planned placement of vehicles for sale. The approximate placement of the vehicles is represented by the black squares with red outlines. No additional structures, signage, or utilities will be constructed. Traffic access and layouts will be unaltered from the existing configuration.



Figure 1

4. Narrative of why the proposed use is compatible with adjacent uses

The proposed use of the Property will not have any material impact on the existing uses of adjacent lots. There will not be any changes such as odors, noise, or vibrations as the proposed use does not incorporate any mechanical or construction work. Further, the proposed use will not have an adverse impact on local traffic.

5. Narrative addressing criteria set forth in Section 1145.09

The proposed use will be in harmony with the existing commercial and retail character of the surrounding area. Not only will the proposed use avoid adversely impacting the adjacent properties, but the proposed use will bring more consumers to the area which may benefit the adjacent properties, especially those such as Kmart and retailers offering automobile goods and services. The Business does not anticipate that the proposed use of the Property will result in any adverse effects to the health, safety, morals, or welfare of the neighborhood. Further, the Property will remain adequately served by public facilities and services, and the proposed use will not impact those services. The proposed use will not have a significant impact on traffic patterns. The proposed use is in compliance with all applicable provisions of the code, including Chapter 1145. The proposed use of the Property aligns with the purpose and objectives of the code as it conserves the value of the property, maintains general welfare, and avoids traffic congestion issues.

ParcelID: 060-001276-00
RANDLEMAN SANDRA

Map-Rt: 060-O102J -018-00
1391 BRICE RD

Owner

Owner RANDLEMAN SANDRA

Owner Address 2390 LISBON DR
COLUMBUS OH 43232

Legal Description BRICE ROAD
.290 ACRE
R21 T12S14 1/2S21

Calculated Acres .29
Legal Acres 0

Tax Bill Mailing SANDRA RANDLEMAN

2390 LISBON DR
COLUMBUS OH 43232-4541

[View Google Map](#)

Most Recent Transfer

Transfer Date OCT-24-2016
Transfer Price \$32,500
Instrument Type WD

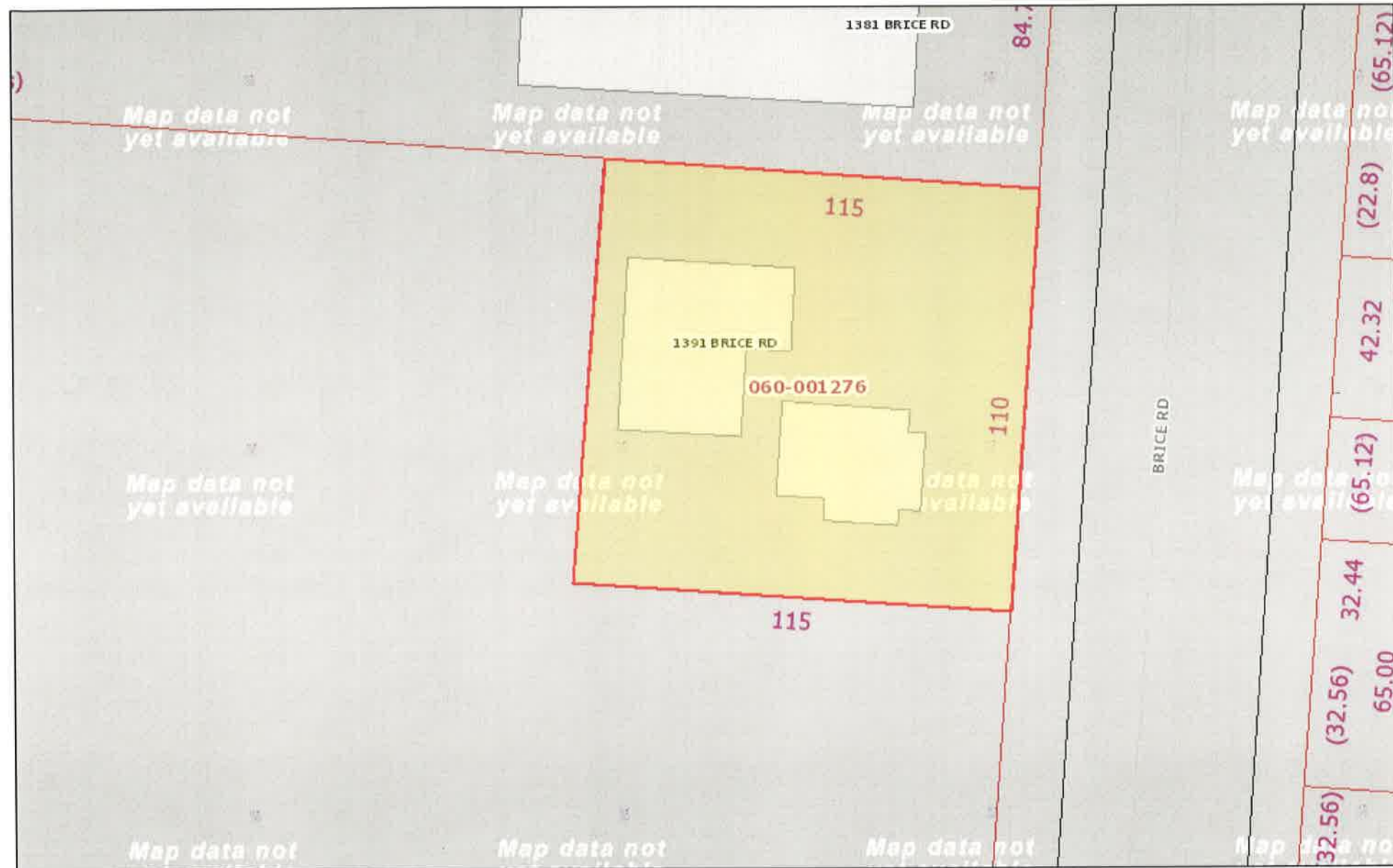
2015 Tax Status

Property Class C - Commercial
Land Use 470 - DWELLING CONVERTED TO OFFICE
Tax District 060 - CITY OF REYNOLDSBURG
School District 2509 - REYNOLDSBURG CSD
City/Village REYNOLDSBURG CITY
Township TRURO TWP
Appraisal Neighborhood X6203
Tax Lien No
CAUV Property No
Owner Occ. Credit 2015: No 2016: No
Homestead Credit 2015: No 2016: No
Rental Registration No
Board of Revision No
Zip Code 43068

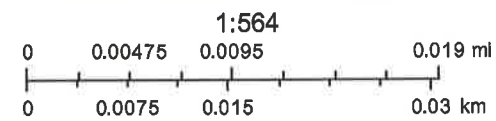
2015 Current Market Value

Attachment: Application #175691 (1662 : 1391 Brice Rd.; Application #175691; Applicant: Brandon Ivery)

Franklin County Auditors Office



December 7, 2016



Sources: Esri, HERE, DeLorme, Intermap, Increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey,

Franklin County Auditors Office
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CITY OF REYNOLDSBURG

MINUTES

BOARD OF ZONING AND BUILDING APPEALS THURSDAY, JANUARY 19, 2017 6:30 PM

**PLACE: COUNCIL CHAMBERS
7232 E. MAIN ST, REYNOLDSBURG, OH 43068**

A. CALL TO ORDER

PRESENT: Rettke, Linder, Donovan
ABSENT: Armstead, Darling

2. Approval of Minutes

1. Board of Zoning and Building Appeals – Regular Meeting – December 12, 2016

Minutes stand approved.

3. Approval of Agenda

Mr. Havener: Mr. Chair, Item number 3, the applicant has proposed tabling to the next meeting of the BZBA.

Chairman Rettke: With that change, we will approve the agenda.

4. Swearing in of Speakers

Chairman Rettke: Before we begin tonight's agenda items, would everyone addressing the Board please stand and raise their right hand? Do you swear or affirm that the testimony that you will give in front of the Board will be truthful? If so, say, "I do." (*Multiple I do's heard.*) I will remind you to sign in and state your name and address for the record.

B. PUBLIC COMMENT

No Public Comment.

C. UNFINISHED BUSINESS

D. NEW BUSINESS

- 7578 E. Main St.; Application #175689; Applicant: Evans Capital Investments, Ltd.; Business: Reynoldsburg DG, LLC; to Grant a Variance from Section 1193.06(A), Section 1193.07(D), Section 1193.08(A), to Allow Construction of a New Commercial Building with Reduced Development Standards.**

Mr. Havener: 7578 E. Main Street - Dollar General - Variance. Application: #175689 - Variance. Location: Property is located on the north side of E. Main Street just west of Waggoner Road. Existing Zoning: CC - Community Commerce District / HD - Historic Overlay District. The request is for a variance from Sections 1193.06(a), 1193.07(d), and 1193.08(a) of the Zoning Code. Current Use: Vacant Land. Proposed Use: Retail Sales. Applicant: Evans Capital Investments, Ltd. Background Information - The applicant is

requesting the Board review and approve a variance from Sections 1193.06(a), 1193.07(d), and 1193.08(a) of the Zoning Code in order to construct a new commercial building with reduced development standards. Site Context - The site is a vacant lot which is within an existing shopping center. Other uses include various retail sales businesses, a bar and pizza shop (eating or drinking establishment), and small office uses. To the north, the property is screened from a multi-family housing complex by a creek and natural vegetation. All properties that front E. Main Street are within the Historic Overlay District. Staff Review - Regulation Intent;

The purpose of the various regulations contained with Chapter 1193, is for new development within Historic Olde Reynoldsburg to be consistent with the existing character of the area and to reduce the impact of certain suburban style uses such as parking lots and drive-thrus. In order to accomplish this, that chapter requires that buildings be generally built to the street and that parking be placed behind or beside the main structure. Site Context - This vacant parcel is integrated within the existing suburban style shopping center. When this shopping center was originally constructed, in the mid-1980s, it met the typical zoning regulations of the Community Commerce District that were in place at the time. The Historic District regulations were originally enacted in 1996 and expanded in 2008. The applicant is proposing to locate their building in the location that was intended for expansion of the existing shopping center when it was originally built. Utilities - The applicant's claim of hardship is based upon the location underground public utilities on the site. Section 1193.06(a) would require the building to be constructed over those utilities. This is fantastically expensive for the property owner and may not be in the public interest. The applicant's request for a variance Section 1193.08(a) is predicated upon Section 1193.06(a). If the building is relocated to the rear of the site, there is no other location on the site that can accommodate the required parking. Architecture & Building Materials - The applicant also claims that the clear glass requirement of Section 1193.07(d) presents a hardship. Although clear glass store fronts were a typical feature of historic districts such as Olde Reynoldsburg, most modern retailers attempt to monetize all interior walls and spaces by displaying products. Staff's position is that the applicant should be required to meet all the architecture and materials requirements of the Historic Overlay District, but if the Board and the Design Review Board feel that non-clear windows can meet the intent of this section, Staff can support the variance. Signage - The applicant is also requesting variances for signage size and materials, but has requested the Board table Application #176211 to the next regular meeting of the Board, in order to allow the applicant additional time to present sign plans for review by Staff and the Board. Given the proposed location of the building and hardship caused by the utilities, there may be some justification of additional sign area. However, Staff's position is that the materials requirements should not be varied. More information will be available once the applicant submits revised plans for that application. Going on to staff recommendations, the Board should apply the standards for review of variances contained in Section 1147.05 of the Zoning Code and determine if the requested variance complies with those standards. Mr. Chairman, you can take it from there.

Mr. Frazier: Alex Frazier of Kalamazoo, Michigan.

Chairman Rettke: Any questions, concerns, or comments from the Board?

Mr. Havener: The applicant does have a board in the front of the room showing the proposed site layout.

Mr. Frazier: Yes, this is the site layout. We have made sure that the utilities stick out that we are talking about. It is mainly the sanitary line. (*Inaudible.*) To relocate this would cause quite a bit of excavation. This line is a reinforced concrete storm line. In itself, that is a pretty large pipe and would be quite an expense to relocate those and we don't know if engineering wise, if it is even possible, cause this is a major carrier of stormwater into this creek. By relocating these pipes, we would have to reduce the slope, and it might reduce the capacity of those pipes. So, we are not even sure if it would even be feasible. I also have hard copies of this is anybody would like.

Mr. Havener: I have got the survey on the screen also, if the Board would like to see a little closer where those easements and utilities are.

Chairman Rettke: So we are looking at three variances from 1193.06, which is the reference to the location and orientation of the proposed building and parking areas. Which basically is going to be parking in front of the building instead of behind. 1193.07 says that 60% of the area between the height of two and ten feet above the nearest sidewalk grade shall be clear non-tinted windows. 1193.08, the parking and stacking and circulation aisles are not permitted between the right of way line and the principle building. So, that is with the orientation as well.

Mr. Havener: That is correct.

Chairman Rettke: I can kind of see where moving that building up and putting parking behind, you cant really do it in line with the regular strip mall. And, with the property you have left, I don't know that it works very well either that way. You cant get it up far enough to avoid those utilities. Those two are easily rectified. The 1193.07 with the windows, is the hard part. Any discussion on that?

Pastor Linder: Just stepping back a little bit for staff, we are going to be stuck with this plaza in the sense that in the sense that anything moving forward is always going to be this issue. We always try to do the best we can with where it is in terms of now looking forward.

Mr. Havener: That is correct.

Pastor Linder: The question is, just help us understand, I know why from a retail standpoint that you want the change in terms of the glass frontage, but let us know what you have considered in terms of trying to comply with what we wanted.

Mr. Frazier: What we have right now are paved windows, so they are basically fake windows to match the actual intent. We are matching the district's materials requirements, the style requirements. The only deviation is the see thru portion of the windows. So, if you look on the floor planner to the left, there are windows in front here, you would be looking at back side of coolers. Then you have break room, register areas here. This is Dollar Generals

plan for their urban prototype. It is very well set. There is no where else to put these coolers to sell these products that they wish to sell here. That definitely is the biggest hardship, having to relocate inside the store is really not an option, given this is already a reduced, urban type, from their normal prototypical building. There is not any space to relocate anything inside the store. What we are proposing will definitely meet the intent from an architectural standpoint. It will be very esthetically pleasing. Just below note 11 on the bottom, you will see that we do exceed the required square footage. Required is 416SF and we show 488. We are doing our best to maximize the appearance of windows on that wall. It is just the fact that they are not see thru.

Mr. Donovan: But they are not really windows.

Mr. Frazier: Yeah, they are fake windows. They are meant to look architecturally on the outside of the building like windows, but they are not.

Chairman Rettke: We used them in our office where the old windows were. It was almost like looking in a mirror. You didn't know they were not windows.

Mr. Frazier: Until you walk up to them, you will think they are just glazed windows and that you just cant see into the store. You won't really be able to tell.

Chairman Rettke: Maintain the balance and put it back to the way it was back when we first opened that building. I thought they did a bang up job on it.

Mr. Frazier: We have used these in other stores before and they look really nice.

Mr. Donovan: The only problem I have is that you are building this in a historic district and you are trying to use new gimmicks to make it look like you are complying with what the rest of the people are doing.

Mr. Frazier: Yeah, we are trying to make it look like they are real windows. But, from the naked eye, from the street, you shouldn't be able to tell the difference. It is just that the interior floor plan of the Dollar General doesn't...

Mr. Donovan: I have seen how you have them laid out. I can't even walk down the aisles in them places.

Chairman Rettke: The rest of the building is going to conform with all the other characteristics they have down there? I thought it was suppose to be close to man made material.

Mr. Havener: I guess that is still up for discussion. If this Board would like to see some additional natural materials, in place of what is showing here this evening, this is your opportunity to speak to that.

Mr. Frazier: It is our intent, when we meet with the DRB as well, to bring in samples of the

roofing, and the brick, we propose to use, so they can see in person.

Chairman Rettke: I know we have looked at some sign packages down through there and I can not remember all of the sections of code that are involved, but it is pretty lengthy to try to meet those requirements in a historical district. I did not know if that was our jog, or Design Review Boards, to make sure that that was adhered to.

Mr. Havener: Design Review Board will go over those items, but if the Board has comments that they would like to relay onto the DRB, I am sure they would be happy to consider any suggestions you have. I have a question for Alex, in terms of the proposed brick that you are seeing above the entry there, one thing I just looked at was the fact that you have this massive brick hovering over the entrance with no substantial side elements. To me, it would make sense to have the brick continue down along the sides of the entry doors, at the same time, to give it a little more of a look of support, a natural way of handling the material. I am not sure about the columns that you have spaced along the exterior, but I think what we did on the one on Broad Street, did we not make those brick?

Mr. Frazier: I think you are right. I was not directly involved in those.

Mr. Havener: I am thinking, just to break up the facade.

Chairman Rettke: I know in our district, every 25FT it had to have a deflection or something to break up the facade. I did not know if those columns would satisfy that requirement.

Mr. Havener: I'm thinking that might help the situation also. Again, these are just recommendations.

Chairman Rettke: I do not want to step on the Design Review Board. It that is not our expertise, then I will let them have at it, but I am in support of 1193.06 and 1193.08. 1193.07, I can see what you are trying to do. With that being such a fairly new revision to the Code, I hate to step over it. I can see the utilities and that you are trying to fit in the existing site and move that building up to where you possibly could get it. Your back wall is in direct line with the front wall of the shopping center, that does not make any sense to try and do. I can live with, you are trying to do your best with 1193.06 and 1193.08, 1193.07 is the tougher one for me. Any comments from you guys?

Mr. Donovan: It says right here, plain and clear glass storefront.

Mr. Frazier: One thing I noticed with that clear glass, in my opinion, it kind of goes hand in hand with the building being up next to the sidewalk. Being that it is within the zero to ten foot. Dan, correct me if you think different. But, I think the intent of that is to create an atmosphere where if you walk along the sidewalk, you can window shop. But now if the building is pushed back, you have to walk back to window shop. In my opinion, you will see the Dollar General sign and think you have to grab whatever, you will have a list, and walk directly to and in.

Chairman Rettke: That is a good point. If that was along the frontage of Main Street I could see that being.

Mr. Frazier: It is set back. I don't know if I have a dimension on here, but it is set back to match the other. The tanning salon immediately to the east, I just walked by it about a half hour, 45 minutes ago and I could hardly see inside of the windows because they are so tinted. It is kinda hard to see in some of the existing businesses that are there.

Mr. Havener: There are a good probably 250FT back from the right of way of E. Main St. It is quite a distance.

Chairman Rettke: Can you go back to the Google Earth version? So, are they going to come back to us with a sight plan?

Mr. Havener: This is the site plan they are proposing. They will go through major site plan review, plot grade. As you see the plan here, this is how they will move forward, unless the Board has some changes to...

Chairman Rettke: I do not see anything about lighting.

Mr. Havener: I do not know if lighting was addressed in these drawings.

Mr. Frazier: Lighting was not a required item for this submittal, but we intend to comply with the city's lighting requirements.

Mr. Havener: That will definitely be something that again the Major Site Plan review will be addressing.

Chairman Rettke: Are we going to see it again then?

Mr. Havener: Probably not.

Chairman Rettke: It's a minor site plan?

Mr. Havener: Yes.

Mr. Donovan: What about deliveries? How are you going to handle that? I do not see a dock or anything like that.

Mr. Frazier: The delivery truck will come in, we are going to get a mutual access easement and will come in here through this drive. This path here, that is the truck pass thru. The truck will pull through, back up to here, and that's a delivery door. It will be tucked in next to the building and make it (*inaudible*) and then it will pull out onto E. Main St.

Mr. Havener: You can see the path of the truck here as I pointed out on the screen.

Mr. Frazier: This colored plan is a little difficult to see. We have a truck template that we use that models the full size semi, and we draw it on there to see. That is one of the most important aspects of site design is to make sure we are not going into landscaping and hitting the curb here and there.

Mr. Donovan: Where are you going to be turning and backing those trucks? Is there like a drive thru awning or whatever there? We gave those people all kinds of grief about a drive thru and the mobility of vehicles going through there. We might be in contention with that.

Mr. Frazier: We only expect one, maybe two, of these deliveries a week. I am not exactly sure what time, but I think it is probably up to the drive to make sure if he sees a vehicle, to start his turning movement once he sees that everything is clear and he is not going to interfere with any pedestrians or any other vehicular traffic going through there. One, and I think busy stores may get two deliveries a week. I think some are even at off hours. It all is going to depend on how it factors into their delivery schedule.

Pastor Linder: Maybe Staff, or even the Chairman, can we speak to, I appreciate what you have speculated as the reason for the glass being the way that it is, but do we have a real reading from our own records as to why we want that particular requirement.

Mr. Havener: I really feel it is to maintain the consistency in the Historic District. I think the applicant is trying to do that. He trying to achieve that appearance even though they are not going to be functional windows in terms of being able to see through them, if you look at them from the street view, it is going to give you that consistent look down through there. They are trying to achieve what was proposed by code. I think that is the main thing, just maintaining that consistent look, even though they aren't functional, they are maintaining that look and that consistency.

Pastor Linder: My follow up, not to grill you Mr. Havener, but would we then be locked in with every succeeding opportunity in that plaza for change to try to match this particular...

Mr. Havener: Anything that would come in there would want to maintain that same consistency throughout the center, correct.

Pastor Linder: Ok.

Mr. Havener: We would want to see that glazing maintained between that two to ten foot range of the facade.

Chairman Rettke: Any other discussions, comments?

(Vote)

Mr. Havener: Alex, if you look at the "Next Steps", it gives you the outline of what you need to focus on from tonight, moving forward. You have a copy, if you have any questions, feel free to contact us and I am sure Eric will be in touch to guide you through that process.

Mr. Frazier: Thank you all for your time.

Chairman Rettke: Thank you.

Mr. Havener: Thank you very much.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Anthony Rettke, Chairman
SECONDER:	Robert Linder
AYES:	Rettke, Linder, Donovan

2. **1391 Brice Rd.; Application #175691; Applicant: Brandon Ivery; Business: Capital City Car Sales, LLC; Special Exception Use Permit - Auto Sales**

Mr. Havener: 1391 Brice Road - Capital City Car Sales, LLC - Special Exception Use Permit. Application: #175691 - Special Exception Use Permit. Location: Property is located on the west side of Brice Road, south of E. Main Street. Existing Zoning: CC - Community Commerce District / CCO - Community Commercial Overlay District. The request is for a special exception use permit for a new auto sales use. Current Use: Vacant. Applicant: Brandon Ivery. Background Information - Proposal - The request of the applicant is for a special exception use permit for a new auto sales use at an existing commercial building. Site Context - The site is developed with an existing commercial building which was previously used as offices and storage for a building contractor (business services.) All neighboring properties are zoned CC and within the Community Commercial Overlay District. To the north, the property abuts a nail salon (personal services.) To the west and south, the property abuts a storm water control facility maintained by the City of Columbus Department of Public Utilities as open space. To the east, the property is adjacent to the Reynoldsburg Branch of the Columbus Metropolitan Library, a commercial office building and a shopping center with various retail uses. Staff Review - Compatibility - The existing site is primarily auto-oriented in nature. The structure fronts to Brice Road, which is designated as a major arterial street by the Thoroughfare Plan. Although no other auto related uses directly abut this property, there are auto repair and auto services uses in the immediate vicinity. The proposed use is not inconsistent with the land use pattern of the area. Given the number of employees employed by the previous use, Staff's position is that this use may decrease traffic to the site. Site Layout - The applicant proposes to utilize the main building, a former residence, as offices, and utilize the existing garage for storage. The applicant does not intend to perform any maintenance work on automobiles on the site, which is not allowed under this special exception use. The applicant has provided an aerial photograph indicating the proposed location of the 10-14 cars they intend to store on the site. Let me pull that up. Here you can see the aerial view and where they are proposing to park the cars on the site. The applicant is aware of the regulation of Section 1196.05(c) that prohibits storage of vehicles or other outdoor goods within 25FT of the public ROW, and has indicated compliance with that regulation on their drawing. The applicant is not proposing any additional curb cuts or driveways that would lead to a review of a site plan by our City Engineer or other Staff. The applicant should be advised that the gravel driveway at the extreme southern end of the property appears to be on the neighboring parcel owned by the

City of Columbus. Staff cannot require removal of the drive based on this, but recommends the applicant work with their legal team and contact Staff if there are any proposed changes. Staff Recommendation - The Board should apply the standards for review of special exceptions contained in Section 1145.09 of the Zoning Code and determine if the proposed special exception complies with those standards. Staff recommends approval of the special expectation use permit application as submitted. Back to you Mr. Chairman.

Chairman Rettke: Before we get busy with this one, I think you gentlemen had stepped out so I need you to raise your right hand. Do you swear or affirm that the testimony that you give in front of the Board will be truthful? If so, say "I do." (*Two I do's heard.*) State your name and address for the record please.

Mr. Stevens: Good evening Mr. Chair. My name is Drew Stevens, 303 N. Front St. I am counsel for Brandon Ivery from Capital City Car Sales.

Mr. Ivery: Brandon Ivery, Poppy Hills Dr.

Chairman Rettke: Looking at this before, I really did not see a problem, but looking at the map and the ortho, the 25FT kinda puts you at a disadvantage, it looks like. Did you guys step that off when you made that diagram where you are going to park cars?

Mr. Stevens: He has been on the site. I should add that the diagram is not to scale.

Chairman Rettke: It looked tight. When I pull it up on Google Earth, I see the old Starter's vans and I am thinking I don't know if we can get that many cars in there or not. If you guys have looked at it and kind of laid that off, I would think the building face is probably what, 25FT? I don't think anybody is going to give you too much grief if you keep them in line with the front of that old house. Do you have access to the house and the garage behind it? What are you going to do with the house and the garage?

Mr. Ivery: The house will be our office space. The garage storage.

Mr. Donovan: Detailing, is that all you are going to do?

Mr. Ivery: Basically, I have a (*inaudible*) utilize him (*inaudible*).

Chairman Rettke: Where is your other location?

Mr. Ivery: 14 N. Wilson Rd.

Chairman Rettke: West side. That one is going to remain open?

Mr. Ivery: Yes and no. Small children, so I am going to come closer to home to spend more time with the children. So, I am trying to ease out of that location to where I can be here.

Chairman Rettke: Not very often we steal business from Columbus. Any other questions,

comments. The only question I had was to make sure you could get the amount of cars in there you can. Any signage?

Mr. Ivery: The existing sign, we are going to put our name there.

Mr. Havener: Just re-facing the existing sign.

Mr. Ivery: Yes.

Mr. Havener: You will have to submit the sign design and the Design Review Board will approve that.

Chairman Rettke: Where is that sign located? It is on the building, right?

Mr. Ivery: Actually, If you are heading north on Brice and make a left, the sign is kind of right by the light pole, on the other side of the light pole.

Mr. Havener: Let me correct my statement, I said Design Review Board would review and approve for a sign reface, I think that can be done by Staff. So, Eric would review that and approve it, as needed.

Mr. Donovan: Just a reface, right?

Mr. Havener: Yes.

Chairman Rettke: So, it is back by the barn? Or is there one out by the road?

Mr. Ivery: There's two.

Chairman Rettke: It has been a while since I have been down there and I can't remember.

Pastor Linder: Similar number of vehicles in your present business as what you will do here?

Mr. Ivery: My present business we actually had forty to sixty. It was a lot bigger, more stress and time. Just slipping it down a size.

Chairman Rettke: You just have to get the right 14, right?

Mr. Donovan: What vintage of vehicles are you going to be having over there?

Mr. Ivery: 2010 to 2016. Special finance. Focus more on second chance financing. *(Inaudible.)*

Mr. Stevens: This is like a satellite operation and 14 cars is a worse case scenario.

Mr. Ivery: No major deliveries. No major car carriers.

Chairman Rettke: Go to the auction and bring one back.

Mr. Ivery: That is exactly what we intend on doing.

Chairman Rettke: Somebody comes in and wants a particular one, you can watch the auctions for it?

Mr. Ivery: Yes, if they want something specific, they come in and tell me what they are looking for and I find it in three to five businesses days typically. We get them fast.

Mr. Donovan: That is a wonderful thing.

Chairman Rettke: Any other questions, concerns? I do not see anything major with it.

(Vote)

Mr. Havener: The next steps are listed in the Staff Report.

Mr. Ivery: I talk to Eric a lot.

Mr. Havener: Feel free to contact Eric. He will lead you down the right paths.

RESULT:	REFERRED TO COUNCIL	Next: 2/13/2017 8:00 PM
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3. **7578 E. Main St.; Application #176211; Applicant: Evans Capital Investments, Ltd.; Business: Reynoldsburg DG, LLC; to Grant a Variance from Section 1193.12(C)(1,3) of the Zoning Code to Allow Signage that Exceeds the Area Requirements of that Section.**

RESULT:	TABLED [UNANIMOUS]
MOVER:	Anthony Rettke, Chairman
SECONDER:	Richard Donovan
AYES:	Rettke, Linder, Donovan

4. Annual Organizational Meeting to Elect a Chairman, Vice Chairman, and a Secretary

Mr. Havener: Mr. Chair, I think in order to move ahead with these elections, I will chair the meeting temporarily. Are there any recommendations for election for Chairman of the Board?

Pastor Linder: I nominate Mr. Rettke.

Mr. Rettke: I accept the nomination.

Mr. Havener: I will call the vote. Mr. Donovan. "Yes." Pastor Linder. "Yes." Mr. Rettke. "Yes." Moving on to election of Vice Chairman.

Pastor Linder: I nominate Mr. Donovan.

Mr. Donovan: I accept the nomination.

Mr. Havener: With no other nominations, I will call the vote again. Mr. Donovan. "Yes." Pastor Linder. "Yes." Mr. Rettke. "Yes." At the recommendation of Eric Snowden, he would like to remain as Secretary. I will call the official vote. Mr. Donovan: "Yes." Pastor Linder. "Yes." Mr. Rettke. "Yes." With that, I will turn the meeting back over to the Chairman.

E. OTHER BUSINESS

No other business.

F. ADJOURNMENT

Chairman

Planning Administrator

Service Department**Eric Snowden****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6829 Phone****ORDINANCE REQUEST**

DATE: **February 13, 2017****TO:** **Safety Committee****RE:** ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE
CITY OF REYNOLDSBURG, OHIO: AMENDING SECTIONS 741.01
SALES AND 741.05 WAIVER OF CHAPTER 741 SOLICITORS.

Please see attached document for proposed text amendments.

741.01 SALES.

No person or organization shall sell, offer for sale, or solicit orders for any goods, property, merchandise, periodicals or services by going from door to door within the City unless such person or organization has first registered with the ~~Safety~~Service Director in accordance with Section 741.03 and obtained the permit described in Section 741.04.

741.05 WAIVER.

(c) If the application for a waiver is denied, the applicant may appeal the Service Director's denial to Council. Reversal of the ~~Safety~~Service Director's denial and granting a waiver requires a two-thirds vote of the entire Council.

Development Department**Eric Snowden****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6829 Phone****ORDINANCE REQUEST**

DATE: **February 13, 2017****TO:** **Service Committee****RE:** Ordinance to Amend the Code of Ordinances of the City of Reynoldsburg,
Ohio: Amending Section 1171.06 Accessory use; accessory structures of
Chapter 1171 General Requirements.

See the attached document for details of proposed text amendment and staff report.



REYNOLDSBURG PLANNING & ZONING DIVISION

STAFF REPORT: CODIFIED ORDINANCE AMENDMENT

CODE SECTION: Section 1171.06(d) - Portable Temporary Storage Units

BACKGROUND: Staff becomes periodically aware of provisions of the Planning & Zoning Code that require revision. City staff has reviewed the regulations for portable temporary storage, as well as solicited feedback from customers experiencing challenges with the current regulations. Section 1171.06(d) of the Code needs to be revised.

SUMMARY OF MAJOR REVISIONS:

Overview:

Chapter 1171 prescribes general regulations that apply to all lots and structures, including regulations for portable temporary storage units in Section 1171.06(d). The original regulations for temporary portable storage units were enacted in 2006, and have undergone several minor revisions. The purpose and intent of the regulations are to prevent excessive numbers of portable storage units and restrict the length of time they can be stored on a lot. This prevents unsightly accumulations of rubbish throughout the City.

The current regulations require a zoning certificate any time a temporary portable storage unit is in a residential district and provides only a limited number of exceptions in commercial districts. City Staff have found these regulations lack the needed flexibility to accommodate the use of these storage units, and are unclear regarding the ability of the BZBA to grant exceptions.

Duration:

The current regulations require a permit for every use of a temporary storage unit on a residential lot. Staffs experience indicates that this is not necessary and that the time taken issuing permits and writing violations for use of temporary portable storage units is disproportionate to the problems caused. Review of permitting data shows that the majority of temporary portable storage units are removed within seven days. Staff proposes to create a seven day period where no permit is required. This will allow many residents to utilize a storage unit for a limited time without the burden of securing a permit.

Current regulations allow Staff to issue up to two 14 day permits for use of temporary portable storage units. This means a unit may be on site for total of 28 days in a year. Staff proposes to change the permit length to 21 days. This makes the permit duration for temporary portable storage units the same length as temporary signs and

banners. In conjunction with the 7 day non-permit period, the total will still not exceed the current duration of 28 days.

Exceptions:

The current regulations allow BZBA to approve exceptions to the duration and number of unit requirements, but are unclear as to how this is to be reviewed. Staff has clarified that this will be reviewed by the Board as a special exception in all districts. Staff also proposes some additional considerations for the Board to review in conjunction with a special exception use permit review of that type.

In order to better accommodate large construction projects, Staff proposes to empower the Planning & Zoning Administrator and Building Official to make decisions regarding the number and duration of such units for projects that require a building permit. The Planning & Zoning Administrator and Building Official collaborate daily with construction project managers that are active in the City. Therefore, they are in the best position to allow or disallow additional temporary portable storage units for these.

CHAPTER 1131 - Definitions

~~Portable Temporary~~ Portable Storage Units. A transportable unit designed and used for the temporary storage of building materials, household goods, commercial goods, waste, or other ~~such~~similar materials.

CHAPTER 1171 – General RequirementsRegulations

1171.06 ACCESSORY USE, ACCESSORY STRUCTURE.

(d) Portable Temporary Storage Units. A zoning certificate shall be obtained from the Zoning Officer prior to the placement of a portable temporary storage unit on a property. No more than one unit is permitted on a property at any given time the duration of which shall not exceed a period of fourteen days. The unit must be placed on a hard surface (not grass), and must be on the property for which it is being used. The use of these units shall be limited to no more than twice in any twelve month period. Permission to exceed these limitations may be granted by the Board of Zoning and Building Appeals. A portable temporary storage unit is not permitted as a permanent accessory structure regardless of the proposed location of the unit on a parcel.

——— (1) Calamity exception. If the portable temporary storage unit is being used to store personal property as a result of a major calamity (e.g. fire flood or other event whm-e there is significant property damage) the Board of Zoning and Building Appeals may extend these time periods.

——— (2) Approved construction project. If the portable temporary storage unit is being used to store materials as part of an approved construction project in a commercial or industrial district, the portable temporary storage unit may remain onsite as long as there is a valid open building permit obtained through the City of Reynoldsburg.

(d) Temporary Portable Storage Units. Temporary portable storage units may be considered a temporary accessory use when they are placed on a lot for the purposes of storing items on that lot. No temporary portable storage unit may be placed on a lot in a manner inconsistent with this section. Temporary portable storage units are not permitted as permanent accessory structures and shall be subject to the following regulations:

(1) Location. Temporary portable storage units must be placed on the lot for which they are storing items and must be placed on a permanent surface such as a driveway or parking lot. On non-residential lots, the Planning & Zoning Administrator may require relocation of any temporary portable storage unit that restricts vehicle access to a site.

(2) Duration. One (1) temporary portable storage unit may be placed on a lot for a period of up to seven (7) consecutive days, once per calendar year without a zoning certificate. Upon review and approval of a zoning certificate, this period may be extended to a period of up to twenty-one (21) additional days.

(3) Exceptions for construction project. Temporary portable storage units may be placed on any lot with an active building permit. The Building Official and Planning & Zoning Administrator may make a determination as to the number and location of placement of the temporary portable storage units warranted for the project, and shall have the power to order removal of any unwarranted units. Such approvals shall not require a zoning certificate and shall expire upon the completion of the project, upon expiration of the zoning certificate, or expiration of the building permit.

(4) Additional Exceptions. The Board of Zoning and Building Appeals may grant approvals to exceed these regulations as a special exception in all districts. In addition to the standards for approval found in Section 1145.09 of the Zoning Code, the Board shall also consider the following:

A. Calamity. That a major calamity (e.g. fire, flood or other event where there is significant property damage) exists at the site and that the additional units or additional time are required to store property from the site as a result of that calamity.

B. Necessity. That the placement of additional storage units or the granting of additional time is necessary and germane to the operation of the main use.

C. Public purpose. That the placement of additional storage units or the granting of additional time serves a public purpose for the City or another public authority.

Development Department**Eric Snowden****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6829 Phone****ORDINANCE REQUEST**

DATE: February 13, 2017

TO: Service Committee

RE: Ordinance to Amend the Code of Ordinances of the City of Reynoldsburg, Ohio: Amending Section 1127.12 of the Subdivision Regulations.

This ordinance will amend a section of the Subdivision Regulations that contains an incorrect word choice referring to another chapter of the Zoning Code. See attached document for the proposed text amendment.

1127.12 UTILITY AND TRAFFIC STUDIES.

Utility and traffic studies may be required by the City Engineer to facilitate proper master or large scale planning of the City's infrastructure prior to the submission of public or private construction plans. Fees for review of such traffic or utility studies shall be in accordance with ~~Section~~Chapter 1155 of the Zoning Code.

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6878 Phone****ORDINANCE REQUEST**

DATE: **February 13, 2017****TO:** **Finance Committee****RE:** Ordinance Authorizing the Reynoldsburg Parks and Recreation
Department to Apply for and Accept the Community Development Grant
through Recycle Ohio, Ohio Environmental Protection Agency.

This Grant Will be Applied for in Conjunction with Keep Reynoldsburg Beautiful for Various Beautification, Education and Litter Prevention Projects. This grant has a 50% match and, if awarded, will be issued for July 1, 2017 through June 30, 2018 and used in fiscal years 2017 and 2018.

Mayor's Office
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE: February 13, 2017

TO: Finance Committee

RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE
CITY OF REYNOLDSBURG, OHIO: SECTION 160.02
“AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND
PAY GRADE” Subsection (f) “Police Department”; of CHAPTER 160
EMPLOYEE COMPENSATION.

Request authorization to change Chapter 160.02(f) Police Department - please see attached

160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE

<u>Position</u>	<u>Personnel</u>	<u>Classification</u>	<u>Pay Grade</u>
(a) ADMINISTRATIVE			
Mayor	1	Unclassified	See Sect.141.01
Auditor	1	Unclassified	See Sect.143.01
City Attorney	1	Unclassified	See Sect.147.03
Asst. City Attorney	1	Unclassified	19
Asst. City Prosecutor	2 p/t	Unclassified	19
City Attorney Secretary	1	Unclassified	15
City Attorney Clerk	1	Classified	12
Mayor's Secretary*	1p/t	Unclassified	15
Clerk of Courts	1	Unclassified	16
Assistant Clerk of Courts	1	Classified	11
Data Entry Operator	1p/t	Classified	6
Data Entry Operator	1	Classified	6
Clerk of Council	1	Unclassified	16
Asst. Clerk of Council **	1 p/t	Unclassified	10
Tax Administrator	1	Classified	15
Deputy Auditor	1	Unclassified	15
Auditor's Secretary	1 p/t	Unclassified	10
Finance Manager	1	Classified	21
Civil Service			
Administrative Assistant	2 p/t	Unclassified	15
* Mayor's Secretary to be shared with Human Resources Department			
(b) DEPARTMENT OF COMPUTER SYSTEMS			
Director of Computer Systems	1	Unclassified	20
Network Systems Administrator	1	Classified	19
(c) DEPARTMENT OF DEVELOPMENT			
Development Director	1	Unclassified	21
Development Director			
Administrative Assistant**	1pt	Unclassified	10
Planning & Zoning Administrator	1	Classified	19
** (shared position between Development and Clerk of Council Office)			
(d) HUMAN RESOURCES DEPARTMENT			
Director of Human Resources	1	Unclassified	20
Human Resources Generalist	1	Unclassified	12
(e) PARKS & RECREATION DEPARTMENT			
Director	1	Unclassified	20
Administrative Assistant	1	Unclassified	12
Director Senior Citizens Center	1	Classified	16

<u>Position</u>	<u>Personnel</u>	<u>Classification</u>	<u>Pay Grade</u>
Senior Citizens Assistant	2 p/t	Classified	9
Senior Center Activities Instructor	1 p/t	Classified	5
Recreation Superintendent	1	Classified	14
Grounds Superintendent	1	Classified	14
Parks Maintenance –Crew Leader	1	Classified	11
Parks Maintenance	2	Classified	2
Horticulturist	1	Classified	7
Seasonal & Occasional	Variable	Unclassified	See160.03(d) & (e)

(f) POLICE DEPARTMENT

Director of Public Safety	1	Unclassified	26
Chief of Police	1	Classified	26A
Lieutenant	2	Classified	22A
Sergeant	9	Classified	See Chapter 166
Police Officer	46	Classified	See Chapter 166
Dispatcher	8	Classified	See Chapter 162
Support Services Supervisor	1	Classified	16
Property Room Clerk	2 1 p/t	Classified	7
Property Room Clerk	1	Classified	7
Chief of Police			
Administrative Assistant	1	Classified	14
Public Service Records Technician	3	Classified	9
Court Specialist	1	Classified	9
Detective Bureau Administrative Assistant	1	Classified	9
Command & Staff Administrative Assistant	1	Classified	10
Accreditation Manager	1 p/t	Classified	10
Court Liaison	2 p/t	Classified	13

(g) SERVICE DEPARTMENT

(1) Director of Public Service	1	Unclassified	25
Service Director			
Administrative Assistant	1	Unclassified	13
Secretary	1	Classified	8
Maintenance Foreman	1	Classified	14
Custodian	2	Classified	5
Maintenance Crew Leader	1	Classified	9
(2) Building Division			
Chief Building Official	1	Classified	19
Asst. Chief Building Inspector	1	Classified	17
Building Inspector I	3	Classified	14

Administrative Assistant	1	Classified	11
Code Compliance Officer	2	Classified	6

<u>Position</u>	<u>Personnel</u>	<u>Classification</u>	<u>Pay Grade</u>
(3) Water/Wastewater Division			
Superintendent	1	Classified	18
Asst. Superintendent	1	Classified	15
Maintenance Spec/Equip Operator	5	Classified	10
Maintenance Spec/Equip Operator 1p/t		Classified	10
Billing Supervisor	1	Classified	13
Account Clerk 2	4	Classified	7
(4) Street Division			
Superintendent	1	Classified	17
Asst. Superintendent	1	Classified	15
Administrative Assistant	1	Classified	8
(To be shared with Storm Water Utility Division)			
Maintenance Spec/Equip Operator	6	Classified	10
Fleet Maintenance Supervisor	1	Classified	14
Fleet Maintenance Technician	1	Classified	10
(4)(a) Storm Water Utility Division			
Asst. Superintendent	1	Classified	13
Administrative Assistant	1	Classified	8
(To be shared with Street Division)			
Pollution Control Technician	1	Classified	10
Maintenance Spec/Equip Operator	1	Classified	10
(h) DEPARTMENT OF ENGINEERING			
Director of Engineering	1	Unclassified	23



Reynoldsburg Division of Police
 7240 East Main Street
 Reynoldsburg, Ohio 43068
 (614) 866-6622
 (614) 322-6926 (fax)

INTER-OFFICE COMMUNICATION

.....

Date: January 13, 2017

To: Mayor Brad McCloud

From: Chief Jim O'Neill

Subject: Cost Comparison

.....

Sir,

See the table below for the comparison associated with a proposed change in staffing of the police property room with one full-time clerk and one 20-hour clerk replacing the current staffing of two $\frac{3}{4}$ positions (30 hours/week).

The annual salary/benefits cost associated with the proposed change is as follows:

20 hour a week employee = 1040 hours per year

Salary at \$16.0058 =	\$16,646.03
OPERS 14% of salary =	\$2,330.44
Medicare Tax 0.0145% of salary =	\$241.36
Total:	\$19,217.83

40 hour a week employee = 2080 hours per year

Salary at \$18.0058 (\$2.00 increase from current) =	\$37,452.64
Health Care =	\$14,622.96
HSA =	\$4,000.00
Vision =	\$241.08
Dental =	\$1,079.40
OPERS 14% of salary =	\$5,243.28
Medicare Tax 0.0145% of salary =	\$543.05
Life Ins / Short Term / etc =	\$40.00
Total:	\$63,222.41

Overall Total: **\$82,440.24**

The annual salary/benefits cost for continuing the current staffing is as follows:

Two 3/4 –time Clerks working 30 hours/ week = 3120 hours per year

Salary total for both clerks =	\$51,593.00
Health Care =	\$29,245.92
HSA =	\$ 8,000.00
Vision =	\$ 482.16
Dental =	\$ 2,158.80
OPERS (14%) =	\$7,223.02
Medicare Tax (.0145%)	\$722.23
Life Ins.	\$ 80.00
Total:	\$99,505.13

Savings associated with change:

Total Projected with current Staffing =	\$99,505.13
Total Projected with proposed changes =	- \$82,440.24
Projected Savings	\$17,064.89

Police Department**James O'Neill****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6947 Phone****ORDINANCE REQUEST**

DATE: February 13, 2017**TO: Finance Committee****RE: ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO
ENTER INTO LEASE AGREEMENT DOCUMENT SOLUTIONS FOR
COPIER FOR POLICE DEPARTMENT.**

The Reynoldsburg Division of Police is requesting permission to enter into a contract with Document Solutions to replace out of date equipment. Please see the attached contract with Document Solutions. This contract will replace an out of date and out of contract risograph machine that is no longer cost effective for the department to operate.



A Proposal For: Reynoldsburg Police Department

By: Dan Lamatrice



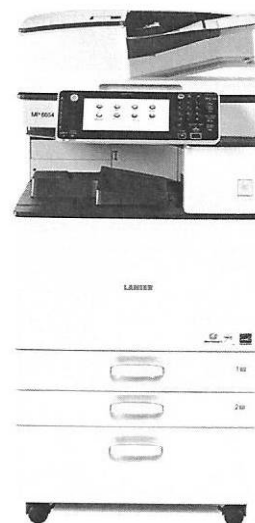
TOTAL **GREEN** DOCUMENT SOLUTIONS

Attachment: Doc Solutions Contract (1646 : Enter into Contract to Replace Risograph)

Proposed Solution: Lanier MP4054SP

Key Features:

- Print/Copy/Scan
- Print and copy speed of 40 pages per minute
- 2 - 550-sheet paper cassettes, 100-sheet bypass
- Tandem Large Capacity Tray
1,000 sheets x 2
- Paper size up to 11" x 17"
- A Tiltable, 9" Full Color Control Panel
- 220 - sheet Single Pass Document Feeder
- Energy Star Compliant



Monthly Lease Payment:

~~\$218.00~~ \$206.39

Length of Term

60 Months

Maintenance: Included in Lease

Black Copies/Prints Included:	10,000
Black Copy/Print Overage Charge:	\$.0077

Quote Terms:

- *Maintenance fixed for the length of the term....*
- *Semi-Annual reconciliation for overages*
- Includes all delivery, physical installation, network connection, and end user training.
- All service and supplies are included in maintenance plan.
- Does not include sales tax.



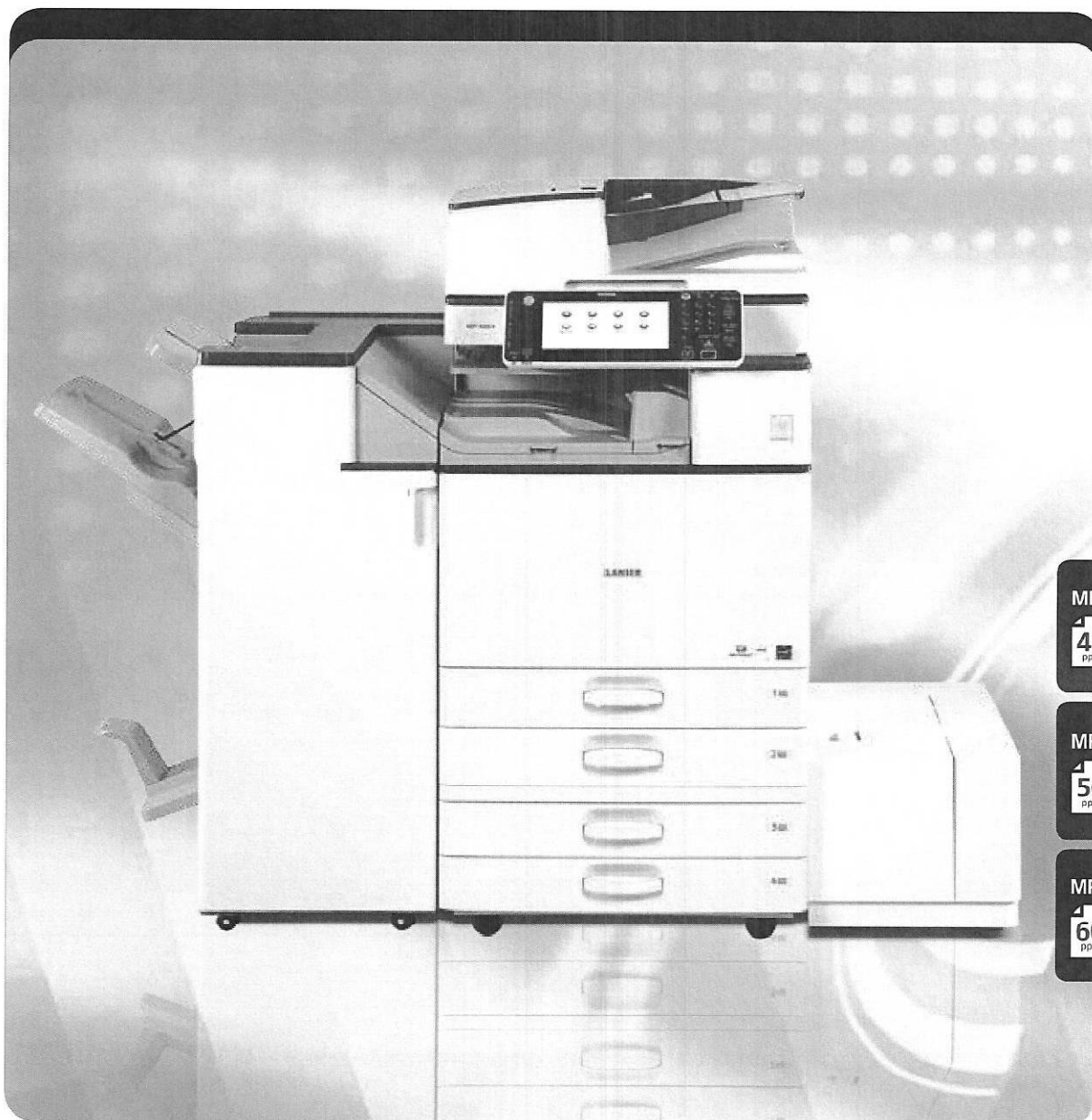
TOTAL GREEN DOCUMENT SOLUTIONS

LANIER

MP 4054
MP 5054
MP 6054

Multifunction B&W

- ✓ Copier
- ✓ Printer
- ✓ Facsimile
- ✓ Scanner



MP 4054

40 ppm monochrome

MP 5054

50 ppm monochrome

MP 6054

60 ppm monochrome

Attachment: Doc Solutions Contract (1646 : Enter into Contract to Replace Risograph)

Manage information — and new opportunities — effortlessly

You're the expert. But what good is having all that information if you can't share it with anybody? With the LANIER™ MP 4054/MP 5054/MP 6054, you can produce and share your best ideas with more people in more locations. Whether you need to print important documents and fax them to a client, scan an invoice to your mailbox or simply copy notes from a morning meeting, you can move information quickly and intuitively from this multifunction device. Create shortcuts for frequent tasks to save time. Use your smartphone to print documents whether you're at your desk, down the hall or out of the office. Take advantage of user authentication tools to ensure key information gets to the right people. You can even monitor user activity and energy consumption remotely, so you know if you're making the right decisions along the way.

- Print up to 60 black-and-white prints/copies per minute
- Use mobile printing to produce documents from anywhere
- Perform more everyday tasks using less space
- Protect documents and intellectual property with user authentication
- Minimize operating costs with energy-saving features



Perform ordinary tasks with extraordinary precision

Improve the way you manage information

Work faster, make better decisions

How quickly can you get information in the hands of those who need it the most? Use the Lanier MP 4054/MP 5054/MP 6054 to transition from one job to the next with ease. With recovery from sleep mode in only 4.9 seconds, you can start moving information almost as soon as you think of it. Use the intuitive, one-touch controls to produce up to 60 black-and-white pages per minute on a wide range of media. Convert paper documents into digital format for faster retrieval and distribution with the standard 220-Sheet Single Pass Document Feeder (SPDF), which scans up to 180 color or black-and-white images per minute. You can also use the optional OCR scanning feature to create PDF files that can be accessed simply by searching for key words in the document.



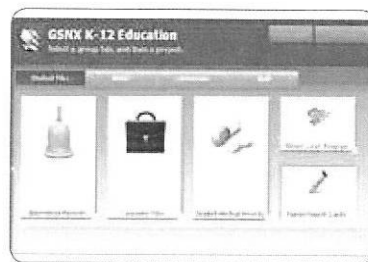
Work from more locations

You never know where your workday will take you. Be ready for anything — from anywhere. Print directly to the Lanier MP 4054/MP 5054/MP 6054 using Lanier HotSpot Enterprise. Use your smartphone to connect to the MFP and print network documents at your convenience and save yourself a long trek back to your desk. You can also bring your work with you via a USB drive or SD card. Simply plug it into the networked MFP and print or scan documents right from the device. With the Smart Device Connector app, you can copy, print, scan and fax directly from your smart device. Simply touch your smart device to the NFC tag on the optional Smart Operation Panel or scan the QR Code to automatically connect to the MFP and access these functions.



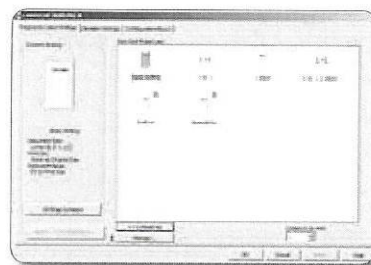
Minimize steps, maximize productivity

Nobody knows your job better than you do — so you know how to make it better. With the Lanier MP 4054/MP 5054/MP 6054, you can customize workflows to simplify how you work. Use icons on the Home Screen as shortcuts to frequently used tasks and skip repetitive steps with a single touch. Take advantage of embedded software like GlobalScan® NX to scan and convert paper documents to digital files quickly so you gain easier access to important information across the enterprise. Add other third-party vendor solutions to simplify content management and other business-critical tasks so you can work with fewer manual touchpoints and minimize errors.



Impress with high-quality documents

Capture the attention of your audience with a wider range of professional-looking documents. It's easy with the icon-driven, preset PCL6 interface driver. With a single click, you can produce eye-catching black-and-white documents at up to 1200 dpi. Print on more types of stocks, including thicker paper, sizes up to 11" x 17" and even envelopes from the standard tray. Plus, you can choose between several automated finishers for end-to-end document production with incredible quality in fewer steps.



Simplify your workday with a wider range of capabilities

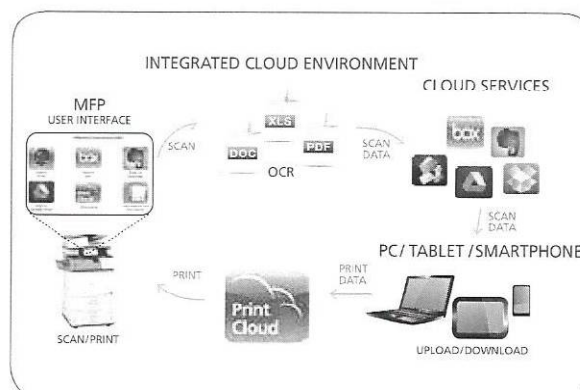
Access key functions conveniently

You use your smartphone or tablet every day because it's convenient and keeps you connected. Now you can say the same about the MFP in your office. With the Lanier MP 4054/MP 5054/MP 6054, you can simplify routine actions like printing, copying, scanning and faxing with the same intuitive drag-and-drop, pinch-and-flick and swipe scrolling you use on your personal devices. Navigate between key functions with ease via the optional 10.1" Wide Super VGA Smart Operation Panel. You'll have fewer steps, so you can access and share information in only moments.



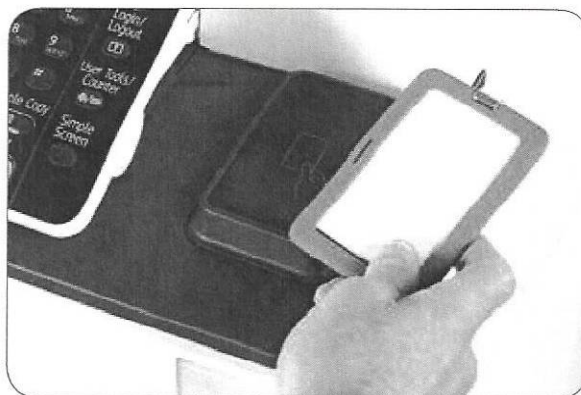
Move information in more ways, from more places

You have enough to do. Let us handle some of it for you. After all, our legacy includes finding fast, affordable ways to automate routine tasks to simplify the way you work. Need to grab an important document to share with an offsite client? Want to share newly captured information with people who may be away from the office? Use the optional Integrated Cloud Environment (ICE) solution to manage information in the Cloud — and be spared expensive servers, equipment and maintenance. Visitors to your office can have the same convenience. They can send emails with attachments directly to the MFP for fast, easy printing without downloading print drivers.



Protect what's most important

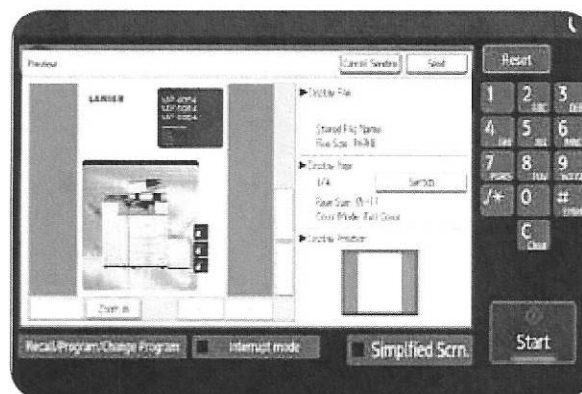
You have something in high demand — information. It's important that you protect it to ensure it gets to the right people. With the Lanier MP 4054/MP 5054/MP 6054, you can store documents at the device for safekeeping. Release them by swiping an authorized ID card at the optional card reader or by entering a passcode on the control panel. Add watermarks to documents and mask copy when unauthorized users try to duplicate them. You can also use PDF encryption to scramble data on confidential PDFs to keep information safe. Worried about information you leave behind? With the DataOverwriteSecurity System (DOSS), images and data on the hard drive are rendered unreadable automatically.



Discover an easier way to handle more types of jobs

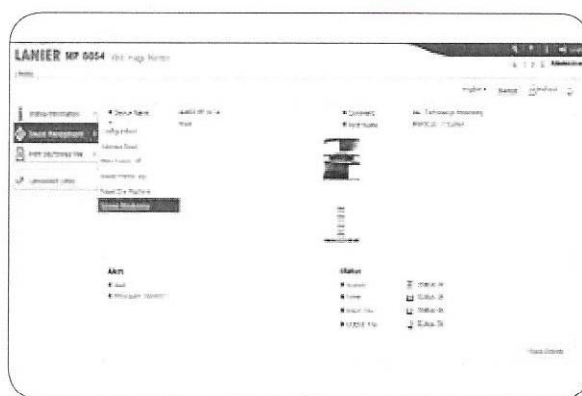
Improve collaboration with digital delivery

You can't predict when you're going to get a great idea. But you can know exactly when the next person gets it. Send important information — including black-and-white or color images and documents — in PDF, TIFF or JPEG formats via Scan-to-File/Folder/URL/FTP/Email without wasting paper or time. You can compress larger or more complex graphics files and send them just as easily without compromising quality. When you need to send contracts, invoices or other paper documents, use Internet Faxing, LAN Faxing or IP Fax for fast delivery. You can even use the Lanier MP 4054/MP 5054/MP 6054 as a conduit for remote faxing and minimize the need for additional phone lines and fax boards.



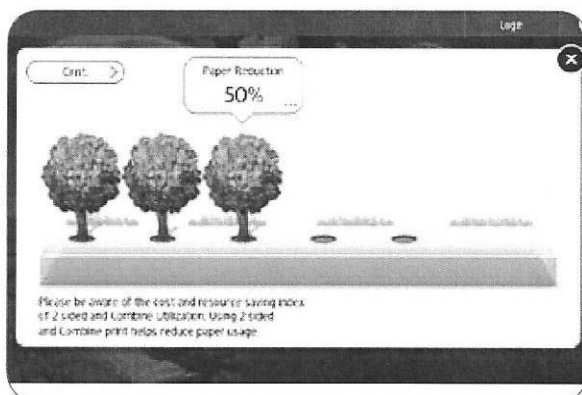
Expedite everyday tasks

You're facing enough challenges. Your office MFP shouldn't be your next one. On other systems, a single paper jam can derail productivity for an entire workgroup before the problem is even discovered. With the Lanier MP 4054/MP 5054/MP 6054, you only need to follow the on-screen animation and LED guide (inside the MFP) and you can trace the source of the problem in moments. Reloading paper is just as easy. Expand capacity to 4,700 sheets with optional paper trays and print for extended runs without interruptions. In addition, you can automate meter reads, access system settings, streamline firmware updates and more — all from the convenience of your desktop — so you can spend more time on core, revenue-generating tasks.



Conserve energy to reduce operating costs

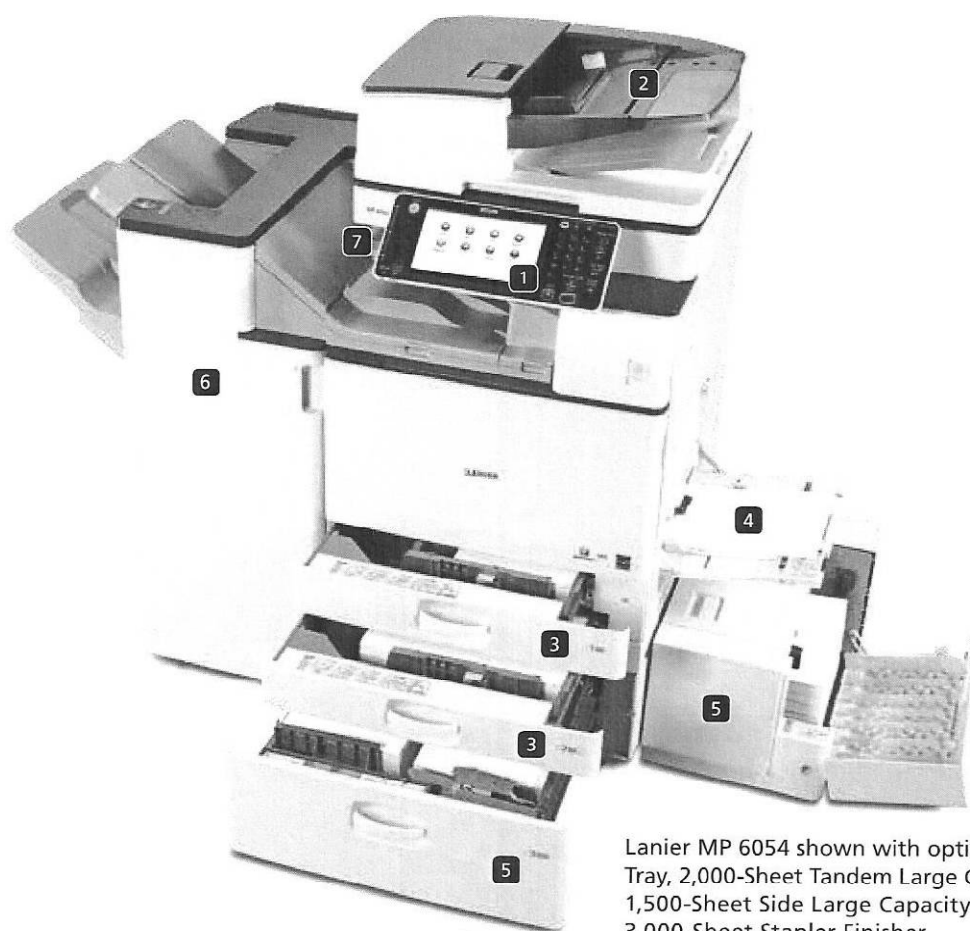
You'll find just the opposite to be true with the Lanier MP 4054/MP 5054/MP 6054. It offers low cost-per-page and best-in-class typical electricity consumption (TEC) values so you can reduce costs while meeting your sustainability goals. With a shorter recovery time of less than 5 seconds from sleep mode, the Lanier MP 4054/MP 5054/MP 6054 keeps up with today's fast-paced business environment. You can program the device to power on or off during specified times to conserve energy for even greater savings. Plus, the device meets EPEAT® Gold* criteria — a global environmental rating system for electronic products — and is certified with the latest ENERGY STAR™ specifications.



Eco-Friendly Indicator Screen as shown on the Smart Operation Panel.

*EPEAT Gold rating is applicable only in the USA.

Streamline document management tasks in small offices and workgroups



Lanier MP 6054 shown with optional One-Bin Tray, 2,000-Sheet Tandem Large Capacity Tray, 1,500-Sheet Side Large Capacity Tray and 3,000-Sheet Stapler Finisher.

- 1 Navigate from job to job easily via the standard, full-color, 9" tiltable LCD control panel featuring a USB/SD card slot and a customizable home screen to link to commonly performed jobs.
- 2 Handle one- and two-sided originals for copying, scanning and faxing efficiently from the standard 220-Sheet Single Pass Document Feeder (SPDF).
- 3 Extend print runs and minimize interruptions with standard 2 x 550-Sheet Paper Trays.
- 4 Accommodate a wide range of paper sizes and types, including poster printing, via the standard 100-Sheet Bypass Tray.
- 5 Use the optional 2,000-Sheet Tandem Large Capacity Tray (shown) to produce large quantities of letter size documents. Other options include a 1 x 550-Sheet Paper Tray, 2 x 550-Sheet Paper Tray, 1,500-Sheet Side Large Capacity Tray (shown) and Cabinet Type F.
- 6 Produce professional documents and minimize outsourcing. The optional 3,000-Sheet Stapler Finisher (shown) accommodates up to 50-sheet document sets with a choice of three single staple positions or a double staple. An optional 2/3-Hole Punch Unit installs inside the finisher. Design your own complete document production solution with other optional finishers, including a 500-Sheet Internal Finisher, 1,000-Sheet Stapler Finisher, 1,000-Sheet Booklet Finisher, and a 2,000-Sheet Booklet Finisher.
- 7 Separate output and simplify document retrieval with an optional 125-Sheet One-Bin Tray (shown) and 250-Sheet Internal Shift-Sort Tray.

Spread your message with professional finished output

You've come up with a great idea. But, you're not finished yet. You have to present it so your audience feels compelled to do something with it. With the Lanier MP 4054/MP 5054/MP 6054, you have a choice of finishers to add a polished, more professional look to your presentations. Each finisher automates cumbersome manual tasks to improve consistency and minimize manual errors — while letting you concentrate on your next big idea.



Finisher	Paper Capacity	Hole-Punch	Saddle Stitch	Supported Systems
SR3130 Internal Finisher	500 Sheets	Optional	N/A	MP 4054/MP 5054
SR3140 Stapler Finisher	1,000 Sheets	Optional	N/A	All
SR3160 Stapler Finisher	3,000 Sheets	Optional	N/A	All
SR3150 Booklet Finisher	1,000 Sheets	Optional	✓	All
SR3170 Booklet Finisher	2,000 Sheets	Optional	✓	All

Engine/Copier Specifications

Scanning Element	One-Dimensional Solid Scanning Through CCD
Printing Process	Twin Laser Beam Scanning & Electrophotographic Printing
Toner Type	Dry, dual component
Copy Resolution	600 x 600 dpi
Maximum Copy Quantity	Up to 999
First Page Out Time	4 Seconds for MP 4054 2.9 Seconds for MP 5054/MP 6054
Warm-Up Time	14 seconds with Standard Operation Panel
Recovery Time From Sleep Mode	4.9 seconds
Memory	2 GB RAM + 320 GB HDD (Shared)
Original Type	Book/Sheet/Object
Maximum Original Size	Up to 11" x 17"
R&W Print Speed (Letter/A4)	MP 4054: 40 prints/minute MP 5054: 50 prints/minute MP 6054: 60 prints/minute
Power Source	120V/60Hz/17A
Typical Electricity Consumption (TEC)**	MP 4054: 1.5 kWh/week MP 5054: 2.2 kWh/week MP 6054: 2.6 kWh/week
Standard Paper Capacity	1,200 sheets (550 sheets x 2 trays, and 100-Sheet Bypass Tray)
Maximum Paper Capacity	4,700 sheets (w/Tandem LCT + Side LCT)
Supported Paper Types	Plain Paper, Transparencies*, Letterhead, Color Paper, Pre-Punched Paper, Labels*, Envelopes, Cardstock, Recycled, Preprinted Paper, Bond Paper
Supported Paper Sizes	Bypass Tray: 5.5" x 8.5" – 12" x 18" (A6 – A3) Tray 1 & 2: 5.5" x 8.5" – 11" x 17" (A6 – A3)

Supported Paper Weights	Duplex: 14 – 68 lb. Bond (52 – 256 g/m ²) Bypass: 14 – 80 lb. Bond (52 – 300 g/m ²) Tray 1 & 2: 16 – 80 lb. Bond (60 – 300 g/m ²)
Standard Output Capacity	500 sheets
Maximum Output Capacity	3,625 sheets (Bridge Unit + 1 Bin + 3,000-Sheet Finisher)
Document Feeder Type	Single Pass Document Feeder (SPDF)
Document Feeder Original Size	5.5" x 8.5" – 11" x 17" (A5 – A3)
Document Feeder Paper Weight	Simplex: 11 – 34 lb. Bond (40 – 128 g/m ²) Duplex: 14 – 34 lb. Bond (52 – 128 g/m ²)
Document Feeder Capacity	220 sheets
Preset Reduction & Enlargement Ratios	25%, 50%, 65%, 73%, 78%, 85%, 93%, 100%, 121%, 129%, 155%, 200%, 400%
Zoom Range	25% to 400% in 1% increments
Standard Features	Auto Paper Select, Auto Tray Switch, Booklet/Magazine Copy, Center/Border Erase, Chapters, Combine Mode, Cover Insertion, Document Server (3,000 File Capacity), Duplex, Electronic/Rotate Sorting, Full-Color VGA Touch Screen Control Panel, ID Card Copy, 8 Job Presets, 25 Job Programs, Negative/Positive, OHP Slip Sheet, Sample Copy, Series Copy, Simple Screen, 1,000 User Codes, User Stamps
Dimensions (WxDxH) (includes SPDF)	23.1" x 26.8" x 37.9" (587 x 680 x 963 mm)
Weight	163.1 lbs., 74 kg.

*Bypass Tray only
**Typical electricity consumption by ENERGY STAR program

Print Specifications (Standard)

Processor Speed	533MHz
Connection Type	Standard: 10Base-T/100/1000Base-TX Ethernet, USB2.0 Type A (2 ports on back of device, 1 port on Operation Panel), SD slot on Operation Panel, USB2.0 Type B
Optional: IEEE 802.11a/b/g/n Wireless LAN, USB Device Server (second NIC), & IEEE 1284 Parallel	
Network Protocols	TC/PPP (IPv4, IPv6), IPX/SPX*
Supported Operating Systems	Windows Vista/7/8/XP, Windows Server 2003/2003R2/2008/2008R2/2012/2012R2; Netware* 6.5 or later, Unix Filters for Sun Solaris, HP-UX, SCO OpenServer, Red Hat Linux, IBM AIX, Mac OS X 10.6 or later, SAP R/3, NDPS Gateway, IBM iSeries/AS/400* using OS/400 Host Print Transform, Citrix Presentation Server 4.5/Citrix Xen App 5.0, 6.0, 6.5
Device Management Utilities	Web Image Monitor, Embedded @Remote, @Remote Office Appliance, @Remote Enterprise Pro, Device Manager NX Lite and Accounting, Device Manager NX Pro and Enterprise, @Remote Connector NX
Printer Languages	Standard: PCL5e/6, Optional: Adobe PostScript 3*, IPDS & XPS
Print Resolution	Up to 1200 x 1200 dpi
Font Support	PCL5e/6: 45 Scalable Fonts, 13 International Fonts PS3: 136 Roman Fonts (optional) IPDS: 108 Roman Fonts (optional) Sample/Locked/Hold/Store/Print
Standard Features	Sample/Locked/Hold/Store/Print

*Requires optional SD Card for Netware

Lanier MP 4054/MP 5054/MP 6054

SYSTEM SPECIFICATIONS

Scan Specifications (Standard)

Scan Speed (B&W & Full Color)	110 ipm Simplex/180 ipm Duplex (Letter, A4)
Scan Resolution	Color & B&W: Up to 600 dpi I/MAIN: Up to 1200 dpi Up to 11" x 17"
Platen Size	Standard: 10Base-T/100/1000BaseTX Ethernet
Connection Type	Optional: IEEE 802.11a/b/g/n Wireless LAN TCP/IP, NCP*, SMB, SMTP, POP, FTP, IMAP4 Single and Multi-Page TIFF/PDF, High-Compression PDF, PDF/A and Single-Page JPEG
Standard Features	Embedded Scan-to-Email/Folder/URL, Scan-to-USB/SU, I/MAIN and Color Scanning

*Requires optional SD Card for Network

Fax Specifications (Option)

Fax Option Type M12	
Circuit	PSTN, PBX
Compatibility	ITU-T G3
Resolution	200 x 200/100 dpi 400 x 400 dpi (optional)
Compression Method	MH, MR, MMR, JBIG
Scanning Speed (LEF)	Up to 68 ppm (Letter/A4)
Modem Speed	33.6 Kbps with auto fallback
Transmission Speed	G3: 3 seconds per page (MMR Compression) G3: 2 seconds per page (JBIG Compression)
SAF Memory	4 MB standard/60 MB maximum 320 pages/4,800 pages
Max Auto Dials	2,000
Group Dials	100 (max. 500 numbers per group)
Standard Features	Dual Access, Duplex Reception, Image Rotation, 1 Hour Backup, LAN-Fax Capability, Internet Faxing (T.37), IP Faxing (T.38), Fax Forwarding to E-Mail/HDD/Folder
Optional Features	Simultaneous Operation of up to 3 lines (G3 x 3)

Security Features (Standard)

DOSS, HDD Encryption, S/MIME, IPsec Communication, Locked
Print Password Encryption, Address Book Encryption, SSL, User
Authentication, Quota Setting/Account Limit, SNMP v3, SMTP
over SSL and PDF encryption

Optional Hardware Accessories

Paper Handling & Cabinet Options

One-Tray Paper Bank (PB3150)^{1,5}	
Paper Capacity	550 sheets x 1 tray
Supported Paper Sizes	5.5" x 8.5" to 11" x 17" (A5 – A3)
Supported Paper Weight	16 – 80 lb. Bond/166 lb. Index (60 – 300 g/m ²)
Dimensions (WxDxH)	23.1" x 27" x 4.7" (587 x 685 x 120 mm)
Iwo-Tray Paper Bank (PB3220)¹	
Paper Capacity	1,100 sheets (550 sheets x 2 trays)
Supported Paper Sizes	5.5" x 8.5" to 11" x 17" (A5 – A3)
Supported Paper Weight	16 – 80 lb. Bond/166 lb. Index (60 – 300 g/m ²)
Dimensions (WxDxH)	23.1" x 27" x 9.7" (587 x 685 x 247 mm)
Tandem Large Capacity Tray (PB3230)¹	
Paper Capacity	2,000 sheets (1,000 sheets x 2)
Supported Paper Sizes	8.5" x 11" (A4)
Supported Paper Weight	16 – 80 lb. Bond/166 lb. Index (60 – 300 g/m ²)
Dimensions (WxDxH)	23.1" x 27" x 9.7" (587 x 685 x 247 mm)
Side Large Capacity Tray (RT3030)⁴	
Paper Capacity	1,500 sheets
Supported Paper Sizes	8.5" x 11" (A4)
Supported Paper Weight	16 – 80 lb. Bond/166 lb. Index (60 – 300 g/m ²)
Dimensions (WxDxH)	13.4" x 21.4" x 11.4" (340 x 545 x 290 mm)
Cabinet Type F¹	
Dimensions (WxDxH)	23.1" x 26.7" x 10" (586 x 679 x 256 mm)
Weight	Less than 29.3 lbs. (13.25 kg)

Output Trays & Finisher Options

Internal Shift-Sort Tray (SH3070)²	
Paper Capacity	250 sheets (8.5" x 11" or smaller) (A4 – A5) 125 sheets (8.5" x 14" or larger) (B4 – A3)
Supported Paper Sizes	5.5" x 8.5" to 12" x 18" (A6 – A3)
Supported Paper Weight	14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m ²)
Bin Tray (BN3110)	
Supported Paper Sizes	5.5" x 8.5" to 11" x 17" (A6 – A3)
Supported Paper Weight	14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m ²)
Paper Capacity	125 sheets
500-Sheet Internal Finisher (SR3130)^{2,6}	
Supported Paper Sizes	5.5" x 8.5" – 12" x 18" (A6 – A3)
Supported Paper Weight	14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m ²)
Stack Capacity	500 sheets (8.5" x 11" or smaller) (A4) 250 sheets (8.5" x 14" or larger) (B4 – A3) 8.5" x 11" to 11" x 17" (A4 – A3) 50 sheets (8.5" x 11") (A4) 30 sheets (8.5" x 14" or larger, and/or Mixed Sizes) (B4 – A3) Top, Bottom, 2 Staples
Staple Paper Size	14 – 28 lb. Bond (52 – 105 g/m ²)
Staple Paper Weight	50 sheets (8.5" x 11") (A4)
Staple Capacity	30 sheets (8.5" x 14" or larger, and/or Mixed Sizes) (B4 – A3)
Staple Positions	Top, Bottom, 2 Staples
Dimensions (WxDxH)	21.5" x 20.6" x 6.7" (546 x 523 x 170 mm)
2-/3-Hole Punch Unit (PU3040NA)	
(Optional; Installs inside SR3130 Internal Finisher)	
1,000-Sheet Finisher (SR3140)^{2,3,6}	
Supported Paper Sizes	Proof Tray: 5.5" x 8.5" – 11" x 17" (A6 – A3) Shift Tray: 5.5" x 8.5" – 11" x 17" (A6 – A3)
Supported Paper Weight	Proof Tray: 14 – 45 lb. Bond/93 lb. Index (52 – 169 g/m ²) Shift Tray: 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m ²)
Stack Capacity	Proof Tray: 250 sheets (8.5" x 11") (A4) 50 sheets (8.5" x 14" or larger) (B4) Shift Tray: 1,000 sheets (8.5" x 11") (A4) 500 sheets (8.5" x 14" or larger) (B4) 50 sheets (8.5" x 11") (A4) 30 sheets (8.5" x 14" or larger) (B4)
Staple Capacity	8.5" x 11" – 11" x 17" (A4 – A3) 14 – 28 lb. Bond (52 – 105 g/m ²) Top, Bottom 2 Staples
Staple Paper Size	22.2" x 24.4" x 37.8" (563 x 620 x 960 mm)
1,000-Sheet Booklet Finisher (SR3150)^{2,3,4}	
Supported Paper Sizes	Proof Tray: 5.5" x 8.5" – 11" x 17" (A6 – A3) Shift Tray: 5.5" x 8.5" – 11" x 17" (A6 – A3) Booklet Tray: 8.5" x 11" – 11" x 17" (A4 – A3)
Supported Paper Weight	Proof Tray: 14 – 45 lb. Bond (52 – 169 g/m ²) Shift Tray: 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m ²) Booklet Tray: 14 – 28 lb. Bond (52 – 105 g/m ²) Proof Tray: 250 sheets (8.5" x 11" or smaller) (A4) 50 sheets (8.5" x 14" or larger) (B4 – A3) Shift Tray: 1,000 sheets (8.5" x 11" or smaller) (A4) 500 sheets (8.5" x 14" or larger) (B4 – A3) Booklet Tray: 20 Sets (2 – 5 sheets), 10 Sets (6 – 10 sheets) & 7 Sets (11 – 15 sheets)
Stack Capacity	Normal Staple: 50 sheets (8.5" x 11") (A4), 30 sheets (8.5" x 14" or larger) (B4 – A3) Saddle Stitch: 15 sheets
Staple Paper Size	Normal Staple: 8.5" x 11" – 11" x 17" (A4 – A3) Saddle Stitch: 8.5" x 11" – 11" x 17" (A4 – A3)
Staple Paper Weight	14 – 28 lb. Bond (52 – 105 g/m ²)
Staple Positions	Top, Bottom, 2 Staples, Booklet
Dimensions (WxDxH)	22.2" x 24.4" x 37.8" (563 x 620 x 960 mm)
2-/3-Hole Punch Unit (PU3050NA)	
(Optional; Installs inside SR3150 or SR3170 Finishers)	

2,000-Sheet Booklet Finisher (SR3170)^{2,3,4}

Support Paper Sizes	Proof Tray: 5.5" x 8.5" to 12" x 18" (A6 – A3) Shift Tray: 5.5" x 8.5" to 12" x 18" (A6 – A3) Booklet Tray: 8.5" x 11" to 12" x 18" (A4 – A3)
Support Paper Weight	Proof Tray: 14 – 58 lb. Bond (52 – 220 g/m ²) Shift Tray: 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m ²) Booklet Tray: 17 – 28 lb. Bond (64 – 105 g/m ²) Proof Tray: 250 sheets (8.5" x 11" or smaller) (A4) 50 sheets (8.5" x 14" or larger) (B4) Shift Tray: 2,000 sheets (8.5" x 11" LEF) (A4 LEF) 1,000 sheets (11" x 17" SEF, 8.5" x 13" SEF, 8.5" x 11" SEF, 12" x 18" SEF) (A3 SEF, A4 SEF) 500 sheets (A5 LEF) 100 sheets (5.5" x 8.5" SEF) (A5 SEF, A6 SEF) Booklet Tray: 30 sets (2 – 5 sheets) or 15 sets (6 – 10 sheets) or 10 sheets (11 – 15 sheets) or 6 sets (16 – 20 sheets)
Stack Capacity	Normal Staple: 50 sheets (8.5" x 11" to 11" x 17" and Mixed Sizes) (A4 – A3) Saddle Stitch: 20 sheets
Staple Capacity	Normal Staple: 8.5" x 11" to 11" x 17" (A4 – A3) Saddle Stitch: 8.5" x 11" to 12" x 18" (A4 – A3)
Staple Paper Size	Normal Staple: 8.5" x 11" to 11" x 17" (A4 – A3) Saddle Stitch: 8.5" x 11" to 12" x 18" (A4 – A3)
Staple Paper Weight	Normal Staple: 14 – 28 lb. Bond (52 – 105 g/m ²) Saddle Stitch: 17 – 28 lb. Bond (64 – 105 g/m ²)
Staple Positions	Top, Bottom, 2 Staples, Top Slant, Booklet
Dimensions (WxDxH)	25.9" x 24.1" x 37.8" (657 x 613 x 960 mm)
3,000-Sheet Finisher (SR3160)^{2,3,4}	
Support Paper Size	Proof Tray: 5.5" x 8.5" to 12" x 18" (A6 – A3) Shift Tray: 5.5" x 8.5" to 12" x 18" (A6 – A3)
Supported Paper Weight	Proof Tray: 14 – 58 lb. Bond/172 lb. Index (52 – 220 g/m ²) Shift Tray: 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m ²)
Stack Capacity	Proof Tray: 250 sheets (8.5" x 11" or smaller) (A4) 50 sheets (8.5" x 14" or larger) (B4) Shift Tray: 3,000 sheets (8.5" x 11" LEF) (A4 LEF) 1,500 sheets (11" x 17" SEF, 8.5" x 13" SEF, 8.5" x 11" SEF, 12" x 18" SEF) (A3 SEF, A4 SEF) 500 sheets (A5 LEF) 100 sheets (5.5" x 8.5" SEF) (A5 SEF, A6 SEF) 50 sheets (8.5" x 14" or larger) (B4) Shift Tray: 3,000 sheets (8.5" x 11" LEF) (A4 LEF)
Staple Capacity	50 sheets (8.5" x 11" to 11" x 17" or Mixed Sizes) (A4 – A3)
Staple Paper Size	8.5" x 11" to 11" x 17" (A4 – A3)
Staple Paper Weight	14 – 28 lb. Bond (52 – 105 g/m ²)
Staple Positions	Top, Bottom, 2 Staples, Top Slant
Dimensions (WxDxH)	25.9" x 24.1" x 37.8" (657 x 613 x 960 mm)
2-/3-Hole Punch Unit (PU3060NA)	
(Optional; Installs inside SR3160 or SR3170 Finishers)	

Additional Accessory Options

Bridge Unit BU3070, Browser Unit Type M12, Card Reader Bracket
Type 3352, Copy Data Security Unit Type G, Embedded HotSpot Type S,
Fax Connection Unit Type M12, File Format Converter Type E,
G3 Interface Unit Type M12, IEEE 1284 Interface Board Type A,
IEEE 802.11a/b/g/n Interface Unit Type M2, IPDS Unit Type M12,
Key Counter Bracket Type M3, Memory Unit Type M12 64MB,
OCR Unit Type M2, Optional Counter Interface Unit Type M12,
PostScript3 Unit Type M12, SD Card for NetWare Printing Type M12,
Smart Card Reader Built-in Unit Type M12, Smart Operation Panel
Type M3, XPS Direct Print Option Type M12, USB Device Server
Option Type M17

Note: Some accessories require additional equipment or may be prerequisites
for other options. Some images contained in this brochure do not show the
stabilizers that ship with the optional paper feed units.

Some options may not be available at the time of market release.
Specifications are subject to change without notice.

For maximum performance and yield, we recommend using genuine Lanier
parts and supplies.

¹ Cannot be installed together

² Cannot be installed together

³ Requires Bridge Unit BU3070

⁴ Requires installation of Iwo-Tray Paper Bank (PB3220) or Tandem LCT (PB3230)

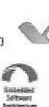
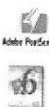
⁵ Requires installation of Caster Table Type M3

⁶ Cannot be installed on MP 6054

www.lanier.com

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document, and the appearance, features and specifications of Lanier products and services are subject to change from time to time without notice. Products are shown with optional features.
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herein, and shall not be liable for any errors or omissions in these materials. Actual results will vary depending upon use of the products and services, and the conditions and factors affecting
performance. The only warranties for Lanier products and services are as set forth in the express warranty statements accompanying them.

53535





DOCUMENT MANAGEMENT AGREEMENT

APPLICATION NO.

AGREEMENT NO.

4747 Lake Forest Drive • Cincinnati, OH 45242 • Phone: 513.791.0909 • Fax: 513.791.0985

The words **Lessee, you and your** refer to **Customer**. The words **Lessor, we, us** and **our** refer to **Modern Office Methods, Inc. dba Document Solutions**.

CUSTOMER INFORMATION

FULL LEGAL NAME City of Reynoldsburg Police Department			STREET ADDRESS 7240 E Main St	
CITY Reynoldsburg	STATE Oh	ZIP 43068	PHONE 614-322-6800	FAX
BILLING NAME (IF DIFFERENT FROM ABOVE)			BILLING STREET ADDRESS	
CITY	STATE	ZIP	E-MAIL	
EQUIPMENT LOCATION (IF DIFFERENT FROM ABOVE)				

EQUIPMENT WITH INDEPENDENT MINIMUMS

MAKE/MODEL/ACCESSORIES	SERIAL NO.	MONTHLY PAYMENT*	B&W IMPRESSIONS INCLUDED / MONTH	COLOR IMPRESSIONS INCLUDED / MONTH	B&W OVERAGES*	COLOR OVERAGES*	STARTING METER - B&W	STARTING METER - COLOR
Lanier MP4054		206.39	10,000		.0077			

OR

EQUIPMENT WITH CONSOLIDATED MINIMUMS

MAKE/MODEL/ACCESSORIES	SERIAL NO.	STARTING METER - B&W	STARTING METER - COLOR
------------------------	------------	----------------------	------------------------

Monthly Payment* \$ _____ B&W Impressions per Month _____ B&W Overages* \$ _____
 Color Impressions per Month _____ Color Overages* \$ _____

TERM AND PAYMENT SCHEDULE

Term in 60 Months The contract payment ("Payment") period is monthly unless otherwise indicated. **plus applicable taxes*
METER READINGS VERIFIED: B&W - QUARTERLY COLOR - QUARTERLY ☐ See the attached Schedule "A" ☐ See the attached Billing Schedule
 By initialing here, you agree that service and supplies are not included in this Agreement.

END OF AGREEMENT OPTIONS

You will have the following option at the end of the original term, provided that no event of default under the Agreement has occurred and is continuing. To the extent that any purchase option indicates that the purchase price will be the "Fair Market Value" (or "FMV"), such term means the value of the Equipment in continued use. 1) Purchase all but not less than all the Equipment for the Fair Market Value per paragraph 1. 2) Renew the Agreement per paragraph 1, or 3) Return the Equipment per paragraph 3.

THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT; THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED.

LESSOR ACCEPTANCE

Modern Office Methods, Inc.
dba Document Solutions

LESSOR

SIGNATURE

TITLE

DATED

CUSTOMER ACCEPTANCE

By signing below, you certify that you have reviewed and do agree to all terms and conditions of this Agreement on this page and on page 2 attached hereto.

City of Reynoldsburg Police Department

X

Mayor

CUSTOMER (as referenced above)

SIGNATURE

TITLE

DATED

31-6400909

FEDERAL TAX I.D. #

PRINT NAME

CONTINUING GUARANTY

You unconditionally and absolutely, jointly and severally, guarantee that Customer will fully and promptly pay and perform all obligations under the Agreement and any addendums and supplements thereto. This is a continuing Guaranty and shall not be revoked by your death, bankruptcy, incompetency or insolvency. You may not terminate or revoke this Guaranty without written notice to us, and this Guaranty shall continue in full force and effect with regard to all of Customer's obligations arising prior to the date of such notice. We may make changes, including compromise or settlement, with the Customer, and you waive any abatement, setoff, defense or counterclaim for any reason and all notice of any changes or default. It is not necessary for us to proceed first against the Customer before enforcing this Guaranty. You certify that the financial information you have given us is true, complete and accurate in all material respects. You authorize us to obtain credit bureau reports for credit and collection purposes and to share them with our affiliates and agents. Without our prior written consent, you will not transfer your obligations under this Guaranty or all or substantially all your assets to anyone. This Guaranty will be binding on your estate, heirs, successors and assigns. We may assign this Guaranty without notice. The undersigned, as to this guaranty, agree(s) to the designated forum and consent(s) to personal jurisdiction, venue, and choice of law as stated in the Agreement, agree(s) to pay all costs and expenses, including attorney fees, incurred by Lessor or Lessor's assignee related to this guaranty and the Agreement. BOTH PARTIES IRREVOCABLY WAIVE ALL RIGHTS TO A TRIAL BY JURY IN ANY LITIGATION RELATED HERETO.

X

PRINT NAME OF GUARANTOR

SIGNATURE (AS AN INDIVIDUAL)

HOME PHONE

DATED

1. AGREEMENT: For business purposes only, you agree to lease from us the goods, together with all replacements, parts, repairs, additions, and accessions incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries (the "Equipment") and/or to finance certain licensed software and services ("Financed Items", which are included in the word "Equipment" unless separately stated), all as described on page 1 of this Agreement, excluding equipment marked as not financed under this Agreement, as it may be supplemented from time to time. You agree to all of the terms and conditions contained in this Agreement and any supplement, which (with the acceptance certification) is the entire agreement regarding the Equipment ("Agreement") and which supersedes any purchase order or invoice. You authorize us to correct or insert missing Equipment identification information and to make corrections to your proper legal name and address. This Agreement becomes valid upon execution by us. If service and supplies are not included, this Agreement will start on the date we pay the supplier and interim rent/due date adjustments will be in an amount equal to 1/30th of the Payment, multiplied by the number of days between the Agreement start date and the first Payment due date. This Agreement will automatically renew for 12-month term(s) unless you purchase or return the Equipment (according to the conditions herein) and send us written notice between 90 and 150 days (before the end of any term) that you do not want it renewed. If any provision of this Agreement is declared unenforceable in any jurisdiction, the other provisions herein shall remain in full force and effect in that jurisdiction and all others. You shall deliver all information requested by us which we deem reasonably necessary to determine your financial condition and faithful performance of the terms herein.

2. RENT, TAXES AND FEES: You will pay the monthly Payment (as adjusted) when due, plus any applicable sales, use and property taxes. The base Payment will be adjusted proportionately upward or downward: (1) by up to 10% to accommodate changes in the actual Equipment cost; (2) if the taxes differ from the estimate given to you; and (3) to comply with the tax laws of the state in which the Equipment is located. If we pay any taxes, insurance or other expenses that you owe hereunder, you agree to reimburse us when we request and to pay us a processing fee for each expense or charge we pay on your behalf. We may charge you for any filing fees required by the Uniform Commercial Code (UCC) or other laws, which fees vary state-to-state. We will have the right to apply all sums, received from you, to any amounts due and owed to us under the terms of this Agreement. If for any reason your check is returned for nonpayment, you will pay us a bad check charge of \$30 or, if less, the maximum charge allowed by law. We may make a profit on any fees, estimated tax payments and other charges paid under this Agreement.

3. MAINTENANCE AND LOCATION OF EQUIPMENT; SECURITY INTEREST: At your expense, you agree to keep the Equipment: (1) in good repair, condition and working order, in compliance with applicable manufacturers' and regulatory standards; (2) free and clear of all liens and claims; and (3) only at your address shown on page 1, and you agree not to move it unless we agree. As long as you have given us the written notice as required in paragraph 1 prior to the expiration or termination of this Agreement's term, if you do not purchase the Equipment, you will return all but not less than all of the Equipment and all related manuals and use and maintenance records to a location we specify, at your expense, in retail re-saleable condition, full working order and complete repair. You are solely responsible for removing any data that may reside in the Equipment you return, including but not limited to hard drives, disk drives or any other form of memory. You grant us a security interest in the Equipment to secure all amounts you owe us under any agreement with us, and you authorize us to file a financing statement (UCC-1). You will not change your state of organization, headquarters or residence without providing prior written notice to us so that we may amend or file a new UCC-1. You will notify us within 30 days if your state of organization revokes or terminates your existence.

4. COLLATERAL PROTECTION; INSURANCE; INDEMNITY; LOSS OR DAMAGE: You agree to keep the Equipment fully insured against risk and loss, with us as lender's loss payee, in an amount not less than the original cost until this Agreement is terminated. You also agree to obtain a general public liability insurance policy with such coverage and from such insurance carrier as shall be satisfactory to us and to include us as an additional insured on the policy. Your insurance policy(s) will provide for 10 days advance written notice to us of any modification or cancellation. You agree to provide us certificates or other evidence of insurance acceptable to us. If you fail to comply with this requirement within 30 days after the start of this Agreement, we may (A) secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we place insurance on the Equipment, we will not name you as an insured and your interests may not be fully protected. If we secure insurance on the Equipment, you will pay us an amount for the premium which may be higher than the premium that you would pay if you placed the insurance independently and an insurance fee which may result in a profit to us through an investment in reinsurance; or (B) charge you a monthly property damage surcharge of up to .0035 of the Equipment cost as a result of our credit risk and administrative and other costs, as would be further described on a letter from us to you. We may make a profit on this program. **NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF RESPONSIBILITY FOR LIABILITY INSURANCE ON THE EQUIPMENT.** We are not responsible for, and you agree to hold us harmless and reimburse us for and to defend on our behalf against, any claim for any loss, expense, liability or injury caused by or in any way related to delivery, installation, possession, ownership, use, condition, inspection, removal, return or storage of the Equipment. You are responsible for the risk of loss or for any destruction of or damage to the Equipment. You agree to promptly notify us in writing of any loss or damage. If the Equipment is destroyed and we have not otherwise agreed in writing, you will pay to us the unpaid balance of this Agreement, including any future rent to the end of the term plus the anticipated purchase price of the Equipment (both discounted at 4%). Any proceeds of insurance will be paid to us and credited, at our option, against any loss or damage. You authorize us to sign on your behalf and appoint us as your attorney-in-fact to endorse in your name any insurance drafts or checks issued due to loss or damage to the Equipment. All indemnities will survive the expiration or termination of this Agreement.

5. ASSIGNMENT: YOU HAVE NO RIGHT TO SELL, TRANSFER, ASSIGN OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT, without our prior written consent. Without our prior written consent, you shall not reorganize or merge with any other entity or transfer all or a substantial part of your ownership interests or assets. We may sell, assign, or transfer this Agreement without notice. You agree that if we sell, assign or transfer this Agreement, our assignee will have the same rights and benefits that we have now and will not have to perform any of our obligations. You agree that the new Lessor will not be subject to any claims, defenses, or offsets that you may have against us. You shall cooperate with us in executing any documentation reasonably required by us or our assignee to effectuate any such assignment. This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and assigns.

6. DEFAULT AND REMEDIES: You will be in default if (a) you do not pay any Payment or other sum due to us or any other person when due or if you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or any material agreement with any other lender, (b) you make or have made any false statement or misrepresentation to us, (c) you or any guarantor dies, dissolves or terminates existence, (d) there has been a material adverse change in your or any guarantor's financial, business or operating condition, or (e) any guarantor defaults under any guaranty for this Agreement. If any part of a Payment is more than 5 days late, you agree to pay a late charge of 10% of the Payment which is late or if less, the maximum charge allowed by law. If you are ever in default, at our option, we can terminate this Agreement and require that you pay the unpaid balance of this Agreement, including any future Payments to the end of the term plus the anticipated purchase price of the Equipment (both discounted at 2%). We may recover default interest on any unpaid amount at the rate of 12% per year. Concurrently and cumulatively, we may also use any or all of the remedies available to us under Articles 2A and 9 of the UCC and any other law, including requiring that you: (1) return the Equipment to us to a location we specify; and (2) immediately stop using any Financed Items. In addition, we will have the right, immediately and without notice or other action, to set-off against any of your liabilities to us any money, including depository account balances, owed by us to you, whether or not due. In the event of any dispute or enforcement of rights under this Agreement or any related agreement, you agree to pay our reasonable attorney's fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee. If we have to take possession of the Equipment, you agree to pay the costs of repossession, moving, storage, repair and sale. The net proceeds of the sale of any Equipment will be credited against what you owe us under this Agreement. **YOU AGREE THAT WE WILL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY DEFAULT, ACT OR OMISSION BY ANYONE.** Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. You agree that this Agreement is a "Finance Lease" as defined by Article 2A of the UCC and your rights and remedies are governed exclusively by this Agreement. You waive all rights under sections 2A-508 through 522 of the UCC. If interest is charged or collected in excess of the maximum lawful rate, we will not be subject to any penalties.

7. SIGNATURES, ADDITIONAL DOCUMENTS, MISC.: The parties agree that the original of this Agreement for enforcement and perfection purposes shall be that copy which bears your original, facsimile, or handwritten computer-generated signature, and which bears our original signature, and such original shall constitute "Tangible Chattel Paper" under the UCC. You agree to execute any further documents that we may request to carry out the intents and purposes of this Agreement. All notices shall be mailed or delivered by facsimile transmission or overnight courier to the respective parties at the addresses shown on this Agreement or such other address as a party may provide in writing from time to time. By providing any telephone number, now or in the future, for a cell phone or other wireless device, you are expressly consenting to receiving communications, regardless of their purpose, at that number, including, but not limited to, prerecorded or artificial voice message calls, text messages, and calls made by an automatic dialing system from us and our affiliates and agents. These calls and messages may incur access fees from your provider.

8. WARRANTY DISCLAIMERS: YOU AGREE THAT YOU HAVE SELECTED THE SUPPLIER AND EACH ITEM OF EQUIPMENT BASED UPON YOUR OWN JUDGMENT AND YOU DISCLAIM ANY RELIANCE UPON ANY STATEMENTS OR REPRESENTATIONS MADE BY US. WE DO NOT TAKE RESPONSIBILITY FOR THE INSTALLATION OR PERFORMANCE OF THE EQUIPMENT. THE SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF THE SUPPLIER, AND NOTHING THE SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATION UNDER THIS AGREEMENT. YOU WILL CONTINUE TO MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, OF, AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS, OR ANY OTHER ISSUE IN REGARD TO THE EQUIPMENT, ANY ASSOCIATED SOFTWARE AND ANY FINANCED ITEMS.

9. LAW, JURY WAIVER: Agreements, promises and commitments made by Lessor, concerning loans and other credit extensions must be in writing, express consideration and be signed by Lessor to be enforceable. This Agreement may be modified only by written agreement and not by course of performance. This Agreement will be governed by and construed in accordance with the law of the state of the principal place of business of Lessor or its assignee. You consent to jurisdiction and venue of any state or federal court in the state the Lessor or its assignee has its principal place of business and waive the defense of inconvenient forum. For any action arising out of or relating to this Agreement or the Equipment, **YOU AND WE WAIVE ALL RIGHTS TO A TRIAL BY JURY.**

10. MAINTENANCE AND SUPPLIES: This Document Management Agreement includes full service, parts and labor, drum, developer, toner, toner waste bag (paper, transparency film, staples, labels and any item not specifically listed are not included in the plan, but may be purchased through us.) You shall be responsible for ordering and maintaining an adequate inventory of consumable supplies. No more than 60 days' average usage should be kept on hand at any one time. A meter read and serial number will be requested at time of order. You agree to use consumable supplies ordered hereunder only in connection with Equipment subject to this Agreement. We shall review, from time to time, consumable supplies ordered by and shipped to you and the actual impression volume made on Equipment covered by this Agreement. In the event of a significant variance between the amount and/or type of consumable supplies ordered and the type of and/or impression volume made on such Equipment we shall have the right to charge you for any variance in excess of 20%. Variance will be calculated using manufacturer's recommended yield. All supplies in your possession belong to Modern Office Methods, Inc. dba Document Solutions and will be made available to us if this Agreement is canceled for any reason, including non-payment. Such returned consumable supplies will not be credited to your account. If this Agreement expires or is terminated, we shall be permitted to pick-up the quantity of unused consumable supplies which are in your inventory for use in connection with the unit(s) of Equipment subject to such expired or terminated Agreement. (A) Scope of Coverage: This Agreement covers all labor and materials for adjustment (excluding densitometer), repair and/or replacement of parts necessitated by the normal use of the Equipment, except as provided herein. Damage to the Equipment or its parts arising from misuse, abuse, negligence or cause beyond our control, such as use beyond buyers' lab recommended volume or Acts of God, are not covered and will be charged to you at the then current per call Modern Office Methods, Inc. dba Document Solutions' service rate. In addition, we may terminate this Agreement in the event the Equipment is modified, damaged, altered or serviced by personnel other than those authorized by us, or the parts or supplies used are not authorized by us. (B) Service Calls: Service Calls under this Agreement will be made during normal business hours (Monday through Friday, 8:00 a.m. - 5:00 p.m.) by the authorized service center in the area of the installation address shown on the face of this Agreement. Travel and labor time for calls made outside of normal business hours, on weekends or holidays, if available, will be charged at the overtime rates in effect at the time the call is made. All toner included in the Agreement is based off manufacturer's stated yields, at 6% coverage. We may charge you a supply freight fee to cover our costs of shipping supplies to you. All 11" x 17" impressions will count as two meter impressions per side. If third-party hardware and/or software maintenance support for the Equipment is required by you, you understand that the support plan for such third-party maintenance has been acquired by us on your behalf and payment for such support is included in the Payment for the term specified on this Agreement. Such third-party maintenance will be performed by a third-party vendor. For third-party maintenance, please refer to the terms and conditions of the agreement(s) with the third-party vendor. Furthermore, the third-party maintenance support will begin with the third-party shipment date to us.

11. OVERAGES AND COST ADJUSTMENTS: You agree to comply with our billing procedures including, but not limited to, providing us with periodic meter readings on the Equipment. At the end of the first 12 months after commencement of this Agreement, and once each successive 12-month period thereafter, we may increase the Payment and the per impression charge that exceeds the number of impressions originally designated in this Agreement ("Overages") by a maximum of 15% of the existing per impression charge.

12. UPGRADE AND DOWNGRADE PROVISION: AFTER COMMENCEMENT OF THE AGREEMENT AND UPON YOUR WRITTEN REQUEST, AT OUR SOLE DISCRETION, WE MAY REVIEW YOUR IMPRESSION VOLUME AND PROPOSE OPTIONS FOR UPGRADING OR DOWNGRADING THE EQUIPMENT TO ACCOMMODATE YOUR BUSINESS NEEDS.

13. METER READING: You agree to comply with any billing procedures designated by us, including notifying us of the meter reading at the end of each month. If after two notices, through no fault of Modern Office Methods, Inc. dba Document Solutions, we are unable to get a meter reading, we may estimate the reading and bill you accordingly. You will pay the invoice based on the estimated read. An adjustment will be made on a future invoice to reflect any difference between the estimated and actual read.

14. TRANSITION BILLING: In order to facilitate an orderly transition, including installation and training, and to provide a uniform billing cycle, the start date of this Agreement (the "Effective Date") will be a date after the certification of acceptance of the Equipment, as shown on the first invoice. The payment for this transition period will be based on the base minimum usage payment, prorated on a 30-day calendar month, and will be added to your first monthly Payment.

Site Survey

General							
Company	City of Reynoldsburg Police Department		Contact	Cheryl Kristy		Order #	
Address	7240 E main St		Phone #	614-322-6932		Sales Rep Dan Lamatrice	
City St Zip	Reynoldsburg ohio 43068		e-Mail	ckristy@reypd.com		Date 1/12/2017	
Delivery Information							
Model	Lanier MP4054		  	Steps ☐	Model	  	Steps ☐
Location			115v/15a ☐ 115v/20a ☐ 220v/20a ☐	Elevator ☐	Location	115v/15a ☐ 115v/20a ☐ 220v/20a ☐	Elevator ☐
IP Address			☐	Dock ☐	IP Address	☐	Dock ☐
Model			  	Steps ☐	Model	  	Steps ☐
Location			115v/15a ☐ 115v/20a ☐ 220v/20a ☐	Elevator ☐	Location	115v/15a ☐ 115v/20a ☐ 220v/20a ☐	Elevator ☐
IP Address			☐	Dock ☐	IP Address	☐	Dock ☐
Connectivity & Software							
IT Contact		☐ Hot Swap ☐ Demo Unit		☐ User Codes ☒ Scan to Email ☐ Fiery / Creo ☐ Desktop Fax ☒ Scan to Folder ☐ Spectrophotometer ☐ Fax Forward ☐ PPDM ☐ PS for Macs			
IT Phone							
IT Email							
☒ Internal ☐ Outsourced ☐ None							
Who will be networking the equipment?		Is there a network drop available within 5 feet of the machine?		☒ Yes ☐ No ☐ Yes ☒ No			
☒ MOM ☐ Client ☐ Not Connected		Is there a fax line available within 5 feet of the machine?		☐ Yes ☒ No			
Modern Office Methods would like to install a Data Collection Agent (DCA) on your network so we can more effectively care for your equipment needs. This DCA will send basic MIB data to us which includes equipment information such as meter reads, models, serial numbers and toner levels. This information will allow us to gather your contracted meter data without interfering with the productivity of your employees and will assist us in monitoring the serviceability of your equipment. ☒ DCA Already Installed ☐ DCA Install Approved							
Network Services & Installation Rates Charge				Software Acknowledgement & Release			
Includes hardware set-up/delivery, and installation of print drivers on up to 4 computers per device. Also includes remote support and one additional on-site visit (up to 4 hours) for PRINT, SCAN, and NETWORK FAX issues. Network Services support, renews annually and is billed with your Lease or Service Agreement. Support for customers who have declined these				Client hereby acknowledges that it has requested Modern Office Methods to install certain software or hardware products ("the products") on client's computer hardware, peripherals, network hardware, and network software ("the computer"). Client acknowledges that Modern Office Methods has no knowledge or control over the type of software currently on the client's computer or the environment in which it operates some software, including existing software which may contain configurations or algorithms which are incompatible with the products. Client acknowledges that because of these and other factors which are beyond the control of Modern Office Methods, there are risks associated with the installation or service of the products including, without limitations, the risk that the data on the computer may be damaged or deleted. Client acknowledges that it is advisable and the sole responsibility of the client, prior to installation or service of products, to back up all data contained on the computer which the client, in its sole discretion, deems necessary, including, without limitations, all directories, subdirectories and partitions. If any data is damaged or deleted, client is responsible for restoring such data to the computer. In consideration of Modern Office Methods agreeing to perform such installation, client agrees for itself, its employees, agents, successors and assigns from any and all claims, debts, costs, liabilities, expenses, damages, actions and causes of action of service, maintenance, function or use of the products and the actions of any employees or agents of Modern Office Methods related to the installation, maintenance, function, or use of the software or hardware.			
Connectivity Warranty							
Modern Office Methods warrants the connectivity for 30 days. In any instance, even within the 30-day warranty period, the client updates the operating system, upgrades the network server, and or purchases a new workstation, thus requiring additional service(s) connecting the Modern Office Methods device; this service will be billed at a rate of \$150.00 per hour with a 1 hour minimum.							
Client Responsibilities							
Data ports, network drops, network cables, USB/Firewire/Parallel cables, network switches, analog fax ports, fax cables and power receptacles are to be provided by the client. - Provide a dedicated polarized electrical power outlet. - Provide a dedicated analog fax line if faxing is required. - Provide a dedicated active network port and proper cabling. - Provide adequate space for the equipment meeting the manufacturer's specifications. - Provide a network administrator on site or have administrator available by phone for installation support and training.							
Signature _____ Network Installation Terms & Conditions Acceptance				Date _____			
Post-Installation Training				☒ Yes ☐ No			
Key Operator Contact		Cheryl Kristy		Phone #		614-322-6932	
				e-Mail		ckristy@reypd.com	
Special Instructions							

Attachment: Doc Solutions Contract (1646 : Enter into Contract to Replace Risograph)



Sales and Use Tax Blanket Exemption Certificate

The purchaser hereby claims exception or exemption on all purchases of tangible personal property and selected services made under this certificate from:

Document Solutions, A Division of Modern Office Methods

(Vendor's name)

and certifies that the claim is based upon the purchaser's proposed use of the items or services, the activity of the purchase, or both, as shown hereon:

Government

Purchaser must state a valid reason for claiming exception or exemption.

Purchaser's name

7240 E Main St

Street address

Reynoldsburg Oh 43068

City, state, ZIP code

City Auditor

Signature

Title

Date signed

31-6400909

Vendor's license number, if any

Vendors of motor vehicles, titled watercraft and titled outboard motors may use this certificate to purchase these items under the "resale" exception. Otherwise, purchaser must comply with either rule 5703-9-10 or 5703-9-25 of the Administrative Code. This certificate cannot be used by construction contractors to purchase material for incorporation into real property under an exempt construction contract. Construction contractors must comply with rule 5703-9-14 of the Administrative Code.

Attachment: Doc Solutions Contract (1646 : Enter into Contract to Replace Risograph)

STATE AND LOCAL GOVERNMENT ADDENDUM

Addendum to Agreement # _____, dated _____, between _____, as Customer and **Modern Office Methods, Inc. dba Document Solutions**, as Lessor.

The parties wish to amend the above-referenced Agreement to add the following language:

REPRESENTATIONS AND WARRANTIES OF CUSTOMER: Customer hereby represents and warrants to Lessor that: (a) Customer has been duly authorized by the Constitution and laws of the applicable jurisdiction and by a resolution of its governing body (which resolution, if requested by Lessor, is attached hereto), to execute and deliver the Agreement and to carry out its obligations hereunder; (b) All legal requirements have been met, and procedures have been followed, including public bidding, in order to ensure the enforceability of the Agreement; (c) The Agreement is in compliance with all laws applicable to Customer, including any debt limitations or limitations on interest rates or finance charges; (d) The Equipment will be used by Customer only for essential governmental or proprietary functions of Customer consistent with the scope of Customer's authority and will not be used in a trade or business of any person or entity, by the federal government or for any personal, family or household use; Customer's need for the Equipment is not expected to diminish during the term of the Agreement; (e) Customer has funds available to pay contracted Payments until the end of its current appropriation period, and it intends to request funds to make contracted Payments in each appropriation period, from now until the end of the term of the Agreement; (f) Customer's exact legal name is as set forth on page one of the Agreement; and (g) Customer will not change its legal name in any respect without giving thirty (30) days prior written notice to Lessor.

NON-APPROPRIATION: If either sufficient funds are not appropriated to make contracted Payments under the Agreement or (to the extent required by applicable law) the Agreement is not renewed, the Agreement shall terminate and Customer shall not be obligated to make contracted Payments under the Agreement beyond the then-current fiscal year for which funds have been appropriated. Upon such an event, Customer shall, no later than the end of the fiscal year for which contracted Payments have been appropriated, deliver possession of the Equipment to Lessor. If Customer fails to deliver possession of the Equipment to Lessor, the termination shall nevertheless be effective but Customer shall be responsible for the payment of damages in an amount equal to the portion of contracted Payments thereafter coming due that is attributable to the number of days after the termination during which the Customer fails to deliver possession and for any other loss suffered by Lessor as a result of Customer's failure to deliver possession as required. Customer shall notify Lessor in writing within seven (7) days after either the failure of the Customer to appropriate funds sufficient for the payment of the contracted Payments or (to the extent required by applicable law) the Agreement is not renewed, but failure to provide such notice shall not operate to extend the Agreement term or result in any liability to Customer.

ENTIRE AGREEMENT: Customer agrees that the terms and conditions of the Agreement and any supplement or schedule thereto and any related acceptance certificate constitutes the entire agreement regarding the financing or lease of the Equipment and supersedes any purchase order, invoice, request for proposal or other document.

The parties wish to amend the above-referenced Agreement by restating the following:

Any provision in the Agreement stating that the Agreement shall automatically renew unless the Equipment is purchased, returned or a notice requirement is satisfied is hereby amended and restated as follows: "This Agreement will renew for month-to-month terms unless you purchase or return the Equipment (according to the conditions herein) or send us written notice at least 30 days (before the end of any term) that you do not want it renewed."

NOTE: SIGNER OF THIS DOCUMENT MUST BE SAME AS ON THE AGREEMENT. A FACSIMILE OF THIS DOCUMENT WITH SIGNATURE SHALL BE CONSIDERED TO BE AN ORIGINAL. CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.

Any provision in the Agreement stating that you grant us a security interest in the Equipment to secure all amounts owed to us under any agreement is hereby amended and restated as follows: "To the extent permitted by law, you grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement, and you authorize us to file a UCC-1 financing statement."

Any provision in the Agreement stating that you shall indemnify and hold us harmless is hereby amended and restated as follows: "You shall not be required to indemnify or hold us harmless against liabilities arising from the Agreement. However, as between you and us, and to the extent permitted by law and legally available funds, you shall bear the risk of loss for, shall pay directly, and shall defend against any and all claims, liabilities, proceedings, actions, expenses, damages or losses arising under or related to the Equipment, including, but not limited to, the possession, ownership, lease, use or operation thereof, except that you shall not bear the risk of loss of, nor pay for, any claims, liabilities, proceedings, actions, expenses, damages or losses that arise directly from events occurring after you have surrendered possession of the Equipment in accordance with the terms of the Agreement to us or that arise directly from our gross negligence or willful misconduct."

Any provision in the Agreement stating that a default by you under any agreement with our affiliates or other lenders shall be an event of default under the Agreement is hereby amended and restated as follows: "You will be in default if: (a) you do not pay any Payment or other sum due to us under the Agreement when due or if you fail to perform in accordance with the covenants, terms and conditions of this Agreement, (b) you make or have made any false statement or misrepresentation to us, (c) you or any guarantor dies, dissolves or terminates existence, (d) there has been a material adverse change in your or any guarantor's financial, business or operating condition, or (e) any guarantor defaults under any guaranty for this Agreement."

Any provision in the Agreement requiring you to pay amounts due under the Agreement upon the occurrence of a default, failure to appropriate funds or failure to renew the Agreement is hereby amended to limit such requirement to the extent permitted by law and legally available funds.

Any provision in the Agreement stating that the Agreement is governed by a particular state's laws and you consent to such jurisdiction and venue is hereby amended and restated as follows: "This Agreement will be governed by and construed in accordance with the laws of the state where Customer is located. You consent to jurisdiction and venue of any state or federal court in such state and waive the defense of inconvenient forum."

By signing this Addendum, Customer acknowledges the above changes to the Agreement and authorizes Lessor to make such changes. In all other respects, the terms and conditions of the Agreement remain in full force and effect and remain binding on Customer.

Modern Office Methods, Inc. dba Document Solutions

Lessor

Signature

Title

Date

City of Reynoldsburg Police Department

Customer

X

Signature

Title

Date

NOTE: SIGNER OF THIS DOCUMENT MUST BE SAME AS ON THE AGREEMENT. A FACSIMILE OF THIS DOCUMENT WITH SIGNATURE SHALL BE CONSIDERED TO BE AN ORIGINAL. CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.

Police Department**James O'Neill****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6947 Phone****ORDINANCE REQUEST**

DATE: February 13, 2017

TO: Finance Committee

RE: ORDINANCE AUTHORIZING MAYOR TO PURCHASE TWO
POLICE CRUISERS AND RELATED EQUIPMENT FOR
REYNOLDSBURG POLICE DEPARTMENT

The Reynoldsburg Division of Police is requesting permission to purchase and outfit 2 new patrol cruisers to add to the current fleet. Please see the attached price quote from Lebanon Ford, this dealer is currently on the state bid.

The total amount budgeted is \$106,000.00, to include the following and any incidental costs.

- 2 Cruisers
- Computer and accessories for 2 cruisers
- Painting Reynoldsburg Police Department markings for 2 cruisers
- Outfitting parts for 2 cruisers

LEBANON FORDTM

COMMERCIAL

EXPLORER 4-
DOOR

2017 4DR AWD POLICE
3.7L V6 TIVCT ENGINE
6-SPEED AUTO TRANSMISSION

Exterior
SHADOW BLACK
Interior
CHARCOAL BLACK INTERIOR VINYL
BUCKETS/CLOTH REAR SEATS

EXTERIOR

245/55R18 A/S POLICE TIRES
18" H.D. STEEL WHEELS
18" WHEEL HUB CAP
FULL SIZE 18" SPARE W/TPMS
DUAL POWER MIRRORS
INTEGRATED SPOTTER MIRRORS
HALOGEN HEADLAMPS
PRIVACY GLASS 2ND/3RD ROW
DUAL EXHAUST SYSTEM
GRILLE - BLACK
KEY LOCKS (DR/PASS/LFTGT)
E / FUEL CAPLESS FILLER

FUNCTIONAL

ALL WHEEL DRIVE SYSTEM
COLUMN MOUNTED SHIFTER
HEAVY DUTY 78-AMP BATTERY
20 AMP ALTERNATOR
POLICE BRAKES: 4 WHL DISC
ABS & TRACTION CONTROL
HEAVY DUTY SUSPENSION
POWER STEERING W/EPAS
ENGINE OIL COOLER
TRANSMISSION OIL COOLER
POWER LOCKS AND WINDOWS
AM/FM SINGLE CD/MP3, 6SPKR
ADJUST PEDALS, NON MEMORY
BATTERY SAVER FEATURE
POWERPOINTS (2)

RANK BEAVER
LEBANON FORD
27/2016

INTERIOR

. BLACK VINYL FLOOR
COVERING
. PWR DR SEAT/6-WAY/M
LUMBAR
. MANUAL PASS SEAT - 2-WAY
. CLOTH BUCKET FRONT SEATS
. 60/40 SPLIT VINYL REAR
TILT STEERING WHL/ CRUISE
& AUDIO CONTROLS
. 1-TOUCH DOWN DRIVER
WINDOW
. A/C W/MANUAL CLIMATE
CONTROL, SINGLE ZONE
. CERTIFIED SPEEDOMETER
. ENGINE HOUR / IDLE METER
. CONSOLE MOUNTING PLATE
. UNIVERSAL TOP TRAY
. RED / WHITE DOME LAMP

SAFETY/SECURITY

. 75 MPH REAR-CRASH TESTED
. ADVANCETRAC WITH RSC
. AIRBAGS - FRONT AND SIDE
. AIRBAGS - SAFETY CANOPY
. PERSONAL SAFETY SYSTEM
. SOS POST CRASH ALERT SYS
. TIRE PRESSURE MONITOR SYS
WARRANTY
. 3YR/36K MILE WARRANTY

Included on this Vehicle

EQUIPMENT GROUP 500A \$25,989

Optional Equipment

2017 MODEL YEAR

SHADOW BLACK

CHARCOAL CLT FRT/VINYL RR

.3.7L V6 TIVCT ENGINE

6-SPEED AUTO TRANSMISSION

FRONT LICENSE PLATE BRACKET

VINYL FLOORING

HEADLIGHT HOUSING PREP 195.00

DARK CAR LAMP 70.00

KEYED ALIKE 1284X 75.00

DRIVER SIDE LED SPOT LAMP \$295.00

REVERSE SENSING SYSTEM 295.00

SYNC SYSTEM REQ. 295.00

HEATED MIRRORS 60.00

REAR WINDOWS DELTE 35.00

RR DOOR HANDLES INOP 35.00

DELIVERY FEE \$150.00

STATE BID PRICE \$27,494.00

BASED ON BIDDING FOR STATE

BID FOR 2017 MODEL YEAR

4 X = \$109,976 MINUS ANY

TRADES.

\$54,980

Attachment: 2017 Cruiser Purchases (1650 : Permission to Purchase Two Cruisers)



R.E.M. COMMUNICATIONS INC
 2625 JOHNSTOWN RD
 COLUMBUS, OH 43219
 MARK LANDRY
 614-207-6409 CELL
 07-18-2016

FLY

QUOTE FOR: REYNOLDSBURG P.D.
ATTN: SGT BAUCHMOYER
QUOTE FOR 2017 CRUISERS

4- TK-5930 KENWOOD 700/800 P25 MOBILE RADIO	\$ 1640.00 EA	\$ 6560.00
4- KCH-20RM FULL FEATURE CONTROL HEAD	\$ 706.00 EA	\$ 2824.00
4- KMC-35 MICROPHONE	\$ 62.00 EA	\$ 248.00
4- KCT-71M3 25' REMOTE CABLE	\$ 95.00 EA	\$ 380.00
4- KRK-15BM REMOTE MOUNT KIT	\$ 59.00 EA	\$ 236.00
8- 386825 P25 MOBILE ANTENNA	\$ 50.00 EA	\$ 400.00
8- MUL ANTENNA CABLE	\$ 35.00 EA	\$ 280.00
4- SVR-250MC PYRAMID VEHICULAR REPEATER	\$ 1800.00 EA	\$ 7200.00
4- 7502-10-1245 INTERFACE CABLE	\$ 90.00 EA	\$ 360.00
1- LABOR TO PROGRAM, CONFIGURE AND TEST		\$ 625.00
1- LABOR TO INSTALL ABOVE EQUIPMENT		\$ 2450.00
4- LABOR TO INSTALL KUSTOM SIGNAL VIDEO	\$ 500.00 EA	\$ 2000.00
TOTAL		\$ 23563.00

\$5890.75

Attachment: 2017 Cruiser Purchases (1650 : Permission to Purchase Two Cruisers)

Avid Signs Plus, LLC

Invoice No. 16-0937

1054 Monroe Road #303
 Lebanon, OH 45036
 513-932-SIGN

Estimate**Customer**

Name Reynoldsburg Police
 Address _____
 City _____ State _____ ZIP _____
 Phone _____

Date 4/4/2016
 PO No. _____
 Contact _____
 Terms On Receipt

Qty	Description	Unit Price	TOTAL
3	vinyl graphics, Print, laminated, contour cut digital vinyl graphic-Set	60.71	\$ 182.13
	Shipping via us mail		\$ 5.00
PLEASE READ THE BELOW TERMS AND CONDITIONS			
SubTotal		\$	187.13
Shipping			
Tax Rate(s)		0.00%	\$ -
Amount Paid		\$	-
TOTAL		\$	187.13

We Appreciate and Thank You For Your Business**Other**

Comments _____

ALL ORDER
 INFORMATION
 CUSTOMER AND
 RESULT IN
 INCREMENTS. J
 II

APPROV.

ADD ONE MORE
 LAST OF A SET
 OF DEALS TO
 THE QUOTE
 \$ 60.71

PERFORM
 DY, (SCA
 NAL AR
) AT A RA
 IROUND
) SUBJEC

THE AB

TOTAL
 FOR 4 SETS
 OF DEALS
 \$ 247.84

\$ 61.96

DODDS BODY WORKS INC.

Info@DoddsBodyWorks.com

6350 E MAIN ST, REYNOLDSBURG, OH 43068

Phone: (614) 863-3991

FAX: (614) 863-9058

Workfile ID:

2d59e346

Federal ID:

311018566

Preliminary Estimate**Customer: RPD POLICE****Job Number:**

Written By: Jeff Johnson

Insured: RPD POLICE

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 0

Point of Impact:

Owner:**Inspection Location:****Insurance Company:**

RPD POLICE

DODDS BODY WORKS INC.

6350 E MAIN ST

REYNOLDSBURG, OH 43068

Repair Facility

(614) 863-3991 Business

VEHICLE

Year: 2015

Body Style:

4D UTV

VIN:

Mileage In:

Make: FORD

Engine:

6-3.5L-T

License:

Mileage Out:

Model: EXPLORER 4X4 POLICE

Production Date:

State:

Vehicle Out:

Int:

Condition:

Job #:

TRANSMISSION

Automatic Transmission

4 Wheel Drive

POWER

Power Steering

Power Brakes

Power Windows

Power Locks

Power Mirrors

Power Driver Seat

Power Adjustable Pedals

DECOR

Dual Mirrors

Privacy Glass

Overhead Console

CONVENIENCE

Air Conditioning

Intermittent Wipers

Tilt Wheel

Cruise Control

Rear Defogger

Message Center

Steering Wheel Touch Controls

Rear Window Wiper

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

CD Player

SAFETY

Drivers Side Air Bag

Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes

Traction Control

Stability Control

Front Side Impact Air Bags

Head/Curtain Air Bags

ROOF

Luggage/Roof Rack

SEATS

Cloth Seats

Bucket Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Rear Spoiler

TRUCK

Rear Step Bumper

Power Trunk/Gate Release

TOTAL FOR
DODD'S

\$ 6357.12

7-11-16

CALED

DODDS Body Shop

Spoke with Mary

QUOTE IS STEEL

Good. \$1589.28

PER VEHICLE

Preliminary Estimate

Customer: RPD POLICE

Job Number:

Vehicle: 2015 FORD EXPLORER 4X4 POLICE 4D UTV 6-3.5L-T

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	ROOF						
2	Refn	Roof panel					4.0
3		Add for Clear Coat					1.6
4	FRONT DOOR						
5	Refn	RT Outer panel					2.4
6		Overlap Major Adj. Panel					-0.4
7		Add for Clear Coat					0.4
8	Refn	LT Outer panel					2.4
9		Overlap Major Adj. Panel					-0.4
10		Add for Clear Coat					0.4
11	R&I	RT Handle, outside black				0.4	
12	R&I	LT Handle, outside black				0.4	
13	R&I	RT R&I trim panel				0.5	
14	R&I	LT R&I trim panel				0.5	
15	R&I	RT Belt w'strip				0.3	
16	R&I	LT Belt w'strip				0.3	
17	REAR DOOR						
18	Refn	RT Outer panel					2.5
19		Overlap Major Adj. Panel					-0.4
20	*	Add for Clear Coat					0.4
21	Refn	LT Outer panel					2.5
22		Overlap Major Adj. Panel					-0.4
23	*	Add for Clear Coat					0.4
24	R&I	RT Handle, outside black				0.4	
25	R&I	LT Handle, outside black				0.4	
26	R&I	RT R&I trim panel				0.4	
27	R&I	LT R&I trim panel				0.4	
28	*	R&I RT Belt w'strip				0.2	
29	*	R&I LT Belt w'strip				0.2	
30	#	E/P/A		1	3.00		
31	#	MASK		1	15.00	1.0	
SUBTOTALS					18.00	5.4	15.4

Attachment: 2017 Cruiser Purchases (1650 : Permission to Purchase Two Cruisers)

Preliminary Estimate

Customer: RPD POLICE

Job Number:

Vehicle: 2015 FORD EXPLORER 4X4 POLICE 4D UTV 6-3.5L-T

ESTIMATE TOTALS

Category	Basis		Rate	Cost \$
Parts				18.00
Body Labor	5.4 hrs	@	\$ 48.00 /hr	259.20
Paint Labor	15.4 hrs	@	\$ 48.00 /hr	739.20
Paint Supplies	15.4 hrs	@	\$ 30.00 /hr	462.00
Subtotal				1,478.40
Sales Tax	\$ 1,478.40	@	7.5000 %	110.88
Grand Total				1,589.28
Deductible				0.00
CUSTOMER PAY				0.00
INSURANCE PAY				1,589.28

x4 = \$6357.12

*****ALL INSURANCE COMPANY ISSUED ESTIMATES MUST BE PRESENTED TO REPAIR FACILITY PRIOR TO REPAIRS BEING STARTED*****THIS IS AN ESTIMATE OF DAMAGE, FINAL TOTAL OF REPAIRS WILL BE CALCULATED UPON COMPLETION OF VEHICLE*****

Attachment: 2017 Cruiser Purchases (1650 : Permission to Purchase Two Cruisers)



Quotation

Page 1 of 2

KUSTOM SIGNALS, INC.

9652 Loiret Blvd, Lenexa, KS 66219-2406
 913-492-1400 Fax 913-492-1703
 sales@kustomsignals.com www.kustomsignals.com

Date 07/11/2016

To... DAVID BAUCHMOYER
 REYNOLDSBURG POLICE DEPARTMENT

7240 E MAIN ST
 REYNOLDSBURG OH 43068-2014

Quote # 1269991896357NE
 Terms Net 30
 This Quote Expires on 10/09/2016
 Phone 614-866-6375
 Fax 614-322-6926

Qty	Product Description	UnitPrice	SubTotal
	Ohio State Contract # 800345 effective 05/1/14 - 04/30/18		
	Shipping & handling included in contract		
4	G3 Vision 64GB SSD, Mirror/Monitor/Control, ICM, Simul-Rec, GPS, Rear Cam, Crash Record	\$4,603.27	\$18,413.08
4	G3 Vision Wireless Package (dual band 2.4/5.0 GHz client - specify on BOM)	\$278.07	\$1,112.28
	provide Car#'s at time of order		
4	G3 Vision MDC Kit for Dual Control (add to CRS 3419, 3421, 3423, or 3425 only)	\$117.88	\$471.52
Total			\$19,996.88

\$ 19,999.22

Interested in a lease-to-own option? Contact Kustom Signals today at 800-458-7866 or tcampos@kustomsignals.com for a detailed quote and to lock in a rate. Benefits of Leasing:

- Flexible repayment terms structured to meet your budget
- Significantly faster, less complicated and less expensive than other forms of public debt
- 100% financing and immediate ownership of equipment
- Municipal leasing is cash flow friendly

Signature

Sonya Schoreman

If applicable sales tax not included, sales and/or freight could be subject to current rates based on your State, County, or City requirements. Seller may charge Buyer a 25% restocking fee.

Toll Free 800-4KUSTOM (800-458-7866)

Packet Pg. 291

Attachment: 2017 Cruiser Purchases (1650 : Permission to Purchase Two Cruisers)

KUSTOM SIGNALS, INC. TERMS AND CONDITIONS

1. **APPLICABILITY.** Unless otherwise specified in a written bid, quote or contract, the following terms and conditions shall apply.

2. **PRICES AND TAXES.** Prices will be Kustom Signals, Inc.'s ("Seller") prices in effect on the date a purchase order is accepted by Seller, and Seller may change its prices at any time, in its sole discretion. All prices will be F.O.B. Chanute, Kansas, and net of any duties, sales, use or similar taxes, fees or assessments, and do not include shipping, packaging or any insurance costs, all of which are Buyer's responsibility.

3. **PAYMENT.** Unless otherwise provided on the face of the invoice, payment is due 30 days after invoice date in US dollars. Partial payments are not permitted unless authorized in writing. Partial payments will be treated as non-payment. Each invoice is independent from shipping sequence and disputes relating to other invoices. Failure to pay an invoice within 30 days will be considered a default.

4. **DELIVERY AND PERFORMANCE.** Delivery dates are approximate. Seller disclaims all liability for late or partial delivery. Seller may deliver in such lots and at such times as is convenient for Seller.

5. **LOSS IN TRANSIT.** Risk of loss will pass to Buyer upon delivery of the goods to the carrier. In case of breakage or loss in transit, Buyer will have notation of same made on expense bill before paying freight. Seller may reject claims for shortages not made within 15 days of Buyer's receipt of the goods.

6. TERMINATION, RESTOCKING CHARGES

Buyer may terminate this purchase order for its convenience, in whole or in part, by written, faxed or telegraphic notice at any time. If Buyer terminates this purchase order for convenience, Buyer will be liable to Seller for Seller's reasonable costs incurred in the performance of this purchase order that Seller cannot mitigate. Unless otherwise agreed upon in advance in writing by Seller, Seller may charge Buyer a 25% restocking fee, if: (a) upon approval by Seller, the Buyer returns any non-defective goods covered by this invoice; or (b) prior to shipment, but after the goods are produced by Seller, Buyer cancels the order for the subject goods.

7. **WARRANTY.** Seller's warranty is provided separately.

8. **LIMITATION OF LIABILITY.** SELLER IS NOT LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, OR INCIDENTAL DAMAGES, OR ANY LOST PROFITS OR LOST SAVINGS, EVEN IF A SELLER REPRESENTATIVE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS, DAMAGES, CLAIMS OR COSTS, NOR IS SELLER LIABLE FOR ANY CLAIM BY ANY THIRD PARTY. SELLER'S AGGREGATE LIABILITY UNDER OR IN CONNECTION WITH THIS PURCHASE ORDER IS LIMITED TO THE AMOUNT PAID FOR THE GOODS.

9. **INDEMNIFICATION.** Seller and Buyer shall each indemnify the other against any and all liability, damages, costs and expenses, including without limitation reasonable attorney's fees, made against or sustained by such Party arising from the other Party's gross negligence, willful misconduct or failure to comply with applicable laws in connection with the performance of this Agreement; provided, that, in no event shall either Party be responsible to the other for any compensation, reimbursement or damages on account of the loss of prospective profits or anticipated sales or for any expenditures investments, lease commitments, property improvements or other commitments made by a Party in connection with this Agreement.

10. **EXPORT RULES.** Exports and re-exports of the goods may be subject to United States export controls and sanctions administered by the U.S. Department of Commerce Bureau of Industry and Security under its Export Administration Regulations ("EAR"). Buyer shall comply with all laws, rules and regulations applicable to the export or re-export of goods including but not limited to EAR which includes, among other things, screening potential transactions against the U.S. Government's (i) list of prohibited end users, and (ii) list of prohibited countries. Buyer represents and warrants that (i) it has not been charged with, convicted of, or penalized for, any violation of EAR or any statute referenced in EAR §766.25, and (ii) it has not been notified by any government official of competent authority that it is under investigation for any violation of EAR or any statute referenced in EAR §766.25.

11. **MISCELLANEOUS.** These terms and conditions, together with any other written agreement between Buyer and Seller, if any: (i) are the exclusive statements of the parties with respect to the subject matter and supersede any prior or contemporaneous communications; (ii) may not be amended except in writing executed by the parties and will prevail in any case where the terms of Buyer's purchase order or other communication are inconsistent; (iii) will be interpreted and enforced in accordance with the laws of the State of Kansas, without giving effect to principles of conflicts of law. These terms and conditions are: (1) solely for the benefit of the parties, and no provision of these terms and conditions will be deemed to confer upon any other person any remedy, claim, liability, reimbursement, cause of action or other right. Each party consents to the exclusive personal jurisdiction of the state and federal courts located in the State of Kansas for purposes of any suit, action or other proceeding arising out of this Agreement, waives any argument that venue in any such forum is not convenient and agrees that the venue of any litigation initiated by either of them in connection with this Agreement will be in either the District Court of Johnson County, Kansas, or the United States District Court, District of Kansas. If any provision of these terms and conditions is unenforceable, the remaining provisions will remain in effect. No waiver (whether by course of dealing or otherwise) is effective unless it is made in writing and signed by the party to be charged with such waiver. Unless otherwise specified in writing, notices must be given in writing by registered or certified mail, return receipt requested, addressed to:

Kustom Signals, Inc.
Attn: Sales Dept.
9652 Loiret Boulevard
Lenexa, KS 66219

QUOTATION & Order Form		OEMMICRO [™] SOLUTIONS		TAC4 MOBILE TACTICAL COMPUTER	
Quote #:		160711-01			
Contact:		Scott Teeters			
Customer:		Reynoldsburg Police Department		37840 Interchange Drive Farmington Hills, MI 48335 (248) 474-7600	
Phone:		(614) 322-6883			
Email:		steeters@ci.reynoldsburg.oh.us		Date: July 11, 2016	
QTY	PART NUMBER	DESCRIPTION	LIST PRICE	CUST. PRICE	TOTAL
STANDARD SYSTEM					
4	9123-02A	TAC-412 Mobile Tactical Computer, 12.1" XGA LCD	\$3,995.00	\$3,595.00	\$14,380.00
	9124-02A	TAC-415 Mobile Tactical Computer, 15.0" XGA LCD	\$4,106.00	\$3,695.00	\$0.00
	SelectDD	Choose either ☒ 320GB HDD or ☐ 128GB SSD			Included
	SelectOS	☐ 002027 Embedded Win7 32-Bit ☒ 002028 Embedded Win7 64-Bit			Included
	SelectOS	☐ 002050 Win7 Pro 64-Bit with unique Key	\$110.00	\$99.00	\$0.00
4	002500	Software Duplication from Customer supplied master hard drive included on all TAC-4s prior to initial shipment			No Charge
CPU Upgrades					
		Contact Factory for available CPU Upgrades	\$0.00		\$0.00
Storage Drive Upgrades					
4	002034	Upgrade HDD from 320GB to 500GB HDD	\$55.00	\$49.00	\$196.00
	002035	Upgrade HDD from 320GB to 1TB HDD	\$144.00	\$129.00	\$0.00
	002037	Upgrade SSD from 128GB to 256GB SSD	\$222.00	\$199.00	\$0.00
	002038	Upgrade SSD from 128Gb to 512GB SSD	\$333.00	\$299.00	\$0.00
RAM Upgrades					
	002025	Upgrade RAM from 4 Gb to 8 Gb DDR3	\$144.00	\$129.00	\$0.00
	002029	Upgrade RAM from 4 Gb to 16 Gb DDR3	\$333.00	\$299.00	\$0.00
Options					
	052513	Change to TG3 Full Stroke 83-key Backlit Spill Resistant Keyboard, USB Interface	\$210.00	\$189.00	\$0.00
	002039	Add 4G LTE Embedded Cellular Modem, specify ☐ Verizon ☐ AT&T	\$444.00	\$399.00	\$0.00
	052021	Add Dual Cellular Antenna, Roof Mount. Includes Primary Cellular plus Diversity Cellular antennas for maximum reach and throughput. Specify ☐ Thru-Hole Threaded or ☐ Adhesive Mounting (each w/ 15' cables), or ☐ Magnetic Mounting (w/ 10' Cables), and ☐ White or ☐ Black (std.)	\$166.00	\$149.00	\$0.00
	052022	Add Dual Cellular Antenna + Cellular GPS, Roof Mount. Includes Primary Cellular, Diversity Cellular antennas + Cellular GPS antenna. Specify ☐ Thru-Hole Threaded or ☐ Adhesive Mounting (each w/ 15' cable), or ☐ Magnetic Mounting (w/ 10' Cables), and ☐ White or ☐ Black (std.)	\$222.00	\$199.00	\$0.00
	002015	Add Internal GPS	\$144.00	\$129.00	\$0.00
	002017	Add Internal Wi-Fi 802.11ac, Intel 7260, with MIMO internal antennas	\$166.00	\$149.00	\$0.00
	002003	Add Anti-reflective Touchscreen Film	\$77.00	\$69.00	\$0.00
Accessories					
	155223-00	TAC-4 Docking Station, Provides single connector, latching install and removal, with lock, providing power, (4) USB 2.0, (2) Gigabit Ethernet, (1) VGA, GPS antenna, all in addition to the I/O on the TAC-4. Must be ordered at same time as TAC4s. Does not include vehicle mount, ordered separately.	\$666.00	\$599.00	\$0.00
4	152023-03A	Upgrade to Extendable Tilting Keyboard Mount Keyboard can be moved closer to driver, tilts forward as it moves. Replaces Std. Kbd. Tray.	\$144.00	\$129.00	\$516.00
	152023-00	Extra Std. Keyboard Tray Assembly Includes tray, retainer, hinges, mounting hardware (Included in Standard Systems, above)	\$210.00	\$189.00	\$0.00
	157023-00	Extra DC Power Cable - 6', Connects battery power to TAC-4	\$44.00	\$39.00	\$0.00
	050902	Mag Card Reader, USB interface, three tracks, LED and audible read confirmation, can be used to input DL or credit card number	\$165.56	\$149.00	\$0.00
	155205-04A	Tabletop Mounting Stand for using TAC4 indoors, includes AC power supply and power cables	\$222.00	\$199.00	\$0.00
			TAC-4 Sub-Total:		\$15,092.00
MOUNTING HARDWARE					
	152005-04A	OEM Micro Quick Connect Bracket, allows use of OEM Micro's 2-bolt Quick Connect System attaches to most Tilt/Pivot brackets and mounts	\$77.00	\$69.00	\$0.00
4	152005-43B	OEM Micro Universal Dash Mount (UDM), Swing away for access to radio and dash, Articulating KB Arm, fits most vehicles with center radio console.	\$399.00	\$359.00	\$1,436.00
4	152023-04	UDM Tilt/Pivot Mount, attaches between TAC-4 and Universal Dash Mount. Provides approx. 20 degrees of left and right pivot, and approx. 15 degrees of up and down tilt for TAC4	\$72.00	\$64.00	\$256.00
	152005-37	9" Pole Base with Quick-Adjust Upper Pole with Locking Lever, 8" Offset Arm, QC Brkt. (Order Tunnel Plate separately)	\$322.00	\$289.00	\$0.00

TOTAL ON BACK PAGE

152005-20	Ford Taurus adjustable pedestal, front seat bolt mount, offset arm, with pivot and QC Brkt.	Year:	\$399.00	\$359.00	\$0.00
152005-22	Ford Explorer adjustable pedestal, front seat bolt mount, 12" offset arm, with pivot and QC Brkt.	Year:	\$466.00	\$419.00	\$0.00
152005-17	Chevrolet Tahoe adjustable pedestal, front seat bolt mount, 12" offset arm, with pivot and QC Brkt.	Year:	\$433.00	\$389.00	\$0.00
152005-27	Chevrolet Impala adjustable pedestal, front seat bolt mount, 12" offset arm, with pivot and QC Brkt.	Year:	\$322.00	\$289.00	\$0.00
152005-39	Dodge Charger/Magnum adjustable pedestal, front seat bolt mount, 12" offset arm, w/pivot and QC Brkt.	Year:	\$322.00	\$289.00	\$0.00
666024	Support Brace -Reduces vibration of upper pole, max. 16.3"		\$66.00	\$59.00	\$0.00
Many other mounting configurations are available. Contact Sales for complete information.					
Mounting Hardware Sub-Total:				\$1,692.00	

INSTALLATION AND TRAINING

001502	Installation of TAC4 per customer spec: Includes one hour of training during the installation visit.	\$310.00	\$279.00	\$0.00
Travel	Travel to and from Customer site as required by Customer	Priced on Application		\$0.00
Per Diem	Lodging and Food as required by Customer. Price per day or fraction thereof.	Priced on Application		\$0.00
001601	Training on operation of TAC4, one hour, at time of installation			\$0.00
Installation and Training Sub-Total:				\$0.00

EXTENDED WARRANTY AND MAINTENANCE COVERAGE

001004	Extended Warranty, parts and labor, per TAC-4, for one additional year, total of Four Years, covers component failure under normal use	\$333.00	\$299.00	\$0.00
001005	Extended Warranty, parts and labor, per TAC-4, for two additional years, total of Five Years, covers component failure under normal use	\$610.00	\$549.00	\$0.00
001008-1	Maintenance, per TAC-4, year One Covers non-warranty repairs, only for years covered under Warranty.	\$210.00	\$189.00	\$0.00
001008-2	Maintenance, per TAC-4, years One and Two Covers non-warranty repairs, only for years covered under Warranty.	\$410.00	\$369.00	\$0.00
001008-3	Maintenance, per TAC-4, years One, Two and Three Covers non-warranty repairs, only for years covered under Warranty.	\$610.00	\$549.00	\$0.00
001008-4	Maintenance, per TAC-4, years One, Two, Three and Four Covers non-warranty repairs, only for years covered under Warranty.	\$810.00	\$729.00	\$0.00
001008-5	Maintenance, per TAC-4, years One, Two, Three, Four and Five Covers non-warranty repairs, only for years covered under Warranty.	\$1,010.00	\$909.00	\$0.00

Purchase Order #: _____
 Reqst'd Delivery Date: _____

Maintenance Sub-Total: \$0.00
 Order Total: \$16,784.00
 Std. Shipping Charges: \$180.00
 Purchase Order Total: \$16,964.00

Customer Signature _____

Unit Price, FOB Destination: \$4,241.00
ALL PRICES IN USD

Date: _____

By ordering the above, Customer authorizes OEM Micro Solutions to build, ship and invoice for the goods and services indicated, and at the prices shown on this Quotation and Order Form. Customer further agrees to the terms herein written, and to all other such terms and conditions as indicated in "OEM Micro Solutions Standard Terms and Conditions".

Please Note the following: (See also "OEM Micro Solutions Terms and Conditions")

1. This Quotation is valid for 90 days.
2. Purchase Order or Customer signed copy of this Quotation is required for all orders to be processed.
3. Estimated ship date is approx. 6 - 8 weeks after receipt of Purchase Order.
4. Standard payment terms are Net 20 Days from Invoice Date, on Approved Credit.
5. Third-party hardware and software components are sold subject to their respective manufacturer's written warranties. No other warranties for these components are expressed or implied.
6. Provide description of any special requirements, configurations or instructions as applicable.
7. FOB shipping point. Shipping Charges, including insurance, will be prepaid and billed at time of shipment, unless otherwise noted. Overnight shipment is additional.
8. Email completed Order Form to sales@oemmicro.com, or Fax to 248-474-4120, Attention: Sales Department

Prepared By: David C. Downs

Regional Sales Manager

Cell: (248) 840-9550
 Office: (248) 474-7000 x298

Form TAC400-160125

Thank you for choosing OEM Micro Solutions for your TAC4 Mobile Tactical Computer requirements.

Hall Public Safety

UPFITTERS

Formerly Public Safety Concepts

Hall Public Safety Columbus
8495 Estates Ct
Plain City, Ohio 43064
614-733-0200 - Fax 614-873-7409
Fed ID# 26-0729988

Estimate

Date	Estimate #
7/11/2016	2888

Name / Address
Reynoldsburg Police Dept Accounts Payable 7240 E. Main Street Reynoldsburg, Ohio 43068

Project

Item	Description	Qty	Rate	Total
MC-3FUI	Reynoldsburg PD- 4 SUV Interceptors for 2017 Marked Cruiser Package Complete Code 3 Lightbar Code 3 Siren Code 3 100W Speaker Rear Corner Vertex Front Corner Ions Rear LED Signal Stick Power Distribution Unit Complete Installation	4	3,989.00	15,956.00
FPB-FUI	Lighted Push Bumper for Ford SUV Interceptor, Installed	4	770.00	3,080.00
PC1-F	Prisoner Containment system for Ford Interceptor Includes Space Saver Prisoner partition, window bars, door panels, ABS prisoner seat & rear cargo barrier, & Single Vertical Gun lock, installed	4	2,545.00	10,180.00
HCM-HD-FUI	Console, Accessories, installed	4	645.00	2,580.00
4WSD47UINT13	Riser Mounting plates kit for storage box	4	100.00	400.00
C-SBX-101	Havis Trunk Storage Box, 2013 SUV Interceptor, Overall size = 38" wide 18" high 10" deep	4	505.00	2,020.00
Install supplies	Misc installation hardware, wire, connectors, breakers/fuses, supplies	4	100.00	400.00
			Total	\$34,616.00

Hall Public Safety Warranty

We would like to thank you for choosing Hall Public Safety Upfitters for your vehicle repair and installation needs. We take pride and stand behind our quality workmanship and parts chosen for your job. HPSU warranties all of our labor and parts purchased from us for one year from the date of completion. If during that time a part we install experiences mechanical failure, we will replace it on a timely basis without charge! After a period of one year we will continue to honor warranties that may exist on parts but there will be a labor charge for repair, replacement, shipping or other expenses for work performed or associated with part replacement.

Hall Public Safety

UPFITTERS

Formerly Public Safety Concepts

Hall Public Safety Columbus
8495 Estates Ct
Plain City, Ohio 43064
614-733-0200 - Fax 614-873-7409
Fed ID# 26-0729988

Estimate

Date	Estimate #
1/12/2017	3073

Name / Address
Reynoldsburg Police Dept Accounts Payable 7240 E. Main Street Reynoldsburg, Ohio 43068

Project

Item	Description	Qty	Rate	Total
MC-3FUI	Reynoldsburg PD- 2 SUV Interceptors Marked Cruiser Package Complete Code 3 Lighthar Code 3 Siren Code 3 100W Speaker Rear Corner Vertex Front Corner Ions Rear LED Signal Stick Power Distribution Unit Complete Installation	2	3,895.00	7,790.00
FPB-FUI	Lighted Push Bumper for Ford SUV Interceptor, Installed	2	770.00	1,540.00
PC1-F	Prisoner Containment system for Ford Interceptor Includes Space Saver Prisoner partition, window bars, door panels, ABS prisoner seat with center pull seat belts & rear cargo barrier, & Single Vertical Gun lock, installed	2	2,510.00	5,020.00
HCM-HD-FUI	Console, Accessories, & Computer Mount, installed	2	850.00	1,700.00
4WSD47UINT13	Riser Mounting plates kit for storage box	2	100.00	200.00
C-SBX-101	Havis Trunk Storage Box, 2013 SUV Interceptor, Overall size = 38" wide 18" high 10" deep	2	505.00	1,010.00
Install supplies	Misc installation hardware, wire, connectors, breakers/fuses, supplies	2	100.00	200.00
			Total	\$17,460.00

Hall Public Safety Warranty

We would like to thank you for choosing Hall Public Safety Upfitters for your vehicle repair and installation needs. We take pride and stand behind our quality workmanship and parts chosen for your job. HPSU warranties all of our labor and parts purchased from us for one year from the date of completion. If during that time a part we install experiences mechanical failure, we will replace it on a timely basis without charge! After a period of one year we will continue to honor warranties that may exist on parts but there will be a labor charge for repair, replacement, shipping or other expenses for work performed or associated with part replacement.

Attachment: 2017 Cruiser Purchases (1650 : Permission to Purchase Two Cruisers)



R.E.M. COMMUNICATIONS INC
 2625 JOHNSTOWN RD
 COLUMBUS, OH 43219
 MARK LANDRY
 614-207-6409 CELL
 01-19-2017

QUOTE FOR: REYNOLDSBURG P.D.
ATTN: BILL EARLY
QUOTE FOR 2017 CRUISER INSTALLS

2- 386825 P25 MOBILE ANTENNA	\$ 55.00 EA	\$ 220.00	\$ 110.00
2- MUL ANTENNA CABLE	\$ 35.00 EA	\$ 140.00	\$ 70.00
2- LABOR TO INSTALL RADIO AND PYRAMID	\$ 725.00		\$ 1450.00
2- LABOR TO INSTALL KUSTOM SIGNAL VIDEO	\$ 500.00 EA		\$ 1000.00
TOTAL		\$ 2810.00	

2630.00

Attachment: 2017 Cruiser Purchases (1650 : Permission to Purchase Two Cruisers)

Police Department**James O'Neill****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6947 Phone****ORDINANCE REQUEST**

DATE: February 13, 2017**TO: Finance Committee****RE: ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT
FROM THE CITY'S FIXED ASSET LIST**

The IT Department would like permission from City Council to remove the attached items from the Fixed Assets list. These items are no longer operational and/or no longer needed by the Department.

Equipment Disposal Inventory				
Discription	Model	Serial No.	Asset Tag	DRMO
IBM	P Series Server	00479	02018*	n/a
Nortel Networks	NTAK11BD	none	02017*	n/a
Nortel Networks	NTAK11BD	10126527	none	n/a
Nortel Networks	NTAK11BD	none	none	n/a
DELL	PowerEdge 6600	CCSSG61	02132*	n/a
Stancil Corporation	37588	11-98-10-1041-32-AU055613-752	01820*	n/a
DELL	PowerEdge 2600	CWXP31	02070*	n/a
DELL	PowerEdge 1800	4MLX661	none	n/a
DELL	PowerEdge 1800	7QPLXB	01886*	n/a
DELL	PowerEdge 1400 SC	3LYRM01	none	n/a
DELL	PowerEdge 1400 SC	4GK3111	none	n/a
DELL	PowerEdge 500 SC	HG61L11	02020*	n/a
DELL	PowerEdge 2900	6S020C1	none	n/a
DELL	PowerEdge 2600	CLJ0R41	02097*	n/a
COMPAQ	Proliant 3000	3862C702	01625*	n/a
TELEVIDEO	990	190G-HIM1040545	none	n/a
PS2 Keyboard	n/a	n/a	none	n/a
PLEXTOR	PX-40TSe	40TSe509422	none	n/a
TANDBERG	10154-B01	50342361	none	n/a
PANASONIC	KX-P1150	P1150-001	none	n/a
DSI	6300-TNA	05000035521	none	n/a
DELL	70000245-0000	CN086GNR	none	n/a
PANASONIC	n/a	n/a	02141*	n/a
CISCO SYSTEMS	2600	800-04953-01	01750*	n/a
CISCO SYSTEMS	2600	800-04959-06	none	n/a
HP Switch	ProCurve 2650	CN6375D0JM	none	n/a
Intel Hub	140T	HB19100486	none	n/a
HP Switch	ProCurve 4000M	SG951601137	none	n/a
COMPAQ	PS4060	11915082814	none	n/a
PBX Modem	MDR2000	11915082814	none	n/a
HP Switch	ProCurve 2524	TW04203342	01718*	n/a
HP Switch	ProCurve 2524	TW04203248	01719*	n/a

[illegible]

[illegible]

Notes

*(Red Tag)

PBX 1 of 3

PBX 2 of 3

PBX 3 of 3

02098* (2 Asset Tags)

01543* (2 Asset Tags) Audiolog

ML Server 8/24/2010

MD Server 1/11/2011

DL Server 8/24/2010

Nortel terminal monitor

Nortel

CD ROM Drive

DLT Tape Data Drive

Nortel Dot Matrix Printer

Volksnet Hub

Spare Power Supply

MDT01 LCD Display Panel

Router

Router

[illegible]

[illegible]

Police Department**James O'Neill****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6947 Phone****ORDINANCE REQUEST**

DATE: February 13, 2017

TO: Finance Committee

RE: ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT
FROM THE CITY'S FIXED ASSET LIST.

The Reynoldsburg Division of Police would like permission from City Council to remove the following items from the Fixed Assets list. These items are no longer operational and/or no longer needed by the Department.

FA1618	Camera	No longer working
FA1869	FRED Equipment	No longer works
FA2013	Laptop	No longer able to use with current operating

system

City Auditor's Office**Richard Harris****7232 E. Main Street****Reynoldsburg OHIO 43068****Phone****ORDINANCE REQUEST**

DATE: February 13, 2017**TO: Finance Committee****RE:** ORDINANCE APPROPRIATING UNENCUMBERED BALANCES AS OF
DECEMBER 31, 2016 IN VARIOUS POLICE SPECIAL REVENUE FUNDS; AND
PROVIDING THAT REVENUES FOR SAID FUNDS RECEIVED DURING 2017 BE
ACCEPTED; AND DECLARING AN EMERGENCY

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Law Enforcement fund:

290.111.5529 49,507.51 Miscellaneous Distributions

290.111.5921 13,066.54 Immobilization Expenses

Drug Enforcement Fund:

291.111.5529 42,874.63 Miscellaneous Distributions

Safety Belt Program Fund

292.111.5529 4,376.00 Miscellaneous Distributions

DUI/Education Enforcement Fund

293.111.5529 9,480.94 Miscellaneous Distributions

Federal Forfeiture Fund

294.111.5529 84,908.03 Miscellaneous Distributions

Law Enforcement Asst. Fund

295.111.5529 21,729.50 Miscellaneous Distributions

Water and Wastewater Department**Mike Root****614-322-4500 Phone****ORDINANCE REQUEST**

DATE: February 13, 2017**TO: Service Committee****RE: ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN
AGREEMENT WITH EMH&T FOR THE ENGINEERING AND
MANAGEMENT OF SEWER LINE CCTV AND MANHOLE
INSPECTIONS. (First Reading 1/23/2017).**

Request legislation for the Mayor to accept proposal with EMH&T, 5500 New Albany Road, Columbus, Ohio 43054 for the engineering, management of sewer main CCTV, reviewing of CCTV videos and manhole inspections.

Request authorization to proceed with this proposal in the amount of \$99,249.00 from account 720.736.5365 which was approved in the 2017 budget.

Mike Root

Water/Wastewater Superintendent
CITY OF REYNOLDSBURG
7232 EAST MAIN STREET
REYNOLDSBURG, OHIO 43068
(614) 322-4500 voice
(614) 575-4573 fax
mroot@ci.reynoldsburg.oh.us



MEMORANDUM

DATE: 12/12/2016

TO: Reynoldsburg City Council

CC: Mayor Brad McCloud, Auditor Richard Harris, Service Director, Bill Sampson

RE: 2017 Sewer Inspection and Cleaning Proposal

Please see proposal from EMH&T for field investigation services to perform closed circuit televising (CCTV) on the Reynoldsburg Estates Mobile Home Community Area. We will CCTV 12,350LF of 8 inch sewer and 2,290LF of 18 inch sewer. This area was installed in 1966 and has never been televised. This proposal will also include 400 manhole inspections in the sanitary sewer collection system. Any defects found will be added to our CIP list.

Our CMOM Program consists of 2 parts, inspection and rehabilitation. The rehabilitation part will be funded through our CIP Account. The inspection part, which is this, will come from our operating budget.

Total cost of this project is \$99,249.00 which was approved in the 2017 Budget.

Attachment: 2017 Sewer Inspection and Cleaning Proposal memo (1605 : 2017 Sewer Inspection and Cleaning Proposal)

December 6, 2016

Mr. Michael Root
Superintendent of Water and Wastewater
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH 43068

**Re: City of Reynoldsburg 2017 Sewer Inspection and Cleaning
Proposal for Professional Services**

Dear Mr. Root:

EMH&T is pleased to submit our proposal for field investigation services to perform closed circuit televising (CCTV) on the Reynoldsburg Estates Mobile Home Community Area. Manhole inspections will be performed in a portion of the City's sanitary sewer collection system. Please refer to the attached exhibit for a schematic of the proposed study areas. These investigations will identify significant deficiencies and culminate in a report which summarizes the deficiencies as well as any recommended improvements to the sanitary collection system.

SCOPE OF SERVICES

EMH&T will provide the following engineering services:

1. System Characterization and Management
 - a. Conduct project meetings with the City to include a kick-off meeting, progress meetings (when needed), and a presentation of findings and recommendations.
 - b. Review of existing site conditions, Record Plans, tributary areas, sewer capacities, and right-of-way; and coordination with the City of Reynoldsburg.
 - c. Prepare field exhibits for use by inspection personnel.
 - d. Conduct periodic site visits during televising, cleaning, and manhole inspections.
2. CCTV Field Investigations
 - a. EMH&T's Infratechnologies Division will perform internal pipe inspection (CCTV) on sewers in the Reynoldsburg Estates Mobile Home Community Area to include 12,350 linear feet of 8-in sanitary sewer and 2,290 linear feet of 18-in sanitary sewer.
 - b. The CCTV task includes regular cleaning activities and assumes the following:
 - i. Manholes are accessible to cleaning and inspection equipment. City crews will be available to assist in providing access if needed.
 - ii. No bypass pumping will be performed. It is understood that CCTV may need to occur during off peak hours and the 18-in sewer will be inspected during periods of low flow.
 - iii. Manhole lids are removable and there are no obstructions to man entry.

- iv. Debris will be disposed of at the wastewater treatment facility and there are no provisions in this proposal for handling hazardous wastes.
- v. City of Reynoldsburg will provide water from a hydrant near the project site.
- vi. Maintenance of traffic beyond cones and truck flashers is not included in the scope of services.
- c. A contingency for 24-hours of heavy cleaning/root removal is included in this scope of services to be used in the event that the sewers are not passable by the CCTV camera. In the event that heavy cleaning or root cutting exceeds 24 hours, EMH&T will coordinate with the City on options / fee for any additional work.
- d. One copy of CCTV logs and flash drives will be provided to the City upon completion of work.
- e. All CCTV will be conducted in accordance with Pipeline Assessment and Certification Program (PACP) standards and the observed defects will be graded accordingly.
- f. The following is a summary of unit costs for the CCTV scope of services:

Description	2015 Unit Price	Units
8-in	\$2.50	Lin. Ft.
18-in	\$3.00	Lin. Ft.
Heavy Cleaning	\$195.00	Hour

3. Manhole Inspections

- a. EMH&T's Infratechnologies Division will conduct up to 400 manhole inspections (see attached Manhole Inspection Exhibit) using the City's simplified inspection form. The City's simplified manhole inspection form will be imported directly to GIS.
- b. These forms will be linked to the City's GIS through EMH&T's GIS update contract.
- c. In assessing the sanitary sewer collection system in Reynoldsburg, a physical assessment and GPS survey of the manhole will be conducted that includes photographs, physical measurements, and condition assessments will be made for each manhole
- d. In the event that manholes cannot be located in the field (possibly buried or under structures), EMH&T will coordinate with the City for assistance in locating and accessing the manholes.

4. Data Analysis and Reporting

- a. The CCTV data will be reviewed with respect to structural or operation and maintenance defects. The pipes and defects will be scored based on PACP standards.
- b. Upon the completion of the field services, manhole inspection forms will be prepared. EMH&T will process and evaluate manhole inspections.

- c. Prepare exhibits for the existing conditions in the study area. Exhibits will also be prepared documenting findings and deficiencies in the collection system. Finally, exhibits will be prepared to outline the recommended improvements in the inspection area.
- d. The City's Capital Improvement Project list will be updated based on rehabilitation or replacement recommendations for the study area. Probable project cost estimates will be prepared for all rehab or replacement recommendations.
- e. A summary report will be prepared. One (1) copy of the report will be submitted to the City. This report will include a summary of the field data analysis, recommendations for further improvements/rehabilitation or additional analysis to be made to this portion of the collection system, updated Capital Improvement Project list, and probable project cost estimates.

No field survey or construction plans are included as part of this scope. If emergency repairs are needed, then an additional scope and fee may be necessary to cover the cost of those services.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed Ninety-nine Thousand, Two Hundred, Forty-nine Dollars and no cents (\$99,249.00) without prior authorization from the City. Invoices will be submitted monthly, based on the progress of the work, and are payable upon receipt. Should this scope increase to incorporate additional investigations or heavy cleaning, additional fees may be necessary to cover the cost of professional services.

EMH&T SERVICES FEE SUMMARY

Description of Service/Task	Fee
1. System Characterization and Management	\$6,692.00
2. CCTV Field Investigations	\$42,925.00
a. CCTV and Regular Cleaning for 8-in Sewer (12,350LF @ \$2.50/LF)	(\$30,875.00)
b. CCTV and Regular Cleaning for 18-in Sewer (2,290LF @ \$3.00/LF)	(\$6,870.00)
c. Cleaning and Root Cutting (Contingency Item, 24 Hours @ 195.00/Hr)	(\$4,680.00)
d. CCTV Reimbursable Expenses	(\$500.00)
Manhole Inspections (400 MH @ \$60 / MH)	\$24,000.00
Data Analysis and Reporting	\$25,632.00
TOTAL FEE	\$99,249.00

SCHEDULE

EMH&T is prepared to begin work upon receipt of a authorization from the City of Reynoldsburg. A detailed schedule for field activities and office work will be prepared and submitted to the City at a project kick-off meeting.

City of Reynoldsburg
2017 Reynoldsburg Sewer Inspection and Cleaning

December 6, 2016
Page 4 of 4

If this description and fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,
EVANS, MECHWART, HAMBLETON & TILTON, INC.



Ryan M. Andrews, PE
Senior Project Manager

Attachments: Exhibit 1 – 2017 CCTV Efforts Exhibit (1 Page)
Exhibit 2 – Manhole Inspection Exhibit (1 Page)

Acceptance and Authorization to Proceed:

Authorized Signature/Date

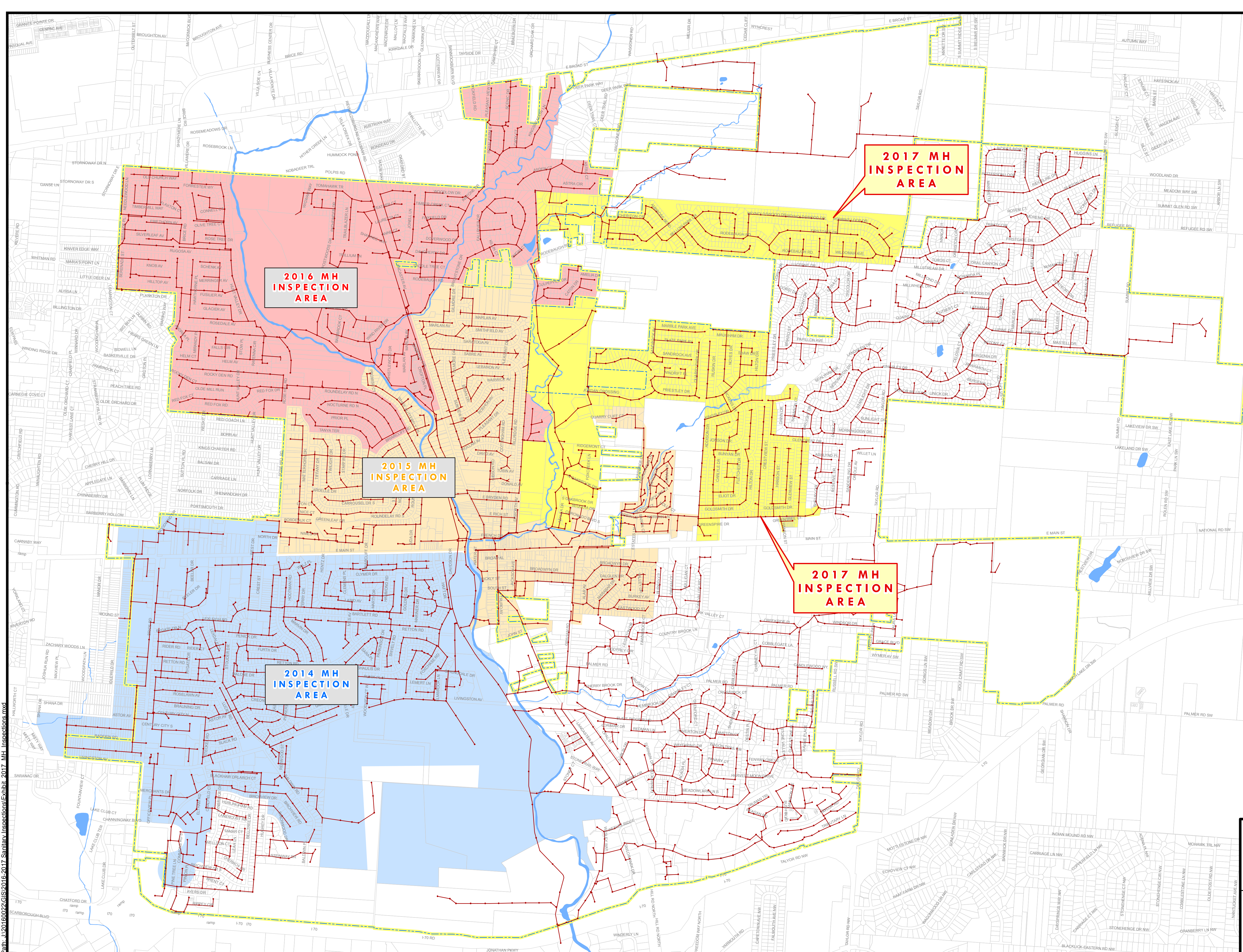
PO Number/Date

Print Name

Attachment: Proposal - 2017 Reynoldsburg Sewer Inspection and Cleaning 12.4.16 (1605 : 2017 Sewer Inspection and Cleaning Proposal)



Path: \\2016002GIS\\2016-2017 Sanitary Inspections\\Exhibit 1 - 2017 MH Inspections.mxd



Legend

2017 Manhole Inspection Area

2016 Manhole Inspection Area

2015 Manhole Inspection Area

2014 Manhole Inspection Area

Sanitary Sewer

Manhole

Corporation Line

CITY OF REYNOLDSBURG, OHIO

2017 MANHOLE INSPECTION AREA MAP

EXHIBIT No. 1

050010002000

Feet

EMH&T

Engineers, Surveyors, Planners, Scientists

emht.com

Date: December 2016

Scale: 1" = 1000'

Job No: 20160022

Sheet: 1 of 1

Packet Pg. 314

Attachment: Proposal - 2017 Reynoldsburg Sewer Inspection and Cleaning 12.4.16 (1605 : 2017 Sewer Inspection and Cleaning Proposal)

Police Department**James O'Neill****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6947 Phone****ORDINANCE REQUEST**

DATE: February 13, 2017**TO: Finance Committee****RE: ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED
GENERAL FUND FOR GRANT MONIES RECEIVED FROM THE
LBRANDS FOUNDATION. (First Reading 1/23/2017).**

Please see the attached letter from the L Brands Foundation awarding \$1500.00 to the Reynoldsburg Police Department. The Department is requesting permission to accept this grant money and appropriate \$1,000.00 to the Community Resource Bureau and \$500.00 to the City's annual Heroes for Heroes 5K Event.

*** 1/18/2017 Per staff- \$1,500.00 shall be appropriated to the Community Resource Bureau and a line item will be created at a later date for the Heroes for Heroes 5K funds.

Lbrands

FOUNDATION

A Supporting Foundation of The Columbus Foundation

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December 28, 2016

Chief Jim O'Neill
Chief of Police
Reynoldsburg Police Department
3240 East Main Street
Reynoldsburg, OH 43068

Dear Chief O'Neill:

The Board of Trustees of L Brands Foundation has approved a grant of \$1,500 to Reynoldsburg Police Department. This grant is to provide unrestricted support. Enclosed is a check in the full amount of the grant.

Grants from L Brands Foundation are made at the recommendation of L Brands' Contribution Committee. If you would like to express your appreciation for this grant, please address your correspondence to my attention at L Brands Foundation, 1234 East Broad Street, Columbus, OH 43205.

L Brands Foundation is proud to support the work of Reynoldsburg Police Department. Please contact LBrandsFoundation@columbusfoundation.org if you have any questions regarding this grant.

Sincerely,



Janelle N. Simmons
President

Enclosure: Check

cc: Gary M. Williams

P.S. By accepting this grant, your organization certifies that (1) no tangible benefit, goods or services were provided to the Board of Trustees of L Brands Foundation, and (2) this donation will not be used by you to satisfy the payment of any pledge or other financial obligation on behalf of the trustee(s) per Section 6115 of the Internal Revenue Code. Please do not use the formal substantiation language required by the 1993 Tax Reconciliation Act in your donor acknowledgment. L Brands Foundation is a charitable foundation.