



Doug Joseph, President
Caleb Skinner, Ward 1
Brett Luzader, Ward 2
Marshall Spalding, Ward 3
Mel Clemens, Ward 4
Barth Cotner, At-Large
Stacie A. Baker, At-Large
Kristin J. Bryant, At-Large

CITY COUNCIL

Committee Meetings Regular Council Meeting

7232 E. Main St
Reynoldsburg, OH 43068
www.ci.reynoldsburg.oh.us

April Beggerow
614-322-6836

Monday, February 11, 2019

Council Chambers

CITY COUNCIL MEETING

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- a. City Council – Regular Meeting – January 28, 2019

4. APPROVAL OF AGENDA

5. COMMUNITY COMMENTS AND REQUESTS

6. COMMUNICATIONS

7. REPORTS

- a. COMMUNITY CENTER UPDATE- BILL SAMPSON

8. SPECIAL EXCEPTION USE PERMIT HEARING

- a. 6555 E Livingston Avenue; Application #2018-12; Applicant D. Marie Hooper;
Special Exception Use Permit - Adult Day Care Facility

9. MOTIONS

- a. MOTION THAT THE COUNCIL OF THE CITY OF REYNOLDSBURG DOES HEREBY ADOPT THE RESOLUTION HONORING BLACK HISTORY MONTH, FEBRUARY, 2019. --- Baker. City Council.

10. LEGISLATION FOR ONE READING

- a. ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE 2019-2020 LANDSCAPE SERVICES CONTRACT; APPROPRIATING FUNDS THEREFOR; AND DECLARING AN EMERGENCY. (pursuant to RCO 175.01 (2))
- b. ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE 2019-2020 IRRIGATION SERVICES CONTRACT; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY. (pursuant to RCO 175.01 (2))

11. LEGISLATION FOR EMERGENCY ADOPTION

- a. ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE ONE INTERNATIONAL TRUCK AND RELATED EQUIPMENT FOR THE STREET DEPARTMENT AND REMOVE ONE (1) TRUCK AND RELATED EQUIPMENT FROM THE ASSET LIST AND DECLARING AN EMERGENCY. (First Reading 1/28/2019). --- Luzader. Public Service and Transportation Committee.
- b. ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE ONE FORD F250 4X4 TRUCK AND ACCESSORIES FOR THE STORMWATER DEPARTMENT AND DECLARING AN EMERGENCY. (First Reading 1/28/2019). --- Luzader. Public Service and Transportation Committee.
- c. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Sections 157.02 (C) (1) AND 157.03 (B); AND ENACTING SECTION 157.02 (B)(1) OF SECTION 157.02 EXAMINATIONS; PREFERENCES; SENIORITY; AND DECLARING AN EMERGENCY. (First Reading 1/28/2019). --- Cotner. Finance and Administration Committee.

- d. ORDINANCE TO AMEND THE “City of Reynoldsburg, Ohio Personnel Policy and Procedure Manual” ADOPTED BY ORDINANCE NO. 75-18 PASSED JUNE 25, 2018; AND DECLARING AN EMERGENCY (First Reading 1/28/2019). --- Cotner. Finance and Administration Committee.
- e. ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE ONE POWEREDGE R740 SERVER; AND DECLARING AN EMERGENCY. (First Reading 1/28/2019). --- Cotner. Finance and Administration Committee.

12. LEGISLATION FOR FIRST READING

- a. ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR AND ACCEPT THE FRANKLIN SOIL AND WATER CONSERVATION MINI GRANT; AND DECLARING AN EMERGENCY. --- Spalding. Development, Parks and Recreation Committee.
- b. ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR AND ACCEPT GRANT FROM THE CLEAN OHIO CONSERVATION PROGRAM FUND ADMINISTERED THROUGH THE OHIO PUBLIC WORKS COMMISSION. -- Spalding. Development, Parks and Recreation Committee.
- c. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Enacting Section 1171.09 Wireless Facilities and Support Structures of Chapter 1171 General Regulations; AND DECLARING AN EMERGENCY. --- Spalding. Development, Parks and Recreation Committee.
- d. ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH EMH&T FOR THE ENGINEERING, PLANS, AND PREPARE BID DOCUMENTS FOR THE 2019 WATER MAIN REPLACEMENT PROJECTS, APPROPRIATING FUNDS THEREFORE, AND DECLARING AN EMERGENCY. (First Reading 2/11/2019, Requests Adoption Upon Second Read). --- Luzader. Public Service and Transportation Committee.
- e. ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH EMH&T FOR THE ENGINEERING AND MANAGEMENT OF SEWER LINE CCTV AND MANHOLE INSPECTIONS. --- Luzader. Public Service and Transportation Committee.

- f. ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN INTERGOVERNMENTAL WORKING AGREEMENT WITH FRANKLIN SOIL AND WATER CONSERVATION DISTRICT FOR 2019 AND DECLARING AN EMERGENCY. --- Luzader. Public Service and Transportation Committee.
- g. ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO AN ACCOUNT IN THE SERVICE DEPARTMENT; AND DECLARING AN EMERGENCY. --- Luzader. Public Service and Transportation Committee.

13. LEGISLATION FOR SECOND READING

- a. ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE PARKS & RECREATION DEPARTMENT'S FIXED ASSET LIST. (First Reading 1/28/2019). --- Spalding. Development, Parks and Recreation Committee.
- b. ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE ONE (1) 2019 F-350 4X4 FOR THE PARKS AND RECREATION DEPARTMENT. (First Reading 1/28/2019). --- Spalding. Development, Parks and Recreation Committee.
- c. ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. (First Reading 1/28/2019). --- Luzader. Public Service and Transportation Committee.
- d. RESOLUTION AUTHORIZING PARTICIPATION IN ODOT SALT CONTRACT FOR 2019/2020 (First Reading 1/28/2019). --- Luzader. Public Service and Transportation Committee.
- e. ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE TWO 2019 F-250 FORD TRUCKS AND RELATED EQUIPMENT FOR THE WATER AND WASTEWATER DEPARTMENT AND TRANSFER ONE (1) TRANSIT VAN TO PARKS AND RECREATION DEPARTMENT AND REMOVE RELATED EQUIPMENT FROM THE WATER AND WASTEWATER DEPARTMENT ASSET LIST. (First Reading 1/28/2019). --- Luzader. Public Service and Transportation Committee.

14. LEGISLATION FOR THIRD READING

- a. ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO AN ACCOUNT IN THE POLICE DEPARTMENT. (Second Reading 1/28/2019). --- Clemens. Public Safety, Law and Courts Committee.
- b. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 160.02 (g) (4)(a) Stormwater Utility Division of 160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE (Second Reading 1/28/2019). --- Cotner. Finance and Administration Committee.
- c. ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF REYNOLDSBURG ADOPTED BY ORDINANCE NO. 131-95 ON NOVEMBER 27, 1995 AND AS SUBSEQUENTLY AMENDED: Changing the Zoning District of a +/- 9.08 Acre Parcel on the East Side of Waggoner Road Known as 1220-1222 Waggoner Rd., Reynoldsburg, OH, from AR2c, R-1, and Unzoned District to PND District; Applicant: Metro Development LLC. (Second Reading 1/28/2019). --- Luzader. Public Service and Transportation Committee.

ADJOURNMENT

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
January 28, 2019

President of Council Doug Joseph called the meeting to order at 9:27 PM

PRESENT: Joseph, Clemens, Cotner, Luzader, Spalding, Baker, Bryant, Skinner

ABSENT:

Approval of Minutes

- a. City Council – Regular Meeting – January 14, 2019

RESULT:	ACCEPTED
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Approval of Agenda

Agenda stands approved.

Community Comments and Requests

Adult Day care facility - If Council members would like to review the item, please let the Clerk know by February 1

Ms. Bryant: We have an organization that has been in central Ohio for quite awhile. That has mostly existed on the west side I believe. It's the Ethiopian Tewahedo Social Services. I know I mispronounced that but anyway they have open a law office on McNaughten Road and are going to be providing services to Reynoldsburg residents as well as other people in the area. We've got Dr. Seleshi, who is the CEO of ETSS and Tatinia Bovinski here to do a presentation for us.

Ms. Boviniski: Good evening everybody and thank you. Thank you Council member Kristin Bryant for inviting me to this meeting and giving me the opportunity to introduce ETSS. Again my name is Tatianna Bosinavski, a site coordinator for ETSS. As my son comes around and passes around some flyers for you to take a look at ETSS. Please allow me to tell you a little bit about me and my background. I was born and raised in Macedonia, little balkan country. That used to be part of Yugoslavia. My family and I immigrated from Yugoslavia right before the war started there and in two weeks we will be celebrating our 31st anniversary of being here in America. I was in high school, my brother in middle school and none of us including my parents including my parents spoke any English. In fact, as soon as my brother learned a word or two, our parents and grand parents relied heavily on us to translate and take care of the adult stuff. Such as doctors appointments, reading mail, paying bills, fillings out documents, etc. Now I was a teenager, 16 years old and I wasn't having fun just like the other kids at my age. I felt like I grew up very quickly and I skipped a huge part of my childhood of being a teenager and doing all kinds of crazy things teenagers like to do. From an A student back home, a class president and involved in a bunch extra curriculum activities such as choirs, scouts, mentoring younger kids, competing in poetry and so on. I came from school many times telling my parents I had not spoken one word the entire day. In fact I was afraid to look at anyone because I feared that they would talk to me and I would not have any

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idea what they are saying to me and what I would say in that matter. The reason why I'm telling you all this is because I know what they new American families are going through right now when they come to our country. The challenges they are now facing may even be greater than the challenges my family and I faced. For an example 30 years ago when we came, technology was no implemented in every day life. So we didn't have to worry about computers, emails, e-dcouments, applying on time, job interviews that we find out via e-mail. And that is jus tone example. There's so much more to worry about now whether you are an adult, a young individual and elderly. Especially if you come from some place else and you have to learn everything from zero. Luckily there are organization like ETSS to help these individuals. ETSS, short for Ethiopian Tewahedo Social Services. And Tewahedo meaning all in one or unity, was founded by Dr. Seleshi, who came with me today. His family, Dr. Seleshi and his family immigrated from Ethiopia and what started out as a very small organization helping just a handful of people from Ethiopia, ETSS is now and organization that help immigrants and refugees from all countries. Establish roots and gain self sufficiency here in central Ohio. It is organization spread in twelve sites strategically throughout Franklin county. Offering youth programs such as after school tutoring K through 12, summer camps, youth employment and adults programs, family care programs, community involvement and a lot more. I would like to concentrate on our new location, here on the east side. Basically it is on our backyard. Being a Reynoldsburg resident fro many many years, I noticed that the demographics here are rapidly changing. Where as our youth programs has been in full force here on the east side for more than ten years, we didn't have much to offer to the adults. The nearest office for the east side individuals was the downtown office. Not terribly far but inconvenient at times. So I sprung into action, talked to neighbors, community leaders, visited schools here in Reynoldsburg and then reported to my bosses. We needed an office that will serve the adult new Americans, here on the east side. Indian Creek Apartments on Lancaster Avenue graciously gave of their club house to use a couple of nights per week to use for an evening class until we find a permanent home. So permanent home we did find. And our new office is located now at 588 McNaughten Road and we offer ESOL and American Citizenship classes every day, Monday through Friday. We also have two evenings classes, two evenings during the week in order to serve the individuals that work during the day. In addition to the classes, we have work force development, case management and community health mitigation professionals as well as interpreters. We have been working very closely with Reynoldsburg City Schools and the interpreting and development departments. We are committed in continuing our well establish partnerships with the schools. But to go back to the adults, I like to talk about the new program we are starting in February called the Work Key Skills Training Program. It is a nationally recognized work skills program and certification program created by the testing company ACT, that teaches the math and reading skills that employers most look for in job applications. Completion of the training program allows participants to obtain the national career readiness certificate, a nationally certification that measures and certifies the essential work skills needed fro success in jobs across industries and occupations.

Communications

CLERK OF COURT REPORT

The Clerk read the Clerk of Court Report into the minutes.

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Reports

WEST LICKING FIRE DISTRICT BOARD REPORT

Mr. Spalding: The West Licking Fire Board December report and the things that were important there and that are not specifically on the report was that they gave the year end statistics and it was almost 5,000 runs that West Licking Fire had which was the highest. They just purchased a just over a million dollar ladder truck because of Amazon and some of the other large companies' multi story units coming in. It just necessitated that we had to go out and this is being bonded because we certainly didn't have an extra million sitting around but it was the proper thing to do. On the statistics, its kind of interesting that we're still doing quite well in the portion of Reynoldsburg keeping those runs down to about 5 minutes. That's excellent response time any time and even though Jersey Township, that's the new fire station they just put in at Mink and Morse, so it's only been open probably 4 months, but already they're making an impact. We used to see these reports a year ago, it was 9-10-12 even 15 minutes to get a response up in Jersey Township so this is huge to go from that clear down to 3. Now is that just because they didn't have very many runs? Sure. Will it float up to about 5 or 6? Absolutely it will. But I think that portion of coverage has been helpful. So that was kind of the things we wanted to share. And also, when you see the mutual aid, all of the fire departments share because if someone is out on a run, you're going to go first within your own system because it's the closest, but you'll jump over to Truro and a lot of these that we've shared, Jefferson, nine that we've shared, four that they came for us. But there is a cooperation in the dispatching its a fantastic system and I know some of the other districts now that have hooked up just recently with Truro, Jefferson, Violet, they've all formed their own little group, just within the last 30 days. So that's good for all of us because that means there are going to be faster and more efficient contact for both the EMS and fire. I sure appreciate that. Thank you.

POLICE DEPARTMENT- 4TH QUARTER REPORT

Chief Plesich: Thank you. We have the 4th quarter report that is complete and I'll just hit a few highlights. It has been quite a 4th quarter for the Police Department, we were very busy. We continue with our Illumination Project which is our monthly community outreach program with 3 months of projects run, hide fight, street smart and theft awareness fraud program. We debuted our new recruiting video which has been a very popular thing. When I get phone calls from recruits and potential lateral applicants, about 99% are mentioning that video they've seen online so we're very pleased with that. We also debuted our new cruiser design, more modern design with blue lettering on the side. We hired Deputy Chief Baker. We hired 5 new police officers. We just about completed a 5 year plan for the agency. We began negotiating 3 different contracts with 3 different unions and we had a little move around of folks within our agency. We had some openings in Dispatch and Clerks and current employees took some of those positions. So we're very pleased that we got a lot accomplished in the 4th quarter. Statistic wise, traffic citations overall were up, speed citations were down and traffic crashes were up just a bit. We also have a quarter 4 goals complete with just a couple of highlights there. B company we want a lot of walking patrols and the shift averaged 160 walking patrols per month which exceeded about 4x what we were looking for. Walking patrols were concentrated in shopping

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areas and City parks in response to some complaints of thefts and vandalism that we had and so we were pretty effective in that. Adding in the elevated platform that we used for surveillance down in the retail areas, thefts from cars were way down so we're really pleased with how our officers performed in the 4th quarter. Also a follow up on a report from 2 weeks ago when I was asked about body worn cameras, we have planned 50 cameras. Ultimately the goal, if we can get to full personnel in the agency, that would give us 36 patrol officers and 6 patrol Sargents, that would be 42 and we'd have a few spare cameras around. If we make that purchase, that company will have those in our hands within 30 days, they promised me. I've written a new policy to cover the cameras. I've had my Deputy Chief review that and our next step, hopefully tomorrow, I will send that to our labor attorney to have him take a look at it. So that's all I have prepared this evening to cover on that. Are there any questions?

Mr. Spalding: I was impressed, I particularly read the strategic goals and objectives and oh my land, it's almost too much, but none the less, every single department, every single phase, but there are a couple of things that caught my attention that I really like. The one to reduce solve and prevent crime by engaging community partnerships. I think I've seen that getting better all along, but when you line these out like initiate citizens police academy. Well that's kind of cool. Share with me what that would look like.

Chief Plesich: I ran a citizens police academy in Hilliard years ago and we had a very unique program and a lot of departments will do this type of thing where they will let citizens come in and over the course of several weeks maybe six weeks they'll come in for an evening and they get trained by detectives and what detectives do. We train them in how to make traffic stops, we let them, some of them if they want to use the range for fire arms, I teach a class on search and seizure and legal basics and what the authority of police are. So we have all that stuff, but what made us unique in Hilliard, was we ended the class, the last class was a mock trial. So they got to apply everything that they had learned through the CPA academy and then we would have this mock trial and of course I'm an attorney, Curtis Baker is an attorney, so I was the prosecutor, he was the Defense attorney, and we used actual video from one of our cruisers and we let the folks vote on what the judge should rule on the case so that was kind of unique and people really loved that and it's our goal to get that done here.

Mr. Spalding: I like the one for teens, Police Camp too. That's getting them involved and learning the process and just think you've got some realistic goals that really bring people into the community to understand what you all do. I think it's extremely important.

Chief Plesich: To piggy back on that, one of the illumination projects that you should see shortly in the next 3 or 4 months will be what we're calling policing 101. We'll tell the people, here are your rights, here's what the officer is thinking on a traffic stop, here's his authority to order you out of the vehicle or order passengers out of the vehicle, just so we can sort of overcome some of the false information that is out there.

Mr. Spalding: That's good because I've seen the illumination projects and they're wonderful, I would just ask if you could keep it still very high on the website, keep it up on Facebook, leave it

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up there for a long time because there is a lot of good people in the community that will help put that out. But the more people that see it, then you'll get people attending. I think its on there for 2 days, 3 days and then it disappears. Once it's gone, people forget. So I think it's really handy to just keep reminders out there like officer Fulton and the whole team does a fantastic job with that project.

Chief Plesich: I concur. Thank you. Further questions?

No further questions.

POLICE DEPARTMENT - 4TH QUARTER GOALS

POLICE DEPARTMENT - 2018 POLICY REQUIRED REPORTS

Police Department - 2018 Annual Report

POLICE DEPARTMENT - 5 YEAR PLAN

Motions

16-19

MOTION THAT THE REYNOLDSBURG DEPARTMENT OF PUBLIC SERVICE BE AND IS HEREBY AUTHORIZED AND DIRECTED TO ADVERTISE FOR STATEMENTS OF QUALIFICATIONS FOR GENERAL CONSULTING AND PROFESSIONAL DESIGN SERVICES FOR 2020 - 2021 --- Luzader. Public Service and Transportation Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brett Luzader, Ward 2 Councilmember
SECONDER:	Caleb Skinner, Ward 1 Councilmember
AYES:	Clemens, Cotner, Luzader, Spalding, Baker, Bryant, Skinner

LEGISLATION FOR EMERGENCY ADOPTION

6-19

ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH OHM ADVISORS FOR PROFESSIONAL DESIGN SERVICES FOR THE KROGER STREET LIGHT, AND MAIN STREET IMPROVEMENTS, APPROPRIATING FUNDS THEREFOR; AND DECLARING AN EMERGENCY. --- Spalding. Development, Parks and Recreation Committee.

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RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marshall Spalding, Ward 3 Councilmember
SECONDER:	Kristin Bryant, At-Large Councilmember
AYES:	Clemens, Cotner, Luzader, Spalding, Baker, Bryant, Skinner

7-19

ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH CALFEE ZONING FOR PROFESSIONAL ZONING CODE REWRITE SERVICES AND DECLARING AN EMERGENCY. --- Spalding. Development, Parks and Recreation Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marshall Spalding, Ward 3 Councilmember
SECONDER:	Stacie Baker, At-Large Councilmember
AYES:	Clemens, Cotner, Luzader, Spalding, Baker, Bryant, Skinner

8-19

ORDINANCE AUTHORIZING THE MAYOR TO PURCHASE RADIOS AND RELATED EQUIPMENT FOR THE POLICE DEPARTMENT FROM R.E.M. COMMUNICATIONS; AND DECLARING AN EMERGENCY. --- Clemens. Public Safety, Law and Courts Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mel Clemens, Ward 4 Councilmember
SECONDER:	Caleb Skinner, Ward 1 Councilmember
AYES:	Clemens, Cotner, Luzader, Spalding, Baker, Bryant, Skinner

9-19

ORDINANCE AUTHORIZING THE MAYOR TO PURCHASE BODY CAMERAS AND RELATED EQUIPMENT FOR THE POLICE DEPARTMENT FROM KUSTOM SIGNAL; AND DECLARING AN EMERGENCY. --- Clemens. Public Safety, Law and Courts Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mel Clemens, Ward 4 Councilmember
SECONDER:	Marshall Spalding, Ward 3 Councilmember
AYES:	Clemens, Cotner, Luzader, Spalding, Baker, Bryant, Skinner

10-19

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ORDINANCE AUTHORIZING MAYOR TO PURCHASE FOUR (4) POLICE CRUISERS AND RELATED EQUIPMENT FOR THE REYNOLDSBURG POLICE DEPARTMENT.
--- Clemens. Public Safety, Law and Courts Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mel Clemens, Ward 4 Councilmember
SECONDER:	Kristin Bryant, At-Large Councilmember
AYES:	Clemens, Cotner, Luzader, Spalding, Baker, Bryant, Skinner

11-19

ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE ONE (1) PICK-UP TRUCK AND RELATED EQUIPMENT FOR THE POLICE DEPARTMENT; AND DECLARING AN EMERGENCY. --- Clemens. Public Safety, Law and Courts Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mel Clemens, Ward 4 Councilmember
SECONDER:	Brett Luzader, Ward 2 Councilmember
AYES:	Clemens, Cotner, Luzader, Spalding, Baker, Bryant, Skinner

12-19

RESOLUTION AUTHORIZING THE CITY OF REYNOLDSBURG TO PARTICIPATE IN THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM; AND DECLARING AN EMERGENCY. --- Luzader. Public Service and Transportation Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brett Luzader, Ward 2 Councilmember
SECONDER:	Barth R. Cotner, At-Large Councilmember
AYES:	Clemens, Cotner, Luzader, Spalding, Baker, Bryant, Skinner

13-19

ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 127-18 PASSED DECEMBER 17, 2018 WHICH READ, "ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT FOR CITY INSURANCE FOR 2019 AND DECLARING AN EMERGENCY"; AND DECLARING AN EMERGENCY. --- Cotner. Finance and Administration Committee.

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RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At-Large Councilmember
SECONDER:	Mel Clemens, Ward 4 Councilmember
AYES:	Clemens, Cotner, Luzader, Spalding, Baker, Bryant, Skinner

LEGISLATION FOR FIRST READING

ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE ONE (1) 2019 F-350 4X4 FOR THE PARKS AND RECREATION DEPARTMENT. --- Spalding. Development, Parks and Recreation Committee.

RESULT:	REFERRED TO COMMITTEE	Next: 2/11/2019 7:30 PM
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ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE PARKS & RECREATION DEPARTMENT'S FIXED ASSET LIST. --- Spalding. Development, Parks and Recreation Committee.

RESULT:	REFERRED TO COMMITTEE	Next: 2/11/2019 7:30 PM
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ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE ONE INTERNATIONAL TRUCK AND RELATED EQUIPMENT FOR THE STREET DEPARTMENT AND REMOVE ONE (1) TRUCK AND RELATED EQUIPMENT FROM THE ASSET LIST AND DECLARING AN EMERGENCY. --- Luzader. Public Service and Transportation Committee.

RESULT:	REFERRED TO COMMITTEE	Next: 2/11/2019 7:32 PM
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ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE ONE FORD F250 4X4 TRUCK AND ACCESSORIES FOR THE STORMWATER DEPARTMENT AND DECLARING AN EMERGENCY. --- Luzader. Public Service and Transportation Committee.

RESULT:	REFERRED TO COMMITTEE	Next: 2/11/2019 7:32 PM
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ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE TWO 2019 F-250 FORD TRUCKS AND RELATED EQUIPMENT FOR THE WATER AND WASTEWATER DEPARTMENT AND TRANSFER ONE (1) TRANSIT VAN TO PARKS AND RECREATION DEPARTMENT AND REMOVE RELATED EQUIPMENT FROM THE WATER AND WASTEWATER DEPARTMENT ASSET LIST. --- Luzader. Public Service and Transportation Committee.

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RESULT: REFERRED TO COMMITTEE Next: 2/11/2019 7:32 PM

ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. --- Luzader. Public Service and Transportation Committee.

RESULT: REFERRED TO COMMITTEE Next: 2/11/2019 7:32 PM

RESOLUTION AUTHORIZING PARTICIPATION IN ODOT SALT CONTRACT FOR 2019/2020 --- Luzader. Public Service and Transportation Committee.

RESULT: REFERRED TO COMMITTEE Next: 2/11/2019 7:32 PM

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 157.02 (C) (1) AND ENACTING SECTION 157.02 (B)(1) OF SECTION 157.02 EXAMINATIONS; PREFERENCES; SENIORITY --- Cotner. Finance and Administration Committee.

RESULT: REFERRED TO COMMITTEE Next: 2/11/2019 7:33 PM

ORDINANCE TO AMEND THE "CITY OF REYNOLDSBURG, OHIO PERSONNEL POLICY AND PROCEDURE MANUAL" ADOPTED BY ORDINANCE NO. 75-18 PASSED JUNE 25, 2018; AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

RESULT: REFERRED TO COMMITTEE Next: 2/11/2019 7:33 PM

ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE ONE POWEREDGE R740 SERVER; AND DECLARING AN EMERGENCY. --- Cotner. Finance and Administration Committee.

RESULT: REFERRED TO COMMITTEE Next: 2/11/2019 7:33 PM

LEGISLATION FOR SECOND READING

ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO AN ACCOUNT IN THE POLICE DEPARTMENT. --- Clemens. Public Safety, Law and Courts Committee.

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RESULT: REFERRED TO COMMITTEE

Next: 2/11/2019 7:31 PM

ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF REYNOLDSBURG ADOPTED BY ORDINANCE NO. 131-95 ON NOVEMBER 27, 1995 AND AS SUBSEQUENTLY AMENDED: CHANGING THE ZONING DISTRICT OF A +/- 9.08 ACRE PARCEL ON THE EAST SIDE OF WAGGONER ROAD KNOWN AS 1220-1222 WAGGONER RD., REYNOLDSBURG, OH, FROM AR2C, R-1, AND UNZONED DISTRICT TO PND DISTRICT; APPLICANT: METRO DEVELOPMENT LLC. --- Luzader. Planning Commission.

RESULT: REFERRED TO COMMITTEE

Next: 2/11/2019 7:32 PM

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 160.02 (G) (4)(A) STORMWATER UTILITY DIVISION PF 160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE --- Cotner. Finance and Administration Committee.

RESULT: REFERRED TO COMMITTEE

Next: 2/11/2019 7:33 PM

LEGISLATION FOR THIRD READING

14-19

ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. --- Clemens. Public Safety, Law and Courts Committee.

Councilman Clemens moved to Amend to the redraft date of 1/28/2019.

Mr. Cotner Seconded the Motion to Amend

The Clerk called the roll:

Bryant: "Aye"

Skinner: "Aye"

Luzader: "Aye"

Spalding: "Aye"

Clemens: "Aye"

Cotner: "Aye"

Baker: "Aye"

Minutes Acceptance: Minutes of Jan 28, 2019 7:34 PM (Approval of Minutes)

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
January 28, 2019

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Mel Clemens, Ward 4 Councilmember
SECONDER:	Stacie Baker, At-Large Councilmember
AYES:	Clemens, Cotner, Luzader, Spalding, Baker, Bryant, Skinner

15-19

ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO AN ACCOUNT IN THE POLICE DEPARTMENT --- Clemens. Public Safety, Law and Courts Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mel Clemens, Ward 4 Councilmember
SECONDER:	Marshall Spalding, Ward 3 Councilmember
AYES:	Clemens, Cotner, Luzader, Spalding, Baker, Bryant, Skinner

EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION

Motion by Mr. Luzader to enter into Executive Session

Second by Mr. Skinner

Clerk called the roll:

Bryant: "Aye"

Skinner: "Aye"

Luzader: "Aye"

Spalding: "Aye"

Clemens: "Aye"

Cotner: "Aye"

Baker: "Aye"

Council entered Executive Session at 9:50 PM

Council returned from Executive Session for the purpose of adjorning at 10:09 PM

Present were:

Bryant

Skinner

Luzader

Spalding

Clemens

Cotner

Baker

and President of Council Joseph.

Minutes Acceptance: Minutes of Jan 28, 2019 7:34 PM (Approval of Minutes)

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
January 28, 2019

Adjournment

Doug Joseph, President of Council

April L. Beggerow, Clerk of Council

Minutes Acceptance: Minutes of Jan 28, 2019 7:34 PM (Approval of Minutes)

Development Department**Emily Wheeler****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6829 Phone****MOTION REQUEST**

DATE: February 11, 2019**TO: Board of Zoning and Building Appeals****RE: 6555 E Livingston Avenue; Application #2018-12; Applicant D. Marie
Hooper;
Special Exception Use Permit - Adult Day Care Facility**

Approval:

Brad McCloud

Jed Hood

Stephen Cicak

See attached documentation.



CITY OF REYNOLDSBURG
Department of Development
Planning & Zoning Division
7232 East Main Street
Reynoldsburg, Ohio

FILE COPY

Application/Case#:

2018-12

Date Submitted:

12/13/18

Fee Amount:

350

Section 1139

BOARD OF ZONING & BUILDING APPEALS APPLICATION

☒ Paid: 350

I. PROPERTY INFORMATION	
Property Address: 10555 E. Livingston Ave	Parcel ID#(s):
II. PROPERTY OWNER OF RECORD	
Property Owner Name(s):	
Contact Email: dmariehooper@livingsofarn.com	Contact Phone Number: 9374055001
III. BUSINESS/TENANT INFORMATION (IF APPLICABLE)	
Business Name: Sgarn Residential Living	Contact Name: D. Marie Hooper
Contact Phone Number:	Contact Email: dmariehooper@livingsofarn.com
Description of Use: Adult Day	
IV. APPLICANT INFORMATION	
Applicant Name: D. Marie Hooper	Applicant Address: 9064 Rosem CT Reynoldsburg OH 430
Applicant Phone Number: 9374055001	Applicant Email: dmariehooper@livingsofarn.com
☐ Property Owner ☒ Business Owner/Tenant ☐ Contractor ☐ Architect/Engineer	
PROJECT INFORMATION	
CHECK AND DESCRIBE IF APPLICABLE:	
Variance (☐ Non-Residential (\$450) / ☐ Residential (\$100)): See attached doc	
☒ Special Exception Use Permit (\$350): ☐ Other:	

Please review the attached checklist and note the items you are responsible for submitting with this application. All required items must be submitted to the Planning & Zoning Administrator.

Applicant Signature: [Signature]

Date:

12-13-18

*By signing this application, I certify that I am the owner of the property or the owner's agent, and that the work is authorized with the full knowledge of the owner. *

OFFICE USE ONLY

Additional Notes:

Zoning Information

Zoning District: CC

- ☐ Historic District
☐ CC Overlay

Add'l Approvals Req'd

- ☐ Planning Commission
☐ Other:

BZBA Meeting

Date: 1/17/2019

- ☐ Approved as Submitted
☐ Approved w/ Conditions
☐ Tabled
☐ Denied

City Council Meeting

Date:

- ☐ No Action Taken
☐ Approved as Submitted
☐ Approved w/ Conditions
☐ Denied

P&Z Admin.:

Date:

Clerk of Council:

Date:

Attachment: SEUP - App #2018-12 (App# 2018-12, 6555 E Livingston Avenue, Hooper)

Special Exceptions Application: Sojourn Residential Living 6555 E. Livingston Ave 43068

1. Existing use of the and adjacent lots: Lot is currently being used as a plaza with different purposes such as child daycare, Vegan restaurant and police subdivision to name a few. The proposed use shall not adversely affect the use of adjacent property
2. Sojourn Residential Living services include Adult day services that provides a coordinated program of professional and compassionate services for adults in a community-based group setting. Services are designed to provide social and some health services to adults who need supervised care in a safe place outside the home during the day. They also afford caregivers respite from the demanding responsibilities of caregiving. Adult day centers generally operate during normal business hours five days a week. These general services are offered by most adult day centers:
 - Social activities—interaction with other participants in planned activities appropriate for their conditions
 - Transportation—door-to-door service
 - Meals and snacks—participants are provided with meals and snacks, those with special dietary needs are offered special meals
 - Personal care—help with toileting, grooming, eating and other personal activities of daily living
 - Therapeutic activities—exercise and mental interaction for all participants.
 - medical/health (which provides social activities as well as more intensive health and therapeutic services) and
 - Specialized (which provide services only to specific care recipients, such as those with diagnosed dementias or developmental disabilities.

Sojourn plans to employee staff for a ratio of 1:6 clients. Sojourn plans to have an expected volume of 25-30 clients. Delivery activity would be conducted at minimum, as Center would not require a large volume of deliveries from vendors.

3. Proposed site will be used as an Adult Day Service program for seniors and people living with disabilities. The proposed site will be receiving updates in the space to ensure ADA requirements are in place such as handrails, raised toilet seats, and widen internal doorways. Center will ensure a sign is properly placed for business.
4. Narrative Statement: The City of Columbus obtains approximately 12 Adult Day service centers for adults with disabilities and seniors. The City of Reynoldsburg obtains 2. The service is in demand as the baby boomer population ages. The space located at 6555 E. Livingston is centrally located in the heart of Reynoldsburg in an area where most of our seniors reside. Due to the small business in this area and low volume of traffic with business, there would not be an interruption in any service area with this location. In addition, the Center will implement a disaster safety plan in the event of disaster and or catastrophic events.
5. Narrative addressing 1145.09:

The proposed use shall be in harmony with the existing or intended character of the district and nearby

affected districts and shall not change the essential character of the districts;

(b) The proposed use shall not adversely affect the use of adjacent property;

(c) The proposed use shall not adversely affect the health, safety, morals, or welfare of persons residing or working

in the neighborhood;

(d) The proposed use shall be served adequately by public facilities and services such as, but not limited to, roads,

police and fire protection, storm water facilities, water, sanitary sewer, and schools;

(e) The proposed use shall not impose a traffic impact upon the public right-of-way significantly different from

that anticipated from permitted uses of the district;

(f) The proposed use shall be in accord with the general and specific objectives, and the purpose and intent of this

Zoning Code and the Land Use Plan and any other plans and ordinances of the City;

(g) The proposed use complies with the applicable specific provisions and standards of this Code;

(h) The proposed use shall be found to meet the definition and intent of a use specifically listed as a special

exception in the district in which it is proposed to be located, except as otherwise provided by this Zoning Code.

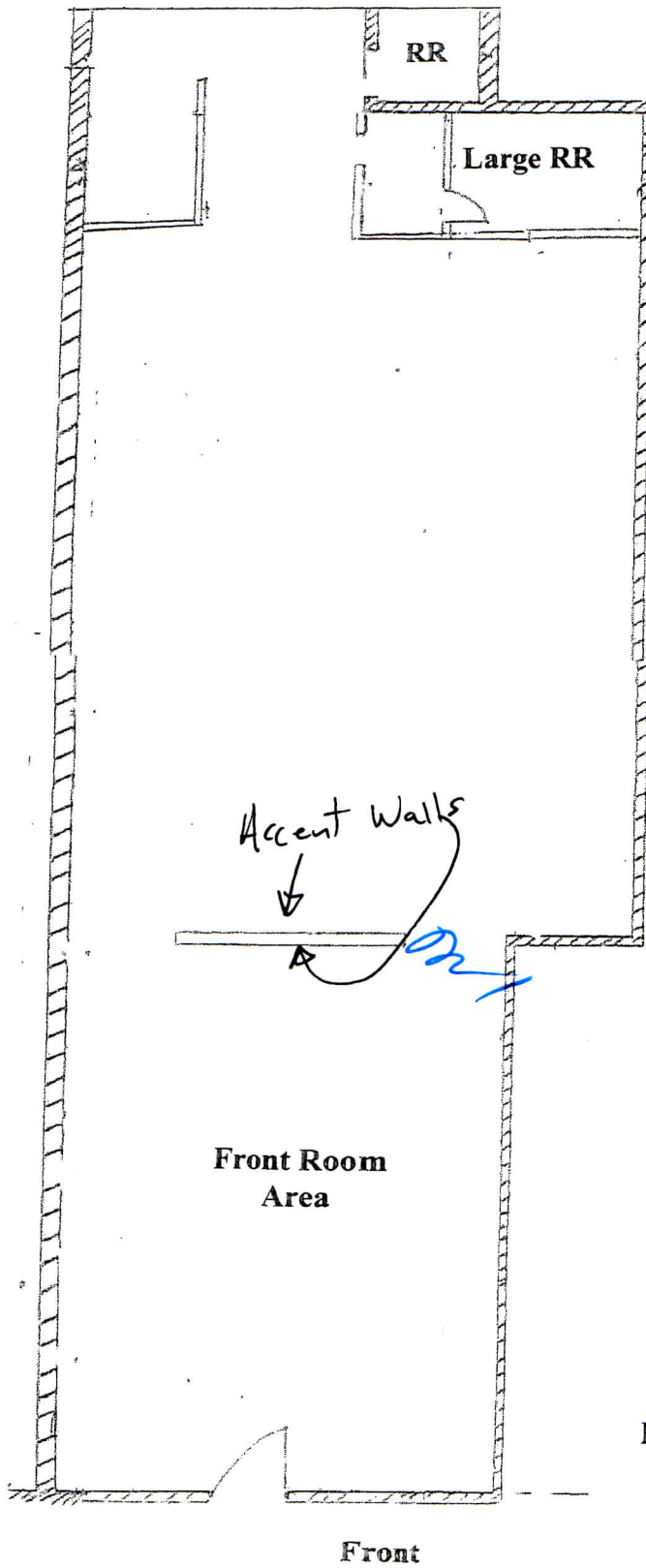


EXHIBIT B

6555 E Livingston Ave
Reynoldsburg, OH 43068

Attachment: Floor blueprint (App# 2018-12, 6555 E Livingston Avenue, Hooper)

City Council**Stacie Baker****7232 E. Main Street****Reynoldsburg OH 43068****614-704-3423 Phone****MOTION REQUEST**

DATE: February 11, 2019**TO: City Council****RE:** Motion that the Council of the City of Reynoldsburg Does Hereby Adopt the Resolution Honoring Black History Month, February, 2019.

Approval:

Brad McCloud	Jed Hood	Stephen Cicak
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Resolution in Honoring Black History Month**February, 2019**

WHEREAS, the month of February, 2019 is observed nationally as Black History Month to share the accomplishments black Americans have made and continue to offer to this nation; and

WHEREAS, Black History Month acknowledges and honors numerous past and present educators, scientists, activists, pioneers, leaders, artists, inventors, entrepreneurs, and elders with special ceremonies and activities; and

WHEREAS, Black History Month, which originally started as Negro History Week, is celebrated during the month of February and dates back to 1926 when Dr. Carter G. Woodson set aside a special period to recognize the heritage and achievements of African Americans; and

City Council**Stacie Baker****7232 E. Main Street****Reynoldsburg OH 43068****614-704-3423 Phone**

WHEREAS, in 1976, President Gerald Ford officially recognized Black History Month calling upon the public to “seize the opportunity to honor the too-often neglected accomplishments of black Americans in every area of endeavor throughout our history.”; and

WHEREAS, since 1976, each year the month of February has been officially designated as Black History Month. Also, around the world, including Canada and the United Kingdom, has devote a month to celebrating black history; and

WHEREAS, Black History is a part of American History, thus being ingrained in the City of Reynoldsburg history.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG: That this Council does hereby recognize and declare the month of February, 2019 as Black History Month in the City of Reynoldsburg.

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST****DATE: February 11, 2019****TO: Development, Parks and Recreation Committee**

RE: ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A
CONTRACT FOR THE 2019-2020 LANDSCAPE SERVICES CONTRACT;
APPROPRIATING FUNDS THEREFORE; AND DECLARING AN
EMERGENCY.

Approval:

Completed Brad McCloud	Completed Jed Hood	Pending Stephen Cicak
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Emergency/Suspension: Emergency

Statement of Emergency: Requesting emergency adoption to allow for services to begin the 1st of March.

Requesting Authorization for the Mayor to Enter into Contract for 2019-2020 Landscape Services Contract with Yard Solutions, 4830 Hendron Road, Groveport, Ohio, 43125 and Appropriating funds as follows:

Year 1 = \$118, 893.62 plus \$25,000 for plant replacement = \$143,893.62

Year 2 = \$112,291.62 plus \$25,000 for plant replacement = \$137,291.62

Total (2 year contract) = \$281,185.24

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone**

Requesting \$143,893.62 from the Unappropriated General Fund appropriated to Account 110.340.5339 - Miscellaneous Contract Services. Within the Parks and Recreation

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST****DATE: February 11, 2019****TO: Development, Parks and Recreation Committee**

RE: ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE 2019-2020 IRRIGATION SERVICES CONTRACT; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

Approval:

Completed Brad McCloud	Completed Jed Hood	Pending Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Requesting emergency adoption to allow for services to begin the 1st of March.

Ordinance Authorizing Mayor to Enter into Contract for 2019-2020 Irrigation Services Contract with Environmental Management, 8220 Industrial Parkway Plain City 43064 for a total of \$36,000.00 broken down as follows:

Year 1= \$18,000.00

Year 2= \$18,000.00

We request \$18,000.00 from the Unappropriated General Fund appropriated to Account 110.340.5339 - Miscellaneous Contract Services, within the Parks and Recreation Department

Street/Stormwater Department

Keith Kundtz

614-322-5800 Phone

ORDINANCE REQUEST

DATE: **February 11, 2019**

TO: **Public Service and Transportation Committee**

RE: ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE ONE
(1) INTERNATIONAL TRUCK AND RELATED EQUIPMENT FOR
THE STREET DEPARTMENT AND REMOVE ONE (1) TRUCK AND
RELATED EQUIPMENT FROM THE ASSET LIST; AND
DECLARING AN EMERGENCY.

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

I would like two readings and pass as an emergency to be able to order the truck and put it into service as soon as possible.

I ask that we waive competitive bidding to piggy back on an ODOT contract and

Authorize the mayor to enter into contract with Rush Truck Center, 11775 Highway Dr.
Cincinnati Ohio 45241 to purchase One (1) truck chassis under ODOT state bid contract #023-19

Ace Truck and Body, 1600 Thrailkill Rd. P.O. box 459 Grove City Ohio 43123 to purchase One
(1) Flink snow plow

Pengwyn, 2550 West Fifth Ave. Coulumbus Ohio 43204 to purchase and install (hydraulic
system, bed, spreader, and lights) ODOT contract #835-19

The funds are appropriated in the Street Department 2019 budget; account #260-268-5632 Total
cost not to exceed \$145,000.

Street/Stormwater Department

Keith Kundtz

614-322-5800 Phone

Authorize the Auditor to remove One (1) truck and related equipment from the asset list to be traded into Rush Truck Center, 11775 Highway Dr. Cincinnati Ohio 45241 or auctioned off

Tag #2004 Unit 521 (2003 International truck 1HTWAAAN03J054181)

Tag #2030 dump body

Tag #2022 labor for install and safety lights

Tag #2028 Pengwyn System

Tag #2036 Tailgate spreader

Tag #1106 Flink plow

Prepared For:

City of Reynoldsburg
Keith Kundtz
7806 E Main St.
Reynoldsburg, OH 43068-1239
(614)866 - 3358
Reference ID: N/A

Presented By:

RUSH TRUCK CENTERS
Henry W Gantner
11775 HIGHWAY DRIVE
CINCINNATI OH 45241 -
(513)372-8800

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.

Model Profile
2019 HV507 SFA (HV507)

AXLE CONFIG:	4X2
APPLICATION:	Front Plow with spreader
MISSION:	Requested GVWR: 39000. Calc. GVWR: 35000 Calc. Start / Grade Ability: 33.84% / 2.42% @ 55 MPH Calc. Geared Speed: 75.1 MPH
DIMENSION:	Wheelbase: 160.00, CA: 85.00, Axle to Frame: 65.00
ENGINE, DIESEL:	{Cummins B6.7 325} EPA 2017, 325HP @ 2400 RPM, 750 lb-ft Torque @ 1800 RPM, 2600 RPM Governed Speed, 325 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	{Allison 3000 RDS} 5th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, On/Off Highway
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Meritor MFS-14-143A} Wide Track, I-Beam Type, 14,000-lb Capacity
AXLE, REAR, SINGLE:	{Meritor MS-21-14X-4DCR} Single Reduction, 21,000-lb Capacity, Driver Controlled Locking Differential, R Wheel Ends Gear Ratio: 6.43
CAB:	Conventional
TIRE, FRONT:	(2) 12R22.5 Load Range H G751 MSA (GOODYEAR), 483 rev/mile, 68 MPH, All-Position
TIRE, REAR:	(5) 11R22.5 Load Range G G622 RSD (GOODYEAR), 497 rev/mile, 75 MPH, Drive
SUSPENSION, REAR, SINGLE:	31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Multileaf Springs
PAINT:	Cab schematic 100WK Location 1: 9219, Winter White (Std) Chassis schematic N/A

Attachment: International truck bid (Purchase One (1) Dump Truck for the Street Department)

(0012EKC)

ATTACHMENTS: 0012THT 0007WZX

<u>Parameter</u>	<u>Value</u>	<u>UOM</u>
Max Accelerator Vehicle Speed	66	MPH
Road Speed Governor Upper Droop	0	MPH
Road Speed Governor Lower Droop	0	MPH
Vehicle Speed Limiter Override	N, DISABLE FEATURE OR FUNCTION	N/A
VSLO Maximum Road Speed Delta	0	MPH
VSLO Maximum Distance	100	MILES
Max Engine Speed No Veh Speed Sensr	2258	RPM
LBSC Enable	N, DISABLE FEATURE OR FUNCTION	N/A
LBSC - Engine Speed Breakpoint	1800	RPM
Gear Down Protection Enable	N, DISABLE FEATURE OR FUNCTION	N/A
GDP - Heavy Load Vehicle Speed	64	MPH
GDP - Light Load Vehicle Speed	57	MPH
Driver Reward Enable	N, DISABLE FEATURE OR FUNCTION	N/A
Driver Reward Mode	0, ROAD SPEED GOVERNOR	N/A
Fuel Economy - Expected Level	5.88	MPG
Fuel Economy - Good Level	6.47	MPG
Fuel Economy - Best Level	6.92	MPG
% Idle Time - Expected Level	30	%
% Idle Time - Good Level	20	%
% Idle Time - Best Level	10	%
Speed Reward - Expected Level	0	MPH
Speed Reward - Good Level	0	MPH
Speed Reward - Best Level	0	MPH
Speed Reward - Penalty Level	0	MPH
Idle Speed Adjustment Enable	Y, ENABLE FEATURE OR FUNCTION	N/A
Low Idle Speed	750	RPM
Idle Shutdown Enable	N, DISABLE FEATURE OR FUNCTION	N/A
ISD Time Before Shutdown	60.0	MIN
ISD Percent Engine Loading	100	%
ISD With PTO	N, DISABLE FEATURE OR FUNCTION	N/A
ISD Manual Override	N, DISABLE FEATURE OR FUNCTION	N/A
ISD With Parking Brake Set	N, DISABLE FEATURE OR FUNCTION	N/A
ISD Ambient Temperature Override	N, DISABLE FEATURE OR FUNCTION	N/A
ISD Cold Ambient Air Temperature	30	F
ISD Intermediate Ambient Air Temp	40	F
ISD Hot Ambient Air Temperature	81	F
ISD Manual Override Inhibit Zone En	N, DISABLE FEATURE OR FUNCTION	N/A
ISD Hot Ambient Automatic Override	N, DISABLE FEATURE OR FUNCTION	N/A
ISD Engine Coolant Temp Threshold	30	F
Vehicle Acceleration Management	N, DISABLE FEATURE OR FUNCTION	N/A
Variable Acceleration Speed 1	20	MPH
Variable Acceleration Speed 2	50	MPH
Variable Acceleration Rate 1	3.60	MPH/SEC
Variable Acceleration Rate 2	3.60	MPH/SEC
Cruise Control Enable	Y, ENABLE FEATURE OR FUNCTION	N/A
CC Maximum Vehicle Speed	66	MPH
CC Save Set Speed	N, DISABLE FEATURE OR FUNCTION	N/A
CC Upper Droop	0.0	MPH
CC Lower Droop	0.0	MPH
CC Auto Resume	N, DISABLE FEATURE OR FUNCTION	N/A
Engine Fan Min On Time For AC	30	SEC
Remote Accelerator Enable	N, DISABLE FEATURE OR FUNCTION	N/A
Remote Accelerator Mode	1, REMOTE ACCELERATOR PEDAL OR LEVER WITH TRANS VERIFICATION	N/A
PTO Enable	Y, ENABLE FEATURE OR FUNCTION	N/A

Attachment: International truck bid (Purchase One (1) Dump Truck for the Street Department)

INTERNATIONAL®**Electronic Parameters Summary
2019 HV507 SFA (HV507)**

December 31, 2018

PTO In Cab Mode	Y, ENABLE FEATURE OR FUNCTION	N/A
Remote PTO Enable	Y, ENABLE FEATURE OR FUNCTION	N/A
Remote Station PTO Enable	N, DISABLE FEATURE OR FUNCTION	N/A
PTO Max Engine Speed	2600	RPM
PTO Min Engine Speed	750	RPM
PTO Maximum Engine Load	800	LB-FT
PTO Max Vehicle Speed	2	MPH
PTO Accelerator Override	N, DISABLE FEATURE OR FUNCTION	N/A
PTO Accel Override Max Engine Speed	2800	RPM
PTO Clutch Override	N, DISABLE FEATURE OR FUNCTION	N/A
PTO Service Brake Override	Y, ENABLE FEATURE OR FUNCTION	N/A
PTO Parking Brake Interlock Mode	0, PTO PRK BRK INT TYPE SET TO NONE	N/A
PTO Transmission Neutral Interlock	N, DISABLE FEATURE OR FUNCTION	N/A
PTO Eng Spd Limit w/VSS Limit	N, DISABLE FEATURE OR FUNCTION	N/A
PTO Ignore Vehicle Speed Sensor	N, DISABLE FEATURE OR FUNCTION	N/A
PTO Resume Switch Speed	950	RPM
PTO Set Switch Speed	950	RPM
PTO Additional Switch Speed	950	RPM
PTO Ramp Rate	250	RPM/SEC
Remote PTO Number of Speed Settings	1	N/A
Remote PTO Speed Setting 1	950	RPM
Remote PTO Speed Setting 2	950	RPM
Remote PTO Speed Setting 3	950	RPM
Remote PTO Speed Setting 4	950	RPM
Remote PTO Speed Setting 5	950	RPM
Remote Station PTO Resume Sw Spd	950	RPM
Remote Station PTO Set Switch Speed	950	RPM
Remote Station PTO Addition Sw Spd	950	RPM
Transmission Driven PTO	N, DISABLE FEATURE OR FUNCTION	N/A
Transmission Driven PTO Type	0, ENGINE DRIVEN STEADY LOAD	N/A
Powertrain Protection Enable	N, DISABLE FEATURE OR FUNCTION	N/A
Max Torque Allow By Axle/Driveshaft	23602	LB-FT
Max Torque in Top Gear Range	2995	LB-FT
Max Torque in Int. Gear Range	2995	LB-FT
Max Torque in Low Gear Range	2995	LB-FT
Max Torque w/o Vehicle Speed	1475	LB-FT
Lowest Gear of Top Gear Range	2.00	N/A
Lowest Gear of Int. Gear Range	3.00	N/A
Lowest Gear of Low Gear Range	6.00	N/A
Engine Protection Shutdown	N, DISABLE FEATURE OR FUNCTION	N/A
Engine Protection Restart Inhibit	Y, ENABLE FEATURE OR FUNCTION	N/A
Engine Prot Coolant Level Shutdown	N, DISABLE FEATURE OR FUNCTION	N/A
Sudden Veh Speed Decel Threshold	6.96	MPH
Trip Information Vehicle Ovrsped1	0	MPH
Trip Information Vehicle Ovrsped2	0	MPH
Veh Speed Sensor Anti Tamper Level	1, HIGH LEVEL	N/A
Maintenance Monitor Enable	N, DISABLE FEATURE OR FUNCTION	N/A
Maintenance Monitor Operating Mode	0, MAINTENANCE MONITOR AUTOMATIC MODE OF OPERATION	N/A
Maintenance Monitor Alert Percent	90	%
Maintenance Monitor Distance	15000	MILES
Maintenance Monitor Fuel	2000	GALLONS
Maintenance Monitor Time	500	HOURS
Maintenance Monitor Interval Factor	1.00	N/A
Master Password	000000	N/A
Adjustment Password	000000	N/A
Reset Password	000000	N/A

These Electronic Parameters have been successfully finalized

Attachment: International truck bid (Purchase One (1) Dump Truck for the Street Department)

<u>Code</u>	<u>Description</u>	<u>List</u> (US DOLLAR)
HV50700	Base Chassis, Model HV507 SFA with 160.00 Wheelbase, 85.00 CA, and 65.00 Axle to Frame.	\$92,154.00
1ANA	AXLE CONFIGURATION {Navistar} 4x2	\$0.00
1CAJ	FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.866" x 3.622" x 0.433" (276.0mm x 92.0mm x 11.1mm); 456.0" (11582mm) Maximum OAL	\$783.00
1LLA	BUMPER, FRONT Swept Back, Steel, Heavy Duty	\$0.00
1WDS	FRAME EXTENSION, FRONT Integral; 20" In Front of Grille	\$590.00
1WEV	WHEELBASE RANGE 146" (370cm) Through and Including 195" (495cm)	\$0.00
2ARV	AXLE, FRONT NON-DRIVING {Meritor MFS-14-143A} Wide Track, I-Beam Type, 14,000-lb Capacity	\$973.00
3AGU	SUSPENSION, FRONT, SPRING Multileaf, Shackle Type, 14,000-lb Capacity, for Reduced Deflection Vocational Use, with Shock Absorbers	\$311.00
4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications	\$0.00
4619	TRAILER CONNECTIONS Four-Wheel, with Hand Control Valve and Tractor Protection Valve, for Straight Truck	\$542.00
4732	DRAIN VALVE {Berg} with Pull Chain, for Air Tank	\$0.00
4AZA	AIR BRAKE ABS {Bendix AntiLock Brake System} Full Vehicle Wheel Control System (4-Channel)	\$0.00
4EBD	AIR DRYER {Wabco System Saver 1200} with Heater	\$497.00
4EXP	BRAKE CHAMBERS, FRONT AXLE {Bendix} 20 SqIn	\$0.00
4EXU	BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 Spring Brake	\$0.00
4JCJ	BRAKES, FRONT, AIR CAM S-Cam; 16.5" x 5.0"; Includes 20 Sq. In. Long Stroke Brake Chambers	(\$1,368.00)
4NDB	BRAKES, REAR, AIR CAM S-Cam; 16.5" x 7.0"; Includes 30/30 Sq.In. Long Stroke Brake Chamber and Spring Actuated Parking Brake	(\$1,524.00)
4SPA	AIR COMPRESSOR {Cummins} 18.7 CFM Capacity	\$0.00
4VKC	AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab	\$50.00
4VKK	AIR TANK LOCATION (2) Mounted Under Battery Box, Outside Right Rail, Back of Cab, Perpendicular to Rail	\$151.00
5708	STEERING COLUMN Tilting	\$125.00
5CAW	STEERING WHEEL 4-Spoke; 18" Dia., Black	\$0.00
5PSA	STEERING GEAR {Sheppard M100} Power	\$0.00
7BEU	AFTERTREATMENT COVER Aluminum	\$278.00
7BKS	EXHAUST SYSTEM Single Horizontal Aftertreatment Device, Frame Mounted Right Side Under Cab; for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab	\$2,128.00
7WBA	TAIL PIPE (1) Turnback Type, Bright, for Single Exhaust	\$208.00
7WBS	MUFFLER/TAIL PIPE GUARD (1) Bright Stainless Steel	\$133.00
7WCR	EXHAUST HEIGHT 10' 11"	\$72.00

Attachment: International truck bid (Purchase One (1) Dump Truck for the Street Department)

<u>Code</u>	<u>Description</u>	<u>List</u> (US DOLLAR)
7WZX	SWITCH, FOR EXHAUST 3 Position, Momentary, Lighted Momentary, ON/CANCEL, Center Stable, INHIBIT REGEN, Mounted in IP Inhibits Diesel Particulate Filter Regeneration When Switch is Moved to ON While Engine is Running, Resets When Ignition is Turned OFF	\$56.00
8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment	\$0.00
8518	CIGAR LIGHTER Includes Ash Cup	\$18.00
8GXD	ALTERNATOR {Leece-Neville AVI160P2013} Brush Type; 12 Volt 160 Amp. Capacity, Pad Mount, with Remote Sense	\$0.00
8HAH	ELECTRIC TRAILER BRAKE/LIGHTS Accommodation Package to Rear of Frame; for Combined Trailer Stop, Tail, Turn, Marker Light Circuits; Includes Electric Trailer Brake Accommodation Package with Cab Connections for Mounting Customer Installed Electric Brake Unit, Less Trailer Socket	\$363.00
8HAU	BODY BUILDER WIRING INSIDE CAB; Includes Sealed Connectors for Tail/Amber, Turn/Marker/Backup/Accessory, Power/Ground, and Stop/Turn	\$302.00
8MJT	BATTERY SYSTEM {Fleetrite} Maintenance-Free, (2) 12-Volt 1900CCA Total	\$65.00
8NAA	TAIL LIGHT WIRING MODIFIED Includes: Wiring for Standard Lt & Rt Tail Lights; Separate 8.0' of Extra Cable Wiring for Lt & Rt Body Mounted Tail Lights	\$74.00
8RGA	2-WAY RADIO Wiring Effects; Wiring with 20 Amp Fuse Protection, Includes Ignition Wire with 5 Amp Fuse, Wire Ends Heat Shrink and Routed to Center of Header Console in Cab	\$211.00
8RMP	RADIO AM/FM/WB/Clock/3.5MM Auxiliary Input	\$368.00
8RMV	SPEAKERS (2) 6.5" Dual Cone Mounted in Doors	\$48.00
8THB	BACK-UP ALARM Electric, 102 dBA	\$120.00
8THJ	AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications	\$158.00
8TKK	TRAILER AUXILIARY FEED CIRCUIT for Electric Trailer Brake Accommodation/Air Trailer ABS; with 30 Amp Fuse and Relay, Controlled by Ignition Switch	\$123.00
8VAY	HORN, ELECTRIC Disc Style	\$0.00
8VUJ	BATTERY BOX Steel with Plastic Cover, 18" Wide, 2, 3, or 4 Battery Capacity, Mounted Right Side Back of Cab	\$101.00
8WCK	POWER SOURCE, TERMINAL TYPE 2-Post	\$39.00
8WGL	WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time	\$42.00
8WPH	CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade	\$0.00
8WPZ	TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights	\$42.00
8WRB	HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn on if Windshield Wipers are turned on	\$42.00
8WTK	STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt; less Thermal Over-Crank Protection	\$193.00
8WWJ	INDICATOR, LOW COOLANT LEVEL with Audible Alarm	\$0.00
8WXD	ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, with Ignition "OFF" and any Door Opened	\$42.00

Attachment: International truck bid (Purchase One (1) Dump Truck for the Street Department)

<u>Code</u>	<u>Description</u>	<u>List</u> (US DOLLAR)
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses	\$0.00
8XGT	TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender	\$0.00
8XHN	HORN, AIR Black, Single Trumpet, with Lanyard Pull Cord	\$94.00
9AAB	LOGOS EXTERIOR Model Badges	\$0.00
9AAE	LOGOS EXTERIOR, ENGINE Badges	\$0.00
9HBM	GRILLE Stationary, Chrome	\$0.00
9WBC	FRONT END Tilting, Fiberglass, with Three Piece Construction; for WorkStar/HV	\$0.00
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100	\$0.00
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone	\$0.00
10SLV	PROMOTIONAL PACKAGE Government Silver Package	\$0.00
11001	CLUTCH Omit Item (Clutch & Control)	\$0.00
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection	\$0.00
12849	BLOCK HEATER, ENGINE 120V/1000W, for Cummins ISB/B6.7/ISL/L9 Engines	\$98.00
12851	PTO EFFECTS, ENGINE FRONT Less PTO Unit, Includes Adapter Plate on Engine Front Mounted	\$353.00
12EKC	ENGINE, DIESEL {Cummins B6.7 325} EPA 2017, 325HP @ 2400 RPM, 750 lb-ft Torque @ 1800 RPM, 2600 RPM Governed Speed, 325 Peak HP (Max)	\$5,649.00
12EMZ	VENDOR WARRANTY, ENGINE {Cummins} B6.7 Engine, 3-Year Unlimited Miles Standard Warranty	\$0.00
12THT	FAN DRIVE {Horton Drivemaster} Direct Drive Type, Two Speed with Residual Torque Device for Disengaged Fan Speed	\$0.00
12UWY	RADIATOR Cross Flow, Series System; 1228 SqIn Aluminum Radiator Core and 1167 SqIn Charge Air Cooler	\$0.00
12VAG	AIR CLEANER Single Element, with Integral Snow Valve and In-Cab Control	\$301.00
12VGY	FEDERAL EMISSIONS {Cummins B6.7} EPA, OBD and GHG Certified for Calendar Year 2019	\$0.00
12VXV	THROTTLE, HAND CONTROL Engine Speed Control for PTO; Electronic, Mobile, Variable Speed; (Range 2 to 20 MPH) Mounted on Steering Wheel	\$0.00
12VYL	ACCESSORY WIRING, SPECIAL for Road Speed Wire Coiled Under Instrument Panel for Customer Use	\$45.00
12WZE	EMISSION COMPLIANCE Federal, Does Not Comply with California Clean Air Idle Regulations	\$0.00
12XAT	ENGINE CONTROL, REMOTE MOUNTED Provision for; Includes Wiring for Body Builder Installation of PTO Controls; with Ignition Switch Control for Cummins ISB/B6.7 or ISL/L9 Engines	\$45.00
13AVR	TRANSMISSION, AUTOMATIC {Allison 3000 RDS} 5th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, On/Off Highway	\$10,133.00
13WAW	OIL COOLER, AUTO TRANSMISSION {Modine} Water to Oil Type	\$898.00

Attachment: International truck bid (Purchase One (1) Dump Truck for the Street Department)

<u>Code</u>	<u>Description</u>	<u>List</u> (US DOLLAR)
13WET	TRANSMISSION SHIFT CONTROL for Column Mounted Stalk Shifter	\$50.00
13WLP	TRANSMISSION OIL Synthetic; 29 thru 42 Pints	\$203.00
13WUC	ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS); General Purpose Trucks, Construction	\$0.00
13WYH	TRANSMISSION TCM LOCATION Located Inside Cab	\$141.00
13WYU	SHIFT CONTROL PARAMETERS Allison 3000 or 4000 Series Transmissions, 5th Generation Controls, Performance Programming	\$0.00
13XAM	PTO LOCATION Dual, Left and Right Side of Transmission	\$0.00
14ANY	AXLE, REAR, SINGLE {Meritor MS-21-14X-4DCR} Single Reduction, 21,000-lb Capacity, Driver Controlled Locking Differential, R Wheel Ends . Gear Ratio: 6.43	\$867.00
14SAL	SUSPENSION, REAR, SINGLE 31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Multileaf Springs	\$305.00
15LMS	FUEL/WATER SEPARATOR 12 VDC Electric Heater, Includes Pre-Heater, Includes Water-in-Fuel Sensor, Cummins Supplied on Engine	\$221.00
15SGJ	FUEL TANK Top Draw, Non-Polished Aluminum, D-Style, 16" Tank Depth, 50 US Gal (189L), with Quick Connect Outlet, Mounted Left Side, Under Cab	\$52.00
15WDG	DEF TANK 7 U.S. Gal. 26.5L Capacity, Frame Mounted Outside Left Rail, Under Cab	\$0.00
16030	CAB Conventional	\$0.00
16BAM	AIR CONDITIONER with Integral Heater & Defroster	\$923.00
16GDC	GAUGE CLUSTER Base Level; English with English Speedometer and Tachometer, for Air Brake Chassis, Includes Engine Coolant Temperature, Primary and Secondary Air Pressure, Fuel and DEF Gauges, Oil Pressure Gauge, Includes 3 Inch Monochromatic Text Display	\$0.00
16GHU	GRAB HANDLE, CAB INTERIOR (2) Safety Yellow	\$33.00
16HGH	GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission	\$48.00
16HHE	GAUGE, AIR CLEANER RESTRICTION {Filter-Minder} with Black Bezel Mounted in Instrument Panel	\$30.00
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster	\$0.00
16JNV	SEAT, DRIVER {National 2000} Air Suspension, High Back with Integral Headrest, Cloth, Isolator, 1 Chamber Lumbar, 2 Position Front Cushion Adjust, -3 to +14 Degree Back Angle Adjust	\$157.00
16SEE	GRAB HANDLE Chrome; Towel Bar Type with Anti-Slip Rubber Inserts; for Cab Entry Mounted Left Side Only at "B" Pillar	\$118.00
16SMM	SEAT, PASSENGER {National} Non Suspension, High Back, Fixed Back, Integral Headrest, Cloth	\$398.00
16SNR	MIRRORS (2) Power Adjust, Thermostatically Controlled Heated Heads, LED Clearance Lights, Bright Finish Heads and Arms, Black Brackets, 7.55" x 14.1" Flat Glass, 7.48" x 6.77" Convex Glass Both Sides	\$442.00
16SNX	MIRROR, CONVEX, LOOK DOWN Right Side, Bright, 6" x 10 1/4"	\$57.00
16VKB	CAB INTERIOR TRIM Classic, for Day Cab	\$0.00
16VSL	WINDSHIELD Heated, Single Piece	\$632.00
16WBY	ARM REST, RIGHT, DRIVER SEAT	\$39.00

Attachment: International truck bid (Purchase One (1) Dump Truck for the Street Department)

INTERNATIONAL®

Vehicle Specifications
2019 HV507 SFA (HV507)

December 31, 2018

<u>Code</u>	<u>Description</u>	<u>List</u> (US DOLLAR)
16WJU	WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature	\$367.00
16WSK	CAB REAR SUSPENSION Air Bag Type	\$0.00
16XJN	INSTRUMENT PANEL Flat Panel	\$0.00
16XWJ	WINDSHIELD WIPER BLADES Snow Type	\$30.00
16XXC	COWL TRAY LID	\$200.00
16ZBT	ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps Per Door, for use with Regular and Extended Cabs	\$0.00
26DVH	WHEEL, SPARE, DISC {Alcoa 88367} 22.5x8.25 Rims, Non-Polished Aluminum, 10-Stud, 285.75mm BC, Hub-Piloted	\$424.00
27DVH	WHEELS, FRONT {Alcoa 88367} DISC; 22.5x8.25 Rims, Non-Polished Aluminum, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs	\$616.00
28DVH	WHEELS, REAR {Alcoa 88367} DUAL DISC; 22.5x8.25 Rims, Non-Polished Aluminum, 10-Stud 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs	\$1,275.00
29007	TIRE, SPARE Equal to Model Standard	\$720.00
60AAG	BDY INTG, REMOTE POWER MODULE Mounted Inside Cab behind Driver Seat; Up to 6 Outputs & 6 Inputs, Max. 20 amp. per Channel, Max. 80 amp Total (Includes 1 Switch Pack with Latched Switches)	\$790.00
7372138102	(5) TIRE, REAR 11R22.5 Load Range G G622 RSD (GOODYEAR), 497 rev/mile, 75 MPH, Drive	\$225.00
7382158123	(2) TIRE, FRONT 12R22.5 Load Range H G751 MSA (GOODYEAR), 483 rev/mile, 68 MPH, All-Position	\$682.00
Total of Product Features		\$126,171.00
Cab schematic 100WK		
Location 1: 9219, Winter White (Std)		
Chassis schematic N/A		
Services Section:		
40128	WARRANTY Standard for HV507, HV50B, HV607 Models, Effective with Vehicles Built July 1, 2017 or Later, CTS-2025A	\$0.00
Total of Service Features		\$0.00
Total List Price Including Options:		\$126,171.00

Attachment: International truck bid (Purchase One (1) Dump Truck for the Street Department)

<u>Description</u>	(US DOLLAR)	<u>Price</u>
Factory List Prices:		
Product Items	\$126,171.00	
Service Items	\$0.00	
Total Factory List Price Including Options:		\$126,171.00
p&d Rush - Columbus	\$0.00	
Safety Equipment	\$125.00	
Total Preparation And Delivery:		\$125.00
Freight Charge	\$2,200.00	
Total Freight:		\$2,200.00
Total Factory List Price Including Freight:		\$128,496.00
Less Customer Allowance:		(\$54,148.00)
Total Vehicle Price:		\$74,348.00
Total Sale Price:		\$74,348.00
Total Per Vehicle Sales Price:		\$74,348.00
Net Sales Price:		\$74,348.00

This vehicle is sold under ODOT co-op contract #023-19

___ Your formal purchase order (showing your name, amount & Net 30 terms) is required to accompany this signed proposal for Rush to order this vehicle under the ODOT program.

___ Payment is due within 30 days of invoicing as delayed payment terms. Local customer buying under state contract must have their credit approved for 30 day terms. The state's credit approval does not extend to co-op buyers. BMO Harris Bank requires their form signed for Rush to release vehicle under delayed payment terms. Any extension of credit beyond the contract stated 30 days of invoicing must be arranged before ordering vehicle.

___ Please consult with your body upfitter to assure all dimensions and needed components are included in truck specification (i.e.; frame extensions, special bumper, wiring, switches, axle capacities, etc). Any post production chassis modifications are responsibility of buyer or body upfitter.

___ Invoicing will occur upon delivery of bare chassis to customer or location of customer's choice.

___ Title will be delivered promptly upon receipt of payment.

___ No financing terms are included in the contract. If any type of Rush sourced or self-sourced financing/leasing is to be used by customer, these terms must be approved by Ron Huckery before order is placed.

___ If a trade-in vehicle is involved, the vehicle must be in same condition as original appraisal and surrendered at time of new bare chassis delivery. Any condition deficiencies may alter trade allowance.

___ Bodies are not part of the ODOT 023-19 contract. If proper resolution/ordinance is provided to allow body inclusion, contract chassis payment is due upon delivery of bare chassis to customer or body upfitter of their choice. Body will be invoiced separately upon completion.

___ Any changes in specifications, pricing or terms must be in writing and accepted by both parties. verbal agreements or changes cannot be honored.

If you need arrangements other than listed above, please contact Ron Huckery at (513) 372-8816

Your signature on this proposal confirms that you have read and agree with all the above terms.

Approved by Seller:

Accepted by Purchaser:

Official Title and Date

Firm or Business Name

Authorized Signature

Authorized Signature and Date

This proposal is not binding upon the seller without
Seller's Authorized Signature

Official Title and Date

INTERNATIONAL®

Financial Summary
2019 HV507 SFA (HV507)

December 31, 2018

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

Attachment: International truck bid (Purchase One (1) Dump Truck for the Street Department)

**PENGWYN**

2550 West Fifth Avenue
Columbus, OH 43204-3815

(614) 488-2861 (800) 233-7568 Fax (614) 488-0019

Date: January 17, 2019

To: City of Reynoldsburg

Attention: Chris Kienle

Re: 2019 Tuck equipment Quote

Sender: Jim Borowski

YOU SHOULD RECEIVE 2 PAGE(S), INCLUDING THIS COVER SHEET.
IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CALL.

PENGWYN is pleased to quote the following for your consideration:

IT485-C-SAS-237-RH \$14,510.00

PENGWYN Central hydraulic system

ODOT Contract 835-19

OPTION JOYSTICK upgrade \$850.00

(NOT ADDED TO TOTAL COST)

453U/U850D \$15,700.00

Galion-Godwin 10 foot stainless steel dump body

City of Columbus Bid SA005479

00002-463-149 Swenson SAD \$3,500.00

Stainless Steel under tailgate spreader
ODOT Contract 830-19

Misc. Parts \$3,157.00

Assemble parts, plow lights, bed lights
Backup alarm, spinner light, hitch
Emergency lighting

Misc. Brackets \$2,876.00

Hitch plate, hose hangers

Attachment: Pengwyn 2019 (Purchase One (1) Dump Truck for the Street Department)

Labor		\$12,500.00
	Labor to up fit 2019 International 7300	
	With parts above, and parts supplied by	
	City of Reynoldsburg Plow hitch installation in this cost	

NOTE: Customer supplied Plow and Plow Hitch
No Plow or Plow Hitch in the quote.

TOTAL	\$52,243.00
-------	-------------

F.O.B. Columbus, Ohio

Delivery 75-90 days after receipt of parts and cab and chassis

Terms: Net 30 days

Jim Borowski
Jim.borowski@pengwyn.com
614-488-2861
614-813-1048 (cell)

Thank You for the Quote Opportunity and We Look Forward To the Order

Attachment: Pengwyn 2019 (Purchase One (1) Dump Truck for the Street Department)

Street/Stormwater Department**Keith Kundtz****614-322-5800 Phone****ORDINANCE REQUEST****DATE: February 11, 2019****TO: Public Service and Transportation Committee**

RE: ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE ONE FORD F250 4x4 TRUCK AND RELATED EQUIPMENT FOR THE STORMWATER DEPARTMENT AND BE PASSED AS AN EMERGENCY.

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
---------------------------	-----------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

I would like two readings and be passed as an emergency to be able to order the truck and put it into service as soon as possible.

I ask that you waive competitive bidding to piggy back on the Columbus contract # RSQ008791

Authorize the Mayor to enter into contract with Byers Chevrolet/Ford/Chrysler, Dodge, Jeep, Ram, 5887 N. Meadows Dr., Grove City OH 43123 to purchase one (1) Ford F250

Request to waive competitive bid as this item is on the state bid list, SA005794.

Related equipment (dump bed, light bar, etc.) are below bid limit and to be purchased from these funds.

The funds are already appropriated in the 2019 stormwater budget; total cost not to exceed \$50,000 will be taken from account #740.737.5632

VIRTC1DP 74.50 5450 EN

CNGP530

VEHICLE ORDER CONFIRMATION

01/16/19 14:17:06

==>

Dealer: F47065

2019 F-SERIES SD

Page: 2 of 2

Order No: 0000 Priority: D1 Ord FIN: QC317 Order Type: 5B Price Level: 950

Ord PEP: 600A Cust/Flt Name: REYNOLDSBURG

PO Number:

RETAIL DLR INV

RETAIL DLR INV

TELE TT MIR-PWR
JACK

66S	UPFITTER SWITCH	165	150.00
67D	XTR HVY DTY ALT	NC	NC
942	DAY RUNNING LTS	45	41.00
	SP DLR ACCT ADJ		(1853.00)
	SP FLT ACCT CR		(1151.00)
	FUEL CHARGE		18.24
B4A	NET INV FLT OPT	NC	7.00
	DEST AND DELIV	1595	1595.00

TOTAL BASE AND OPTIONS 43485 38328.24

TOTAL 43485 38328.24

THIS IS NOT AN INVOICE

F7=Prev

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC03919

V1DP0053

2,6

VIRTC1DP 04.07 5432 EN

CNGP530

VEHICLE ORDER CONFIRMATION

01/16/19 14:16:55

==>

Dealer: F47065

Page: 1 of 2

2019 F-SERIES SD

Order No: 0000 Priority: D1 Ord FIN: QC317 Order Type: 5B Price Level: 950
Ord PEP: 600A Cust/Flt Name: REYNOLDSBURG PO Number:

	RETAIL	DLR INV		RETAIL	DLR INV
W2B F250 4X4 CREW/C	\$39750	\$37763.00	JOB #1 BUILD		
176" WHEELBASE			18B PLAT RUNNING BD	445	405.00
Z1 OXFORD WHITE			10000# GVWR PKG		
A VNYL 40/20/40			425 50 STATE EMISS	NC	NC
S MEDIUM EARTH GR			473 SNOW PLOW PKG	185	169.00
600A PREF EQUIP PKG			512 SPARE TIRE/WHL2	295	269.00
.XL TRIM			52B BRAKE CONTRLLR	270	246.00
572 .AIR CONDITIONER	NC	NC	525 CRUISE CONTROL	235	214.00
.AM/FM STER/CLK					
996 .6.2L EFI V8 ENG	NC	NC	TOTAL BASE AND OPTIONS	43485	38328.24
44S 6-SPD AUTOMATIC	NC	NC	TOTAL	43485	38328.24
TD8 .LT245 BSW AS 17					
X37 3.73 REG AXLE	NC	NC	AGREEMENT		388.00
90L PWR EQUIP GROUP	1125	1024.00	CONCESSION		<8,400.00>
66D PU BOX DELETE	(625)	(569.00)			
F1=Help		F2=Return to Order			
F4=Submit		F5=Add to Library			
S006 - MORE DATA IS AVAILABLE.			TOTAL:	\$30,316.00	

City of Columbus Contract # RSQ008791

Attachment: F250 quote Columbus contract (Purchase One Pickup Truck for the Stormwater Department)

1-800-755-3867
(DUMP)



TM

TC-500 HEAVY DUTY TRUCK FLATS



**LED
Lights
Standard**

100% Tempered Aluminum Alloy

100% heat treated aluminum alloy construction for maximum strength, lowest possible weight and great lifelong appearance. All materials are 6061-T6 extrusions with 37,000 PSI minimum tensile strength. The floor is constructed of aluminum alloy plank extrusions that provide rigid reinforcement every 5", and have a tongue-in-groove joint on top to take heavy punishment in stride. The standard longills are 4" high x 2 1/4" wide structural aluminum channel, with optional 6" or 8" heights available for hoist, or extra heavy duty applications. Rub rails are a custom shape providing 5 1/2" side height with extruded ribs for added strength and improved appearance. The rub rails, as well as the front and back rails, have stake pockets cut into the top. Bed corners are mitered for safety and improved appearance. Body comes complete with flush mounting 1/2" grommet style clearance, marker, and I.D. FMVSS lights with wiring harness.

Body Capacity Rating: TC-500s have a load rating of 200 lb/SF evenly distributed load.

Model 94x9 with optional Cab Guard & Tailboard



FLOOR CONSTRUCTION

Plank extrusions provide rigid reinforcement every 5".



RUB RAIL

5 1/2" custom shaped rub rail with mitered corners & stake pockets cut into the top.



CAB GUARD

Profile shape with protected window area. 5 1/2" frame matches rub rail appearance. Bulkhead of 1/8" bright diamond plate.



TAILBOARD

10" high, bright diamond plate with wrap around corners. Includes license plate light, 4 1/2" stop, tail, turn and backup lights.

***NOTE:** Your truck, dumper & payload should not exceed the G.V.W. rating or axle rating usually found on the inside of the doorframe on the driver's side.

TRUCKCRAFT features that let your truck work harder

Flats

Model #	Truck C.A.	Body Width	Body Length	Body Weight
81x95	56-60"	81"	7'11"	306#
81x100	56-60"	81"	8'4"	320#
81x110	56-60"	81"	9'2"	348#
94x95	56-60"	94"	7'11"	340#
94x100	56-60"	94"	8'4"	355#
94x110	56-60"	94"	9'2"	386#
94x120	84"	94"	10'0"	417#
94x130	84"	94"	10'10"	464#
94x145	84"	94"	12'1"	495#
96x110	60"	96"	9'2"	392#
96x120	84"	96"	10'0"	424#
96x130	84"	96"	10'10"	456#
96x145	84"	96"	12'1"	503#
96x170	120"	96"	14'2"	582#

Bodies for Sprinter and Transit available

Sizes available to 20'

Cab Guards

Profile Shape with protected window area. Frame is made of 5 1/2" wide extrusion which matches appearance of rub rail. Window opening is profiled to truck window. Bulkhead below window is made of 1/8" bright diamond plate. Cab guard fits into front stake pockets and bolts to bed.

Body Width	Cab Guard Height
81"	40" STD.
94"	40" STD. 48" & 54" available
96"	40" STD. 48" & 54" available

Tail Boards

Bright diamond plate aluminum with 4 1/2" stop, tail, turn lights, backup lights, license plate light and wiring harness. 10" high with wrap around corners.

Hinged Gooseneck Trap Door

15" x 15" Trap Door with hinge lays flat when open.

See price sheet for additional options.



5751 Molly Pitcher Hwy S.
Chambersburg, PA 17202

FAX 717-375-2975 • 717-375-2900

1-800-755-3867

www.truckcraft.com



TC-500 on Terrastar



TC-500 on Transit

Tools for the Professional



Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST****DATE: February 11, 2019****TO: Finance and Administration Committee**

RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Sections 157.02 (C) (1) AND 157.03 (B); AND ENACTING SECTION 157.02 (B)(1) OF SECTION 157.02 EXAMINATIONS; PREFERENCES; SENIORITY; AND DECLARING AN EMERGENCY.

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

STATEMENT OF NECESSITY FOR EMERGENCY: FOR THE IMMEDIATE PRESERVATION OF PUBLIC PEACE, HEALTH OR SAFETY.

REQUEST TO CHANGE CHAPTER 157.02 (C) (1) EXAMINATIONS; PREFERENCES; SENIORITY AND ADDING SECTION (B)(1)" FOR THE EXCEPTION OF SEASONAL EMPLOYEES AND POLICE OFFICERS, ALL CITY EMPLOYEES MUST BE 18 YEARS OF AGE AT TIME OF APPOINTMENT. POLICE OFFICERS MUST BE 21 YEARS OF AGE AT TIME OF APPOINTMENT. THERE IS NO MAXIMUM AGE LIMIT FOR CITY EMPLOYEES" AND CHAPTER 157.03 (B) APPOINTMENTS, CERTIFIED AND PROVISIONAL; PROBATIONARY PERIOD AND DECLARING IT AN EMERGENCY.

157.02 EXAMINATIONS; PREFERENCES; SENIORITY

(A) All applicants for positions and places in the classified service shall be subject to examination, except as otherwise provided in Sections 124.01 to 124.64 of the Revised Code, when a position in the classified service is to be filled, an examination shall be administered. The Civil Service Commission shall have control of all examinations administered. The Commission shall, by rule adopted under Chapter 119 of the Revised Code, prescribe the notification method that is to be used by the appointing authority to notify the Commission that a position in the classified service is to be filled. In addition to the positions described in section 124.30 of the Revised Code, the director may, with sufficient justification from the appointing authority, allow the appointing authority to fill the position by non-competitive examination. The Commission shall establish, by rule adopted under Chapter 119 of the Revised Code, standards that shall use to determine what serves as sufficient justification from an appointing authority to fill a position by noncompetitive examination.

(B) All examinations shall be public and be open to all citizens of the United States and those persons who have legally declared their intentions of becoming United States citizens, within certain limitation to be determined by the Commission, as to citizenship, residence, age, experience, education, health, habit and moral character.

(B)(1) For the exception of seasonal employees and police officers, all City employees must be 18 years of age at time of appointment. Police officers must be 21 years of age at time of appointment. There is no maximum age limit for City employees.

(C)(1) Any person who has been honorably discharged from the uniformed services or transferred to the reserve with evidence of satisfactory service, and who is a resident of Ohio, and any member of a reserve component of the armed forces of the United States, including the Ohio National Guard, who has completed more than one hundred (180) days of active duty service pursuant to an executive order of the President of the United States or an act of congress of the United States may file with the Civil Service Commission a certificate of service of honorable discharge, and, upon this filing, the person shall receive additional credit of five percent (5%) of the person's total grade given in the examination in which the person receives a passing grade. A person who receives an additional credit under division (C)(1) of this section shall not receive an additional credit under (C)(2) of this section.

(C)(2) A member in good standing of a reserve component of the armed forces of the United States, including the Ohio National Guard, who successfully completes the member's initial entry-level training, shall receive a credit of two percent (2%) of the person's total grade given in the examination in which the person receives a passing grade.

(C)(3) As used in this division "service in the uniformed services" and uniformed services" have the same meanings as in the "Uniformed Services Employment and Reemployment Rights Act of 1994," 108 Stat. 3149 U.S.C.A. 4303.

(D) An examination may include an evaluation of such factors as education, training, capacity, knowledge, manual dexterity, and physical or psychological fitness. An examination shall consist of one or more tests in any combination. Tests may be written, oral, physical, demonstration of skills or an evaluation of training and experiences and shall be designed to fairly test the relative capacity of the persons examined to discharge the particular duties of the position for which appointment is sought. Tests may include structured interviews, assessment centers, work simulations, examination of knowledge, skills, and abilities, and any other acceptable testing methods. If minimum or maximum requirements are established for any examination, they shall be specified in the examination announcement.

(E) No questions in any examination shall relate to political or religious opinions or affiliations. No credit for seniority, efficiency, or any other reason shall be added to an applicant's examination grade unless the applicant achieves at least the minimum passing grade on the examination without counting that extra credit.

(F) The Civil Service Commission shall have control of all examinations, except as otherwise provided in sections 124.01 to 124.64 of the Revised Code and shall give reasonable notice of the time, place, and general scope of every competitive examination for appointment for positions in the classified service. The Civil Service Commission shall post notices via electronic media of every examination to be conducted for positions in the classified civil service and such notices shall be posted in a conspicuous place in city hall and on the City's internet site for a minimum of two weeks preceding any examination involved.

157.03 APPOINTMENTS; CERTIFIED AND PROVISIONAL; PROBATIONARY PERIOD.

(a) The appointing authority of a department in which a position in the classified service is to be filled, shall notify the civil Service Commission of the fact, and the Commission shall, except otherwise provided in this section and Ohio R.C. 124.30 and 124.31, certify to the appointing authority the names and addresses of the top ten candidates or the top twenty-five percent, whichever is greater, of the candidates standing highest on the eligible list for the class or grade in which the position belongs; provided that the Commission may certify less than ten names if ten names are not available. When less than ten names are certified to an appointing authority, appointment from that list shall not be mandatory.

(b) The appointing authority shall notify the director of such position to be filled and appoint in the following manner: each time a selection is made, it shall be from one of the names that ranks in the top ten on the eligible list or the top twenty-five percent of the eligible list, whichever is greater. If more than one position is to be filled, the number of persons certified from the eligible list will increase by one for each additional position. If an eligible list becomes exhausted, and until a new list can be created, or when no eligible list for such position exists, names may be certified from eligible lists most appropriate for the group or class in which the position to be filled is classified. A person certified from an eligible list more than ~~three~~ **two** times to the same appointing authority for the same or similar positions, may be omitted from future certification to such appointing authority, provided that certification for a temporary appointment shall not be counted as one of such certifications.

Appointments to all positions in the classified service, that are not filled by promotion, transfer or reduction, as provided in Ohio R.C. 124.01 to 124.64 and the rules of the Civil Service Commission prescribed under such sections, shall be made only from those persons whose names are certified to the appointing authority, and no employment, except as provided in such sections, shall be otherwise given to the classified service of this City.

(c) All original and promotional appointments, including provisional appointments made pursuant to Ohio R.C. 124.30 shall be for a probationary period of one year and no appointment or promotion is final until the appointee has satisfactorily served his/her probationary period. If the service of the probationary employee is unsatisfactory, he/she may be removed or reduced at any time during his/her probationary period. If the appointing authority's decision is to remove the appointee, his/her communication to the Civil Service Commission shall indicate the reason for such decision. Service as a provisional employee in the same or similar class shall be included in the probationary period. If the service of the probationary employee is unsatisfactory, he/she may be removed or reduce at any time during his/her probationary period. If the appointing authority's decision is to remove the appointee, his/her communication to the Civil Service Commission shall indicate the reason for such decision.

City Auditor's Office**Stephen Cicak****7232 E. Main Street****Reynoldsburg OHIO 43068****614/322-6858 Phone****ORDINANCE REQUEST****DATE: February 11, 2019****TO: Finance and Administration Committee****RE: ORDINANCE TO AMEND THE “City of Reynoldsburg, Ohio Personnel Policy and Procedure Manual” ADOPTED BY ORDINANCE NO. 75-18 PASSED JUNE 25, 2018; AND DECLARING AN EMERGENCY**

Approval:

Completed Brad McCloud	Completed Jed Hood	Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of emergency: The revision must be in place by February 2, 2019 per the provisions of HB 312.

(132nd General Assembly)
(Substitute House Bill Number 312)

AN ACT

To amend sections 117.09, 117.103, 117.38, 118.05, 118.07, 149.43, 505.64, 511.234, 940.11, 940.12, 1545.072, 1711.131, 2913.21, 3313.291, and 3375.392 and to enact sections 9.21, 9.22, 717.31, 3313.311, 3314.52, 3326.52, 3328.52, and 6119.60 of the Revised Code to regulate the use of credit cards and debit cards by political subdivisions, to modify the duties and powers of the Auditor of State, to specify that electronic submission of a public record request entitles the requestor to damages if the public office fails to comply with the Public Records Act, to make changes to the law governing financial planning and supervision commissions, and to authorize a property tax abatement for certain property subject to a submerged land lease and held by a municipal corporation.

Be it enacted by the General Assembly of the State of Ohio:

SECTION 1. That sections 117.09, 117.103, 117.38, 118.05, 118.07, 149.43, 505.64, 511.234, 940.11, 940.12, 1545.072, 1711.131, 2913.21, 3313.291, and 3375.392 be amended and sections 9.21, 9.22, 717.31, 3313.311, 3314.52, 3326.52, 3328.52, and 6119.60 of the Revised Code be enacted to read as follows:

Sec. 9.21. (A) Not later than three months after the effective date of this section, the legislative authority of a political subdivision that holds a credit card account on the effective date of this section shall adopt a written policy for the use of credit card accounts. Otherwise, a legislative authority shall adopt a written policy before first holding a credit card account.

The policy shall include provisions addressing all of the following:

- (1) The officers or positions authorized to use a credit card account;
- (2) The types of expenses for which a credit card account may be used;
- (3) The procedure for acquisition, use, and management of a credit card account and presentation instruments related to the account including cards and checks;
- (4) The procedure for submitting itemized receipts to the fiscal officer or the fiscal officer's designee;
- (5) The procedure for credit card issuance, credit card reissuance, credit card cancellation, and the process for reporting lost or stolen credit cards;
- (6) The political subdivision's credit card account's maximum credit limit or limits;
- (7) The actions or omissions by an officer or employee that qualify as misuse of a credit card account.

(B) The name of the political subdivision shall appear on each presentation instrument related to the account including cards and checks.

(C) If the political subdivision's fiscal officer does not retain general possession and control

of the credit card account and presentation instruments related to the account including cards and checks, the legislative authority shall appoint a compliance officer to perform the duties enumerated under division (D) of this section. The compliance officer may not use a credit card account and may not authorize an officer or employee to use a credit card account. The fiscal officer is not eligible for appointment as compliance officer.

(D) The compliance officer, if applicable, and the legislative authority at least quarterly shall review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

(E) If the fiscal officer retains general possession and control of the credit card account and presentation instruments related to the account including cards and checks, and the legislative authority authorizes an officer or employee to use a credit card account, the fiscal officer may use a system to sign out credit cards to the authorized users. The officer or employee is liable in person and upon any official bond the officer or employee has given to the political subdivision to reimburse the treasury the amount for which the officer or employee does not provide itemized receipts in accordance with the policy described in division (A) of this section.

(F) The use of a credit card account for expenses beyond those authorized by the legislative authority constitutes misuse of a credit card account. An officer or employee of the political subdivision or a public servant as defined under section 2921.01 of the Revised Code who knowingly misuses a credit card account held by the legislative authority violates section 2913.21 of the Revised Code.

(G) The fiscal officer or the fiscal officer's designee annually shall file a report with the legislative authority detailing all rewards received based on the use of the political subdivision's credit card account.

(H) As used in this section:

"Credit card account" means any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys. "Credit card account" does not include a procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the card account.

"Political subdivision" means any body corporate and politic that is responsible for government activities in a geographic area smaller than that of the state. "Political subdivision" does not include a county.

Sec. 9.22. As used in this section, "political subdivision" means a county, township, municipal corporation, or any other body corporate and politic that is responsible for government activities in a geographic area smaller than that of the state.

No political subdivision may hold or utilize a debit card account, except for law enforcement purposes. Possession or use of a debit card account by a political subdivision except for law enforcement purposes is a violation of section 2913.21 of the Revised Code.

This section does not apply to debit card accounts related to the receipt of grant moneys.

Sec. 117.09. By virtue of his ~~the~~ office, the auditor of state shall be the chief inspector and

supervisor of public offices and may appoint not more than ~~three~~six deputy inspectors and supervisors and a clerk. Not more than ~~two~~three deputy inspectors and supervisors shall belong to the same political party.

The auditor of state shall appoint such state examiners as are necessary, who shall be known as assistant auditors of state, and such additional employees as ~~he~~ the auditor of state requires. No person shall be appointed an assistant auditor of state unless ~~he~~ the person holds a baccalaureate degree from an accredited college or university, or has successfully completed at least sixteen semester hours or the equivalent in accounting or a related field from an accredited college or university or an accredited trade, technical, or vocational school beyond the high school level, or possesses at least three years' experience in accounting or a related field.

Any employee called upon to testify in any legal proceedings in regard to any official matter is entitled to compensation and expenses provided in this section. Each employee shall be reimbursed for travel, including meals, hotels, and other actual and necessary expenses when traveling on official business, under order of the auditor of state, away from ~~his~~ the employee's headquarters or ~~the~~ place of ~~his~~ principal assignment, in the manner and at the same rates as are provided by the rules of the director of budget and management governing travel.

The auditor of state may employ experts or assistants necessary to disclose the facts concerning any matter and fix their compensation.

Sec. 117.103. (A)(1) The auditor of state shall establish and maintain a system for the reporting of fraud, including misuse and misappropriation of public money, by any public office or public official. The system shall allow Ohio residents and the employees of any public office to make anonymous complaints through a toll-free telephone number, the auditor of state's web site, or the United States mail to the auditor of state's office. The auditor of state shall review all complaints in a timely manner.

~~The (2)(a)~~ Subject to division (A)(2)(b) of this section, the auditor of state shall keep a log of all complaints filed under this section, which is a public record under section 149.43 of the Revised Code. The log shall include the date the complaint was received, a general description of the nature of the complaint, the name of the public office or agency with regard to which the complaint is directed, and a general description of the status of the review by the auditor of state. If section 149.43 of the Revised Code or another statute provides for an applicable exemption from the definition of public record for the information recorded on the log, that information may be redacted.

(b) The auditor shall not log a complaint regarding an ongoing criminal investigation, but shall log the complaint not later than thirty days after the investigation is complete.

(B)(1) A public office shall provide information about the Ohio fraud-reporting system and the means of reporting fraud to each new employee upon employment with the public office. Each new employee shall confirm receipt of this information within thirty days after beginning employment. The auditor of state shall provide a model form on the auditor of state's web site to be printed and used by new public employees to sign and verify their receipt of information as required by this section. The auditor of state shall confirm, when conducting an audit under section 117.11 of the Revised Code, that new employees have been provided information as required by this division.

~~(2) On the effective date of this section~~ May 4, 2012, each public office shall make all its employees aware of the fraud-reporting system required by this section.

(3) Divisions (B)(1) and (2) of this section are satisfied if a public office provides information about the fraud-reporting system and the means of reporting fraud in the employee handbook or manual for the public office. An employee shall sign and verify the employee's receipt of such a handbook or manual.

Sec. 117.38. (A) Each public office, other than a state agency, shall file a financial report for each fiscal year. The auditor of state may prescribe forms by rule or may issue guidelines, or both, for such reports. If the auditor of state has not prescribed a rule regarding the form for the report, the public office shall submit its report on the form utilized by the public office.

(B) The report shall be certified by the proper officer or board and filed with the auditor of state within sixty days after the close of the fiscal year, except that public offices reporting pursuant to generally accepted accounting principles shall file their reports within one hundred fifty days after the close of the fiscal year. The auditor of state may extend the deadline for filing a financial report and establish terms and conditions for any such extension. At the time the report is filed with the auditor of state, the chief fiscal officer, except as otherwise provided in section 319.11 of the Revised Code, shall publish notice in a newspaper published in the political subdivision or taxing district, and if there is no such newspaper, then in a newspaper of general circulation in the political subdivision or taxing district. The notice shall state that the financial report has been completed by the public office and is available for public inspection at the office of the chief fiscal officer.

(C) The report shall contain the following:

(A) ~~(1)~~ Amount of collections and receipts, and accounts due from each source;

(B) ~~(2)~~ Amount of expenditures for each purpose;

(C) ~~(3)~~ Income of each public service industry owned or operated by a municipal corporation, and the cost of such ownership or operation;

(D) ~~(4)~~ Amount of public debt of each taxing district, the purpose for which each item of such debt was created, and the provision made for the payment thereof. ~~The substance of the report shall be published at the expense of the state in an annual volume of statistics, which shall be submitted to the governor. The auditor of state shall transmit the report to the general assembly at its next session.~~

(D) Any public office, other than a state agency, that does not file its financial report at the time required by this section shall pay to the auditor of state twenty-five dollars for each day the report remains unfiled after the filing date; provided, that the penalty payments shall not exceed the sum of seven hundred fifty dollars. The auditor of state may waive all or any part of the penalty assessed under this section upon the filing of the past due financial report. All sums collected from such penalties shall be placed in the public audit expense fund--local government. If the auditor of state fails to receive payment for penalties not paid within one year from the required filing date, the auditor may recover the penalties through the process in division (D) of section 117.13 of the Revised Code.

(E) Every county agency, board, or commission shall provide to the county auditor, not later than the first day of March each year unless a later date is authorized by the county auditor, all information determined by the county auditor to be necessary for the preparation of the report required by this section.

(F) The auditor of state shall publish the substance of the report submitted under this section

in an electronic format that is available to the public.

Sec. 118.05. (A) Pursuant to the powers of the general assembly and for the purposes of this chapter, upon the occurrence of a fiscal emergency in any municipal corporation, county, or township, as determined pursuant to section 118.04 of the Revised Code, there is established, with respect to that municipal corporation, county, or township, a body both corporate and politic constituting an agency and instrumentality of the state and performing essential governmental functions of the state to be known as the "financial planning and supervision commission for (name of municipal corporation, county, or township)," which, in that name, may exercise all authority vested in such a commission by this chapter. Except as otherwise provided in division (L) of this section, a separate commission is established with respect to each municipal corporation, county, or township as to which there is a fiscal emergency as determined under this chapter.

(B) A commission shall consist of the following voting members:

(1) Four ex officio members: the treasurer of state; the director of budget and management; in the case of a municipal corporation, the mayor of the municipal corporation and the presiding officer of the legislative authority of the municipal corporation; in the case of a county, a member of the board of county commissioners and the county auditor; in the case of a county that has adopted a charter under Article X, Ohio Constitution, and under that charter has both a county executive and a county fiscal officer, the county executive and the county fiscal officer; and in the case of a township, a member of the board of township trustees and the county auditor.

The treasurer of state may designate a deputy treasurer or director within the office of the treasurer of state or any other appropriate person who is not an employee of the treasurer of state's office; the director of budget and management may designate an individual within the office of budget and management or any other appropriate person who is not an employee of the office of budget and management; the presiding officer of the legislative authority of the municipal corporation may designate any other member of the legislative authority; the board of county commissioners may designate any other member of the board or the fiscal officer of the county; the fiscal officer of a county that has adopted a charter under Article X, Ohio Constitution, may designate an individual within the county fiscal office; the county auditor may designate an individual within the county auditor's office; and the board of township trustees may designate any other member of the board or the fiscal officer of the township to attend the meetings of the commission when the ex officio member is absent or unable for any reason to attend. A designee, when present, shall be counted in determining whether a quorum is present at any meeting of the commission and may vote and participate in all proceedings and actions of the commission. The designations shall be in writing, executed by the ex officio member or entity making the designation, and filed with the secretary of the commission. The designations may be changed from time to time in like manner, but due regard shall be given to the need for continuity.

(2) If a municipal corporation, county, or township has a population of at least one thousand, three additional members appointed not later than fifteen days after the auditor of state determines that a fiscal emergency exists as follows:

For a municipal corporation, the governor shall appoint one member; the mayor shall appoint one member confirmed by the legislative authority of the municipal corporation; and the county

auditor of the county in which the largest portion of the territory of the municipal corporation is located shall appoint one member. The county auditor may appoint the county auditor to the commission.

For a county, the governor shall appoint one member and the board of county commissioners shall appoint two members. In the case of a county that has adopted a charter under Article X, Ohio Constitution, and under that charter has both a county executive and a county council, the governor shall appoint one member, the county executive shall appoint one member, and the county council shall appoint one member. A member of the board of county commissioners, a county executive, or a member of the county council is ineligible for appointment to the commission under this paragraph.

For a township, the governor shall appoint one member and the board of township trustees shall appoint two members. A member of the board of township trustees is ineligible for appointment to the commission under this paragraph.

Each of the three appointed members shall serve during the life of the commission, subject to removal by the appointing authority for misfeasance, nonfeasance, or malfeasance in office. In the event of the death, resignation, incapacity, removal, or ineligibility to serve of an appointed member, the appointing authority that appointed the member shall appoint a successor, except as otherwise provided in division (M) of this section.

Each appointed member shall be an individual:

Who has knowledge and experience in financial matters, financial management, or business organization or operations;

Whose residency, office, or principal place of professional or business activity is situated within the municipal corporation, county, or township, except that a county auditor who serves on the commission of a municipal corporation is not required to reside or have an office or principal place of professional or business activity in the municipal corporation;

Who shall not become a candidate for elected public office while serving as a member of the commission, except a county auditor who serves on the commission of a municipal corporation may be a candidate for reelection to the county auditor's office.

(C) Immediately after appointment of the initial appointed members of the commission, the governor shall call the first meeting of the commission and shall cause written notice of the time, date, and place of the first meeting to be given to each member of the commission at least forty-eight hours in advance of the meeting.

(D) The director of budget and management shall serve as chairperson of the commission. The commission shall elect one of its members to serve as vice-chairperson and may appoint a secretary and any other officers, who need not be members of the commission, it considers necessary. The chairperson may remove an appointed member if that member fails to attend three meetings. In that event, the appointing authority shall fill the vacancy in the same manner as the original appointment, except as otherwise provided in division (M) of this section.

(E) The commission may adopt and alter bylaws and rules, which shall not be subject to section 111.15 or Chapter 119. of the Revised Code, for the conduct of its affairs and for the manner, subject to this chapter, in which its powers and functions shall be exercised and embodied.

(F) Four members of a commission established pursuant to divisions (B)(1) and (2) of this section constitute a quorum of the commission. The affirmative vote of a majority of the members of

the commission is necessary for any action taken by vote of the commission. No vacancy in the membership of the commission shall impair the rights of a quorum by such vote to exercise all the rights and perform all the duties of the commission. Members of the commission, and their designees, are not disqualified from voting by reason of the functions of the other office they hold and are not disqualified from exercising the functions of the other office with respect to the municipal corporation, county, or township, its officers, or the commission.

(G) The auditor of state shall serve as the "financial supervisor" to the commission unless the auditor of state elects to contract for that service. As used in this chapter, "financial supervisor" means the auditor of state.

(H) At the request of the commission, the auditor of state shall designate employees of the auditor of state's office to assist the commission and the financial supervisor and to coordinate the work of the auditor of state's office and the financial supervisor. Upon the determination of a fiscal emergency in any municipal corporation, county, or township, the municipal corporation, county, or township shall provide the commission with such reasonable office space in the principal building housing city, county, or township government, where feasible, as it determines is necessary to carry out its duties under this chapter.

(I) The financial supervisor, the members of the commission, the auditor of state, and any person authorized to act on behalf of or assist them shall not be personally liable or subject to any suit, judgment, or claim for damages resulting from the exercise of or failure to exercise the powers, duties, and functions granted to them in regard to their functioning under this chapter, but the commission, the financial supervisor, the auditor of state, and those other persons shall be subject to mandamus proceedings to compel performance of their duties under this chapter and with respect to any debt obligations issued pursuant or subject to this chapter.

(J) At the request of the commission, the administrative head of any state agency shall temporarily assign personnel skilled in accounting and budgeting procedures to assist the commission or the financial supervisor in its duties as financial supervisor.

(K) The appointed members of the commission who are members of the board of township trustees or are not elected officials are not subject to section 102.02 of the Revised Code. Each appointed member of the commission shall file with the commission a signed written statement setting forth the general nature of sales of goods, property, or services or of loans to the municipal corporation, county, or township with respect to which that commission is established, in which the appointed member has a pecuniary interest or in which any member of the appointed member's immediate family, as defined in section 102.01 of the Revised Code, or any corporation, partnership, or enterprise of which the appointed member is an officer, director, or partner, or of which the appointed member or a member of the appointed member's immediate family, as so defined, owns more than a five per cent interest, has a pecuniary interest, and of which sale, loan, or interest such member has knowledge. The statement shall be supplemented from time to time to reflect changes in the general nature of any such sales or loans.

(L) A commission is not established with respect to any village or township with a population of less than one thousand as of the most recent federal decennial census. Upon the occurrence of a fiscal emergency in such a village or township, the auditor of state shall serve as the financial supervisor of the village or township and shall have all the powers and responsibilities of a

commission, including the powers and responsibilities described in section 118.07 of the Revised Code.

(M)(1) Notwithstanding any contrary provision of division (B)(2) or (D) of this section, if one or more appointed seats on a commission that was established before October 17, 2017, are or become vacant, division (M) of this section applies concerning the commission.

(2) In the case of a commission established with respect to a municipal corporation:

(a) If one such vacancy exists on the commission, the county auditor of the county in which the largest portion of the territory of the municipal corporation is located shall appoint a member to fill the vacancy. The county auditor may appoint the county auditor to the commission. Of the two remaining appointed members of the commission, the mayor shall determine, not later than the fifteenth day after the effective date of this amendment or the fifteenth day after the vacancy occurs, whichever is later, which of those members shall be considered the member appointed by the mayor for purposes of divisions (B)(2) and (D) of this section, and the other appointed member shall be considered the member appointed by the governor for purposes of divisions (B)(2) and (D) of this section.

(b) If two such vacancies exist on the commission, the county auditor of the county in which the largest portion of the territory of the municipal corporation is located shall appoint a member to fill one vacancy, and the mayor shall appoint a member confirmed by the legislative authority of the municipal corporation to fill the other vacancy. The county auditor may appoint the county auditor to the commission. The remaining appointed member of the commission shall be considered the member appointed by the governor for purposes of divisions (B)(2) and (D) of this section.

(c) If three such vacancies exist on the commission, the members shall be appointed in accordance with division (B)(2) of this section.

(3) In the case of a commission established with respect to a township:

(a) If one such vacancy exists on the commission, the board of township trustees shall appoint a member to fill the vacancy, who shall not be a member of the board of township trustees. Of the two remaining appointed members of the commission, the board of township trustees shall determine, not later than the fifteenth day after the effective date of this amendment or the fifteenth day after the vacancy occurs, whichever is later, which of those members shall be considered the member appointed by the board of township trustees for purposes of divisions (B)(2) and (D) of this section, and the other appointed member shall be considered the member appointed by the governor for purposes of divisions (B)(2) and (D) of this section.

(b) If two such vacancies exist on the commission, the board of township trustees shall appoint two members to fill the vacancies, who shall not be members of the board of township trustees. The remaining appointed member of the commission shall be considered the member appointed by the governor for purposes of divisions (B)(2) and (D) of this section.

(c) If three such vacancies exist on the commission, the members shall be appointed in accordance with division (B)(2) of this section.

(4) After one or more vacancies in appointed seats on a commission have been filled under division (M) of this section, any subsequent vacancy or vacancies shall be filled under division (B)(2) or (D) of this section, as applicable.

Sec. 118.07. (A) The financial planning and supervision commission, or when authorized by

the commission, the financial supervisor, shall have the following powers, duties, and functions:

(1) To review all tax budgets, tax levy ordinances, bond and note ordinances or resolutions, appropriation measures of the municipal corporation, county, or township, and certificates of estimated resources to require that such are consistent with the financial plan and a balanced appropriation budget for the current fiscal year, and any supporting information upon which the financial plan and balanced appropriation budget has been developed and based, and to determine whether revenue estimates and estimates of expenditures and appropriations will result in a balanced budget;

(2) To inspect and secure copies of any document, ordinance, resolution, or instrument pertaining to the effective financial accounting and reporting system, debt obligations, debt limits, financial plan, balanced appropriation budgets, appropriation measures, report of audit, statement or invoice, or other worksheet or record of the municipal corporation, county, or township; provided that any attorney-client privilege shall remain inviolate;

(3) To inspect and secure copies of any document, instrument, certification, records of proceedings, or other worksheet or records of the bureau, county budget commission, county auditor, or other official or employee of the municipal corporation, county, or township or other political subdivision, unit, or agency of government of the state;

(4) To review, revise, and approve determinations and certifications affecting the municipal corporation, county, or township made by the county budget commission or county auditor pursuant to Chapter 5705. of the Revised Code to ensure such determinations and certifications are consistent with the laws of the state;

(5) To bring civil actions, including mandamus, to enforce this chapter;

(6) To approve the amount and purpose of any issue of debt obligations;

(7) To authenticate and assist the appropriate officers of the municipal corporation, county, or township in the delivery of debt obligations of the municipal corporation, county, or township;

(8) To consult with the officials of the municipal corporation, county, or township and the auditor of state regarding any necessary or appropriate steps to bring the books of account, accounting systems, and financial procedures and reports of the municipal corporation, county, or township into compliance with requirements prescribed by the auditor of state, and regarding desirable modifications and supplementary systems and procedures pertinent to the municipal corporation, county, or township;

(9) To assist or provide assistance to the municipal corporation, county, or township in the structuring or the terms of, and the placement of sale of, debt obligations of the municipal corporation, county, or township;

(10) To perform all other powers, duties, and functions as provided under this chapter;

(11) To make and enter into all contracts and agreements necessary or incidental to the performance of its duties and the exercise of its powers under this chapter;

(12) To consult with officials of the municipal corporation, county, or township and make recommendations for cost reductions or revenue increases to achieve balanced budgets and carry out the financial plan.

(B) During the fiscal emergency period, the commission or, when authorized by the commission, the financial supervisor, shall, in addition to other powers:

(1) With respect to the appropriation measure in effect at the commencement of the fiscal emergency period of the municipal corporation, county, or township if such period commenced more than three months prior to the end of the current fiscal year, and otherwise with respect to the appropriation measure for the next fiscal year:

(a) Review and determine the adequacy of all revenues to meet all expenditures for such fiscal year;

(b) Review and determine the extent of any deficiency of revenues to meet such expenditures;

(c) Require the municipal corporation, county, or township to provide justification documents to substantiate, to the extent and in the manner considered necessary, any item of revenue or appropriation;

(d) Not later than sixty days after taking office or after receipt of such appropriation measure for the next fiscal year, report to the municipal corporation, county, or township on such determination.

(2) Require the municipal corporation, county, or township, by ordinance or resolution, to establish monthly levels of expenditures and encumbrances consistent with the financial plan and the commission's or, when authorized by the commission, the financial supervisor's review pursuant to divisions (B)(1)(a) and (1)(b) of this section. The commission or, when authorized by the commission, the financial supervisor, shall approve and monitor the monthly levels of expenditures and encumbrances and require justification documents to substantiate any departure from any approved level.

(C) In making any determination pursuant to division (B) of this section, the commission and the financial supervisor may rely on any information considered in its judgment reliable or material and shall not be restricted by any tax budget or certificate or any other document which the municipal corporation, county, or township may have adopted or received from any other governmental agency.

(D) The municipal corporation, county, state, and township officers or employees thereof, are hereby authorized and directed to assist diligently and promptly the commission and the financial supervisor in the prosecution of their duties, including the furnishing of any materials, including justification documents, required.

(E) Annually on or before the first day of April ~~during the fiscal emergency period~~, the ~~commission director of budget and management, as chairperson of a commission, or the auditor of state, as financial supervisor as provided in division (L) of section 118.05 of the Revised Code~~, shall make reports and recommendations to the speaker of the house of representatives and the president of the senate concerning progress of the municipal corporation, county, or township to eliminate fiscal emergency conditions, failures of the municipal corporation, county, or township to comply with this chapter, and recommendations for further actions to attain the objectives of this chapter, including legislative action to make provisions of law more effective for their purposes, or to enhance revenue raising or financing capabilities of municipal corporations, counties, or townships. The ~~commission director or the auditor of state~~ may make such interim reports as ~~if the director or the auditor of state~~ may determine to be appropriate for such purposes and shall make such additional reports as may be requested by either house of the general assembly.

Sec. 149.43. (A) As used in this section:

(1) "Public record" means records kept by any public office, including, but not limited to, state, county, city, village, township, and school district units, and records pertaining to the delivery of educational services by an alternative school in this state kept by the nonprofit or for-profit entity operating the alternative school pursuant to section 3313.533 of the Revised Code. "Public record" does not mean any of the following:

- (a) Medical records;
- (b) Records pertaining to probation and parole proceedings or to proceedings related to the imposition of community control sanctions and post-release control sanctions;
- (c) Records pertaining to actions under section 2151.85 and division (C) of section 2919.121 of the Revised Code and to appeals of actions arising under those sections;
- (d) Records pertaining to adoption proceedings, including the contents of an adoption file maintained by the department of health under sections 3705.12 to 3705.124 of the Revised Code;
- (e) Information in a record contained in the putative father registry established by section 3107.062 of the Revised Code, regardless of whether the information is held by the department of job and family services or, pursuant to section 3111.69 of the Revised Code, the office of child support in the department or a child support enforcement agency;
- (f) Records specified in division (A) of section 3107.52 of the Revised Code;
- (g) Trial preparation records;
- (h) Confidential law enforcement investigatory records;
- (i) Records containing information that is confidential under section 2710.03 or 4112.05 of the Revised Code;
- (j) DNA records stored in the DNA database pursuant to section 109.573 of the Revised Code;
- (k) Inmate records released by the department of rehabilitation and correction to the department of youth services or a court of record pursuant to division (E) of section 5120.21 of the Revised Code;
- (l) Records maintained by the department of youth services pertaining to children in its custody released by the department of youth services to the department of rehabilitation and correction pursuant to section 5139.05 of the Revised Code;
- (m) Intellectual property records;
- (n) Donor profile records;
- (o) Records maintained by the department of job and family services pursuant to section 3121.894 of the Revised Code;
- (p) Peace officer, parole officer, probation officer, bailiff, prosecuting attorney, assistant prosecuting attorney, correctional employee, community-based correctional facility employee, youth services employee, firefighter, EMT, investigator of the bureau of criminal identification and investigation, or federal law enforcement officer residential and familial information;
- (q) In the case of a county hospital operated pursuant to Chapter 339. of the Revised Code or a municipal hospital operated pursuant to Chapter 749. of the Revised Code, information that constitutes a trade secret, as defined in section 1333.61 of the Revised Code;
- (r) Information pertaining to the recreational activities of a person under the age of eighteen;
- (s) In the case of a child fatality review board acting under sections 307.621 to 307.629 of the

Revised Code or a review conducted pursuant to guidelines established by the director of health under section 3701.70 of the Revised Code, records provided to the board or director, statements made by board members during meetings of the board or by persons participating in the director's review, and all work products of the board or director, and in the case of a child fatality review board, child fatality review data submitted by the board to the department of health or a national child death review database, other than the report prepared pursuant to division (A) of section 307.626 of the Revised Code;

(t) Records provided to and statements made by the executive director of a public children services agency or a prosecuting attorney acting pursuant to section 5153.171 of the Revised Code other than the information released under that section;

(u) Test materials, examinations, or evaluation tools used in an examination for licensure as a nursing home administrator that the board of executives of long-term services and supports administers under section 4751.04 of the Revised Code or contracts under that section with a private or government entity to administer;

(v) Records the release of which is prohibited by state or federal law;

(w) Proprietary information of or relating to any person that is submitted to or compiled by the Ohio venture capital authority created under section 150.01 of the Revised Code;

(x) Financial statements and data any person submits for any purpose to the Ohio housing finance agency or the controlling board in connection with applying for, receiving, or accounting for financial assistance from the agency, and information that identifies any individual who benefits directly or indirectly from financial assistance from the agency;

(y) Records listed in section 5101.29 of the Revised Code;

(z) Discharges recorded with a county recorder under section 317.24 of the Revised Code, as specified in division (B)(2) of that section;

(aa) Usage information including names and addresses of specific residential and commercial customers of a municipally owned or operated public utility;

(bb) Records described in division (C) of section 187.04 of the Revised Code that are not designated to be made available to the public as provided in that division;

(cc) Information and records that are made confidential, privileged, and not subject to disclosure under divisions (B) and (C) of section 2949.221 of the Revised Code;

(dd) Personal information, as defined in section 149.45 of the Revised Code;

(ee) The confidential name, address, and other personally identifiable information of a program participant in the address confidentiality program established under sections 111.41 to 111.47 of the Revised Code, including the contents of any application for absent voter's ballots, absent voter's ballot identification envelope statement of voter, or provisional ballot affirmation completed by a program participant who has a confidential voter registration record, and records or portions of records pertaining to that program that identify the number of program participants that reside within a precinct, ward, township, municipal corporation, county, or any other geographic area smaller than the state. As used in this division, "confidential address" and "program participant" have the meaning defined in section 111.41 of the Revised Code.

(ff) Orders for active military service of an individual serving or with previous service in the armed forces of the United States, including a reserve component, or the Ohio organized militia,

except that, such order becomes a public record on the day that is fifteen years after the published date or effective date of the call to order.

(2) "Confidential law enforcement investigatory record" means any record that pertains to a law enforcement matter of a criminal, quasi-criminal, civil, or administrative nature, but only to the extent that the release of the record would create a high probability of disclosure of any of the following:

(a) The identity of a suspect who has not been charged with the offense to which the record pertains, or of an information source or witness to whom confidentiality has been reasonably promised;

(b) Information provided by an information source or witness to whom confidentiality has been reasonably promised, which information would reasonably tend to disclose the source's or witness's identity;

(c) Specific confidential investigatory techniques or procedures or specific investigatory work product;

(d) Information that would endanger the life or physical safety of law enforcement personnel, a crime victim, a witness, or a confidential information source.

(3) "Medical record" means any document or combination of documents, except births, deaths, and the fact of admission to or discharge from a hospital, that pertains to the medical history, diagnosis, prognosis, or medical condition of a patient and that is generated and maintained in the process of medical treatment.

(4) "Trial preparation record" means any record that contains information that is specifically compiled in reasonable anticipation of, or in defense of, a civil or criminal action or proceeding, including the independent thought processes and personal trial preparation of an attorney.

(5) "Intellectual property record" means a record, other than a financial or administrative record, that is produced or collected by or for faculty or staff of a state institution of higher learning in the conduct of or as a result of study or research on an educational, commercial, scientific, artistic, technical, or scholarly issue, regardless of whether the study or research was sponsored by the institution alone or in conjunction with a governmental body or private concern, and that has not been publicly released, published, or patented.

(6) "Donor profile record" means all records about donors or potential donors to a public institution of higher education except the names and reported addresses of the actual donors and the date, amount, and conditions of the actual donation.

(7) "Peace officer, parole officer, probation officer, bailiff, prosecuting attorney, assistant prosecuting attorney, correctional employee, community-based correctional facility employee, youth services employee, firefighter, EMT, investigator of the bureau of criminal identification and investigation, or federal law enforcement officer residential and familial information" means any information that discloses any of the following about a peace officer, parole officer, probation officer, bailiff, prosecuting attorney, assistant prosecuting attorney, correctional employee, community-based correctional facility employee, youth services employee, firefighter, EMT, investigator of the bureau of criminal identification and investigation, or federal law enforcement officer:

(a) The address of the actual personal residence of a peace officer, parole officer, probation officer, bailiff, assistant prosecuting attorney, correctional employee, community-based correctional

facility employee, youth services employee, firefighter, EMT, an investigator of the bureau of criminal identification and investigation, or federal law enforcement officer, except for the state or political subdivision in which the peace officer, parole officer, probation officer, bailiff, assistant prosecuting attorney, correctional employee, community-based correctional facility employee, youth services employee, firefighter, EMT, investigator of the bureau of criminal identification and investigation, or federal law enforcement officer resides;

(b) Information compiled from referral to or participation in an employee assistance program;

(c) The social security number, the residential telephone number, any bank account, debit card, charge card, or credit card number, or the emergency telephone number of, or any medical information pertaining to, a peace officer, parole officer, probation officer, bailiff, prosecuting attorney, assistant prosecuting attorney, correctional employee, community-based correctional facility employee, youth services employee, firefighter, EMT, investigator of the bureau of criminal identification and investigation, or federal law enforcement officer;

(d) The name of any beneficiary of employment benefits, including, but not limited to, life insurance benefits, provided to a peace officer, parole officer, probation officer, bailiff, prosecuting attorney, assistant prosecuting attorney, correctional employee, community-based correctional facility employee, youth services employee, firefighter, EMT, investigator of the bureau of criminal identification and investigation, or federal law enforcement officer by the peace officer's, parole officer's, probation officer's, bailiff's, prosecuting attorney's, assistant prosecuting attorney's, correctional employee's, community-based correctional facility employee's, youth services employee's, firefighter's, EMT's, investigator of the bureau of criminal identification and investigation's, or federal law enforcement officer's employer;

(e) The identity and amount of any charitable or employment benefit deduction made by the peace officer's, parole officer's, probation officer's, bailiff's, prosecuting attorney's, assistant prosecuting attorney's, correctional employee's, community-based correctional facility employee's, youth services employee's, firefighter's, EMT's, investigator of the bureau of criminal identification and investigation's, or federal law enforcement officer's employer from the peace officer's, parole officer's, probation officer's, bailiff's, prosecuting attorney's, assistant prosecuting attorney's, correctional employee's, community-based correctional facility employee's, youth services employee's, firefighter's, EMT's, investigator of the bureau of criminal identification and investigation's, or federal law enforcement officer's compensation unless the amount of the deduction is required by state or federal law;

(f) The name, the residential address, the name of the employer, the address of the employer, the social security number, the residential telephone number, any bank account, debit card, charge card, or credit card number, or the emergency telephone number of the spouse, a former spouse, or any child of a peace officer, parole officer, probation officer, bailiff, prosecuting attorney, assistant prosecuting attorney, correctional employee, community-based correctional facility employee, youth services employee, firefighter, EMT, investigator of the bureau of criminal identification and investigation, or federal law enforcement officer;

(g) A photograph of a peace officer who holds a position or has an assignment that may include undercover or plain clothes positions or assignments as determined by the peace officer's appointing authority.

As used in divisions (A)(7) and (B)(9) of this section, "peace officer" has the same meaning as in section 109.71 of the Revised Code and also includes the superintendent and troopers of the state highway patrol; it does not include the sheriff of a county or a supervisory employee who, in the absence of the sheriff, is authorized to stand in for, exercise the authority of, and perform the duties of the sheriff.

As used in divisions (A)(7) and (B)(9) of this section, "correctional employee" means any employee of the department of rehabilitation and correction who in the course of performing the employee's job duties has or has had contact with inmates and persons under supervision.

As used in divisions (A)(7) and (B)(9) of this section, "youth services employee" means any employee of the department of youth services who in the course of performing the employee's job duties has or has had contact with children committed to the custody of the department of youth services.

As used in divisions (A)(7) and (B)(9) of this section, "firefighter" means any regular, paid or volunteer, member of a lawfully constituted fire department of a municipal corporation, township, fire district, or village.

As used in divisions (A)(7) and (B)(9) of this section, "EMT" means EMTs-basic, EMTs-I, and paramedics that provide emergency medical services for a public emergency medical service organization. "Emergency medical service organization," "EMT-basic," "EMT-I," and "paramedic" have the same meanings as in section 4765.01 of the Revised Code.

As used in divisions (A)(7) and (B)(9) of this section, "investigator of the bureau of criminal identification and investigation" has the meaning defined in section 2903.11 of the Revised Code.

As used in divisions (A)(7) and (B)(9) of this section, "federal law enforcement officer" has the meaning defined in section 9.88 of the Revised Code.

(8) "Information pertaining to the recreational activities of a person under the age of eighteen" means information that is kept in the ordinary course of business by a public office, that pertains to the recreational activities of a person under the age of eighteen years, and that discloses any of the following:

(a) The address or telephone number of a person under the age of eighteen or the address or telephone number of that person's parent, guardian, custodian, or emergency contact person;

(b) The social security number, birth date, or photographic image of a person under the age of eighteen;

(c) Any medical record, history, or information pertaining to a person under the age of eighteen;

(d) Any additional information sought or required about a person under the age of eighteen for the purpose of allowing that person to participate in any recreational activity conducted or sponsored by a public office or to use or obtain admission privileges to any recreational facility owned or operated by a public office.

(9) "Community control sanction" has the same meaning as in section 2929.01 of the Revised Code.

(10) "Post-release control sanction" has the same meaning as in section 2967.01 of the Revised Code.

(11) "Redaction" means obscuring or deleting any information that is exempt from the duty to

permit public inspection or copying from an item that otherwise meets the definition of a "record" in section 149.011 of the Revised Code.

(12) "Designee" and "elected official" have the same meanings as in section 109.43 of the Revised Code.

(B)(1) Upon request and subject to division (B)(8) of this section, all public records responsive to the request shall be promptly prepared and made available for inspection to any person at all reasonable times during regular business hours. Subject to division (B)(8) of this section, upon request, a public office or person responsible for public records shall make copies of the requested public record available at cost and within a reasonable period of time. If a public record contains information that is exempt from the duty to permit public inspection or to copy the public record, the public office or the person responsible for the public record shall make available all of the information within the public record that is not exempt. When making that public record available for public inspection or copying that public record, the public office or the person responsible for the public record shall notify the requester of any redaction or make the redaction plainly visible. A redaction shall be deemed a denial of a request to inspect or copy the redacted information, except if federal or state law authorizes or requires a public office to make the redaction.

(2) To facilitate broader access to public records, a public office or the person responsible for public records shall organize and maintain public records in a manner that they can be made available for inspection or copying in accordance with division (B) of this section. A public office also shall have available a copy of its current records retention schedule at a location readily available to the public. If a requester makes an ambiguous or overly broad request or has difficulty in making a request for copies or inspection of public records under this section such that the public office or the person responsible for the requested public record cannot reasonably identify what public records are being requested, the public office or the person responsible for the requested public record may deny the request but shall provide the requester with an opportunity to revise the request by informing the requester of the manner in which records are maintained by the public office and accessed in the ordinary course of the public office's or person's duties.

(3) If a request is ultimately denied, in part or in whole, the public office or the person responsible for the requested public record shall provide the requester with an explanation, including legal authority, setting forth why the request was denied. If the initial request was provided in writing, the explanation also shall be provided to the requester in writing. The explanation shall not preclude the public office or the person responsible for the requested public record from relying upon additional reasons or legal authority in defending an action commenced under division (C) of this section.

(4) Unless specifically required or authorized by state or federal law or in accordance with division (B) of this section, no public office or person responsible for public records may limit or condition the availability of public records by requiring disclosure of the requester's identity or the intended use of the requested public record. Any requirement that the requester disclose the requester's identity or the intended use of the requested public record constitutes a denial of the request.

(5) A public office or person responsible for public records may ask a requester to make the request in writing, may ask for the requester's identity, and may inquire about the intended use of the

information requested, but may do so only after disclosing to the requester that a written request is not mandatory and that the requester may decline to reveal the requester's identity or the intended use and when a written request or disclosure of the identity or intended use would benefit the requester by enhancing the ability of the public office or person responsible for public records to identify, locate, or deliver the public records sought by the requester.

(6) If any person chooses to obtain a copy of a public record in accordance with division (B) of this section, the public office or person responsible for the public record may require that person to pay in advance the cost involved in providing the copy of the public record in accordance with the choice made by the person seeking the copy under this division. The public office or the person responsible for the public record shall permit that person to choose to have the public record duplicated upon paper, upon the same medium upon which the public office or person responsible for the public record keeps it, or upon any other medium upon which the public office or person responsible for the public record determines that it reasonably can be duplicated as an integral part of the normal operations of the public office or person responsible for the public record. When the person seeking the copy makes a choice under this division, the public office or person responsible for the public record shall provide a copy of it in accordance with the choice made by the person seeking the copy. Nothing in this section requires a public office or person responsible for the public record to allow the person seeking a copy of the public record to make the copies of the public record.

(7)(a) Upon a request made in accordance with division (B) of this section and subject to division (B)(6) of this section, a public office or person responsible for public records shall transmit a copy of a public record to any person by United States mail or by any other means of delivery or transmission within a reasonable period of time after receiving the request for the copy. The public office or person responsible for the public record may require the person making the request to pay in advance the cost of postage if the copy is transmitted by United States mail or the cost of delivery if the copy is transmitted other than by United States mail, and to pay in advance the costs incurred for other supplies used in the mailing, delivery, or transmission.

(b) Any public office may adopt a policy and procedures that it will follow in transmitting, within a reasonable period of time after receiving a request, copies of public records by United States mail or by any other means of delivery or transmission pursuant to division (B)(7) of this section. A public office that adopts a policy and procedures under division (B)(7) of this section shall comply with them in performing its duties under that division.

(c) In any policy and procedures adopted under division (B)(7) of this section:

(i) A public office may limit the number of records requested by a person that the office will physically deliver by United States mail or by another delivery service to ten per month, unless the person certifies to the office in writing that the person does not intend to use or forward the requested records, or the information contained in them, for commercial purposes;

(ii) A public office that chooses to provide some or all of its public records on a web site that is fully accessible to and searchable by members of the public at all times, other than during acts of God outside the public office's control or maintenance, and that charges no fee to search, access, download, or otherwise receive records provided on the web site, may limit to ten per month the number of records requested by a person that the office will deliver in a digital format, unless the

requested records are not provided on the web site and unless the person certifies to the office in writing that the person does not intend to use or forward the requested records, or the information contained in them, for commercial purposes.

(iii) For purposes of division (B)(7) of this section, "commercial" shall be narrowly construed and does not include reporting or gathering news, reporting or gathering information to assist citizen oversight or understanding of the operation or activities of government, or nonprofit educational research.

(8) A public office or person responsible for public records is not required to permit a person who is incarcerated pursuant to a criminal conviction or a juvenile adjudication to inspect or to obtain a copy of any public record concerning a criminal investigation or prosecution or concerning what would be a criminal investigation or prosecution if the subject of the investigation or prosecution were an adult, unless the request to inspect or to obtain a copy of the record is for the purpose of acquiring information that is subject to release as a public record under this section and the judge who imposed the sentence or made the adjudication with respect to the person, or the judge's successor in office, finds that the information sought in the public record is necessary to support what appears to be a justiciable claim of the person.

(9)(a) Upon written request made and signed by a journalist on or after December 16, 1999, a public office, or person responsible for public records, having custody of the records of the agency employing a specified peace officer, parole officer, probation officer, bailiff, prosecuting attorney, assistant prosecuting attorney, correctional employee, community-based correctional facility employee, youth services employee, firefighter, EMT, investigator of the bureau of criminal identification and investigation, or federal law enforcement officer shall disclose to the journalist the address of the actual personal residence of the peace officer, parole officer, probation officer, bailiff, prosecuting attorney, assistant prosecuting attorney, correctional employee, community-based correctional facility employee, youth services employee, firefighter, EMT, investigator of the bureau of criminal identification and investigation, or federal law enforcement officer and, if the peace officer's, parole officer's, probation officer's, bailiff's, prosecuting attorney's, assistant prosecuting attorney's, correctional employee's, community-based correctional facility employee's, youth services employee's, firefighter's, EMT's, investigator of the bureau of criminal identification and investigation's, or federal law enforcement officer's spouse, former spouse, or child is employed by a public office, the name and address of the employer of the peace officer's, parole officer's, probation officer's, bailiff's, prosecuting attorney's, assistant prosecuting attorney's, correctional employee's, community-based correctional facility employee's, youth services employee's, firefighter's, EMT's, investigator of the bureau of criminal identification and investigation's, or federal law enforcement officer's spouse, former spouse, or child. The request shall include the journalist's name and title and the name and address of the journalist's employer and shall state that disclosure of the information sought would be in the public interest.

(b) Division (B)(9)(a) of this section also applies to journalist requests for customer information maintained by a municipally owned or operated public utility, other than social security numbers and any private financial information such as credit reports, payment methods, credit card numbers, and bank account information.

(c) As used in division (B)(9) of this section, "journalist" means a person engaged in,

connected with, or employed by any news medium, including a newspaper, magazine, press association, news agency, or wire service, a radio or television station, or a similar medium, for the purpose of gathering, processing, transmitting, compiling, editing, or disseminating information for the general public.

(C)(1) If a person allegedly is aggrieved by the failure of a public office or the person responsible for public records to promptly prepare a public record and to make it available to the person for inspection in accordance with division (B) of this section or by any other failure of a public office or the person responsible for public records to comply with an obligation in accordance with division (B) of this section, the person allegedly aggrieved may do only one of the following, and not both:

(a) File a complaint with the clerk of the court of claims or the clerk of the court of common pleas under section 2743.75 of the Revised Code;

(b) Commence a mandamus action to obtain a judgment that orders the public office or the person responsible for the public record to comply with division (B) of this section, that awards court costs and reasonable attorney's fees to the person that instituted the mandamus action, and, if applicable, that includes an order fixing statutory damages under division (C)(2) of this section. The mandamus action may be commenced in the court of common pleas of the county in which division (B) of this section allegedly was not complied with, in the supreme court pursuant to its original jurisdiction under Section 2 of Article IV, Ohio Constitution, or in the court of appeals for the appellate district in which division (B) of this section allegedly was not complied with pursuant to its original jurisdiction under Section 3 of Article IV, Ohio Constitution.

(2) If a requester transmits a written request by hand delivery, electronic submission, or certified mail to inspect or receive copies of any public record in a manner that fairly describes the public record or class of public records to the public office or person responsible for the requested public records, except as otherwise provided in this section, the requester shall be entitled to recover the amount of statutory damages set forth in this division if a court determines that the public office or the person responsible for public records failed to comply with an obligation in accordance with division (B) of this section.

The amount of statutory damages shall be fixed at one hundred dollars for each business day during which the public office or person responsible for the requested public records failed to comply with an obligation in accordance with division (B) of this section, beginning with the day on which the requester files a mandamus action to recover statutory damages, up to a maximum of one thousand dollars. The award of statutory damages shall not be construed as a penalty, but as compensation for injury arising from lost use of the requested information. The existence of this injury shall be conclusively presumed. The award of statutory damages shall be in addition to all other remedies authorized by this section.

The court may reduce an award of statutory damages or not award statutory damages if the court determines both of the following:

(a) That, based on the ordinary application of statutory law and case law as it existed at the time of the conduct or threatened conduct of the public office or person responsible for the requested public records that allegedly constitutes a failure to comply with an obligation in accordance with division (B) of this section and that was the basis of the mandamus action, a well-informed public

office or person responsible for the requested public records reasonably would believe that the conduct or threatened conduct of the public office or person responsible for the requested public records did not constitute a failure to comply with an obligation in accordance with division (B) of this section;

(b) That a well-informed public office or person responsible for the requested public records reasonably would believe that the conduct or threatened conduct of the public office or person responsible for the requested public records would serve the public policy that underlies the authority that is asserted as permitting that conduct or threatened conduct.

(3) In a mandamus action filed under division (C)(1) of this section, the following apply:

(a)(i) If the court orders the public office or the person responsible for the public record to comply with division (B) of this section, the court shall determine and award to the relator all court costs, which shall be construed as remedial and not punitive.

(ii) If the court makes a determination described in division (C)(3)(b)(iii) of this section, the court shall determine and award to the relator all court costs, which shall be construed as remedial and not punitive.

(b) If the court renders a judgment that orders the public office or the person responsible for the public record to comply with division (B) of this section or if the court determines any of the following, the court may award reasonable attorney's fees to the relator, subject to the provisions of division (C)(4) of this section:

(i) The public office or the person responsible for the public records failed to respond affirmatively or negatively to the public records request in accordance with the time allowed under division (B) of this section.

(ii) The public office or the person responsible for the public records promised to permit the relator to inspect or receive copies of the public records requested within a specified period of time but failed to fulfill that promise within that specified period of time.

(iii) The public office or the person responsible for the public records acted in bad faith when the office or person voluntarily made the public records available to the relator for the first time after the relator commenced the mandamus action, but before the court issued any order concluding whether or not the public office or person was required to comply with division (B) of this section. No discovery may be conducted on the issue of the alleged bad faith of the public office or person responsible for the public records. This division shall not be construed as creating a presumption that the public office or the person responsible for the public records acted in bad faith when the office or person voluntarily made the public records available to the relator for the first time after the relator commenced the mandamus action, but before the court issued any order described in this division.

(c) The court shall not award attorney's fees to the relator if the court determines both of the following:

(i) That, based on the ordinary application of statutory law and case law as it existed at the time of the conduct or threatened conduct of the public office or person responsible for the requested public records that allegedly constitutes a failure to comply with an obligation in accordance with division (B) of this section and that was the basis of the mandamus action, a well-informed public office or person responsible for the requested public records reasonably would believe that the conduct or threatened conduct of the public office or person responsible for the requested public

records did not constitute a failure to comply with an obligation in accordance with division (B) of this section;

(ii) That a well-informed public office or person responsible for the requested public records reasonably would believe that the conduct or threatened conduct of the public office or person responsible for the requested public records would serve the public policy that underlies the authority that is asserted as permitting that conduct or threatened conduct.

(4) All of the following apply to any award of reasonable attorney's fees awarded under division (C)(3)(b) of this section:

(a) The fees shall be construed as remedial and not punitive.

(b) The fees awarded shall not exceed the total of the reasonable attorney's fees incurred before the public record was made available to the relator and the fees described in division (C)(4)(c) of this section.

(c) Reasonable attorney's fees shall include reasonable fees incurred to produce proof of the reasonableness and amount of the fees and to otherwise litigate entitlement to the fees.

(d) The court may reduce the amount of fees awarded if the court determines that, given the factual circumstances involved with the specific public records request, an alternative means should have been pursued to more effectively and efficiently resolve the dispute that was subject to the mandamus action filed under division (C)(1) of this section.

(5) If the court does not issue a writ of mandamus under division (C) of this section and the court determines at that time that the bringing of the mandamus action was frivolous conduct as defined in division (A) of section 2323.51 of the Revised Code, the court may award to the public office all court costs, expenses, and reasonable attorney's fees, as determined by the court.

(D) Chapter 1347. of the Revised Code does not limit the provisions of this section.

(E)(1) To ensure that all employees of public offices are appropriately educated about a public office's obligations under division (B) of this section, all elected officials or their appropriate designees shall attend training approved by the attorney general as provided in section 109.43 of the Revised Code. In addition, all public offices shall adopt a public records policy in compliance with this section for responding to public records requests. In adopting a public records policy under this division, a public office may obtain guidance from the model public records policy developed and provided to the public office by the attorney general under section 109.43 of the Revised Code. Except as otherwise provided in this section, the policy may not limit the number of public records that the public office will make available to a single person, may not limit the number of public records that it will make available during a fixed period of time, and may not establish a fixed period of time before it will respond to a request for inspection or copying of public records, unless that period is less than eight hours.

(2) The public office shall distribute the public records policy adopted by the public office under division (E)(1) of this section to the employee of the public office who is the records custodian or records manager or otherwise has custody of the records of that office. The public office shall require that employee to acknowledge receipt of the copy of the public records policy. The public office shall create a poster that describes its public records policy and shall post the poster in a conspicuous place in the public office and in all locations where the public office has branch offices. The public office may post its public records policy on the internet web site of the public office if the

public office maintains an internet web site. A public office that has established a manual or handbook of its general policies and procedures for all employees of the public office shall include the public records policy of the public office in the manual or handbook.

(F)(1) The bureau of motor vehicles may adopt rules pursuant to Chapter 119. of the Revised Code to reasonably limit the number of bulk commercial special extraction requests made by a person for the same records or for updated records during a calendar year. The rules may include provisions for charges to be made for bulk commercial special extraction requests for the actual cost of the bureau, plus special extraction costs, plus ten per cent. The bureau may charge for expenses for redacting information, the release of which is prohibited by law.

(2) As used in division (F)(1) of this section:

(a) "Actual cost" means the cost of depleted supplies, records storage media costs, actual mailing and alternative delivery costs, or other transmitting costs, and any direct equipment operating and maintenance costs, including actual costs paid to private contractors for copying services.

(b) "Bulk commercial special extraction request" means a request for copies of a record for information in a format other than the format already available, or information that cannot be extracted without examination of all items in a records series, class of records, or database by a person who intends to use or forward the copies for surveys, marketing, solicitation, or resale for commercial purposes. "Bulk commercial special extraction request" does not include a request by a person who gives assurance to the bureau that the person making the request does not intend to use or forward the requested copies for surveys, marketing, solicitation, or resale for commercial purposes.

(c) "Commercial" means profit-seeking production, buying, or selling of any good, service, or other product.

(d) "Special extraction costs" means the cost of the time spent by the lowest paid employee competent to perform the task, the actual amount paid to outside private contractors employed by the bureau, or the actual cost incurred to create computer programs to make the special extraction. "Special extraction costs" include any charges paid to a public agency for computer or records services.

(3) For purposes of divisions (F)(1) and (2) of this section, "surveys, marketing, solicitation, or resale for commercial purposes" shall be narrowly construed and does not include reporting or gathering news, reporting or gathering information to assist citizen oversight or understanding of the operation or activities of government, or nonprofit educational research.

(G) A request by a defendant, counsel of a defendant, or any agent of a defendant in a criminal action that public records related to that action be made available under this section shall be considered a demand for discovery pursuant to the Criminal Rules, except to the extent that the Criminal Rules plainly indicate a contrary intent. The defendant, counsel of the defendant, or agent of the defendant making a request under this division shall serve a copy of the request on the prosecuting attorney, director of law, or other chief legal officer responsible for prosecuting the action.

Sec. 505.64. (A) The board of township trustees of any township may authorize an officer, employee, or appointee of the township to use a credit card account held by the board of township trustees ~~to pay for work-related expenses. The debt incurred as a result of the use of a credit card pursuant to this section shall be paid from moneys appropriated by the board of township trustees for~~

such expenses in accordance with this section.

~~(B) The officer, employee, or appointee shall be liable in person and upon any official bond the officer, employee, or appointee has given to the township for the unauthorized use of a credit card held by the board of township trustees. The prosecuting attorney of the county shall recover the amount of any unauthorized expenses incurred by the officer, employee, or appointee by civil action in any court of appropriate jurisdiction. This section does not limit any other liability of an officer, employee, or appointee for unauthorized use of a credit card held by the board of township trustees.~~

~~(C) An officer, employee, or appointee who is authorized to use a credit card held by the board of township trustees and who suspects the loss, theft, or possibility of unauthorized use of the credit card shall notify the board of township trustees of the suspected loss, theft, or possible unauthorized use immediately in writing. The officer, employee, or appointee may be held liable in person and upon any official bond the officer, employee, or appointee has given to the township for up to fifty dollars in unauthorized debt incurred before the board receives such notification.~~

~~(D) Misuse of a credit card held by the board of township trustees by an~~ Not later than three months after the effective date of this amendment, the board of township trustees of any township that holds a credit card account on the effective date of this amendment shall adopt a written policy for the use of credit card accounts. Otherwise, a board shall adopt a written policy before first holding a credit card account.

The policy shall include provisions addressing all of the following:

- (1) The officers, positions, or appointees authorized to use a credit card account;
- (2) The types of expenses of which a credit card account may be used;
- (3) The procedure for acquisition, use, and management of a credit card account and presentation instruments related to the account including cards and checks;
- (4) The procedure for submitting itemized receipts to the fiscal officer or the fiscal officer's designee;
- (5) The procedure for credit card issuance, credit card reissuance, credit card cancellation, and the process for reporting lost or stolen credit cards;
- (6) The township's credit card account's maximum credit limit or limits;
- (7) The actions or omissions by an officer, employee, or appointee that qualify as misuse of a credit card account.

(B) The name of the township shall appear on each presentation instrument related to the account including cards and checks.

(C) If the township fiscal officer does not retain general possession and control of the credit card account and presentation instruments related to the account including cards and checks, the following applies:

(1) In a township that has adopted a limited home rule government under Chapter 504. of the Revised Code, the board shall appoint a compliance officer to perform the duties enumerated under division (D) of this section. The compliance officer may not use a credit card account and may not authorize an officer, employee, or appointee to use a credit card account, except that a board of township trustees serving in the role of compliance officer may use a credit card account if so authorized under the policy and may authorize an officer, employee, or appointee to use a credit card account as provided in division (A) of this section. The fiscal officer is not eligible for appointment

as compliance officer.

(2) In a township that has not adopted a limited home rule government under Chapter 504. of the Revised Code, the fiscal officer monthly shall present to the board credit card account transaction detail from the previous month. The board shall review the credit card account transaction detail and the chairperson of the board shall sign an attestation stating the board reviewed the credit card account transaction detail.

(D) The compliance officer, if applicable, and the board at least once every six months shall review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

(E) If the fiscal officer retains general possession and control of the credit card account and presentation instruments related to the account including cards and checks, and the board authorizes an officer, employee, or appointee to use a credit card, the fiscal officer may use a system to sign out credit cards to the authorized users. The officer, employee, or appointee is liable in person and upon any official bond the officer, employee, or appointee has given to the township to reimburse the township treasury the amount for which the officer, employee, or appointee does not provide itemized receipts in accordance with the policy described in division (A) of this section.

(F) The use of a credit card account for expenses beyond those authorized by the board constitutes misuse of a credit card account. An officer, employee, or appointee of a township is a violation of or a public servant as defined under section 2921.01 of the Revised Code who knowingly misuses a credit card account held by the board violates section 2913.21 of the Revised Code.

(G) The fiscal officer or the fiscal officer's designee annually shall file a report with the board detailing all rewards received based on the use of the township's credit card account.

(H) As used in this section, "credit card account" means any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys. "Credit card account" does not include a procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the card account.

Sec. 511.234. (A) The Not later than three months after the effective date of this amendment, the board of park commissioners of a township park district may authorize an officer, employee, or appointee of the board to use that holds a credit card held by the board to pay for expenses related to park district business. The debt incurred as a result of the use of a credit card under this section shall be paid from park district funds.

(B) No officer, employee, or appointee of a board of park commissioners who is authorized to use a credit card held by the board shall use it to incur any unauthorized debt against the park district's credit.

(C) Whoever violates division (B) of this section is guilty of one of the following:

(1) A misdemeanor of the first degree if the amount of the unauthorized debt is no more than one hundred fifty dollars;

(2) A felony of the fourth degree if the amount of the unauthorized debt exceeds one hundred fifty dollars.

~~(D) An officer, employee, or appointee, in a civil action, may be found personally liable to the park district for the officer's, employee's, or appointee's unauthorized use of the park district credit card.~~

~~(E) Whenever any officer, employee, or appointee authorized to use a credit card held by the board of park commissioners suspects the loss, theft, or possibility of another person's unauthorized use of the credit card that the officer, employee, or appointee is authorized to use, the officer, employee, or appointee shall so notify the board immediately in writing. The officer, employee, or appointee may be held personally liable for unauthorized debt resulting from the loss, theft, or unauthorized use, in the amount of fifty dollars or the amount charged to the credit card as a result of the loss, theft, or unauthorized use, whichever is less. account on the effective date of this amendment shall adopt a written policy for the use of credit card accounts. Otherwise, a board shall adopt a written policy before first holding a credit card account.~~

The policy shall include provisions addressing all of the following:

- (1) The officers, positions, or appointees authorized to use a credit card account;
- (2) The types of expenses for which a credit card account may be used;
- (3) The procedure for acquisition, use, and management of a credit card account and presentation instruments related to the account including cards and checks;
- (4) The procedure for submitting itemized receipts to the clerk or the clerk's designee;
- (5) The procedure for credit card issuance, credit card reissuance, credit card cancellation, and the process for reporting lost or stolen credit cards;
- (6) The district's credit card account's maximum credit limit or limits;
- (7) The actions or omissions by an officer, employee, or appointee that qualify as misuse of a credit card account.

(B) The name of the township park district shall appear on each presentation instrument related to the account including cards and checks.

(C) If the clerk of the district does not retain general possession and control of the credit card account and presentation instruments related to the account including cards and checks, the board shall appoint a compliance officer to perform the duties enumerated under division (D) of this section. The compliance officer may not use a credit card account and may not authorize an officer, employee, or appointee to use a credit card account, except that a board of park commissioners serving in the role of compliance officer may use a credit card account if so authorized under the policy and may authorize an officer, employee, or appointee to use a credit card account as provided in division (A) of this section. The clerk is not eligible for appointment as compliance officer.

(D) The compliance officer, if applicable, and the board at least quarterly shall review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

(E) If the clerk retains general possession and control of the credit card account and presentation instruments related to the account including cards and checks, and the board authorizes an officer, employee, or appointee to use a credit card, the clerk may use a system to sign out credit cards to the authorized users. The officer, employee, or appointee is liable in person and upon any official bond the officer, employee, or appointee has given to the township park district to reimburse the district treasury the amount for which the officer, employee, or appointee does not provide

itemized receipts in accordance with the policy described in division (A) of this section.

(F) The use of a credit card account for expenses beyond those authorized by the board constitutes misuse of a credit card account. An officer, employee, or appointee of a township park district or a public servant as defined under section 2921.01 of the Revised Code who knowingly misuses a credit card account held by the board violates section 2913.21 of the Revised Code.

(G) The clerk or the clerk's designee annually shall file a report with the board detailing all rewards received based on the use of the township park district's credit card account.

(H) As used in this section, "credit card account" means any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys. "Credit card account" does not include a procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the card account.

Sec. 717.31. (A) Not later than three months after the effective date of this section, a legislative authority of a municipal corporation that holds a credit card account on the effective date of this section shall adopt a written policy for the use of credit card accounts. Otherwise, a legislative authority shall adopt a written policy before first holding a credit card account.

The policy shall include provisions addressing all of the following:

- (1) The officers or positions authorized to use a credit card account;
- (2) The types of expenses for which a credit card account may be used;
- (3) The procedure for acquisition, use, and management of a credit card account and presentation instruments related to the account including cards and checks;
- (4) The procedure for submitting itemized receipts to the village clerk or city auditor or the clerk's or auditor's designee;
- (5) The procedure for credit card issuance, credit card reissuance, credit card cancellation, and the process for reporting lost or stolen credit cards;
- (6) The municipal corporation's credit card account's maximum credit limit or limits;
- (7) The actions or omissions by an officer or employee that qualify as misuse of a credit card account.

(B) The name of the municipal corporation shall appear on each presentation instrument related to the account including cards and checks.

(C) If the village clerk or city auditor, as applicable, does not retain general possession and control of the credit card account and presentation instruments related to the account including cards and checks, the following applies:

(1) In a municipal corporation that has the authority to operate a mayor's court pursuant to Chapter 1905. of the Revised Code, the chief executive officer of the municipal corporation shall appoint a compliance officer to perform the duties enumerated under division (D) of this section. The compliance officer may not use a credit card account and may not authorize an officer or employee to use a credit card account. The village clerk or city auditor is not eligible for appointment as compliance officer.

(2) In a municipal corporation that does not have the authority to operate a mayor's court

pursuant to Chapter 1905. of the Revised Code, the village clerk or city auditor monthly shall present to the legislative authority credit card account transaction detail from the previous month. The legislative authority shall review the credit card account transaction detail and the presiding officer of the legislative authority shall sign an attestation stating the legislative authority reviewed the credit card account transaction detail.

(D) The compliance officer, if applicable, and the legislative authority at least quarterly shall review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

(E) If the village clerk or city auditor retains general possession and control of the credit card account and presentation instruments related to the account including cards and checks, and the legislative authority authorizes an officer or employee to use a credit card, the village clerk or city auditor may use a system to sign out credit cards to the authorized users. The officer or employee is liable in person and upon any official bond the officer or employee has given to the municipal corporation to reimburse the treasury the amount for which the officer or employee does not provide itemized receipts in accordance with the policy described in division (A) of this section.

(F) The use of a credit card account for expenses beyond those authorized by the legislative authority constitutes misuse of a credit card account. An officer or employee of the municipal corporation or a public servant as defined under section 2921.01 of the Revised Code who knowingly misuses a credit card account held by the municipal corporation violates section 2913.21 of the Revised Code.

(G) The village clerk or city auditor, as applicable, or the designee of that applicable officer annually shall file a report with the legislative authority detailing all rewards received based on the use of the municipal corporation's credit card account.

(H) As used in this section, "credit card account" means any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys. "Credit card account" does not include a procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the card account.

Sec. 940.11. ~~The (A) Not later than three months after the effective date of this amendment, the supervisors of a soil and water conservation district may hold one or more that hold a credit-cards on behalf of the district and may authorize any supervisor or employee of the district to use such a credit card to pay for expenses related to the purposes of the district. The supervisors shall pay the debt incurred as a result of the use of such a credit card from money accepted by the supervisors as authorized under division (E) of section 940.06 of the Revised Code or from the special fund established for the district under section 940.12 of the Revised Code. The misuse of card account on the effective date of this amendment shall adopt a written policy for the use of credit card accounts. Otherwise, the supervisors shall adopt a written policy before first holding a credit card account.~~

The policy shall include provisions addressing all of the following:

- (1) The supervisors or positions authorized to use a credit card account;
- (2) The types of expenses for which a credit card account may be used;

(3) The procedure for acquisition, use, and management of a credit card account and presentation instruments related to the account including cards and checks;

(4) The procedure for submitting itemized receipts to the fiscal agent or the fiscal agent's designee;

(5) The procedure for credit card issuance, credit card reissuance, credit card cancellation, and the process for reporting lost or stolen credit cards;

(6) The district's credit card account's maximum credit limit or limits;

(7) The actions or omissions by an officer or employee that qualify as misuse of a credit card account.

(B) The name of the soil and water conservation district shall appear on each presentation instrument related to the account including cards and checks.

(C) If the fiscal agent of the district does not retain general possession and control of the credit card account and presentation instruments related to the account including cards and checks, the supervisors shall appoint a compliance officer to perform the duties enumerated under division (D) of this section. The compliance officer may not use a credit card account and may not authorize a supervisor or employee to use a credit card account. The fiscal agent is not eligible for appointment as compliance officer.

(D) The compliance officer, if applicable, and the supervisors at least quarterly shall review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

(E) If the fiscal agent retains general possession and control of the credit card account and presentation instruments related to the account including cards and checks, and the supervisors authorize a supervisor or employee to use a credit card, the fiscal agent may use a system to sign out credit cards to the authorized users. The supervisor or employee is liable in person and upon any official bond the supervisor or employee has given to the district to reimburse the district treasury the amount for which the supervisor or employee does not provide itemized receipts in accordance with the policy described in division (A) of this section.

(F) The use of a credit card account for expenses beyond those authorized by the supervisors constitutes misuse of a credit card account. A supervisor or employee of a soil and water conservation district or a public servant as defined under section 2921.01 of the Revised Code who knowingly misuses a credit card account held on behalf of a soil and water conservation district is a violation of violates section 2913.21 of the Revised Code. In addition, a supervisor or employee of a district who makes unauthorized use of such a credit card may be held personally liable to the district for the unauthorized use. This section does not limit any other liability of a supervisor or employee of a district for the unauthorized use of such a credit card.

A supervisor or employee of a soil and water conservation district who is authorized to use a credit card that is held on behalf of the district and who suspects the loss, theft, or possibility of another person's unauthorized use of the credit card immediately shall notify the supervisors in writing of the suspected loss, theft, or possible unauthorized use.

(G) The fiscal agent or the fiscal agent's designee annually shall file a report with the supervisors detailing all rewards received based on the use of the soil and water conservation district's credit card account.

(H) As used in this section, "credit card account" means any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys. "Credit card account" does not include a procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the card account.

Sec. 940.12. The board of county commissioners of each county in which there is a soil and water conservation district may levy a tax within the ten-mill limitation and may appropriate money from the proceeds of the levy or from the general fund of the county. The money shall be held in a special fund for the credit of the district, to be expended for the purposes prescribed in ~~sections~~ section 940.08 and 940.11 of the Revised Code or under the policy adopted under section 940.11 of the Revised Code, for construction and maintenance of improvements by the district, and for other expenses incurred in carrying out the program of the district upon the written order of the fiscal agent for the district after authorization by a majority of the supervisors of the district.

Sec. 1545.072. (A) ~~The~~ Not later than three months after the effective date of this amendment, a board of park commissioners may authorize an officer, employee, or appointee of the board to use of a park district that holds a credit card held by the park district to pay for expenses related to park district business. The debt incurred as a result of the use of a credit card under this section shall be paid from park district funds account on the effective date of this amendment shall adopt a written policy for the use of credit card accounts. Otherwise, a board shall adopt a written policy before first holding a credit card account.

The policy shall include provisions addressing all of the following:

- (1) The officers, positions, or appointees authorized to use park district credit card accounts;
- (2) The types of expenses for which a credit card account may be used;
- (3) The procedure for acquisition, use, and management of a credit card account and presentation instruments related to the account including cards and checks;
- (4) The procedure for submitting itemized receipts to the treasurer or the treasurer's designee;
- (5) The procedure for credit card issuance, credit card reissuance, credit card cancellation, and the process for reporting lost or stolen credit cards;
- (6) The district's credit card account's maximum credit limit or limits;
- (7) The actions or omissions by an officer, employee, or appointee that qualify as misuse of a credit card account.

~~(B) Misuse of a credit card held by the board by an~~ The name of the park district shall appear on each presentation instrument related to the account including cards and checks.

(C) If the treasurer of the park district does not retain general possession and control of the credit card account and presentation instruments related to the account including cards and checks, the board shall appoint a compliance officer to perform the duties enumerated under division (D) of this section. The compliance officer may not use a credit card account and may not authorize an officer, employee, or appointee to use a credit card account. The treasurer is not eligible for appointment as compliance officer.

(D) The compliance officer, if applicable, and the board at least quarterly shall review the

number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

(E) If the treasurer retains general possession and control of the credit card account and presentation instruments related to the account including cards and checks, and the board authorizes an officer, employee, or appointee to use a credit card, the treasurer may use a system to sign out credit cards to the authorized users. The officer, employee, or appointee is liable in person and upon any official bond the officer, employee, or appointee has given to the park district to reimburse the district treasury the amount for which the officer, employee, or appointee does not provide itemized receipts in accordance with the policy described in division (A) of this section.

(F) The use of a credit card account for expenses beyond those authorized by the board constitutes misuse of a credit card account. An officer, employee, or appointee of a board of park commissioners is a violation of or a public servant as defined under section 2921.01 of the Revised Code who knowingly misuses a credit card account held by the board violates section 2913.21 of the Revised Code.

(C) An officer, employee, or appointee, in a civil action, may be found personally liable to the park district for the officer's, employee's, or appointee's unauthorized use of the park district credit card.

(D) Any officer, employee, or appointee who is authorized to use a credit card held by the board of park commissioners and who suspects the loss, theft, or possibility of another person's unauthorized use of the credit card shall notify the board of park commissioners of the suspected loss, theft, or possible unauthorized use immediately in writing.

The officer, employee, or appointee may be held personally liable for unauthorized debt resulting from such loss, theft, or unauthorized use, in the amount of fifty dollars or the amount charged to the credit card as a result of the loss, theft, or unauthorized use, whichever is less.

(G) The treasurer or the treasurer's designee annually shall file a report with the board detailing all rewards received based on the use of the park district's credit card account.

(H) As used in this section, "credit card account" means any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys. "Credit card account" does not include a procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the card account.

Sec. 1711.131. (A) The Not later than three months after the effective date of this amendment, the board of directors of a county agricultural society or an independent agricultural society may authorize by resolution an officer or employee of the agricultural society to use that holds a credit card held by the board to pay for expenses related to the purposes of the agricultural society. If a board elects to authorize the use of a credit card held by the board as described in this section, the board first shall adopt a policy specifying the purposes for which the credit card may be used.

(B) An officer or employee of an agricultural society who makes unauthorized use of a credit card held by the society's board of directors is personally liable for the unauthorized use. The

~~prosecuting attorney of the appropriate county shall recover the amount of any unauthorized expenses incurred by the officer or employee through the misuse of the credit card in a civil action in any court of competent jurisdiction. This section does not limit any other liability of the officer or employee for the unauthorized use of a credit card held by the board of directors.~~

~~(C) An officer or employee who is authorized to use a credit card held by the board of directors of an agricultural society and who suspects the loss, theft, or possibility of unauthorized use of the credit card immediately shall notify the board in writing of the suspected loss, theft, or possible unauthorized use. The officer or employee may be held personally liable for not more than fifty dollars in unauthorized debt incurred before the board receives the notification.~~

~~(D) The misuse by an account on the effective date of this amendment shall adopt a written policy for the use of credit card accounts. Otherwise, a board shall adopt a written policy before first holding a credit card account.~~

The policy shall include provisions addressing all of the following:

- (1) The officers or positions authorized to use credit card accounts;
- (2) The types of expenses for which a credit card account may be used;
- (3) The procedure for acquisition, use, and management of a credit card account and presentation instruments related to the account including cards and checks;
- (4) The procedure for submitting itemized receipts to the treasurer or the treasurer's designee;
- (5) The procedure for credit card issuance, credit card reissuance, credit card cancellation, and the process for reporting lost or stolen credit cards;
- (6) The society's credit card account's maximum credit limit or limits;
- (7) The actions or omissions by an officer or employee that qualify as misuse of a credit card account.

(B) The name of the county agricultural society or independent agricultural society shall appear on each presentation instrument related to the account including cards and checks.

(C) If the treasurer of the agricultural society does not retain general possession and control of the credit card account and presentation instruments related to the account including cards and checks, the board shall appoint a compliance officer to perform the duties enumerated under division (D) of this section. The compliance officer may not use a credit card account and may not authorize an officer or employee to use a credit card account. The treasurer is not eligible for appointment as compliance officer.

(D) The compliance officer, if applicable, and the board at least quarterly shall review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

(E) If the treasurer retains general possession and control of the credit card account and presentation instruments related to the account including cards and checks, and the board authorizes an officer or employee to use a credit card, the treasurer may use a system to sign out credit cards to the authorized users. The officer or employee is liable in person and upon any official bond the officer or employee has given to the agricultural society to reimburse the society treasury the amount for which the officer or employee does not provide itemized receipts in accordance with the policy described in division (A) of this section.

(F) The use of a credit card account for expenses beyond those authorized by the board

constitutes misuse of a credit card account. An officer or employee of an agricultural society or a public servant as defined under section 2921.01 of the Revised Code who knowingly misuses a credit card account held by the society's board of directors is a violation of violates section 2913.21 of the Revised Code.

(G) The treasurer or the treasurer's designee annually shall file a report with the board detailing all rewards received based on the use of the society's credit card account.

(H) As used in this section, "credit card account" means any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys. "Credit card account" does not include a procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the card account.

Sec. 2913.21. (A) No person shall do any of the following:

(1) Practice deception for the purpose of procuring the issuance of a credit card, when a credit card is issued in actual reliance thereon;

(2) Knowingly buy or sell a credit card from or to a person other than the issuer;

(3) As an officer, employee, or appointee of a political subdivision or as a public servant as defined under section 2921.01 of the Revised Code, knowingly misuse a credit card account held by a political subdivision.

(B) No person, with purpose to defraud, shall do any of the following:

(1) Obtain control over a credit card as security for a debt;

(2) Obtain property or services by the use of a credit card, in one or more transactions, knowing or having reasonable cause to believe that the card has expired or been revoked, or was obtained, is retained, or is being used in violation of law;

(3) Furnish property or services upon presentation of a credit card, knowing that the card is being used in violation of law;

(4) Represent or cause to be represented to the issuer of a credit card that property or services have been furnished, knowing that the representation is false.

(C) No person, with purpose to violate this section, shall receive, possess, control, or dispose of a credit card.

(D)(1) Whoever violates this section is guilty of misuse of credit cards.

(2) Except as otherwise provided in division (D)(4) of this section, a violation of division (A), (B)(1), or (C) of this section is a misdemeanor of the first degree.

(3) Except as otherwise provided in this division or division (D)(4) of this section, a violation of division (B)(2), (3), or (4) of this section is a misdemeanor of the first degree. If the cumulative retail value of the property and services involved in one or more violations of division (B)(2), (3), or (4) of this section, which violations involve one or more credit card accounts and occur within a period of ninety consecutive days commencing on the date of the first violation, is one thousand dollars or more and is less than seven thousand five hundred dollars, misuse of credit cards in violation of any of those divisions is a felony of the fifth degree. If the cumulative retail value of the property and services involved in one or more violations of division (B)(2), (3), or (4) of this section,

which violations involve one or more credit card accounts and occur within a period of ninety consecutive days commencing on the date of the first violation, is seven thousand five hundred dollars or more and is less than one hundred fifty thousand dollars, misuse of credit cards in violation of any of those divisions is a felony of the fourth degree. If the cumulative retail value of the property and services involved in one or more violations of division (B)(2), (3), or (4) of this section, which violations involve one or more credit card accounts and occur within a period of ninety consecutive days commencing on the date of the first violation, is one hundred fifty thousand dollars or more, misuse of credit cards in violation of any of those divisions is a felony of the third degree.

(4) If the victim of the offense is an elderly person or disabled adult, and if the offense involves a violation of division (B)(1) or (2) of this section, division (D)(4) of this section applies. Except as otherwise provided in division (D)(4) of this section, a violation of division (B)(1) or (2) of this section is a felony of the fifth degree. If the debt for which the card is held as security or the cumulative retail value of the property or services involved in the violation is one thousand dollars or more and is less than seven thousand five hundred dollars, a violation of either of those divisions is a felony of the fourth degree. If the debt for which the card is held as security or the cumulative retail value of the property or services involved in the violation is seven thousand five hundred dollars or more and is less than thirty-seven thousand five hundred dollars, a violation of either of those divisions is a felony of the third degree. If the debt for which the card is held as security or the cumulative retail value of the property or services involved in the violation is thirty-seven thousand five hundred dollars or more, a violation of either of those divisions is a felony of the second degree.

Sec. 3313.291. The board of education of a school district may adopt a resolution establishing a petty cash account from which a designated district official may draw moneys by check signed by that official ~~or by debit card~~ for purchases made within the district. The resolution establishing the account shall specify the maximum amount of money that may be placed in the account; designate the district officials who may draw moneys from the account, or require the treasurer of such board to designate such officials; and specify the requirements and procedures for replenishing the account.

Sec. 3313.311. (A) Not later than three months after the effective date of this section, a board of education of any school district, a governing board of an educational service center, or a governing authority of an information technology center that holds a credit card account on the effective date of this section shall adopt a written policy for the use of credit card accounts. Otherwise, a board or authority shall adopt a written policy before first holding a credit card account.

The policy shall include provisions addressing all of the following:

- (1) The officers or positions authorized to use credit card accounts;
- (2) The types of expenses for which a credit card account may be used;
- (3) The procedure for acquisition, use, and management of a credit card account and presentation instruments related to the account including cards and checks;
- (4) The procedure for submitting itemized receipts to the treasurer or chief fiscal officer or the treasurer's or chief fiscal officer's designee;
- (5) The procedure for credit card issuance, credit card reissuance, credit card cancellation, and the process for reporting lost or stolen credit cards;
- (6) The entity's credit card account's maximum credit limit or limits;
- (7) The actions or omissions by an officer or employee that qualify as misuse of a credit card

account.

(B) The name of the school district, educational service center, or information technology center shall appear on each presentation instrument related to the account including cards and checks.

(C) If the treasurer of the board of education, treasurer of the educational service center, or chief fiscal officer of the information technology center does not retain general possession and control of the credit card account and presentation instruments related to the account including cards and checks, the board, governing board, or governing authority shall appoint a compliance officer to perform the duties enumerated under division (D) of this section. Except a superintendent of a school district or chief administrator of an information technology center serving as compliance officer, the compliance officer may not use a credit card account. The compliance officer may not authorize an officer or employee to use a credit card account. If a school district superintendent acting as compliance officer has authority to use a credit card account, the treasurer or the treasurer's designee, who shall not be the school district superintendent, monthly shall review the credit card account transaction detail and shall sign an attestation stating the treasurer or designee reviewed the credit card account transaction detail. If the chief administrator of an information technology center acting as compliance officer has authority to use a credit card account, the governing authority monthly shall review the credit card account transaction detail and shall sign an attestation stating the governing authority reviewed the credit card account transaction detail. The treasurer of the board of education, treasurer of the educational service center, and chief fiscal officer of the information technology center are not eligible for appointment as compliance officer. The superintendent of a school district or chief administrator of an information technology center is eligible for appointment as compliance officer.

(D) The compliance officer, if applicable, at least once every six months shall review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

(E) If the treasurer of the board of education, treasurer of the educational service center, or chief fiscal officer of the information technology center retains general possession and control of the credit card account and presentation instruments related to the account including cards and checks, and the board or authority authorizes an officer or employee to use a credit card, the treasurer or chief fiscal officer may use a system to sign out credit cards to the authorized users. The officer or employee is liable in person and upon any official bond the officer or employee has given to the school district, educational service center, or information technology center to reimburse the treasury the amount for which the officer or employee does not provide itemized receipts in accordance with the policy described in division (A) of this section.

(F) The use of a credit card account for expenses beyond those authorized by the board or authority constitutes misuse of a credit card account. An officer or employee of a school district, educational service center, or information technology center or a public servant as defined under section 2921.01 of the Revised Code who knowingly misuses a credit card account held by a board or authority violates section 2913.21 of the Revised Code.

(G) The treasurer or chief fiscal officer, as applicable, or the designee of that applicable officer annually shall file a report with the board or authority detailing all rewards received based on the use of the credit card account.

(H) As used in this section, "credit card account" means any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys. "Credit card account" does not include a procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the card account.

Sec. 3314.52. (A) Not later than three months after the effective date of this section, the governing authority of a community school that holds a credit card account on the effective date of this section shall adopt a written policy for the use of credit card accounts. Otherwise, a governing authority shall adopt a written policy before first holding a credit card account.

The policy shall include provisions addressing all of the following:

- (1) The officers or positions authorized to use credit card accounts;
- (2) The types of expenses for which a credit card account may be used;
- (3) The procedure for acquisition, use, and management of a credit card account and presentation instruments related to the account including cards and checks;
- (4) The procedure for submitting itemized receipts to the designated fiscal officer or the designated fiscal officer's designee;
- (5) The procedure for credit card issuance, credit card reissuance, credit card cancellation, and the process for reporting lost or stolen credit cards;
- (6) The community school's credit card account's maximum credit limit or limits;
- (7) The actions or omissions by an officer or employee that qualify as misuse of a credit card account.

(B) The name of the community school shall appear on each presentation instrument related to the account including cards and checks.

(C) If the designated fiscal officer of the community school does not retain general possession and control of the credit card account and presentation instruments related to the account including cards and checks, the governing authority shall appoint a compliance officer to perform the duties enumerated under division (D) of this section. Except a chief administrator of a community school serving as compliance officer, the compliance officer may not use a credit card account. The compliance officer may not authorize an officer or employee to use a credit card account. If a chief administrator acting as compliance officer has authority to use a credit card account, the governing authority monthly shall review the credit card account transaction detail and shall sign an attestation stating the governing authority reviewed the credit card account transaction detail. The designated fiscal officer is not eligible for appointment as compliance officer. The chief administrator is eligible for appointment as compliance officer.

(D) The compliance officer, if applicable, and the governing authority at least quarterly shall review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

(E) If the designated fiscal officer retains general possession and control of the credit card account and presentation instruments related to the account including cards and checks, and the governing authority authorizes an officer or employee to use a credit card, the fiscal officer may use a

system to sign out credit cards to the authorized users. The officer or employee is liable in person and upon any official bond the officer or employee has given to the community school to reimburse the school treasury the amount for which the officer or employee does not provide itemized receipts in accordance with the policy described in division (A) of this section.

(F) The use of a credit card account for expenses beyond those authorized by the governing authority constitutes misuse of a credit card account. An officer or employee of a community school or a public servant as defined under section 2921.01 of the Revised Code who knowingly misuses a credit card account held by the governing authority violates section 2913.21 of the Revised Code.

(G) The designated fiscal officer or the designated fiscal officer's designee annually shall file a report with the governing authority detailing all rewards received based on the use of the community school's credit card account.

(H) As used in this section, "credit card account" means any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys. "Credit card account" does not include a procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the card account.

Sec. 3326.52. (A) Not later than three months after the effective date of this section, the governing body of a STEM school that holds a credit card account on the effective date of this section shall adopt a written policy for the use of credit card accounts. Otherwise, a governing body shall adopt a written policy before first holding a credit card account.

The policy shall include provisions addressing all of the following:

- (1) The officers or positions authorized to use credit card accounts;
- (2) The types of expenses for which a credit card account may be used;
- (3) The procedure for acquisition, use, and management of a credit card account and presentation instruments related to the account including cards and checks;
- (4) The procedure for submitting itemized receipts to the treasurer or the treasurer's designee;
- (5) The procedure for credit card issuance, credit card reissuance, credit card cancellation, and the process for reporting lost or stolen credit cards;
- (6) The STEM school's credit card account's maximum credit limit or limits;
- (7) The actions or omissions by an officer or employee that qualify as misuse of a credit card account.

(B) The name of the STEM school shall appear on each presentation instrument related to the account including cards and checks.

(C) If the treasurer of the STEM school does not retain general possession and control of the credit card account and presentation instruments related to the account including cards and checks, the governing body shall appoint a compliance officer to perform the duties enumerated under division (D) of this section. Except a chief administrator of a STEM school serving as compliance officer, the compliance officer may not use a credit card account. The compliance officer may not authorize an officer or employee to use a credit card account. If the chief administrator acting as compliance officer has authority to use a credit card account, the governing body monthly shall

review the credit card account transaction detail and shall sign an attestation stating the governing body reviewed the credit card account transaction detail. The treasurer is not eligible for appointment as compliance officer. The chief administrator is eligible for appointment as compliance officer.

(D) The compliance officer, if applicable, and the governing body at least quarterly shall review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

(E) If the treasurer retains general possession and control of the credit card account and presentation instruments related to the account including cards and checks, and the governing body authorizes an officer or employee to use a credit card, the treasurer may use a system to sign out credit cards to the authorized users. The officer or employee is liable in person and upon any official bond the officer or employee has given to the school to reimburse the school treasury the amount for which the officer or employee does not provide itemized receipts in accordance with the policy described in division (A) of this section.

(F) The use of a credit card account for expenses beyond those authorized by the governing body constitutes misuse of a credit card account. An officer or employee of a STEM school or a public servant as defined under section 2921.01 of the Revised Code who knowingly misuses a credit card account held by the governing body violates section 2913.21 of the Revised Code.

(G) The treasurer or the treasurer's designee annually shall file a report with the governing body detailing all rewards received based on the use of the STEM school's credit card account.

(H) As used in this section, "credit card account" means any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys. "Credit card account" does not include a procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the card account.

Sec. 3328.52. (A) Not later than three months after the effective date of this section, the board of trustees of a college-preparatory boarding school that holds a credit card account on the effective date of this section shall adopt a written policy for the use of credit card accounts. Otherwise, a board shall adopt a written policy before first holding a credit card account.

The policy shall include provisions addressing all of the following:

- (1) The officers or positions authorized to use credit card accounts;
- (2) The types of expenses for which a credit card account may be used;
- (3) The procedure for acquisition, use, and management of a credit card account and presentation instruments related to the account including cards and checks;
- (4) The procedure for submitting itemized receipts to the fiscal officer or the fiscal officer's designee;
- (5) The procedure for credit card issuance, credit card reissuance, credit card cancellation, and the process for reporting lost or stolen credit cards;
- (6) The school's credit card account's maximum credit limit or limits;
- (7) The actions or omissions by an officer or employee that qualify as misuse of a credit card account.

(B) The name of the college-preparatory boarding school shall appear on each presentation instrument related to the account including cards and checks.

(C) If the fiscal officer of the college-preparatory boarding school does not retain general possession and control of the credit card account and presentation instruments related to the account including cards and checks, the board shall appoint a compliance officer to perform the duties enumerated under division (D) of this section. Except a chief administrator of college-preparatory boarding school serving as compliance officer, the compliance officer may not use a credit card account. The compliance officer may not authorize an officer or employee to use a credit card account. If the chief administrator acting as compliance officer has authority to use a credit card account, the board monthly shall review the credit card account transaction detail and shall sign an attestation stating the board reviewed the credit card account transaction detail. The fiscal officer is not eligible for appointment as compliance officer. The chief administrator is eligible for appointment as compliance officer.

(D) The compliance officer, if applicable, and the board at least quarterly shall review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

(E) If the fiscal officer retains general possession and control of the credit card account and presentation instruments related to the account including cards and checks, and the board authorizes an officer or employee to use a credit card, the fiscal officer may use a system to sign out credit cards to the authorized users. The officer or employee is liable in person and upon any official bond the officer or employee has given to the school to reimburse the school treasury the amount for which the officer or employee does not provide itemized receipts in accordance with the policy described in division (A) of this section.

(F) The use of a credit card account for expenses beyond those authorized by the board constitutes misuse of a credit card account. An officer or employee of a college-preparatory boarding school or a public servant as defined under section 2921.01 of the Revised Code who knowingly misuses a credit card account held by the board violates section 2913.21 of the Revised Code.

(G) The fiscal officer or the fiscal officer's designee annually shall file a report with the board detailing all rewards received based on the use of the college-preparatory boarding school's credit card account.

(H) As used in this section, "credit card account" means any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys. "Credit card account" does not include a procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the card account.

Sec. 3375.392. (A) Not later than three months after the effective date of this amendment, a board of library trustees appointed pursuant to section 3375.06, 3375.10, 3375.12, 3375.15, 3375.22, or 3375.30 of the Revised Code may authorize an officer, employee, or appointee of the a free public library under its jurisdiction to use a credit card that the library holds to pay for expenses related to library business. The debt incurred as a result of the use of the credit card shall be paid from library

funds.

(B) Misuse of a credit card of a free public library by an or library district that holds a credit card account on the effective date of this amendment shall adopt a written policy for the use of credit card accounts. Otherwise, a board shall adopt a written policy before first holding a credit card account.

The policy shall include provisions addressing all of the following:

- (1) The officers, positions, or appointees authorized to use credit card accounts;
- (2) The types of expenses for which a credit card account may be used;
- (3) The procedure for acquisition, use, and management of a credit card account and presentation instruments related to the account including cards and checks;
- (4) The procedure for submitting itemized receipts to the fiscal officer or the fiscal officer's designee;
- (5) The procedure for credit card issuance, credit card reissuance, credit card cancellation, and the process for reporting lost or stolen credit cards;
- (6) The library's or district's credit card account's maximum credit limit or limits;
- (7) The actions or omissions by an officer, employee, or appointee that qualify as misuse of a credit card account.

(B) The name of the free public library or library district shall appear on each presentation instrument related to the account including cards and checks.

(C) If the fiscal officer of a free public library or library district does not retain general possession and control of the credit card account and presentation instruments related to the account including cards and checks, the board shall appoint a compliance officer to perform the duties enumerated under division (D) of this section. The compliance officer may use a credit card account only upon authority from the fiscal officer of the free public library or library district, except the director of a free public library or library district serving in the role of compliance officer may use a credit card if so authorized under the policy. If the compliance officer has authority to use a credit card account, the fiscal officer or the fiscal officer's designee, who shall not be the compliance officer, monthly shall review the credit card account transaction detail and shall sign an attestation stating the fiscal officer or designee reviewed the credit card account transaction detail. The compliance officer may not authorize an officer, employee, or appointee to use a credit card account, except a director serving in the role of compliance officer may authorize an officer, employee, or appointee to use a credit card account. The fiscal officer of the free public library or library district is not eligible for appointment as compliance officer. The director is eligible for appointment as compliance officer.

(D) The compliance officer, if applicable, at least once every six months shall review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

(E) If the fiscal officer retains general possession and control of the credit card account and presentation instruments related to the account including cards and checks, and the board or director authorizes an officer, employee, or appointee to use a credit card, the fiscal officer may use a system to sign out credit cards to the authorized users. The officer, employee, or appointee is liable in person and upon any official bond the officer, employee, or appointee has given to the library or district to

reimburse the library or district treasury the amount for which the officer, employee, or appointee does not provide itemized receipts in accordance with the policy described in division (A) of this section.

(F) The use of a credit card account for expenses beyond those authorized by the board constitutes misuse of a credit card account. An officer, employee, or appointee of the library is subject to or district or a public servant as defined under section 2921.01 of the Revised Code who knowingly misuses a credit card account held by the board violates section 2913.21 of the Revised Code. The officer, employee, or appointee also may be found personally liable to the library in a civil action for the officer's, employee's, or appointee's misuse of the library's credit card.

(C) Any officer, employee, or appointee of a free public library who is authorized to use a credit card that the library holds and who suspects the loss, the theft, or another person's possible unauthorized use of the credit card shall notify the board of library trustees immediately in writing of the suspected loss, theft, or possible unauthorized use. The officer, employee, or appointee may be held personally liable to the library for any unauthorized debt resulting from the credit card's loss, theft, or unauthorized use in the amount of fifty dollars or the amount charged to the credit card as a result of the loss, theft, or unauthorized use, whichever is less.

(G) The fiscal officer or the fiscal officer's designee annually shall file a report with the board detailing all rewards received based on the use of the free public library's or library district's credit card account.

(H) As used in this section, "credit card account" means any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys. "Credit card account" does not include a procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the card account.

Sec. 6119.60. (A) Not later than three months after the effective date of this section, a board of trustees of a regional water and sewer district that holds a credit card account on the effective date of this section shall adopt a written policy for the use of credit card accounts. Otherwise, a board shall adopt a written policy before first holding a credit card account.

The policy shall include provisions addressing all of the following:

- (1) The officers or positions authorized to use credit card accounts;
- (2) The types of expenses for which a credit card account may be used;
- (3) The procedure for acquisition, use, and management of a credit card account and presentation instruments related to the account including cards and checks;
- (4) The procedure for submitting itemized receipts to the fiscal officer or the fiscal officer's designee;
- (5) The procedure for credit card issuance, credit card reissuance, credit card cancellation, and the process for reporting lost or stolen credit cards;
- (6) The district's credit card account's maximum credit limit or limits;
- (7) The actions or omissions by an officer or employee that qualify as misuse of a credit card account.

(B) The name of the regional water and sewer district shall appear on each presentation instrument related to the account including cards and checks.

(C) If the fiscal officer of the district does not retain general possession and control of the credit card account and presentation instruments related to the account including cards and checks, the board shall appoint a compliance officer to perform the duties enumerated under division (D) of this section. The compliance officer may not use a credit card account and may not authorize an officer or employee to use a credit card account. The fiscal officer is not eligible for appointment as compliance officer.

(D) The compliance officer, if applicable, and the board at least quarterly shall review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

(E) If the fiscal officer retains general possession and control of the credit card account and presentation instruments related to the account including cards and checks, and the board authorizes an officer or employee to use a credit card, the fiscal officer may use a system to sign out credit cards to the authorized users. The officer or employee is liable in person and upon any official bond the officer or employee has given to the district to reimburse the district treasury the amount for which the officer or employee does not provide itemized receipts in accordance with the policy described in division (A) of this section.

(F) The use of a credit card account for expenses beyond those authorized by the board constitutes misuse of a credit card account. An officer or employee of a regional water and sewer district or a public servant as defined under section 2921.01 of the Revised Code who knowingly misuses a credit card account held by the board violates section 2913.21 of the Revised Code.

(G) The fiscal officer or the fiscal officer's designee annually shall file a report with the board detailing all rewards received based on the use of the regional water and sewer district's credit card account.

(H) As used in this section, "credit card account" means any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys. "Credit card account" does not include a procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the card account.

SECTION 2. That existing sections 117.09, 117.103, 117.38, 118.05, 118.07, 149.43, 505.64, 511.234, 940.11, 940.12, 1545.072, 1711.131, 2913.21, 3313.291, and 3375.392 of the Revised Code are hereby repealed.

SECTION 3. As used in this section, "qualified property" means territory leased by the state under section 1506.11 of the Revised Code, the lease of which has been assigned to a municipal corporation as lessee.

Notwithstanding section 5713.081 and division (F) of section 1506.11 of the Revised Code,

when qualified property used exclusively for a public purpose for the purposes of section 5709.08 of the Revised Code has not received tax exemption under that section, the lessee municipal corporation, at any time on or before December 31, 2018, may file with the Tax Commissioner an application requesting that the property be placed on the tax-exempt list and that unpaid taxes, penalties, and interest charged and payable after December 31, 2003, on the property be abated, provided that taxes, penalties, and interest charged and payable for any tax year the property was used in the operation of a business may not be abated.

The application shall be made on the form prescribed by the Tax Commissioner under section 5715.27 of the Revised Code and shall list the name of the county in which the property is located; the property's parcel number or legal description; its assessed value; the amount in dollars of the unpaid taxes, penalties, and interest charged and payable after December 31, 2003; and any other information required by the Tax Commissioner. The county auditor shall supply the required information upon request of the applicant.

After receiving and considering the application, the Commissioner shall determine if the applicant meets the qualifications set forth in this section. If so, the Commissioner shall issue an order directing that the property be placed on the tax-exempt list of the county and that unpaid taxes, penalties, and interest charged and payable after December 31, 2003, be abated except for taxes, penalties, and interest charged and payable for any tax year that the property was used in the operation of a business. Such taxes, penalties, and interest shall be abated even if the property was subject to more than one lease during the period for which the abatement was requested. If the Commissioner finds that the property is not now being used for an exempt purpose or is otherwise ineligible for abatement of taxes, penalties, and interest under this section, the Commissioner shall issue an order denying the application.

If the Commissioner finds that the property is not entitled to tax exemption and the abatement of unpaid taxes, penalties, and interest, the Commissioner shall order the county treasurer of the county in which the property is located to collect all taxes, penalties, and interest due on the property in accordance with law.

The Commissioner may apply this section to any qualified property that is the subject of an application for exemption pending before the Commissioner on the effective date of this section without requiring the property owner to file an additional application.

Sub. H. B. No. 312

132nd G.A.

Speaker _____ of the House of Representatives.

President _____ of the Senate.

Passed _____, 20____

Approved _____, 20____

Governor.

Attachment: hb312_05_EN (Amend Credit Card Policy PPM to Conform with HB 312)

Sub. H. B. No. 312

132nd G.A.

44

The section numbering of law of a general and permanent nature is complete and in conformity with the Revised Code.

Director, Legislative Service Commission.

Filed in the office of the Secretary of State at Columbus, Ohio, on the ____ day of _____, A. D. 20____.

Secretary of State.

File No. _____ Effective Date _____

Attachment: hb312_05_EN (Amend Credit Card Policy PPM to Conform with HB 312)



Dave Yost • Auditor of State

Bulletin 2018-003

Auditor of State Bulletin

DATE ISSUED: November 30, 2018

TO: All Political Subdivisions
All Independent Public Accountants

FROM: Dave Yost, Auditor of State

SUBJECT: House Bill 312 Amendments to Regulate the Usage of Credit and Debit Cards

Background

House Bill 312 amends Ohio Revised Code sections 505.64, 511.234, 940.11, 940.12, 1545.072, 1711.131, 2913.21, 3313.291, and 3375.392 and enacts sections 9.21, 9.22, 717.13, 3313.311, 3314.52, 3326.52, 3328.52, and 6119.60 of the Revised Code to regulate the use of credit and debit cards. The credit card requirements apply to all political subdivisions, except colleges and universities and counties. The debit card requirements apply to all political subdivisions, except law enforcement.

Written Policy Requirements

House Bill 312 establishes two separate internal control models for credit card usage by political subdivisions: the custody and control model and the compliance officer model. The bulletin describes these models below.

Not later than February 2, 2019, the legislative authority of a political subdivision that holds a credit card account must adopt a written policy for the use of credit card accounts. Otherwise, a legislative authority must adopt a written policy before the use of a card account. The policy must include provisions addressing all the following:

- The appointment of a compliance officer, where applicable;
- The officers or positions authorized to use a credit card account;
- The types of expenses for which a credit card account may be used;

- The procedures for acquisition, use, and management of a credit card account and presentation instruments related to the account including cards and checks; ✓
- The procedure for submitting itemized receipts to the fiscal officer or the fiscal officer's designee; ✓
- The procedure for credit card issuance, credit card reissuance, credit card cancellation and the process for reporting lost or stolen credit cards; ✓
- The political subdivision's credit card account's maximum credit limit or limits; and ✓
- The actions or omissions by an officer or employee that qualify as misuse of a credit card account. ✓

These policy points are a minimum. Policies should be tailored to the specific needs of your entity.

Definitions

"Political subdivision" means a body corporate and politic that is responsible for government activities in a geographic area smaller than that of the state. *Counties are excluded under Ohio Rev. Code §9.21 pertaining to credit card accounts, but are included under Ohio Rev. Code §9.22 pertaining to debit cards.*

"Credit card account" means any bank issued credit card account, store issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, or any other card or credit account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys.

We interpret credit card accounts to include online purchasing accounts (e.g., Amazon Business which include the ability for local governments to set internal controls over employee spending) and store gift cards (not related to the receipt of grant monies). Store gift cards are credit cards which are preloaded with a set dollar amount and may be used only at a specific retailer.

"Credit card account" does not include the following:

- Procurement card account – a card issued to designated users by a political subdivision to make purchases at selected businesses. Procurement cards can be tied to either a credit card or bank account. Security measures for procurement cards include setting per-purchase and per-month dollar limits. Procurement cards may also feature spending restrictions for the types of purchases allowed and merchant category codes which define where purchases can and cannot be made. *A bank that manages a procurement card will issue payments to payees within days, while providing monthly invoicing to the local government.* The appropriate local government supervisor or fiscal staff must review and approve these invoices prior to payment. This differs from a credit card

because use can be limited to specific businesses and dollar amounts. These accounts generate merchant invoices to local governments.

- Gasoline card – card utilized strictly for fuel and automotive parts or repairs purchases.
- Telephone credit card account – account utilized to enable users to make long distance phone calls.
- Any other card account, similar to a gasoline or telephone card, where a merchant category code limiting the type of good that may be purchased is in place as a system of control for use of the card account.

“Presentation instruments” means any card, check, or account number which can be used to purchase goods or services, including online purchasing accounts.

“Debit card account” means a card account issued by a financial institution which allows the holder to transfer money electronically to another bank account when making a transaction. For the purposes of this bulletin, a debit card account includes the following:

- A single-use cash gift card (not related to the receipt of grant monies). A cash gift card is a debit card account with a set dollar amount and may be accepted by any retailer, similar to a debit card. The cash gift card is void upon spending the balance or expiration.
- A prepaid gift card (not related to the receipt of grant monies). A prepaid gift card is a debit card account that is reloadable, unlike the cash gift card.

In both examples above, the gift cards act like cash or debit cards and do not have built-in restrictions over employee spending.

Custody and Control Model

The custody and control model is a system in which the treasurer or fiscal officer maintains physical control over all credit cards of the entity and may use a system requiring the cards to be “signed out” by authorized, designated users. Entities utilizing the custody and control model should specify the following items in their written policies, approved by the governing board:

- Who the authorized, designated users are,
- A reasonable length of time the card is allowed to be out of the control of the treasurer or fiscal officer for the transaction(s) to be completed,¹ and
- The procedures that should be followed to submit itemized receipts, as well as any other entity specific requirements that would fit the needs of a political subdivision.
- An officer or employee is liable in person and upon any official bond the officer or employee has given to the political subdivision to reimburse the treasury for the amount

¹ Auditors will evaluate the length of time a card is out of the control of the treasurer or fiscal officer for reasonableness on a case-by-case basis as part of the upcoming audits of political subdivisions.

for which the officer or employee does not provide itemized receipts in accordance with the credit card policy.

Compliance Officer Model

The compliance officer model is a system in which the treasurer or fiscal officer does not maintain physical control of the credit cards. In this instance, a political subdivision must appoint a compliance officer. The compliance officer should not be the treasurer or fiscal officer and should not be an authorized user of the card or authorize use of the credit card by an individual. In certain instances in which the compliance officer is authorized to use a credit card, the compliance officer must have their credit card statement reviewed by the executive or legislative body of the entity.

A quarterly review process should take place where the compliance officer reviews the number of cards the entity has, the number of active cards the entity has, and the credit limit for each card. *(See the entity specific sections below for specific requirements of the compliance officer model.)*

Additional General Requirements

The name of the political subdivision must appear on each presentation instrument related to the account including cards and checks.

The use of a credit card account for expenses beyond those authorized by the legislative authority constitutes misuse of a credit card account. An officer or employee of the political subdivision or a public servant as defined under section 2921.01 of the Revised Code who knowingly misuses a credit card account held by the legislative authority violates section 2913.21 of the Revised Code, which is a misdemeanor of the first degree.

The fiscal officer or the fiscal officer's designee annually must file a report with the legislative authority detailing all rewards received based on the use of the political subdivision's credit card account.

No political subdivision may hold or utilize a debit card account, except for law enforcement purposes. Possession or use of a debit card account by a political subdivision, except law enforcement, is a violation of section 2913.21 of the Revised Code.

The requirements set forth in House Bill 312 do not apply to debit card accounts related to the receipt of grant moneys.

Entity Specific Requirements:

Township Specific Requirements

If a township fiscal officer does not retain general possession and control of the credit card and the entity must utilize the compliance officer model, the following applies:

In a township that has adopted a limited home rule government under Chapter 504 of the Revised Code, the board must appoint a compliance officer to perform the duties as outlined under the policy requirements. The compliance officer may not use a credit card account and may not authorize an officer, employee, or appointee to use a credit card account, with the exception of a board of township trustees serving in the role of compliance officer, then they may use a credit card if so authorized under the policy adopted by the township and may authorize an officer, employee, or appointee to use a credit card account as provided in the policy requirements. The fiscal officer is not eligible for appointment as compliance officer.

In a township that has not adopted a limited home rule government under Chapter 504 of the Ohio Revised Code, the fiscal officer must present credit card account transaction detail from the month previous, monthly to the board. The board must review the credit card transaction detail and the chairperson of the board must sign an attestation stating the board reviewed the credit card account transaction detail.

The compliance officer, if applicable, and the board, at least once every six months, must review the number of cards and accounts issued, the number of active cards, and accounts issued the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

The fiscal officer or the fiscal officer's designee annually must file a report with the board detailing all rewards received based on the use of the township's credit card account.

Municipal Corporations (Cities and Villages) Requirements

If a city auditor or village fiscal officer does not retain general possession and control of the credit card and the entity must utilize the compliance officer model, the following applies:

 In a municipal corporation that has the authority to operate a mayor's court pursuant to Chapter 1905, of the Revised Code, the chief executive officer of the municipal corporation must appoint a compliance officer to perform the duties enumerated under the policy established. The compliance officer may not use a credit card account and may not authorize an officer or employee to use a credit card account. The village clerk or city auditor is not eligible for appointment as compliance officer.

In a municipal corporation that does not have the authority to operate a mayor's court pursuant to Chapter 1905 of the Revised Code, the village clerk or city auditor must present monthly the

legislative authority credit card account transaction detail from the previous month. The legislative authority must review the credit card account transaction detail and the presiding officer of the legislative authority must sign an attestation stating the legislative authority reviewed the credit card transaction detail.

The compliance officer, if applicable and the legislative authority at least quarterly must review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

The village clerk or city auditor, as applicable, or the designee of that applicable officer annually must file a report with the legislative authority detailing all rewards received based on the use of the municipal corporation's credit card account.

School District, Educational Service Center, or Information Technology Center Requirements

If a School District, Educational Service Center (ESC), or Information Technology Center (ITC) treasurer does not retain general possession and control of the credit card the governing authority must appoint a compliance officer.

Unless the compliance officer is a superintendent of a school district or chief administrator of an ITC, the compliance officer may not use the credit card account. The compliance officer may not authorize an officer or employee to use a credit card account. If a school district superintendent acting as compliance officer has authority to use a credit card account, the treasurer or the treasurer's designee, who must not be the school district superintendent, must review monthly the credit card account transaction detail and must sign an attestation stating the treasurer or designee reviewed the credit card account transaction detail. If the chief administrator of an ITC acting as compliance officer has authority to use a credit card account, the governing authority must review monthly the credit card account transaction detail and must sign an attestation stating the governing authority reviewed the credit card account transaction detail. The treasurer of the board of education, treasurer of the ESC, and chief fiscal officer of the ITC are not eligible for appointment as compliance officer. The superintendent of a school district or chief administrator of an ITC is eligible for appointment as compliance officer.

The compliance officer at least once every six months must review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

The treasurer or chief fiscal officer, as applicable, or the designee of that applicable officer annually must file a report with the board or authority detailing all rewards received based on the use of the credit card account.

Community School and STEM School Requirements

If a community or STEM school treasurer does not retain general possession and control of the credit card, the governing authority must appoint a compliance officer.

Except for a chief administrator of a community or STEM school serving as compliance officer, the compliance officer may not use a credit card account. The compliance officer may not authorize an officer or employee to use a credit card account. If a chief administrator acting as compliance officer has authority to use a credit card account, the governing authority must review the credit card account transaction detail monthly, and must sign an attestation stating the governing authority reviewed the credit card account transaction detail. The designated treasurer is not eligible for appointment as compliance officer. The chief administrator is eligible for appointment as compliance officer.

The compliance officer and the governing authority at least quarterly must review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts credit limits.

The designated treasurer or the designated treasurer's designee annually must file a report with the governing authority detailing all rewards received based on the use of the community or STEM school's credit card account.

College Preparatory Boarding School Requirements

If the treasurer of the college-preparatory boarding school does not retain general possession and control of the cards, the board should appoint a compliance officer.

Except for a chief administrator of college-preparatory boarding school serving as compliance officer, the compliance officer may not use a credit card. If the chief administrator acting as compliance officer has authority to use a credit card account, the board must review the credit card account transaction detail monthly, and must sign an attestation stating the board reviewed the credit card account transaction detail. The treasurer is not eligible for appointment as compliance officer. The chief administrator is eligible for appointment as compliance officer.

The compliance officer and the governing body at least quarterly must review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

The treasurer or the treasurer's designee annually must file a report with the board detailing all rewards received based on the use of the college-preparatory boarding school's credit card account.

Library Requirements

If the fiscal officer of a free public library or library district does not retain general possession

and control of the credit card account, and presentation instruments related to the account include cards and checks, the board must appoint a compliance officer.

The compliance officer may use a credit card account only upon authority from the fiscal officer of the free public library or library district, except the director of a free public library or library district serving in the role of compliance officer may use a credit card if so authorized under the policy. If the compliance officer has authority to use a credit card account, the fiscal officer or the fiscal officer's designee, who must not be the compliance officer, monthly must review the credit card account transaction detail and must sign an attestation stating the fiscal officer or designee review the credit card account transaction detail. The compliance officer may not authorize an officer, employee, or appointee to use a credit card account, except a director serving in the role of compliance officer may authorize an officer, employee, or appointee to use a credit card account. The fiscal officer of the free public library or library district is not eligible for appointment as compliance officer. The director is eligible for appointment as compliance officer.

The compliance officer must review the number of cards and accounts issued at least once every six months, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits.

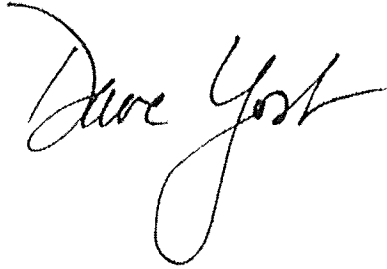
The fiscal officer or the fiscal officer's designee annually must file a report with the board detailing all rewards received based on the use of the free public library's or library district's credit card account.

Summary

Political subdivisions, except colleges and universities, are required to implement a credit card policy by February 2, 2019, if they already hold a credit card account. All other entities subject to this legislation must adopt a credit card policy before obtaining a credit card account. The policy should address each point as outlined in the legislation, at a minimum, with additional specific policy points to fit the needs of the entity. No political subdivision may hold or utilize a debit card account, except for law enforcement purposes. Possession or use of a debit card account by a political subdivision, except law enforcement, is a violation of section 2913.21 of the Revised Code.

Questions

If you have any questions regarding this bulletin, please contact the AOS Center for Audit Excellence at (800) 282-0370.

A handwritten signature in black ink, reading "Dave Yost". The signature is fluid and cursive, with the first name "Dave" and last name "Yost" clearly legible.

Dave Yost
Auditor of State

CREDIT CARD FLEET POLICY

Generally: Credit/fleet cards are not intended to avoid or bypass the competitive bid requirements, appropriation of funds, approval process, or payment process. The City Auditor will assign a Compliance Officer from his/her staff. Expenditures may not exceed appropriations under any circumstances. Credit cards can be used for in-store purchases as well as mail, email, internet, telephone and fax orders. Fleet cards are to be used for gas purchases only. Credit/fleet cards are not an ATM card or a debit card. It cannot be used for cash withdrawals nor personal or non-work related purchases. If there are points for purchase related to the card, the points are the property of the City and should not be used for any personal redemption.

a. Credit/Fleet card issued to Department heads and other employees with prior approval from the City Auditor.

b. This policy is for any credit and or fleet card issued to conduct business on behalf of the City.

b.c. All credit cards issued for City business must have “City of Reynoldsburg” on the card.

Cardholder Responsibilities:

a. Is an individual who has been approved to pay for certain work-related expenses with a credit card. The cardholder is responsible for the security and physical custody of the card and is accountable for all transactions made with the card. If a card is lost or stolen, it must be reported to the Auditor’s office and Department head immediately.

b. Every purchase must have a detailed itemized receipt.

c. All receipts and documentation must be submitted with the purchase order for payment of the credit/fleet card statement.

d. Employees knowingly misusing a City credit card will be liable both civilly and criminally for any unauthorized use of the City credit cards and/or failure to follow established policy.

e. Unauthorized use or personal use must be reimbursed to the city within 24 hours of the charge. Continued misuse of card will result in loss of credit card privileges and disciplinary action.

f. Upon separation from the City, credit/fleet cards in the possession of an employee must be returned to the Auditor’s Department prior to receiving final paycheck.

g. Each employee issued a credit/fleet card will be required to sign an acknowledgment of the policy at the time of receipt of the card.

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST****DATE: February 11, 2019****TO: Finance and Administration Committee****RE: ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE ONE
POWEREDGE R740 SERVER; AND DECLARING AN EMERGENCY.**

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity: FINANCIAL NEEDS OF THE CITY'S GOVERNMENT.

**To AUTHORIZE THE PURCHASE OF A POWEREDGE R740 SERVER FOR
\$33,235.33 FROM DELL THROUGH OUR INFORMATION TECHNOLOGY VENDOR
KIRCH GROUP TECHNOLOGY, LLC. AND DECLARING IT AN EMERGENCY.**



1335 Dublin Rd. Ste. 214-D
Columbus, OH 43215
PH: 614-602-4202
FX: 614-448-4576

Project Quote for City of Reynoldsburg
Valid 15 days from 1/14/2019

Quote #: 011904

Item	Part #	Description	Qty	Unit Cost	Total
1	DELL	PowerEdge R740 Server	1.0	\$33,235.33	\$33,235.33
		- Matches existing server bought 1/2018			
Shipping charges are estimated in quotes. Any related travel charges are not included in the total.				Subtotal	\$33,235.33
				Shipping	
				Tax	Exempt
				Total	\$33,235.33
If paying by Credit Card, an additional 3% fee is added.				CC Total	\$34,263.23

Customer Acceptance:

I authorize the work outlined above to be done by Kirch Group Technology.
I also understand all sales are final. No returns or refunds are allowed.

Signature _____ Date _____

50% of Software and/or Hardware **Total** is due prior to delivery. Final 50% is due at time of delivery. (Unless other written arrangements have been made.)



Attachment: SERVER (Authorization to Purchase Virtual Server)

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: February 11, 2019

TO: Development, Parks and Recreation Committee

RE: Ordinance Authorizing the Mayor to Apply for and Accept the Franklin Soil and Water Conservation Mini Grant; and Declaring an Emergency. Requesting emergency passage at the second (2nd) reading in order to submit the application prior to the deadline of March 20, 2019.

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Requesting emergency passage at the second (2nd) reading in order to submit the application prior to the deadline of March 20, 2019.

Grant funds will be used to replace invasive understory plants with native sustainable trees, shrubs and herbaceous plants at Huber Park, Spangler field area.

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: February 11, 2019

TO: Development, Parks and Recreation Committee

RE: Ordinance Authorizing the Mayor to Apply for and Accept Grant from the Clean Ohio Conservation Program Fund Administered through the Ohio Public Works Commission and declaring an emergency.

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of Emergency: Requesting emergency language to provide adequate time to complete application and submit prior to deadline of March 15, 2019.

Motion was granted on 12/10/18 to apply for the preliminary screener of the Clean Ohio Conservation Fund for stream restoration & riparian corridor enhancement in Huber Park. The project was approved to move onto the application phase. If awarded the City would be responsible for 25% of the project cost. Total project cost is estimated at \$378,975; the City would be responsible for \$94,750.00.

R CITY OF REYNOLDSBURG *Mayor Brad McCloud*

December 19, 2018

Mr. Nathaniel J. Vogt
District 3 Liaison
Mid-Ohio Regional Planning Commission
111 Liberty Street, Suite 100
Columbus, OH 43215

Subject: Clean Ohio Conservation Fund Preliminary Screener (Round 13)
Blacklick Creek Stream Restoration & Riparian Corridor Enhancement, Reynoldsburg,
Ohio

Dear Mr. Vogt,

On behalf of the City of Reynoldsburg, I am pleased to provide the enclosed Clean Ohio Conservation Fund Round 13 Preliminary Screener for the Blacklick Creek Stream Restoration & Riparian Corridor Enhancement Project. The City is seeking to restore and stabilize an approximately 1,000 linear foot reach of Blacklick Creek, located within Huber Park.

The proposed stream restoration area is located along the eastern portion of Huber Park, next to the Blacklick Multi-Use Trail. This reach of Blacklick Creek exhibits severe stream bank erosion and a loss of stabilizing riparian vegetation. The stream restoration will serve to improve the water quality of Blacklick Creek by reducing sediment input from erosion, creating in-stream habitat for aquatic species, and enhancing the riparian corridor via removal of invasive species and installation of native trees and shrubs. These enhancements will also serve to beautify the park by revegetating areas where the riparian buffer is narrow or absent.

We appreciate your consideration of our preliminary screener and look forward to future discussions regarding the project.

Sincerely,



Donna Bauman
Parks and Recreation Director

Attachment: Reynoldsburg Huber Park Clean Ohio Prelim Screener_FINAL (Clean Ohio Grant)

DISTRICT 3 - FRANKLIN COUNTY

ROUND 13

CLEAN OHIO CONSERVATION FUND

PRELIMINARY SCREENER

**Blacklick Creek Stream
Restoration & Riparian Corridor
Enhancement in Huber Park**

City of Reynoldsburg, Ohio

Deadlines

Preliminary Screener –December 28, 2018

Application – March 15, 2019



DISTRICT 3 - PRELIMINARY SCREENER

(Franklin County, Ohio)

CLEAN OHIO CONSERVATION FUND – ROUND 13

Applicant Name: City of Reynoldsburg, Ohio
(County, municipal corporation, township, conservancy district, nonprofit organization, etc.)

Project Name: Blacklick Creek Stream Restoration & Riparian Corridor Enhancement in Huber Park

Type of Project: [] Land Acquisition
(√ one) Property Owner Owner(s) _____

Address: _____ Parcel #: _____

Has anyone contacted the property owner about acquisition?

☐ YES

If yes, who contacted the property owner? _____

Date of contact: _____

Is the property owner willing to cooperate with the applicant? ☐ Yes ☐ No

☐ NO

[X] Riparian Corridor/Watershed Protection & Enhancement

Applicant Contact: Donna Bauman, Director, Parks and Recreation Director

Address: 7232 E. Main Street
Street

Reynoldsburg Ohio 43068
City State Zip code

Phone Number: (614) 322-6800 **Fax #:** _____

E-mail Address: dbauman@ci.reynoldsburg.oh.us

Certifying Representative: _____

(Original Signature) Please use blue ink

(Date Signed) 12/20/18

Bradley McCloud Mayor

(Certifying Community/Agency Representative - Type or Print Name and Title)

Submit to: **Nathaniel J. Vogt**
District 3 Liaison
Mid-Ohio Regional Planning Commission
111 Liberty Street, Suite 100
Columbus, OH 43215
Phone: 614-233-4183
Fax: 614-228-1904
E-mail: nvogt@morpc.org

PART 1: PROJECT DESCRIPTION (attach response on separate sheet of paper)

Clearly define the scope of the project and identify the boundaries of the property or watershed area involved in this project

A. Purpose

(Provide a general description)

B. Location**C. Project Components****D. Status of Easements or Acquisition****E. Include Photos & Map of Project Area**

(map and photos must clearly identify project limits and adjacent existing amenities)

PART 2: ESTIMATED TOTAL PROJECT COST: (25% match required)

Local Match \$ 94,750

Other Match (specify all sources) \$ _____

Clean Ohio Grant Requested \$ 284,225

Estimated Total Project Costs \$ 378,975

Who provided this cost estimate? Shawn Arden, Senior Water Resources Engineer, EMH&T
(Name, Title, Agency)
(614) 775-4210
(Phone Number)

PART 3: PROJECT EMPHASIS: (✓ all that apply from A or B and provide a written explanation of how this relates to your project. Note at least one of these criteria is required to be eligible)

A. Open Space Acquisition (Sec. 164.22 A)

___ acquires land for passive parks

___ acquires land for public forests

___ acquires land for wetland preservation or restoration

___ acquires land for natural areas protecting endangered species

___ acquires land for other natural areas

___ acquires land for connecting greenway corridors

___ acquires permanent publicly accessible conservation easement

___ acquires land to enhance educational opportunities and provide physical links to schools and after school centers

___ constructs or enhances facilities necessary to make the acquired open space area accessible & useable by the general public

B. Riparian Corridors or Watershed Protection & Enhancement (Sec. 164.22B)

- ☒ establishes and maintains permanent riparian buffers with native vegetation
- ☒ restores permanent natural stream channel using natural channel design principles
- ☐ restores and maintains natural function of the floodplain such as through the removal of streamside levees
- ☐ removes artificial in stream structures such as low-head dams and old bridge piers
- ☐ employs and maintains "Best Management Practices" to improve water quality

Note: Restoration projects will be required to provide a concept plan and demonstration of resource improvement at the time of the application.

C. Other Characteristics: (✓ if applicable)

- ☐ includes hydro-modification projects such as dams, dredging, sedimentation, bank clearing, ditch development or channelization?
- ☐ accelerates untreated water runoff?
- ☐ encourages invasive non-native species?
- ☐ funds current legal obligations (such as fines, penalties, litigation expenses, mitigation or reclamation) under state or federal laws or local ordinances or achieves a stormwater permit or other requirement associated with a private development or redevelopment project?
- ☐ funds facilities other than those required to provide public access to or use of open space?
- ☐ funds facilities for active recreation, such as tennis courts, ball fields or recreation centers?
- ☐ funds storm water facilities as primary purpose?

(If Yes to any of the above in C, the project is ineligible per Section 164.22 ORC)

NOTE: All applicants shall meet with the NRAC for a brief (10 minutes or less) overview of their project. Staff will be contacting the applicant after the preliminary screening due date to set up the appointment. Round 13 presentation dates are tentatively set for January 9 from 1:00 p.m. to 5:30 p.m. in the Scioto Room at the Mid-Ohio Regional Planning Commission, 111 Liberty Street, Suite 100, Columbus, OH 43215.

FOR STAFF USE:

PRESENTATION:

Date _____

Time _____

Clean Ohio Conservation Fund – Preliminary Screener
Blacklick Creek Stream Restoration & Riparian Corridor Enhancement in Huber Park

PART 1: PROJECT DESCRIPTION

A. Purpose

The City of Reynoldsburg is proposing to restore an approximately 1,000 linear foot reach of Blacklick Creek, located within Huber Park. The project site is located east of Davidson Drive, approximately 0.25 mile south of East Main Street in the City of Reynoldsburg, Franklin County, Ohio (Exhibit 1). The proposed restoration is intended to restore stability and ecological function to this section of Blacklick Creek, between river mile (RM) 13.1 and 13.3, which will in turn benefit water quality downstream.

The proposed stream restoration area is located along the eastern portion of Huber Park, next to the Blacklick Multi-Use Trail. This reach of Blacklick Creek exhibits severe stream bank erosion and a loss of stabilizing riparian vegetation. The stream restoration will serve to improve the water quality of Blacklick Creek by reducing sediment input from erosion, creating in-stream habitat for aquatic species, and enhancing the riparian corridor via removal of invasive species and installation of native trees and shrubs. These enhancements will also serve to beautify the park by revegetating areas where the riparian buffer is narrow or absent.

The extent of the proposed restoration is shown on Exhibit 2. The City of Reynoldsburg will place a permanent deed restriction on approximately 2.15 acres of land to protect the project reach and adjacent riparian corridor. The project will provide the City with a unique opportunity to showcase stream restoration practices to the public, due to its location within an existing park, and the vicinity of the Blacklick Trail, a 12-mile long multi-use path. This trail provides connections from Huber Park to JFK Park to the north, and Blacklick Woods Park, Portman Park, Chatterton Park, Three Creeks Park and Pickerington Ponds to the south.

Historic and Current Conditions

Blacklick Creek is a perennial tributary to Big Walnut Creek in the Upper Scioto River watershed (HUC 05060001). Land cover in the Headwaters Blacklick Creek subwatershed (HUC 05060001-15-03) is primarily agricultural in the upper reach, and is dominated by dense suburban development in the lower reach. Blacklick Creek follows a 30.1-mile course from Jersey Township in Licking County, through the City of Reynoldsburg, to an eventual confluence with Big Walnut Creek southeast of Columbus, just outside of Interstate 270. The areas directly surrounding the proposed project reach include mostly suburban residential homes, Huber Park (which includes both open space and forest), and small commercial developments. The rapid suburban development of the region has resulted in increased peak runoff, flashy stream flow, and severely eroding stream banks.

The Ohio Environmental Protection Agency (EPA) evaluated Blacklick Creek as a part of their overall water quality assessment for the Big Walnut Creek Watershed. The *Biological and Water Quality Study of the Big Walnut Creek Basin 2000* (Ohio EPA, 2003) found that portions of Blacklick Creek were impacted by siltation and surface runoff resulting from land development and construction. According to the *Total Maximum Daily Loads for the Big Walnut Creek Watershed* (Ohio EPA, 2005), the area directly upstream of the project was in full attainment of its aquatic life use designation of Warmwater Habitat. However, the habitat evaluation at river mile 13.7 notes high silt content and moderate to high embeddedness in the overall channel and in riffles. Severe stream bank erosion and loss of riparian vegetation are known contributors to high sediment loading and are degrading substrate quality and macrohabitat for aquatic species in this reach of Blacklick Creek.

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Franklin Soil and Water Conservation District (FSWCD) developed a strategic plan to reduce nonpoint source pollution in Blacklick Creek headwaters (FSWCD, 2016). In this document, FSWCD describes bank erosion resulting from urbanization as “the most common issue in the watershed at the present time.” Multiple projects have been implemented in Blacklick Creek to address severe erosion, including a bank armoring project at Stoney Creek Apartments (RM 12.6), less than a mile downstream of the current proposed restoration. Other projects in Blacklick Creek have used cross-vanes and other in-stream flow directors to reduce stream bank erosion, and in turn reduce sediment loading downstream. With support of a water quality grant from Ohio EPA, Columbus and Franklin County Metroparks completed a stream restoration project on Blacklick Creek in Blacklick Creek Metro Park, which featured in-stream erosion and sediment control structures, bank stabilization measures, and riparian corridor enhancements.

Similar to these previous restoration projects, the proposed restoration effort includes installation of rock vanes in two locations to focus streamflow velocity and energy into the center of the channel. This will reduce shear stress and erosion on the streambanks. It will also reduce the potential for channel bed erosion and headcutting. Riparian enhancements are proposed along 1,000 linear feet of open channel that flows through the park. The narrow riparian buffer is dominated by invasive honeysuckle, and the existing vegetation is sparse and leaning. Current photos of the project area are provided in Appendix B.

The existing erosion in the proposed project area contributes to the degradation of Big Walnut Creek downstream. At its confluence with Blacklick Creek, Big Walnut Creek is designated by Ohio EPA as Exceptional Warmwater Habitat (EWH) and a Superior High Quality Water. As such, Big Walnut supports and maintains an exceptional/unusual assemblage of aquatic life (e.g., an above-average abundance of sensitive, endangered and/or high-quality species). The continued erosion from Blacklick Creek contributes a significant sediment load and poses a water quality impairment to this high quality resource.

Accordingly, the City is seeking grant funding to implement the stream restoration described herein. The proposed restoration will stabilize the current eroding stream banks as well as improve instream and riparian habitat conditions. It will also provide an opportunity to enhance the aesthetics of Huber Park and this section of the Blacklick Trail. The stream restoration will be highly visible and as such presents an educational opportunity for the public.

B. Location

The proposed stream restoration area is located in Huber Park, east of Davidson Drive, approximately 0.25 mile south of East Main Street in the City of Reynoldsburg, Franklin County, Ohio (Exhibit 1).

C. Project Components

Bioengineering techniques will be used to restore approximately 1,000 linear feet of stream channel as part of the project (Exhibit 2). The primary goals of the project are to (1) stabilize the streambanks and reduce shear stress by redirecting stream flow; and (2) restore/enhance the riparian corridor. The restoration will serve to reduce erosion and sedimentation, improve in-stream habitat, and provide riparian habitat.

Clean Ohio Conservation Fund – Preliminary Screener
Blacklick Creek Stream Restoration & Riparian Corridor Enhancement in Huber Park

The stream restoration will significantly reduce bank erosion by using rock vanes. Rock vanes are in-channel features that focus streamflow velocity and energy into the center of the channel, away from the eroding banks. The rock vanes also work to reduce channel bed erosion and headcutting, a common problem in urbanizing watersheds like Blacklick Creek. Vanes consist of two or more layers of boulders that are stacked across the channel in a V shape to focus streamflow into the channel center. Vanes are commonly implemented in natural channel design practice, with design documentation published by Dave Rosgen (Cross-Vane, W-Weir, and J-Hook Vane Structures, 2006) and others. As shown on Exhibit 2, rock vanes and in-channel work are proposed at a minimum of two priority locations along the stream channel to address severe erosion. The first location includes approximately 50 linear feet near the Senior Center; the second includes approximately 250 linear feet near the baseball fields. At the locations where these features are installed, the streambanks will be regraded to a slope no steeper than 2:1 and revegetated with an appropriate native Ohio seed mix, as well as native trees and shrubs.

Planting and invasive species removal will occur on both sides of Blacklick Creek for the entirety of the project reach. Invasive shrubs such as honeysuckle and multiflora rose will be removed from the existing riparian corridor. The existing Blacklick Trail multi-use path is located an average of 25 feet from the existing western streambank. Near the southern terminus of the project, the trail is as close as 10 feet. Riparian enhancement plantings on the west bank will occur in the available space between the trail and Blacklick Creek (approximately 0.9 acre). No impacts to the trail are proposed by this project. In the eastern riparian corridor, enhancements will occur between 80 and 100 feet from the streambank on average, and will be limited by existing infrastructure and property lines (approximately 1.25 acre).

As shown on Exhibit 2, a small equipment access bridge is proposed to be installed across Blacklick Creek. This bridge will provide access to the City-owned maintenance facility on the east side of the creek. The road will be used for small equipment and will not be open for public use. This bridge is not proposed as part of the stream restoration project, but it will require a ± 30 -foot easement across the restoration area. The exact location and width of the small equipment access bridge will be determined by the City.

Planting Concept

In order to provide bank stability and in-stream habitat, a variety of native live stakes and shrubs will be installed along the stream channel. The live stakes will become quickly established, their roots helping to hold bank material in place and their branches providing overhanging vegetative cover for aquatic species.

The disturbed portions of the riparian corridor will be seeded with native grasses immediately following construction. The riparian corridor will then be planted with a combination of native trees and shrubs to establish a wooded corridor. Disturbed stream banks will be protected and reinforced with matting to hold soils in place while newly planted riparian vegetation becomes established. The planting plan is expected to focus on native plants and flowering species to provide aesthetic and educational interest for the benefit of the surrounding park.

D. Status of Easements or Acquisitions

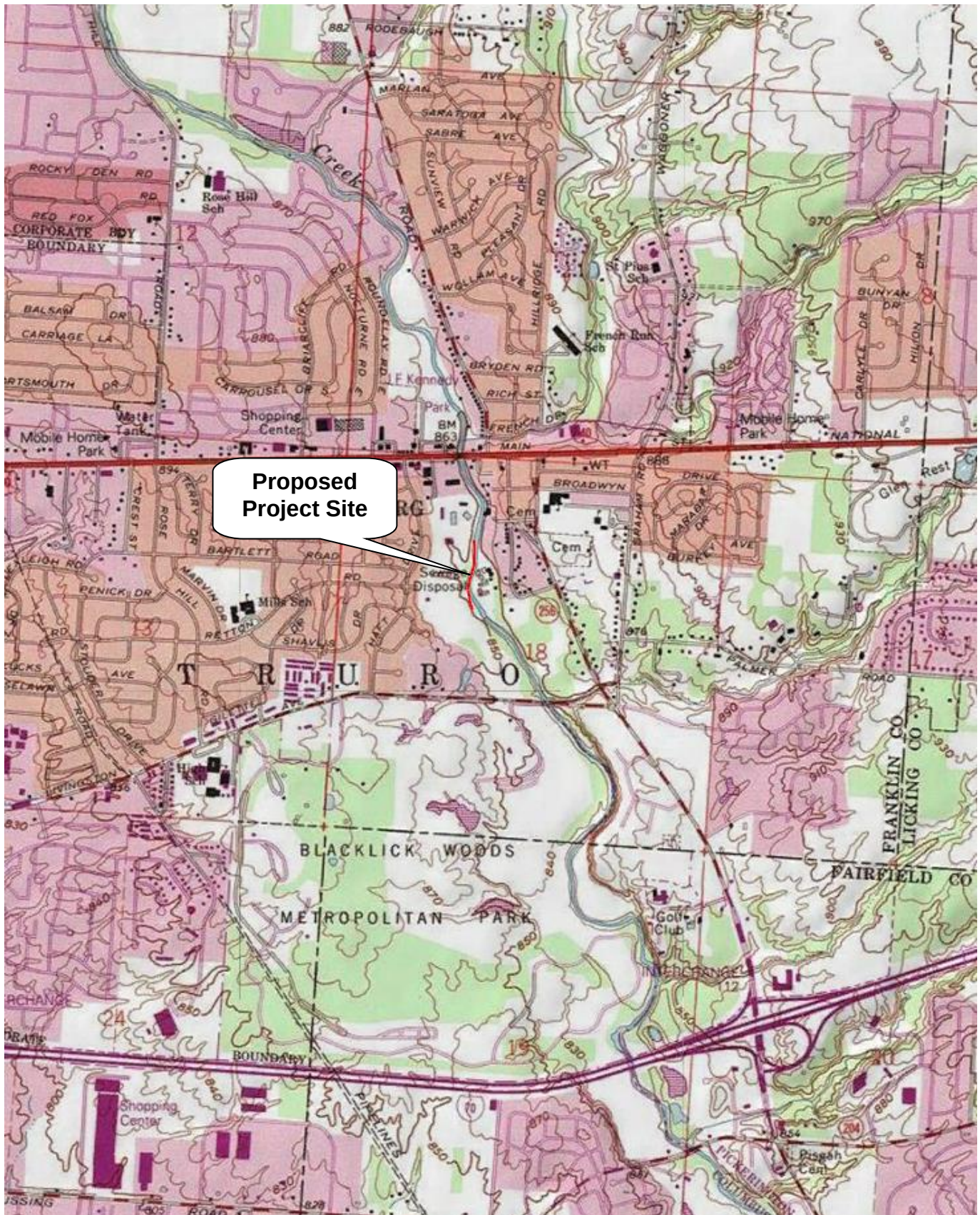
The proposed project area is located on five parcels owned by the City of Reynoldsburg. The City plans to place a permanent deed restriction over the project area (± 2.15 acres), in accordance with Clean Ohio requirements, to protect the restored stream channel and riparian corridor.

Clean Ohio Conservation Fund – Preliminary Screener
Blacklick Creek Stream Restoration & Riparian Corridor Enhancement in Huber Park

E. Include Photos & Maps of Project Area

See attached exhibits in Appendix A and the photos in Appendix B.

APPENDIX A EXHIBITS



CITY OF REYNOLDSBURG, FRANKLIN COUNTY, OHIO

Huber Park Stream Restoration USGS Topographic Map Exhibit 1

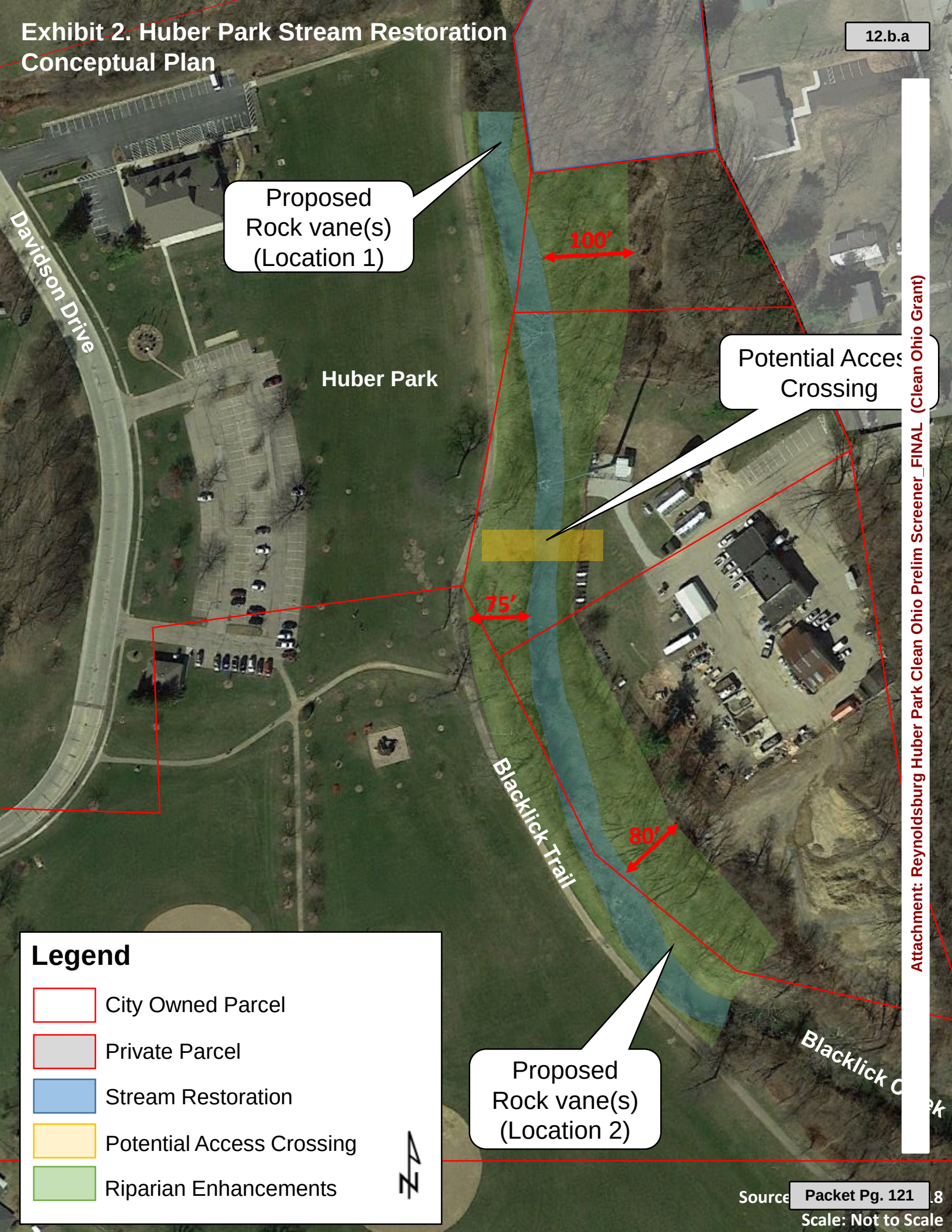
SCALE: NOT TO SCALE

Source:
- USGS Reynoldsburg, Ohio
Quadrangle (1995)

Packet Pg. 120

Exhibit 2. Huber Park Stream Restoration Conceptual Plan

12.b.a



Proposed Rock vane(s)
(Location 1)

Huber Park

Potential Access Crossing

75'

100'

80'

Blacklick Trail

Blacklick Creek

Legend

- City Owned Parcel
- Private Parcel
- Stream Restoration
- Potential Access Crossing
- Riparian Enhancements

Attachment: Reynoldsburg Huber Park Clean Ohio Prelim Screener_FINAL (Clean Ohio Grant)

APPENDIX B PHOTOGRAPHS

Appendix B – Photographs



Photo 1: View of Blacklick Creek looking east, in Location 1 for proposed rock vanes (EMH&T, 11/13/18)



Photo 2: View of collapsing bank along Blacklick Creek in Location 1 (EMH&T, 11/13/18)

Appendix B – Photographs



Photo 3: View of Blacklick Creek looking east, in Location 2 for proposed rock vanes (EMH&T, 11/13/18)



Photo 4: View of eroding bank along Blacklick Creek in Location 2 (EMH&T, 11/13/18)

Appendix B – Photographs



Photo 5: Representative view of narrow riparian corridor with leaning vegetation, facing south (EMH&T, 11/13/18)



Photo 6: Representative view of existing riparian corridor dominated by honeysuckle and other invasive shrubs, facing north (EMH&T, 11/13/18)

Appendix B – Photographs



Photo 7: View of Huber Park property and Blacklick Trail adjacent to Blacklick Creek
(EMH&T, 11/13/18)

Development Department

Andrew Bowsher
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6831 Phone

ORDINANCE REQUEST

DATE: February 11, 2019

TO: Development, Parks and Recreation Committee

RE: Enacting Section 1171.09 of the Revised Planning and Zoning Code of the City of Reynoldsburg Relating to Wireless Facilities and Support Structures Located in or On City Property.

Approval:

Completed Brad McCloud	Completed Jed Hood	Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

Emergency Language to be added. Reason of Ohio House Bill 478, and ORC 4939 went into effect August 1st 2018

Section 1171.09 Wireless Facilities and Support Structures .

In accordance with Substitute Ohio House Bill 478 as codified in ORC Chapter 4939, the Development Director, or their designee, shall have the authority to establish and revise as needed, design guidelines, fees, charges, and other regulations and/or procedures for wireless facilities and support structures located in or on city property, to include by not limited to the city's public-right-of-way.

Service Department**Bill Sampson****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****ORDINANCE REQUEST****DATE: February 11, 2019****TO: Public Service and Transportation Committee**

RE: ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH EMH&T FOR THE ENGINEERING, PLANS, AND PREPARE BID DOCUMENTS FOR THE 2019 WATER MAIN REPLACEMENT PROJECTS, APPROPRIATING FUNDS THEREFORE, AND DECLARING AN EMERGENCY (FIRST READING 2/11/2019, REQUEST ADOPTION UPON SECOND READ.

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

Statement of necessity: To be able to go out for bid in the spring and begin work in the summer, 2019.

Request legislation for the Mayor to accept proposal with EMH&T, 5500 New Albany Road, Columbus, Ohio 43054 for the engineering, plans, prepare bid document, supply bid documents for distribution, advertise for bids received and preparation of bid tabs for the 2019 Water Main Replacement Projects for a contract amount of \$48,962.00.

Request appropriation of \$48,962.00 from Water CIP Account 710.000.0000.5621 to account 710.000.0171.5621.



Engineers, Surveyors, Planners, Scientists

12.d.a

January 22, 2019

Mr. William J. Sampson
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH 43068

Subject: Water Main Replacement Projects for Roselawn Avenue and Rocky Den Court
Proposal for Survey, Design, and Bidding Services

Dear Mr. Sampson,

EMH&T is pleased to present a proposal for survey, detailed engineering, and bidding services for the Water Main Replacement Projects on Roselawn Avenue (CIP No. W-1) and Rocky Den Court (Part of CIP No. W-8). Both of these projects have been identified as critical needs on the City's Capital Improvement Plan due to the age of pipe and multiple previous water main breaks. The improvements will include the following:

- Replacement of approximately 1,600 linear feet of water main on Rosehill Road.
- Replacement of approximately 300 linear feet of water main on Rocky Den Court.
- The project will include multiple water main tie-ins on the side streets and the replacement / reconnection of private water services within these two project corridors.
- Approximately 6 fire hydrants will be replaced as part of the projects

These projects will be designed and bid as one plan set to maximize the economy of scale, resulting in a lower cost to the City than if they were designed and bid separately. The anticipated total project cost for the improvements proposed is approximately \$660,000 as outlined in the attached preliminary opinions of probable cost.

SCOPE OF SERVICES

EMH&T will provide surveying, engineering, and bidding services necessary to prepare construction plans and specifications these improvements. The scope of services will include:

1. Survey

- a. Survey – Horizontal and vertical control will be established for a basis of design and construction. Topography necessary for the design will be acquired within or directly adjacent to the established right-of-way. Survey will be obtained on the State Plane Coordinate System and NAVD 88 vertical datum.
- b. It is anticipated that full survey of the right-of-way corridor will be necessary to fully characterize all of the underground utilities in the corridor. Additionally, this will allow greater flexibility in design by increasing the number of potential alignments for consideration. This will also allow us to obtain survey coordinates on the existing water services that will be replaced as part of this project.

2. Preliminary Engineering (60% Plans)

- a. Review of existing site conditions, Record Plans, and GIS information.

- b. Creation of an electronic base map that is developed using topographic survey, GIS, record plan, and OUPS data.
- c. Horizontal Alignment Review – Once the electronic base map is prepared, EMH&T will evaluate feasible alignment alternatives and coordinate with the City to identify a preferred alignment. Several factors will guide the selection of the best alignment alternative including:
 - i. Existing public and private utilities
 - ii. Right-of-way and easement boundaries
 - iii. 10-State Standards for Water Distribution Facilities
 - iv. City of Reynoldsburg Standards
 - v. Construction maintenance of traffic considerations

EMH&T will meet with the Water and Wastewater Department to review / discuss the alignment options and select a preferred alternative, which will be the basis for preliminary plans.

- d. Preliminary Plans (60%) – These plans will illustrate the preliminary overall improvements for the waterline replacement improvement. EMH&T will meet with City staff to present the 60% design and again to discuss comments compiled by City staff upon completion of the review. An opinion of probable construction cost will also be presented. The 60% design will be provided to private utility owners to allow them to determine extent of impact from the proposed improvements.

3. Final Engineering

- a. EMH&T will incorporate City and private utility company comments into the final engineering design.
- b. Develop sedimentation and erosion control details and requirements for the improvement.
- c. Prepare final Maintenance of Traffic Plans and construction phasing based on comments received from the City.
- d. Pre-Final Plans (90%) – These plans will represent the near completion of the design phase of the project. EMH&T will meet with the City to review the 90% submission and again upon completion of the City's review to discuss comments. Updated plans will be provided to the utility owners to allow for final determination of impact and to allow their relocation design to begin (if required). An updated opinion of probable construction cost will be provided as well.
- e. Final Plans (100%) – Final plans will be provided to the City for signature approval. These will have all comments (from all applicable reviewers) from the 90% submission addressed. A final opinion of probable construction cost will also be provided.

4. Bidding

- a. We will prepare the bidding documents and plan sets necessary to conduct public bidding for the construction of the improvement. It is assumed that we will provide 15 copies of the bid documents to the City. Tasks to be completed in conjunction with the bidding phase will include:
 - i. Bid document preparation
 - ii. Advertisement preparation
 - iii. Issuance of addenda, if necessary
 - iv. Bid tabulation
 - v. Review of bids and formal recommendation of award

The Scope of Services does not include inspection services during the construction phase or any efforts subsequent to the awarding of the Contract. Items specifically not included within the scope of this proposal include: construction inspection, construction administration, land appraisal, land acquisition assistance, private utility relocation design, or environmental permitting. A proposal for construction administration and

inspection services will be provided to the City when plans are completed and the project is ready for bidding.

Deliverables:

In conjunction with the services described herein, the following deliverables are planned:

- **Alignment Alternative Review**
 - Exhibits showing potential alignments with other utilities, critical maintenance of traffic areas, and other decision factors shown
 - Exhibit showing final preferred alignment at the completion of the alignment review with the City
- **60% Plan Submission**
 - 2 - Plan Sets
 - Utility Submission (Number TBD)
 - 60% Opinion of Probable Construction Cost
- **90% Plan Submission**
 - 2 – Plan Sets
 - Utility Submission (Number TBD)
 - 90% Opinion of Probable Construction Cost
- **Final Plan Submission**
 - 1- Plan set with mylar cover
 - Utility Submission (Number TBD)
 - Final Opinion of Probable Construction Cost
- **Bidding**
 - 15 Plan sets and bid document books
 - Addenda, If necessary
 - Formal bid tabulation
 - Letter of award recommendation

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Notice to Proceed. Upon receiving authorization, we will develop a detailed project schedule and conduct a kick-off meeting with the City.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the amount shown in the table, below, without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

Description of Service/Task	Fee
Surveying	\$7,430
Preliminary Engineering (60% Plans)	\$22,750
Final Engineering (100% Plans)	\$14,972
<u>Bidding</u>	<u>\$3,810</u>
TOTAL FEE	\$48,962

These fees will not be exceeded without prior authorization from the City of Reynoldsburg. Should this scope increase to incorporate additional improvements, additional fees may be necessary to cover the cost of professional services.

City of Reynoldsburg
Water Main Replacements for Roselawn Avenue and Rocky Den Court

January 21, 2019

Invoices will be submitted monthly and EMH&T services will be billed according to our contracted rate schedule.

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON, & TILTON, INC.



Ryan M. Andrews, PE

Acceptance and Authorization to Proceed:

APPROVED – CITY OF REYNOLDSBURG, OHIO

Authorized Signature

PO Number

Print Name/Date

Copy: Paul Hellman, City of Reynoldsburg

Attachment: Preliminary Opinions of Probable Cost (2 Sheets)

Attachment: EMH&T Proposal (2019 Water Main Replacement Projects)

**OPINION OF PROBABLE CONSTRUCTION COST
CITY OF REYNOLDSBURG, OHIO
WATER MAIN REPLACEMENT PROJECT
FOR
ROCKY DEN COURT (ROCKY DEN ROAD TO END)
1-Jun-17**

Ref	Spec	Item No.	Description	Quantity	Units	Unit Cost	Item Cost
1	CMSC	207	Sedimentation and Erosion Control	1	L.S.	\$1,500.00	\$1,500.00
1	CMSC	259	Permanent Pavement Replacement, Type 2B, Per R-2	170	S.Y.	\$120.00	\$20,400.00
2	CMSC	259*	Permanent Pavement Replacement, Type 3A, Per R-3	25	S.Y.	\$80.00	\$2,000.00
3	CMSC	259*	Permanent Pavement Replacement, Type 3B, Per R-3	25	S.Y.	\$65.00	\$1,625.00
4	CMSC	608	Remove and Replace Concrete Sidewalk (Full Panel at Water Service Locations), Per R-9	100	S.F.	\$11.00	\$1,100.00
5	CMSC	609	Remove and Replace Straight 18" Curb (Spot Repairs), Per R-8	50	L.F.	\$50.00	\$2,500.00
6	ODOT	614	Maintenance of Traffic	1	L.S.	\$3,000.00	\$3,000.00
7	CMSC	623	Construction Layout Stakes	1	L.S.	\$3,500.00	\$3,500.00
8	CMSC	653	Topsoil, Furnished and Placed (D=3", Typ.)	10	C.Y.	\$55.00	\$550.00
9	CMSC	659	Seeding and Mulching, Per Plan	115	S.Y.	\$2.50	\$287.50
10	CMSC	801	8-in Ductile Iron Water Main and Appurtenances with Bedding and Granular Backfill Per WA-1 and CMSC 801.11	180	L.F.	\$135.00	\$24,300.00
11	CMSC	801	6-in Ductile Iron Water Main and Appurtenances with Bedding and Granular Backfill Per WA-1 and CMSC 801.11	75	L.F.	\$125.00	\$9,375.00
12	CMSC	801*	Ductil Iron Fittings, Increase or Decrease	200	Lbs.	\$2.50	\$500.00
13	CMSC	802	8-in Water Valve with HD Box, Per WA-9	1	Ea.	\$1,250.00	\$1,250.00
14	CMSC	802	6-in Water Valve with HD Box, Per WA-9	1	Ea.	\$1,200.00	\$1,200.00
15	CMSC	805	3/4-in Water Service, Transferred (Long) w/New Service Box, Per WA-4	4	Ea.	\$2,250.00	\$9,000.00
16	CMSC	805	3/4-in Water Service, Transferred (Short) w/New Service Box, Per WA-4	4	Ea.	\$1,850.00	\$7,400.00
17	CMSC	808	Cut and Plug Existing 2-in Water Main	1	Ea.	\$500.00	\$500.00
18	CMSC	809	Fire Hydrant, Type A, Per WA-10	1	Ea.	\$3,500.00	\$3,500.00
19	CMSC	811*	Increase or Decrease in Excavation and Backfill	200	C.Y.	\$25.00	\$5,000.00
20	CMSC	SPEC	Water Coordinate Table	1	L.S.	\$1,000.00	\$1,000.00

CONSTRUCTION SUBTOTAL = **\$99,487.50**

CONTINGENCY (12%) = **\$11,938.50**

OPINION OF PROBABLE CONSTRUCTION COST = **\$111,426.00**

SURVEY, ENGINEERING AND BIDDING (15%) = **\$14,923.13**

CONSTRUCTION SERVICES (10%) = **\$9,948.75**

OPINION OF PROBABLE PROJECT COST = **\$136,297.88**

PREPARED BY: **CMY**

CHECKED BY: **RMA**

CHECKED DATE: **5/24/17**

Attachment: EMH&T Proposal (2019 Water Main Replacement Projects)

**OPINION OF PROBABLE CONSTRUCTION COST
CITY OF REYNOLDSBURG, OHIO
WATER MAIN REPLACEMENT PROJECT
FOR
ROCKY DEN COURT (ROCKY DEN ROAD TO END)
1-Jun-17**

Ref	Spec	Item No.	Description	Quantity	Units	Unit Cost	Item Cost
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14	CMSC	802	6-in Water Valve with HD Box, Per WA-9	1	Ea.	\$1,200.00	\$1,200.00
15	CMSC	805	3/4-in Water Service, Transferred (Long) w/New Service Box, Per WA-4	4	Ea.	\$2,250.00	\$9,000.00
16	CMSC	805	3/4-in Water Service, Transferred (Short) w/New Service Box, Per WA-4	4	Ea.	\$1,850.00	\$7,400.00
17	CMSC	808	Cut and Plug Existing 2-in Water Main	1	Ea.	\$500.00	\$500.00
18	CMSC	809	Fire Hydrant, Type A, Per WA-10	1	Ea.	\$3,500.00	\$3,500.00
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OPINION OF PROBABLE PROJECT COST = **\$136,297.88**

PREPARED BY: **CMY**

CHECKED BY: **RMA**

CHECKED DATE: **5/24/17**

Attachment: EMH&T Proposal (2019 Water Main Replacement Projects)

Service Department**Bill Sampson****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****ORDINANCE REQUEST**

DATE: February 11, 2019

TO: Public Service and Transportation Committee

RE: ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO
CONTRACT WITH EMH&T FOR THE ENGINEERING AND
MANAGEMENT OF SEWER LINE CCTV AND MANHOLE
INSPECTIONS.

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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Request legislation for the Mayor to accept proposal with EMH&T, 5500 New Albany Road, Columbus, Ohio 43054 for the engineering, management of sewer main CCTV, reviewing of CCTV videos and manhole inspections.

This scope of work includes closed circuit televising (CCTV) of the trunk sewers that run along Blacklick Creek and French Run.

Manhole inspections will be performed as a portion of the City's Sanitary Sewer Collection System.

Request authorization to proceed with this proposal in the amount of \$88,552.00 from account 720.736.5365.

Service Department**Bill Sampson****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****ORDINANCE REQUEST****DATE: February 11, 2019****TO: Public Service and Transportation Committee**

RE: ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN INTERGOVERNMENTAL WORKING AGREEMENT WITH FRANKLIN SOIL AND WATER CONSERVATION DISTRICT FOR 2019 AND DECLARING AN EMERGENCY.

Approval:

Completed Brad McCloud	Completed Jed Hood	Pending Stephen Cicak
---------------------------	-----------------------	--------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

Statement of necessity: This legislation will authorize an agreement with the Franklin Soil and Water Conservation District for 2019. Emergency language is requested in order to get the agreement signed by both parties as soon as possible.

Please see the attached agreement for all of the relevant information.



Franklin Soil and Water Conservation District

Creating Conservation Solutions for Over 70 Years

2019 Intergovernmental Working Agreement with City of Reynoldsburg

This working agreement covers a reporting period starting January 1, 2019 and expires on December 31, 2019. The agreement is subject to the limitations of authorities, resources and policies of the Franklin Soil and Water Conservation District and the City of Reynoldsburg (the City).

Franklin Soil & Water will provide the following services for the City:

Watershed Coordination for Big Walnut Watershed

1) Staff will provide watershed coordination assistance including:

- In coordination with the City, write grants and secure funding for implementation projects in Headwaters Blacklick Creek watershed and the City of Reynoldsburg to help reduce the negative impacts of the streams in this watershed in the City of Reynoldsburg and enhance their positive contributions.
- Pursue implementing stormwater runoff mitigation projects and other restoration efforts in the Dysart Run watershed particularly.
- Assist in reviewing legislation and regulations related to stream impacts on landowners and stormwater.
- Assist with promoting Community Backyards and Rain Garden Cost Share including a display at the tomato festival.
- Highlight as appropriate stormwater mitigation and stream restoration projects in Reynoldsburg through written materials, presentations and tours.
- Process Water Quality Partner Pledges and provide information to the City of Reynoldsburg.
- Provide assistance to residents as requested and appropriate.

Attachment: 4548_001 (Agreement with Franklin Soil & Water for 2019)



- Assist with compiling the Annual Report to Ohio EPA for 2018. This will include providing guidance, gathering materials and entering data into the OEPA database as needed and requested.
- Provide an overview of permit requirements and assist with an abbreviated audit of current operations.

Minimum Control Measure No. 1 & 2:

Public Education and Outreach; Public Participation and Involvement

- 1) Provide newsletter articles and social media text to Keith Kundtz and Bill Sampson.
- 2) Contact 713 (7130/2/5) students K-12 through educational programs and materials. Education programs are targeted to stormwater and water quality. Work with City staff to increase contacts and programming within Reynoldsburg Schools.
- 3) Provide the City with Water Quality Partnership materials to reach out to City businesses. Franklin Soil and Water will provide program information, pledge form, draft press release and text for promoting the program and window clings for the City to use.
- 4) Support developer outreach through Franklin Soil and Water Conservation District. The City will receive recognition in our Urban Review Newsletter that goes out about three times a year, in advertising for webinars and stormwater roundtables about 5 times a year. We will be sure to provide the MS4 community with a progress report for their Annual Report.
- 5) Staff will implement community backyard conservation incentive program. Participating residents will attend a storm water education workshop or participate in an online presentation. For their participation they will be eligible to receive a \$50.00 reimbursement for a rain barrel, compost bin or trees and plants. Up to 30 reimbursements will be available to residents. This program will be promoted at one community workshop. Also promote rain gardens and offer up to 2 rain garden cost shares for residents, schools or businesses.

Minimum Control Measure No. 3:

Illicit Discharge Detection and Elimination

Provide assistance in reassessing sites with missing information for HSTS systems that had inconsistent findings during field review in 2018.

Minimum Control Measure No. 6:

Good Housekeeping

Provide a Good Housekeeping Workshop to the City staff.



The City shall compensate Franklin Soil and Water in the form of a grant in the amount of \$19,000. Funds will be expended as needed to meet the grant agreement and support Soil and Water's current mission and goals.

A list of services provided will be maintained by Franklin Soil and Water. A biannual report shall be provided to the City that will include: Activities completed in that 6-month period; and comparison of services provided and services anticipated.

In the event that assistance exceeds or is less than the estimated numbers for programs provided, the next year's grant will be adjusted accordingly to compensate for the previous year's numbers. Franklin Soil and Water reserves the right to request additional support for the current year if a request from the City is outside of this grant agreement and cannot be met with existing resources. If both parties agree that the amount of assistance provided is on target or close to target, the next year's grant will be calculated solely on anticipated assistance needed.

It is Mutually Agreed:

That Franklin Soil and Water is a conservation technical and educational service agency and therefore is not granted regulatory authority in the Ohio Revised Code.

That the City and Franklin Soil and Water will meet when necessary to review and coordinate activities and programs related to working agreement.

That credit will be given jointly to Franklin Soil and Water and the City on products developed as part of this working agreement.

That this working agreement may be amended or terminated at any time by mutual consent of both parties, and that the agreement may be terminated by either party giving sixty (60) days notice in writing to the other.

SIGNATURES

The signatures below certify consent on the above agreement.

FRANKLIN SOIL AND WATER CONSERVATION DISTRICT

_____ Signature	_____ Title	_____ Date
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CITY OF REYNOLDSBURG

_____ Signature	_____ Title	_____ Date
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ESTIMATED COSTS FOR REYNOLDSBURG GRANT

ACTIVITY		Cost Estimate
Watershed Coordination Support	Provide support for watershed projects to benefit water quality, stream function and stormwater management in Reynoldsburg.	\$8,200
Stormwater Program Management Assistance	Under watershed coordinator duties provide assistance in complying with Ohio EPA permit and submitting Annual Report	\$2,500
Student Programming Contacts	Stormwater education programming provided to 713 students.	\$3,150
Water Quality Partnership	Provide program materials to Reynoldsburg and support to business completing pledges.	\$350
Developer Outreach	Support and receive credit for developer outreach efforts through Franklin Soil and Water.	\$1,200
Community Backyards	Promote community backyards program within the City of Reynoldsburg, through website, press release, and social media. Up to 30 rebates and two \$250.00 rain garden cost shares will be made available. One workshop will also be organized and advertised in partnership with the City. (\$1,500 for rebates, \$500 for rain garden cost share, \$600 for workshop and \$1000 for program administration)	\$3,600
Good Housekeeping Workshop	Develop and provide a good housekeeping workshop to City of Reynoldsburg staff.	Carry over from 2018
TOTAL		\$19,000



Service Department**Bill Sampson****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****ORDINANCE REQUEST**

DATE: February 11, 2019**TO:** Public Service and Transportation Committee**RE:** Trade in value and quote for new machine is valid for 30 days.

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Authorization to Appropriate \$3000.00 from 110.595.5361 Building Repair Maintenance to 110.595.5639 Other Equipment. Funds will be used for purchase of new auto scrubber. Current auto scrubber is inadequate and will be using as trade in for new.

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST****DATE: February 11, 2019****TO: Development, Parks and Recreation Committee****RE: ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE PARKS AND RECREATION DEPARTMENT'S FIXED ASSET LIST.**

Approval:

Completed Brad McCloud	Jed Hood	Completed Stephen Cicak
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Authorize the City Auditor to remove the following from the Parks & Recreation Department's Fixed Asset List:

2281	16' Movie Screen	Movie system--hit or miss on working
2279	Cinebox Home Console Sound Mixer working	Movie system--hit or miss on
2278	Audio Speakers	Movie system--hit or miss on working
2277	Sanyo Projector	Movie system--hit or miss on working
2219	24x8 Alum Goal	Damaged
767	Water Fountain	Damaged
764	Overseeder	Not working
143	97 Chevy S-10	Not operational

These items will be destroyed or placed on the City's auction site.

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: February 11, 2019

TO: Development, Parks and Recreation Committee

RE: Ordinance to Authorize the Mayor to Purchase One (1) 2019 F-350 4x4 for the Parks and Recreation Department.

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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Authorize the Mayor to enter into contract with Byers Chevrolet/Ford/Chrysler, Dodge, Jeep, Ram, 5887 N. Meadows Dr., Grove City OH 43123 to purchase one (1) F-350 4x4 under Columbus bid contract #008793.

The funds are appropriated in the Parks and Recreation Department 2019 Budget; account number 110.340.5632. Total cost not to exceed \$37,000.

Per Chapter 175 competitive bidding is not required:

(E) As an alternative to competitive bidding, the mayor shall have the authority to obtain goods and/or services for which funds have been previously appropriated through cooperative purchasing programs without further legislative authorization. As part of any cooperative purchasing program, the Mayor may agree that the City will be bound by contract terms and conditions prescribed by the program, including, without limitations, payment of a reasonable fee by the City to cover administrative costs incurred by the program officials as a result of purchases by the City or as a prerequisite to maintaining membership in the program. The Mayor may also agree that the City will pay the vendor directly for goods or services received by the City.

VIRTC1DP



CNGP530

VEHICLE ORDER CONFIRMATION

09/18/18 13:22:07

==>

Dealer: F47065

2019 F-SERIES SD

Page: 1 of 2

Order No: 0000 Priority: L3 Ord FIN: QC317 Order Type: 5B Price Level: 930

Ord Code: 610A Cust/Flt Name: REYNOLSBURG

PO Number:

		RETAIL	DLR INV		RETAIL	DLR INV
X3B	F350 4X4 S/C	\$39660	\$37479.00	JOB #1 BUILD		
	164" WHEELBASE			18B	PLAT RUNNING BD	445 409.00
Z1	OXFORD WHITE				11400# GVWR PKG	
A	VNYL 40/20/40			425	50 STATE EMISS	NC NC
S	MEDIUM EARTH GR			473	SNOW PLOW PKG	185 171.00
610A	PREF EQUIP PKG			512	SPARE TIRE/WHL2	NC NC
	.XL TRIM			52B	BRAKE CONTROLLR	270 249.00
	.TRAILER TOW PKG			525	CRUISE CONTROL	235 216.00
572	.AIR CONDITIONER	NC	NC		TOTAL BASE AND OPTIONS	44685 39336.72
	.AM/FM STER/CLK				TOTAL	44685 39336.72
996	.6.2L EFI V8 ENG	NC	NC		*THIS IS NOT AN INVOICE*	
44P	6-SPD AUTOMATIC	NC	NC		AGREEMENT	388.00
TDX	LT275/70BSWAT18	265	244.00		CONCESSION	<7200.00>
X37	3.73 REG AXLE	NC	NC		TOTAL:	\$ 32,524.00
90L	PWR EQUIP GROUP	915	841.00			
F1=Help	F2=Return to Order					
F4=Submit	F5=Add to Library					
S006 - MORE DATA IS AVAILABLE.						

BRIAN,

TO GO TO A HEAVIER GVW YOU WOULD NEED TO GO TO
A 450.

Byers Chevrolet/Ford/Chrysler, Dodge, Jeep, Ram
5887 N. Meadows DR
Grove City OH 43123

Attachment: Byers Quote (Purchase 2019 F-350 4X4)

CONTRACT: FIRM OFFER FOR SALE

In consideration of one (1) dollar received by George Byers Sons Inc., "Contractor," Contractor hereby offers to sell to City of Columbus, "Buyer", who shall have until June 30, 2020 to exercise this option to purchase, at the price and on the terms set forth in the bid proposal which includes: Advertisement for Bids, (RFQ008793), Information to Bidders, Contract: Firm Offer for Sale and specifications set forth in RFQ008793, all of which are incorporated and agreed to by both parties as if fully rewritten herein. Buyer may exercise this option without limitation to the number of times or quantity purchase(s) provided that the total purchase(s) do not exceed twice the estimated quantity or dollar amount set forth in the proposal.

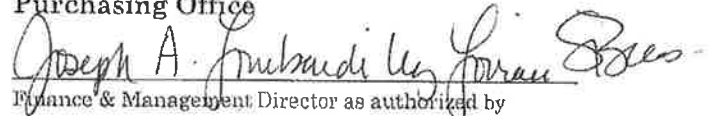
Should the City exercise its option, the contractor agrees with the City of Columbus to furnish and deliver, at their own cost and expense, all the equipment, machinery and supplies set forth in Item(s) No. All Items in the proposal filed by the Contractor with the Buyer's Purchasing Office on April 19, 2018 in response to advertisement of bids for Automobiles, RFQ008793, according to specifications and plans therefore, thereto attached and for the prices set forth in said proposal.

IN WITNESS WHEREOF, the contractor and the City of Columbus have hereunto set their hands on this 8th day of June, 2018.

George Byers Sons Inc


Signature

City of Columbus, Ohio
Purchasing Office


Finance & Management Director as authorized by

Ordinance No. 1236-2018
Passed 5/16/18

row

Attachment: Columbus Bid Contract (Purchase 2019 F-350 4X4)

Street/Stormwater Department**Keith Kundtz****614-322-5800 Phone****ORDINANCE REQUEST****DATE: February 11, 2019****TO: Public Service and Transportation Committee****RE: ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT
FROM THE CITY'S FIXED ASSET LIST.**

Approval:

Completed Brad McCloud	Jed Hood	Completed Stephen Cicak
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AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED
ASSET LIST AND BE AUCTIONED OR DISPOSED OF.

#1707 Coats 5050 tire changer

#2090 John Bean tire balancer

#1404 A/C vacuum pump

#1609 computer

#C00088 monitor

#1592 Ford F150 1999 (unit 563) 1FTZF1729XNB86766

#2053 GMC S15 2003 (unit 105) 1GTCS14H138239723

#1343 S10 1997 (unit 318) 1GCCS14X0VK182458

Street/Stormwater Department**Keith Kundtz****614-322-5800 Phone****ORDINANCE REQUEST**

DATE: February 11, 2019**TO: Public Service and Transportation Committee****RE: RESOLUTION AUTHORIZING PARTICIPATION IN ODOT WINTER
SALT CONTRACT FOR 2019/2020**

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
---------------------------	-----------------------	----------------------------

The State salt bid normally posts at the end of April and requires a signed response by the middle of May to participate. Given the passed extreme emergency's I ask that we pass this open agreement and be authorized to fill in the contract number and quantity later. On average we bid 1400 to 1800 tons of salt and anticipate the same for next season.

RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT WINTER CONTRACT () FOR ROAD SALT

WHEREAS, the (City of Reynoldsburg) (hereinafter referred to as the “Political Subdivision”) hereby submits this written agreement to participate in the Ohio Department of Transportation’s (ODOT) annual winter road salt bid () in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT’s signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision’s participation in the winter road salt contract; and
- d. The Political Subdivision hereby requests through this participation agreement a total of () tons of Sodium Chloride (Road Salt) of which the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract’s effective period of through ; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than . The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision’s participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision’s participation agreement and/or a Political Subdivision’s request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT winter road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT winter salt contract:

	(Authorized Signature)		Approval Date
	(Authorized Signature)		Approval Date
	(Authorized Signature)		Approval Date
	(Authorized Signature)		Approval Date
	(Authorized Signature)		Approval Date

PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.

Attachment: Generic ODOT salt contract (ODOT Winter Contract for 2019/2020 Road Salt)

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: **February 11, 2019**

TO: **Public Service and Transportation Committee**

RE: ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE
TWO(2) 2019 F-250 FORD SUPER DUTY TRUCKS AND RELATED
EQUIPMENT FOR THE WATER AND WASTEWATER
DEPARTMENT AND TRANSFER (1) TRANSIT VAN TO THE
PARKS AND RECREATION DEPARTMENT AND REMOVE
RELATED EQUIPMENT FROM THE WATER AND WASTEWATER
DEPARTMENT ASSET LIST.

Approval:

Skipped Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
-------------------------	-----------------------	----------------------------

Authorize the mayor to enter into contract with Byers Ford Dealership at 1101 Columbus Pike, Delaware, Ohio 43015, to purchase two (2) 2019 f-250 ford trucks Super Duty SRW XL 4WD Super Cab 8' Bed; under state bid contract # RFQ008791 for the purchase cost of (\$29,483.00) Each for a Total Cost of (\$58,966.00). Contact Person is Tom Allen 614-353-8961.

Please see attachments for all the details for the trucks.

Ask to waive competitive bidding under state bid contract.

Authorize the Mayor to transfer (1) 2013 ford transit van connect and related equipment from the asset list and transfer to Parks and Recreation Department. Tag # 2882

VIN # NM0LS7AN3DT144749 with around 64,000 miles on odometer.

Funds to be remove from Water 710.735.5632 & Wastewater 720.736.5632 These Purchases was included in the 2019 budget.

Prepared By:
administrator

2019 Fleet/Non-Retail Ford Super Duty F-250 SRW XL 4WD SuperCab 8' B **STANDARD EQUIPMENT**

STANDARD EQUIPMENT - 2019 Fleet/Non-Retail X2B XL 4WD SuperCab 8' Box

ENTERTAINMENT

- Radio: AM/FM Stereo -inc: digital clock and 6-speakers
- Fixed Antenna
- 1 LCD Monitor In The Front

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

January 08, 2019 5:52:26 PM

Page 6

Attachment: 2019 F-250 Truck Info (Purchase Two Vechiles)

Prepared By:
administrator

2019 Fleet/Non-Retail Ford Super Duty F-250 SRW XL 4WD SuperCab 8' B **STANDARD EQUIPMENT**

STANDARD EQUIPMENT - 2019 Fleet/Non-Retail X2B XL 4WD SuperCab 8' Box

EXTERIOR

- Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments
- Tires: LT245/75R17E BSW A/S (4)
- Regular Box Style
- Steel Spare Wheel
- Full-Size Spare Tire Stored Underbody w/Crankdown
- Clearcoat Paint
- Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
- Black Rear Step Bumper
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Black Manual Side Mirrors w/Manual Folding
- Manual Extendable Trailer Style Mirrors
- Fixed Rear Window
- Light Tinted Glass
- Variable Intermittent Wipers
- Aluminum Panels
- Black Grille
- Front License Plate Bracket
- Tailgate Rear Cargo Access
- Reverse Opening Rear Doors
- Manual Tailgate/Rear Door Lock
- Fully Automatic Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
- Cargo Lamp w/High Mount Stop Light

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Page 7

Attachment: 2019 F-250 Truck Info (Purchase Two Vehicles)

Prepared By:
administrator

2019 Fleet/Non-Retail Ford Super Duty F-250 SRW XL 4WD SuperCab 8' B

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2019 Fleet/Non-Retail X2B XL 4WD SuperCab 8' Box

INTERIOR

- 4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
- 4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
- 60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat
- Manual Tilt/Telescoping Steering Column
- Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
- Fixed Rear Windows
- Manual Air Conditioning
- HVAC -inc: Underseat Ducts
- Illuminated Locking Glove Box
- Interior Trim -inc: Chrome Interior Accents
- Full Cloth Headliner
- Urethane Gear Shift Knob
- HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar
- Day-Night Rearview Mirror
- Passenger Visor Vanity Mirror
- 2 12V DC Power Outlets
- Full Overhead Console w/Storage and 2 12V DC Power Outlets
- Front Map Lights
- Fade-To-Off Interior Lighting
- Full Vinyl/Rubber Floor Covering
- Underhood And Pickup Cargo Box Lights
- Instrument Panel Bin and Covered Dashboard Storage
- Manual 1st Row Windows

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

January 08, 2019 5:52:26 PM

Page 8

Attachment: 2019 F-250 Truck Info (Purchase Two Vehicles)

Prepared By:
administrator

2019 Fleet/Non-Retail Ford Super Duty F-250 SRW XL 4WD SuperCab 8' B **STANDARD EQUIPMENT**

STANDARD EQUIPMENT - 2019 Fleet/Non-Retail X2B XL 4WD SuperCab 8' Box

- Systems Monitor
- Trip Computer
- Outside Temp Gauge
- Analog Display
- Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
- Securilock Anti-Theft Ignition (pats) Engine Immobilizer
- Air Filtration

Attachment: 2019 F-250 Truck Info (Purchase Two Vechiles)

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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January 08, 2019 5:52:26 PM

Page 9

Prepared By:
administrator

2019 Fleet/Non-Retail Ford Super Duty F-250 SRW XL 4WD SuperCab 8' B

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2019 Fleet/Non-Retail X2B XL 4WD SuperCab 8' Box

MECHANICAL

- Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel -inc: Flex-Fuel badge on fleet orders only
- Transmission: TorqShift-G 6-Spd Auto w/SelectShift
- 3.73 Axle Ratio
- GVWR: 10,000 lb Payload Package
- 50-State Emissions System
- Transmission w/Oil Cooler
- Electronic Transfer Case
- Part-Time Four-Wheel Drive
- 72-Amp/Hr 650CCA Maintenance-Free Battery w/Run Down Protection
- 157 Amp Alternator
- Class V Towing w/Harness, Hitch and Trailer Sway Control
- 3490# Maximum Payload
- HD Shock Absorbers
- Front Anti-Roll Bar
- Firm Suspension
- Hydraulic Power-Assist Steering
- 34 Gal. Fuel Tank
- Single Stainless Steel Exhaust
- Auto Locking Hubs
- Front Suspension w/Coil Springs
- Leaf Rear Suspension w/Leaf Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Attachment: 2019 F-250 Truck Info (Purchase Two Vehicles)

Prepared By:
administrator

2019 Fleet/Non-Retail Ford Super Duty F-250 SRW XL 4WD SuperCab 8' B **STANDARD EQUIPMENT**

STANDARD EQUIPMENT - 2019 Fleet/Non-Retail X2B XL 4WD SuperCab 8' Box

SAFETY

- Electronic Stability Control (ESC) And Roll Stability Control (RSC)
- ABS And Driveline Traction Control
- Side Impact Beams
- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Tire Specific Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch
- Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute
- Safety Canopy System Curtain 1st And 2nd Row Airbags
- Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point and Height Adjusters
- Back-Up Camera

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

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Attachment: 2019 F-250 Truck Info (Purchase Two Vehicles)

VIRTC1DP

CNGP530

VEHICLE ORDER CONFIRMATION

01/08/19 17:56:48

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Dealer: F47065

2019 F-SERIES SD

Page: 1 of 2

Order No: 0000 Priority: C2 Ord FIN: QC317 Order Type: 5B Price Level: 950

Ord Code: 600A Cust/Flt Name: REYNOLDSBURG PO Number:

		RETAIL	DLR INV		RETAIL	DLR INV
X2B	F250 4X4 S/C	\$38490	\$36565.00	JOB #1 BUILD		
	164" WHEELBASE			✓ 18B	PLAT RUNNING BD	445 405.00
Z1	OXFORD WHITE				10000# GVWR PKG	
A	VNYL 40/20/40			✓ 41P	SKID PLATES	100 91.00
S	MEDIUM EARTH GR			425	50 STATE EMISS	NC NC
600A	PREF EQUIP PKG			✓ 43B	BACKGLASS DEF	60 55.00
	.XL TRIM			✓ 43C	110V/400W OUTLT	175 159.00
	.TRAILER TOW PKG			✓ 473	SNOW PLOW PKG	185 169.00
572	.AIR CONDITIONER	NC	NC			
	.AM/FM STER/CLK				TOTAL BASE AND OPTIONS	42665 37595.24
996	.6.2L EFI V8 ENG	NC	NC		TOTAL	42665 37595.24
44S	6-SPD AUTOMATIC	NC	NC		AGREEMENT	388.00
TD8	.LT245 BSW AS 17				CONCESSION	<8500.00>
X37	3.73 REG AXLE	NC	NC		TOTAL	\$29,483.00
✓ 90L	PWR EQUIP GROUP	915	832.00			
	F1=Help		F2=Return to Order			
	F4=Submit		F5=Add to Library			
S006 - MORE DATA IS AVAILABLE.						

8' BED QUOTED

Attachment: 2019 F-250 Cost (Purchase Two Vehicles)

VIRT C1DP

CNGP530

VEHICLE ORDER CONFIRMATION

01/08/19 17:57:00

==>

Dealer: F47065

Page: 2 of 2

2019 F-SERIES SD
 Order No: 0000 Priority: C2 Ord FIN: QC317 Order Type: 5B Price Level: 950
 Ord Code: 600A Cust/Flt Name: REYNOLDSBURG PO Number:

		RETAIL	DLR INV	TOTAL	RETAIL	DLR INV
512	SPARE TIRE/WHL2	NC	NC			
✓ 52B	BRAKE CONTROLLR	270	246.00		\$42665	\$37595.24
✓ 525	CRUISE CONTROL	235	214.00			
	TELE TT MIR-PWR JACK					
✓ 66S	UPFITTER SWTCH	165	150.00			
67E	XTR XTR HD ALT	NC	NC			
✓ 924	PRIVACY GLASS	30	27.00			
	SP DLR ACCT ADJ		(1809.00)			
	SP FLT ACCT CR		(1129.00)			
	FUEL CHARGE		18.24			
B4A	NET INV FLT OPT	NC	7.00			
	DEST AND DELIV	1595	1595.00			

TOTAL BASE AND OPTIONS 42665 37595.24

F1=Help

F2=Return to Order

F7=Prev

F4=Submit

F5=Add to Library

F3/F12=Veh Ord Menu

S099 - PRESS F4 TO SUBMIT

QC03919

V1DP0026

2,6

Attachment: 2019 F-250 Cost (Purchase Two Vehicles)

CONTRACT: FIRM OFFER FOR SALE

In consideration of one (1) dollar received by George Byers Sons Inc, "Contractor," Contractor hereby offers to sell to City of Columbus, "Buyer", who shall have until June 30, 2020 to exercise this option to purchase, at the price and on the terms set forth in the bid proposal which includes: Advertisement for Bids, (RFQ008791), Information to Bidders, Contract: Firm Offer for Sale and specifications set forth in RFQ008791, all of which are incorporated and agreed to by both parties as if fully rewritten herein. Buyer may exercise this option without limitation to the number of times or quantity purchase(s) provided that the total purchase(s) do not exceed twice the estimated quantity or dollar amount set forth in the proposal.

Should the City exercise its option, the contractor agrees with the City of Columbus to furnish and deliver, at their own cost and expense, all the equipment, machinery and supplies set forth in Item(s) No. All Items in the proposal filed by the Contractor with the Buyer's Purchasing Office on April 19, 2018 in response to advertisement of bids for Light Duty Trucks, RFQ008791, according to specifications and plans therefore, thereto attached and for the prices set forth in said proposal.

Police Department**David Plesich****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6947 Phone****ORDINANCE REQUEST**

DATE: February 11, 2019

TO: Public Safety, Law and Courts Committee

RE: Ordinance Appropriating Funds from General Fund to Law Enforcement Supplies 110.111.5207.

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
---------------------------	-----------------------	----------------------------

Requesting an appropriation from the general fund in the amount of \$18,634.08 (see attached) to account 110.111.5207 (Law Enforcement Supplies) for funds donated to the K-9 unit. Money will be used for the care and supplies of Raider and Summit.



Receipts by Payment Code Repc

Payment Date Range 01/01/18 - 12/31/18
Detail Listing

Payment Code	Grant	Default Bank Account	Number of Transactions	Total Amount Collected			
POL - Police							
POL 014 - Donation-K-9 Unit							
Payment Date	Receipt Number	Batch Number	Project	Transaction Narrative	Quantity	U/M	Amount
05/15/2018	2018-00020004	2018-05000763		K-9 Unit Contributions			1,210.00
05/30/2018	2018-00021753	2018-05000843		Various K-9 Donation			2,200.00
06/12/2018	2018-00024098	2018-06000917		June 12-18 K-9 Donation			1,170.00
06/21/2018	2018-00025972	2018-06000975		5 Bean Coffee			100.00
06/21/2018	2018-00025972	2018-06000975		Check 17162 Cal's Towing			100.00
06/21/2018	2018-00025972	2018-06000975		Check # 5829 Margaret Luzney			25.00
06/21/2018	2018-00025972	2018-06000975		Check 15515 BW3			402.00
06/21/2018	2018-00025972	2018-06000975		Check 258997 Coughlin			500.00
07/05/2018	2018-00027222	2018-07001043		Donation K-9 Unit			265.00
				July 5th 2018			
07/06/2018	2018-00027736	2018-07001051		WesBanco and Beany's Auto Service			2,100.00
07/12/2018	2018-00028524	2018-07001083		K-9 Unit Discount Drug Mart			100.00
07/27/2018	2018-00031045	2018-07001174		July 26th K-9 Donation			250.00
07/27/2018	2018-00031048	2018-07001174		PFR0 CORP			518.56
08/01/2018	2018-00031322	2018-08001198					15.00
08/01/2018	2018-00031323	2018-08001198					20.00
08/01/2018	2018-00031324	2018-08001198					40.00
08/01/2018	2018-00031326	2018-08001198					240.00
08/01/2018	2018-00031327	2018-08001198					25.00
08/01/2018	2018-00031328	2018-08001198					0.06
08/03/2018	2018-00031632	2018-08001215					560.25
08/22/2018	2018-00034767	2018-08001319					660.00
				K-9 Donations			
08/24/2018	2018-00034948	2018-08001331		Vick's Pizza			160.00
				Misc Donation			
09/07/2018	2018-00036537	2018-09001398		Mandi Griffin T-shirt			75.00
				Larry Tipton			
				Tshirts			
				McCharen			
				Tshirt			
09/18/2018	2018-00038193	2018-09001460		k-9 Donation			225.00
10/22/2018	2018-00043288	2018-10001645		9/12/18 and 10/15/18 Donation			1,500.00
10/29/2018	2018-00044273	2018-10001681		1163-1164 k-9 Go Fund Me			5,281.21
12/10/2018	2018-00049455	2018-12001898		K- 9 CASH Donation			892.00
							\$18,634.08
Payment Category POL - Police Totals				27			\$18,634.08
Grand Totals				27			\$18,634.08

RECEIVED BY RAYMOND LOU REPO

Payment Date Range 01/01/18 - 01/31/

Detail Listi

Packet Pg. 161

Payment Code		Grant		Default Bank Account		Number of Transactions		Total Amount Collected	
Payment Category		POL - Police		Heartland Bank-General Account		27		18,634.08	
POL 014 - Donation-K-9 Unit									
Payment Date	Receipt Number	Batch Number	Project	Transaction Narrative	Quantity	U/M	Amount		
05/15/2018	2018-00020004	2018-05000763		K-9 Unit Contributions			1,210.00		
05/30/2018	2018-00021753	2018-05000843		Various K-9 Donation			2,200.00		
06/12/2018	2018-00024098	2018-06000917		June 12-18 K-9 Donation			1,170.00		
06/21/2018	2018-00025972	2018-06000975		5 Bean Coffee			100.00		
06/21/2018	2018-00025972	2018-06000975		Check 17162 Call's Towing			100.00		
06/21/2018	2018-00025972	2018-06000975		Check # 5829 Margaret Luzney			25.00		
06/21/2018	2018-00025972	2018-06000975		Check 15515 BW3			402.00		
07/05/2018	2018-00027222	2018-06000975		Check 258997 Coughlin			500.00		
		2018-07001043		Donation K-9 Unit			265.00		
				July 5th 2018					
07/06/2018	2018-00027736	2018-07001051		Westbanco and Beany's Auto Service			2,100.00		
07/12/2018	2018-00028524	2018-07001083		K-9 Unit Discount Drug Mart			100.00		
07/27/2018	2018-00031045	2018-07001174		July 26th K-9 Donation			250.00		
07/27/2018	2018-00031048	2018-07001174		PFR0 CORP			518.56		
08/01/2018	2018-00031322	2018-08001198					15.00		
08/01/2018	2018-00031323	2018-08001198					20.00		
08/01/2018	2018-00031324	2018-08001198					40.00		
08/01/2018	2018-00031326	2018-08001198					240.00		
08/01/2018	2018-00031327	2018-08001198					25.00		
08/01/2018	2018-00031328	2018-08001198					0.06		
08/03/2018	2018-00031632	2018-08001215		K-9 Donations			560.25		
08/22/2018	2018-00034767	2018-08001319		Vick's Pizza			660.00		
				Misc Donation					
08/24/2018	2018-00034948	2018-08001331		Mandi Griffin T-shirt			160.00		
				Larry Tipton					
				Tshirts					
09/07/2018	2018-00036537	2018-09001398		McCharen			75.00		
				Tshirt					
09/18/2018	2018-00038193	2018-09001460		K-9 Donation			225.00		
10/22/2018	2018-00043288	2018-10001645		9/12/18 and 10/15/18 Donation			1,500.00		
10/29/2018	2018-00044273	2018-10001681		1163-1164 K-9 Go Fund Me			5,281.21		
12/10/2018	2018-00049455	2018-12001898		K- 9 CASH Donation			892.00		
							\$18,634.08		

Payment Category	POL - Police Totals	
	27	\$18,634.08
Grand Totals	27	\$18,634.08

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST****DATE: February 11, 2019****TO: Finance and Administration Committee**

RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE
CITY OF REYNOLDSBURG, OHIO: Amending Section 160.02 (g)
(4)(a) Stormwater Utility Division pf 160.02 AUTHORIZED
POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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Request Authorization to Change Chapter 160.02 (G) (4)(A) Stormwater Utility Division (see attached)

Authorization to Change Chapter 160.02 (G) (4)(A) Stormwater Utility Division (see attached)

160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE

<u>Position</u>	<u>Personnel</u>	<u>Classification</u>	<u>Pay Grade</u>
(a) ADMINISTRATIVE			
Mayor	1	Unclassified	See Sect.141.01
Auditor	1	Unclassified	See Sect.143.01
City Attorney	1	Unclassified	See Sect.147.03
Asst. City Attorney	1	Unclassified	19
Asst. City Prosecutor	2 p/t	Unclassified	19
City Attorney Secretary	1	Unclassified	15
City Attorney Clerk	1	Classified	12
Criminal Justice Program Administrator	1	Unclassified	12
Mayor's Secretary*	1p/t	Unclassified	15
Clerk of Courts	1	Unclassified	16
Assistant Clerk of Courts	1	Classified	11
Data Entry Operator	1p/t	Classified	6
Data Entry Operator	1	Classified	6
Clerk of Council	1	Unclassified	16
Asst. Clerk of Council	1 p/t	Unclassified	10
Tax Administrator	1	Classified	15
Deputy Auditor	1	Unclassified	15
Auditor's Secretary	1 p/t	Unclassified	10
Finance Manager	1	Classified	21
Civil Service			
Administrative Assistant	2 p/t	Unclassified	15
Special Events/Media Coordinator	1	Unclassified	12
* Mayor's Secretary to be shared with Human Resources Department			
(b) DEPARTMENT OF COMPUTER SYSTEMS			
Director of Computer Systems	1	Unclassified	22
Network Systems Administrator	1	Classified	19
(c) DEPARTMENT OF DEVELOPMENT			
Development Director	1	Unclassified	22
Development Director			
Administrative Assistant	1	Unclassified	13
Planning & Zoning Administrator	1	Classified	19
(d) HUMAN RESOURCES DEPARTMENT			
Director of Human Resources	1	Unclassified	22
Human Resources Generalist	1	Unclassified	12

(e) PARKS & RECREATION DEPARTMENT

Director	1	Unclassified	22
Administrative Assistant	1	Unclassified	13
Senior Center Manager	1	Classified	16
Special Events/Media Coordinator	1	Unclassified	12

<u>Position</u>	<u>Personnel</u>	<u>Classification</u>	<u>Pay Grade</u>
Senior Citizens Assistant	2 p/t	Classified	7
Senior Center Activities Instructor	1 p/t	Classified	5
Recreation Superintendent	1	Classified	16
Grounds Superintendent	1	Classified	16
Assistant Grounds Superintendent	1	Classified	12
Parks Grounds Maintenance	2	Classified	3
Parks Maintenance	2	Classified	6
Horticulturist	1	Classified	10
Seasonal & Occasional	Variable	Unclassified	See 160.03(d) & (e)

(f) POLICE DEPARTMENT

Director of Public Safety	1	Unclassified	22
Chief of Police	1	Classified	26A
Deputy Chief of Police	1	Classified	24A
Lieutenant	2	Classified	22A
Sergeant	9	Classified	See Chapter 166
Police Officer	57	Classified	See Chapter 166
Dispatcher	8	Classified	See Chapter 162
Support Services Supervisor	1	Classified	16
Property Room Coordinator	1	Classified	10
Property Room Clerk	1 p/t	Classified	7
Chief of Police			
Administrative Assistant	1	Classified	14
Public Service Records Technician	3	Classified	9
Court Specialist	1	Classified	9
Detective Bureau Administrative Assistant	1	Classified	9
Command & Staff Administrative Assistant	1	Classified	10
Accreditation Manager	1 p/t	Classified	10
Training Manager	1 p/t	Classified	10
Court Liaison	2 p/t	Classified	13

(g) SERVICE DEPARTMENT

(1) Director of Public Service	1	Unclassified	22
Service Administrative Assistant	1	Unclassified	13

Secretary	1	Classified	8
Maintenance Foreman	1	Classified	16
Custodian	3	Classified	5
Maintenance Crew Leader	1	Classified	9
(2) Building Division			
Chief Building Official	1	Classified	19
Asst. Chief Building Inspector	1	Classified	17
Building Inspector I	3	Classified	14
Permit Technician	1	Classified	11
Code Compliance Officer	2	Classified	6
(3) Water/Wastewater Division			
Superintendent	1	Classified	18
Asst. Superintendent	1	Classified	15
Maintenance Spec/Equip Operator	6	Classified	10
Billing Supervisor	1	Classified	13
Account Clerk 2	4	Classified	7
(4) Street Division			
Superintendent	1	Classified	17
Asst. Superintendent	1	Classified	15
Administrative Assistant	1	Classified	8
(To be shared with Storm Water Utility Division)			
Maintenance Spec/Equip Operator	5	Classified	10
Maintenance Spec/Equip Operator	1*	Classified	10
(To be shared with Storm Water Utility Division)			
Fleet Maintenance Supervisor	1	Classified	14
Fleet Maintenance Technician	1	Classified	10
(4)(a) Storm Water Utility Division			
Asst. Superintendent	1	Classified	13 14
Administrative Assistant	1	Classified	8
(To be shared with Street Division)			
Pollution Control Technician	1	Classified	10
Maintenance Spec/Equip Operator	<u>1 2</u>	Classified	10
Maintenance Spec/Equip Operator	1*	Classified	10
(To be shared with Street Division)			
(h) DEPARTMENT OF ENGINEERING			
Director of Engineering	1	Unclassified	22

Planning Commission

Andrew Bowsher
7232 E. Main Street
Reynoldsburg OH 43068
614-322-6831 Phone

ORDINANCE REQUEST

DATE: February 11, 2019

TO: Public Service and Transportation Committee

RE: ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF REYNOLDSBURG ADOPTED BY ORDINANCE NO. 131-95 ON NOVEMBER 27, 1995 AND AS SUBSEQUENTLY AMENDED: Changing the Zoning District of a +/- 9.08 Acre Parcel on the East Side of Waggoner Road Known as 1220-1222 Waggoner Rd., Reynoldsburg, OH, from AR2c, R-1, and Unzoned District to PND District; Applicant: Metro Development LLC.

Approval:

Skipped Brad McCloud	Skipped Jed Hood	Stephen Cicak
-------------------------	---------------------	---------------

See attached documentation.

CITY OF REYNOLDSBURG
 Department of Development
 Planning & Zoning Division
 7232 East Main Street
 Reynoldsburg, Ohio

App./Case#: 2018-4
 Date Submitted: 9/21/2018
 Fee Amount: \$750.00

☒ Paid: Check No. 555

PLANNING COMMISSION APPLICATION

I. PROPERTY INFORMATION		FOR DISTRICT CHANGE ONLY					
Property Address: 1220 WAGGONER RD, 1222 WAGGONER RD, and non addressed parcel Description of Location: East side of Waggoner Road, North of Main, VFW and Cemetery Parcel ID#(s): 060-008195-00, 060-009282-00, 060-000208-00 Number of Lots: <u>3</u> Present Zoning: <u>AR2c, R-1, and unzoned</u> Present Use: <u>single family homes</u>		Proposed Zoning: <u>PND</u> Size of Area to be Rezoned: <u>+/- 9.08 acres</u> Existing Structures: <u>2 homes with garages and ancillary structures</u>					
Complete Where Applicable: Engineer/Surveyor: <u>Civil and Environmental Consultants (CEC)</u> Builder/Developer: <u>Metro Development LLC</u>							
II. PROPERTY OWNER OF RECORD							
Property Owner Name(s): <u>Wilson Ridge LLC, Wilson Ridge II LLC</u>		Property Owner Address(s): 1224 WOODFIELD CIRCLE, PICKERINGTON OH 43147					
III. APPLICANT INFORMATION							
Applicant Name: <u>Metro Development LLC</u> Applicant Phone Number: <u>614-540-2400</u>		Applicant Address: <u>470 Olde Worthington Road, Suite 101, Westerville, Ohio 43082</u> Applicant Email: <u>jthomasjr@villagecommunities.com</u>					
☐ Property Owner ☐ Business Owner/Tenant ☒ Contractor ☐ Architect/Engineer							
PROJECT INFORMATION							
☒ District Change (Rezoning) (\$750 Residential plus \$50 per lot/\$1,000 Non-Residential)		☐ Amendment of Development Plan or Text (\$500)					
		☐ Major Site Plan (\$500)					
Description of Project: <u>Multi Family Development, clubhouse and pool</u> <u>Multi Family Development, clubhouse and pool</u>							
Please review the attached checklist and note the items you are responsible for submitting with this application. All required items must be submitted to the Planning & Zoning Administrator.							
Applicant Signature: <u>Charles R. Wilson GEN. MGR.</u>		Date: <u>9/17/2018</u>					
By signing this application, I certify that I am the owner of the property or the owner's agent, and that the work is authorized with the full knowledge of the owner.							
OFFICE USE ONLY							
Additional Notes: <u>Extend into 1222 Waggoner Rd</u>		Zoning Information ☐ Historic District ☐ CC Overlay					
		Add'l Approvals Req'd ☐ BZBA					
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"> Planning Com. Meeting Date: <u>11/1/2018</u> ☐ Approved as Submitted ☐ Approved w/ Conditions ☐ Tabled ☐ Denied </td> <td style="width: 50%;"> City Council Meeting Date: _____ ☐ Approved as Submitted ☐ Approved w/ Conditions ☐ Tabled ☐ Denied </td> </tr> <tr> <td> P&Z Admin.: _____ </td> <td> Date: _____ </td> </tr> <tr> <td> Clerk of Council: _____ </td> <td> Date: _____ </td> </tr> </table>		Planning Com. Meeting Date: <u>11/1/2018</u> ☐ Approved as Submitted ☐ Approved w/ Conditions ☐ Tabled ☐ Denied	City Council Meeting Date: _____ ☐ Approved as Submitted ☐ Approved w/ Conditions ☐ Tabled ☐ Denied	P&Z Admin.: _____	Date: _____
Planning Com. Meeting Date: <u>11/1/2018</u> ☐ Approved as Submitted ☐ Approved w/ Conditions ☐ Tabled ☐ Denied	City Council Meeting Date: _____ ☐ Approved as Submitted ☐ Approved w/ Conditions ☐ Tabled ☐ Denied						
P&Z Admin.: _____	Date: _____						
Clerk of Council: _____	Date: _____						

Attachment: PC App #2018-4 (App# 2018-4, 1220-1222 Waggoner Rd, Metro Development LLC)

BENTLEY HOUSE

Planned Neighborhood Development District
Waggoner Road
City of Reynoldsburg, Ohio
September, 2018

TABLE OF CONTENTS

APPLICATION
DEVELOPMENT PLAN TEXT

EXHIBITS

Tab 1

- EX. A-1 : Surrounding Property Owners

Tab 2

- EX. B-1 : Legal Description
- EX. B-2 : Zoning Exhibit/Boundary Survey

Tab 3

- EX. C : Illustrative Plan
- EX. C-1 : Existing Conditions Plan
- EX. C-2 : Development Plan
- EX. C-3 : Architectural Elevations/Character

Tab 4

- EX. D-1 : Concept Landscape Plan
- EX. D-2 : Landscape Details
- EX. D-3 : Open Space Plan

Tab 5

- EX. E-1 : Storm Water Impact Study
- EX. E-2 : Sanitary Sewer Impact Study
- EX. E-3 : Facilities Demand Worksheet
- EX. E-4 : Traffic Analysis

Exhibit "A-1" – Surrounding Property Owners

Exhibit "B-1 and B-2" – Zoning Legal Description and Zoning Exhibit

Exhibit "C, C-1, C-2, and C-3" – Illustrative Plan, Existing Conditions Plan, Development Plan, and Architectural Elevations/Character

Exhibit “D-1, D-2, D-3” – Concept Landscape Plan, Landscape Enlargement Plans, and Open Space Plan.

Exhibit "E-1, E-2, E-3, and E-4" – Storm Water Impact Study, Sanitary Sewer Impact Study, Facilities
Demand Worksheet, and Traffic Analysis

CITY OF REYNOLDSBURG
Department of Development
Planning & Zoning Division
7232 East Main Street
Reynoldsburg, Ohio

App./Case#: _____
Date Submitted: _____
Fee Amount: _____

☐ Paid: _____

PLANNING COMMISSION APPLICATION

I. PROPERTY INFORMATION

Property Address:
1220 WAGGONER RD, 1222 WAGGONER RD, and non addressed parcel
Description of Location:
East side of Waggoner Road, North of Main, VFW and Cemetery
Parcel ID#(s):
060-008195-00, 060-009282-00, 060-000208-00
Number of Lots: 3
Present Zoning: AR2c, R-1, and unzoned
Present Use: single family homes

Complete Where Applicable:
Engineer/Surveyor: Civil and Environmental Consultants (CEC)
Builder/Developer: Metro Development LLC

FOR DISTRICT CHANGE ONLY

Proposed Zoning:
PND
Size of Area to be Rezoned:
+/- 9.08 acres
Existing Structures:
2 homes with garages and ancillary structures

II. PROPERTY OWNER OF RECORD

Property Owner Name(s): Wilson Ridge LLC, Wilson Ridge II LLC
Property Owner Address(s): 12224 WOODSFIELD CIR E, PICKERINGTON OH 43147

III. APPLICANT INFORMATION

Applicant Name: Metro Development LLC
Applicant Phone Number: 614-540-2400
Applicant Address: 470 Olde Worthington Road, Suite 101, Westerville, Ohio 43082
Applicant Email: jthomasjr@villagecommunities.com
☐ Property Owner ☐ Business Owner/Tenant ☒ Contractor ☐ Architect/Engineer

PROJECT INFORMATION

☒ **District Change (Rezoning)** (\$750 Residential plus \$50 per lot/\$1,000 Non-Residential)
☐ **Amendment of Development Plan or Text** (\$500)
☐ **Major Site Plan** (\$500)

Description of Project: Multi Family Development, clubhouse and pool
Multi Family Development, clubhouse and pool

Please review the attached checklist and note the items you are responsible for submitting with this application. All required items must be submitted to the Planning & Zoning Administrator.

Applicant Signature: Charles R. Wilson GEN. MGR. **Date:** 9/17/2018
By signing this application, I certify that I am the owner of the property or the owner's agent, and that the work is authorized with the full knowledge of the owner.

****OFFICE USE ONLY****

Additional Notes:

Zoning Information
☐ Historic District
☐ CC Overlay

Add'l Approvals Req'd

☐ BZBA

Planning Com. Meeting Date: _____ ☐ Approved as Submitted ☐ Approved w/ Conditions ☐ Tabled ☐ Denied	City Council Meeting Date: _____ ☐ Approved as Submitted ☐ Approved w/ Conditions ☐ Tabled ☐ Denied
P&Z Admin.: _____	Date: _____
Clerk of Council: _____	Date: _____

Attachment: 0_Application (App# 2018-4, 1220-1222 Waggoner Rd, Metro Development LLC)

Rezoning Text
Planned Neighborhood Development District
9.08 Acre Tract, East side of Waggoner Road, North of Main, VFW and Cemetery

EXISTING ZONING: AR2c, R-1, and unzoned

PROPOSED ZONING: PND Planned Neighborhood Development District

EXISTING PROPERTY ADDRESS(s): 1220 Waggoner Road, 1222 Waggoner Road, and a non-addressed parcel

EXISTING PARCEL ID: 060-008195-00, 060-009282-00, 060-000208-00

CURRENT OWNER: Wilson Ridge LLC, Wilson Ridge II LLC

APPLICANT: Metro Development LLC

APPLICATION NUMBER: #

1. INTRODUCTION/NARRATIVE:

Metro Development LLC, (the Applicant), is seeking consideration for the approval of a proposed development consisting of multi-family dwellings, clubhouse and pool, and associated garages, as well as open space for the project residents. The existing 9.08 acre site is currently used for residential purposes, and consists of several single family homes and garages. These structures shall be removed from the property as it is developed.

The applicant proposes to zone the site to Planned Neighborhood Development. The site is currently under 2 zoning designations: AR-2c Multiple Family Residence, R-1 Single Family Residence, as well as an unzoned parcel.

The surrounding zoning districts are S-1 Special to the north (church) and south (cemetery), AR-2c Multiple Family Residence District to the west, and to the east is MHP Mobile Home Residence District.

The project will consist of 120 dwelling units, 36 units will be 1 bedroom units, and 84 units will be 2 bedroom units. There will be 246 parking spaces, of which 30 will be in enclosed garages. Trash service will be provided with a centrally located compactor. A clubhouse with theatre, coffee bar, resident 'office' area, gathering space for resident activities, outdoor pool and grill areas shall be provided. A dog park shall be provided in the large green space to the south east of the project for residents use. The open space is located along the south eastern boundary to protect the existing trees and buffer the stream from the proposed development.

The project will be developed as one phase. With the clubhouse being constructed first and individual buildings following. Residents will move in as buildings are completed.

2. PROPOSED CHARACTER OF THE PLANNED NEIGHBORHOOD DEVELOPMENT DISTRICT

All buildings shall be designed to complement the surrounding architecture. Sloped roofs and residential materials, including a mix of stone and vinyl horizontal, shake, and vertical siding, will provide a residential quality that will enhance the adjacent residential neighborhoods. All landscaping will meet the requirements as outlined in Chapter 1180 of the Zoning Code. The details of the proposed modifications are outlined below.

Per Section 1151.07 of the Zoning Code, the development plan shall be considered part of the official Zoning Map and a supplement to the Zoning Code for the lot.

3. ZONING SUMMARY

The proposed development shall comply with the zoning regulations as outlined in this text. Where not specifically identified within this text, the project shall comply with any general regulations of the Zoning Code.

Development Standards	Required / Allowed	Proposed	At Variance with Standards/Regulations
Permitted Use in Planned Neighborhood Development District 1183.04(a):	Single family dwelling; two-family dwelling; multiple family dwellings; public uses, semi-public uses, public service facility; accessory use, essential services; residential care facilities; non-commercial recreational uses.	Multiple Family Dwellings	No
Max. Density of Dwelling Units	N/A	Total District: 13.2 du/ac	No
Front Setback 1175.06 (a)	Major Collector: 30 feet (Waggoner Road)	25' from R.O.W.	Yes
Side and Rear Yard Setbacks	N/A	25' side and rear yards	No
Yards Between Multiple Family Dwellings 1175.09	20' min. between end wall to end wall, end wall to main wall, and 50' min from main wall to main wall	20' min	No
Lot Area per Dwelling	N/A	445.75 sf/unit	No
Building Height	N/A	32'-3" – 2 Story 41'-9" – 3 Story 36'-7" – Clubhouse	No
Maximum Lot Coverage by building and Decks	N/A	Lot Coverage: 13.5%	No
Floor Area Requirements for Dwellings	N/A	675 sf -1 bed 933 sf -2 bed	No
Signage		One ground sign shall be permitted along the primary frontage, and shall be approved in accordance with the procedures of Chapter 1181 of the Zoning Code.	No
Parking	N/A	216 surface and 30 garage spaces provided	No
Open Space-1183.04	30%	34%	No

4. INTENDED AGREEMENTS, PROVISIONS AND COVENANTS.

If the application for a zoning district change is approved, the owner of the applicant will enter into the necessary easements and agreements, to be recorded against the property records, based upon the needs of the proposed development.

VETERANS OF FOREIGN WARS
POST 9473
1420 E. MAIN ST.
REYNOLDSBURG, OH 43068

SUMMER RAYS INC.
7480 E. MAIN ST.
REYNOLDSBURG, OH 43068

JUDITH CALLENDER
1343 S. WAGGONER RD.
REYNOLDSBURG, OH 43068

SAUNDRA BOYD
1341 S. WAGGONER RD.
REYNOLDSBURG, OH 43068

MARY SHERMAN
1339 S. WAGGONER RD.
REYNOLDSBURG, OH 43068

JANET STILES
1337 S. WAGGONER RD.
REYNOLDSBURG, OH 43068

SHARI TIMBERLAKE
1335 S. WAGGONER RD.
REYNOLDSBURG, OH 43068

OAKBROOK APARTMENTS LLC
7670 N. OAK BROOK DR.
REYNOLDSBURG, OH 43068

MESSIAH LUTHERAN CHURCH
1200 WAGGONER RD.
REYNOLDSBURG, OH 43068

CONTINENTAL INVESTEMENTS
290 E. ESTATES LN.
REYNOLDSBURG, OH 43068

CITY OF RENOLDSBURG
8029 E. MAIN ST.
REYNOLDSBURG, OH 43068

Attachment: EX. A-1 Surrounding Property Owners (App# 2018-4, 1220-1222 Waggoner Rd, Metro Development LLC)



DESCRIPTION OF 9.068 ACRES

Situated in the State of Ohio, County of Franklin, Truro Township, City of Reynoldsburg, Section 8, Township 16, Range 20, United States Military Lands, and being all out of a 5 acre tract of land conveyed to Wilson Ridge, LLC, of record in Instrument Number 201111160149513 and being all out of a 4.080 acre tract of land conveyed to Wilson Ridge II, LLC, of record in Instrument Number 201111160149510, all references to records being on file in the Office of the Recorder, Franklin County, Ohio, said 9.068 acre tract being more fully described herein;

BEGINNING at the northwest corner of said 5 acre tract, the southwest corner of a 5 acre tract of land conveyed to Messiah Lutheran Church, of record in Deed Book 2158, Page 448, the east line of a 24.240 acre tract of land conveyed to Oakbrook Apartments, LLC, of record in Instrument Number 200604110068056 and also being in the centerline of Waggoner Road;

Thence, North 88°52'57" East, a distance of 886.64 feet, with the north line of said 5 acre tract (Wilson Ridge, LLC) and the south line of said 5 acre tract (Messiah Lutheran Church), to a point at the northeast corner of said 5 acre tract (Wilson Ridge, LLC), the southeast corner of said 5 acre tract (Messiah Lutheran Church), and being on the west line of Continental Investments and Property Management (Parcel Two Second Tract), of record in Official Record 06491F17;

Thence, South 03°44'34" West, a distance of 246.16 feet, with the east line of said 5 acre tract (Wilson Ridge, LLC), and the west line of said Continental Investments and Property Management (Parcel Two Second Tract), to a point at the southeast corner of said 5 acre tract (Wilson Ridge, LLC), the west line of said Continental Investments and Property Management (Parcel Two Second Tract), and at the northeast corner of Continental Investments and Property Management (Parcel One), of record in Official Record 06491F17;

Thence, South 88°52'57" West, a distance of 346.69 feet, with the south line of said 5 acre tract (Wilson Ridge, LLC), and the north line of said Continental Investments and Property Management (Parcel One), to a point on the south line of said 5 acre tract (Wilson Ridge, LLC), the northwest corner of said Continental Investments and Property Management (Parcel One), and being the northeast corner of a 4.080 acre tract of land conveyed to Wilson Ridge II, LLC, of record in Instrument Number 201111160149510;

Thence, South 04°07'35" West, a distance of 350.12 feet, with the east line of said 4.080 acre tract, and the west line of said Continental Investments and Property Management (Parcel One), to a point at the southeast corner of said 4.080 acre tract, the west line of said Continental Investments and Property Management (Parcel One), and being the northeast corner of a 2.57 acre tract of land conveyed to Summer Rays, Inc., of record in Instrument Number 200812050174809;

Thence, North 87°23'25" West, a distance of 532.35 feet, with the south line of said 4.080 acre tract, the north line of said 2.57 acre tract, the north line of the City of Reynoldsburg Grave Yard (PID: 060-000069), and with the south line of PID: 060-000208, to a point at the southwest corner of said 4.080 acre tract, the northwest corner of said City of Reynoldsburg Grave Yard, and being the east line of a 1.526 acre tract of land conveyed to Veterans of Foreign Wars Post 9473, of record in Official Record 00074A08;

Thence, North 03°23'38" East, a distance of 561.06 feet, with the west line of said 4.080 acre tract, the east line of said 1.526 acre tract, the west line of said 5 acre tract (Wilson Ridge, LLC), the east line of said 24.240 acre tract, and with the centerline of said Waggoner Road, to the **TRUE POINT OF BEGINNING**, containing 9.068 acres of land, subject to all easements and documents of record.

The above description is based on deeds of record and available existing surveys, aforementioned description is not intended to be used for the transfer of real property. The acreages and distances shown are intended for zoning purposes only. The basis of bearing is North 03°23'38" East for the original centerline of Waggoner Road based on Ohio State Plane Coordinate System South Zone (NAD83) as established from a GPS survey performed in 2018.



CIVIL & ENVIRONMENTAL CONSULTANTS, INC.

[Handwritten signature of Mark Alan Smith]

9/24/2018

Mark Alan Smith, P.S.
Registered Surveyor No. 8232

Date

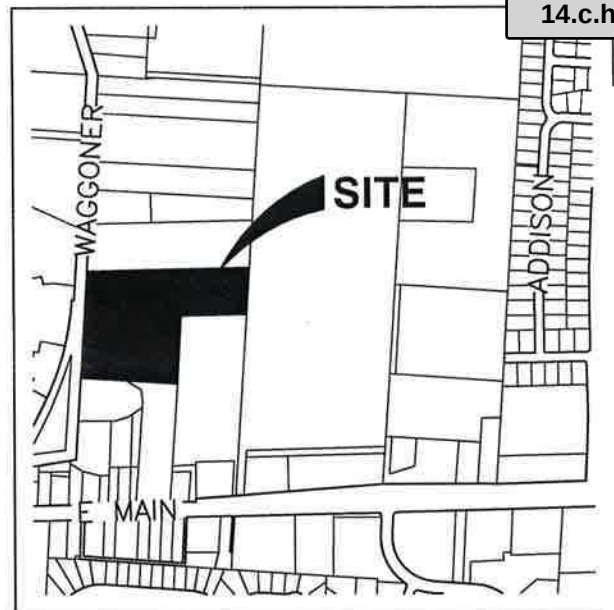
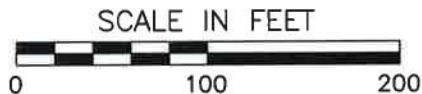
Attachment: EX. B-1 Legal Description (App# 2018-4, 1220-1222 Waggoner Rd, Metro Development LLC)

P:\2018\182-306\Survey\Draw\182306-SV01-Zone 9.068Ac.dwg[ZONING] LS:[9/24/2018 - kasmith] - LP: 9/24/2018 10:46 AM

PROPOSED ZONING OF 9.068 ACRES

STATE OF OHIO, COUNTY OF FRANKLIN, TRURO TOWNSHIP, CITY OF REYNOLDSBURG,
SECTION 8, TOWNSHIP 16, RANGE 20,
UNITED STATES MILITARY LANDS

MESSIAH LUTHERAN CHURCH
5 ACRES
D.B. 2158, PAGE 448



VICINITY MAP
SCALE: 1" = 1,000'

OAKBROOK APARTMENTS, LLC
24.240 ACRES
IN: 200604110068056

WILSON RIDGE, LLC
5 ACRES
IN: 201111160149513
PID: 060-008195-00

9.068 ACRES

S 03°44'34" W 246.16'

CONTINENTAL INVESTMENTS AND
PROPERTY MANAGEMENT
(PARCEL TWO SECOND TRACT)
O.R. 06491F17

S 88°52'57" W 346.69'

CONTINENTAL INVESTMENTS AND
PROPERTY MANAGEMENT
(PARCEL ONE)
O.R. 06491F17

WILSON RIDGE II, LLC
4.080 ACRES
IN: 201111160149510
PID: 060-009282-00

S 04°07'35" W 350.12'

PID:
060-000208

N 87°23'25" W 532.35'

CITY OF REYNOLDSBURG
GRAVE YARD
PID: 060-000069

SUMMER RAYS, INC.
2.57 ACRES
IN: 200812050174809

BASIS OF BEARINGS

THE BEARINGS SHOWN ON THIS SURVEY ARE BASED ON N 03°23'38" E FOR
THE ORIGINAL CENTERLINE OF WAGGONER ROAD BASED ON OHIO STATE PLANE
COORDINATE SYSTEM SOUTH ZONE (NAD83) AS ESTABLISHED FROM A GPS
SURVEY PERFORMED IN MAY 2018.

THIS ZONING EXHIBIT IS A GENERAL DESCRIPTION OF THE
LOCATION OF PROPERTY TO BE ZONED AND IS NOT A
BOUNDARY SURVEY AS DEFINED IN THE O.A.C. CHAPTER
4733.37.

Mark Alan Smith

MARK ALAN SMITH
REGISTERED SURVEYOR NO. S-8232

9/24/2018
DATE



(A) VETERANS OF FOREIGN WARS POST 9473
1.526 ACRES
O.R. 00074A08

(B) COUNTY OF FRANKLIN OF THE STATE OF OHIO
EASEMENT FOR HIGHWAY PURPOSES
D.B. 1808, PAGE 138



Civil & Environmental Consultants, Inc.

250 Old Wilson Bridge Road · Suite 250 · Worthington, OH 43085
614-540-6633 · 888-598-6808
www.cecinc.com

ZONING OF 9.068 ACRES
WILSON RIDGE PROPERTY
REYNOLDSBURG, OHIO

ZONING EXHIBIT

DRAWN BY:	KAS	CHECKED BY:	MAS	APPROVED BY:	EXHIBIT:
DATE:	SEPTEMBER 2018	DWG SCALE:	1" = 100'	PROJECT NO:	182-306



Attachment: EX. C Illustrative (App# 2018-4, 1220-1222 Waggoner Rd, Metro Development LLC)

SITE DATA

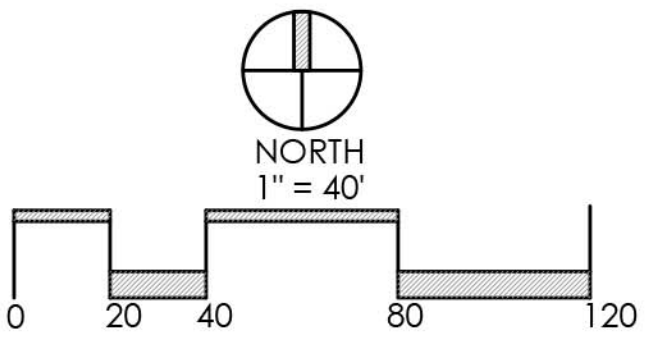
TOTAL ACRES	± 9.08 ACRES
TOTAL UNITS	120 UNITS
- ONE BEDROOM UNITS	36 UNITS (30%)
- TWO BEDROOM UNITS	84 UNITS (70%)
DENSITY	± 13.2 D.U./AC.
REQUIRED PARKING RESIDENTIAL	240 (2.00/UNIT)
PARKING PROVIDED	246 (2.05/UNIT)
- GARAGE SPACES	30 SPACES
- SURFACE SPACES	216 SPACES

ILLUSTRATIVE PLAN

BENTLEY HOUSE

PREPARED FOR METRO DEVELOPMENT

DATE: 9/24/18





REVISIONS	

EXISTING
CONDITIONS PLAN

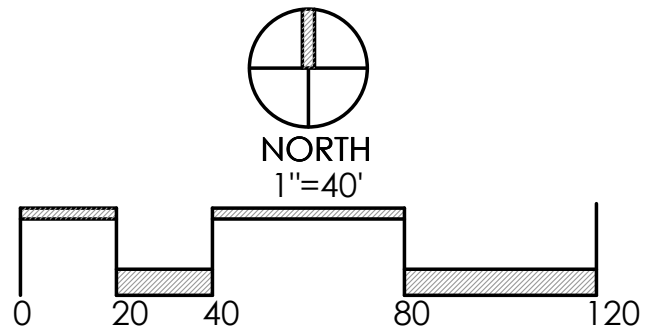
BENTLEY HOUSE
PREPARED FOR
METRO DEVELOPMENT
470 OLDE WORTHINGTON RD., SUITE 100
WESTERVILLE, OH 43082

Paris Planning & Design

LAND PLANNING LANDSCAPE ARCHITECTURE
243 N. 5th Street Columbus, OH 43215
P (614) 487-1944 Suite 401 www.parisplanninganddesign.com

DATE	9/24/18
PROJECT	18081
SHEET	

C-1



REVISIONS	

DEVELOPMENT PLAN

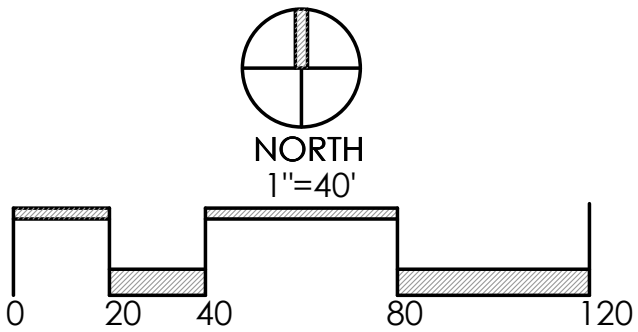
BENTLEY HOUSE
PREPARED FOR
METRO DEVELOPMENT
470 OLDE WORTHINGTON RD., SUITE 100
WESTERVILLE, OH 43082

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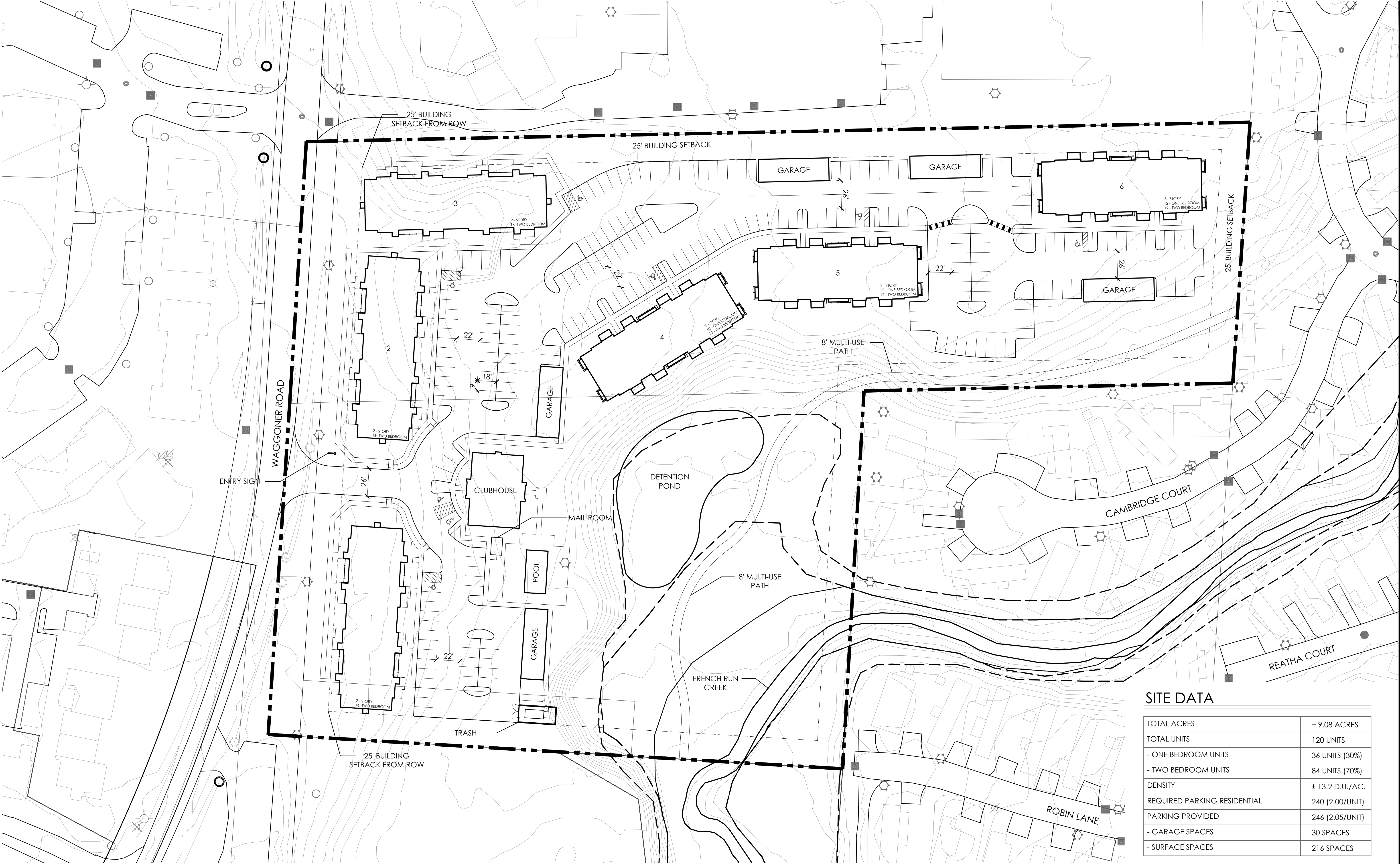
DATE	9/24/18
PROJECT	18081
SHEET	

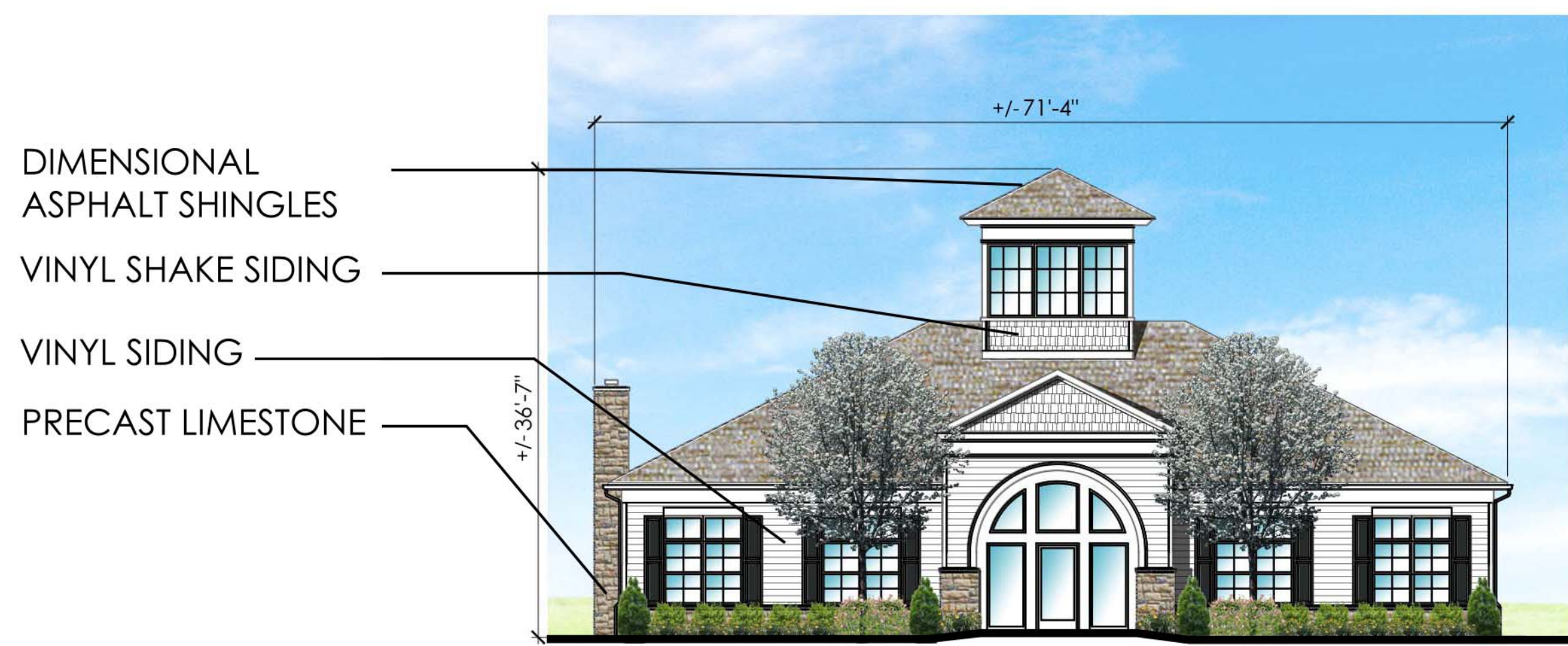
C-2



SITE DATA

TOTAL ACRES	± 9.08 ACRES
TOTAL UNITS	120 UNITS
- ONE BEDROOM UNITS	36 UNITS (30%)
- TWO BEDROOM UNITS	84 UNITS (70%)
DENSITY	± 13.2 D.U./AC.
REQUIRED PARKING RESIDENTIAL	240 (2.00/UNIT)
PARKING PROVIDED	246 (2.05/UNIT)
- GARAGE SPACES	30 SPACES
- SURFACE SPACES	216 SPACES





1 CLUBHOUSE - FRONT ELEVATION
SCALE: 1"=10'



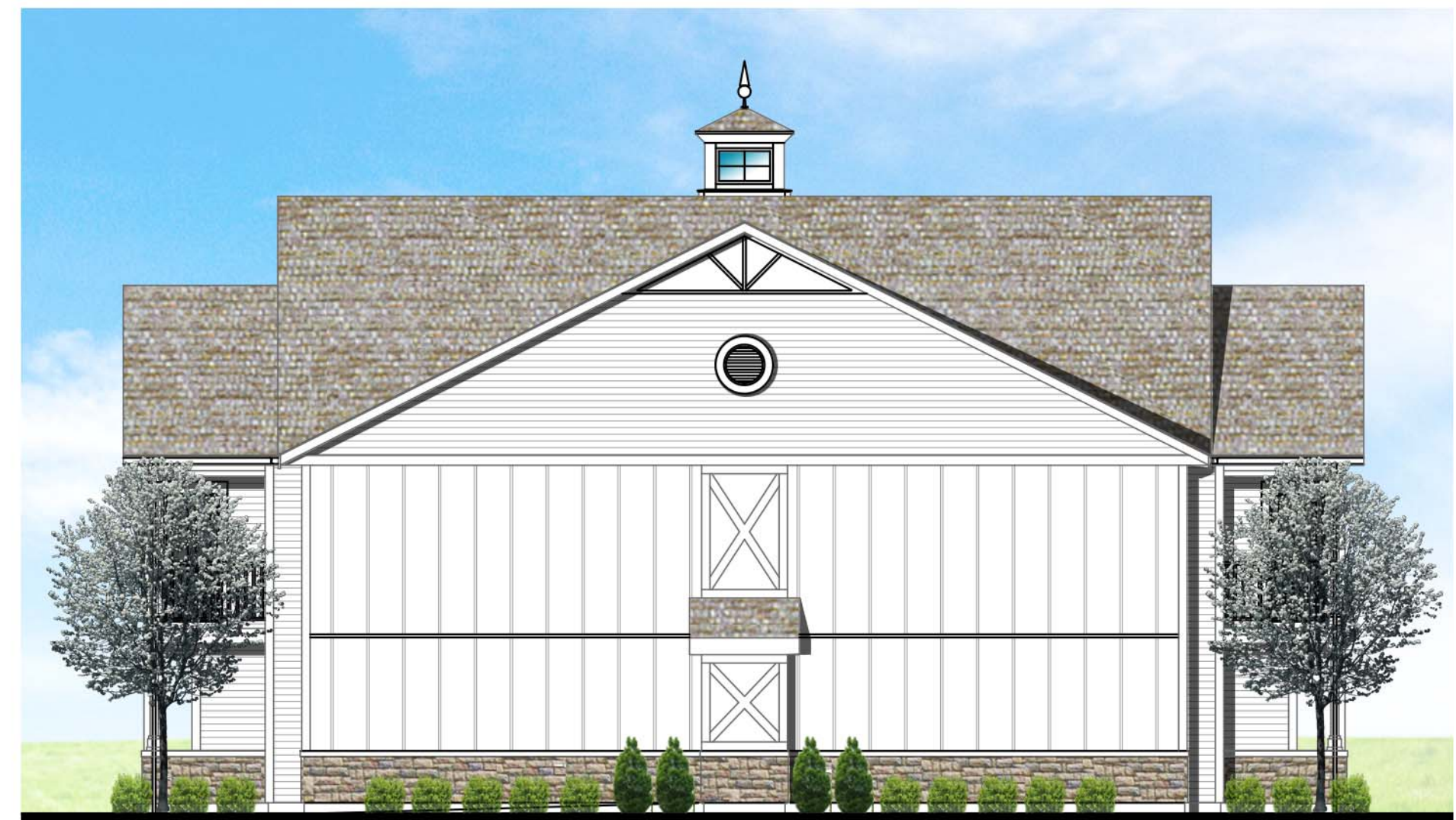
2 CLUBHOUSE - SIDE ELEVATION
SCALE: 1"=10'



3 CLUBHOUSE - REAR ELEVATION
SCALE: 1"=10'



4 TYP. 2 STORY BUILDING ELEVATION
SCALE: 1"=10'



5 TYP. 2 STORY BUILDING SIDE ELEVATION
SCALE: 1"=10'

Attachment: EX. C-3 Architectural Elevations (Appr# 2018-4, 1220-1222 Waggoner Rd. Metro Development LLC)

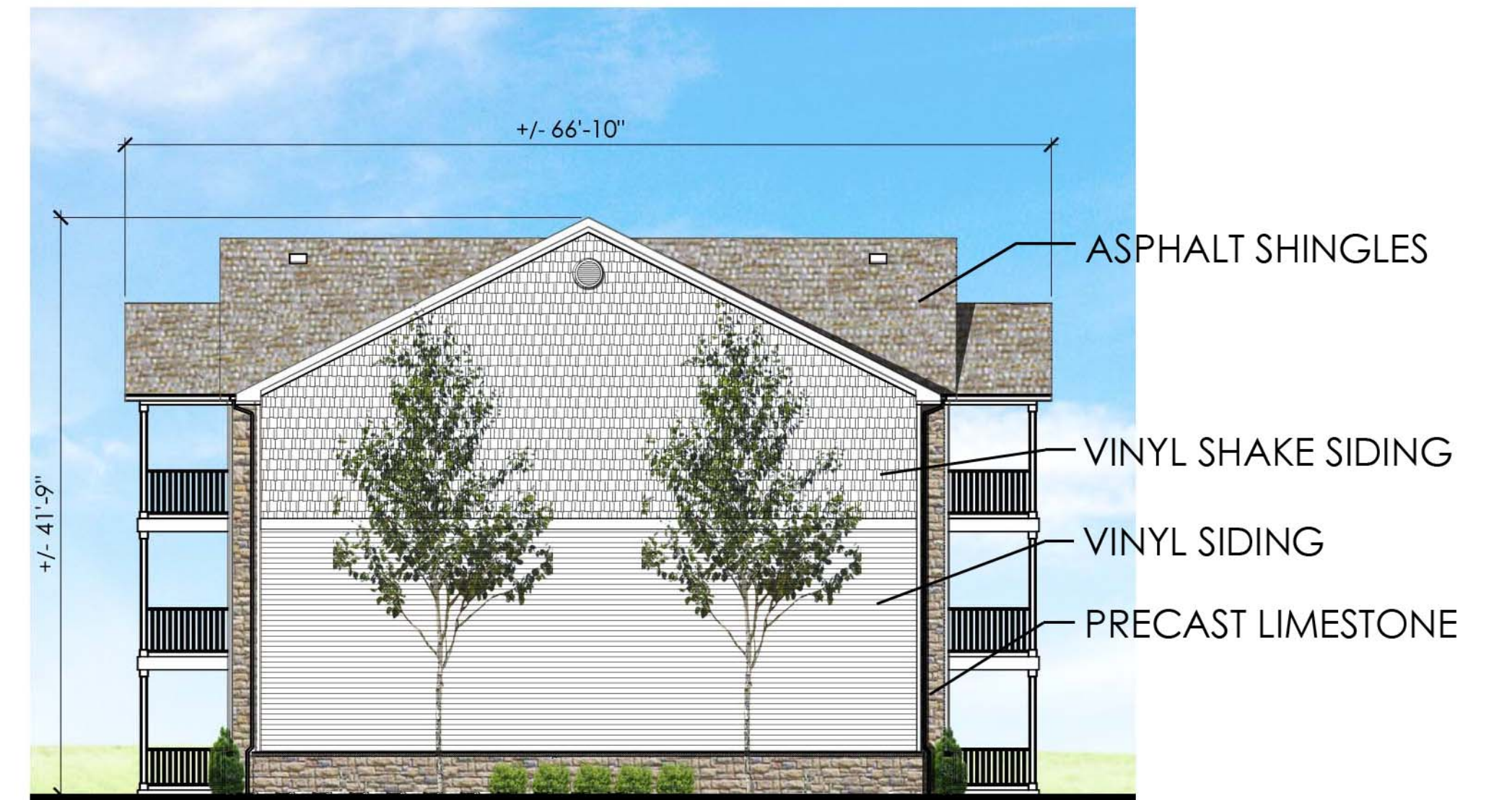
ARCHITECTURAL ELEVATIONS

BENTLEY HOUSE
PREPARED FOR METRO DEVELOPMENT
DATE: 9/24/18

EXHIBIT C-3



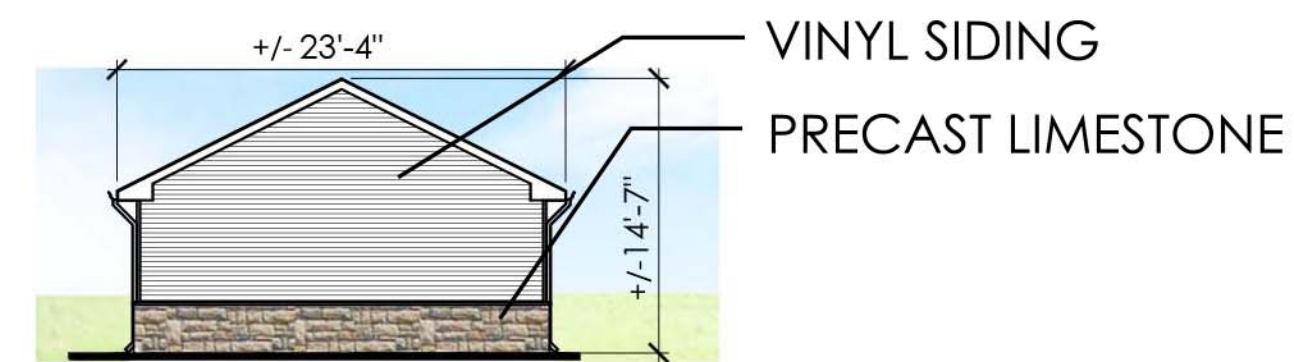
1 TYP. 3 STORY BUILDING ELEVATION
SCALE: 1"=10'



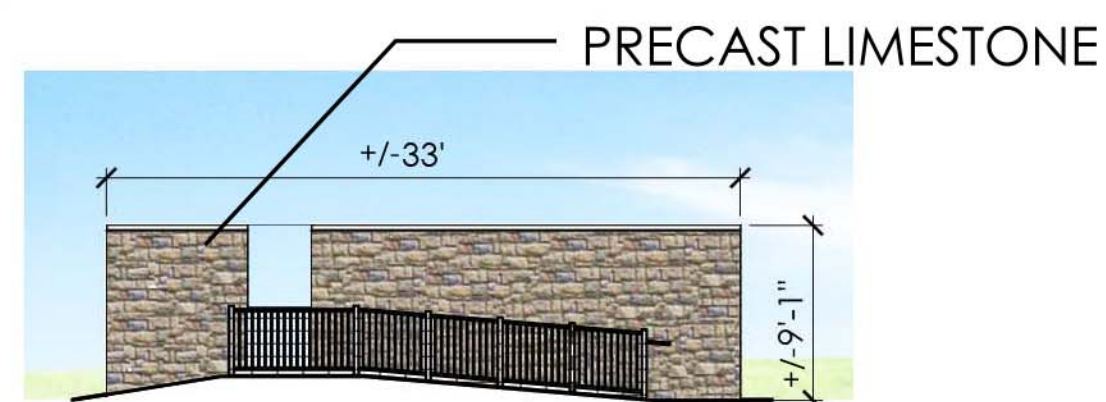
2 TYP. 3 STORY BUILDING SIDE ELEVATION
SCALE: 1"=10'



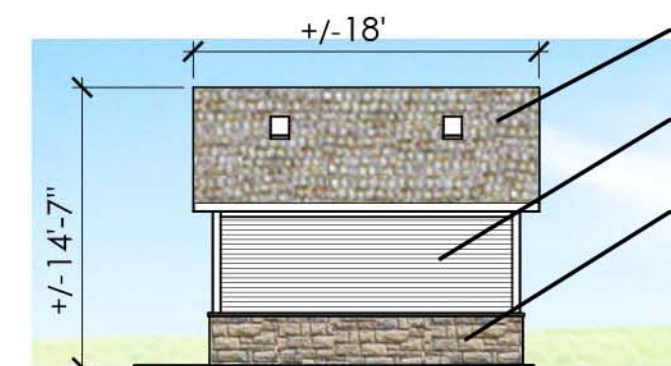
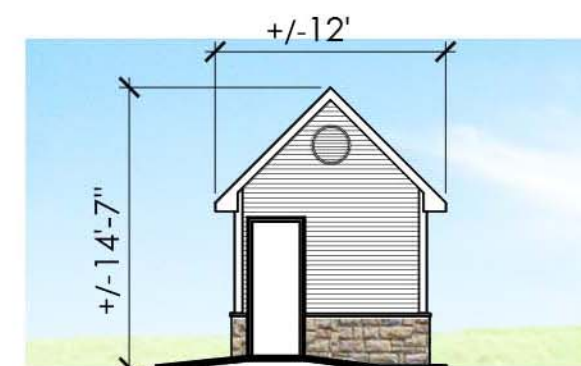
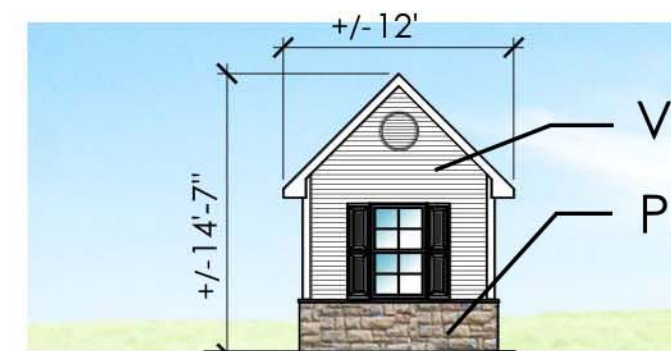
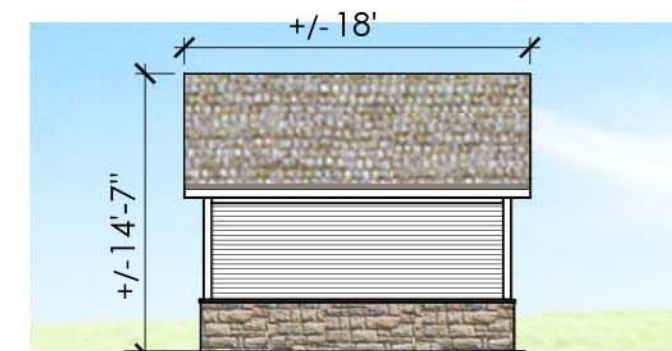
3 TYP. GARAGE FRONT ELEVATION
SCALE: 1"=10'



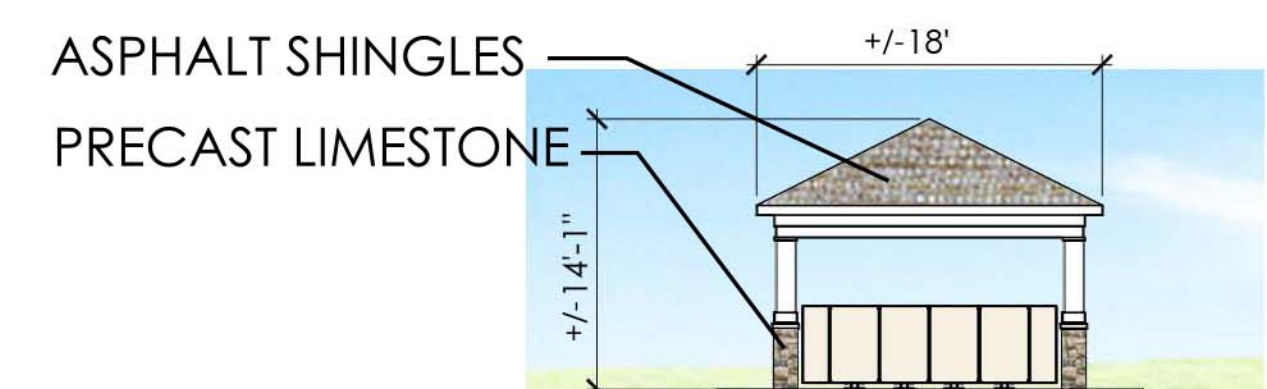
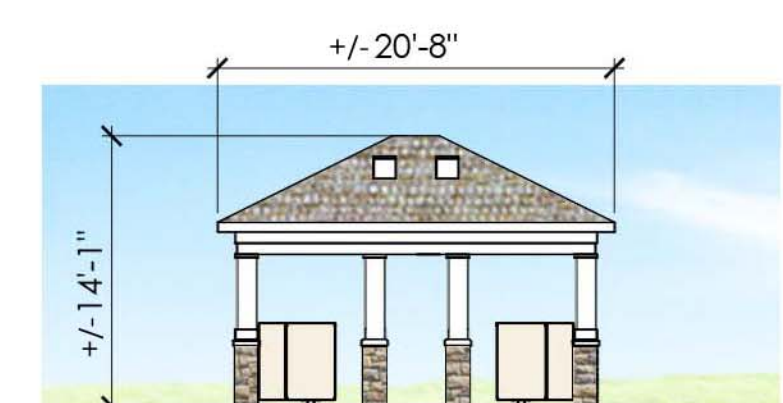
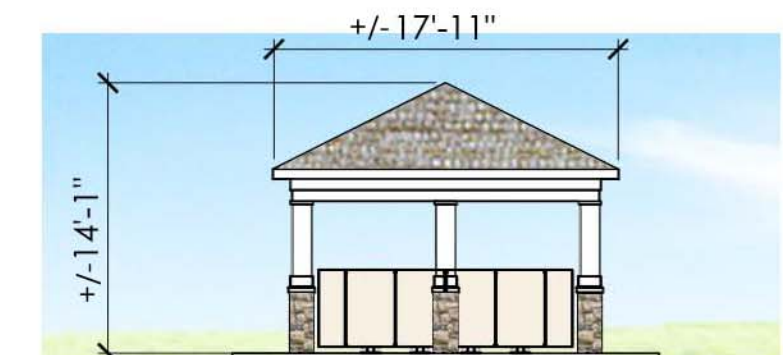
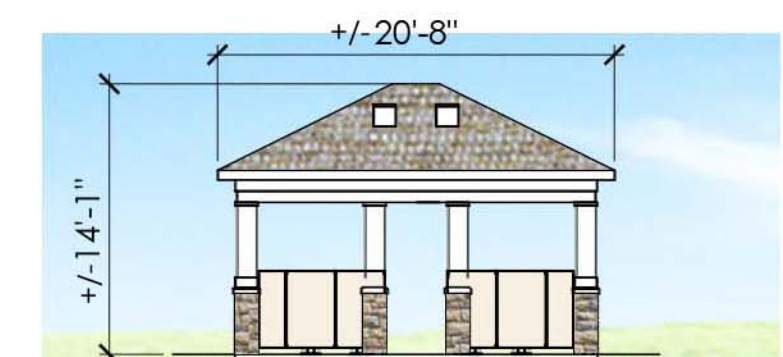
4 TYP. GARAGE SIDE ELEVATION
SCALE: 1"=10'



5 TRASH COMPACTOR ELEVATIONS
SCALE: 1"=10'



6 WATER METER BUILDING ELEVATIONS
SCALE: 1"=10'



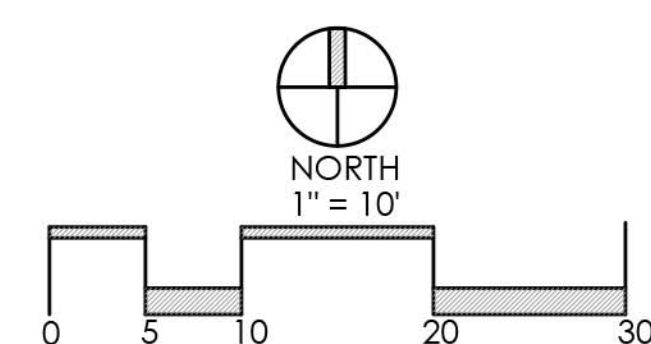
7 MAIL STATION ELEVATIONS
SCALE: 1"=10'

ARCHITECTURAL ELEVATIONS

BENTLEY HOUSE

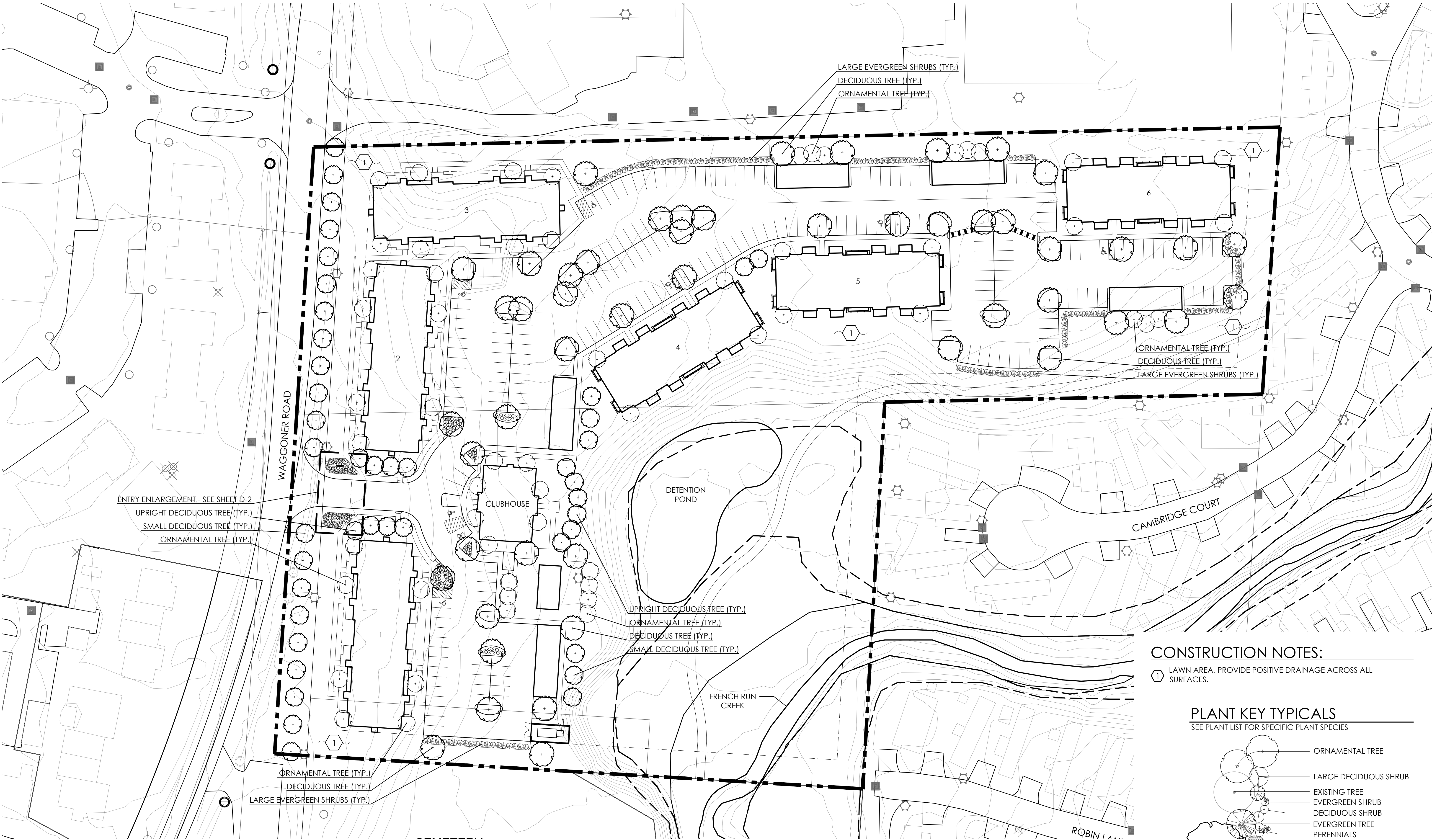
PREPARED FOR METRO DEVELOPMENT

DATE: 9/24/18



Faris Planning & Design
LAND PLANNING LANDSCAPE ARCHITECTURE

243 N. 5th Street
p (614) 487-1964
Suite 401
Columbus, OH 43215
www.farisplanninganddesign.com



LANDSCAPE CODE:

1180.08 - STREET TREE REQUIREMENTS		
±519 L.F.		
STREET TREES SHALL BE PLANTED ALONG PUBLIC STREETS - 25' O.C. MAX	REQUIRED 21 TREES	PROVIDED 21 TREES

1180.09 - INTERIOR LOT LANDSCAPING		
±54,330 S.F.		
1/2" CALIPER/ 150 S.F. BUILDING GROUND COVERAGE - MIN. 2' CAL. TOTAL TRUNK DIAMETER PER TREE	REQUIRED 178.3" CAL. (90 TREES AT 2" CAL.)	PROVIDED 90 TREES AT 2" CAL.

1180.11 - PARKING LOT LANDSCAPING STANDARDS		
(A) - 246 SPACES		
200 S.F. LANDSCAPE/ 10 SPACES	REQUIRED 4,920 S.F.	PROVIDED 4,984 S.F.
1 TREE/ 10 SPACES	25 TREES	25 TREES
4 SHRUBS/ 10 SPACES	100 SHRUBS	100 SHRUBS
(B) - ±640 L.F.		
1 TREE/ 50 L.F. PARKING LOT	REQUIRED 13 TREES	PROVIDED 13 TREES
CONTINUOUS HEDGE, MOUND, OR EV. TREES	3' HEDGE	3' HEDGE

REVISIONS

OVERALL LANDSCAPE PLAN

BENTLEY HOUSE
PREPARED FOR
METRO DEVELOPMENT
470 OLDE WORTHINGTON RD., SUITE 100
WESTERVILLE, OH 43082

Paris Planning & Design
LAND PLANNING
243 N. 5th Street
P (614) 487-1944
Suite 401
Columbus, OH 43215
www.parisplanninganddesign.com

DATE
9/24/18

PROJECT
18081

SHEET
D-1

REVISIONS	

LANDSCAPE
ENLARGEMENT PLANS

BENTLEY HOUSE
PREPARED FOR
METRO DEVELOPMENT
470 OLDE WORTHINGTON RD., SUITE 100
WESTERVILLE, OH 43082

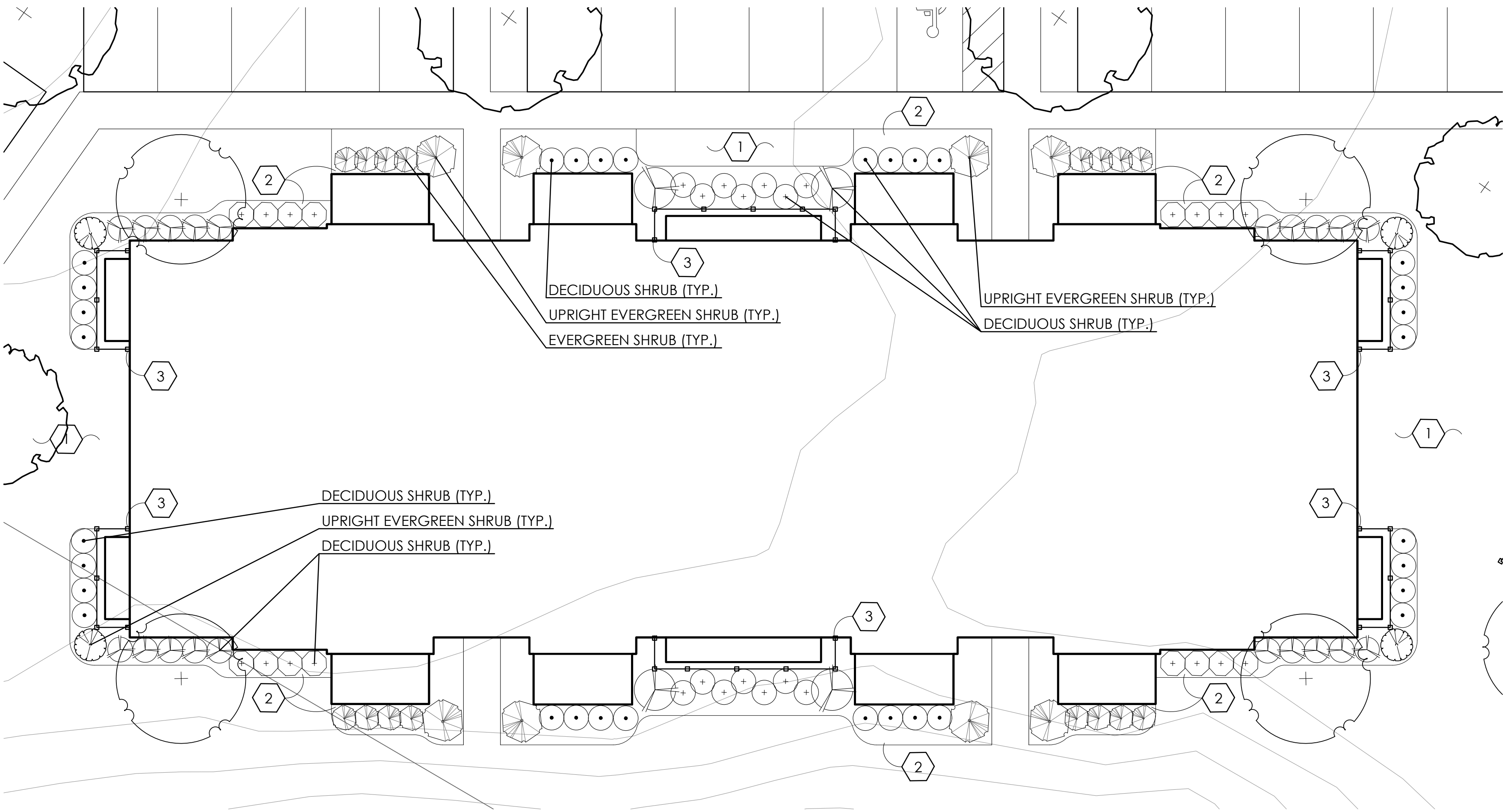
Paris Planning & Design

LAND PLANNING
243 N. 5th Street
P (614) 487-1944
LANDSCAPE ARCHITECTURE
Suite 401
Columbus, OH 43215
www.parisplanninganddesign.com

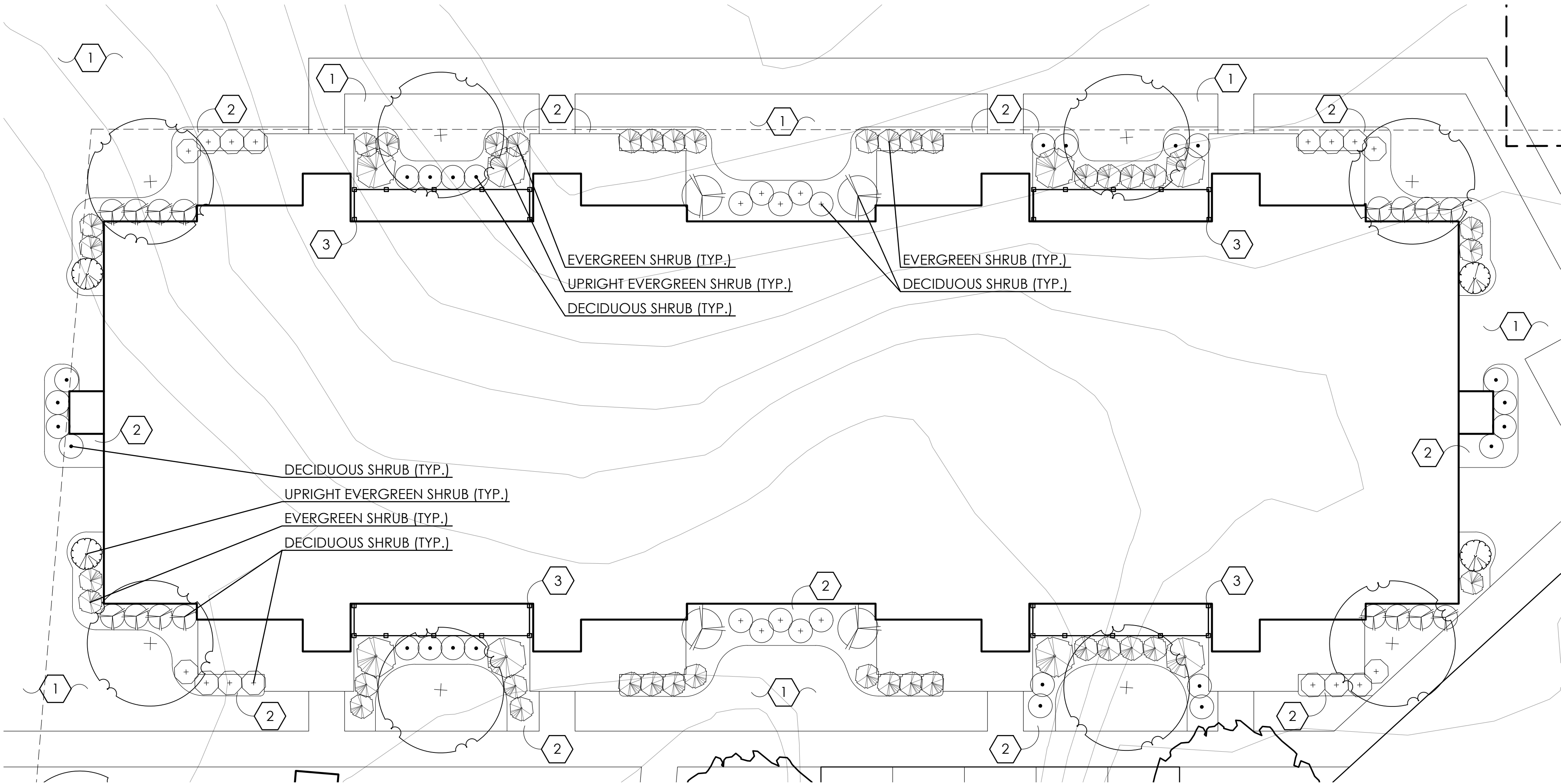
DATE	9/24/18
PROJECT	18081
SHEET	

D-2

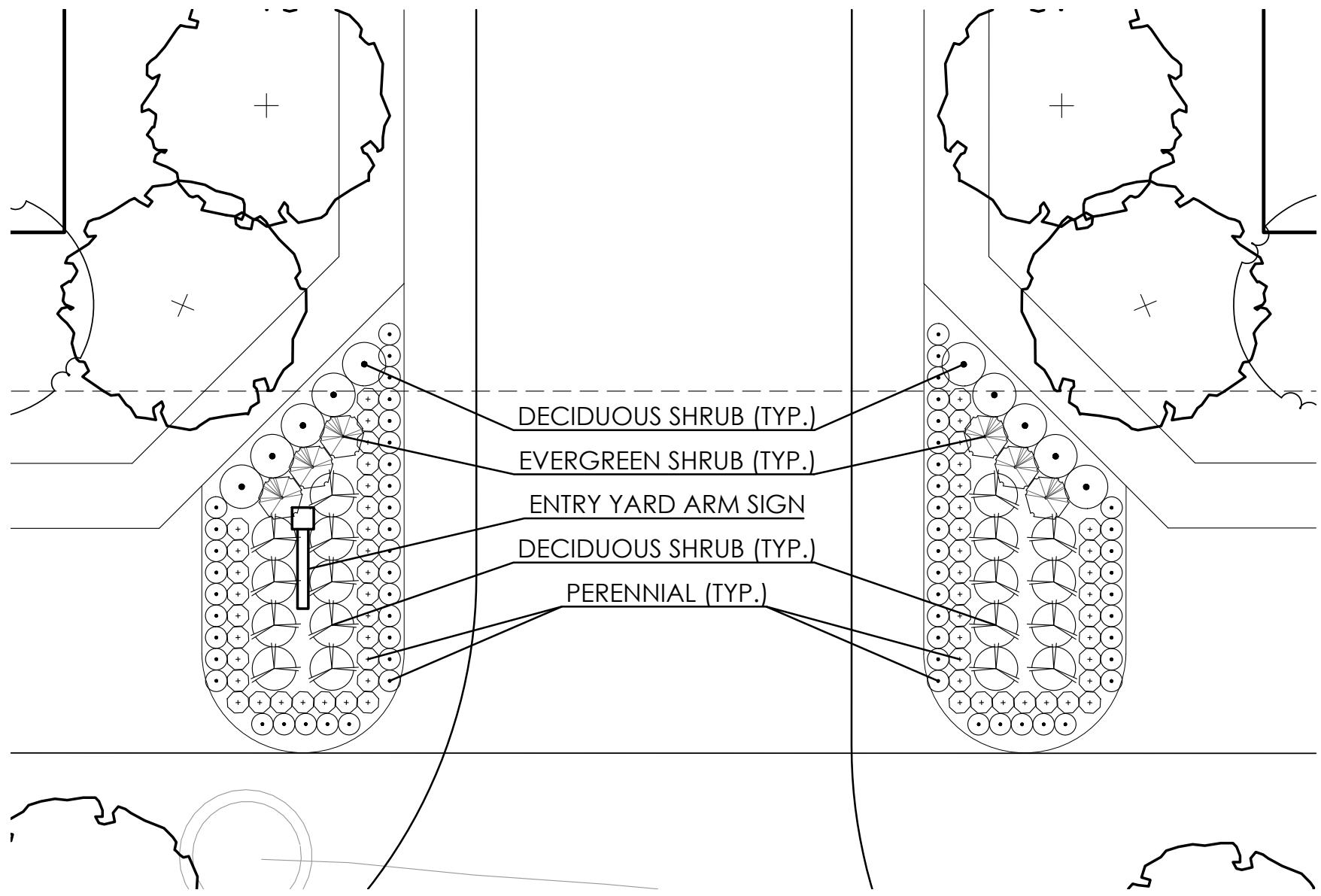
Attachment: EX. D-2 Landscape Enlargements (App# 2018-4, 1220-1222 Waggoner Rd, Metro Development LLC)



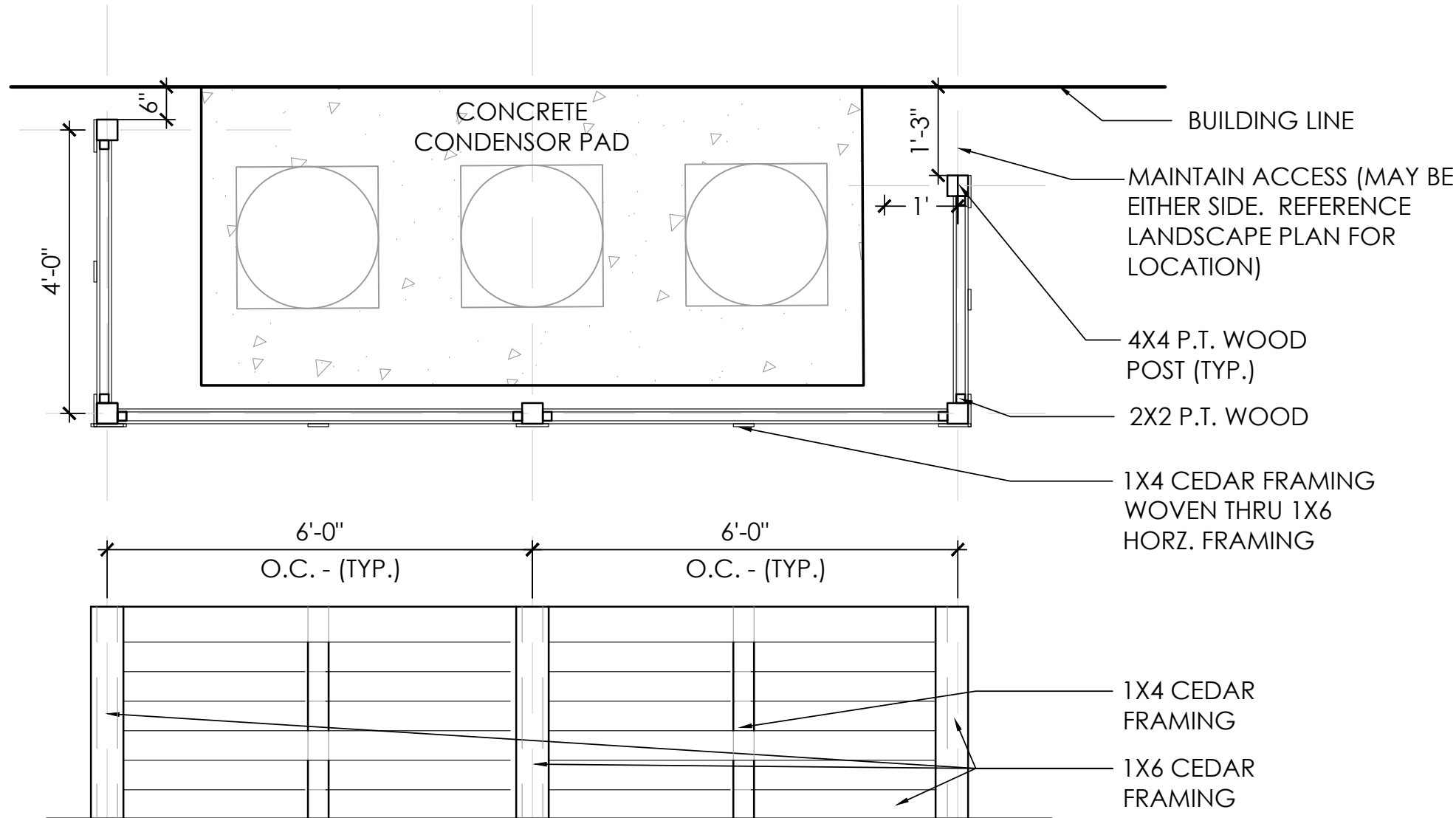
1 TYPICAL 3 STORY BUILDING PLANTING
SCALE: 1"=10'



2 TYPICAL 2 STORY BUILDING PLANTING
SCALE: 1"=10'



3 ENTRY ENLARGEMENT
SCALE: 1"=10'



NOTE: FENCE SHALL BE PAINTED TO MATCH SHUTTERS OF ITS ASSOCIATED BUILDING.

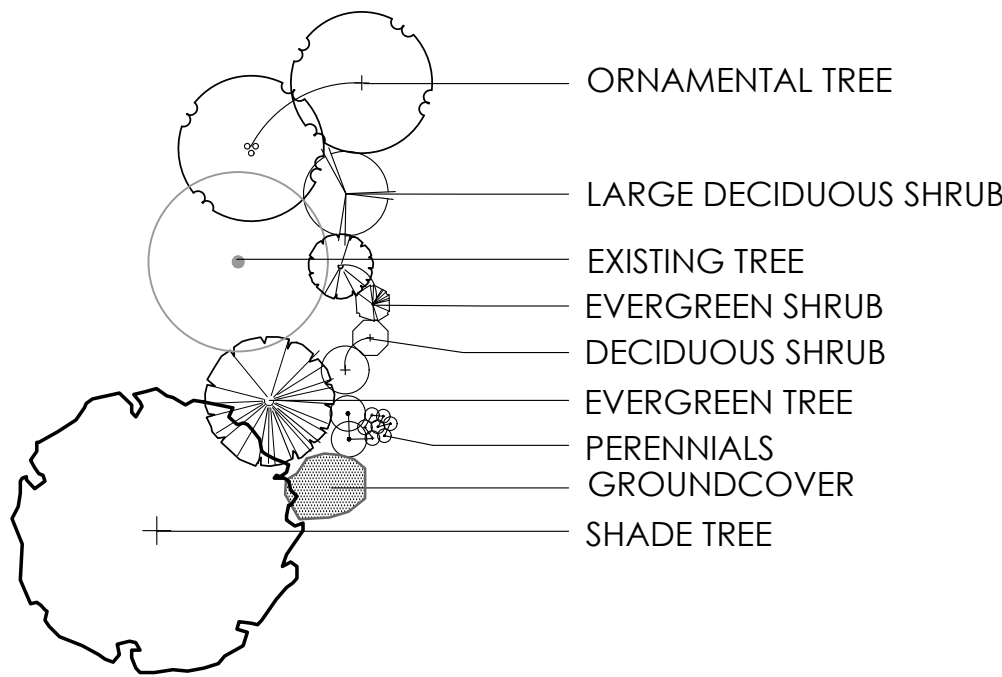
4 A/C CONDENSOR SCREENING FENCE
N.T.S.

CONSTRUCTION NOTES:

- 1 LAWN AREA. PROVIDE POSITIVE DRAINAGE ACROSS ALL SURFACES.
- 2 LANDSCAPE AREA. PROVIDE POSITIVE DRAINAGE ACROSS ALL SURFACES.
- 3 A/C CONDENSER AREA WITH SCREENING FENCE. SEE DETAIL 4 ON THIS SHEET

PLANT KEY TYPICALS

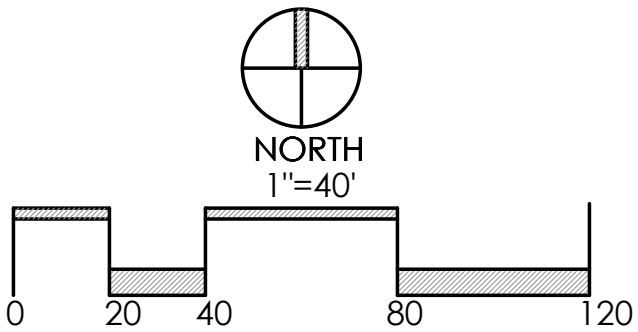
SEE PLANT LIST FOR SPECIFIC PLANT SPECIES





SITE DATA

TOTAL ACRES	± 9.08 ACRES
TOTAL OPEN SPACE	± 3.14 AC. (34%)



REVISIONS	

OPEN SPACE PLAN

BENTLEY HOUSE
PREPARED FOR
METRO DEVELOPMENT
470 OLDE WORTHINGTON RD., SUITE 100
WESTERVILLE, OH 43082

Paris Planning & Design

LAND PLANNING
243 N. 5th Street
P.O. Box 1944
Suite 401
Columbus, OH 43215
www.parisplanninganddesign.com

LANDSCAPE ARCHITECTURE

DATE	9/24/18
PROJECT	18081
SHEET	

D-3

A:\2018\182-306-CADD\DWG\182306R-CADD-ESTING-DRAINAGE.dwg (AUTOCAD) - LPS: 8/24/2018 8:28 AM



REVISION RECORD	
NO	DATE



Civil & Environmental Consultants, Inc.
250 Old Wilson Bridge Road · Suite 250 · Worthington, OH 43085
614-540-6633 · 888-598-6808
www.ceeinc.com

**REYNOLDSBURG, OHIO
EXHIBIT
METRO-WAGGONER
DRAINAGE IMPACT STUDY**

DRAWING NO.: E-1	
DATE: SEPTEMBER 2018	DRAWN BY: RJH
DWG SCALE: 1"=60'	CHECKED BY: DRAFT
PROJECT NO: 182-306	APPROVED BY: DRAFT

A: 12/18/18 182-306 - CAD (DWG) (Rev) 182306R-CAD - EOSTING-CAD (LAYOUT) (3) 15/9/24/2018 - mmadgpm - LP: 9/24/2018 9:39 AM



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REVISION RECORD

NO	DATE	DESCRIPTION

Civil & Environmental Consultants, Inc.
250 Old Wilson Bridge Road · Suite 250 · Worthington, OH 43085
614-540-6633 · 888-598-6808
www.cecinc.com

REYNOLDSBURG, OHIO
EXHIBIT
METRO-WAGGONER
SANITARY SEWER IMPACT STUDY

DATE:	SEPTEMBER 2018	DRAWN BY:	RJH
DWG SCALE:	1"=60'	CHECKED BY:	DRAFT
PROJECT NO:	182-306		
APPROVED BY:			

DRAWING NO.:
E-2

SHEET 1 OF 1

Attachment: EX: E-2 Sanitary Sewer Impact Study (Appr 2018-4, 1220-1222 Waggoner Rd, Metro Development LLC)

3. Facilities Demand Worksheet

(To be completed for Major Site Plan, Zoning District Change, and Plot, Grade, & Utility Plan Applications.)

1. Water:

- a. What will the total demand for water be in gallons per day (gpd) for this proposed site improvement? 36,000 gpd
- b. How much pressure is required? min. 35 psi

Coordinate with the City Engineer to determine if a Water Usage/Flow Study is required (614.322.6810).

2. Sanitary Sewer:

- a. What will the total anticipated flow in gallons per day for this proposed site improvement?

48,000 gpd

Coordinate with the City Engineer to determine if a Utility Study is required (614.322.6810).

3. Traffic:

a. Definitions:

- i. Traffic Access Study: This type of study is to be used for small scale projects generating 50- 200 trip ends during the peak hour of the adjacent street or during the peak hour of the generator, whichever is higher. These studies are applicable to projects that do not have a significant impact on the overall transportation system, but will have impacts on site access points. Analysis is typically limited to review of access point location, type, and size. Analysis of turn lane requirements on the public road at the proposed access point may also be reviewed.
- ii. Traffic Impact Study: An impact study is to be completed for uses that generate more than 200 trip ends during the peak hour of the adjacent street or during the peak hour of the generator, whichever is higher. This type of evaluation usually includes all access points and nearby intersections. The scope of the Traffic Impact Study is to be determined by affected agencies and the Applicant.
- iii. Regional Traffic Analysis: This type of analysis is suited for large scale or groups of smaller projects that impact a large geographical area significant enough in the judgment of City to require an evaluation of impacts on a Comprehensive or Thoroughfare Plan Scale. Road segments, intersections, and perhaps alternative road networks shall be analyzed and long term needs identified. The scope is to be determined by affected agencies and the Applicant.

- b. What are the anticipated Average Daily Traffic (ADT), Generator Peak Traffic, Adjacent Street Peak Traffic volumes, generated by the site improvement and what are the Peak Hours of operation (using ITE Trip Generation Manual).

866 ADT

Generator Peak	Adjacent Street Peak	Peak Hour
<u>67</u> AM	<u>57</u> AM	<u>67</u> AM
<u>81</u> PM	<u>69</u> PM	<u>81</u> PM

- c. USE FOR ZONING DISTRICT CHANGES: Is a zoning district being requested for uses that can generate 200 or more peak hour trip ends that the current zoning does not anticipate?

 Yes, Traffic Impact Study or Regional Traffic analysis is required.

 X No, Traffic Access Study Required.

- d. USE FOR MAJOR SITE PLANS: Check the following as applicable to the site development:

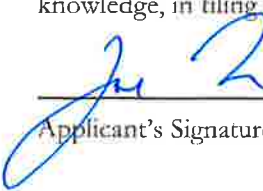
 There are 200 or more Peak Hour trips anticipated.
(Traffic Impact Study or Regional Traffic Study is required.)

 X There are between 50-200 Peak Hour trips anticipated.
(Traffic Access Study is required.)

 There are less than 50 Peak Hour trips anticipated. (No additional requirements.)

- e. The information presented in this section is to assist the applicant with the requirements for traffic analysis within the City of Reynoldsburg. The City reserves the right to change these requirements if special conditions exist. If a Traffic Impact Statement or Regional Traffic Analysis is required, the applicant and the City Engineer must schedule a scope verification meeting with the City and any other local, state, or federal agencies affected by the proposed site improvements.

I certify that the information provided with this application is correct and accurate to the best of my knowledge, in filing this application with the City of Reynoldsburg.


Applicant's Signature

9/21/18
Date

Traffic Study Subarea	Land Use	Time of Day	Data Set from: <i>Trip Generation Manual, 10th Edition</i> (Unless noted Otherwise)	Override with Average	Regression Equation from: <i>Trip Generation Manual 10th Edition</i>	Total Trips	Entering		Exiting	
							%	Total Trips	%	Total Trips
1	Multifamily Housing (Low-Rise) (ITE Code #220) Ind. Variable (X) – 120 Dwelling Units	Daily	Weekday	☐	$T=7.56(X)-40.86$	866	50%	433	50%	433
		AM Peak	Peak Hour of Adj. Street Traffic, One Hour between 7 & 9 AM	☐	$\ln(T)=0.95\ln(X)-0.51$	57	23%	13	77%	44
		PM Peak	Peak Hour of Adj. Street Traffic, One Hour between 4 & 6 PM	☐	$\ln(T)=0.89\ln(X)-0.02$	69	63%	43	37%	26
		AM Peak	AM Peak Hour of Generator	☒	$\ln(T)=0.94\ln(X)-0.29$	67	28%	19	72%	48
		PM Peak	PM Peak Hour of Generator	☐	$T=0.66(X)+1.41$	81	59%	48	41%	33

TABLE 1 - SITE TRIP GENERATION SUMMARY

Waggoner Road Site Traffic Study - 10/2018

Any traffic analysis that will be required by the City of Reynoldsburg will be forthcoming.



CITY OF REYNOLDSBURG

7232 E. Main Street
Reynoldsburg, OH 43068
614-322-6829
ewheeler@ci.reynoldsburg.oh.us

November 19, 2018

A PUBLIC HEARING TO BE HELD BEFORE THE REYNOLDSBURG PLANNING COMMISSION ON THURSDAY, DECEMBER 6, 2018 AT 6:00 P.M., IN CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING, 7232 E. MAIN ST., REYNOLDSBURG, OHIO; ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF REYNOLDSBURG ADOPTED BY ORDINANCE NO. 131-95 ON NOVEMBER 27, 1995 AND AS SUBSEQUENTLY AMENDED – 1220-1222 Waggoner Rd., Reynoldsburg, OH, from AR2c, R-1, and Unzoned District to PND District; Applicant: Metro Development LLC.

EMILY WHEELER
PLANNING & ZONING ADMINISTRATOR
DEPARTMENT OF DEVELOPMENT
CITY OF REYNOLDSBURG

This notice is given pursuant to the provisions of the City of Reynoldsburg Charter.