



**FINANCE COMMITTEE
MONDAY FEBRUARY 1, 2016**

COMMITTEE MEETING:

**PLACE: COUNCIL CHAMBERS
7232 E. MAIN ST, REYNOLDBURG, OH 43068**

1. Call to Order

PRESENT: Clemens, Cotner, Skinner, Joseph
ABSENT: Long

2. Approval of Agenda

Agenda stands approved.

3. Approval of Minutes

a. Finance Committee – Committee Meeting – January 19, 2016

Minutes stand approved.

4. Discussion

a. Ordinance to Make a Final Appropriation for Current Expenses and Other Expenditures of the City of Reynoldsburg, State of Ohio, During the Fiscal Year Ending December 31, 2016 and Declaring an Emergency. (First Reading 2/8/2016).

Chairman Cotner: We will allow the mayor the opportunity to present this and share a few things, and start the process on our 2016 budget.

Mayor McCloud: Thank you Chairman Cotner and Members of Council. You have before you the first of a working draft of the 2016 Budget. It is a document in progress. It is not the final projection from the Administration as to the adoption of the Budget. I have met with a handful of you. I will make my staff available for any of your questions, at your convenience, as I always have. And certainly, my door is always open and my path is free to walk. So, if you have questions, don't hesitate to let me know. But, this is just the beginning process.

Chairman Cotner: I know what we are looking at going forward, in two weeks we will have?

Mayor McCloud: Thank you for that reminder. Our next meeting, which will be two weeks from tomorrow because of the holiday, I will have the Chief, the Parks and Recreation Director, and the Service Director here. Those are the three largest departments, which comprise the largest portion of the Budget, here, for any questions you all may have.

Chairman Cotner: So, it gives us an opportunity to ask specific questions of each department, and we will know who is coming and be prepared with questions for them regarding their specific departmental budgets. We have several weeks to still look at this. Nothing has to be set in stone by any means tonight. We have plenty of time to ask questions of the mayor, and all the staff. At least we have a starting point now. Are their questions for the mayor from Committee or Council this evening? Nothing yet? Ok. Thank you Mr. Mayor. Two weeks from tomorrow we will look forward into getting into this more and talking to everyone.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 2/8/2016 7:30 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Dan Skinner, At Large	
AYES:	Clemens, Cotner, Skinner	
ABSENT:	Long	

- b. Ordinance Authorizing Contract for Gis Upgrade and Migration, Appropriating Funds Therefore, and Declaring an Emergency. (First Reading 2/8/2016- Requests Passage as an Emergency Upon Third Reading.)

Mr. Burd: Thank you Chairman Cotner, Members of Committee, Members of Council. When I became Service Director, I had no idea what GIS was and I did not know why it was a necessity. But, fast forwarding three and a half years and I see now why it is an indispensable tool for our residents, our staff, developers, planners, and others, who need to utilize land use and geographic information about our city, via the web. Our staff literally uses GIS every single day. For my staff specifically, the most common thing we use it for is to help identify existing utilities on a property, or in an area. As the memo indicates, our GIS system is woefully outdated. Users are experiencing functionality issues, display issues, and other problems that are keeping them from getting the information they need. Additionally, our GIS will not work with MAC computers. And you all know, MAC computers are extremely common now. So, we are at the point now where the only way we can fix the problems we are experiencing is to upgrade the system, because our current platform is no longer maintained or supported by the manufacturer. The memo outlined the cost. It is \$37,500. We would be dividing that cost among the departments that utilize GIS. It is an eight month process from start to finish. Because of the time frame, we would like to have this pass as an emergency whenever you are comfortable with it. Second reading would be great, but if you would like it to go three, that is fine as well. Eric and I wanted to co-present this item because our departments are the ones that utilize this the most often. Eric has also done a lot of the leg work in getting us to this updated proposal that you have from EMH&T to handle this for us, and so I will let him make a few comments, and then we will try to answer any questions that you may have.

Mr. Snowden: Thank you Mr. Burd. Chairman Cotner and Members of Council, all I wanted to add to what the Director said was that he and I, and other members of staff, are continuing and building a relationship with the EMH&T GIS team that hosts this for us. Although this has not been updated in many years, our goal would be to work with that organization to provide yearly incremental updates to keep the system up to date and avoid

any large costs that could be incurred, whenever possible, to keep us up with the current technology, layers updates, and that sort of thing.

Chairman Cotner: Any questions from the Finance Committee or Council. Would two readings be ok, I know you said you wanted to get it done.

Mr. Burd: Yes, its just eight months is a long time. We are starting to get calls regularly from people who are having issues with it. But, since it is an appropriation, we didn't want to ask you to rush it immediately. We also don't want that added month, if it is not an emergency, that will put us to almost the end of the year. Two readings would be fine, whatever you want to do.

Mr. Snowden: This proposal does include training, in which anyone would be welcome to attend.

Chairman Cotner: We could move it as one, but I guess two readings still gives everyone a chance to make sure they are comfortable. I think the general feeling would be to give us a couple of weeks to make sure there are not any loose ends.

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ABSENT:	Long	

c. Ordinance to Approve Payment of Services Performed Prior to the Auditor's Certification of Availability of Funds and Declaring an Emergency.

Chairman Cotner: Mr. Harris is on the move to tell us about then and nows. Everyone will be educated.

Mr. Harris: Thank you Chairman Cotner and Members of Council. I have filed with you an Auditor's certification of a Then and Now. Section 5705.41D of the Ohio Revised Code states that when a purchase of goods and services made prior to the Auditor's certification of available funds, the Auditor shall prepare a certificate stating that funds were available at the time of the purchase and that they are still available at the time of the receipt of the invoice. This is something we have a lot of times this time of year because everything has to be closed up for the end of the year and because the beginning of the year started on a weekend. This is one that was not able to get opened up. I think Debby who usually does this was on vacation, so, it did create a Then and Now, which is no big thing. It is administrative in nature. It does have to be paid for within thirty days of the time I sign this. So, you do need to go ahead and pass this so I can get AT&T paid.

Chairman Cotner: Does anyone have questions on this?

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AYES:	Clemens, Cotner, Skinner	
ABSENT:	Long	

- d. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT WITH EMH&T FOR THE ENGINEERING, PLANS, AND PREPARE BID DOCUMENTS FOR THE 2016 BRIARLIFF/AIDA WATERMAIN REPLACEMENT PROJECT, APPROPRIATING FUNDS THEREFORE, AND DECLARING AN EMERGENCY. (Second Reading 2/8/2016 -Requests Passage as an Emergency at Third Reading).

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SECONDER:	Dan Skinner, At Large	
AYES:	Clemens, Cotner, Skinner	
ABSENT:	Long	

- e. Ordinance Authorizing Mayor to Enter into Contract with Emh&T for the 2016 Manhole Rehabilitation Project, Appropriating Funds Therefore, and Declaring an Emergency. (Second Reading 2/8/2016 -Requests Passage as an Emergency at Third Reading).

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