

MINUTES COMMITTEE MEETING  
REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE  
January 28, 2019

Chairman Barth R. Cotner called the meeting to order at 9:19 PM

Call to Order - Roll Call

PRESENT: Clemens, Cotner, Luzader, Spalding, Joseph

ABSENT:

Approval of Agenda

Agenda stands approved

Approval of Minutes

a. Finance and Administration Committee – Committee Meeting – January 14, 2019

|                |                 |
|----------------|-----------------|
| <b>RESULT:</b> | <b>ACCEPTED</b> |
|----------------|-----------------|

NEW LEGISLATION/DISCUSSION ITEMS

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 157.02 (C) (1) AND ENACTING SECTION 157.02 (B)(1) OF SECTION 157.02 EXAMINATIONS; PREFERENCES; SENIORITY --- Cotner. Finance and Administration Committee.

Ms. Reidel: The Civil Service Commission is requesting changes to 157.02 titled Examinations, Preference and Seniority. The first change is dealing with veteran points that are added on to a score for a passing grade and under C 1 of section 157.02 it currently reads "Any person who has been honorably discharged from the uniformed services or transferred to the reserve with evidence of satisfactory service, and who is a resident of Ohio" we would like to delete that, those few words so that any veteran would obtain the points that they deserve taking a Civil Service exam if they take that test. So that is our first piece to consider. The second is an additional section which we are calling B1 dealing with age limitation for candidates that want to apply for a Civil Service position. It states "For the exception of seasonal employees and police officers, all City employees must be 18 years of age at time of appointment. Police officers must be 21 years of age at time of appointment. There is no maximum age limit for City employees." The exception of seasonal employees is because in the parks they do use people for the park programs in the summer and at times they are under 18 years old. That's it for now.

Mr. Cotner: Seems to be some good common sense ideas. Questions or comments?

Mr. Skinner: Just one comment. I appreciate any effort to make it easier for fellow service members to obtain a position. Thank you.

Mr. Cotner: Thank you.

MINUTES COMMITTEE MEETING  
REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE  
January 28, 2019

|                  |                                         |                                |
|------------------|-----------------------------------------|--------------------------------|
| <b>RESULT:</b>   | <b>REFERRED TO COUNCIL [UNANIMOUS]</b>  | <b>Next: 1/28/2019 7:34 PM</b> |
| <b>MOVER:</b>    | Barth R. Cotner, Chairman               |                                |
| <b>SECONDER:</b> | Marshall Spalding, Ward 3 Councilmember |                                |
| <b>AYES:</b>     | Clemens, Cotner, Luzader, Spalding      |                                |

ORDINANCE TO AMEND THE "CITY OF REYNOLDSBURG, OHIO PERSONNEL POLICY AND PROCEDURE MANUAL" ADOPTED BY ORDINANCE NO. 75-18 PASSED JUNE 25, 2018; AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

Mrs. Boller: Good evening. This is to change the credit card fleet policy recently HB 312 was passed by the Legislature and will go into effect February 2nd this year. We just need to make these changes so we comply, there are just a few changes that aren't in our policy that needs to be in place so we're in compliance with that new law. I can answer any questions if you have any.

|                  |                                        |                                |
|------------------|----------------------------------------|--------------------------------|
| <b>RESULT:</b>   | <b>REFERRED TO COUNCIL [UNANIMOUS]</b> | <b>Next: 1/28/2019 7:34 PM</b> |
| <b>MOVER:</b>    | Barth R. Cotner, Chairman              |                                |
| <b>SECONDER:</b> | Brett Luzader, Ward 2 Councilmember    |                                |
| <b>AYES:</b>     | Clemens, Cotner, Luzader, Spalding     |                                |

ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE ONE POWEREDGE R740 SERVER; AND DECLARING AN EMERGENCY. --- Cotner. Finance and Administration Committee.

Mrs. Boller: This is a request to purchase the Poweredge R740. It is a virtual server that our IT consultants need. We have this in the budget for 2019 and this will just allow if there is a failure of hardware, that our service won't lose information in our systems.

|                  |                                         |                                |
|------------------|-----------------------------------------|--------------------------------|
| <b>RESULT:</b>   | <b>REFERRED TO COUNCIL [UNANIMOUS]</b>  | <b>Next: 1/28/2019 7:34 PM</b> |
| <b>MOVER:</b>    | Barth R. Cotner, Chairman               |                                |
| <b>SECONDER:</b> | Marshall Spalding, Ward 3 Councilmember |                                |
| <b>AYES:</b>     | Clemens, Cotner, Luzader, Spalding      |                                |

## LEGISLATION FOR EMERGENCY ADOPTION

### 13-19

ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 127-18 PASSED DECEMBER 17, 2018 WHICH READ, "ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT FOR CITY INSURANCE FOR 2019 AND DECLARING AN EMERGENCY"; AND DECLARING AN EMERGENCY. --- Cotner. Finance and Administration Committee.

MINUTES COMMITTEE MEETING  
REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE  
January 28, 2019

|                  |                                        |                                |
|------------------|----------------------------------------|--------------------------------|
| <b>RESULT:</b>   | <b>REFERRED TO COUNCIL [UNANIMOUS]</b> | <b>Next: 1/28/2019 7:34 PM</b> |
| <b>MOVER:</b>    | Barth R. Cotner, Chairman              |                                |
| <b>SECONDER:</b> | Mel Clemens, Ward 4 Councilmember      |                                |
| <b>AYES:</b>     | Clemens, Cotner, Luzader, Spalding     |                                |

LEGISLATION FOR SECOND READING

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 160.02 (G) (4)(A) STORMWATER UTILITY DIVISION PF 160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE --- Cotner. Finance and Administration Committee.

|                  |                                        |                                |
|------------------|----------------------------------------|--------------------------------|
| <b>RESULT:</b>   | <b>REFERRED TO COUNCIL [UNANIMOUS]</b> | <b>Next: 1/28/2019 7:34 PM</b> |
| <b>MOVER:</b>    | Barth R. Cotner, Chairman              |                                |
| <b>SECONDER:</b> | Brett Luzader, Ward 2 Councilmember    |                                |
| <b>AYES:</b>     | Clemens, Cotner, Luzader, Spalding     |                                |