

# Reynoldsburg

OHIO • 1839

## MINUTES MEETING REYNOLDSBURG CHARTER REVIEW COMMISSION January 19, 2022

Doug Joseph called the meeting to order at 7:05 PM

PRESENT: Joseph, Darling, Lenihan, Johnson

ABSENT: Foster

### **Approval of Agenda**

Mr. Joseph moved to approve the agenda as submitted. Second by Mildred Johnson. Motion carried.

### **Overview of Charter Review Process and Proposed Timeline**

Attorney Shook explained the purpose of the Charter Review Commission. The Charter can be compared to the Constitution for the City. The Charter directs that a Commission review the Charter every five years. The Charter Review Commission shall study and review the provisions of the Charter and the operations of the City and shall report its recommendations, if any, for changes or revisions to the Charter to the Council no later than ninety days prior to the election. The Commission shall submit their recommended amendments to Council. Attorney Shook provided the Commission with a proposed timeline of meeting dates and submission deadlines. Once Council approves any changes, the residents will have the opportunity to vote on each change in November.

Attorney Shook suggested that the Commission meet monthly. Suggestions for changes will be suggested by both Council and staff. Commission members can, of course, suggest possible changes as well. The public is welcome to attend all meetings and also make possible change recommendations. The Commission will need to come to a consensus on recommended changes to Council. Two-thirds of Council must approve each recommended changes. Attorney Shook suggested that the recommended changes be submitted to Council by June 13th.

Mr. Joseph commented that, from his experience, citizens often do not support the recommended changes. Council will often not support recommended changes.

Ms. Johnson asked if the ballot language each change make a difference in whether the voters support an issue. Attorney Shook indicated that the language could have an impact.

Mr. Lenihan asked if Councilmembers participated in this process. Mr. Joseph responded that Council did not participate.

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Attorney Shook suggested that voters can be easily be overwhelmed with a lot of issues on the ballot.

### **Motions**

#### **Nomination of Chair of the Board and Vote**

Ms. Johnson nominated Doug Joseph as Chair. Second by Mr. Lenihan. Motion carried.

#### **Nomination of Vice Chair of the Board and Vote**

Mr. Lenihan nominated Ms. Johnson as Vice Chair. Second by Mr. Joseph. Motion carried.

#### **A Motion to Approve the Timeline for the Charter Review Process**

##### PROPOSED CHARTER REVIEW TIMELINE

Mr. Lenihan moved to approve the proposed timeline. Second by Ms. Johnson. Motion carried.

Mr. Joseph asked if a different submission deadline for resident suggestion should be established. Attorney Shook responded no, that a citizen deadline should be the same as the Commission's deadline of March 14, 2022.

The Commission asked how residents would know about their ability to participate in this process. Attorney Shook advised that information could be placed on the Facebook page and Reynoldsburg Connect.

Mr. Lenihan moved to amend his motion to include community members as part of item #4 on the Charter Review timeline. Second by Ms. Johnson. Motion carried.

The overall motion was approved as amended.

Ms. Johnson asked if additional days could be added if needed. Attorney Shook responded affirmatively.

Ms. Darling asked if the Commission would see the suggestions from staff before the February 16th meeting. Will we get to speak to department heads? Attorney Shook

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advised that the Commission would see the suggestions prior to the meeting and were welcome to email staff.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>AYES:</b>	Joseph, Darling, Lenihan, Johnson
<b>ABSENT:</b>	Foster

## **Scheduling**

The next meeting was scheduled for February 16, 2022 beginning at 7:00pm.

## **Other Matters**

## **Adjourn**

*Mollie Prasher*

Mollie Prasher, Clerk of Council

**Clerk of Council**  
**Mollie Prasher**  
**7232 East Main Street**  
**Reynoldsburg OH 43068**  
**614-322-6836 phone**

## **Memo**

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**DATE:**           **January 19, 2022**

**TO:**

**CC:**

**RE:**               **Proposed Charter Review Timeline**

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**CHARTER REVIEW COMMISSION****PROPOSED TIMELINE****1. First Meeting – January 19, 2022**

Organizational meeting. Select Chair and Vice Chair. Set timeline.

**2. Deadline for City Department Submissions and Suggestions – February 14, 2022**

Department Chairs may propose Charter changes that pertain specifically to their Department prior to the second meeting. Proposals must be submitted to the Clerk of Council and City Attorney who shall promptly provide the same to the Commission.

**3. Second Meeting – February 16, 2022**

Discussion and consideration of proposed Charter changes by Department Chairs. Discussion regarding Commission recommendations.

**4. Deadline for Commission Member Submissions and Suggestions – March 14, 2022**

Commission members may propose Charter changes by submitting said proposals to the Clerk of Council and the City Attorney prior to the third meeting.

**5. Third Meeting – March 16, 2022**

Discussion and consideration of proposed Charter changes. Motion to Direct City Attorney to begin drafting language for changes under continued consideration.

**6. Draft Language for Proposed Charter Modifications (City Attorney) – April 13, 2022**

The City Attorney shall prepare a draft of the changes so directed by the Commission for consideration and discussion at the fourth meeting.

**7. Fourth Meeting – April 20, 2022**

Discussion of draft language. Motion to Direct the City Attorney to prepare final language for consideration and vote at the fifth meeting.

**8. Final Language for Proposed Charter Modifications (City Attorney) – May, 11, 2022**

Final language to be submitted by the City Attorney to the Commission Members one week before the fifth meeting.

**9. Fifth Meeting – May 18, 2022**

Final Consideration and vote on proposed recommendations to submit to City Council. Each proposal shall be voted on separately.

**10. Sixth Meeting (Optional) – June 1, 2022 or June 8, 2022**

If the Commission determines that it requires an additional meeting for further consideration, discussion, drafting, and vote on proposed changes, there are two dates available for an optional Sixth (or Seventh) Meeting.

**11. City Council First Read Consideration – June 13, 2022**

Chair of the Charter Review Commission should present the recommendations to Council and be available to answer any questions.

**12. City Council Second Read Consideration – June 27, 2022****13. City Council Third Read and Vote – July 11, 2022****14. City Council (Optional) Final Read and Vote on Recommendations from the Charter Review Commission – July 25, 2022****15. Proposals submitted to the Franklin, Licking, and Fairfield County Board of Elections for the November 2022 General Election.**

Must be submitted by August 10, 2022, which is at least 90 days prior to the General Election.

**16. General Election – November 8, 2022**