



Doug Joseph, President
Caleb Skinner, Ward 1
Brett Luzader, Ward 2
Marshall Spalding, Ward 3
Mel Clemens, Ward 4
Barth Cotner, At-Large
Stacie A. Baker, At-Large
Kristin J. Bryant, At-Large

CITY COUNCIL

Committee Meetings Regular Council Meeting

7232 E. Main St
Reynoldsburg, OH 43068
www.ci.reynoldsburg.oh.us

April Beggerow
614-322-6836

Monday, January 14, 2019

Council Chambers

FINANCE AND ADMINISTRATION COMMITTEE MEETING

1. CALL TO ORDER - ROLL CALL

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- a. Finance and Administration Committee – Committee Meeting – December 17, 2018

4. NEW LEGISLATION/DISCUSSION ITEMS

- a. Election of Chairman; Appointment of Vice Chairman
- b. ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 127-18 PASSED DECEMBER 17, 2018 WHICH READ, "*ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT FOR CITY INSURANCE FOR 2019 AND DECLARING AN EMERGENCY*"; AND DECLARING AN EMERGENCY.
- c. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 160.02 (g) (4)(a) Stormwater Utility Division of 160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE.

5. LEGISLATION FOR EMERGENCY ADOPTION

- a. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 190.01 AUTHORITY TO LEVY TAX; PURPOSE OF TAX of Chapter 190 INCOME TAX EFFECTIVE JANUARY 1, 2019; AND DECLARING AN EMERGENCY. (First Reading 12/17/2018).

MINUTES COMMITTEE MEETING
 REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE
 December 17, 2018

Chairman Barth R. Cotner called the meeting to order at 7:56 PM

Call to Order - Roll Call

PRESENT: Clemens, Cotner, Luzader, Spalding, Joseph

ABSENT:

Approval of Agenda

Motion to add as item 5a: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 190.01 AUTHORITY TO LEVY TAX; PURPOSE OF TAX of Chapter 190 INCOME TAX EFFECTIVE JANUARY 1, 2019; AND DECLARING AN EMERGENCY.

Second: Councilman Spalding

All voted affirmative by voice vote, Motion Carries.

Approval of Minutes

a. Finance and Administration Committee – Committee Meeting – December 10, 2018

RESULT:	ACCEPTED
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LEGISLATION FOR EMERGENCY ADOPTION

123-18

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT BETWEEN THE CITY OF REYNOLDSBURG AND THE FRATERNAL ORDER OF POLICE, OHIO LABOR COUNCIL, INCORPORATED (DISPATCHERS) FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2021 AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 12/17/2018 7:34 PM
MOVER:	Barth R. Cotner, Chairman	
SECONDER:	Mel Clemens, Ward 4 Councilmember	
AYES:	Clemens, Cotner, Luzader, Spalding	

124-18

Minutes Acceptance: Minutes of Dec 17, 2018 7:33 PM (Approval of Minutes)

MINUTES COMMITTEE MEETING
REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE
December 17, 2018

ORDINANCE TO MAKE A FINAL APPROPRIATION FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019; AND DECLARING AN EMERGENCY. --- Cotner. Finance and Administration Committee.

Mayor McCloud: This is my 23rd budget and my 11th as Mayor and it is always as big a headache as I hope it won't be going into this process. However, you have before you a combination of a lot of work and I want to first off all thank City Auditor Cicak for his assistance in this. This budget you had before you is below our conservative estimate of revenue. I worked with my staff in the last week to reduce it by approximately \$470,000.00. This current budget allows us to meet our 25% cash reserve policy and finally it allows us to have a very healthy street program. So with that I'll be happy to answer any questions.

Mr. Cotner: So is this one, now that issue 11 has passed and you have a few more dollars, is this one better or worse to work on.

Mayor McCloud: I will say it's better. And I think as I said last week, no one is completely with the budget which generally means it's a good compromise.

Mr. Cotner: Yea, challenging in a different way but a good problem that we finally have got that.

Mayor McCloud: Yes it is.

Mr. Spalding: Particularly these last cuts you made were very thoughtful. I mean you did get down to a level where it would be balance and yes there were some people that did get some cuts that I'm sure weren't as happy. But overall because of the better funding that we have, a lot more projects are going to happen.

Mayor McCloud: Absolutely.

Mr. Spalding: So I mean I think we're in a better position now that I've seen us in a few years. Because I have worked on these budgets even before I was on this Council and this is a good one. This is really quite a good budget. I appreciate your effort on that.

Mayor McCloud: I agree, thank you.

Mr. Cotner: Well I will certainly echo that, it is nice to be, again, in a little better position where you're seeing some investment into the community. So thanks to the citizens of Reynoldsburg helping with that too. We see a lot of good things ahead, thank you Mayor, thank you Auditor Cicak, appreciate both you. Everyone's hard work and all of the Directors too, I know it takes awhile and everybody didn't get everything they wanted, thank you all.

Minutes Acceptance: Minutes of Dec 17, 2018 7:33 PM (Approval of Minutes)

MINUTES COMMITTEE MEETING
 REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE
 December 17, 2018

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 12/17/2018 7:34 PM
MOVER:	Barth R. Cotner, Chairman	
SECONDER:	Marshall Spalding, Ward 3 Councilmember	
AYES:	Clemens, Cotner, Luzader, Spalding	

125-18

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: SECTIONS 160.01 DEFINITIONS; 160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE; 160.03 SALARY SCHEDULE; 160.05 OVERTIME ELIGIBILITY; 160.07 LONGEVITY AND 160.10 EDUCATIONAL ASSISTANCE AND DECLARING IT AN EMERGENCY --- Cotner. Finance and Administration Committee.

Mr. Luzader: I just have a comment or two. And I've talked to Ms. Boller a number of times in the last few weeks, she's probably getting tired of me calling her. I think there are some good things in this ordinance but there are also a few things that I have some questions about still. And I hate to say it but I think in its current form I'm not sure I can support it.

Mr. Cotner: Anything, questions or comments for anyone on that or feedback from others?

Mr. Spalding: Is there some that stands out there that is glaring to you that maybe we don't see?

Mr. Luzader: Well I mean, if I may. I've been around long enough that I've seen you know a lot of changes in personnel, pay grades, job classifications, job descriptions, job titles, you know all of it. And like I said I've talked to Ms. Boller a number of different times over the last three weeks and I'm still actually going back and forth with these MORPC study that she keeps referring to and I'd still like to get with her and go over where were comparing the job descriptions that would basically bump a lot of these pay grades or change a lot of these different pay grades for job classifications. And that's where I'm at, I mean a lot of the other stuff I agree with, the longevity pay, the step plan, different things like that, I think its something that we really need. But, like I said some of the other's, at the current time I said originally I thought that's what this was for, to basically get the step plan back in and you know adjust that and get some things going. Because I know over the last few years, we've lost quite a few employees but I think with the pay raises we've given the last three years particularly, I think our turn over rate has slowed way down. So that's why I said, I'd like to sit back and take a little bit closer look at some of those pay grade adjustments to see if, exactly where were at. Like I said, we've gone back and forth a number of times the last few weeks. And that's just where I'm at.

Mr. Cotner: Sure, okay. Mayor, you got comments?

Mayor McCloud: I guess I would just ask if that is a statement or a question because we've had a lot of time to answers questions, why are we answering questions tonight.

Minutes Acceptance: Minutes of Dec 17, 2018 7:33 PM (Approval of Minutes)

MINUTES COMMITTEE MEETING
REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE
December 17, 2018

Mr. Luzader: Well, that's what I said. I've talked to her a number times, I mean I was even on the phone to her earlier this week and I still have some questions about it then so.

Mr. Spalding: Would, since this deals with pay increases, generally I kind of think if those like happening first time part of the year maybe. I don't know, so is there kind of like, would this be confusing if we pass increase like end of January sometime. I don't know, it seems like this would be something we'd want to handle at this meeting tonight and decide for the employees going forward that their raises or whatever their expectations are happens January 1st. Just my thoughts, is that, am I correct there Sandra or Steve Cicak? Am I correct that January is a pretty much target date of what were thinking about?

Mr. Cicak: It all falls in with the budget that the Mayors just presented and you all agreed upon.

Mr. Cotner: Did you want to share anymore or did he answer the question for you? I mean....

INAUDIBLE

Mr. Cotner: Ok, I know. Ok. Anyone else with questions either from finance administration or Council. I wasn't quite sure Councilman Baker. Go ahead please.

Mr. Baker: No, that's ok. When I was going through this, I noticed that there wasn't a position, an additional position trying to be added. A criminal justice program administrator. I was just wondering what was the need for that.

Mr. Hood: Thank you for your question. This would be a position that would be created in my office. The Mayor and I discussed this for a short period of time, to determine whether or not this would be suitable for a Clerk of Court position or in the City Attorney's office. The reason why it comes to you now as an amendment is because we weren't sure if we were fit it in the budget honestly. With the budget comings and goings. We weren't sure if we were going to be able to prioritize this. The pillars of this position will be to act in Mayors Court as a probation Officer. A diversion coordinator to standardize my diversion program. To start a pilot drug course in our Mayors Court. To be the liaison and administrator of the community service program and also to be in compliance with the new Marcy's law, which is the Crime Victims Bill of Rights. So there's five pillars for this position that will report to me directly and work with me to be the Criminal Justice Administrator.

Ms. Bryant: Do we already have a diversion program that were using?

Mr. Hood: Yes.

Ms. Bryant: And who handles that at this point?

Mr. Hood: Me.

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MINUTES COMMITTEE MEETING
REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE
December 17, 2018

Ms. Bryant: Oh, ok alright.

Mr. Hood: I do all of those things now. Myself, well I shouldn't say, that's selfish. Myself and my staff are trying to do all of those things now currently with our work load.

Ms. Bryant: So those, the items that you talked about for the new position are currently being manned by your office, its just too much?

Mr. Hood: Myself, Matt Roth do the community service, diversion, traffic and criminal. We don't act as probation officers, we don't have that service currently and we are, we don't offer a pilot drug court program currently. We'd like to do those as initiatives. And with the opioid crisis that we have now, there's really no debating, I don't think any of us can go through life saying this is not a crisis we all need to address. We cannot arrest our way out of this and we don't have the resources currently to offer that now to our local citizens with local problems. I'm sure you all, if you don't have someone directly related to you that has dealt with addiction and the terrors that that causes. But you I'm sure have friends of friends that do, we all do. Its one of the things I'm very passionate about. I would like to get this up and running so we can change peoples lives. The other stuff is really second chance programs. For those that cannot pay their fines, they would give community service but it would be directly benefiting the City of Reynoldsburg instead of me having them go benefit somewhere else. We don't have that ability right now, this position would give us the ability to do that. Traditional reporting probation comes with it. Different things we can talk about privately if you'd like to, but that is more on the punishment side of things, sentencing side of things. And then Marcy's Law compliance, like I said is a crime victims bill of rights, there are certain obligations that prosecutors have now. Whether it be in Municipal Court or Mayors Court, we want to make sure were following it to the letter of the law.

Mr. Cotner: Go ahead yes, Councilman Baker.

Mr. Baker: Will this person be working with, I believe its no longer Sunny Day, what is it Lighthouse? Or its the program that took over for Sunny, do you remember the name?

Ms. Bryant: It's Lighthouse.

Mr. Baker: Yea Lighthouse. Will they be working with them as well since they're established here in Reynoldsburg, because you talk about helping those who are drug addicted whether its opioids heroin, whatever it might be. To work with them, with their situation as well.

Mr. Hood: Its a bit premature to comment on that. That is a pay for stay program, it is a private organization. I envision us having contracts with North Central and Southeast. Those are programs funded primarily through county and state dollars. So it would be no additional cost to the City of Reynoldsburg. Also American Court Services provide some of those programs as well. Obviously we want to explore every local option we have, I just don't know if we can comment on that yet. I have not approached Lighthouse yet to talk to them about that yet. We want to make sure we crawl before walk then run.

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MINUTES COMMITTEE MEETING
REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE
December 17, 2018

Mr. Baker: I get what your saying, ok. I was just asking since its a local... I'm sorry go ahead.

Mr. Hood: A lot of times your talking about merges and detox. Were not talking about the same things. They have a inpatient facility in Whitehall that may be useful to us in the future for emergency detox situations. Not ongoing either inpatient or outpatient treatment. I could talk to you about all of that stuff if you'd like.

Mr. Baker: Ok.

Mr. Hood: I know a lot more about it than I ever wanted to honestly. Its unfortunate but its a reality.

Mr. Cotner: Good questions, thank you Attorney Hood.

Mr. Hood: And we can continue the conversation if you'd like.

Mr. Cotner: Yea, definitely.

Mr. Hood: I hope to report back to you and tell you how successful were doing, but we have to have a starting point. Thank you all.

Mr. Cotner: Yea, definitely. Thank you.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 12/17/2018 7:34 PM
MOVER:	Barth R. Cotner, Chairman	
SECONDER:	Marshall Spalding, Ward 3 Councilmember	
AYES:	Clemens, Cotner, Luzader, Spalding	

126-18

ORDINANCE AUTHORIZING RENEWAL OF CITY'S HEALTH INSURANCE COVERAGE WITH MEDICAL MUTUAL OF OHIO FOR THE PERIOD FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 AND DECLARING AN EMERGENCY. ---
Cotner. Finance and Administration Committee.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 12/17/2018 7:34 PM
MOVER:	Barth R. Cotner, Chairman	
SECONDER:	Brett Luzader, Ward 2 Councilmember	
AYES:	Clemens, Cotner, Luzader, Spalding	

127-18

Minutes Acceptance: Minutes of Dec 17, 2018 7:33 PM (Approval of Minutes)

MINUTES COMMITTEE MEETING
 REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE
 December 17, 2018

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT FOR CITY INSURANCE FOR 2019 AND DECLARING AN EMERGENCY. --- Cotner. Finance and Administration Committee.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 12/17/2018 7:34 PM
MOVER:	Barth R. Cotner, Chairman	
SECONDER:	Marshall Spalding, Ward 3 Councilmember	
AYES:	Clemens, Cotner, Luzader, Spalding	

128-18

ORDINANCE AUTHORIZING CITY AUDITOR TO FUND HEALTH SAVINGS ACCOUNTS FOR 2019 AND DECLARING AN EMERGENCY. --- Cotner. Finance and Administration Committee.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 12/17/2018 7:34 PM
MOVER:	Barth R. Cotner, Chairman	
SECONDER:	Mel Clemens, Ward 4 Councilmember	
AYES:	Clemens, Cotner, Luzader, Spalding	

129-18

ORDINANCE MAKING TRANSFER OF FUNDS AMONG VARIOUS GENERAL FUND DEPARTMENTS, MAKING APPROPRIATIONS FOR THE SENIOR CENTER, BUILDING DEPARTMENT, CITY ATTORNEY, HUMAN RESOURCES, GENERAL ADMINISTRATION, WATER, WASTEWATER, SEWER CAPACITY, SIDEWALK, VISITOR BUREAU, BRICE/MAIN TIF AND SUMMIT RD TIF#1; AND DECLARING AN EMERGENCY. --- Cotner. Finance and Administration Committee.

Mr. Cotner: Mr. Cicak we've got everything ready on this one now and all the pieces in place?

Mr. Cicak: We're ready to close the books for the year.

Mr. Cotner: Alright, sounds good.

INAUDIBLE

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 12/17/2018 7:34 PM
MOVER:	Barth R. Cotner, Chairman	
SECONDER:	Brett Luzader, Ward 2 Councilmember	
AYES:	Clemens, Cotner, Luzader, Spalding	

NEW LEGISLATION/DISCUSSION ITEMS

Minutes Acceptance: Minutes of Dec 17, 2018 7:33 PM (Approval of Minutes)

MINUTES COMMITTEE MEETING
 REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE
 December 17, 2018

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 190.01 AUTHORITY TO LEVY TAX; PURPOSE OF TAX OF CHAPTER 190 INCOME TAX EFFECTIVE JANUARY 1, 2019; AND DECLARING AN EMERGENCY. --- Cotner. Finance and Administration Committee.

Mr. Cicak: Chairman Cotner and President Joseph and members of Council, this originally was going to be included in the budget but I was informed it needs to be a codified ordinance. The numbers all, lets see here. They provide the revenue for the Mayors budget, they meet the cash reserve policy that you passed in the beginning part of the year and it funds our debt service the YMCA, which was needed to be change anyway. And it also provides over three million dollars for the CIP. And if you all have a copy of this then, you could see it took about forty hours worth of computations to get to these right numbers. And if you have any questions, I'll be glad to answer them.

Mr. Cotner: ok, I'll open up anyone from Finance Administration, questions or comments for the auditor on this. I appreciate again you, your office. I know it took a lot of work getting all these and a lot of conversations. So we can thank you all for getting this going. And we talked, this doesn't need to be passed right away tonight?

Mr. Cicak: Doesn't need to be passed tonight, it can be passed at the first reading or the first meeting, real meeting in January as an emergency.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 12/17/2018 7:34 PM
MOVER:	Barth R. Cotner, Chairman	
SECONDER:	Brett Luzader, Ward 2 Councilmember	
AYES:	Clemens, Cotner, Luzader, Spalding	

Minutes Acceptance: Minutes of Dec 17, 2018 7:33 PM (Approval of Minutes)

City Council**Doug Joseph****7232 E. Main Street****Reynoldsburg OH 43068****Phone****MOTION REQUEST**

DATE: January 14, 2019**TO: Finance and Administration Committee****RE: Election of Chairman; Appointment of Vice Chairman**

Approval:

Brad McCloud	Jed Hood	Stephen Cicak
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Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST****DATE: January 14, 2019****TO: Finance and Administration Committee**

RE: Ordinance Repealing and Replacing Ordinance No. 127-18 Passed December 17, 2018 Which Read, "ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT FOR CITY INSURANCE FOR 2019 AND DECLARING AN EMERGENCY"; AND DECLARING AN EMERGENCY.

Approval:

Completed Brad McCloud	Completed Jed Hood	Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity:

ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 127-18 PASSED December 17, 2018 WHICH READ, "That the Mayor be and is hereby authorized and directed to enter into contract for city property, liability, automobile and cyber insurance coverage for a one year period beginning January 1, 2019 and ending December 31, 2019 with Willis of Ohio, Inc. and its related companies in the amount not to exceed one hundred ninety thousand dollars (\$190,000.00)."

Section 1 or Ordinance 127-18 which read:

ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 127-18 PASSED

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

December 17, 2018 WHICH READ, “That the Mayor be and is hereby authorized and directed to enter into contract for city property, liability, automobile and cyber insurance coverage for a one year period beginning January 1, 2019 and ending December 31, 2019 with Willis of Ohio, Inc. and its related companies in the amount not to exceed one hundred ninety thousand dollars (\$190,000.00).”

Should read:

SECTION 3. That the Mayor be and is hereby authorized and directed to enter into contract for city property, liability, automobile and cyber insurance coverage for a one year period beginning January 1, 2019 and ending December 31, 2019 with Willis of Ohio, Inc. and its related companies in the amount not to exceed two hundred ten thousand dollars (\$210,000.00).

Request Council Repeal and Replace Ordinance 127-18 to reflect the correct information.

Corrected version attached.

ORDINANCE NO. 127-18PASSED: December 17, 2018

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT FOR CITY INSURANCE FOR 2019 AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized and directed to enter into contract for city property, liability, automobile and cyber insurance coverage for a one year period beginning January 1, 2019 and ending December 31, 2019 with Willis of Ohio, Inc. and its related companies in the amount not to exceed ~~one hundred ninety thousand dollars (\$190,000.00)~~ two hundred ten thousand dollars (\$210,000).

SECTION 2. That pursuant to Reynoldsburg City Code Section 175, competitive bidding for said insurance is hereby suspended.

SECTION 3. That this ordinance is deemed to be an emergency measure necessary for the financial needs of the city and further that the current policy expires on December 31, 2018; wherefore upon adoption by Council this ordinance shall be in effect immediately upon signature by the Mayor.

Doug Joseph
Doug Joseph, President of Council

ATTEST: April L. Beggerow
April L. Beggerow, Clerk of Council

APPROVED: Bradley L. McCloud DATE 12/18/18
Bradley L. McCloud, Mayor

CERTIFICATE

I, April L. Beggerow, Clerk of Council, City of Reynoldsburg, Ohio do hereby certify the foregoing to be a true and correct copy of Ordinance No. 127-18 as passed by Council of said City on the 17th day of December, 2018 and as recorded in the Record of Proceedings of said Council.

April L. Beggerow
April Beggerow, Clerk of Council

Filed with Mayor:

Attachment: 127-18 2019 City Insurance repeal and replace (Repeal and Replace Ordinance 127-18)

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST****DATE: January 14, 2019****TO: Finance and Administration Committee**

RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE
CITY OF REYNOLDSBURG, OHIO: Amending Section 160.02 (g)
(4)(a) Stormwater Utility Division pf 160.02 AUTHORIZED
POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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Request Authorization to Change Chapter 160.02 (G) (4)(A) Stormwater Utility Division (see attached)

Authorization to Change Chapter 160.02 (G) (4)(A) Stormwater Utility Division (see attached)

160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE

<u>Position</u>	<u>Personnel</u>	<u>Classification</u>	<u>Pay Grade</u>
(a) ADMINISTRATIVE			
Mayor	1	Unclassified	See Sect.141.01
Auditor	1	Unclassified	See Sect.143.01
City Attorney	1	Unclassified	See Sect.147.03
Asst. City Attorney	1	Unclassified	19
Asst. City Prosecutor	2 p/t	Unclassified	19
City Attorney Secretary	1	Unclassified	15
City Attorney Clerk	1	Classified	12
Criminal Justice Program Administrator	1	Unclassified	12
Mayor's Secretary*	1p/t	Unclassified	15
Clerk of Courts	1	Unclassified	16
Assistant Clerk of Courts	1	Classified	11
Data Entry Operator	1p/t	Classified	6
Data Entry Operator	1	Classified	6
Clerk of Council	1	Unclassified	16
Asst. Clerk of Council	1 p/t	Unclassified	10
Tax Administrator	1	Classified	15
Deputy Auditor	1	Unclassified	15
Auditor's Secretary	1 p/t	Unclassified	10
Finance Manager	1	Classified	21
Civil Service			
Administrative Assistant	2 p/t	Unclassified	15
Special Events/Media Coordinator	1	Unclassified	12
* Mayor's Secretary to be shared with Human Resources Department			
(b) DEPARTMENT OF COMPUTER SYSTEMS			
Director of Computer Systems	1	Unclassified	22
Network Systems Administrator	1	Classified	19
(c) DEPARTMENT OF DEVELOPMENT			
Development Director	1	Unclassified	22
Development Director			
Administrative Assistant	1	Unclassified	13
Planning & Zoning Administrator	1	Classified	19
(d) HUMAN RESOURCES DEPARTMENT			
Director of Human Resources	1	Unclassified	22
Human Resources Generalist	1	Unclassified	12

(e) PARKS & RECREATION DEPARTMENT

Director	1	Unclassified	22
Administrative Assistant	1	Unclassified	13
Senior Center Manager	1	Classified	16
Special Events/Media Coordinator	1	Unclassified	12

<u>Position</u>	<u>Personnel</u>	<u>Classification</u>	<u>Pay Grade</u>
Senior Citizens Assistant	2 p/t	Classified	7
Senior Center Activities Instructor	1 p/t	Classified	5
Recreation Superintendent	1	Classified	16
Grounds Superintendent	1	Classified	16
Assistant Grounds Superintendent	1	Classified	12
Parks Grounds Maintenance	2	Classified	3
Parks Maintenance	2	Classified	6
Horticulturist	1	Classified	10
Seasonal & Occasional	Variable	Unclassified	See 160.03(d) & (e)

(f) POLICE DEPARTMENT

Director of Public Safety	1	Unclassified	22
Chief of Police	1	Classified	26A
Deputy Chief of Police	1	Classified	24A
Lieutenant	2	Classified	22A
Sergeant	9	Classified	See Chapter 166
Police Officer	57	Classified	See Chapter 166
Dispatcher	8	Classified	See Chapter 162
Support Services Supervisor	1	Classified	16
Property Room Coordinator	1	Classified	10
Property Room Clerk	1 p/t	Classified	7
Chief of Police			
Administrative Assistant	1	Classified	14
Public Service Records Technician	3	Classified	9
Court Specialist	1	Classified	9
Detective Bureau Administrative Assistant	1	Classified	9
Command & Staff Administrative Assistant	1	Classified	10
Accreditation Manager	1 p/t	Classified	10
Training Manager	1 p/t	Classified	10
Court Liaison	2 p/t	Classified	13

(g) SERVICE DEPARTMENT

(1) Director of Public Service	1	Unclassified	22
Service Administrative Assistant	1	Unclassified	13

Secretary	1	Classified	8
Maintenance Foreman	1	Classified	16
Custodian	3	Classified	5
Maintenance Crew Leader	1	Classified	9
(2) Building Division			
Chief Building Official	1	Classified	19
Asst. Chief Building Inspector	1	Classified	17
Building Inspector I	3	Classified	14
Permit Technician	1	Classified	11
Code Compliance Officer	2	Classified	6
(3) Water/Wastewater Division			
Superintendent	1	Classified	18
Asst. Superintendent	1	Classified	15
Maintenance Spec/Equip Operator	6	Classified	10
Billing Supervisor	1	Classified	13
Account Clerk 2	4	Classified	7
(4) Street Division			
Superintendent	1	Classified	17
Asst. Superintendent	1	Classified	15
Administrative Assistant	1	Classified	8
(To be shared with Storm Water Utility Division)			
Maintenance Spec/Equip Operator	5	Classified	10
Maintenance Spec/Equip Operator	1*	Classified	10
(To be shared with Storm Water Utility Division)			
Fleet Maintenance Supervisor	1	Classified	14
Fleet Maintenance Technician	1	Classified	10
(4)(a) Storm Water Utility Division			
Asst. Superintendent	1	Classified	13 14
Administrative Assistant	1	Classified	8
(To be shared with Street Division)			
Pollution Control Technician	1	Classified	10
Maintenance Spec/Equip Operator	<u>1 2</u>	Classified	10
Maintenance Spec/Equip Operator	1*	Classified	10
(To be shared with Street Division)			
(h) DEPARTMENT OF ENGINEERING			
Director of Engineering	1	Unclassified	22

City Auditor's Office

Stephen Cicak

7232 E. Main Street

Reynoldsburg OHIO 43068

614/322-6858 Phone

ORDINANCE REQUEST

DATE: **January 14, 2019**

TO: **Finance and Administration Committee**

RE: Request Council amends Section 190 of the Reynoldsburg Code to change the distribution of the Income Tax Revenue in order to provide for a **Balanced Budget, Fund Bond Debt Service** and **Comply with Ordinance 6-18 Cash Reserve Policy.**

Approval:

Skipped Brad McCloud	Jed Hood	Skipped Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of Necessity: To Allow the Changes to Become Law for the 1/1/ 2019 Receipts

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 190.01 AUTHORITY TO LEVY TAX; PURPOSE OF TAX of Chapter 190 INCOME TAX EFFECTIVE JANUARY 1, 2019; AND DECLARING AN EMERGENCY.

After providing for the requirements in division (a) monies shall be deposited and disbursed for the following purposes and in the following order:

(ii) (b)(i) ~~Sixty-six percent (66%)~~ **Seventy-Three percent (73%)** of the monies collected shall be deposited into the General Fund of the City to be reappropriated by Council for any lawful purpose.

City Auditor's Office**Stephen Cicak****7232 E. Main Street****Reynoldsburg OHIO 43068****614/322-6858 Phone**

(iii) ~~Nine percent (9%)~~ **Twelve percent (12%)** of the monies collected shall be deposited into the General Debt Retirement Fund to be used for general debt retirement.

(iv) ~~Twenty five percent (25%)~~ **Fifteen percent (15%)** of the monies collected shall be deposited into the Capital Improvement Fund which shall be used to defray all or part of the costs of legal improvements as determined by Council.

SECTION 190.01 AUTHORITY TO LEVY TAX; PURPOSE OF TAX.

(A) To provide funds for the purposes of general Municipal operations, maintenance, new equipment and capital improvements, including, but not limited to, the payment of debt service charges on related securities and the costs related to a Municipal recreation complex, the City of Reynoldsburg ("City") hereby levies an annual municipal income tax on income, qualifying wages, commissions and other compensation, and on net profits as hereinafter provided.

(B)(1) The annual tax is levied at a rate of two and one-half percent (2.5%) on and after July 1, 2017; prior to July 1, 2017, the annual tax is levied at a rate of one and one-half percent (1.5%). The tax is levied at a uniform rate on all persons residing in or earning or receiving income in the City. The tax is levied on income, qualifying wages, commissions and other compensation, and on net profits as hereinafter provided in Section 190.03 of this chapter and other sections as they may apply.

(2) The monies collected under the provisions of this chapter shall be deposited into the following Funds in the following order and such Funds shall be disbursed for the following purposes and in the following order:

(a) Such part thereof as shall be necessary to defray all costs of collecting and administering the taxes levied by this chapter, including any amounts to be paid to any person or governmental agency under any contract for the administration of such taxes, and the cost of administering the Department of Taxation and enforcing the provisions thereof shall be deposited into the Income Tax Revenue Fund. Zero and seventy-five hundredths percent (0%) (0.75%) of the monies collected shall remain in the Income Tax Revenue Fund of the City to be put into the City's Contingency Reserve.

After providing for the requirements in division (a) monies shall be deposited and disbursed for the following purposes and in the following order:

(ii) (b)(i) ~~Sixty-six percent (66%)~~ **Seventy-Three percent (73%)** of the monies collected shall be deposited into the General Fund of the City to be reappropriated by Council for any lawful purpose.

(iii) ~~Nine percent (9%)~~ **Twelve percent (12%)** of the monies collected shall be deposited into the General Debt Retirement Fund to be used for general debt retirement.

(iv) ~~Twenty-five percent (25%)~~ **Fifteen percent (15%)** of the monies collected shall be deposited into the Capital Improvement Fund which shall be used to defray all or part of the costs of legal improvements as determined by Council.

All monies already deposited into the City's Contingency Reserve residing in the Income Tax Fund shall be expended only upon a legislative transfer to the General Fund. Such transfers shall be solely for the purpose of making revenue available for expenditures necessary to continue basic City services due to a natural disaster or other catastrophic occurrence.

(C) The tax on income and the withholding tax established by Chapter 190 are authorized by Article XVIII, Section 3 of the Ohio Constitution. The tax is levied in accordance with, and is intended to be consistent with, the provisions and limitations of Ohio Revised Code 718 (ORC 718). This Chapter 190 is effective for tax years beginning on or after January 1, 2016. Municipal taxable years beginning on or before December 31, 2015 are subject to Chapter 191, and any amendments thereto, and rules and regulations, and any amendments thereto, as they existed before January 1, 2016."