MINUTES COMMUNITY DEVELOPMENT COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
January 6, 2014

Members of Community Development Committee present: Leslie Kelly, Cornelius McGrady, III., Mel Clemens, Barth Cotner, Chris Long, Scott Barrett, Dan Skinner.

President of Council Doug Joseph was not present.

Chairman Kelly called the meeting to order at 7:30 p.m.

Approval of Agenda.

Election of Chairman and appointment of Vice Chairman.

Mrs. Kelly Motioned to appoint Councilman McGrady as Vice Chairman, Second by Mr. Barrett. All voted Aye. Motion carried.

Approval of the minutes 12/16/2013.

Meeting adjourned at 7:31 p.m.

Community Development
- - -April L. Beggerow, Clerk of Council
January 06, 2014

MINUTES SAFETY COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
January 06, 2014

Members of Community Development Committee present: Chris Long, Dan Skinner, Mel Clemens, Leslie Kelly, Barth Cotner, Scott Barrett, Cornelius McGrady, III..

President of Council Doug Joseph was not present.

Chairman Long called the meeting to order at 7:31 p.m.

Approval of Agenda.

Election of Chairman and appointment of Vice Chairman.

Mr. Long Motioned to appoint Councilman Skinner as Vice Chairman, Second by Mrs. Kelly. All voted Aye. Motion carried.

Approval of the minutes 12/16/2013.

Meeting adjourned at 7:32 p.m.

Safety Committee
- - -April L. Beggerow, Clerk of Council
January 06, 2014

MINUTES SERVICE COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
January 06, 2014

Members of Service Committee present: Mel Clemens, Scott A. Barrett, Leslie Kelly, Barth R. Cotner, Chris Long, Cornelius McGrady, III., Dan Skinner.

President of Council Doug Joseph was not present.

Chairman Clemens called the meeting to order at 7:32 p.m.

Approval of Agenda.

Election of Chairman and appointment of Vice Chairman.

Mr. Clemens Motioned to appoint Councilman Barrett as Vice Chairman, Second by Mr. Long. All voted Aye. Motion carried.

Approval of the minutes held 12/16/2013.

Discussion: ORDINANCE ESTABLISHING CITY OF REYNOLDSBURG PROCEDURE FOR SELECTION OF DESIGN PROFESSIONALS PURSUANT TO THE OHIO REVISED CODE SECTIONS 153.65-153.71.---sent to council for second reading on 12/16/2013.

Mr. Burd asked to discuss the addition of the Finance Chairman to the committee. He stated that he was fine with adding the Finance chair and asked if the Council wished to change.

Mr. Cotner stated that whatever Council chooses is fine with him.

Mr. Barrett asked Mr. Burd if he had a preference, and Mr. Burd stated that he didn't either. He said it was a large committee already and that the job was tough because of the scoring process, but it didn't matter who was on the committee from Council.

Mr. Long stated it could be amended next week at the third reading if needed.

Mr. Clemens made the motion to move to council for third reading. Second by Mr. Long. All voted "Aye" Motion Carried.

Meeting adjourned 7:37 p.m.

Service Committee
- - -April L. Beggerow, Clerk of Council
January 06, 2014

MINUTES FINANCE COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
January 06, 2014

Members of Finance Committee present: Barth R. Cotner, Chris Long, Mel Clemens, Leslie Kelly, Scott A. Barrett, Cornelius McGrady, III., Dan Skinner.

President of Council Doug Joseph was not present.

Councilman Long called the meeting to order at 7:35 p.m.

Approval of Agenda.

Mr. Cotner moved to add one item to the agenda to discuss scheduling some future special Finance Committee meetings to discuss the Budget. Added as item 9.

Second to amendment Mr. Long All voted "Aye" Motion carried.

Election of Chairman and appointment of Vice Chairman.

Mr. Cotner Motioned to appoint Councilman Long as Vice Chairman, Second by Mr. Skinner. All voted Aye. Motion carried.

Approval of minutes of the Finance Committee meeting held 12/16/2013.

Discussion: Council appointment of Aaron Enfinger to the Board of Zoning and Building Appeals for a three year term beginning January 16, 2014 and ending December 31, 2016.

Mr. McGrady made the motion to move to appoint Aaron Enfinger to the Board of Zoning and Building Appeals for a three year term beginning January 16, 2014 and ending December 31, 2016. Second by Mr. Clemens. All voted "Aye" Motion Carried.

Mr. Clemens stated that when appointments are made that he would like to have the candidates attend the meetings so that he could meet the candidates.

Mr. McGrady stated that Mr. Enfinger is present if he would like if Mr. Clemens would like to meet him. Mr. Enfinger came forward.

Mr. Cotner asked Mr. Enfinger had any questions. Mr. Clemens stated that this is a very important commission and the issues are important.

Mr. Skinner asked Mr. Enfinger to tell the Council a bit about his background.

Mr. Enfinger stated he was honored to serve and that he has been in the residential building industry for 16 years and has experience. He's been a Reynoldsburg resident for 8 years and is familiar with the building process.

Mr. Cotner recognized Mr. Knapp who asked if this appointment was to be voted upon this evening. Mr. Cotner advised that it would be forwarded to Council to be voted on next week.

Discussion: Additional Council appointment to the Board of Zoning and Building Appeals for a three year term beginning January 16, 2014 and ending December 31, 2016. This position will need to be an Independent. – item held on 12/16/2013.

Discussion: Council appointment to the Design Review Board for a three year term beginning January 2, 2014 and ending December 31, 2016. –item held on 12/16/2013.

Mr. Barrett asked if there is a requirement for the Design Review Board. He was advised that there was not.

Discussion: Council appointment to Housing Council---item held on 11/18/2013, 12/02/2013, 12/16/2013.

Mr. Skinner asked if anyone has expressed any interest. Mr. Cotner stated there was not at this point.

Discussion: Scheduling Future Special Finance Committee Meetings.

Mr. Cotner stated that in the past it was discussed that Council have department heads come, share their proposed budgets and ideal budget ideas and see if there are ways to work with them and discuss ways to change or improve things. Questions? Comments?

Mrs. Kelly suggested that the special budget meetings should begin at 6 or 6:30 on Mondays because she clears her Mondays for meetings and coming early works best than trying to do another day.

Mr. Clemens feels that a meeting should be done to discuss the budgets.

Mrs. Kelly states that Council needs to identify the questions that need to be asked so that the information can be reviewed with Council more knowledgeable about the department's budget and feels that she herself for example, doesn't have all of the information she needs to be able to suggest budget changes.

Mr. Clemens states that the important information will come from the City Auditor's office- what the revenue will be, and then the Mayor's budget. He agrees that there are some things Council doesn't know.

Mr. Barrett likes the idea of meeting at 6:30 on Monday and asked if it will be a public meeting.

He was advised that yes, it would be. He mentioned the public meetings that were bought up last year and wanted to make sure that these meetings are advertised to the public.

He was advised that the public notice will be given and suggestions were made to post it to the website as well advising the public as to the meetings.

Mr. Cotner stated that Monday at 6:30 would be the proposed first meeting.

Mr. McGrady wants to be sure that when the budget amendment process is finished and the numbers finalized, he wants to see the final product in hard copy.

Mr. Harris stated that the final budget will have 2013 actual numbers, and what departments are prepared to spend in 2014.

Mr. McGrady clarified that what he wants to see is the final amended budget before voting on the budget.

Mr. Long stated that the past budgets were never amended or reduced which is why Mr. McGrady wouldn't have seen a final amended budget. If there are changes to the budget in this process, he would be given a copy of a final amended budget.

Mr. Harris mentioned that he would add pages that would state that a particular department would change from $80,000 to $85,000 and he can get that for Mr. McGrady.

Mr. Harris was asked for clarification that March 31, 2014 at 5p.m. is the deadline for the budget and he affirmed that this was the case.

Mr. Cotner asked to schedule through January, the next 3 meetings- January 13, 21 (a Tuesday) and January 27th at 6:30 for Special Finance Committee Meetings.

He asked for clarification from the members as to what they wanted to start with next week. Individual questions, start with department heads?

Mr. Barrett stated that his thoughts are that they would bring with them their ideas for the coming year because an interim budget was presented and it is what it is with no foreseen changes in expenditures. He states that this meeting should be significant ideas that the Council would have to take to the administration to recommend changes before extra labor is made further on the budget.

Mr. Harris stated that he would like to know by noon on Thursday about any paperwork that may be needed so that he would have time to put it together for delivery in Council packets.

Mrs. Kelly stated that she had a differing opinion. She needs to understand what the department heads need. She feels that Council should know thought process was behind the creation of the department head's budget to help Council make an informed decision. She feels she can make better suggestions with the additional information.

Mr. Barrett asked Mrs. Kelly if she could use the interim budget that was passed.

Mrs. Kelly stated that it gives a starting point but as an example, Parks & Rec, she feels that without talking to Mr. Brown, to find out the thought process behind his budget, how can a suggestion be made without having the full story and just having the numbers. She states that she wouldn't want someone coming into her school and say "this is what you're doing" without ever asking how she created or came up with that.

Mr. Barrett stated that he feels that in the planning stage, discussions are going to be about possibilities. So if Mr. Brown, going through the process of deciding how much money he wants to put into Huber Park and why he wants to do it, what if the consensus of the decision is to do away with the parks part.

Mrs. Kelly states that she understands but how is the decision made without all of the information from Mr. Brown. How do you make the decision without having a full knowledge of what's going on?

Mr. Barrett stated that if Council has to move revenue into other parts of the city, Council has to make those decisions at a macro level.

Mrs. Kelly feels that in her opinion, it's like making uninformed decisions.

Mr. Barrett said to just participate in the meeting and hear some other ideas ***

Mrs. Kelly said or the solution might to bring other people in and then start throwing out ideas.

Mr. Skinner stated that he is leaning with Mrs. Kelly, that it would be good to hear from the people that work with it every day and then priorities could be questioned.

Mr. Long asked Mr. Brown as to if a date has been given by the Mayor to present Budget.

Mr. Brown stated he has not but in general everyone has gone about it their own way and that he is squared away and ready to go with his budget. He affirmed that he has no hard date just that he knows it needs submitted by a certain time.

Mr. Long stated then that he agreed with both Mr. Barrett and Mrs. Kelly on their ideas for the special committee meeting on the interim budget. He stated that the line item details in the interim budget can lead to the questions for the department heads. He states that they need to have the line item detail and to work with the numbers and don't need the details themselves.

Mr. Clemens states that Council is working with the numbers, not the operation itself. He states that Council will judge what is going to get spent. He states that Council needs the line item and the revenue information and that is what is important. It is impossible to determine a budget without revenue information. That way they can work on the adjustments that need to be made.

Mr. McGrady's thoughts are to start with an order list of when the department heads will present their budget..

Mr. Cotner agreed.

Mr. McGrady stated then once the list is established, Council can develop their questions to present to the department heads.

Mr. Barrett states that this is best left to the Chairman of the Committee to outline and agrees with Mr. Long in that he doesn't have hours to waste to hear about people musing about this. The budget is what it is and it's time to get busy on it.

Mr. Cotner state that there have been a lot of opinions on it and he doesn't think there is a problem tweaking it a bit. He states that next week council will start the budget process and will meet at 6:30 and people with a different plan can present some views. To start, since not all directors have their numbers prepared, Council can start with an open dialog with ideas to move forward, and then have a director that is prepared present their budget. Council can meet every Monday if it is needed, as long as there is participation, there is plenty of time to get something accomplished. Mr. Brown can start presenting his budget next week. He asked Mr. Brown if he is prepared and he answered that he would be.

Mr. McGrady asked if Mr. Cotner was going to establish an order of merit list.

Mr. Cotner replied that there will be established each week who would come and present their budgets. He stated the next one up should be the Chief since his may be a bit longer and there is a big need to understand. The ideal goal would be to be prepared each week for each department.

Mrs. Kelly asked Mr. Brown to provide any kind of paperwork he may have to present to the Clerk so that they may be distributed in the Council packets the following Friday.

Mr. Clemens stated to make sure to list the expenses proposed this year in comparison to the expenses from last year total.

Carrie Acosta asked about moving the city forward and wanted to know if there was a priority list of the major projects that needed completed in the city and how much money is lacking to do those. She can see where there are proposed cuts but is there a goal in mind to complete projects like the leaking water pipes and how much money needs cut to do that. She asks how much is needed to do that and how much will it take to get there. She wonders if that information may give a starting point rather than just cutting from departments without good reason.

Mr. Cotner thanked her for asking and stated that on some of these issues, you get 7 different opinions on where those priorities might be for example Mr. Clemens talks more about roads and that he'd like to see more invested into streets and that he himself talks about a community center. Some of the things that the city does have is the CIP, so there is a plan that has some of the projects listed as priorities, even though some haven't been able to be funded. One other though is that the Mayor, when he presented to the city, if the tax initiative had passes there were places he saw as places to invest dollars. That was another starting point as well.

Ms. Acosta asked about funding the Development Director and asked if he would be heard from as well because she felt he would be a helpful start.

Mr. Cotner said that over the next several weeks every director would be scheduled at the 6:30 meetings and some of them wouldn't take very long and they can share their vision as to what could happen with certain investments.

Mr. McGrady made a comment to remind council about the Breaking the Chains human trafficking awareness conference.

Adjourned at 8:09

Finance Committee
- - -April L. Beggerow, Clerk of Council
January 06, 2014