



**MINUTES REGULAR MEETING  
REYNOLDSBURG ETNA-REYNOLDSBURG JOINT ECONOMIC DEVELOPMENT  
DISTRICT #4  
November 22, 2024**

**CALL TO ORDER**

Chair Washington called the meeting to order at 11:49am.

**ROLL CALL**

PRESENT: Necol Washington, Rozland McKee, John Kennard, Jackie Cotugno

ABSENT: Lori Gischel

GUESTS: Sean McCarter, Chris Shook, Shanette Strickland, Paul Rennick, Shelly Ipacs, Thaah Young, Nita Hanson, Mollie Prasher, and Morgan Syck

**APPROVAL OF AGENDA**

Board member McKee made moved to approve the agenda as submitted. Second by Board member Cotugno. Motion carried.

**APPROVAL OF MINUTES**

**Regular Meeting Minutes of August 23, 2024**

Chair Washington advised that under the Financial Reports in the third sentence, the report referred to JEDD 1 instead of JEDD 4.

Board member McKee made a motion to approve the regular meeting minutes of August 23, 2024 with the correction. Second by Board member Cotugno. Motion carried.

**NEW BUSINESS**

**Appointment of New Board Members**

The City of Reynoldsburg appointee was not yet selected.

**OLD BUSINESS**

### **Status of Clerk Agreement**

Board member McKee advised that the Township approved the Clerk appointment, but copies of the executed document had not yet been shared.

## **TREASURER'S REPORT**

### **Finance Report**

Ms. Strickland gave the financial report on behalf of Ms. Gischel. She reported that the fiscal reports were included in the Board's packet. Fourth quarter revenue was \$28,795.17 in 2023. The third quarter revenue for \$22,785.24 for 2024. The gross revenue for 2024 was \$141,371.67. The distribution report was also included in the packet. During this reporting period, there were invoices amounting to \$8,044.50, which included professional/paralegal services, Assured Partners Insurance, and BHM CPA Group for financial services.

There was no audit for JEDD 4 in 2024.

Ms. Strickland reported that the projected budget for 2025 was \$85,000. She added that the 2024 budget had a total cash amount of \$43,631.80.

Board member McKee made a motion to approve the finance report and 2025 budget. Second by Board member Cotugno. Roll call: Cotugno - Yes; Kennard - Yes; McKee - Yes; and Washington - Yes. Motion carried.

## **ATTORNEY'S REPORT**

Attorney McCarter advised that JEDD Board members should complete fraud training as all public employees were being requested to complete this training. He requested that each Board member take the eight-minute training and provide Mr. Rennick with a copy of the completion certificate.

Attorney McCarter added that there was concern about the issue that developers had not requested any draws on the BIA account. He believed there was a failure to comply with the provisions of our rules and some action needed to take place to resolve any possible outstanding requests. A review of the specifics for each developer needs to be completed. Each developer would then need to be contacted and noticed about their current options and/or standing. Each JEDD account was set up with start-up funds in advance of the BIA accounts to cover any reimbursements. There was one request made for reimbursement that was denied as the request was signed by an attorney, not the company. Contacting the companies and resolving this issue will allow these funds to be released to the BIA fund.

Treasurer Strickland asked for clarification as to how the Board should move forward. Should each JEDD account be reviewed to determine what reimbursements might be needed? Attorney McCarter advised that developers have not complied with their obligation to secure reimbursement from the BIA accounts. He was requesting the Board direct his firm to contact the developers and secure a closure to any possible reimbursements.

Ms. McKee moved to approve Albers Law Firm to contact each developer to advise them of their reimbursement status. Second by Ms. Cotugno. Roll call: Zelazny - Yes; McKee - Yes; Cotugno - Yes, Strickland - Yes; Washington - Yes. Motion carried.

## **BOARD MEMBER COMMENTS**

### **Meetings Dates for 2025**

<b>Friday, February 14, 2025</b>	<b>11:00am</b>
<b>Friday, May 16, 2025</b>	<b>11:00am</b>
<b>Friday, August 22, 2025</b>	<b>11:00am</b>
<b>Friday, November 21, 2025</b>	<b>11:00am</b>

The proposed dates for the JEDD meetings were presented to the Board. Attorney McCarter advised that the Albers firm would not be available on the November 21st, but the 14th would work. The Board commented that they wanted to see what the JEDDZ Board set as their meeting dates.

## **ADJOURNMENT**

Board member McKee moved to adjourn the meeting at 12:01pm. Second by Ms. Cotugno. Motion carried.

---

Necol Washington, Board Chair

---

Mollie Prasher, Clerk