

Shanette Strickland, President
Julie Towns, Ward 1
Louis Salvati, Ward 2
Bhuwan Pyakurel, Ward 3
Erin Hill, Ward 4
Barth Cotner, At-Large
Mildred Johnson, At-Large
Stacie A. Baker, At-Large

City Council

Council Meeting

7232 East Main Street
Reynoldsburg, OH 43068
www.reynoldsburg.gov

Mollie Prasher, Clerk of Council
614-322-6836

Monday, June 9, 2025

6:30 PM

Council Chambers

1. CALL TO ORDER

2. INVOCATION - John Stumbo with The Alliance

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. APPROVAL OF AGENDA

6. APPROVAL OF MINUTES

- a. Regular Meeting Minutes of May 27, 2025

7. COMMUNITY COMMENTS

The Community Comments portion of the meeting is an opportunity for citizens to address Council. Citizens may wish to bring matters to the attention of City Council or discuss items on the agenda with the exception of legislation scheduled for a public hearing. Comments related to a public hearing may only be made during the Public Hearing portion of the meeting.

Before addressing City Council, members of the public are asked to complete a speaker's form and give it to the Clerk of Council. The Council President will invite speakers to step to the microphone and give their name and address. All remarks should be addressed to Council as a whole and not exceed three minutes.

- a. Presentation by Raiders Robotics Team

8. PUBLIC HEARING

- a. An Ordinance Adopting the Tax Budget for the City of Reynoldsburg, Ohio for the Fiscal Year Beginning 2026, and Declaring an Emergency

9. PROCLAMATIONS

- a. A Proclamation Recognizing Juneteenth
- b. A Proclamation Recognizing the City of Reynoldsburg as a Welcoming City Celebrating the Diversity of Our Residents by Acknowledging World Refugee Day

10. COMMUNICATIONS

- a. Treasury Board Meeting Minutes May, 2025

11. REPORTS

a. Clerk of Court Reports

1. Clerk of Court Report for April 2025

2. Clerk of Court Report for May 2025

b. Liquor Permit - Funny Greek

c. Development, Parks & Recreation Committee

- 1. An Ordinance to Approve the Final Plat Plan for the M/I Homes of Central Ohio Development at Summit Crossing, Sections 1 Phase A and Phase B

d. There is no Public Safety, Law & Courts Committee meeting.

e. Public Service & Transportation Committee

- 1. An Ordinance to Authorize the Mayor to Reimburse Trivium Development LLC for Capital Improvement Construction and Declaring an Emergency
- 2. A Resolution Authorizing the Mayor to Enter into an Agreement with the City of Columbus for the 2025-2027 Water Sampling Services

f. Finance & Administration Committee

- 1. An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Juneteenth Event
- 2. An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Pride Event
- 3. An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Diwali Celebration Event

12. RESOLUTION CONSENT AGENDA

- a. A Resolution Authorizing the Mayor to Enter into an Agreement with the City of Columbus for the 2025-2027 Water Sampling Services

13. CONSENT AGENDA FOR EMERGENCY APPROVAL

- a. An Ordinance to Authorize the Mayor to Reimburse Trivium Development LLC for Capital Improvement Construction and Declaring an Emergency

14. CONSENT AGENDA FOR FIRST READING

- a. An Ordinance to Approve the Final Plat Plan for the M/I Homes of Central Ohio Development at Summit Crossing, Sections 1 Phase A and Phase B
- b. An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Juneteenth Event
- c. An Ordinance Apprpriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Pride Event
- d. An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Diwali Celebration Event

15. CONSENT AGENDA FOR SECOND READING

- a. An Ordinance Authorizing the Mayor to Enter into a Contract with DLZ for Construction Inspection Services for the City of Reynoldsburg Parks and Public Service Facility Project and Appropriating Funds
- b. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Birchview Drive Engineering Design Services (Eastgreen Boulevard to Belltree Drive)
- c. An Ordinance Adopting the Tax Budget for the City of Reynoldsburg, Ohio for the Fiscal Year Beginning 2026, and Declaring an Emergency

16. CONSENT AGENDA FOR THIRD READING

- a. An Ordinance Authorizing the Mayor to Enter into a Services Agreement with Matrix Pointe Software, Inc. for a Prosecutor Case Management System and Appropriating Funds Therefor

17. OTHER COUNCIL MATTERS

18. UPCOMING MEETINGS

- a. June 18, 2025 Planning & Zoning (**Note Wednesday Meeting**)
 June 19, 2025 Juneteenth Holiday City Offices Closed
 June 23, 2025 Council
 July 3, 2025 Planning & Zoning
 July 4, 2025 4th of July City Offices Closed
 July 14, 2025 Council
 July 17, 2025 Planning & Zooning
 July 28, 2025 Council

19. EXECUTIVE SESSION

- a. Pursuant to Ohio Revised Code Section 121.22(G)(3) "to conference with an attorney concerning disputes involving the public body that are the subject of pending or imminent court action."

20. ADJOURNMENT

ADJOURNMENT



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
May 27, 2025**

CALL TO ORDER

Council President Shanette Strickland called the meeting to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Baker, Johnson, Strickland, Salvati, Pyakurel, Hill

ABSENT: Cotner, Towns

APPROVAL OF AGENDA

The agenda was approved as submitted.

APPROVAL OF MINUTES

Regular meeting minutes of April 28, 2025

The regular meeting minutes of April 28, 2025 were approved as submitted.

Regular meeting minutes of May 12, 2025

The regular meeting minutes of May 12, 2025 were approved as submitted.

COMMUNITY COMMENTS

Community Comments

W Eric Stocker

1370 Glenview Street

Mr. Stocker stated that after fifty years of his life, being sick all the time, he and his wife found a doctor that was able to find the cause, and they were both diagnosed with celiac disease. Celiac is an autoimmune disorder where the immune system mistakenly attacks the body's own tissue after consuming gluten, a protein found in wheat, rye, and barley. Due to federal laws protecting disabilities, ADA and food labeling have helped them achieve their goals. After years of living gluten-free, his wife started recognizing she would have a bad reaction to beef, pork, chicken, and eggs. They came up with a hypothesis that the gluten protein is being passed from the animal eating it, to the protein in the meat and eggs. They were not ready to butcher their own meat, but they could try to raise chickens with gluten-free grains. At the same time as they were planning for this study: feeder, water, coop, grain, breeds, the news

channels were reporting that Reynoldsburg was considering passing a chicken ordinance/law allowing chickens. If it didn't pass, they could not legally attempt their experiment. He explained that then all the big TV channels 4, 6, and 10 reported that the Ordinance passed. They researched coop design and built a coop and run, purchased the supplies and the chickens. It would be four months until they got their first egg.

As they started getting eggs, they were able to verify that his wife could eat eggs again without getting a severe stomach ache. For more evidence, they had a friend who was equally sensitive to gluten try the eggs, and she confirmed she could eat them too. His wife started getting sick from the eggs again, and they found the chickens were eating white bread slices. They thought it was the neighborhood kids trying to feed the chickens, then they saw a squirrel bring it into the yard.

He has concerns about putting limits on the number of chickens permitted. When they purchased their first chickens, they were told that the federal law required a minimum purchase of six chickens. After a few years, they lost four chickens. When they tried to replace the chickens, they were told they had to get six chickens. Currently, the minimum required is a state law and is set to four chickens. They found that two chickens were not producing enough eggs for the two of them and a family of four would probably need up to eight chickens to provide enough eggs.

Others have concerns about the smell that might occur. Chicken poop is 90% water; if the poop is allowed to accumulate without reducing the moisture, it will produce ammonia that can kill the chickens. A coop needs to have a window with one square foot opening per chicken to allow air flow through the coop to reduce moisture. There are different methods of managing poop in a coop. A small layer of bedding changed weekly or a deep layer of bedding that is changed about every three months. The deep layer method keeps the coop warmer in the winter and has less labor required. This is the method I have been using, and the coop does not smell bad; neighbors have not complained. He feels as though the poop from one dog in the yard is worse than any chicken smell.

He summarized his statement by saying that it is difficult to maintain an exact number of chickens due to state law requiring a minimum purchase of four. He also explained that if Reynoldsburg passes an Ordinance, the City needs to ensure that it is not violating the Americans with Disabilities Act, or they could be subject to a lawsuit.

Arjene Chen
7472 Bardston Drive

Ms. Chen thanked the Council for their dedication and hard work for our city. As a gesture of her appreciation to the Mayor and the Councilmembers, she would like to subscribe to eight copies of The Epoch Times (ET) on the Council's behalf.

The Epoch Times is a global media organization offering content in English and twenty-two other languages across 36 regions and countries. The Epoch Times's branches and news centers are in the United States, Canada, Mexico, Brazil, Hong Kong, Indonesia, Japan, South Korea, Malaysia, Singapore, Taiwan, Australia, New Zealand, France, Germany, the Nordic region, and the United Kingdom. Founded in 2000 by Chinese Americans, The Epoch Times was created to provide uncensored news amid widespread propaganda and censorship in China. It emerged in response to critical events such as the Tiananmen Square massacre and the persecution of Falun Gong. Early staff faced significant risks, including arrests and torture, as the Chinese Communist Party (CCP) sought to suppress its operations globally.

Ms. Chen stated that as a Chinese American immigrant and U.S. citizen residing in central Ohio, she deeply understands the critical importance of keeping our government well-informed about Communist China. In this regard, The Epoch Times serves as an invaluable resource.

Since its English edition launched online in 2003 and in print in 2004, The Epoch Times has remained committed to the values of truthfulness, integrity, and respect for human rights. Independent of governments, corporations, and political entities, the publication shines a light on the CCP's human rights abuses and efforts to undermine Western freedoms while celebrating China's rich cultural heritage and its people. Guided by the motto Truth, Tradition, Hope, it highlights humanity's best qualities, historical lessons, and enduring traditions. She explained that, guided by the motto *Truth, Tradition, and Hope*, it highlights humanity's best qualities, historical lessons, and enduring traditions.

Email Comment

Sue Reash

7828 Meadowlark Lane South

Maybe I'm too late and the chicken issue has been decided. With no local newspaper, it is very difficult to stay informed. I read the council meeting overview after every meeting and didn't see anything on it.

I am definitely not in favor of allowing residents to own and keep chickens in their backyards. I see huge problems involving code enforcement of this. There are just too many people who would not even know the rules, let alone follow them. Gosh, look at the worst problem of unleashed, vicious dogs. I know you have recently worked on that and thank you!

I live in a condo, so it would not even be directly affected by allowing chickens, but I feel it will be a huge detriment to our city. To me, it's certainly not a way to improve and enhance Reynoldsburg.

Mayoral Comments

Mayor Begeny

Mayor Begeny congratulated the Reynoldsburg Class of 2025 that are graduating at this very moment. He also thanked members of Council who attended Plant Reynoldsburg this past Saturday, May 24. He stated that he also appreciates the VFW of Reynoldsburg for their Memorial Day ceremonies yesterday, May 26.

MOTIONS

A Motion to Appoint Members Reina Sims, Chester Christie, and April Darling to the Civilian Review Board

Councilmember Pyakurel made a motion to appoint these members to the Civilian Review Board. Second by Councilmember Salvati. Motion carried.

Reina Sims, Chester Christie, and April Darling were appointed to the Civilian Review Board.

REPORTS

Liquor Permit - Sleep Heaven

Chief Baker stated that this investigation was completed for a new liquor permit application for Sleep Haven LLC located at 2100 Brice Rd. The business will be operated as the Days Inn. The business will be owned by Mahbubur Chowdhury and MD Asaduzzaman.

The liquor permit is for a D5A class, which allows qualified hotels to secure a non-quota liquor permit. D5A permit holders can serve beer, wine, mixed beverages, and high-proof spirits for on-premises consumption.

There continued to be police calls related to drug use, intoxicated individuals, and disorderly conduct at this property. On April 6, officers responded to the property and administered Narcan to an individual who had overdosed in a room. On May 22, officers found two individuals sitting in a car in the parking lot smoking marijuana. A loaded firearm was found in the vehicle and possessed by a person who was prohibited from possessing a firearm.

Chief Baker stated that they recommend we request a hearing for this permit application.

West Licking Fire District Report

Councilmember Baker stated that the West Licking Fire District Report for the month of April was included in the packet. He added that with the department's service area growing, West Licking was still providing excellent service.

There is no Development, Parks & Recreation Committee meeting.

Public Safety, Law & Courts Committee

This is the Public Safety, Law & Courts Committee meeting for May 27, 2025.

Members in attendance are: Councilmember Cotner, Councilmember Towns, Councilmember Hill, Chair Johnson, and President Strickland.

An Ordinance to Amend Section 505.03 Animals Running At Large of the Codified Ordinances for the City of Reynoldsburg

This Ordinance has been returned to the Committee for a proposed amendment and further discussion.

Attorney Shook explained that this item is back in Committee as they are requesting an amendment. This amendment would add language to the legislation to subsection (c)(1)(b), which states that it shall be prima facie evidence that a dog is not under the reasonable control of some person if the dog, without provocation, causes serious physical harm to any person, other than the owner of the dog, whether such harm occurs on or off the premises. They would like to add such language so that it creates a rebuttable presumption that if such an attack occurs that the individual failed in their responsibility under the Ordinance. This is specifically addressed to the situation that Miss Russell experienced when she was on the premises of an owner in the City and was attacked by a dog on the premises. They wanted to ensure that the language of the law accurately and properly reflects what took place that day in order to ensure accountability, both in terms of the degree of the offense and the appropriate punishment.

President Strickland asked about the legislation that is currently being discussed at the State House and if that will have some kind of impact on the legislation we are currently discussing. Attorney Shook stated that the only matter he could anticipate impacting our legislation is simply supplementing it. They are just creating some more strict conditions that will be beneficial to all communities.

Councilmember Johnson moved to amend this Ordinance to include the proposed changes recommended by Attorney Shook this evening and included in Council's packet. Second by Councilmember Hill. Motion Carried.

This Ordinance is amended.

Councilmember Johnson moved to forward this Ordinance as amended to Council

for a third reading and approval. Second by Councilmember Hill. Motion carried.

This amended Ordinance will be forwarded to Council for a third reading and approval.

Public Service & Transportation Committee

This is the Public Service & Transportation Committee meeting for May 27, 2025.

Members in attendance are: Councilmember Cotner, Councilmember Towns, Councilmember Hill, Chair Pyakurel, and President Strickland.

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T Pertaining to a Feasibility Study for an East Main Street Sidewalk Connection, Appropriating Funds, and Declaring an Emergency

This Ordinance has been returned to Council to be amended to include a corrected funding source and add emergency language.

Councilmember Pyakurel thanked the Mayor for this legislation to expand sidewalks in the City. Councilmember Baker agreed that he is thankful sidewalks are being added.

Councilmember Pyakurel moved to amend this Ordinance to include the new funding and account information source and add emergency language. Second by Councilmember Hill. Motion carried.

This Ordinance is now amended.

Councilmember Pyakurel moved to forward this Ordinance as amended to Council for emergency approval. Second by Councilmember Hill. Motion carried.

This amended Ordinance will be forwarded to Council for emergency approval.

An Ordinance Authorizing the Mayor to Enter into a Contract with DLZ for Construction Inspection Services for the City of Reynoldsburg Parks and Public Service Facility Project and Appropriating Funds

Mayor Begeny stated that this Ordinance is for a contract with DLZ for inspection services for the new service facility that is being built in the City. This creates funding for the inspection services as they move into the next phase of construction.

President Strickland asked if they are on track with this project in all aspects,

including the timeline and budget. Mayor Begeny stated that things are moving at a very good pace despite some challenges with the land itself.

Councilmember Pyakurel made a motion to forward this Ordinance to Council for a first reading. Second by Councilmember Hill. Motion carried.

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Birchview Drive Engineering Design Services (Eastgreen Boulevard to Belltree Drive)

Mayor Begeny stated that this is a project that has been supported by Congresswoman Beaty's office for funding. They are at a stage right now in cooperation with ODOT, where it is now our responsibility to cover the cost of the engineering services. The grant funds can only be used for the actual construction of the road itself, so the engineering must be done ahead of time.

Councilmember Pyakurel made a motion to forward this Ordinance to Council for a first reading. Second by Councilmember Hill. Motion carried.

Finance & Administration Committee

This is the Finance & Administration Committee meeting for May 27, 2025.

Members in attendance are: Councilmember Salvati, Councilmember Johnson, Councilmember Pyakurel, Chair Baker, and President Strickland.

An Ordinance Adopting the Tax Budget for the City of Reynoldsburg, Ohio for the Fiscal Year Beginning 2026, and Declaring an Emergency

Auditor Cicak stated that the City is required by ORC to adopt an annual appropriation cash-based tax budget. All funds except agency funds are legally required to be budgeted utilizing encumbrance accounting. The Tax Budget is the first legally required step in the annual budget process and represents the City's first estimate of its anticipated financial condition, resources, and expenditure needs for the next fiscal year. The primary purpose of the Tax Budget is to set property tax rates and allocate local government fund dollars.

The Tax Budget is adopted by City Council, after a public hearing is held in July of each year. The Tax Budget is submitted to the Franklin and Licking and Fairfield County Auditors. The Franklin County Commission determines if the budget substantiates a need to levy the full amount of authorized property tax rates and reviews revenue estimates. The Commission certifies its actions to the City on or around September 1. As part of this certification, the City receives the official Certificate of Estimated Resources, which states the projected revenue of each

fund.

Auditor Cicak explained that around January 1, the Certificate of Estimated Resources was amended to include unencumbered fund cash balances as of December 31. Prior to December 31, the City must revise its budget so that total contemplated expenditures from any fund during the ensuing total fiscal year will not exceed the amount stated in the Certificate of Estimated Resources. They will be bringing more information to Council at a future meeting.

Councilmember Baker made a motion to forward this Ordinance to Council for a first read. Second by Councilmember Pyakurel. Motion carried.

CONSENT AGENDA FOR EMERGENCY ADOPTION

RESULT:	PASSED (UNANIMOUS)
MOVER:	Baker
SECONDER:	Pyakurel
AYES:	Baker, Johnson, Strickland, Salvati, Pyakurel, Hill

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T Pertaining to a Feasibility Study for an East Main Street Sidewalk Connection, Appropriating Funds, and Declaring an Emergency

CONSENT AGENDA FOR FIRST READING

An Ordinance Authorizing the Mayor to Enter into a Contract with DLZ for Construction Inspection Services for the City of Reynoldsburg Parks and Public Service Facility Project and Appropriating Funds

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Birchview Drive Engineering Design Services (Eastgreen Boulevard to Belltree Drive)

An Ordinance Adopting the Tax Budget for the City of Reynoldsburg, Ohio for the Fiscal Year Beginning 2026, and Declaring an Emergency

CONSENT AGENDA FOR SECOND READING

An Ordinance Authorizing the Mayor to Enter into a Services Agreement with Matrix Pointe Software, Inc. for a Prosecutor Case Management System and Appropriating Funds Therefor

CONSENT AGENDA FOR THIRD READING

RESULT: PASSED (UNANIMOUS)

MOVER: Salvati

SECONDER: Johnson

AYES: Baker, Johnson, Strickland, Salvati, Pyakurel, Hill

An Ordinance Creating a Designated Outdoor Refreshment Area (DORA) and Establishing Safety and Sanitation Plans

An Ordinance to Amend Section 505.03 Animals Running At Large of the Codified Ordinances for the City of Reynoldsburg

OTHER COUNCIL MATTERS

Councilmember Johnson stated that the 5th annual Juneteenth Celebration will be June 14 at Huber Park from 4-8pm.

Councilmember Baker congratulated the Reynoldsburg Class of 2025 on their graduation day and commended them for all their hard work. He also thanked the RPD and the military as this past Monday was Memorial Day.

Councilmember Pyakurel also congratulated the Reynoldsburg Class of 2025 and gave a shout-out to Councilmember Cotner and Councilmember Towns and their graduates.

UPCOMING MEETINGS

As there was no further business, Council President Strickland adjourned the meeting.

June 5, 2025 Planning & Zoning Board

June 9, 2025 Council

June 18, 2025 Planning & Zoning Board (NOTE Wednesday Meeting)

June 19, 2025 Juneteenth City Offices Closed

Shanette Strickland, Council President

Mollie Prasher, Clerk of Council



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: A Proclamation Recognizing Juneteenth

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

A PROCLAMATION RECOGNIZING JUNETEENTH

WHEREAS, Juneteenth has come to symbolize for many African Americans what the fourth of July means for all Americans – Freedom. It serves as a historical milestone reminding Americans for the Triumph of the human spirit over the cruelty of slavery; and

WHEREAS, Juneteenth is one of a number of “freedom day” celebrations commemorating the signing of the Emancipation Proclamation on September 22, 1862 by President Abraham Lincoln declaring that as of January 1, 1863, all slaves in the rebellious states would be thenceforward and forever free; and

WHEREAS, Juneteenth celebrates the notification, Order No. 3, to the last slaves held in Galveston, Texas by General Gordon Granger on June 19, 1865 that they were free people, almost two and one half years after the Emancipation Proclamation was signed; and

WHEREAS, throughout our nation Juneteenth is celebrated annually as a historical and memorable tribute to our country’s African American heritage and the City of Reynoldsburg proudly is celebrating our 5th Annual Juneteenth Celebration; and

WHEREAS, Juneteenth was made a federal holiday in 2023 and recognized as National Freedom Day to commemorate the abolition of sanctioned slavery in the United States; and

WHEREAS, the educational institutions of the nation, including Reynoldsburg City Schools and its Board of Education, are committed to fostering inclusivity, multi-culturalism, and anti-racism to ensure student success and a flourishing community; and

WHEREAS, the educational institutions of the United States of America, including Reynoldsburg City Schools, have a duty to acknowledge the painful truths of our history and to ensure that our curriculum reflects these truths by incorporating Black and African American history, recognizing that Black history is American history.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, is proud to join our nation in honoring Juneteenth to promote and enhance the unity and spiritual strength that brought African Americans out of slavery and sustained their dignity and prosperity to the present day and do hereby proclaim June 19, 2025 as Juneteenth Day and call upon all residents of Reynoldsburg to join us in this observance.

PASSED this 9th day of June, 2025.

Shanette Strickland, President

Julie Towns, Ward I

Barth Cotner, At Large

Lou Salvati, Ward II

Mildred Johnson, At Large

Bhuwan Pyakurel, Ward III

Stacie Baker, At Large

Erin Hill, Ward IV



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: A Proclamation Recognizing the City of Reynoldsburg as a Welcoming City
Celebrating the Diversity of Our Residents by Acknowledging World Refugee Day

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

**A PROCLAMATION RECOGNIZING THE CITY OF REYNOLDSBURG AS A
WELCOMING CITY CELEBRATING THE DIVERSITY OF OUR RESIDENTS BY
ACKNOWLEDGING WORLD REFUGEE DAY**

WHEREAS, around the world during the past decade, over 84 million people have been forced to flee their homes and countries because of wars, human rights abuses, and fear of persecution because of their race, religion, nationality, political opinion, or membership in a social group; and

WHEREAS, the United Nations General assembly unanimously adopted, on December 4, 2000, a resolution naming June 20th annually as World Refugee Day to honor the courage, strength, and resilience of forcibly displaced persons around the world; and

WHEREAS, the central Ohio community is recognized as welcoming and offered hope and safety to thousands of refugees since World War II; and

WHEREAS, the City of Reynoldsburg has demonstrated leadership and compassion by welcoming refugees and immigrants of all nations to our community; and

WHEREAS, the City of Reynoldsburg is home to a diverse population of refugees and immigrants, adding to the economic strength, social, religious, and cultural richness of our community; and

WHEREAS, with the current crisis in the Ukraine more than seven million Ukrainians have become refugees seeking safety in countries throughout the world; and

WHEREAS, the United States is expected to welcome 270,000 Ukrainians with many likely settling in central Ohio; and

WHEREAS, Reynoldsburg City Council encourages our residents to learn more about the diverse and varied immigrants in our community and to value the diversity and rich cultures they bring to all of us.

NOW, THEREFORE BE IT RESOLVED BY THE CITY OF REYNOLDSBURG that this Council does hereby recognize and declare June 20, 2025 as World Refugee Day in the City of Reynoldsburg.

PASSED this 9th day of June, 2025.

Shanette Strickland, President

Julie Towns, Ward I

Barth R. Cotner, At Large

Louis Salvati, Ward II

Mildred Johnson, At Large

Bhuwan Pyakurel, Ward III

Stacie Baker, At Large

Erin Hill, Ward IV

MINUTES

CITY OF REYNOLDSBURG TREASURY INVESTMENT BOARD MEETING

May 20, 2025

Chairman Begeny called the May meeting of the Treasury Investment Board (T.I.B.), to order at 10:00 a.m. Members present were, Mayor Joe Begeny, City Auditor Stephen Cicak, and City Attorney Chris Shook.

The Auditor presented:

- 1) Meeder Public Funds Operating Account Statement April 2025
- 2) U.S. Bank Custodial Account for April 2025
- 3) State Treasurer Asset Reserves of Ohio- Star Ohio April 2025

Key Figures from April 2025:

- Beginning Market Value \$62,861,752.86
- Ending Market Value \$63,373,247.48
- Portfolio Growth \$511,494.62

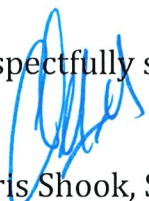
Components of Growth

- Interest \$141,122.61
- Realized Long Term Gain \$7,075.20
- Change in Investment Value \$375,636.02

The next meeting of the T.I.B. will be Tuesday, June 17, 2025 at 10:00 a.m. in the Mayor's Conference Room.

There being no further business, this meeting adjourned at 10:06 a.m.

Respectfully submitted,



Chris Shook, Secretary



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: Clerk of Court Reports

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: Clerk of Court Report for April 2025

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

I am submitting monies collected from the courts held on 4/3, 4/10, 4/17, and 4/24/25. I am also submitting monies collected during the same period pursuant to City Ordinance No/s. 146-94 and 104-02.

Fines &Waivers/Bond Costs/OLF Releases/Bond Forfeitures Order In	(#110.4512)	\$	
15,154.00			
Court Costs & Misc. Costs Assessed (#110.4510)		\$	
18,483.00			
Sub-Total (To General Revenue Fund)		\$	
33,637.00			
Computerization Needs Fund	(#211.4510)	\$	2,930.00
Enforcement & Education Fund (Misc. Costs)	(#293.4616)	\$	0.00
Sub-Total		\$	
2,930.00			
Total Amount Submitted \$			
36,567.00			



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: Clerk of Court Report for May 2025

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

I am submitting monies collected from the courts held on 5/1, 5/8, 5/15, 5/22, and 5/29/25. I am also submitting monies collected during the same period pursuant to City Ordinance No/s. 146-94 and 104-02.

Fines & Waivers/Bond Costs/OLF Releases/Bond Forfeitures Order In	(#110.4512)	\$10,990.00
Court Costs & Misc. Costs Assessed	(#110.4510)	\$16,646.00
Sub-Total (To General Revenue Fund)		\$27,636.00
Computerization Needs Fund	(#211.4510)	\$2,440.00
Enforcement & Education Fund (Misc. Costs)	(#293.4616)	\$0.00
Sub-Total		\$2,440.00
Total Amount Submitted		\$30,076.00



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: Liquor Permit - Funny Greek

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2380 FAX(614)644-3168

TO

2970448		N		FUNNY GREEK LLC	
PERMIT NUMBER		TYPE		DBA FUNNY GREEK	
ISSUE DATE				1ST FL	
02 15 2023				6184 E LIVINGSTON AVE	
FILING DATE				REYNOLDSBURG OH 43232	
D1					
PERMIT CLASSES					
25	220	B	D72424		
TAX DISTRICT			RECEIPT NO.		

FROM 05/09/2025

PERMIT NUMBER		TYPE	
ISSUE DATE			
FILING DATE			
PERMIT CLASSES			
TAX DISTRICT		RECEIPT NO.	



05/15/2025

06/16/2025

MAILED

RESPONSES MUST BE POSTMARKED NO LATER THAN.

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES

B N 2970448

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF REYNOLDSBURG CITY COUNCIL
7232 E MAIN ST
REYNOLDSBURG OHIO 43068



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: An Ordinance to Approve the Final Plat Plan for the M/I Homes of Central Ohio Development at Summit Crossing, Sections 1 Phase A and Phase B

APPROVALS:

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

AN ORDINANCE TO APPROVE THE FINAL PLAT PLAN FOR THE M/I HOMES OF CENTRAL OHIO DEVELOPMENT AT SUMMIT CROSSING, SECTION 1 PHASE A AND PHASE B

WHEREAS, Matt Kirk of EMH&T, has submitted the Summit Crossing final plat for Section 1 Phase A & Section 1 Phase B for the approval of 82 lots; and

WHEREAS, the Planning and Zoning Board met on April 17, 2025, reviewed and approved the additional development plan for Summit Crossing Section 1 Phase A & Section 1 Phase B.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1: That the Section 1 Phases A & B Plats for Summit Crossing, particularly described as follows, be approved:

Situated in the State of Ohio, County of Franklin, City of Reynoldsburg, and in Lot 12, Section 9, Township 16, Range 20, Refugee Lands, containing 82 lots being comprised of a part of the tract of land conveyed to M/I HOMES OF CENTRAL OHIO, LLC.

SECTION 2: That the City Engineer has certified Summit Crossing meets all requirements.

SECTION 3: That said plats for Summit Crossing are attached to this Ordinance as Exhibit A

and are made a part herein.

SECTION 4: That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.

Reynoldsburg Planning & Zoning Board
Record of Action
April 17, 2025

The Reynoldsburg Planning & Zoning Board took the following action at this meeting:

ITEM: Application #2025-0125; 8718 Summit Road; Matt Kirk of EMH&T for M/I Homes of Central Ohio, LLC; Summit Crossing Section 1 Phase A Final Plat

ACTION: Motion was made by the Planning & Zoning Board to approve the Final Plat Application with conditions. The motion to approve the Final Plat with conditions was passed with a 6 to 0 vote, therefore the Final Plat request is approved with the following conditions:

1. That Sheet 2 and 3 be revised as noted in the above Project Review Zoning (2.c-d)
2. That the plat be revised as noted in the above Project Review Zoning (2.e-f)
3. That the plat be revised as noted in the above Project Review Engineering (3.a-f)
4. That the plat is revised to City Staff's satisfaction before going to City Council.

NEXT STEPS:

The next steps the applicant should take in the process include:

1. Corrections, showing that the conditions have been met to staff's satisfaction, before going before City Council.
2. The Final Plat will then be sent to City Council for Approval. The Final Plat will go before City Council for three readings.
3. Once the Final Plat is approved by City Council, a Mylar of the approved Final Plat is turned into Permitting. City Staff will provide the appropriate signatures on the Mylar. Please know there is a 30 day referendum period once the Final Plat is approved by City Council, unless it was passed as an emergency.
4. The applicant will then need to record the Mylar with the appropriate County Recorder's office.

Please contact the Planning and Zoning Administrator at 614.322.6829 if you need additional information or assistance.



Phoenix Buathier, Planning and Zoning Administrator
City of Reynoldsburg

April 2, 2025

Planning and Zoning Board
City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, OH 43068

RE: Matt Kirk of EMH&T for M/I Homes of Central Ohio, LLC; Summit Crossing Section 1
Phase A Final Plat

Planning and Zoning Board:

Below is the staff review of the above reference Final Plat Application.

1. Project Summary

- a. The 69.4 +/- acre residential subdivision is zoned RM, Residential Medium. Of the 69.4 acre site, 30.1 acres are proposed to be used for the Townhome portion of the site. To the north, west and south of the subject site is Dwelling – Detached Single-Family zoned SR, Suburban Residential. To the east of the site is Dwelling – Detached Single-Family in Etna Township and Vacant land zoned I, Innovation.
- b. The subject site is currently under an agricultural land use, however the site is proposed to be developed with 280 Dwelling – Attached Single-Family homes, with a density of 9.6 dwelling units per acre. The approved major site plan also included a total open space area of 25.47 acres, which will include a 23.2 acre City Park.
- c. The proposed Final Plat application is for Section 1, Phase A, consisting of 23.872 acres and 24 Dwellings – Attached Single-Family lots.
- d. Open space is being platted in Reserve A, B & C at 1.375 acers, which is 5.39% of the total open space approved in the major site plan and preliminary plat.
- e. Reserve D is intended for future development, and is identified as .0822 acres, however on the Preliminary Plat this area is identified as 15.56 acres. On the major site plan and preliminary plat, this area is identified as having the land use of a Dwelling – Multi-Unit Building Complex.

2. Project Review Zoning

- a. The applicant is seeking Final Plat approval for Summit Crossing Subdivision Section 1 Phase A.
- b. The lot dimensions, right-of-ways, layout, setbacks, and open space configurations are consistent with the approved major site plan and preliminary plat.
- c. On Sheet 2 of 4: Identify on the final plat, the required 20 foot rear setback for parcels 13 through 24. Section 1103.19.III Development Standards. Setbacks
- d. On Sheet 3 of 4: Identify on the final plat, the required 20 foot rear setback for parcels 1 through 12. Section 1103.19.III Development Standards. Setbacks
- e. On Sheet 4 of 4: Please ensure that the correct acreage is provided for Reserve “D”.

The same acreage is used on Reserve “C”, which is significantly smaller. Please either have all reserves equal the 16.7 acres stated on the sheet, or revise the sites total acreage and reserve acreage.

- f. Reserve D on the approved Preliminary Plat is identified as 0.5 acres, and located in the northwest area of the development. What is referred to as Reserve D on the Final Plat is identified as Subarea C on the preliminary plat, which is 15.56 acres and identified as lot 281. This will need to be clarified and clearly identified on the Final Plat.

3. Project Review Engineering

- a. General: Provide space for the stamp/seal/signature of the PS on the plan.
- b. Sheet 2 of 4: Lots 13-24 show a line on the streets/storm/water plans that appears indicative of a building line. Should there be a 20’ building line shown on the plat for these lots along the rear?
- c. Sheet 2 of 4: There are references for reserves for abutting parcels to the north with notes clarifying the plat book and subdivision name. There is a ‘Reserve B’ label that does not provide clarify. Please provide a coded note for consistency since this reserve ‘B’ is not part of the subject plat.
- d. Sheet 3 of 4: Road plans show a rear 20’ building line for lots 1-12. Make sure the plat indicates any required setback lines and that the construction drawings/permit drawings match the plat.
- e. Sheet 4 of 4: The acreage for Reserve “D” appears incorrect – please verify and update the acreage.
- f. Sheet 4 of 4: What are the original acreages and residual acreages for the parent tracts list in Note “C”.

4. Recommendations

- a. Staff recommends approval for Summit Crossing Subdivision Section 1 Phase A with the following conditions:
 - i. That Sheet 2 and 3 be revised as noted in the above Project Review Zoning (2.c-d)
 - ii. That the plat be revised as noted in the above Project Review Zoning (2.e-f)
 - iii. That the plat be revised as noted in the above Project Review Engineering (3.a-f)
 - iv. That the plat is revised to City Staff’s satisfaction before going to City Council.

Reynoldsburg

Department of Development Planning &
Zoning Division
7232 East Main Street
Reynoldsburg, Ohio

*All Applications are submitted in person,
through mail or the Building Department by
email at: permit@reynoldsburg.gov

*Please know that an application will not be
processed until payment has been received.

App./Case#: 2025-0125
Date Submitted: 3/13/25
Fee Amount: \$500.00

PLANNING AND ZONING BOARD LAND SUBDIVISION AND PLAT APPLICATION

☒ Paid: CK

Property Address/Name of Plat: <u>SUMMIT CROSSING SECTION / PHASE A</u>	
Description of Location: <u>8718 SUMMIT ROAD</u>	
Parcel ID #(s): <u>011-026598-00.002, 011-026598-00.003</u>	RECEIVED MAR 13 2025 REYNOLDSBURG BUILDING DEPT
Number of Lots: <u>24</u>	
Complete Where Applicable: Engineer/Surveyor: <u>EMHAT - MATT KARK</u> Builder/Developer: <u>M/I HOMES</u>	

I. PROPERTY OWNER OF RECORD

Property Owner Name(s): <u>M/I HOMES OF CENTRAL OHIO, LLC</u>	Property Owner Address: <u>4131 WORTH AVENUE, SUITE 300, COLUMBUS, OHIO, 43219</u>
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II. APPLICANT INFORMATION

Applicant Name: <u>EMHAT - MATT KARK</u>	Applicant Address: <u>5500 NEW ALBANY ROAD, COLUMBUS, OHIO, 43054</u>
Applicant Phone Number: <u>614-775-4131</u>	Applicant Email: <u>MKARK@EMHAT.COM</u>
☐ Property Owner ☐ Business Owner/Tenant ☐ Contractor ☒ Architect/Engineer ☐ Owner's Consent Attached.	

III. PROJECT TYPE

- ☐ Subdivision without Plat (lot split) (\$200 Residential/\$250 Non-Residential) ☐ Preliminary Plat (\$750 + \$50 per lot All Districts) ☐ Preliminary Plat Extension (\$50 All Districts) ☒ Final Plat (\$500 All Districts) ☐ Plat Modification/Vacation (\$500 All Districts) (includes changes to approved preliminary not expired, or changes to approved final plat)

Applicant Signature: _____ Date: _____
By signing this application, I certify that I am the owner of the property or the owner's agent, and that the work is authorized with the full knowledge of the owner.

OFFICE USE ONLY

Additional Notes:	<u>Zoning Information</u>	Planning and Zoning Board Meeting Date: _____	City Council Meeting Date: _____
	Zoning District: _____	☐ Approved as Submitted	☐ Approved as Submitted
	☒ Olde Reynoldsburg District	☐ Approved w/ Conditions	☐ Submitted Approved
		☐ Tabled	☐ w/ Conditions Tabled
		☐ Denied	☐ Denied
P&Z Administrator: _____		Date: _____	
Clerk of Council: _____		Date: _____	

SUMMIT CROSSING SECTION 1 PHASE A

1
4

Situated in the State of Ohio, County of Licking, City of Reynoldsburg, and in Lot 12, Section 9, Township 16, Range 20, Refugee Lands, containing 23.872 acres of land, more or less, said 23.872 acres being comprised of a part of each of those tracts of land conveyed to **M/I HOMES OF CENTRAL OHIO, LLC** by deed of record in Instrument Numbers 202501230001182 and 202501230001206, Recorder's Office, Licking County, Ohio.

The undersigned, **M/I HOMES OF CENTRAL OHIO, LLC**, an Ohio limited liability company, by **TIMOTHY C. HALL**, Area President, owner of the land platted herein, duly authorized in the premises, does hereby certify that this plat correctly represents its **"SUMMIT CROSSING SECTION 1 PHASE A"**, a subdivision containing Lots numbered 1 to 24, both inclusive, and areas designated as Reserves "A", "B", "C" and "D", does hereby accept this plat of same and dedicates to public use, as such, all of Allegro Drive, Denali Avenue, Foraker Place, Park Place North and Summit Road shown hereon and not heretofore dedicated.

Easements are hereby reserved in, over and under areas designated on this plat as "Easement" or "Drainage Easement", for the construction, operation and maintenance of all public and quasi public utilities above and beneath the surface of the ground and, where necessary, for the construction, operation and maintenance of service connections to all adjacent lots and lands and for storm water drainage. Within those areas designated "Drainage Easement" on this plat, an additional easement is hereby reserved for the purpose of constructing, operating and maintaining major storm water drainage swales and/or other storm water drainage facilities. No above grade structures, dams or other obstructions to the flow of storm water runoff are permitted within Drainage Easement areas as delineated on this plat unless approved by the Reynoldsburg City Engineer. Easement areas shown hereon outside of the platted area are within lands owned by the undersigned and easements are hereby reserved therein for the uses and purposes as expressed herein.

In Witness Whereof, **TIMOTHY C. HALL, JR.**, Area President of **M/I HOMES OF CENTRAL OHIO, LLC**, has hereunto set his hand this ____ day of ____, 20__.

Signed and Acknowledged
In the presence of:

**M/I HOMES OF CENTRAL
OHIO, LLC**

By _____
TIMOTHY C. HALL, JR.,
Area President

**STATE OF OHIO
COUNTY OF FRANKLIN ss:**

Before me, a Notary Public in and for said State, personally appeared **TIMOTHY C. HALL, JR.**, Area President of said **M/I HOMES OF CENTRAL OHIO, LLC**, who acknowledged the signing of the foregoing instrument to be his voluntary act and deed and the voluntary act and deed of said **M/I HOMES OF CENTRAL OHIO, LLC**, for the uses and purposes expressed herein.

In Witness Thereof, I have hereunto set my hand and affixed my official seal this ____ day of ____, 20__.

My commission expires _____
Notary Public, _____ State of Ohio

Approved this ____ day of ____,
20__.

Chairman, Planning and Zoning Board,
Reynoldsburg, Ohio

Approved this ____ day of ____,
20__.

City Engineer, Reynoldsburg, Ohio

Approved this ____ day of ____,
20__.

Director of Public Service,
Reynoldsburg, Ohio

Approved and accepted this ____ day of ____, 20__, by Ordinance No. _____ wherein all of Allegro Drive, Denali Avenue, Foraker Place, Park Place North and Summit Road dedicated hereon are accepted as such by the Council for the City of Reynoldsburg, Ohio.

City Clerk, Reynoldsburg, Ohio

Mayor, Reynoldsburg, Ohio

Transferred this ____ day of ____,
20__.

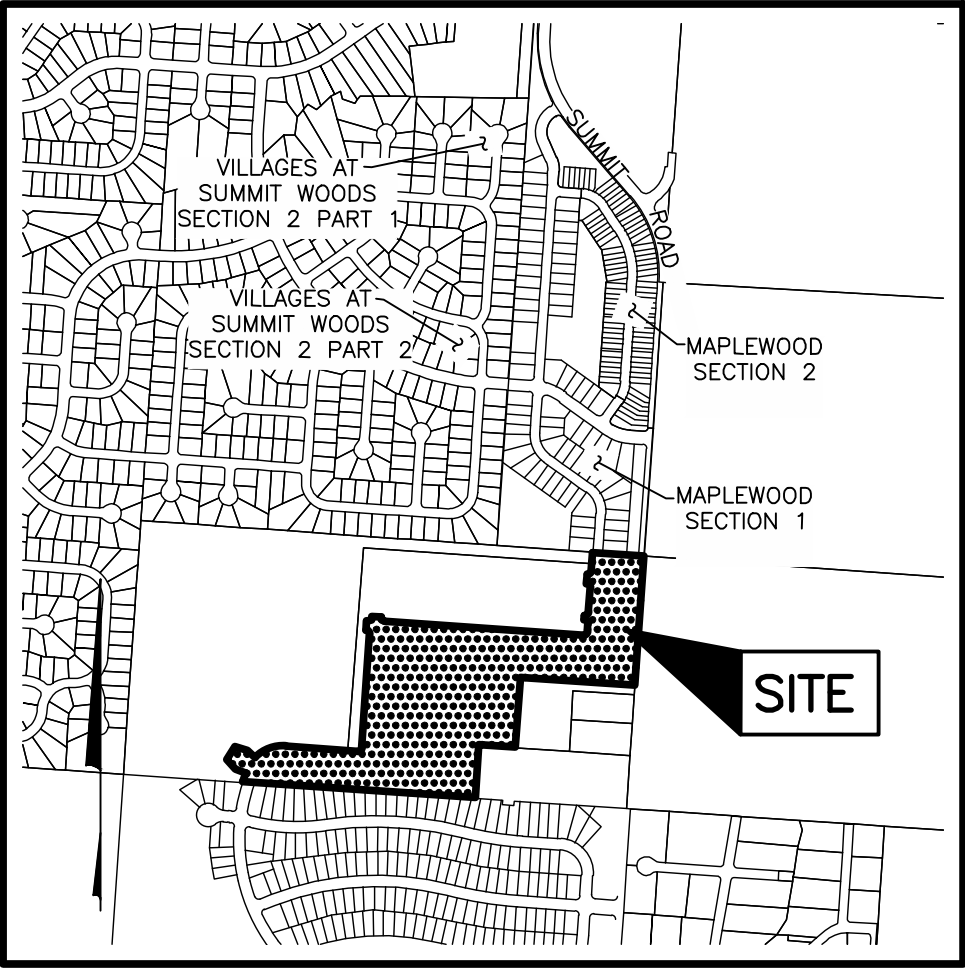
Auditor, Licking County, Ohio

Filed for record this ____ day of ____,
20__ at _____
M. Fee \$ _____
File No. _____

Recorder, Licking County, Ohio

Recorded this ____ day of ____,
20__.

Plat Book _____, Pages _____



LOCATION MAP AND BACKGROUND DRAWING
NOT TO SCALE

SURVEY DATA:

BASIS OF BEARINGS: The bearings shown hereon are based on the Ohio State Plane Coordinate System, South Zone, NAD 83 (2011). The portion of the centerline of Summit Road, having a bearing of South 03° 59' 20" West, is designated as the "basis of bearings" for this plat.

SOURCE OF DATA: The sources of recorded survey data referenced in the plan and text of this plat are the records of the Recorder's Office, Licking County, Ohio.

IRON PINS: Iron pins, where indicated hereon, unless otherwise noted, are to be set and are iron pipes thirteen sixteenths inch inside diameter, thirty inches long with a plastic plug placed in the top end bearing the initials EMHT INC.

PERMANENT MARKERS: Permanent markers, where indicated hereon, are to be one-inch diameter, thirty-inches long, solid iron pins, are to be set to monument the points indicated, are to be set with the top end flush with the surface of the ground, and then capped with an aluminum cap stamped EMHT INC. Once installed, the top of the cap shall be marked (punched) to record the actual location of the point.

SURVEYED & PLATTED
BY



We do hereby certify that we have surveyed the above premises, prepared the attached plat, and that said plat is correct. All dimensions are in feet and decimal parts thereof.

- = Iron Pin (See Survey Data)
- = MAG Nail to be set
- ⊙ = Permanent Marker (See Survey Data)

By _____ Date _____
Professional Surveyor No. 7865

$\angle 4$

(A) $\Delta = 90^{\circ}00'00''$ $R = 20.00'$
 $\text{Arc} = 31.42'$
 $\text{ChBrg} = \text{N}48^{\circ}59'20''\text{E}$
 $\text{Ch} = 28.28'$

(B) $\Delta = 90^{\circ}00'00''$ $R = 20.00'$
 $\text{Arc} = 31.42'$
 $\text{ChBrg} = \text{N}41^{\circ}00'40''\text{W}$
 $\text{Ch} = 28.28'$

(C) $\Delta = 2^{\circ}48'03''$ $R = 945.00'$
 $\text{Arc} = 46.19'$
 $\text{ChBrg} = \text{S}19^{\circ}55'59''\text{W}$
 $\text{Ch} = 46.19'$

(D) $\text{N}68^{\circ}40'00''\text{W}$
 $56.00'$

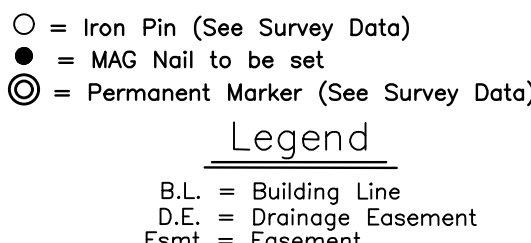
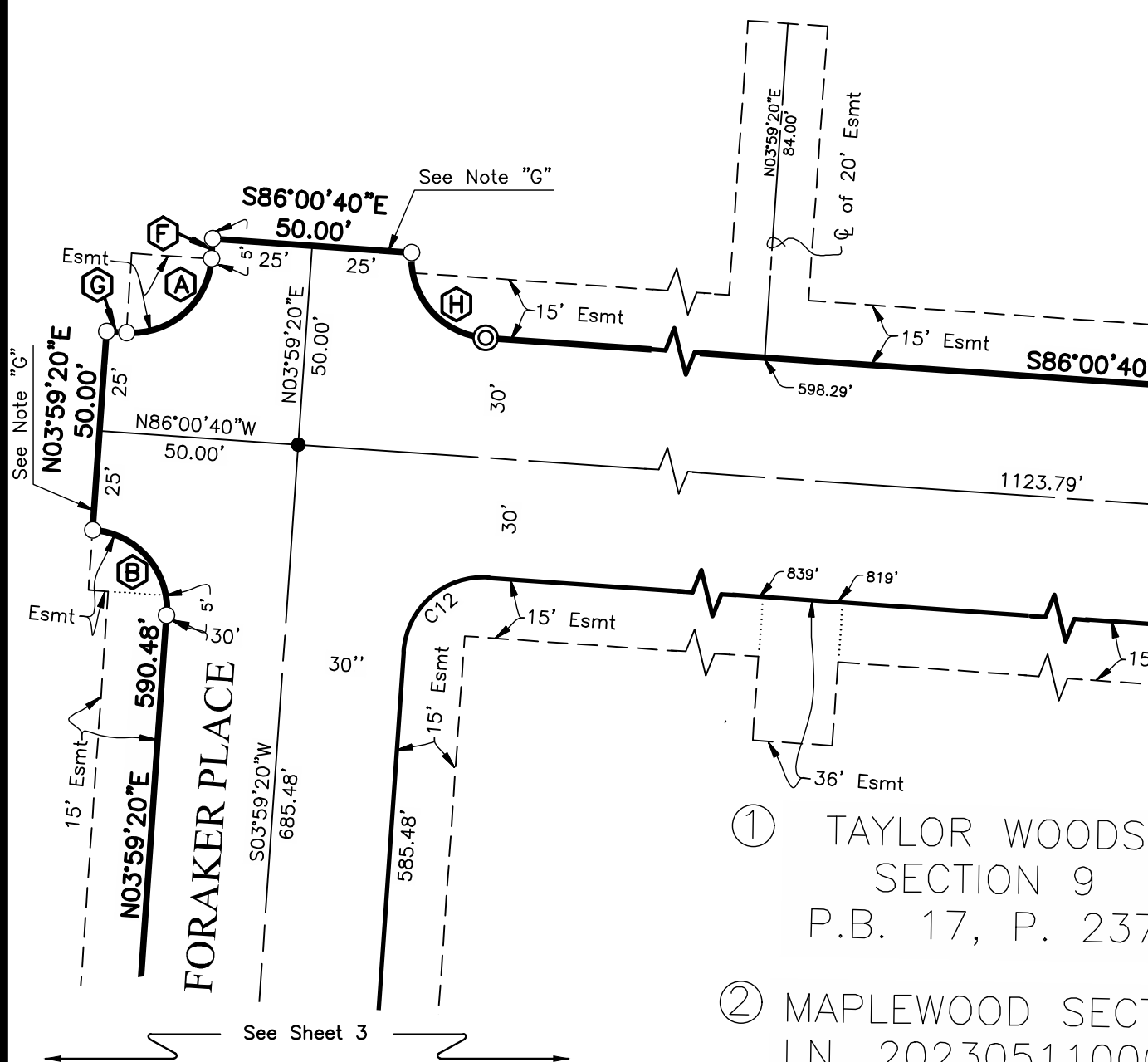
(E) $\Delta = 49^{\circ}00'46''$ $R = 205.00'$
 $\text{Arc} = 175.36'$
 $\text{ChBrg} = \text{N}69^{\circ}28'57''\text{E}$
 $\text{Ch} = 170.07'$

(F) $\text{N}03^{\circ}59'20''\text{E}$
 $5.00'$

(G) $\text{S}86^{\circ}00'40''\text{E}$
 $5.00'$

(H) $\Delta = 90^{\circ}00'00''$ $R = 20.00'$
 $\text{Arc} = 31.42'$
 $\text{ChBrg} = \text{S}41^{\circ}00'40''\text{E}$
 $\text{Ch} = 28.28'$

_____ Existing Property Line
 - - - - - Existing R/W Line
 _____ Existing R/W Centerline
 _____ Existing Easement Line
_____ Subdivision Boundary Line
 _____ Lot Line
_____ R/W Line
 _____ R/W Centerline
 - - - - - Easement Line



SUMMIT CROSSING SECTION 1 PHASE A

3
4

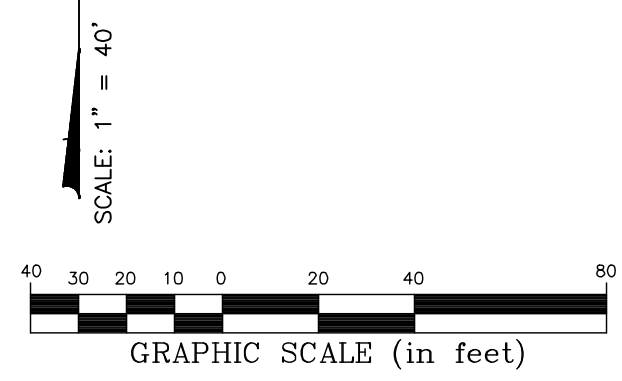
③ EASTWOOD RESERVE
PHASE 1
I.N. 202309110016512

④ EASTWOOD RESERVE
PHASE 3
I.N. 202404220006617

- Line Type Legend
- Existing Property Line
 - Existing R/W Line
 - Existing R/W Centerline
 - Existing Easement Line
 - Subdivision Boundary Line
 - Lot Line
 - R/W Line
 - R/W Centerline
 - Easement Line

M/I HOMES OF
CENTRAL OHIO, LLC
I.N. 202501230001182

M/I HOMES OF CENTRAL OHIO, LLC
I.N. 202501230001206



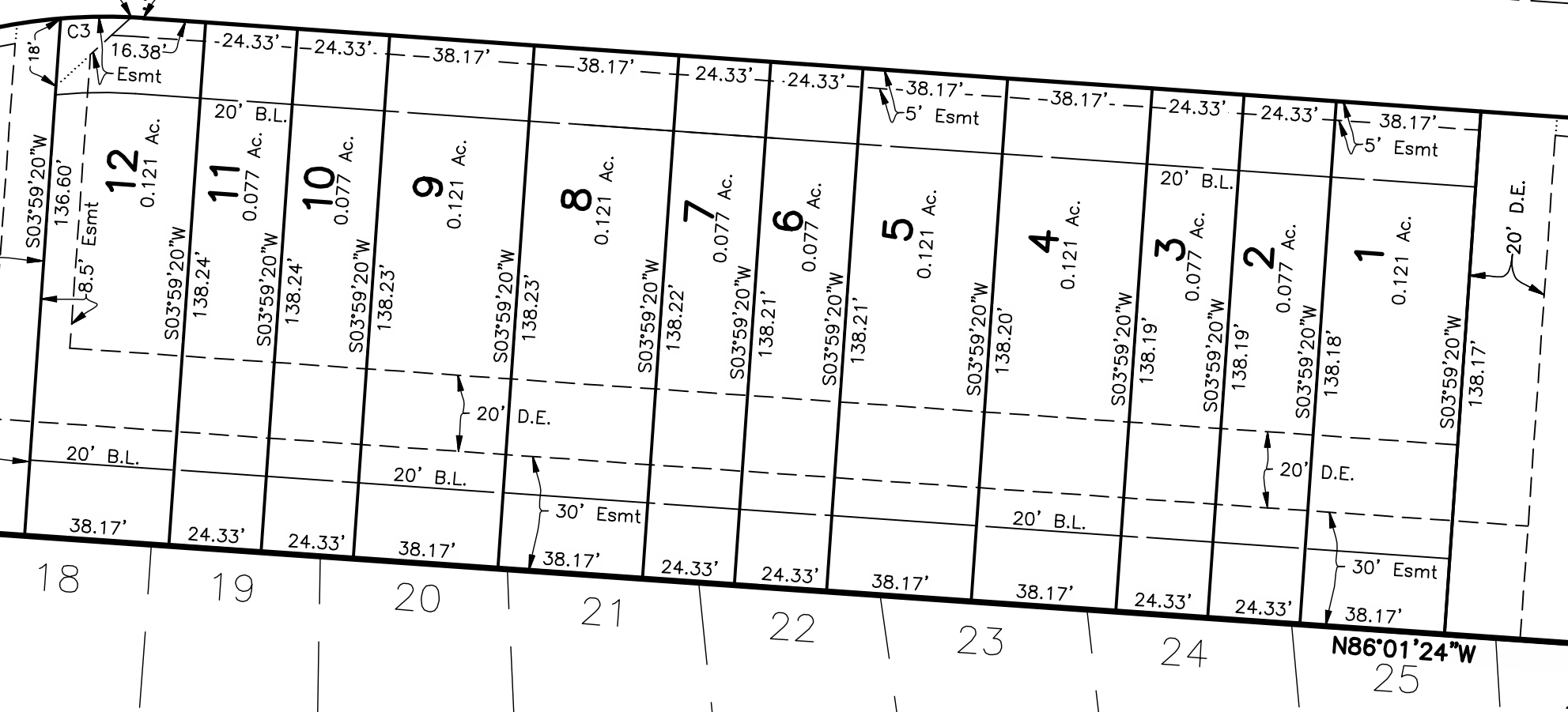
- = Iron Pin (See Survey Data)
 - = MAG Nail to be set
 - ⊙ = Permanent Marker (See Survey Data)
- Legend
- B.L. = Building Line
 - D.E. = Drainage Easement
 - Esmt = Easement

- Ⓐ Δ=90°00'00" R=20.00'
Arc=31.42'
ChBrg=N48°59'20"E
Ch=28.28'
- Ⓑ Δ=90°00'00" R=20.00'
Arc=31.42'
ChBrg=N41°00'40"W
Ch=28.28'
- Ⓒ Δ=2°48'03" R=945.00'
Arc=46.19'
ChBrg=S19°55'59"W
Ch=46.19'
- Ⓓ N68°40'00"W
56.00'
- Ⓔ Δ=49°00'46" R=205.00'
Arc=175.36'
ChBrg=N69°28'57"E
Ch=170.07'
- Ⓕ S03°59'20"W
5.00'
- Ⓖ S86°00'40"E
5.00'
- Ⓗ Δ=90°00'00" R=20.00'
Arc=31.42'
ChBrg=S41°00'40"E
Ch=28.28'

RESERVE "A"
0.273 Ac.
See Note "H"

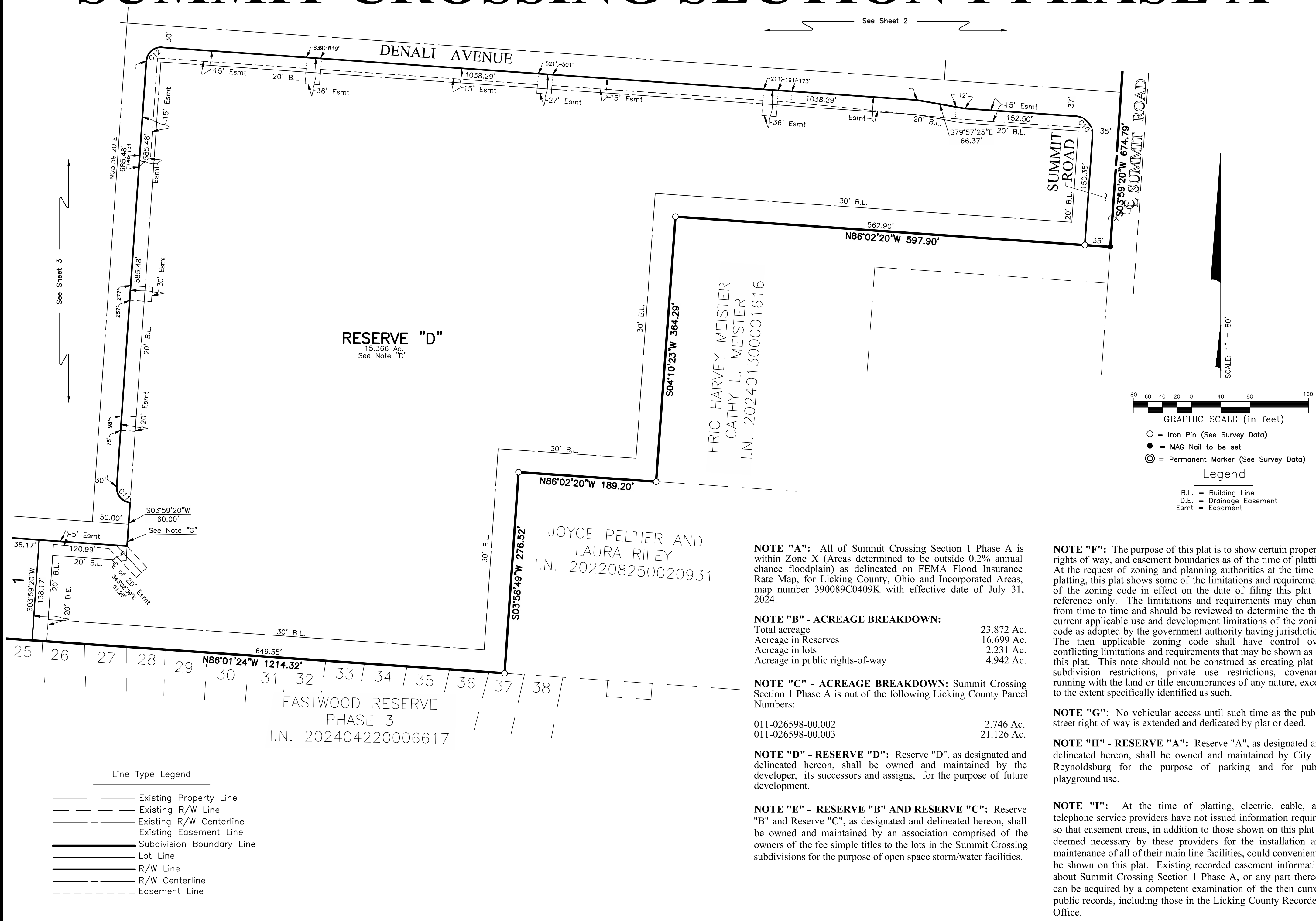
RESERVE "B"
0.289 Ac.
See Note "E"

RESERVE "D"



SUMMIT CROSSING SECTION 1 PHASE A

4
4



Reynoldsburg Planning & Zoning Board
Record of Action
April 17, 2025

The Reynoldsburg Planning & Zoning Board took the following action at this meeting:

ITEM: Application #2025-0126; 8718 Summit Road; Matt Kirk of EMH&T for M/I Homes of Central Ohio, LLC; Summit Crossing Section 1 Phase B Final Plat

ACTION: Motion was made by the Planning & Zoning Board to approve the Final Plat Application with conditions. The motion to approve the Final Plat with conditions was passed with a 6 to 0 vote, therefore the Final Plat request is approved with the following conditions:

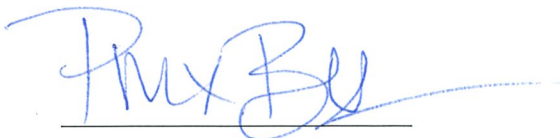
1. That Sheet 2 be revised as noted in the above Project Review Zoning (2.c)
2. That the plat be revised as noted in the above Project Review Engineering (3.a-c)
3. That the plat is revised to City Staff's satisfaction before going to City Council.

NEXT STEPS:

The next steps the applicant should take in the process include:

1. Corrections, showing that the conditions have been met to staff's satisfaction, before going before City Council.
2. The Final Plat will then be sent to City Council for Approval. The Final Plat will go before City Council for three readings.
3. Once the Final Plat is approved by City Council, a Mylar of the approved Final Plat is turned into Permitting. City Staff will provide the appropriate signatures on the Mylar. Please know there is a 30 day referendum period once the Final Plat is approved by City Council, unless it was passed as an emergency.
4. The applicant will then need to record the Mylar with the appropriate County Recorder's office.

Please contact the Planning and Zoning Administrator at 614.322.6829 if you need additional information or assistance.



Phoenix Buathier, Planning and Zoning Administrator
City of Reynoldsburg

April 3, 2025

Planning and Zoning Board
City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, OH 43068

RE: Matt Kirk of EMH&T for M/I Homes of Central Ohio, LLC; Summit Crossing Section 1
Phase B Final Plat

Planning and Zoning Board:

Below is the staff review of the above reference Final Plat Application.

1. Project Summary

- a. The 69.4 +/- acre residential subdivision is zoned RM, Residential Medium. Of the 69.4 acre site, 30.1 acres are proposed to be used for the Townhome portion of the site. To the north, west and south of the subject site is Dwelling – Detached Single-Family zoned SR, Suburban Residential. To the east of the site is Dwelling – Detached Single-Family in Etna Township and Vacant land zoned I, Innovation.
- b. The subject site is currently under an agricultural land use, however the site is proposed to be developed with 280 Dwelling – Attached Single-Family homes, with a density of 9.6 dwelling units per acre. The approved major site plan also included a total open space area of 25.47 acres, which will include a 23.2 acre City Park.
- c. The proposed Final Plat application is for Section 1, Phase B, consisting of 5.045 acres and 58 Dwellings – Attached Single-Family lots.
- d. Open space is being platted in Reserve E and F at 1.395 acers, which is 5.48% of the total open space approved in the major site plan and preliminary plat.

2. Project Review Zoning

- a. The applicant is seeking Final Plat approval for Summit Crossing Subdivision Section 1 Phase B.
- b. The lot dimensions, right-of-ways, layout, setbacks, and open space configurations are consistent with the approved major site plan and preliminary plat.
- c. On Sheet 2 of 2: Identify on the final plat, the required 20 foot rear setback for parcels 25 through 82. Section 1103.19.III Development Standards. Setbacks

3. Project Review Engineering

- a. General: Provide space for the stamp/seal/signature of the PS on the plan.
- b. Sheet 2 of 2: Some of the rear building lines do not match what is shown in the street, storm, and water plans. Please ensure the plat and the construction drawings match.
- c. Sheet 2 of 2: What are the parent tract original acreages and residual acreages (post Section 1A)?

4. Recommendations

- a. Staff recommends approval for Summit Crossing Subdivision Section 1 Phase B with the following conditions:
 - i. That Sheet 2 be revised as noted in the above Project Review Zoning (2.c)
 - ii. That the plat be revised as noted in the above Project Review Engineering (3.a-c)
 - iii. That the plat is revised to City Staff's satisfaction before going to City Council.

Reynoldsburg

Department of Development Planning &
Zoning Division
7232 East Main Street
Reynoldsburg, Ohio

*All Applications are submitted in person,
through mail or the Building Department by
email at: permit@reynoldsburg.gov

*Please know that an application will not be
processed until payment has been received.

App./Case#: 2025-0126
Date Submitted: 3/13/25
Fee Amount: \$500.00

PLANNING AND ZONING BOARD LAND SUBDIVISION AND PLAT APPLICATION

☒ Paid: CK

Property Address/Name of Plat: <u>SUMMIT CROSSING SECTION 1 PHASE B</u>	
Description of Location: <u>8718 SUMMIT ROAD</u>	RECEIVED
Parcel ID#(s): <u>011-026598-00.002, 011-026598-00.003</u>	MAR 13 2025
Number of Lots: <u>58</u>	REYNOLDSBURG BUILDING DEPT
Complete Where Applicable: Engineer/ <u>Surveyor</u> <u>EMHT-MATT KIRK</u>	
Builder/Developer: <u>M/I HOMES</u>	

I. PROPERTY OWNER OF RECORD

Property Owner Name(s): <u>M/I HOMES OF CENTRAL OHIO, LLC</u>	Property Owner Address: <u>4131 WORTH AVENUE, SUITE 300, COLUMBUS, OHIO, 43219</u>
--	---

II. APPLICANT INFORMATION

Applicant Name: <u>EMHT-MATT KIRK</u>	Applicant Address: <u>5500 NEW ALBANY ROAD, COLUMBUS, OHIO, 43054</u>
Applicant Phone Number: <u>614-715-4131</u>	Applicant Email: <u>MKIRK@EMHT.COM</u>
☐ Property Owner ☐ Business Owner/Tenant ☐ Contractor ☒ Architect/Engineer ☐ Owner's Consent Attached.	

III. PROJECT TYPE

- ☐ Subdivision without Plat (lot split) (\$200 Residential/\$250 Non-Residential) ☐ Preliminary Plat (\$750 + \$50 per lot All Districts) ☐ Preliminary Plat Extension (\$50 All Districts) ☒ Final Plat (\$500 All Districts) ☐ Plat Modification/Vacation (\$500 All Districts) (includes changes to approved preliminary not expired, or changes to approved final plat)

Applicant Signature: _____ Date: _____
*By signing this application, I certify that I am the owner of the property or the owner's agent, and that the work is authorized with the full knowledge of the owner. *

OFFICE USE ONLY

Additional Notes:

Zoning Information	Planning and Zoning Board Meeting	City Council Meeting
Date: _____	Date: _____	Date: _____
Zoning District: _____	☐ Approved as Submitted	☐ Approved as Submitted
☐ Olde Reynoldsburg District	☐ Approved w/ Conditions	☐ Submitted Approved
	☐ Tabled	☐ w/ Conditions Tabled
	☐ Denied	☐ Denied

P&Z Administrator: _____
Clerk of Council: _____

Date: _____
Date: _____

SUMMIT CROSSING SECTION 1 PHASE B

1
2

Situated in the State of Ohio, County of Licking, City of Reynoldsburg, and in Lot 12, Section 9, Township 16, Range 20, Refugee Lands, containing 5.045 acres of land, more or less, said 5.045 acres being comprised of a part of each of those tracts of land conveyed to **M/I HOMES OF CENTRAL OHIO, LLC** by deeds of record in Instrument Numbers _____, Recorder's Office, Licking County, Ohio.

The undersigned, **M/I HOMES OF CENTRAL OHIO, LLC**, an Ohio limited liability company, by **TIMOTHY C. HALL**, Area President, owner of the lands platted herein, duly authorized in the premises, does hereby certify that this plat correctly represents its **"SUMMIT CROSSING SECTION 1 PHASE B"**, a subdivision containing Lots numbered 25 to 82, both inclusive, and an areas designated as Reserves "E" and "F", does hereby accept this plat of same.

Easements are hereby reserved in, over and under areas designated on this plat as "Easement", "Drainage Easement", "Sidewalk Easement", or Reserve "E" for the construction, operation and maintenance of all public and quasi public utilities above and beneath the surface of the ground and, where necessary, for the construction, operation and maintenance of service connections to all adjacent lots and lands and for storm water drainage. Within those areas designated "Drainage Easement" on this plat, an additional easement is hereby reserved for the purpose of constructing, operating and maintaining major storm water drainage swales and/or other storm water drainage facilities. No above grade structures, dams or other obstructions to the flow of storm water runoff are permitted within Drainage Easement areas as delineated on this plat unless approved by the Reynoldsburg City Engineer. Within those areas designated "Sidewalk Easement" on this plat, an additional easement is hereby reserved for the purpose of constructing and maintaining a sidewalk and/or shared use path for use by the public. Easement areas shown hereon outside of the platted area are within lands owned by the undersigned and easements are hereby reserved therein for the uses and purposes as expressed herein.

Easements are hereby reserved in, over and under areas designated on this plat as "Private Utility Easement" (P.U.E.) for the construction, operation and maintenance of storm water runoff drains, facilities and mainline waterline facilities. Such facilities shall be owned and maintained by one or more condominium associations as will be established subsequent to the recordation of this plat. Said facilities will not be dedicated to the City of Reynoldsburg, Ohio and the City of Reynoldsburg, Ohio will not be responsible for the maintenance of said facilities.

The owners of the fee simple titles to Lots 25 to 82, both inclusive, and areas designated as Reserve "E" and Reserve "F", shall have and are hereby granted a non-exclusive right-of-way and easement for access to and from public streets, in and over said Reserve "E" to be shared with the owners of the fee simple titles to each other of said lots 25 to 82, both inclusive, and areas designated as Reserve "E" and Reserve "F".

In Witness Whereof, **TIMOTHY C. HALL, JR.**, Area President of **M/I HOMES OF CENTRAL OHIO, LLC**, has hereunto set his hand this ____ day of ____, 20__.

Signed and Acknowledged
In the presence of: **M/I HOMES OF CENTRAL OHIO, LLC**

By **TIMOTHY C. HALL, JR.**,
Area President

STATE OF OHIO
COUNTY OF FRANKLIN ss:

Before me, a Notary Public in and for said State, personally appeared **TIMOTHY C. HALL, JR.**, Area President of said **M/I HOMES OF CENTRAL OHIO, LLC**, who acknowledged the signing of the foregoing instrument to be his voluntary act and deed and the voluntary act and deed of said **M/I HOMES OF CENTRAL OHIO, LLC**, for the uses and purposes expressed herein.

In Witness Thereof, I have hereunto set my hand and affixed my official seal this ____ day of ____, 20__.

My commission expires _____
Notary Public, _____ State of Ohio

Approved this ____ day of ____, 20__.

Chairman, Planning and Zoning Board,
Reynoldsburg, Ohio

Approved this ____ day of ____, 20__.

City Engineer, Reynoldsburg, Ohio

Approved this ____ day of ____, 20__.

Director of Public Service,
Reynoldsburg, Ohio

Approved and accepted this ____ day of ____, 20__, by Ordinance No. _____ wherein all of Allegro Drive, Danali Avenue, Foraker Place, Park Place North and Summit Road dedicated hereon are accepted as such by the Council for the City of Reynoldsburg, Ohio.

City Clerk, Reynoldsburg, Ohio Mayor, Reynoldsburg, Ohio

Transferred this ____ day of ____, 20__.

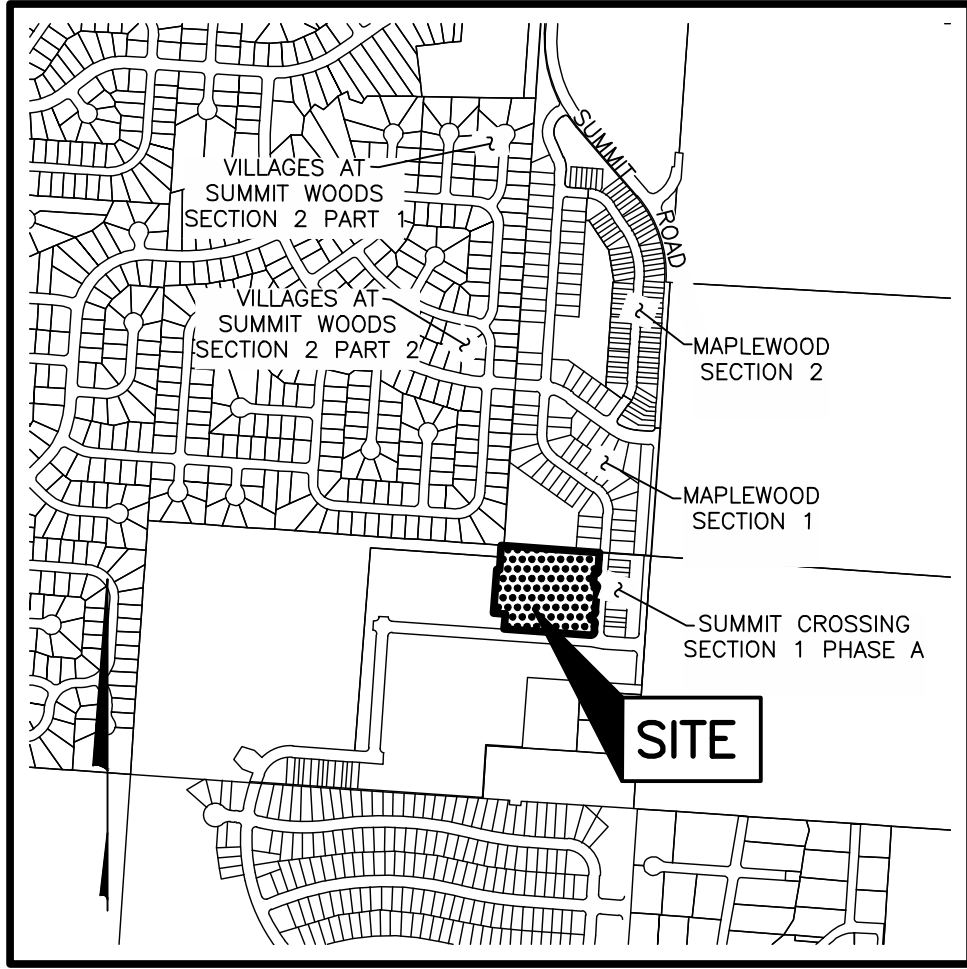
Auditor, Licking County, Ohio

Filed for record this ____ day of ____, 20__ at _____
M. Fee \$ _____
File No. _____

Recorder, Licking County, Ohio

Recorded this ____ day of ____, 20__.

Plat Book _____, Pages _____



LOCATION MAP AND BACKGROUND DRAWING
NOT TO SCALE

SURVEY DATA:

BASIS OF BEARINGS: The bearings shown hereon are based on the Ohio State Plane Coordinate System, South Zone, NAD 83 (2011). The portion of the centerline of Summit Road, having a bearing of South 03° 59' 20" West, is designated as the "basis of bearings" for this plat.

SOURCE OF DATA: The sources of recorded survey data referenced in the plan and text of this plat are the records of the Recorder's Office, Licking County, Ohio.

IRON PINS: Iron pins, where indicated hereon, unless otherwise noted, are to be set and are iron pipes thirteen sixteenths inch inside diameter, thirty inches long with a plastic plug placed in the top end bearing the initials EMHT INC.

PERMANENT MARKERS: Permanent markers, where indicated hereon, are to be one-inch diameter, thirty-inches long, solid iron pins, are to be set to monument the points indicated, are to be set with the top end flush with the surface of the ground, and then capped with an aluminum cap stamped EMHT INC. Once installed, the top of the cap shall be marked (punched) to record the actual location of the point.

SURVEYED & PLATTED
BY



We do hereby certify that we have surveyed the above premises, prepared the attached plat, and that said plat is correct. All dimensions are in feet and decimal parts thereof.

- = Iron Pin (See Survey Data)
- = MAG Nail to be set
- ◎ = Permanent Marker (See Survey Data)

By _____ Date _____
Professional Surveyor No. 7865

U:\20240981\DWG\CASHIERS\PLAT\20240981-VS-PLAT-PLANS\B.DWG plotted by KIRK, MATTHEW on 2/25/2025 11:45:42 AM last saved by JMASTON on 2/25/2025 11:10:17 AM
Xref: 20220043-VS-PLAT-SECT1.DWG & EASEMENTS.DWG & 20240981-CS-REFR-NDWG

SUMMIT CROSSING SECTION 1 PHASE B

2
2

NOTE "A": All of Summit Crossing Section 1 Phase B is within Zone X (Areas determined to be outside 0.2% annual chance floodplain) as delineated on FEMA Flood Insurance Rate Map, for Licking County, Ohio and Incorporated Areas, map number 390089C0409K with effective date of July 31, 2024.

NOTE "B" - ACREAGE BREAKDOWN:

Total acreage 5.045 Ac.
Acreage in Reserves 1.395 Ac.
Acreage in lots 3.650 Ac.

NOTE "C" - ACREAGE BREAKDOWN: Summit Crossing Section 1 Phase A is out of the following Licking County Parcel Numbers:

011-026598-00.002 0.711 Ac.
011-026598-00.003 4.334 Ac.

NOTE "D" - RESERVE "F": Reserve "F", as designated and delineated hereon, shall be owned and maintained by the developer, its successors and assigns, for the purpose of future development.

NOTE "E" - RESERVE "E": Reserve "E", as designated and delineated hereon, shall be owned and maintained by the Summit Crossing master association. The drives constructed within said Reserve "E" will be private drives which will be owned and maintained by said association. Until such time as said association is formed and funded, the developer will be responsible for the maintenance of said Reserve "E". Said drives will not be dedicated to the City of Reynoldsburg and the City of Reynoldsburg, will not be responsible for the maintenance of said drives.

NOTE "F": The purpose of this plat is to show certain property, rights of way, and easement boundaries as of the time of platting. At the request of zoning and planning authorities at the time of platting, this plat shows some of the limitations and requirements of the zoning code in effect on the date of filing this plat for reference only. The limitations and requirements may change from time to time and should be reviewed to determine the then current applicable use and development limitations of the zoning code as adopted by the government authority having jurisdiction. The then applicable zoning code shall have control over conflicting limitations and requirements that may be shown as on this plat. This note should not be construed as creating plat or subdivision restrictions, private use restrictions, covenants running with the land or title encumbrances of any nature, except to the extent specifically identified as such.

NOTE "G": No vehicular access until such time as the public street right-of-way is extended and dedicated by plat or deed.

NOTE "H": At the time of platting, electric, cable, and telephone service providers have not issued information required so that easement areas, in addition to those shown on this plat as deemed necessary by these providers for the installation and maintenance of all of their main line facilities, could conveniently be shown on this plat. Existing recorded easement information about Summit Crossing Section 1 Phase B, or any part thereof, can be acquired by a competent examination of the then current public records, including those in the Licking County Recorder's Office.

Line Type Legend

- Existing Property Line
- Existing R/W Line
- Existing R/W Centerline
- Existing Easement Line
- Subdivision Boundary Line
- Lot Line
- R/W Line
- R/W Centerline
- Easement Line

Legend

- B.L. = Building Line
- D.E. = Drainage Easement
- Esmt = Easement
- P.U.E. = Private Utility Easement
- S.E. = Sidewalk Easement
- E.E.1 = Existing 20' Easement I.N.
- E.E.2 = Existing 23' Easement I.N.
- E.E.3 = Existing 15' Easement I.N.
- E.E.4 = Existing Easement I.N.



GRAPHIC SCALE (in feet)

- = Iron Pin (See Survey Data)
- = MAG Nail to be set
- ◎ = Permanent Marker (See Survey Data)

CURVE TABLE					
CURVE NO.	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD DISTANCE
C1	90°00'00"	20.00'	31.42'	S 41°00'40" E	28.28'
C2	90°00'00"	20.00'	31.42'	N 48°59'20" E	28.28'
C3	90°00'00"	20.00'	31.42'	S 41°00'40" E	28.28'
C4	90°00'00"	20.00'	31.42'	N 48°59'20" E	28.28'

CURVE TABLE					
CURVE NO.	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD DISTANCE
C5	90°00'00"	20.00'	31.42'	N 41°00'40" W	28.28'
C6	90°00'00"	20.00'	31.42'	S 48°59'20" W	28.28'
C7	90°00'00"	20.00'	31.42'	N 41°00'40" W	28.28'
C8	90°00'00"	20.00'	31.42'	S 48°59'20" W	28.28'

TAYLOR WOODS
SECTION 9
P.B. 17, P. 237
542
Lot 4, Section 4
Lot 12, Section 9

MAPLEWOOD SECTION 1
I.N. 202305110008334

M/I HOMES OF
CENTRAL OHIO, LLC
I.N.
M/I HOMES OF
CENTRAL OHIO, LLC
I.N.



- Ⓐ Δ=90°00'00" R=20.00
Arc=31.42'
ChBrg=S48°59'20"W
Ch=28.28'
- Ⓑ Δ=90°00'00" R=20.00'
Arc=31.42'
ChBrg=S41°00'40"E
Ch=28.28'



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: An Ordinance to Authorize the Mayor to Reimburse Trivium Development LLC for Capital Improvement Construction and Declaring an Emergency

APPROVALS:

Mollie Prasher

EMERGENCY:

Single Read Emergency

REASON FOR EMERGENCY:

Emergency Language Requested as Trivium Development LLC has completed the project and funds are available as per our agreement.

STAFF REPORT:

An Ordinance to Authorize the Mayor to Reimburse Trivium Development LLC for Capital Improvement Construction and Declaring an Emergency

Whereas, the City desires to provide sufficient available public parking for the benefit of all small businesses located within the East Main Street Corridor; and

Whereas, as part of redevelopment efforts for the northeast corner of Lancaster Avenue and East Main Street in the City of Reynoldsburg, Trivium Development LLC committed to the construction of a public parking lot as part of its commercial development with said parking lot containing thirty-eight (38) public parking spaces; and

Whereas, the City desires to reimburse Trivium Development, LLC for its costs incurred in the construction of the parking lot from the service payments received by the Main Street TIF as such improvements benefit the City and based on the Development Agreement approved by City Council in Ordinance 102-2021; and

Whereas, this Council hereby authorizes the Mayor to reimburse Trivium Development, LLC \$1,124,312.50 from the unappropriated Main Street TIF Fund (973) to the General Fund (110).

Whereas, once those funds are appropriated to the General Fund (110), appropriating \$1,124,312.50 from the unappropriated General Fund (110) to account number 110.448.5339

Miscellaneous Service Contracts in the Service Department.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1. That an amount of \$1,124,312.50 be appropriated from the unappropriated Main Street TIF Fund (973) to the General Fund (110).

Section 2. That an amount of \$1,124,312.50 then be appropriated from the unappropriated General Fund (110) to account number 110.448.5339 Miscellaneous Service Contracts in the Service Department.

Section 3. This Ordinance is hereby declared to be an emergency necessary for the immediate preservation of the financial needs of the City. The reason for such a necessity is to reimburse Trivium Development, LLC per the City's agreement. This Ordinance shall take effect immediately upon the signature of the Mayor and approval by Council.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: A Resolution Authorizing the Mayor to Enter into an Agreement with the City of Columbus for the 2025-2027 Water Sampling Services

APPROVALS:

William Dorman
Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

This agreement with Columbus is renewed every two years with the cost for the services remaining the same.

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE CITY OF COLUMBUS FOR THE 2025-2027 WATER SAMPLING SERVICES

Whereas, the City of Columbus is contracted by the City of Reynoldsburg to complete water sampling tests per requirements of the Ohio EPA; and

Whereas, the contract with the City of Columbus has remained at a steady price for the past several years.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with the City of Columbus for the 2025-2027 total Coliform, TTHM's, HAA5's sampling contract in the amount of \$35,000 per year.

SECTION 2. The cost for these services are included in the 2025 Budget.

SECTION 3. That this Resolution will be effective immediately upon approval by Council and the signature of the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Juneteenth Event

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

The City of Reynoldsburg received sponsorships and donations designated to support the 2024 Juneteenth Celebration, and a portion of the funds received were not expended during the 2024 event. The Community Events Department requests that the remaining funds from sponsorships and donations specifically designated for the 2024 Juneteenth Celebration, and not expended during the 2024 fiscal year, be carried forward and appropriated to the 2025 Community Events Budget. These funds shall be restricted for use toward the planning and execution of the 2025 Juneteenth Celebration as follows:

That an amount of \$3,914.06 in the unappropriated General Fund be appropriated as follows:
110.344.5339 Miscellaneous Contract Services: \$3,914.06

An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Juneteenth Event

WHEREAS, the City of Reynoldsburg had balances from the Juneteenth Festival of 2024 of \$3,914.06; and

WHEREAS, these funds were deposited into the General Fund and need to be transferred into the 2025 Community Events budget for the Juneteenth Festival of 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1. That an amount of \$3,914.06 in the unappropriated General Fund be and hereby be appropriated to 110.344.5339 Miscellaneous Contract Services.

Section 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Pride Event

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

The City of Reynoldsburg received sponsorships and donations designated to support the 2024 Pride Celebration, and a portion of the funds received were not expended during the 2024 event. The Community Events Department requests that the remaining funds from sponsorships and donations specifically designated for the 2024 Pride Celebration, and not expended during the 2024 fiscal year, be carried forward and appropriated to the 2025 Community Events Budget. These funds shall be restricted for use toward the planning and execution of the 2025 Pride Celebration as follows:

That an amount of \$4,062.86 in the unappropriated General Fund be appropriated as follows:
110.344.5339 Miscellaneous Contract Services: \$4,062.86

An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Pride Event

WHEREAS, the City of Reynoldsburg had balances from the Pride Event of \$4,062.86 from 2024; and

WHEREAS, these funds were deposited into the General Fund and need to be transferred into the 2025 Community Events budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1. That an amount of \$4,062.86 in the unappropriated General Fund be and hereby be appropriated to account 110.344.5339 Miscellaneous Contract Services.

Section 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Diwali Celebration Event

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

The City of Reynoldsburg received sponsorships and donations designated to support the 2024 Diwali Celebration, and a portion of the funds received were not expended during the 2024 event. The Community Events Department requests that the remaining funds from sponsorships and donations specifically designated for the 2024 Diwali Celebration, and not expended during the 2024 fiscal year, be carried forward and appropriated to the 2025 Community Events Budget. These funds shall be restricted for use toward the planning and execution of the 2025 Diwali Celebration as follows:

That an amount of \$8,190.82 in the unappropriated General Fund be appropriated as follows:
110.344.5339 Miscellaneous Contract Services: \$8,190.82

An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Diwali Celebration Event

WHEREAS, the City of Reynoldsburg had balances from the Diwali Celebration Event of \$8,190.82 from 2024; and

WHEREAS, these funds were deposited into the General Fund and need to be transferred into the 2025 Community Events budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1. That an amount of \$8,190.82 in the unappropriated General Fund be and hereby be appropriated to account 110.344.5339 Miscellaneous Contract Services.

Section 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: An Ordinance to Approve the Final Plat Plan for the M/I Homes of Central Ohio Development at Summit Crossing, Sections 1 Phase A and Phase B

APPROVALS:

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

AN ORDINANCE TO APPROVE THE FINAL PLAT PLAN FOR THE M/I HOMES OF CENTRAL OHIO DEVELOPMENT AT SUMMIT CROSSING, SECTION 1 PHASE A AND PHASE B

WHEREAS, Matt Kirk of EMH&T, has submitted the Summit Crossing final plat for Section 1 Phase A & Section 1 Phase B for the approval of 82 lots; and

WHEREAS, the Planning and Zoning Board met on April 17, 2025, reviewed and approved the additional development plan for Summit Crossing Section 1 Phase A & Section 1 Phase B.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1: That the Section 1 Phases A & B Plats for Summit Crossing, particularly described as follows, be approved:

Situated in the State of Ohio, County of Franklin, City of Reynoldsburg, and in Lot 12, Section 9, Township 16, Range 20, Refugee Lands, containing 82 lots being comprised of a part of the tract of land conveyed to M/I HOMES OF CENTRAL OHIO, LLC.

SECTION 2: That the City Engineer has certified Summit Crossing meets all requirements.

SECTION 3: That said plats for Summit Crossing are attached to this Ordinance as Exhibit A

and are made a part herein.

SECTION 4: That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Juneteenth Event

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

The City of Reynoldsburg received sponsorships and donations designated to support the 2024 Juneteenth Celebration, and a portion of the funds received were not expended during the 2024 event. The Community Events Department requests that the remaining funds from sponsorships and donations specifically designated for the 2024 Juneteenth Celebration, and not expended during the 2024 fiscal year, be carried forward and appropriated to the 2025 Community Events Budget. These funds shall be restricted for use toward the planning and execution of the 2025 Juneteenth Celebration as follows:

That an amount of \$3,914.06 in the unappropriated General Fund be appropriated as follows:
110.344.5339 Miscellaneous Contract Services: \$3,914.06

An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Juneteenth Event

WHEREAS, the City of Reynoldsburg had balances from the Juneteenth Festival of 2024 of \$3,914.06; and

WHEREAS, these funds were deposited into the General Fund and need to be transferred into the 2025 Community Events budget for the Juneteenth Festival of 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1. That an amount of \$3,914.06 in the unappropriated General Fund be and hereby be appropriated to 110.344.5339 Miscellaneous Contract Services.

Section 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Pride Event

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

The City of Reynoldsburg received sponsorships and donations designated to support the 2024 Pride Celebration, and a portion of the funds received were not expended during the 2024 event. The Community Events Department requests that the remaining funds from sponsorships and donations specifically designated for the 2024 Pride Celebration, and not expended during the 2024 fiscal year, be carried forward and appropriated to the 2025 Community Events Budget. These funds shall be restricted for use toward the planning and execution of the 2025 Pride Celebration as follows:

That an amount of \$4,062.86 in the unappropriated General Fund be appropriated as follows:
110.344.5339 Miscellaneous Contract Services: \$4,062.86

An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Pride Event

WHEREAS, the City of Reynoldsburg had balances from the Pride Event of \$4,062.86 from 2024; and

WHEREAS, these funds were deposited into the General Fund and need to be transferred into the 2025 Community Events budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1. That an amount of \$4,062.86 in the unappropriated General Fund be and hereby be appropriated to account 110.344.5339 Miscellaneous Contract Services.

Section 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Diwali Celebration Event

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

The City of Reynoldsburg received sponsorships and donations designated to support the 2024 Diwali Celebration, and a portion of the funds received were not expended during the 2024 event. The Community Events Department requests that the remaining funds from sponsorships and donations specifically designated for the 2024 Diwali Celebration, and not expended during the 2024 fiscal year, be carried forward and appropriated to the 2025 Community Events Budget. These funds shall be restricted for use toward the planning and execution of the 2025 Diwali Celebration as follows:

That an amount of \$8,190.82 in the unappropriated General Fund be appropriated as follows:
110.344.5339 Miscellaneous Contract Services: \$8,190.82

An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Diwali Celebration Event

WHEREAS, the City of Reynoldsburg had balances from the Diwali Celebration Event of \$8,190.82 from 2024; and

WHEREAS, these funds were deposited into the General Fund and need to be transferred into the 2025 Community Events budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1. That an amount of \$8,190.82 in the unappropriated General Fund be and hereby be appropriated to account 110.344.5339 Miscellaneous Contract Services.

Section 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: An Ordinance Authorizing the Mayor to Enter into a Contract with DLZ for Construction Inspection Services for the City of Reynoldsburg Parks and Public Service Facility Project and Appropriating Funds

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH DLZ FOR CONSTRUCTION INSPECTION SERVICES FOR THE CITY OF REYNOLDSBURG PARKS AND PUBLIC SERVICE FACILITY PROJECT, AND APPROPRIATING FUNDS

WHEREAS, that DLZ will provide construction inspection services for the City's Combined Public Service Bldg; and

WHEREAS, Council is hereby authorizing the Mayor to enter into a contract with DLZ for construction inspection services for the Combined Public Service Bldg.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with DLZ for construction inspection services for the City's Combined Public Service Bldg Project in the amount of \$125,780.00.

SECTION 2. That an amount of \$125,780.00 be appropriated from the unappropriated General

Fund (110) to the City's existing Capital Improvement Project Project Fund (410.000.0194) - Combined Public Service Bldg.

SECTION 3. Wherefore, upon adoption by Council, this Ordinance shall be in effect thirty days following the signature of the Mayor.

February 26, 2025

Mr. William Dorman
Public Service/Building Director
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH 43068

RE: Construction Inspection & Material Testing Proposal
City of Reynoldsburg General Engineering Services Agreement – Task 10
New Reynoldsburg Parks & Public Service Buildings

William,

As you requested, DLZ has prepared scope of services for Construction Inspection and Material Testing for the above referenced project. We have also attached our fee estimate sheet. DLZ proposes to perform the following:

SCOPE OF SERVICES

DLZ will provide field personnel, equipment, laboratory services and office support personnel to perform Construction Services as detailed below:

1. Construction Management/Administration

- 1.1. Attend progress meetings as requested by the City of Reynoldsburg.
- 1.2. Schedule and conduct on-site field meetings as needed as it relates to items being inspected by DLZ.
- 1.3. Issue Field Work Orders and Engineering Field Letters for non-compliant work as needed.

2. Construction Inspection & Materials Testing

- 2.1. Provide an on-site field representative to observe and document construction activities and perform materials testing as required based on the maximum hours and rates as indicated on the attached fee estimate. The Contractor has estimated approximately 14 weeks of work for items described below.
 - 2.1.1. Water service, outside the building envelope.
 - 2.1.2. Sanitary, outside the building envelope.
 - 2.1.3. Storm, outside the building envelope.
- 2.2. Prepare daily documentation of site activities.
- 2.3. Perform compaction testing using a Density Gauge (nuclear or non-nuclear) on right-of-way (ROW) embankment, utility backfill material within the upper 3-feet of the excavation, and approach aggregate base as required.
- 2.4. If necessary, Laboratory testing will be performed on backfill materials and concrete in accordance with the appropriate ASTM standard, ACI or other appropriate testing procedures and in accordance with the contract documents.

- 2.5. Perform, prepare, and track project completion punch list.
- 2.6. Project documentation will be stored and accessed from DLZ's web-based Project Management System, e-Builder.

3. Exclusions

- 3.1. DLZ will not be responsible for the Contractor's means, methods, safety procedures, schedule, and survey.
- 3.2. DLZ will not review shop drawings and submittals with respect to detailed design data.
- 3.3. DLZ will not review RFI's.
- 3.4. DLZ will not prepare or coordinate waterline chlorination requests.
- 3.5. DLZ will not provide, prepare, or otherwise aid with Right-of-Way monumentation.
- 3.6. DLZ will not perform SWPPP inspections.
- 3.7. DLZ will not provide any project Survey services.

Services will be certified by a DLZ licensed Professional Engineer registered in the State of Ohio.

We propose to provide experienced technical personnel to perform the necessary testing in accordance with the project specifications. In addition, we propose to accomplish the work on a unit-rate basis in accordance with our agreed fee schedule.

CLOSING

We appreciate the opportunity to provide the City of Reynoldsburg Construction Services for this private development project. If you should have any questions or concerns, please do not hesitate to contact me.

Sincerely,

DLZ OHIO INC.



Jody D. Sucharski, PE, CCM
Director

City of Reynoldsburg
Parks Public Service Facilities
Fee Estimate
DLZ Ohio, Inc.

Task No.	Task	Staff Man-hours											LABOR	DIRECT COSTS	SUBCONSULTANT FEE	TASK TOTAL
		CM/CE2	PM/CE1	SPI	SPI OT	SWPPP PI	SWPPP PI OT									
	Billing Rates	\$220.00	\$175.00	\$115.00	\$172.50	\$115.00	\$172.50									
1.0	General															
1.01	Pre Bid Meeting											0	\$0.00			
1.02	Pre Construction Meeting											0	\$0.00			
1.03	Progress Meetings	20	40									60	\$11,400.00			
1.04	Pay Application Review											0	\$0.00			
1.05	Shop Drawing Review											0	\$0.00			
1.06	Constructability Plan Review											0	\$0.00			
1.07	Change Orders											0	\$0.00			
1.08	Active Project Management	20	80									100	\$18,400.00			
		40	120	0	0	0	0	0	0	0	0	160				\$29,800.00
2.0	PMIS (Project Management Information System)															
2.01	e-Builder License \$2,000 Each											0	\$0.00			
2.02												0	\$0.00			
		0	0	0	0	0	0	0	0	0	0	0				\$0.00
3.0	Field Project Representation															
3.01	On-site Representation			640	80							720	\$87,400.00			
3.02	Soil Testing											0	\$0.00			
3.03	Asphalt Testing											0	\$0.00			
3.04	Concrete Testing											0	\$0.00			
3.05	SWPPP Inspections (Monthly and Rain Events)											0	\$0.00			
3.06	Close-out Punch List											0	\$0.00			
		0	0	640	80	0	0	0	0	0	0	720				\$87,400.00
4.0	Testing/Vehicle/Subsistence															
4.01	Concrete Cylinders (\$26.00 per cylinder)											0	\$0.00			
4.02	Concrete Beams (\$89.00 per beam)											0	\$0.00			
4.03	Moisture Density Curves & Gradation (\$365 per sample)											2	\$730.00			
4.04	Asphalt Sieve Analysis/Gradation (\$132 per sample)											0	\$0.00			
4.05	Asphalt Solvent Extraction/AC Content (\$260 per sample)											0	\$0.00			
4.06	Asphalt BSG (\$132 per set of 3 samples)											0	\$0.00			
4.07	Asphalt MSG/Rice Test (\$144 per sample)											0	\$0.00			
4.08	Asphalt Marshall Specimens (\$122 per set of 3 samples)											0	\$0.00			
4.09	Asphalt Percent Air Voids (\$60 per sample)											0	\$0.00			
4.10	Asphalt Content by Nuclear Method (\$78 per sample)											0	\$0.00			
4.11	Compaction Equipment (\$70 per day)											5	\$350.00			
4.12	Concrete Equipment (\$70 per day)											0	\$0.00			
4.13	Vehicle (\$75 per day)											100	\$7,500.00			
																\$8,580.00
	Total Hours	40	120	640	80	0	0	0	0	0	0	880			DBE	0%
	Total Costs												\$117,200.00	\$8,580.00	incl. in labor and direct costs	\$125,780.00



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Birchview Drive Engineering Design Services (Eastgreen Boulevard to Belltree Drive)

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR BIRCHVIEW DRIVE ENGINEERING DESIGN SERVICES (EASTGREEN BOULEVARD TO BELLTREE DRIVE)

WHEREAS, that EMH&T will provide engineering design services for the road reconstruction of Birchview Drive (Eastgreen Boulevard to Belltree Drive); and

WHEREAS, that the City applied for and received State funding to help offset future construction costs; and

WHEREAS, the total cost of the engineering design services is \$160,000.00, to be funded through the City's General Fund.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION I . That the Mayor is authorized to contract with EMH&T to conduct engineering design services for the road reconstruction of Birchview Drive (Eastgreen Boulevard to Belltree

Drive).

SECTION 2. That an amount of \$160,000.00 be appropriated from the unappropriated General Fund (110) to the City's Capital Improvement Project Fund (410.000.0200) - Birchview Drive (Eastgreen Boulevard to Belltree Drive).

SECTION 3. Wherefore, upon adoption by Council, this Ordinance shall be in effect thirty days following the signature of the Mayor.



Engineers, Surveyors, Planners, Scientists

January 17, 2025

Mr. William Dorman
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH 43068

Subject: Birchview Drive Roadway Reconstruction Design

Dear Mr. Dorman,

EMH&T is pleased to submit this proposal for professional services for the Birchview Drive roadway reconstruction design. This phase of Birchview Drive improvements stretches from Eastgreen Boulevard to the south to Belltree Drive. It is expected that this improvement will follow the existing roadway width with removing and replacing the pavement. The project will also include replacing the curb and gutter and any uncompliant curb ramps. The preliminary opinion of construction cost for this improvement is approximately \$1,250,000.

UNDERSTANDING AND ASSUMPTIONS

The following outlines our assumptions with respect to the scope for this improvement:

1. We understand that this project is being partially funded through a Federal Earmark, which will be managed through an Ohio Department of Transportation (ODOT) Local Project Agreement (LPA). This will require the project to be designed according to a combination of City and ODOT standards. Additionally, plans and environmental document(s) will be submitted to ODOT for review to ensure compliance with Federal-aid project requirements at various stages throughout the design process.
2. The City will bid the project using the ODOT Local-let process, and the Service Department will serve as the point of contact between the design team and ODOT.
3. It is our understanding that ODOT's new policy on the use of consultants will require the City of Reynoldsburg to hire a second engineer to serve in the role of "3rd Party Consultant." This firm will review the plans prepared by EMH&T at various milestones. EMH&T anticipates addressing comments a total of three times from the "3rd Party Consultant."
4. Due to the nature of the work consisting primarily of curb and pavement replacement with curb ramp replacement at the intersections, it is not anticipated that new land acquisition or right-of-way will need to be acquired. However, ODOT will require the City to determine the right-of-way boundary with the survey work to confirm this.
5. The improvements for this work fall under the Ohio Environmental Protection Agency (OEPA) Routine Maintenance Exclusion – Construction Activity Permitting. Due to that, it is not anticipated that a National Pollutant Discharge Elimination System (NPDES) Permit will be required. The project will still require Notice of Intent (NOI) and Stormwater Pollution Prevention Plan (SWPPP).
6. Modifications to the existing storm, water, and sanitary sewer infrastructure beyond structure rim adjustments are not anticipated. Therefore, no storm sewer design or calculations are included in this scope of services.

SCOPE OF SERVICES

Topographic Survey

1. Prior to performing any field work, and as required by Ohio811, we will contact Ohio811 regarding field marking existing utilities.
2. Features and "Ground Shots" will be located on a 50' grid or at sufficient spacing to produce 1' contour intervals.
3. Field locate all site improvements to include but not limited to: streets, alleys, roads, drives, walkways, sidewalks, paths, street names, fences, gates, retaining walls, buildings, structures, and sheds within the project limits.
4. Notate the type(s) of pavement (concrete, asphalt, etc.) and their respective limits on the survey.
5. Field locate all utilities and their associated features, such as storm, sanitary, gas, water, electrical, transformers, light poles, pull boxes, communications, and pavement markings.
6. Field locate all water courses, ditches, edge of streams, rivers, and bodies of water.
7. Set a minimum of three (3) site bench marks and provide the established horizontal and vertical coordinates with detailed description.
8. Research available public records, such as deeds, plats, right-of-way plans, and surveys, on file at the county engineer's office to aid in the retracement of the boundary survey of the subject tract.
9. Establish the right-of-way lines based upon the above research in combination with field-located boundary markers. Our survey will meet or exceed the minimum requirements of Ohio Administrative Code 4733-37.
10. The survey fee includes reasonable accommodation, under the Standard of Care, to investigate and identify existing field boundary conditions to determine the property limits. Unless otherwise noted herein, this accommodation does not include the establishment of field control beyond the property due to the existence of limited or insufficient field monumentation, nor does it include extensive investigation due to conflicting evidence with found monumentation.

Roadway Design

1. Prepare an AutoCAD basemap of existing conditions by incorporating topographic survey data, record plan information, and GIS features. Following base map creation, a field walk will be scheduled to verify accuracy and confirm locations of utilities.
2. Through a subconsultant, we will collect pavement cores within the project corridor. The pavement cores will be analyzed and incorporated into the design. The borings will provide useful information relative to the existing pavement thickness.
3. Establish a typical section and horizontal alignment for the new roadway. Intersections will be evaluated for turning radii, and design challenges, such as existing utilities, obstructions in the corridor, etc., will be resolved.
4. The proposed vertical alignment of the roadway will be established. The profile grade of the roadway will be designed to maximize the amount of roadside area that drains into the roadway. Any areas of potential ponding along the roadside will be addressed with storm sewer and grading improvements.
5. Intersection details will be developed to specify curb radii, sidewalk / curb ramp layouts, and curb grades / inlet locations along the intersections.
6. Prepare driveway details showing dimensions, grades, and construction materials for all of the existing residential and commercial driveways along the corridor.
7. Roadway cross sections will be prepared to further detail grading along the corridor, both in the roadway and along the roadside.
8. Sedimentation and Erosion control plans will be developed for this project.
9. Submittals will be prepared at the Stage 1, Stage 2, and Stage 3 design phase. These submittals will be provided to ODOT and the City's "3rd Party Consultant" for review and comment. The comments will be addressed in the subsequent plan submittal. In addition, these plans will be shared with utility owners identified in the corridor to assess and minimize impacts to existing utilities. The various design stage plan submittals will include the following components:

- a. Stage 1 Plans: This phase of work will establish the line, grade, typical roadway plan set, and define preferred alignments for utilities along the corridor.
 - i. Stage 1 plans will begin with the preparation of the plan sheet set, title sheet, general notes, and details.
 - ii. Typical sections will be prepared, which are generally anticipated to match the existing roadway section.
 - iii. Preliminary plan view layout of the roadway.
 - iv. Preliminary profile for the right and left curb lines.
 - v. Preliminary cross-sections will be cut along the corridor.
 - vi. Develop pavement section and build-ups for the roadway using data provided by the geotechnical recommendations report.
 - vii. Prepare maintenance of traffic concept.
 - viii. Prepare Stage 1 Preliminary Opinions of Cost for the project.
- b. Stage 2 Plans: The Stage 2 plans will incorporate feedback received from the Stage 1 plan submittal and further develop the detail plans into a pre-final submittal.
 - i. Prepare final title sheet, general notes, project details, and estimate of quantities
 - ii. Final roadway plan and profile for the mainline road and side street stubs and tie-ins.
 - iii. Prepare final cross-sections with cut and fill quantities calculated.
 - iv. Prepare maintenance of traffic plans.
 - v. Prepare traffic control plans showing pavement markings.
 - vi. Prepare intersection and curb ramp details.
 - vii. Prepare sedimentation and erosion control plan and Storm Water Pollution Prevention Plan.
 - viii. Prepare Stage 2 Preliminary Opinions of Cost for the project.
- c. Stage 3 / Final Plan Submittal: The Stage 3 design phase will incorporate comments from the Stage 2 plan review and culminate in the preparation of a final plan submittal for bidding.
 - i. Incorporate final plan comments from the City of Reynoldsburg, ODOT, and permit review agencies.
 - ii. Prepare quantity sub-summaries for the various items of work and develop the final opinion of probable cost.
 - iii. Conduct final internal QA/QC and constructability reviews.
 - iv. Prepare and submit final construction plans.

Environmental

1. Ecological Exempt Form - Based on the proposed scope of work, it is assumed the project will be classified as ecologically exempt. As such, we will prepare an Ecological Exempt Form with the ESR tab in EnviroNet. The costs are based on the most recent version of ODOT's Consultant Fee Guidance and assume that work associated with this task meets the assumptions of a "Low" level of effort listed in ODOT's Consultant Fee Estimation Guidance (2024), with hours added for a site visit/review.
2. Cultural Resources Section 106 Scoping Request - EMH&T will prepare a Section 106 Scoping Request package, utilizing the Cultural Resources tab in EnviroNet. The costs are based on the most recent version of ODOT's Consultant Fee Guidance and assume that work associated with this task meets the assumptions of a "Low" level of effort. We will prepare a SHPO GIS Map for the project location. As GoogleEarth Street View is available for the project area, we will not need to prepare a photo log, and a site visit will not be required.

3. Regulated Materials Review Screening - EMH&T will perform a Regulated Materials Review (RMR) Screening in accordance with the current version of ODOT's RMR Guidance. Based on a review of the ORPS website, it is assumed that no regulatory file reviews will be necessary. The cost to prepare the RMR Screening Form will generally follow the fees and assumptions of the "Low" level of effort listed in ODOT's Consultant Fee Estimation Guidance (2024).
4. Public Involvement - EMH&T will assist the City with public involvement and public notification efforts through the preparation of a draft project Press Release. For the purpose of this proposal, it is assumed that distribution of the Press Release will be the responsibility of the City's public information office. Additionally, we will prepare a project notification letter to be distributed to property owners/tenants located immediately adjacent to the proposed roadway improvements, local schools, and local EMS. Draft copies of the Press Release and project notification letter will be provided to both ODOT and the City for review. It is assumed that a 30-day comment period will be provided to the public and that EMH&T will be responsible for printing and distributing the project notification letter.
5. C2 Environmental Document - Based on the project scope, it is anticipated the project will be cleared as a C2 Level Categorical Exclusion (CE). EMH&T will prepare a C2 Level CE using ODOT's EnviroNet platform, including supporting mapping and documentation (e.g., location mapping, drinking water mapping, etc.). The costs generally follow the fees and assumptions of "Low" C2 Level CE listed in ODOT's Consultant Fee Estimation Guidance (2024).

Permitting and Utility Coordination

1. Prepare a formal SWPPP document to accompany this project and complete the OEPA NOI application on behalf of the City.
2. Prepare utility submittals at the Stage 1, Stage 2, and Stage 3 design phase.
3. The goal of the Stage 1 utility submittal is to identify any conflicting utilities that will require relocation. Following this submittal and meeting, we will follow up with the private utilities on the status of any relocation work, if necessary.
4. The Stage 2 and Stage 3 utility submittals and meetings will serve as a verification that the utilities are in the process of relocating and to confirm schedules if necessary.

Bidding Services

1. EMH&T will prepare bidding and contract documents using the City's Bid Express platform. This will include any additional bid requirements for the federal funding.
2. EMH&T will review the bidder questions and prepare bid addenda as needed during the bidding process.
3. We will review bids, prepare a bid tabulation, and make an award recommendation following the receipt of bids.
4. Conformed contracts will be prepared and delivered to the City-selected contractor for signatures prior to the preconstruction meeting.

Construction Phase Design Support (Allowance / If Authorized)

It is our understanding the City is requesting that EMH&T provide a budgetary allowance for design support during construction for this improvement. The scope of work to be performed under these allowances is as follows:

1. Review shop drawings and material submittals as requested by the City / contractor. Provide review comments with recommendations.
2. Review design-related requests for information (RFI) from the contractor as requested by the City and prepare responses.
3. Attend preconstruction and other construction phase meetings as requested by the City.
4. Provide limited utility coordination during construction. EMH&T will hand off management of any private utility relocation to the City's CA/CI consultant but will be available to answer questions or help resolve issues at the request of the City.
5. Prepare record drawings using red-line mark-ups provided by the City's CA/CI consultant.

These allowances are budgetary estimates for consultation during construction based on similar recent projects. EMH&T will provide services to support the construction phase in a task-oriented manner as directed by the City and to the level of effort desired by the City and limited by available budget.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall be hourly, not to exceed the amount shown in the Fee Summary table below without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

EMH&T SERVICES FEE SUMMARY

Description of Design Service/Task	Fee
1. Survey	\$19,000.00
2. Roadway Design	\$93,600.00
3. Environmental	\$13,200.00
4. Permitting and Utility Coordination	\$12,000.00
5. Bidding Services	\$7,200.00
TOTAL FEE	\$145,000.00

EMH&T DESIGN CONSULTATION DURING CONSTRUCTION (IF-AUTHORIZED ALLOWANCE)

Description of Construction Phase Consultation/Task	Fee
CONSTRUCTION CONSULTATION ALLOWANCE	\$15,000.00

RIGHT OF ENTRY

It is understood the Client hereby grants EMH&T or represents and warrants (if the sites are not owned by the Client) that permission has been duly granted for Right-of-Entry by our firm, agents, staff, consultants, and subcontractors for the purpose of obtaining field information pertinent to the subject project.

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Authorization to Proceed from the City of Reynoldsburg.

CLARIFICATIONS AND EXCLUSIONS

The following general items are not included as a part of this proposal:

- Traffic study, traffic counts, or intersection capacity analysis, signal warrants, or turn lane sizing
- Services related to zoning and zoning changes/variances
- Construction management and inspection services

Should any of these services or other additional services become necessary, they can be performed on an hourly basis in accordance with our standard rate schedule or under separate contract, as warranted. Additional services shall be performed only upon receipt of written authorization by the owner.

January 17, 2025

The receipt of a signed copy of this proposal will constitute authorization to begin work. If this proposal is not accepted and executed within ninety (90) days, EMH&T reserves the right to adjust the fee or withdraw the offer to perform the described services. Further, if the services are suspended for more than ninety (90) days, EMH&T shall be entitled to an equitable adjustment in the service fee and/or schedule.

If this description and estimated fee meet with your approval, please authorize with your signature below. If you should have any questions regarding this proposal, please do not hesitate to contact me at (614) 775-4555.

Respectfully submitted,



Ryan M. Andrews, PE

cc: Joseph Begeny, Mayor

ACCEPTANCE AND AUTHORIZATION TO PROCEED:

Authorized Signature/Date

PO Number/Date

Print Name



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: An Ordinance Adopting the Tax Budget for the City of Reynoldsburg, Ohio for the Fiscal Year Beginning 2026, and Declaring an Emergency

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

Three Readings with Emergency Passage

PUBLIC HEARING REQUIRED at 2nd Reading

REASON FOR EMERGENCY:

Financial Needs of the City
Documents are due 7.20.25

STAFF REPORT:

STAFF REPORT:

Tax Budget - The City is required by ORC to adopt an annual appropriation cash basis Tax Budget. All funds except agency funds are legally required to be budgeted utilizing encumbrance accounting. The Tax Budget is the first legally required step in the annual budget process and represents the City's first estimate of its anticipated financial condition, resources, and expenditure needs for the next fiscal year. The primary purpose of the Tax Budget is to set property tax rates and allocate local government fund dollars.

The Tax Budget is adopted by City Council, after a public hearing is held, in July of each year. The Tax Budget is submitted to the Franklin and Licking and Fairfield County Auditors.

The Franklin County Commission (the Commission) determines if the budget substantiates a need to levy the full amount of authorized property tax rates and reviews revenue estimates. The Commission certifies its actions to the City on or around September 1. As part of this certification, the City receives the official

Certificate of Estimated Resources, which states the projected revenue of each fund.

On or about January 1, the Certificate of Estimated Resources is amended to include unencumbered fund cash balances at December 31. Prior to December 31, the City must revise its budget so that total contemplated expenditures from any fund during the ensuing total fiscal year will not exceed the amount stated in the Certificate of Estimated Resources.

AN ORDINANCE ADOPTING THE TAX BUDGET FOR THE CITY OF REYNOLDSBURG, OHIO FOR THE FISCAL YEAR BEGINNING 2026, AND DECLARING AN EMERGENCY

WHEREAS, the tax budget of the City of Reynoldsburg, Ohio for the fiscal year 2026 has been presented to the City Council; and

WHEREAS, said tax budget has been made conveniently available to public inspection for at least ten (10) days by having at least two (2) copies thereof on file with the Clerk of Council; and

WHEREAS, the Council has held a Public Hearing on said tax budget of which public notice was given by publication not less than ten (10) days previous to the date thereof;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the said tax budget of the City of Reynoldsburg, State of Ohio, for the fiscal year beginning January 1, 2026 and ending December 31, 2026, is hereby adopted and approved, and that taxes are levied upon the real and personal property within the City of Reynoldsburg as returned upon the tax duplicate and should be collected for municipal purposes for the fiscal year 2026 as required by said tax budget.

SECTION 2. That the Clerk be and is hereby authorized and directed to send a certified copy of this Resolution to the Auditors of Franklin, Licking, and Fairfield Counties of the State of Ohio.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the expedient financial operation of the city and, further, for the reason that the official tax budget of the city must be filed with the County Auditor by July 20, 2025; wherefore, upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

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FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL -- GENERAL

TOTAL REVENUE

<u>DESCRIPTION</u>	<u>For 2020 Actual</u>	<u>For 2021 Actual</u>	<u>For 2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Actual</u>	<u>2025 Estimate</u>	<u>2026 Estimate</u>
REVENUES							
Local Taxes							
General Property Tax --- Real Estate	283,036	329,788	334,029	331,364	452,683	459,473	466,365
Tangible Personal Property Tax	0	0	0	0	0	0	0
Municipal Income Tax	17,010,420	22,801,566	22,225,795	21,075,812	22,033,315	22,363,815	22,699,272
Other Local Taxes	391,868	561,226	500,535	516,430	516,478	524,225	532,088
Total Local Taxes	17,685,324	23,692,580	23,060,359	21,923,606	23,002,476	23,347,513	23,697,725
Intergovernmental Revenues							
State Shared Taxes and Permits							
Local Government	737,753	890,673	881,451	941,903	902,845	916,388	930,134
Local Government (State Share)	138,583	172,670	206,453	214,650	202,227	205,260	208,339
Estate Tax	0	186	0	0	0	0	0
Cigarette Tax	1,382	1,322	1,404	1,418	1,809	1,836	1,864
License Tax							
Liquor and Beer Permits	42,297	30,284	57,517	49,476	53,415	54,216	55,029
Gasoline Tax							
Library and Local Government Support Fund							
Property Tax Allocation - Homestead & Rollback	37,356	41,962	41,447	43,712	58,920	59,804	60,701
Other State Shared Taxes and Permits	0	0	0	0	0	0	0
Total State Shared Taxes and Permits	957,371	1,137,097	1,188,272	1,251,159	1,219,216	1,237,504	1,256,067
Federal Grants or Aid							
State Grants or Aid	0	0	0	0	19,393	0	0
Other Grants or Aid							
Total Intergovernmental Revenues	957,371	1,137,097	1,188,272	1,251,159	1,238,609	1,237,504	1,256,067
Special Assessments							
Charges For Services	38,603	42,034	67,952	38,032	23,486	23,838	24,196
Fines, Licenses, and Permits	705,692	730,035	685,630	1,234,989	1,325,780	1,345,667	1,365,852
Miscellaneous - Interest	456,874	249,850	453,007	1,240,795	2,142,197	2,174,330	2,206,945
Other Financing Sources:							
Proceeds from Sale of Debt							
Transfers							
Advances							
Other sources	1,808,873	1,162,130	1,337,216	1,485,166	1,443,676	1,465,331	1,487,311
TOTAL REVENUE	21,652,737	27,013,726	26,792,436	27,173,747	29,176,224	29,594,183	30,038,096

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL

<u>DESCRIPTION</u>	<u>For 2019 Actual</u>	<u>For 2020 Actual</u>	<u>For 2021 Actual</u>	<u>For 2022 Actual</u>	<u>For 2023 Actual</u>	<u>For 2024 Actual</u>	<u>For 2025 Estimate</u>	<u>For 2026 Estimate</u>
EXPENDITURES								
Security of Persons and Property								
Personal Services	9,853,840	8,333,367	11,098,310	11,719,475	12,305,296	13,417,496	13,853,565	14,546,243
Travel Transportation								
Contractual Services	558,232	447,641	524,689	481,433	721,881	1,079,881	1,101,479	1,123,508
Supplies and Materials	454,775	278,724	264,682	361,583	345,872	418,075	426,437	434,965
Capital Outlay	452,111	232,023	326,870	408,842	564,147	969,345	988,732	1,008,507
Total Security of Persons and Property	11,318,958	9,291,755	12,214,551	12,971,333	13,937,196	15,884,797	16,370,212	17,113,223
Public Health Services								
Personal Services								
Travel Transportation								
Contractual Services	319,732	333,255	343,974	351,003	392,633	406,528	414,659	422,952
Supplies and Materials								
Capital Outlay								
Total Public Health Services	319,732	333,255	343,974	351,003	392,633	406,528	414,659	422,952
Leisure Time Activities								
Personal Services	1,170,493	1,141,344	1,327,913	1,421,741	1,649,805	1,825,572	1,880,339	1,974,356
Travel Transportation	0	0	0	0	0	0	0	0
Contractual Services	613,656	366,710	611,223	596,230	812,365	897,225	915,170	933,473
Supplies and Materials	231,129	115,893	225,092	239,498	279,323	282,723	288,377	294,145
Capital Outlay	111,858	28,455	30,209	213,960	182,276	259,135	264,318	269,604
Total Leisure Time Activities	2,127,136	1,652,402	2,194,437	2,471,429	2,923,769	3,264,655	3,348,204	3,471,578
Community Environment								
Personal Services	870,135	1,001,786	1,061,422	1,381,616	1,599,460	1,867,778	1,923,811	2,020,002
Travel Transportation	0	0	0	0	0	0	0	0
Contractual Services	622,520	547,567	608,100	506,964	918,565	1,081,800	1,103,436	1,125,505
Supplies and Materials	20,682	11,987	18,492	23,412	32,498	35,762	36,477	37,207
Capital Outlay	5,000	0	5,000	0	0	85,011	86,711	88,445
Total Community Environment	1,518,337	1,561,340	1,693,014	1,911,992	2,550,523	3,070,351	3,150,436	3,271,159
Basic Utility Service								
Personal Services								
Travel Transportation								
Contractual Services								
Supplies and Materials								
Capital Outlay								
Total Basic Utility Services								

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL

<u>DESCRIPTION</u>	<u>For 2020 Actual</u>	<u>For 2021 Actual</u>	<u>For 2022 Actual</u>	<u>For 2023 Actual</u>	<u>For 2024 Actual</u>	<u>For 2025 Estimate</u>	<u>For 2026 Estimate</u>
EXPENDITURES (Continued)							
Transportation							
Personal Services							
Travel Transportation							
Contractual Services							
Supplies and Materials							
Capital Outlay							
Total Transportation							
General Government							
Personal Services	2,561,109	2,509,196	2,673,317	2,765,364	3,490,754	3,595,477	3,775,250
Travel Transportation	0	0	0	0	0		
Contractual Services	1,568,936	1,333,236	1,662,493	1,881,241	2,800,745	2,856,760	2,913,895
Supplies and Materials	123,087	125,007	103,095	118,202	114,073	116,354	118,682
Capital Outlay	71,021	106,569	131,606	240,620	357,700	364,854	372,151
Total General Government	4,324,153	4,074,008	4,570,511	5,005,427	6,763,272	6,933,445	7,179,978
Debt Service							
Redemption of Principal							
Interest							
Other Debt Service							
Total Debt Service							
Other Uses of Funds							
Transfers	39,722	4,704,580	1,864,364	350,038	246,500		
Advances							
Contingencies							
Other Uses of Funds							
Total Other Uses of Funds	39,722	4,704,580	1,864,364	350,038	246,500	0	0
TOTAL EXPENDITURES	17,202,627	25,224,564	24,140,632	25,159,586	29,636,103	30,216,955	31,458,890
Revenues Over (Under) Expenditures	4,450,110	1,789,162	2,651,804	2,014,161	(459,879)	(622,772)	(1,420,794)
Beginning Cash Fund Balance	5,281,650	9,731,760	11,520,922	14,172,725	16,186,887	15,727,008	15,104,236
Ending Cash Fund Balance	9,731,760	11,520,922	14,172,725	16,186,887	15,727,008	15,104,236	13,683,442
Estimated Encumbrances (outstanding at year end)	1,088,658	1,261,006	1,498,638	2,806,989	2,806,989	1,300,000	1,500,000
Estimated Ending Unencumbered Fund Balance	8,643,102	10,259,916	12,674,087	13,379,898	12,920,019	13,804,236	12,183,442
Fund Balance % of expenditures	57%	46%	59%	64%	53%	50%	43%

FUND NAME: POLICE PENSION FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

<u>DESCRIPTION</u>	<u>For 2020 Actual</u>	<u>For 2021 Actual</u>	<u>For 2022 Actual</u>	<u>For 2023 Actual</u>	<u>For 2024 Actual</u>	<u>For 2025 Estimate</u>	<u>For 2026 Estimate</u>
REVENUE							
Real Estate & Public Utility Taxes	195,047	230,047	233,204	230,806	313,958	318,667	323,447
Tangible Personal Property Tax	0	0	0	0	0	0	0
Trailer Tax	150	327	339	255	269	273	277
Real Property Tax - Homestead	23,995	28,029	28,060	27,922	39,584	40,178	40,781
TOTAL REVENUE	219,192	258,403	261,603	258,983	353,811	359,118	364,505
EXPENDITURES							
Police Pension Expenses	152,949	153,158	153,263	303,194	350,000	355,250	360,579
TOTAL EXPENDITURES	152,949	153,158	153,263	303,194	350,000	355,250	360,579
Revenues Over (Under) Expenditures	66,243	105,245	108,340	(44,211)	3,811	3,868	3,926
Beginning Cash Fund Balance	138,199	204,442	309,687	431,851	387,640	391,451	395,319
Ending Cash Fund Balance	204,442	309,687	431,851	387,640	391,451	395,319	399,245
Estimated Encumbrances (outstanding at end of year)	0	0	0	0	0	0	0
Estimated Ending Unencumbered Fund Balance	204,442	309,687	431,851	387,640	391,451	395,319	399,245

FUND NAME: GENERAL DEBT RETIREMENT FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - DEBT SERVICE

<u>DESCRIPTION</u>	<u>For 2020 Actual</u>	<u>For 2021 Actual</u>	<u>For 2022 Actual</u>	<u>For 2023 Actual</u>	<u>For 2024 Actual</u>	<u>For 2025 Estimate</u>	<u>For 2026 Estimate</u>
REVENUE							
Real Estate & Public Utility Tax							
Tangible Personal Property Tax							
Trailer Tax							
Real Property Tax - Rollback							
Sale of Bonds					807,873		
Sale of Notes							
Operating Transfers							
Operating Transfers - Income Tax	2,796,233	3,748,203	3,653,555	3,464,515	3,621,915	3,676,244	3,731,388
Interest Earned							
Miscellaneous Reimbursements Oh Health	155,362	245,565	192,017	209,473	226,929	230,333	233,788
TOTAL REVENUE	2,951,595	3,993,768	3,845,572	3,673,988	4,656,717	3,906,577	3,965,176
EXPENDITURES							
Registrar/Agent Fees							
Expense of Issue							
G.O. Note - Principal							
G.O. Bond Principal	1,863,557	1,868,558	1,883,557	1,746,634	1,675,086	1,700,212	1,725,715
G.O. Note - Interest							
G.O. Bond - Interest	1,191,961	1,145,755	1,098,576	1,049,882	1,000,512	1,636,794	1,636,794
Payment to Refunded Bond Escrow Agent							
TOTAL EXPENDITURES	3,055,518	3,014,313	2,982,133	2,796,516	2,675,598	3,337,006	3,362,509
Revenues Over (Under) Expenditures	(103,923)	979,455	863,439	877,472	1,981,119	569,571	602,667
Beginning Cash Fund Balance	2,783,869	2,679,946	3,659,401	4,522,840	5,400,312	7,381,431	7,951,002
Ending Cash Fund Balance	2,679,946	3,659,401	4,522,840	5,400,312	7,381,431	7,951,002	8,553,669
Estimated Encumbrances (outstanding at end of year)	0	0	0	0	0	0	0
Estimated Ending Unencumbered Fund Balance	2,679,946	3,659,401	4,522,840	5,400,312	7,381,431	7,951,002	8,553,669

FUND	Estimated	2026	Available	2026 Expenditures & Encumbrances			Estimated
All Funds Not Listed on Exhibits I or II	Unencumbered	Estimated	For	Personal	Other	Total	Unencumbered
	Fund Balance	Receipt	Expenditure	Services			Fund Balance
	1/1/2026						12/31/26
GOVERNMENTAL:							
SPECIAL SERVICE:							
Income Tax	4,579,332	1,075,000	5,654,332	154,000	625,000	779,000	4,875,332
Permissive Tax	725,000	330,000	1,055,000	0	500,000	500,000	555,000
Sewer Capacity	325,000	650,000	975,000	0	325,000	325,000	650,000
Street	4,060,506	2,102,350	6,162,856	950,000	1,050,000	2,000,000	4,162,856
State Highway	776,290	165,314	941,604	0	60,000	60,000	881,604
Cops in Schools Grant	0	0	0	0	0	0	0
Cops More	0	0	0	0	0	0	0
G.R.E.A.T. Grant Fund	0	0	0	0	0	0	0
Law Enforcement	250,737	33,550	284,287	0	36,535	36,535	247,752
Drug Enforcement	51,112	1,412	52,524	0	1,500	1,500	51,024
Safety Belt Program	4,376	0	4,376	0	0	0	4,376
DUI Education	22,338	1,500	23,838	0	2,924	2,924	20,914
Federal Forfeiture	150,597	200	150,797	0	0	0	150,797
Computerization Needs (court)	72,321	23,096	95,417	0	33,185	33,185	62,232
Law enforcement Asst Fund	237,932	40,000	277,932	0	859	859	277,073
Indigent Drivers Interlock Fund	16,078	0	16,078	0	0	0	16,078
Endowments and Contributions	392,342	0	392,342	0	0	0	392,342
Reynoldsborg Recovery Court	16,545	38,495	55,040	0	36,535	36,535	18,505
TOTAL SPECIAL REVENUE FUNDS	11,680,506	4,460,917	16,141,423	1,104,000	2,671,538	3,775,538	12,365,885
DEBT SERVICE FUNDS							
Special Assessment	0	0	0	0	0	0	0
Taylor sq. TIEF debt retirement	290,654	0	290,654	0	0	0	290,654
TOTAL DEBT SERVICE FUNDS	290,654	0	290,654	0	0	0	290,654
CAPITAL PROJECT FUNDS							
Capital Improvements	1,965,622	6,500,000	8,465,622	0	6,435,772	6,435,772	2,029,850
Sidewalk Construction	830,944	96,688	927,632	0	50,284	50,284	877,348
Brice-Main Corridor	0	0	0	0	0	0	0
TOTAL CAPITAL PROJECTS	2,796,566	6,596,688	9,393,254	0	6,486,056	6,486,056	2,907,198

FUND	Estimated	Estimated	Total	2026 Encumbrances and Expenditures			Estimated
All Funds Not Reported on Exhibits I or II	Unencumbered	Receipts	Available For	Personal			Unencumbered
	Fund Balance	2026	Expenditures	Services	Other	Total	Fund Balance
	01/01/26						12/31/26
PROPRIETARY:							
ENTERPRISE FUNDS							
Water	6,988,567	9,743,308	16,731,875	719,382	8,932,990	9,652,372	7,079,503
Sewer	5,298,478	8,724,936	14,023,414	583,725	8,515,474	9,099,199	4,924,215
Utility Deposits	163,022	6,775	169,797	0	10,200	10,200	159,597
Storm Water	914,764	2,229,577	3,144,341	365,344	2,181,755	2,547,099	597,242
Solid Waste	215,180	2,613,625	2,828,805	0	2,811,550	2,811,550	17,255
TOTAL ENTERPRISE FUNDS	13,580,011	23,318,221	36,898,232	1,668,451	22,451,969	24,120,420	12,777,812
FIDUCIARY:							
TRUST AND AGENCY FUNDS							
Arts Commission	0	0	0	0	0	0	0
Delinquency Prevention	16,555	0	16,555	0	0	0	0
Beautification Commission	0	0	0	0	0	0	0
French Creek Footbridge	0	0	0	0	0	0	0
Supervision and Inspection	241,570	436,460	678,030	0	480,000	480,000	198,030
Plot Grade and Utility	106,575	125,000	231,575	0	125,000	125,000	106,575
Unclaimed Funds	31,135	5,000	36,135	0	3,000	3,000	33,135
Employee Fund	2,172	350	2,522	0	515	515	2,007
School Ski Club	0	0	0	0	0	0	0
Miscellaneous Trust	228,375	361,937	590,312	0	375,000	375,000	215,312
Board of Building Standards	20,478	18,000	38,478	0	17,000	17,000	21,478
Visitors Bureau	0	110,000	110,000	0	110,000	110,000	0
Sewer Capacity Charge - Columbus	26,390	450,000	476,390	0	400,000	400,000	76,390
Engineering Fees/Plan Reviews	101,500	85,000	186,500	0	35,000	35,000	151,500
Taylor Square School TIEF	1,000,000	1,700,000	2,700,000	0	975,000	975,000	1,725,000
Brice - Main TIF	20,300	275,000	295,300	0	200,000	200,000	95,300
Kroger Tif	80,185	0	80,185	0	0	0	80,185
Summit Rd Tif #1	157,605	50,000	207,605	0	1,500	1,500	206,105
Taylor Rd Tif #1	275,566	110,000	385,566	0	1,500	1,500	384,066
Taylor Rd Tif #2	21,060	35,000	56,060	0	750	750	55,310
Broad Street TIF	500,000	500,000	1,000,000	0	15,000	15,000	985,000
2018 Main/Brice TIF	750,000	1,500,000	2,250,000	0	55,000	55,000	2,195,000
JEDD # 1	11,500	650,000	661,500	0	625,000	625,000	36,500
JEDD # 2	11,500	425,000	436,500	0	275,000	275,000	161,500
JEDD # 3	50,750	700,000	750,750	0	700,000	700,000	50,750
JEDD # 4	1,025	175,000	176,025	0	145,000	145,000	31,025
JEDD #7	8,250	360,000	368,250	0	325,000	325,000	43,250
TOTAL TRUST AND AGENCY FUNDS	3,662,491	8,071,747	11,734,238	0	4,864,265	2,724,265	3,350,393
TOTAL FOR MEMORANDUM ONLY	17,242,502	31,389,968	48,632,470	1,668,451	27,316,234	26,844,685	16,128,205

STATEMENT OF PERMANENT IMPROVEMENTS

(Excludes Expenses to be Paid from Bond Issues)

DESCRIPTION	Estimated Cost of Permanent Improvement Equipment	Amount Budgeted 2025	Amount Budgeted 2025	Source Fund
TOTAL	0	0	0	

**STATEMENT OF AMOUNTS REQUIRED FOR
PAYMENT OF FINAL JUDGEMENTS**

(Section 5705.29, Revised Code)

DESCRIPTION OF JUDGEMENT	AMOUNT OF JUDGEMENT	SOURCE FUND
N/A	N/A	N/A
TOTAL	N/A	

PURPOSE OF BONDS AND NOTES	Authority for Levy Outside 10 Mill Limit	Date of Issue	Date Due	Ordinance/ Resolution	Serial or Term	Rate of Interest	Amounts of Bonds & Notes Outstanding as of 1/1/2026	Amount Required for Principal and Interest 2026	Source Fund to Pay Debt Payments
INSIDE 10 MILL LIMIT									
Combined Service Facility		2024	2054	Ord 58-24	S	5	13,380,000	824,838	Debt Retirement
Combined Service Facility		2024	2054	Ord 58-24	S	5	5,645,000	348,063	Water Fund
Combined Service Facility		2024	2054	Ord 58-24	S	5	5,645,000	348,063	Sewer Fund
Combined Service Facility		2024	2054	Ord 58-24	S	5	5,645,000	348,063	Stormwater Fund
East Main Street Phase 2		2024	2050	Ord 44-21	S	0	414,166	16,905	Debt Retirement
Main Street Phase 1		2023	2045	Ord 85-20	S	0	436,522	21,826	Debt Retirement
Brice Road Corridor Improvements		2016	2036	Ord 22-13	S	0	597,007	54,273	Debt Retirement
2017 Stormwater Project		2017	2026	Ord 15-17	S	2.26	120,000	122,712	Stormwater Fund
2017 Main St Waterline Replacement		2017	2026	Ord 16-17	S	2.26	165,000	168,729	Water Fund
Livingston Ave Improvements		2018	2036	Ord 22-16	S	0	170,876	15,534	Debt Retirement
YMCA Community Center		2018	2048	Ord 62-18	S	3.5	24,170,000	1,563,778	Debt Retirement
TOTAL							56,388,571	3,832,784	
OUTSIDE 10 MILL LIMIT:									
TOTAL							0.00	0.00	



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: June 9, 2025

RE: An Ordinance Authorizing the Mayor to Enter into a Services Agreement with Matrix Pointe Software, Inc. for a Prosecutor Case Management System and Appropriating Funds Therefor

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

An Ordinance Authorizing the Mayor to Enter into a Contract with Matrix for Matrix Prosecutor Case management software and Appropriating Funds Therefor

WHEREAS, the staff has determined that to improve efficiency and effectiveness in the Prosecutor's Office, the purchase and use of case management software would greatly assist with the conveyance of documentation and evidence files; and

WHEREAS, this law enforcement portal allows for the electronic submission of cases from law enforcement to Matrix users as well as facilitates the electronic delivery of discovery directly to defense attorneys; and

WHEREAS, the cost of this software, implementation, and training is \$35,000, which is a one-time fee, with a monthly service contract of \$1,050.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with Matrix

for Matrix Prosecutor Case Management software.

SECTION 2. That \$41,300 be unappropriated from the General Fund (110) and appropriated to account number 110.554.5339 Miscellaneous Contract Services.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.



Cost Proposal for:
City of Reynoldsburg Prosecutor's Office

For the:
MatrixProsecutor Suite
Case Management System

Presented To:
America Andrade
Assistant City Attorney

By:
Matrix Pointe Software, LLC
30400 Detroit Rd., Suite 400
Cleveland, Ohio 44145

April 28, 2025



Matrix Pointe Software, LLC
30400 Detroit Road, Suite 400
Cleveland, Ohio 44145
Office: (216) 865-0025
Fax: (440) 243-5601
www.matrixpointesoftware.com

April 28, 2025

America Andrade, Assistant City Attorney
City of Reynoldsburg Prosecutor's Office
7232 East Main Street
Reynoldsburg, OH 43068

Re: Matrix Pointe Software Cost Proposal

Dear Ms. Andrade,

We are pleased to provide a Cost Proposal for our MatrixProsecutor Suite of products for the City of Reynoldsburg Prosecutor's Office. We have prepared this document based on the information provided to us. Please let us know if you have any questions or comments.

Thank you for this opportunity to work on this important project and we look forward to working with you.

Sincerely,



Joseph J. Whang
Chief Executive Officer

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Cost Proposal 1

 Proposed Products 1

 Pricing for Subscription Licenses, Client Services and Software Updates 1

Cost Proposal

Matrix is pleased to provide a cost proposal for a case management solution for the City of Reynoldsburg Prosecutor's Office.

Proposed Products

- **MatrixProsecutor** – This is our case management system for prosecutors. The system stores everything you need about a prosecution matter in an electronic case file, including documents, incidents, parties, locations, reports, evidence, charging, discovery, and notes. Enhancing MatrixProsecutor is our mobile app, **MatrixGo**, which allows you to view case information, upload files, etc., on your iOS or Android mobile device.
- **MatrixCrime** – This law enforcement portal allows for the electronic submission of cases from law enforcement to MatrixProsecutor users.
- **MatrixExchange: Discovery** – This portal facilitates electronic delivery of discovery directly to defense attorneys. MatrixProsecutor can track discovery delivery and confirm defense attorney receipt of, and access to, discovery delivered through this portal.

Our proposal includes costs for:

- Up to 10 MatrixProsecutor Subscription Licenses
- Professional services for implementation of the MatrixProsecutor product
- Training for up to 10 users
- Training for Law Enforcement and Defense Attorneys
- Training for 2 super users
- 200 Municipal Charges

Pricing for Subscription Licenses, Client Services and Software Updates

Our all-inclusive option with monthly software licenses for the MatrixProsecutor Suite and hosting in our shared-AWS environment. Software updates, client support services, and a base amount of data storage are included with an additional charge if over that base storage amount.

	One-Time	Monthly
<u>Subscription Fees (Matrix Hosted)</u>		
MatrixProsecutor License (up to 10 users; each additional user \$105/user/month)		\$1,050
- Portal Users, unlimited: Law Enforcement, Defense Attorneys		Included
- Base amount of Data Storage Included: 500GB		Included
Additional Storage: \$50/TB/month if over base amount		
<u>Implementation Fees</u>		
MatrixProsecutor Implementation/Training	\$25,000	
MatrixCode (200 Municipal Charges)	\$10,000	
TOTAL	\$35,000	\$1,050

And Finally...

Thank you for taking the time to review this Cost Proposal.

We would be pleased to provide any additional information you may need.

