

Shanette Strickland, President
Julie Towns, Ward 1
Louis Salvati, Ward 2
Bhuwan Pyakurel, Ward 3
Erin Hill, Ward 4
Barth Cotner, At-Large
Mildred Johnson, At-Large
Stacie A. Baker, At-large

City Council

Council Meeting

7232 East Main Street
Reynoldsburg, OH 43068
www.reynoldsburg.gov

Mollie Prasher, Clerk of Council
614-322-6836

Monday, July 14, 2025

6:30 PM

Council Chambers

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

- a. Regular Meeting Minutes of June 23, 2025

6. COMMUNITY COMMENTS

The Community Comments portion of the meeting is an opportunity for citizens to address Council. Citizens may wish to bring matters to the attention of City Council or discuss items on the agenda with the exception of legislation scheduled for a public hearing. Comments related to a public hearing may only be made during the Public Hearing portion of the meeting.

Before addressing City Council, members of the public are asked to complete a speaker's form and give it to the Clerk of Council. The Council President will invite speakers to step to the microphone and give their name and address. All remarks should be addressed to Council as a whole and not exceed three minutes.

7. COMMUNICATIONS

- a. June Treasury Board Meeting Minutes

8. MOTIONS

- a. A Motion to Reconsider Ordinance No. 31-2025 an Ordinance Authorizing the Mayor to Enter into a Contract with DLZ for Construction Inspection Services for the City of Reynoldsburg Parks and Public Service Facility Project, Appropriating Funds, and Declaring an Emergency
- b. A Motion to Reconsider Ordinance No. 32-2025 an Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Birchview Drive Engineering Design Service (Eastgreen Boulevard to Belltree Drive), and Declaring an Emergency

9. REPORTS

- a. Clerk of Court Report for June 2025

b. Development, Parks & Recreation Committee

1. An Ordinance Authorizing the Mayor to Enter into an Agreement with the Solid Waste Authority of Central Ohio (SWACO) to Accept Funding for a Food Waste Drop-Off Expansion Program Grant, Appropriate Funds Therefor, and Declaring an Emergency
2. An Ordinance Appropriating Funds from the Unappropriated General Fund (110) to Funds in the Parks & Recreation Department
3. A Resolution Accepting, Approving, and Ratifying the Submitted Recommendations of Several City of Reynoldsburg Tax Incentive Review Councils

c. Public Safety, Law & Courts Committee

1. A Resolution Authorizing the Mayor to Purchase a Ford Interceptor to Replace a Totaled Cruiser

d. Public Service & Transportation Committee

1. An Ordinance to Repeal and Replace Ordinance No. 2025-25 Authorizing the Mayor to Purchase Vacuum Leaf Collection Equipment from Dinkmar, and Declaring an Emergency
2. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Pipe Inspection Services via Closed Circuit Televising (CCTV) Within the Herbert C. Huber Neighborhood, and Declaring an Emergency
3. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Engineering Design Services Pertaining to a New Public Watermain for the City's Future Parks and Public Service Facility, and Declaring an Emergency
4. An Ordinance Authorizing the Payment of Services Performed to the Auditor's Certification of the Available Funds, and Declaring an Emergency
5. An Ordinance Authorizing the Mayor to Move Spring Hill Farms, Section 6 Development (M/I Homes Private Development Project) from a Performance Bond Period to a Maintenance Bond Period
6. A Resolution Authorizing the Clerk of Council to Certify Nuisance Costs (2024) for Collection by the Franklin County Auditor
7. A Resolution Authorizing the Clerk of Council to Certify Nuisance Costs (2024) for Collection by the Licking County Auditor
8. A Resolution Authorizing the Mayor to Enter into a Contract with 64 Seconds for Leak Detection Equipment

e. Finance & Administration Committee

1. An Ordinance Authorizing a Change in Appropriations for Various City JEDD Agreements, and Declaring an Emergency

10. RESOLUTIONS - CONSENT AGENDA

- a. A Resolution Accepting, Approving, and Ratifying the Submitted Recommendations of Several City of Reynoldsburg Tax Incentive Review Councils
- b. A Resolution Authorizing the Mayor to Purchase a Ford Interceptor to Replace a Totaled Cruiser
- c. A Resolution Authorizing the Clerk of Council to Certify Nuisance Costs (2024) for Collection by the Franklin County Auditor
- d. A Resolution Authorizing the Clerk of Council to Certify Nuisance Costs (2024) for Collection by the Licking County Auditor
- e. A Resolution Authorizing the Mayor to Enter into a Contract with 64 Seconds for Leak Detection Equipment

11. CONSENT AGENDA FOR EMERGENCY ADOPTION

- a. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Engineering Design Services (2025 Street Improvement Program - Part II) and Appropriating Funds, and Declaring an Emergency
- b. An Ordinance to Repeal and Replace Ordinance No. 2025-25 Authorizing the Mayor to Purchase Vacuum Leaf Collection Equipment from Dinkmar, and Declaring an Emergency
- c. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Pipe Inspection Services via Closed Circuit Televising (CCTV) Within the Herbert C. Huber Neighborhood, and Declaring an Emergency
- d. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Engineering Design Services Pertaining to a New Public Watermain for the City's Future Parks and Public Service Facility, and Declaring an Emergency
- e. An Ordinance Authorizing the Payment of Services Performed to the Auditor's Certification of the Available Funds, and Declaring an Emergency

12. CONSENT AGENDA FOR FIRST READING

- a. An Ordinance Authorizing the Mayor to Enter into an Agreement with the Solid Waste Authority of Central Ohio (SWACO) to Accept Funding for a Food Waste Drop-Off Expansion Program Grant, Appropriate Funds Therefor, and Declaring an Emergency
- b. An Ordinance Appropriating Funds from the Unappropriated General Fund (110) to Funds in the Parks & Recreation Department
- c. An Ordinance Authorizing the Mayor to Move Spring Hill Farms, Section 6 Development (M/I Homes Private Development Project) from a Performance Bond Period to a Maintenance Bond Period
- d. An Ordinance Authorizing a Change in Appropriations for Various City JEDD Agreements, and Declaring an Emergency

13. CONSENT AGENDA FOR SECOND READING

- a. An Ordinance Appropriating from Sponsorships from the Unappropriated General Fund to an Account in the Parks and Recreation Department
- b. An Ordinance Authorizing the Mayor to Accept Public Infrastructure Associated with The Residence at Eastwood (Wilcox Development) Private Development Project
- c. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Pipe Inspection Services via Closed Circuit Televising (CCTV) Within the Herbert C. Huber Neighborhood, and Declaring an Emergency
- d. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Engineering Design Services Pertaining to a New Public Watermain for the City's Future Parks and Public Service Facility, and Declaring an Emergency

14. CONSENT AGENDA FOR THIRD READING

- a. An Ordinance to Approve the Final Plat Plan for the M/I Homes of Central Ohio Development at Summit Crossing, Section 1, Phases A and B
- b. An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Juneteenth Event
- c. An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Pride Event
- d. An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Diwali-Tihar Celebration Event

15. OTHER COUNCIL MATTERS

16. UPCOMING MEETINGS

- a. July 4, 2025 July 4th Celebration City Offices Closed
July 14, 2025 Council
July 17, 2025 Planning & Zoning
July 28, 2025 Council

17. ADJOURNMENT

ADJOURNMENT

**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 23, 2025**

CALL TO ORDER

Council President Shanette Strickland called the meeting to order at 6:30 PM.

INVOCATION - Pastor Renee Russell of City Church of Reynoldsburg

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Cotner, Baker, Johnson, Strickland, Towns, Salvati, Pyakurel, Hill
ABSENT:

APPROVAL OF AGENDA

The agenda was approved as without incident.

APPROVAL OF MINUTES

Regular Meeting Minutes of June 9, 2025

The regular meeting minutes of June 9, 2025 were approved as submitted.

COMMUNITY COMMENTS

Mayor Begeny

Mayor Begeny stated that the Pride Celebration is this Saturday, June 28th, at Huber Park from 4-8pm. he stated that there will be shows, vendors, and food at the celebration.

Mayor Begeny stated that on July 3rd, there will be fireworks show at 6pm and a parade on July 4th. He hopes to see everyone come out at participate at these events.

Discussion of Urban Chickens

President Strickland stated that due to the lively discussion they had about chickens earlier this year, Council has asked Attorney Shook to create a presentation on chicken ownership in central Ohio and what that may look like.

Attorney Shook stated that a lot of the research that is being presented was compiled by the Attorney's Office interns that were previously presented to Council. He stated that he would summarize the research and present a table of this information, which has been added below. He would like to note that the majority of communities in Central Ohio prohibit

chickens in residential districts. That includes Dublin, Upper Arlington, Grove City, New Albany, Westerville, Grandview Heights, Pickerington, and Bexley. Of the cities that do permit them, there are some limitations in half of those cities with respect to acreage minimums. For example, in Gahanna, it is limited to one acre and limited to a very specific position. In Worthington, although they don't have an acreage minimum, they do require that the chickens be kept 150 feet from the nearest residence, which in and of itself is a rather severe limitation.

Attorney Shook explained that Columbus and Worthington actually partner through Columbus Public Health. Worthington, unlike all the other Central Ohio suburban communities, contracts with Columbus Public Health for their health services. We contract with Franklin County Public Health, so that's why we are not able to develop that partnership with Columbus. And Columbus probably has the most detailed and perhaps strict site requirements for chickens developed in their public health code. The program in both of those cities is administered by one person who is a veterinarian, through Columbus Public Health, who handles all applications for approval in Columbus and Worthington, who only have a handful of permits, about five.

Roosters are generally prohibited, except in Hilliard, if the residence is more than one acre. Some of the common regulations that are in many of these ordinances, beyond just the number of chickens, are pretty strict coop and sheltering requirements, the size of the coop, where it could be located, which is almost always in the backyard, and requirements for cleanliness and things of that nature. The communities also typically have requirements to make sure that the fencing is at least six feet tall and opaque so that chickens cannot be seen from the public right away. Many cities also require a class and permit that would have to be obtained through Ohio State University.

	Columbus	Worthington	Gahanna	Whitehall	Canal Winchester	Hilliard	Bexley
Chickens Permitted	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Acreage Minimums	None	None but cannot be within 150 feet of another residence	1 acre	None	1 acre	1/2 acre	None
Residential Zoning District Limits	None	None	Estate Residential only (very few lots qualify)	None	None	Agricultural and PUDs	None

Permit Required	Yes	Yes; through Columbus Public Health	None	None	Yes	Zoning Certificate	Yes
Limit on # of Chickens	8	8	N/A	6	6 per acre	6	5
Roosters	No	No	No	No	No	Yes, if more than one acre	No

*Chickens are prohibited in residential districts in Dublin, Upper Arlington, Grove City, New Albany, Westerville, Grandview Heights, Pickerington, and Groveport.

Councilmember Pyakurel asked for more details about the certification course that is offered by Ohio State University. Attorney Shook stated that it is a two-to-three-hour course which includes six modules covering the getting starting process: basic husbandry, nutrition, housing, maximizing health, and biosecurity. The course only costs \$25.

Councilmember Cotner asked how many permits are actually active in some of these communities that have acreage limits and zoning requirements. Attorney Shook stated that they were not able to get the total number from Columbus. In Worthington, it was about five, Hilliard was about five, Gahanna did not currently have any known lots, and he was unsure about Whitehall and Bexley at that time. Councilmember Cotner then asked if these cities receive many complaints regarding the chickens. Attorney Shook stated that he does not know of many complaints in these areas. In Hilliard, the only issue they had was chicken ownership with no permit. Councilmember Cotner asked how they planned to handle these complaints. Attorney Shook stated that if they use Columbus Public Health, then they investigate the code violation themselves and revoke the permit if deemed necessary. In other communities where chicken ownership is part of their zoning code, it is enforced by their zoning code enforcement. Mayor Begeny stated that they have discussed using zoning enforcement in Reynoldsburg to deal with code violations if this were to move forward. Code enforcement would deal with issues on the property, but park rangers would most likely work with any chickens at large in the City. Attorney Shook stated that there are approximately only forty to sixty residential lots in Reynoldsburg that are larger than one acre, so that would limit the number of permit holders if they chose to go that route.

Councilmember Baker asked what the penalty was in other communities for chickens at large. Attorney Shook stated that most likely it would be no different from any other animal at large and would be treated as a minor misdemeanor on the first offense.

Councilmember Salvati stated that residents have come into the meetings and stated that they currently have chickens on their residential property. He asked if they had any complaints about chickens. Attorney Shook stated that he is only aware of about four

chicken citations in the last five years, with only one of them being an actual charge. That is not to say that there aren't more chickens than that in the City, but he is unaware of how common they may be.

Councilmember Hill asked if any cities have modified their regulations based on lessons learned after originally passing legislation to allow chickens. Attorney Shook stated that he is not aware of any changes in legislation within these communities. The only example he can think of is Hilliard lowering their minimum acreage standard from one acre to 0.5 acres and so far, they have had no issue.

President Strickland stated that at this time they would like to discuss how they would like to proceed with this process. Councilmember Pyakurel requested that Attorney Shook put together a draft legislation and see where the discussion goes from there. Councilmember Baker agreed with this statement. Attorney Shook requested that someone be a point of contact for this discussion and possible legislation because there are so many details that would need to be addressed. Councilmember Salvati stated he would like for the legislation to be similar to what Hilliard currently has and possibly go through the zoning board for the permit process and regulations. He believes there should be 6 chickens and absolutely no roosters. President Strickland requested that Councilmember Salvati work with Attorney Shook on this draft legislation. Councilmember Salvati agreed to work with the Attorney's Office for this legislation.

Councilmember Baker stated that he would prefer it be limited to six chickens. Clerk Prasher stated that there may be a minimum number of chickens that must be purchased at once. Councilmember Salvati and Councilmember Pyakurel agreed that they had also seen where six was the minimum-allowed purchase. Councilmember Hill stated that in her research, she noted that 6 was the ideal number for a family of 4 to have enough eggs to make it worth it.

President Strickland thanked Attorney Shook for this presentation.

PROCLAMATIONS

A Proclamation Recognizing the Somali American Museum and Proclaiming June 26th through July 1st as Somali Cultural Week

President Strickland stated that she recently had the opportunity to visit the Somali American Museum and being able to learn about the culture was a wonderful and interesting experience. She wanted to recognize the museum and all the work that is being done within their community.

President Strickland read the Proclamation.

President Strickland invited Mr. Mohamud Jama to speak about the Somali American Museum.

Mr. Mohamud Jama stated that on behalf of the Somali American Museum and the Somali American community, they are deeply honored to receive this Proclamation. He stated that this recognition is not only for the museum, but for all who have contributed to the cultural diversity, growth, and vibrancy of the community. The museum is a space for history, culture, and stories to come together to enrich our shared understanding. He would like to take this opportunity to thank their partners, supporters, and volunteers. They look forward to continuing their work and invite everyone to visit the museum. Mr. Jama stated that they are deeply grateful for the City's support and look forward to continuing to work together.

Councilmember Baker made a motion to approve this Proclamation. Second by Councilmember Towns. Motion carried.

A Proclamation Recognizing Pride Month, June 2025

Councilmember Towns read the Proclamation.

Councilmember Towns stated that she hopes to see everyone at the Pride Celebration at Huber Park this Saturday, June 28th.

Councilmember Baker stated that these proclamations show that we are a welcoming City, and we truly are the City of Respect. He thanked President Strickland and Councilmember Towns for bringing this to Council.

Councilmember Baker made a motion to approve this Proclamation. Second by Councilmember Hill. Motion carried.

A Proclamation Declaring July Parks and Recreation Month

Councilmember Salvati read the Proclamation.

President Strickland and Councilmember Baker thanked the Parks and Recreation department for all that they do.

Councilmember Towns made a motion to approve this Proclamation. Second by Councilmember Johnson. Motion carried.

REPORTS

Development, Parks & Recreation Committee

This is the Development, Parks & Recreation Committee meeting for June 23, 2025.

Members in attendance are: Councilmember Cotner, Councilmember Towns, Councilmember Hill, Chair Salvati, and President Strickland.

An Ordinance Appropriating Sponsorship Funds from the Unappropriated General Fund to an Account in the Parks and Recreation Department

Director Bauman stated that the City of Reynoldsburg Parks and Recreation Department received sponsorship funds designated to support recreation programming in the amount of \$1,020.00 in the unappropriated general fund, and they are requesting it be appropriated into the recreational supplies account.

Councilmember Salvati made a motion to forward this Ordinance to Council for a first reading. Second by Councilmember Hill. Motion carried.

There is no Public Safety, Law & Courts Committee meeting.

Public Service & Transportation Committee

This is the Public Service & Transportation Committee meeting for June 23, 2025.

Members in attendance are: Councilmember Cotner, Councilmember Towns, Councilmember Hill, Chair Pyakurel, and President Strickland.

An Ordinance Authorizing the Payment of Services Performed to the Auditor Certificate of the Availability of Funds, and Declaring an Emergency

This item has been requested as a single read emergency.

Director Dorman stated that this legislation is regarding the Summit sewer project they are currently working on. He stated that by the time they received the contract back from the contractor, the work had already been done.

Councilmember Pyakurel made a motion to forward this Ordinance to Council for a single read emergency. Second by Councilmember Towns. Motion carried.

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Engineering Design Services (2025 Street Improvement Program - Part II), Appropriating Funds, and Declaring an Emergency

Mayor Begeny stated that this item is part two of the street improvement program and the funding they are using for this is based on permissive tax funds in Licking County, which allows for some flexibility. This comes to Council as an emergency as they were just recently informed about what funding would be available for this project. They would like to ensure that the work is completed this year on 4 courts and 1 lane as they have been identified as areas of need.

Councilmember Pyakurel made a motion to forward this Ordinance to Council for a first reading. Second by Councilmember Hill. Motion carried.

An Ordinance to Repeal and Replace Ordinance No. 2025-25 Authorizing the Mayor to Purchase Vacuum Leaf Collection Equipment from Dinkmar

Director Dorman stated that it would be cheaper to purchase everything through Dinkmar, which is a local Ohio company, for this leaf collection program. Most communities in Central Ohio also use Dinkmar as they have great products and customer service.

President Strickland asked what the plan would be for this leaf collection program. Director Dorman stated that they would begin to do some public information after the Tomato Festival. They hope to do two passes throughout the entire City during the fall season. They plan to post updates online as they receive the information.

Councilmember Baker thanked Director Dorman for bringing this program to the City.

Councilmember Pyakurel made a motion to forward this Ordinance to Council for a first reading. Second by Councilmember Towns. Motion carried.

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Pipe Inspection Services via Closed Circuit Televising (CCTV) Within the Hebert C. Huber Neighborhood

Director Dorman stated that this is part of a mandated program by the EPA and is for camera work in the sewer system. He explained that the older areas of the City need to be inspected more often to ensure that they catch issues before they become disastrous, especially in areas with businesses and restaurants.

President Strickland asked if they are addressing issues with these businesses and restaurants and if they are causing issues. Director Dorman stated that they be doing that and the Board of Health will also address similar issues. He stated that this is not a unique issue to Reynoldsburg as it occurs around many restaurants and fryers. They want businesses to succeed, so they try to provide information and resources as needed.

Councilmember Pyakurel made a motion to forward this Ordinance to Council for a first reading. Second by Councilmember Hill. Motion carried.

An Ordinance Authorizing the Mayor to Accept Public Infrastructure Associated with The Residence at Eastwood (Wilcox Development) Private Development Project

Director Dorman stated that this legislation is to accept the public infrastructure and sewer lines from the Wilcox Development. They will now be responsible for the maintenance of these sewer lines.

Councilmember Pyakurel made a motion to forward this Ordinance to Council for a first reading. Second by Councilmember Hill. Motion carried.

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Engineering Design Services Pertaining to a New Public Watermain for the City's Future Parks and Public Service Facility

Director Dorman stated that they are moving along with this project and most of the vertical steel has been erected. They had planned to hook into the existing water lines on the property but when they began construction, they realized the water lines were outdated and contained asbestos, so they are requesting authorization to place new waterlines in the area.

Councilmember Pyakurel made a motion to forward this Ordinance to Council for a first reading. Second by Councilmember Towns. Motion carried.

A Resolution Authorizing the Mayor to Enter into an Agreement with the City of Columbus for the 2025-2027 Water Sampling Services

Director Dorman stated that this is a two-year contract they have with the City of Columbus for sample testing for water leaks or lead testing that may occur in the City of Reynoldsburg.

Councilmember Pyakurel made a motion to forward this Resolution to Council for approval. Second by Councilmember Hill. Motion carried.

A Resolution Authorizing the Mayor to Enter into a Contract with Veregy, LLC for Chiller Replacements and Waiving Competitive Bidding

Director Dorman stated that this is a budgeted item for the police department chillers that have reached the end of their useful life and would like to have a contract to get the new chillers operational by the end of the year.

Councilmember Pyakurel made a motion to forward this Resolution to Council for approval. Second by Councilmember Towns. Motion carried.

There is no Finance & Administration Committee meeting.

RESOLUTIONS - CONSENT AGENDA

RESULT:	PASSED (UNANIMOUS)
MOVER:	Salvati
SECONDER:	Towns
AYES:	Cotner, Baker, Johnson, Strickland, Towns, Salvati, Pyakurel, Hill

A Resolution Authorizing the Mayor to Enter into an Agreement with the City of Columbus for the 2025-2027 Water Sampling Services

A Resolution Authorizing the Mayor to Enter into a Contract with Veregy, LLC for Chiller Replacements and Waiving Competitive Bidding

CONSENT AGENDA FOR EMERGENCY ADOPTION

RESULT:	PASSED (UNANIMOUS)
MOVER:	Baker
SECONDER:	Pyakurel
AYES:	Cotner, Baker, Johnson, Strickland, Towns, Salvati, Pyakurel, Hill

An Ordinance Authorizing the Payment of Services Performed to the Auditor Certificate of the Availability of Funds, and Declaring an Emergency

An Ordinance Adopting the Tax Budget for the City of Reynoldsburg, Ohio for the Fiscal Year Beginning 2026, and Declaring an Emergency

CONSENT AGENDA FOR FIRST READING

An Ordinance Appropriating Sponsorship Funds from the Unappropriated General Fund to an Account in the Parks and Recreation Department

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Engineering Design Services (2025 Street Improvement Program - Part II), Appropriating Funds, and Declaring an Emergency

An Ordinance to Repeal and Replace Ordinance No. 2025-25 Authorizing the Mayor to Purchase Vacuum Leaf Collection Equipment from Dinkmar

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Pipe Inspection Services via Closed Circuit Televising (CCTV) Within the Hebert C. Huber Neighborhood

An Ordinance Authorizing the Mayor to Accept Public Infrastructure Associated with The Residence at Eastwood (Wilcox Development) Private Development Project

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Engineering Design Services Pertaining to a New Public Watermain for the City's Future Parks and Public Service Facility

CONSENT AGENDA FOR SECOND READING

An Ordinance to Approve the Final Plat Plan for the M/I Homes of Central Ohio Development at Summit Crossing, Sections 1 Phase A and Phase B

An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Juneteenth Event

An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Pride Event

An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Diwali-Tihar Celebration Event

CONSENT AGENDA FOR THIRD READING

RESULT: PASSED (UNANIMOUS)

MOVER: Salvati

SECONDER: Johnson

AYES: Cotner, Baker, Johnson, Strickland, Towns, Salvati, Pyakurel, Hill

An Ordinance Authorizing the Mayor to Enter into a Contract with DLZ for Construction Inspection Services for the City of Reynoldsburg Parks and Public Service Facility Project and Appropriating Funds

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Birchview Drive Engineering Design Services (Eastgreen Boulevard to Belltree Drive)

OTHER COUNCIL MATTERS

Councilmember Towns stated that there would be a community baby shower sponsored by the School Board President, Angela Abraham. It will be this Saturday, June 28th, from 12-2pm in the Union Hall for parents and parents-to-be.

Councilmember Johnson thanked the City of Reynoldsburg for their amazing Juneteenth Event.

Councilmember Hill stated that the Reynoldsburg YMCA will be partnering with the Helping Hands food pantry on July 12th from 9am to noon, collecting donations.

Councilmember Baker thanked the military, RPD, and Councilmember Johnson and all those who made the Juneteenth Event happen.

President Strickland stated that we should keep the troops and those affected by the shooting in Minnesota in our hearts as we go through this unpredictable time.

UPCOMING MEETINGS

July 4, 2025 July 4th Celebration City Offices Closed
July 14, 2025 Council
July 17, 2025 Planning & Zoning Board
July 28, 2025 Council

ADJOURNMENT

As there was no further business, Council President Strickland adjourned the meeting.

Shanette Strickland, Council President

Mollie Prasher, Clerk of Council

MINUTES

CITY OF REYNOLDSBURG TREASURY INVESTMENT BOARD MEETING

June 17, 2025

Chairman Begeny called the June meeting of the Treasury Investment Board (T.I.B.), to order at 10:01 a.m. Members present were, Mayor Joe Begeny, City Auditor Stephen Cicak, and City Attorney Chris Shook.

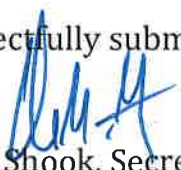
The Auditor presented:

- 1) U.S. Bank Custodial account for May 2025
- 2) Meeder Public Funds Operating Account Statement May 2025
- 3) State Treasurer Asset Reserves of Ohio- Star Ohio May 2025
- 4) Star Ohio Summary Account Statement for 6/17/25
- 5) Investment Earned Interest \$183,969.17

The next meeting of the T.I.B. will be Tuesday, July 15, 2025 at 10:00 a.m. in the Mayor's Conference Room.

There being no further business, this meeting adjourned at 10:07 a.m.

Respectfully submitted,



Chris Shook, Secretary



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: Clerk of Court Report for June 2025

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

I am submitting monies collected from the courts held on 6/5, 6/12, 6/19, and 6/26/25. I am also submitting monies collected during the same period pursuant to City Ordinance No/s. 146-94 and 104-02.

Fines &Waivers/Bond Costs/OLF Releases/Bond Forfeitures Order In	(#110.4512)	\$	
7,887.00			
Court Costs & Misc. Costs Assessed (#110.4510)		\$	
12,115.00			
Sub-Total (To General Revenue Fund)		\$	
20,002.00			
Computerization Needs Fund	(#211.4510)	\$	
1,786.00			
Enforcement & Education Fund (Misc. Costs)	(#293.4616)	\$	0.00
Sub-Total		\$	
1,786.00			

Total Amount Submitted \$ 21,788.00



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Authorizing the Mayor to Enter into an Agreement with the Solid Waste Authority of Central Ohio (SWACO) to Accept Funding for a Food Waste Drop-Off Expansion Program Grant, Appropriate Funds Therefor, and Declaring an Emergency

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

two-read emergency

REASON FOR EMERGENCY:

in order to process the grant and establish the food waste program

STAFF REPORT:

The City of Reynoldsburg has been approved

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE SOLID WASTE AUTHORITY OF CENTRAL OHIO (SWACO) TO ACCEPT FUNDING FOR A FOOD WASTE DROP-OFF EXPANSION PROGRAM GRANT, APPROPRIATE FUNDS THEREFOR, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg is located within the jurisdiction of the Solid Waste Authority of Central Ohio (SWACO); and

WHEREAS, SWACO provides grants to local communities to promote various environmental programs; and

WHEREAS, the City of Reynoldsburg has received a grant in the amount of up to \$4,900.00 to provide a food waste drop-off expansion program.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Council of the City of Reynoldsburg does hereby approve the Mayor entering into an agreement with the Solid Waste Authority of Central Ohio (SWACO) for a food waste drop expansion program.

SECTION 2. That when SWACO reimburses the City for the grant, that an amount of up to \$4,900.00 be unappropriated from the General Fund (110) and appropriated to account 110.340.5339 Miscellaneous Contract Services.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city, and further that the agreement be completed before the deadline; therefore upon adoption by Council, this Ordinance shall be in effect immediately upon the signature by the Mayor.



COMMUNITY FOOD WASTE DROP-OFF EXPANSION PROGRAM AGREEMENT

This Community Food Waste Drop-Off Expansion Program Agreement ("Agreement") is made and entered into by and between the Solid Waste Authority of Central Ohio ("SWACO"), a regional solid waste authority established pursuant to Ohio Rev. Code §343.011, and the City of Reynoldsburg ("Community"), with a business address of 7232 E. Main Street, Reynoldsburg, Ohio 43068 (collectively the "Parties").

WHEREAS, pursuant to its Solid Waste Management Plan ("Plan"), SWACO implements programs to increase solid waste reduction, reuse, and recycling within SWACO's District and awards funding to various organizations to implement such programs; and

WHEREAS, SWACO seeks to partner with Central Ohio communities to champion food waste diversion by providing funding for the launch or expansion of a community food waste drop off location; and

WHEREAS, the Community is located within SWACO's District and agrees to install or expand food waste drop-off location(s) and SWACO desires to contribute funds to help expand the Community's Food Waste Drop-Off program to promote community awareness relating to waste reduction and diversion, as well as furthering efforts towards sustainability in the District; and

WHEREAS, the Community agrees to perform in compliance with the terms, promises, conditions and assurances as outlined in this Agreement, as well as Community's Application, a copy of which is attached hereto and incorporated herein as if fully rewritten as **Exhibit A**, and any other terms as contained in the exhibits.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Recitals.** The above recitals are incorporated herein as if fully rewritten.
2. **Term.** This Agreement shall commence on June 10, 2025 and terminate on December 31, 2026 ("Term"). SWACO reserves, in its sole and complete discretion, the right to terminate this Agreement if determined, in SWACO's sole and complete discretion, that the Project is an immediate threat to the health, safety, or welfare of the public.
3. **Funding.** SWACO hereby agrees to contribute funding for new or expanded public food waste drop-off location(s) within the jurisdiction of Community.
 - a. The amount of monetary funding that SWACO agrees to contribute to the Community for the enclosure costs and hauling services, are described in **Exhibit B** ("Project Funds") and corresponds to the number and size of the new food waste drop-off location(s) which have been requested as described in Exhibit A. Both Exhibit A and B are attached hereto and incorporated herein as if fully rewritten (collectively the "Project").

- b. SWACO shall provide fifty percent (50%) of the Project Funds upfront, if all the following are completed:
 - i. Community submits to SWACO a fully executed contract with a food waste hauler for at least twelve (12) months of hauling services for the Project; and,
 - ii. Has scheduled a mutually agreed upon date with SWACO for the Save More Than Food (SMTF) Campaign that will occur within the first twelve (12) months of the execution of this Agreement.
 - iii. Submits an initial Reimbursement Request, a copy of which is attached hereto as **Exhibit C** and incorporated herein as if fully rewritten.
 - c. A final distribution of the remaining Project Funds will be provided to Community upon receipt of the information contained in the Reimbursement Request, a copy of which is attached hereto as Exhibit C.
 - d. Costs incurred by Community for items or activities that were not approved by SWACO as part of the Project, or costs in excess of the amounts specified as approved by SWACO for the Project, will not be reimbursed by SWACO. Any activities or services not yet performed or completed at the time of the request for reimbursement or Project related expenditures made prior to the effective date of this Agreement will not be reimbursed.
4. Drop-Off Program. In addition to the responsibilities of Community as outlined in Exhibit A and Exhibit B, Community shall:
- a. Purchase and install the appropriate number of wheeled totes as required by Exhibit A for the Project.
 - b. Ensure that the SWACO funded food waste drop-off location(s) are open at regular hours and free for Residents to drop-off their food waste (“Material”).
 - c. Obtain any and all necessary licenses, permits or inspections required by any governmental agency for the Project.
 - d. Be solely responsible for ensuring that all contractors have obtained any and all necessary licenses, permits or inspections required by a governmental agency for the construction of the Project.
 - e. Be solely responsible for ensuring that the property on which the Project is constructed or maintained is in compliance with all directives given by health, safety, or fire officials resulting from regular or special inspections by those agencies.
 - f. Collaborate with SWACO on the development of signage (image, text, and logos) for the drop-off location and any other promotional items including but not limited to stickers for food scrap collection buckets (“Signage”). Any signage incorporating other styles, image types, brands, and/or wording must be submitted to SWACO prior to purchasing and must be mutually agreed upon by the Parties in writing.
 - g. Post Signage at the drop-off location indicating what is and is not acceptable as Material.
 - h. Ensure that the drop-off Location is identifiable to Residents with Signage.

- i. Contract with a hauler to service and collect the Material from the drop-off location at least one (1) time per week.
 - j. Monitor the drop-off location to ensure that Material is placed and stays within the site.
 - k. Immediately respond to notification from hauler or Residents that Material is on the ground or outside the drop-off location.
 - l. Perform basic clean-up of the drop-off locations, as required.
 - m. Ensure that the drop-off locations are properly maintained including, but not limited to, vegetation, ground maintenance, as well as snow removal and other weather conditions.
 - n. Prevent unauthorized usage of the Drop-Off Location.
 - o. Ask participants of the program to register for the program and send email notifications about the drop-off program (participation instructions, updates on program changes, etc.).
 - p. Save More Than Food Campaign: as outlined in Exhibit A, Community agrees to partner with SWACO to run the Save More Than Food Community Campaign within twelve (12) months of the execution of this agreement.
5. Acknowledgment of Support. All communication tools and resources pertaining to the Project or other elements of the community food waste drop-off location(s) shall acknowledge SWACO as a funder with the inclusion of SWACO's official logo. SWACO reserves the right to review all communication items prior to finalization. Any proofs or questions relating to branding shall be directed to:
- Hanna Greer-Brown, SWACO Director of Communications
4239 London Groveport Road, Grove City, Ohio 43123, or
Hanna Greer-Brown at hanna.greer-brown@swaco.org
- a. Community hereby grants permission and authorizes SWACO the right to take, edit, alter, copy, exhibit, publish, distribute, and make use of any and all photographs or video relating to the Project or related elements of the community food waste drop-off location(s) for any lawful promotional purposes, including but not limited to newsletters, flyers, posters, brochures, advertisements, annual reports, press kits and submissions to journalists, websites, social media channels, and other print and digital media communications, without compensation or any other consideration. This authorization extends to all languages, media, formats, and markets now known or later discovered and shall continue indefinitely otherwise revoked and provided to SWACO in writing.
 - b. Community acknowledges that its participation is voluntary and further waives the right to inspect or approve any finished product in which the Project or staff appear. Said materials shall become the property of SWACO and shall not be returned.
6. Insurance. Community shall be solely responsible for maintaining sufficient insurance on any equipment or property site improvements for which Sponsorship Funds have been expended.

7. Reporting. Community shall submit an End of Program Report, a copy of which is attached hereto and incorporated herein as **Exhibit D**.
 - a. Community agrees to email participants a Food Waste Program survey at the end of the program and share results with SWACO as part of the End of Program Report.
 - b. Community agrees to submit annual organics diversion data and participation levels annually in January to SWACO for three (3) years, no later than the 15th of February each year.
8. Record Keeping. Community agrees to maintain detailed records of every item and service purchased with Project Funds for at least three (3) years.
 - a. Community agrees to maintain the drop-off locations and hauling services for at least three (3) years from the date Community utilizes Project Funds on site improvements.
 - b. Within the three (3) year period, Community agrees not to sell or transfer any item purchased with Project Funds or site improvement without the prior written approval of SWACO.
 - i. If for any reason during the three (3) year period, the Community determines that the food waste drop off site established with the Project Funds are no longer needed for its originally approved use, Community will provide written notification to SWACO regarding this finding with the reason for the site closure, including if the site is being relocated.
 - ii. With written approval from SWACO, Community may convert, transfer, and/or sell the items or site improvement purchased with Project Funds to a use other than that originally approved.
9. Audit. Community shall keep said books and records in a manner consistent with generally accepted accounting procedures in a common file to facilitate audits and inspections.
 - a. SWACO shall, at any reasonable time, have the right of access to and the right to audit all books and records, financial or otherwise, pertinent to the administration and operation of this project. Audits may result in adjustments to the amount of reimbursement due to Community or require Community to repay SWACO any improperly expended or unaccounted for Sponsorship Funds. In the event of a special audit, Community will be responsible for the actual cost of the audit. Said costs shall be determined by SWACO.
 - b. Community agrees to keep full and complete documentation of all fiscal accounting, including, but not limited to, books, records, invoices, receipts, financial statements, contracts, computer files, and/or other pertinent documents, on file for three (3) years after the date of termination of this Agreement. Documentation supporting fiscal accounting shall be filed in a manner allowing it to be readily located.

10. Miscellaneous:

- a. *No Personal Liability of SWACO Officials.* Neither SWACO's Board of Trustees, either individually or collectively, nor any SWACO official executing this Agreement, or any modification hereto shall be subject to any personal liability by reason of such execution.
- b. *Contract Binding on Successors and Assigns.* SWACO and Community each bind themselves, their successors, assigns, and legal representatives to the other party to this Agreement.
- c. *No Third-Party Interest.* No person or corporation other than Community and SWACO have any interest hereunder and no claim shall be made or be valid, nor shall any term, condition, provision, or covenant herein be construed so as to give any person other than the parties hereto any legal or equitable right, remedy, or claim under or in respect to this Agreement.
- d. *Assignment by Community.* Community shall not assign or transfer any right, title, or interest in this Agreement without the prior written consent of SWACO, which consent may be withheld by SWACO for any or no reason.
- e. *Independent Contractor.* It is fully understood and agreed that neither Community nor any of its employees or other personnel shall at any time or for any purpose be considered as agents or employees of SWACO. This Agreement shall not be construed so as to create an agency, representative, or employment relationship between Community or its employees and SWACO. Neither Community nor its employees shall be considered an employee of SWACO and any and all claims that may or might arise under the Workers' Compensation Act of the State of Ohio or otherwise on behalf of Community or its employees while engaged in performing the services shall in no way be the responsibility of SWACO. Neither Community nor its employees shall acquire or be entitled to any compensation, rights, benefits, and participation of any kind whatsoever offered by SWACO, including, without limitation, tenure rights, participation in the Ohio Public Employees Retirement System, medical and hospital care, sick and vacation leave, workers' compensation, unemployment compensation, disability, and severance pay.
- f. *Hold Harmless.* Community shall hold harmless SWACO, and SWACO's officers, trustees, directors, employees, and agents from and against any and all claims, demands, losses, damages, liabilities, fines, penalties, and expenses, including reasonable attorneys' fees, arising out of or resulting from SWACO's activities pursuant to this Agreement.
- g. *Compliance with Law.* By executing this Agreement, Community acknowledges that it is in compliance with all federal, state, municipal and/or other local laws, ordinances, resolutions, rules, and regulations that govern this Agreement and its performance including, without limitation, Ohio Revised Code §3517.13(I) and (J).
- h. *No Waiver.* Either Party's failure to enforce any provision or term of this Agreement shall not be construed as a future or continuing waiver of such provision or term of this Agreement.

Signature Page Follows

The effective date of this Agreement shall be the date when the Executive Director of the Solid Waste Authority of Central Ohio executes the Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized officers.

COMMUNITY:

By:

**Signature*

Date

Print Name: Joe Begeny

Title: Mayor

**On behalf of Community, I hereby acknowledge that I have read and understand this Agreement and agree to abide by all the requirements and act in accordance with the terms and conditions as set forth above.*

SWACO:

Solid Waste Authority of Central Ohio

By:

Joseph A. Lombardi, Executive Director

Date

Approved as to Form:

Rebecca L. Egelhoff, Director of Legal Affairs
Solid Waste Authority of Central Ohio

Date



Food Waste Drop Off Expansion Program

Application

SWACO's Food Waste Drop Off Expansion Program helps communities within [SWACO's jurisdiction](#) get funding to launch or expand a food waste drop off program. These programs provide residents with the ability to compost their food by allowing them to collect materials at home and drop them off at a centralized location in their community. SWACO's [Best Practices for Food Waste Drop Off Programs](#) captures learnings from 11 community programs in Franklin County Ohio to help you plan, launch, and evolve a program in your community.

The goal of the expansion program is to expand the availability of food waste drop off sites to more communities in SWACO's jurisdiction. In 2025, funds are available for is open to communities who currently have less than 3 food waste drop off sites. Funding is available to help establish up to 3 total sites. For example, if a community already has 1 site, they are eligible to apply for funding for 2 additional sites.





Applicant Information

Applicant Name: NO

Applicant Job Title: Director Parks and Recreation

Applicant Email: dbauman@reynoldsburg.gov

Applicant Phone: 6143226806

Community Information

Community Name: City of Reynoldsburg

Community Mailing Address: 7232 E Main Street
Reynoldsburg OH

Community Website: www.reynoldsburg.gov

Food Waste Diversion Expansion Program Questions

Does your community already have a food waste drop off program? Please note the number of sites you have already and their locations.

NO

For each site for which funds are requested, specify which characteristics were prioritized when selecting the site location (e.g. proximity to multifamily units, central location on community, geographic spread of all drop off sites, co-location with city-owned property or partner, etc.).

The selected site off Livingston Avenue was chosen based on several key factors that enhance accessibility, operational efficiency, and community impact.

Proximity to Multifamily Units: The location is strategically situated near at least 4 multifamily residential areas, ensuring convenient access for many residents who may benefit from and participate in food waste diversion efforts.

City Ownership & Operation: The site is owned and managed by the City of Reynoldsburg, allowing for streamlined implementation, oversight, and long-term sustainability of the program.

Ease of Access: The site provides ample space for individuals to safely drop off food waste while facilitating efficient collection and transportation by the designated hauler.



Funding Options

The table below shows the funds available for the launch of up to 3 new food waste drop off sites. No match is required. The recipient receives the full amount corresponding to the size of site they will be creating. 50% of the funds are provided up front. Any remaining funds not used for enclosure or service costs must be applied to education or promotion about this program.

Enclosure Costs
(materials only)

Enclosures are strongly recommended. Sites that will not have an enclosure are not eligible for enclosure costs

Organics Hauling Fees

	Small Site 1-3 Bins	Medium Site 4-7 Bins	Large Site 4-7 Bins
Enclosure Costs	\$300	\$600	\$900
Organics Hauling Fees	\$2,000	\$3,000	\$4,000

I am submitting for program funds for [1] (1,2,3) sites



Site 1

Address: 7260 East Livingston Ave. Reynoldsburg, OH 43068

Will you construct an enclosure: YES

Site size: 20'x20'x6'11"

Site 2

Address:

Will you construct an enclosure:

Site size:

Site 3

Address:

Will you construct an enclosure:

Site size:

Signage for outside and inside the site enclosure is provided by SWACO free of charge

Save More Than Food Community Campaign (worth up to \$15,000 depending on community size) is provided by SWACO free of charge



Evaluation Considerations

- Funds are available on a first come first serve basis throughout the year. Availability of funds is dependent on SWACO's annual budgetary allocations.
- Willingness to collaborate with SWACO on all elements of this program as outlined in this program and follow best practices for management of food waste drop off sites

Program Requirements

To be eligible for this program, applicant must agree to:

- Offer the access to the site at regular hours at no-cost to the public
- Follow SWACO best practices for education and signage
- Collaborate with SWACO on program implementation and site promotion through the Save More Than Food Campaign
- Ask site users to register for the program and send email notifications about the drop-off program (participate instructions, updates on program changes, etc.)
- Quickly resolve any contamination issues that may arise
- Submit annual organics diversion data and participation levels annually in January to SWACO
- Report data on program success, including annual tonnage and participation data
- Email participants a Food Waste Program survey at the end of the program period
- Maintain the site for at least 3 years

Application Process

- Send intent to apply email to foodwaste@swaco.org 2 weeks prior to sending in application and consult with SWACO staff to discuss any questions before submission
- Submit application to foodwaste@swaco.org
- Within 10 business days from the date which you submit your application, SWACO staff will review your application and schedule a meeting to discuss any questions staff may have and review implementation steps necessary to approve participation in the program.
- If the application is approved, the applicant will receive an award letter along with a program agreement for signature.



Reimbursement

An upfront 50% payment is provided once a recipient:

1. Has an executed program agreement
2. Submits a copy of their contract for 12 months service with a food waste hauler
3. Schedules a date with SWACO for the Save More Than Food Campaign that will occur within 12 months of award notification

To receive the final 50% reimbursement of funds, recipient must:

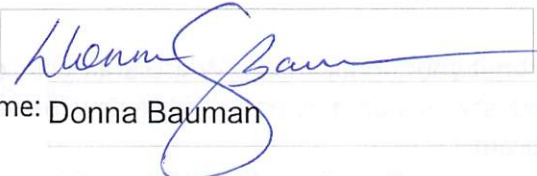
1. Submit an End of Program Report to SWACO staff
2. Submit other required documentation (see End of Program Report)

Application Acknowledgements

- ☒ Applicant has reviewed the addendum below.
- ☒ Applicant has read SWACO's [Best Practices for Food Waste Drop Off Programs](#) before applying.
- ☒ Applicants agrees to partner with SWACO to run the [Save More Than Food Campaign](#).

Application Certification

In submitting this Application, I attest that I have read and understood the terms and requirements for the release and use of funds. I certify that the information contained in this proposal is true and accurate and to the best of my knowledge and belief.

Signature: 	Date: May 22, 2025
Printed Name: Donna Bauman	Title: Director, Parks and Recreation

Application Submission

Once you have completed this application, email it to foodwaste@swaco.org.
Title email "Food Waste Drop Off Program Application"

Exhibit B



Food Waste Drop Off Expansion Program
Identification of Project Funds

Date: June 10, 2025

SWACO Staff Member: Sara Gallagher

Recipient Information

Community Name: City of Reynoldsburg

Applicant Name: Diane Bauman, dbauman@reynoldsburg.gov

Project Funds Awarded

Site	Size	Enclosure Funding	Hauling Funding
Site 1:7260 East Livingston Avenue, Reynoldsburg, OH 43068	Small/Medium/ Large	\$900.00	\$4,000.00
Site 2 (if applicable)	Small/Medium/ Large		
Site 3 (if applicable)	Small/Medium/ Large		
Project Funds:			\$4,900.00



Food Waste Drop Off Expansion Program

Reimbursement Request

To request reimbursement, submit this form to **foodwaste@swaco.org** along with any other required documents.

This request is for:

☐ a 50% up-front payment

☐ a final 50% payment

project funds:

50% reimbursement amount:

Date:

SWACO Purchase Order Number:

[located on the upper right-hand corner of the program agreement]

To:

Programs Administrator,
Solid Waste Authority of Central Ohio
4239 London Groveport Rd
Grove City, Ohio 43123

Community Name:

Contact Name & Title:

Address:

Phone:

Email Address:

If requesting an up-front reimbursement:

☐ Copy of contract for 12 months of food waste hauling has been submitted to SWACO

☐ Date has been scheduled for Save More Than Food Campaign

If requesting final reimbursement:

☐ End of Program Report has been submitted along with all associated required submissions



By signing this Request for Funding, Affiant agrees on behalf of the Community to any and all reasonable requests, inspections, or audits made by SWACO as to information relating to the Food Waste Drop-Off Expansion Program and/or use of the Program Funds. Affiant shall maintain records of any invoices, receipts, purchase orders and/or payments relating to expenditures incurred during the performance of Food Waste Drop-Off Expansion Program or Program Funds for a period of not less than three (3) years. Affiant further certifies that all Program Funds shall be used solely in the furtherance of this Food Waste Drop-Off Expansion Program.

AFFIANT CERTIFIES THAT ALL STATEMENTS CONTAINED HEREIN OR ATTACHED HERETO ARE TRUE AND CORRECT TO THE BEST OF HIS/HER KNOWLEDGE AND BELIEF AND UNDER PENALTY OF LAW, FALSIFICATION OF ANY SUCH STATEMENT IS A CRIMINAL OFFENSE AND SHALL SUBJECT AFFIANT TO PERJURY. FURTHER AFFIANT SAYETH NOT.

(Signature)

(Date)

Subscribed and sworn before me this ____ day of _____, 202__.

Notary Public
My commission expires: _____

THE NOTARIZED SIGNATURE OF AFFIANT ACKNOWLEDGES THAT ANY FALSE OR PERJURED STATEMENTS SUBJECTS AFFIANT TO CRIMINAL LIABILITY UNDER SECTION 2921.13 OF THE REVISED CODE, WHICH CARRIES A PENALTY OF UP TO SIX (6) MONTHS IN JAIL AND/OR A \$1,000 FINE.



Food Waste Drop Off Program Expansion Program

End Of Program Report

Community:

Name of Individual Submitting Report:

Date of Submission:

Email of Individual Submitting Report:

1. How many pounds of food waste did you divert via the food waste drop off program?
Note the time period you are sharing metrics for. Ideally, this is at least 12 months.

2. How many households signed up for the program? How many total individuals signed up?

3. What challenges did you experience with the launch or expansion of your food waste drop off program?



Program Cost			
Description of Item Purchased	Quantity	Frequency	Spent
Enclosure Materials			
Ex: 8ft of wood fencing, 4 4x4 posts, nails, paint	variable	once	\$800
Hauling Service			
Ex: hauling service	6 months	Weekly service	\$1,500
Other (education, promotional items, etc)			
Ex: 5 gallon buckets	200	once	\$2,000



4. If you used funds for items aside from enclosure materials and hauling service, please describe how these funds were used and provide feedback on the value or impact of these dollars spent.

5. Did you do any promotion for this program beyond the Save More Than Food Campaign?

6. Was contamination an issue? What kind of contaminants did you see in the bins, with what frequency and what did you do about it?

7. Did you experience any rodent, insect or other pest issue? How did you address these?



8. What are your reflections about the value of the program to your community?
What feedback have you received from the public?

9. Is there anything else you'd like to share about the program?

Submit this document as a pdf to foodwaste@swaco.org in an email titled "End of Program Report" along with the following:

- ☐ The results of your Food Waste Drop Off User Survey (excel)
- ☐ At least 3 photographs of each of the newly constructed food waste drop off site(s)
- ☐ Photos of purchased/designed promotional items and engagements that were held as part of this program (send photos in jpeg or png format in a zipped folder)

Certificate Of Completion

Envelope Id: D2E9A512-EB50-433B-A7FF-EDCBA0519C00

Status: Sent

Subject: Docusign Signature Requested: City of Reynoldsburg_Food Waste Drop Off Expansion Program_061725

Source Envelope:

Document Pages: 19

Signatures: 0

Envelope Originator:

Certificate Pages: 5

Initials: 0

Barbara Colebank

AutoNav: Enabled

4239 London Groveport Rd

Envelopeld Stamping: Enabled

Grove City, OH 43123

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

barbara.colebank@swaco.org

IP Address: 2603:6011:853a:

Record Tracking

Status: Original

Holder: Barbara Colebank

Location: DocuSign

6/23/2025 1:55:40 PM

barbara.colebank@swaco.org

Signer Events

Signature

Timestamp

Joe Begeny

Sent: 6/23/2025 2:27:15 PM

jbegeny@reynoldsburg.gov

Resent: 6/23/2025 3:03:55 PM

Mayor

Viewed: 6/24/2025 4:35:48 AM

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 6/24/2025 4:35:48 AM

ID: acfa9f5a-387e-4396-90bf-633e8616cca5

Director of Legal Affairs

Sent: 6/23/2025 2:27:15 PM

rebecca.egelhooff@swaco.org

SWACO Director of Legal Affairs

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Executive Director

Sent: 6/23/2025 2:27:16 PM

joe.lombardi@swaco.org

Executive Director

Solid Waste Authority of Central Ohio

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Procurement

Sent: 6/23/2025 2:27:16 PM

procurement@swaco.org

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 6/23/2025 6:53:42 AM

ID: 1d65b309-f374-4dec-ad89-4b6303d6c143

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events	Status	Timestamp
---------------------------	--------	-----------

Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Scott Perry scott.perry@swaco.org Director of Ops and Maint. Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 9/21/2023 11:08:35 AM ID: f1d35cdc-b122-4e37-a852-86c831b300ff	COPIED	Sent: 6/23/2025 2:27:16 PM
---	-------------------	----------------------------

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
-------------------------	--------	------------

Envelope Sent	Hashed/Encrypted	6/23/2025 2:27:16 PM
Envelope Updated	Security Checked	6/23/2025 2:31:34 PM
Envelope Updated	Security Checked	6/23/2025 2:31:34 PM
Envelope Updated	Security Checked	6/23/2025 2:31:34 PM
Envelope Updated	Security Checked	6/23/2025 3:03:54 PM
Envelope Updated	Security Checked	6/23/2025 3:03:54 PM
Envelope Updated	Security Checked	6/23/2025 3:03:54 PM

Payment Events	Status	Timestamps
----------------	--------	------------

Electronic Record and Signature Disclosure
--

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Solid Waste Authority of Central Ohio (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Solid Waste Authority of Central Ohio:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: ronakpatel4@deloitte.com

To advise Solid Waste Authority of Central Ohio of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at ronakpatel4@deloitte.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Solid Waste Authority of Central Ohio

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to ronakpatel4@deloitte.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Solid Waste Authority of Central Ohio

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to ronakpatel4@deloitte.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Solid Waste Authority of Central Ohio as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Solid Waste Authority of Central Ohio during the course of your relationship with Solid Waste Authority of Central Ohio.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Appropriating Funds from the Unappropriated General Fund (110) to Funds in the Parks & Recreation Department

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

The City of Reynoldsburg Parks and Recreation Department has received a reimbursement from the Franklin Soil and Water Conservation District for funds associated with the 2025 Tree City Awards Ceremony, which was hosted at the Reynoldsburg Senior Center.

That an amount of \$4,394.40 in the unappropriated General Fund be appropriated to the following accounts in the Parks and Recreation accounts:

\$1,200.00 to account number 110.340.5215, Recreational Supplies
\$3,194.40 to account number 110.340.5339, Misc. Contract Services



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: A Resolution Accepting, Approving, and Ratifying the Submitted Recommendations of Several City of Reynoldsburg Tax Incentive Review Councils

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

**A RESOLUTION ACCEPTING, APPROVING, AND RATIFYING THE SUBMITTED
RECOMMENDATIONS OF SEVERAL CITY OF REYNOLDSBURG TAX INCENTIVE
REVIEW COUNCILS**

WHEREAS, the City of Reynoldsburg, Ohio has the statutory authority to create various zones that provide economic development incentives, which include Community Reinvestment Areas and Tax Increment Financing Districts; and

WHEREAS, upon their creation of such zones, the City may consider entering into agreements with private sector entities engaged in economic development, which divert or abate tax revenues as an incentive to encourage particular economic projects to occur; and

WHEREAS, in the creation of these zones, ORC 5709.85 provides that a Tax Incentive Review Council (TIRC) shall be as required to review these agreements between the City and the private sector entities to establish compliance to the terms of the agreements; and

WHEREAS, each TIRC is mandated to review and make a formal recommendation as to the compliance of the terms of each agreement in its zone on an annual basis for the preceding year concluding on December 31st; and

WHEREAS, the recommendation of each TIRC is required to be acted on by Council within 60-days of receiving the recommendation.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO OF FRANKLIN, LICKING, AND FAIRFIELD COUNTIES, OHIO:

SECTION 1. That the Tax Incentive Review Councils required to review agreements as of December 31, 2021 have done so and have forwarded their recommendations to City Council.

SECTION 2. That Council hereby accepts, approves, and ratifies the TIRCs' recommendations from the following TIRCs listed below:

- a. Brice Road TIF - accept report and continue agreement
- b. Broad Street TIF - accept report and continue agreement
- c. Taylor Road TIF #1 - accept report and continue agreement
- d. Taylor Road TIF #2 - accept report and continue agreement
- e. Summit Road TIF - accept report and continue agreement
- f. Taylor Square TIF - accept report and continue agreement

SECTION 3. That upon adoption by Council, this Resolution shall be in effect immediately following signature by the Mayor.

Reynoldsburg

MINUTES

2025 FRANKLIN COUNTY TIRC WEDNESDAY, JUNE 18, 2024

**PLACE: 2nd FLOOR, MAIN CONFERENCE ROOM
7232 E. MAIN ST, REYNOLDBURG, OH 43068**

1. /2. Michael Stinziano, Franklin County Auditor

Lois Carson called the meeting to order at 11:31 AM.

Present: Michael Stinziano, Lois Carson, Chris Shook, Shanette Strickland, Jason Nicodemus, Angele Latham, Charles McCroskey, Joe Laborie and Cherrelle Turner

3. Approval of 2024 Minutes

Joe Laborie made a motion to approve the Minutes, seconded by Shanette Strickland; eight affirmative votes, no negative votes; Minutes stand approved. (Mr. Stinziano was not present for this vote.)

4. Brice Road TIF

Mr. Ward: We received \$230,910.49 in gross TIF dollars from this TIF.

Angele Latham made a motion to accept the report of the Brice Road TIF, seconded by Michale Stinziano; seven affirmative votes, no negative votes; the Motion carried.

5. Broad Street TIF (Ord 103-2018)

Mr. Ward: In Franklin County we received around \$566,505.76 gross. There is no debt associated with this.

Chris Shook made a motion to accept the report of the Brice Road TIF, seconded by Angele Latham; eight affirmative votes, no negative votes; the Motion carried

6. 2018 Main- Brice TIF (Ord. 102-2018)

Mr. Ward: We collected \$2,704,847.48.

Mr. Meyer: There is a reimbursement in place and we have paid out about \$1.26 Million from this balance for infrastructure work at Lancaster and Main. The distribution will be reflected at next years meeting.

Angele Latham made a motion to accept the report of the 2018 Main-Brice TIF, seconded by Shanette Strickland; seven affirmative votes, no negative votes; the Motion carried.

7. * Waggoner Road Incentive District TIF (92-2020)

Mr. Meyer: We have filed three DTF-23's on these. Two have been pending at the state since November, and we have recently filed on the third one.

8. * Wilson Ridge and Rosehill Incentive District TIF (Ord. 10-2023)

Mr. Meyer: This is two Ryan Home projects. One has been approved by the state and the other is under construction.

9. * East Main CRA (59-2022)

Mr. Meyer: This covers the Central Ohio Primary Care in Franklin County. This does have a tax abatement. No DTE has been filed so we don't have anything for this. They will be filling later this year.

10. * East Main CRA – Project Reynoldsburg MOB LLC

Mr. Meyer noted that the previous discussion covered this CRA.

11. * Pre 94 CRA (Ord. 60-84, 95-86, 61-89, 134-89, 89-92, Combined 26-97)

Mr. Meyer: This covers our historic area and we do not have any active abatements here.

12. Comments and Closing

Mr. Stinziano: At the last assembly the GA passed legislation, and it was our hope, that it was going to provide legislation to allow for virtual TIRC's. The current Franklin County Prosecutors office does not have that same interpretation. They are seeking clarification on this matter. Either way, a policy needs to be adopted. Mr. Stinziano asked the city to adopt a virtual policy in the event that they do get that clarity and the prosecutor's office signs off on it. Mr. Stinziano asked the chair to seek a motion to adopt a virtual meeting.

Mr. Shook: I will make the motion subject to the condition that we have a written legal opinion from the Franklin County Prosecutors Office approving virtual meetings for the Tax Incentive Review Council.

Chris Shook made a motion, with conditions, to adopt virtual TIRC meetings, seconded by Angele Latham; nine affirmative votes, no negative votes; the Motion carried

Ms. Carson adjourned the meeting at 11:48 AM

Reynoldsburg

MINUTES

2025 LICKING COUNTY TIRC WEDNESDAY JUNE 18, 2024

**PLACE: 2nd FLOOR, MAIN CONFERENCE ROOM
7232 E. MAIN ST, REYNOLDBURG, OH 43068**

1. / 2. Michael Smith, Licking County Auditor

Michael Smith called the meeting to order at 10:00 AM

Present: Michael Smith, Brad Mercer, Carson Combs, Chris Shook, Shanette Strickland, Angele Latham (RCSD), Amy Ucon (LHLSD), Ben Streby (C-TEC), Richard Jones (SWLSD), Stacy Johnson (SWLSD), and Cherrelle Turner (EFCTC)

3. Approval of 2023 Minutes

Brad Mercer made a motion to approve the Minutes, seconded by Richard Jones; eleven affirmative votes, no negative votes; Minutes stand approved as submitted.

4. Taylor Road TIF #1 (Ord. 113-2005) (RCSD)

Mr. Ward: For 2024, we received \$41,331.78. This is from the Taylor Chase development.

Chris Shook made a motion to accept the report of Taylor Road TIF #1, seconded by Angele Latham; eight affirmative votes, no negative votes; the Motion carried.

5. Taylor Road TIF #2 (Ord. 114-2005) (RCSD)

Mr. Ward: Total collections were \$34,68.10.

Angele Latham made a motion to accept the report of Taylor Road TIF #2, seconded by Chris Shook; eight affirmative votes, no negative votes; the Motion carried.

6. * East Main CRA (59-2022) (RCSD)

Mr. Meyer: No active abatement, just for notification purposes.

7. * Taylor/ Summit CRA (01-2023) (LHSD, RCSD)

Mr. Meyer: There's a project that we have signed 75% tax abatement for 15 years with Core 5 for industrial. This is in the planning stage, but expect that this will be triggered in the next couple of years.

8. Summit Road TIF (Inn at Summit and DR Horton) (Ord. 115-2005) (LHLSD)

Mr. Ward: In 2024, we collected about \$41,331.78. We do not have any payments to schools or debt on this TIF.

Amy Ucan made a motion to accept the report of the Summit Road TIF, seconded by Ben Streby; eight affirmative votes, no negative votes; the Motion carried.

9. Broad Street TIF (Ord. 103-2018) (LHLSD)

Mr. Ward: Nothing collected on this TIF for 2024. In 2023, we brought in a little over \$6,000. This was the first year getting money on this TIF. We do not pay any money to schools or debt on this TIF.

Mr. Meyer: This was arrears payments from when the TIF initiated in 2018.

Amy Ucan made a motion to accept the report of the Summit Road TIF, seconded by Ben Streby; nine affirmative votes, no negative votes, the Motion carried.

10. * West Summit Incentive District TIF (162-20210) (SWLSD)

Mr. Meyer: There has not been a DTE filed. This is the American Homes for Rent project. Mr. Meyer expects it to be filed later in 2025.

11. * Eastwood TIF (161-2022) (SWLSD)

Mr. Meyer: These two apartment projects are complete. The DTE was filed at the end of last year, so it is in the process, but has not been approved by the state.

12. * Summit Crossing Incentive Districts TIF (70-2024) (LHLSD)

Mr. Meyer: This is an M/I Homes for sale townhome project. The TIF has been created, but no completed structures.

13. * Summit Crossing Commercial TIF (71-2024) (LHLSD)

Mr. Meyer: This is a commercial TIF for the apartment project next to the Summit Crossing Incentive District.

14. Comments and Closing

Michael Smith adjourned the meeting at 10:11 AM

Reynoldsburg

MINUTES

**2025 FAIRFIELD COUNTY TIRC
WEDNESDAY, June 18, 2025**

**PLACE: 2nd FLOOR, MAIN CONFERENCE ROOM
7232 MAIN ST, REYNOLDBURG, OH 43068**

A/B. Dr. Carri Brown, Fairfield County Auditor

Dr. Carri Brown called the meeting to order at 11:01 AM

Present: Carri Brown, Vince Carpico, Jeff Porter, Anthony Iachini, Chris Shook, Shanette Strickland, Angele Latham, and Cherrelle Turner

Please refer to the sign-in sheet for additional interested participants that were present.

C. Per ORC 57.0985, the county must select a vice-chair.

Shanette Strickland nominated Jeff Porter, seconded by Anthony Iachini; eight affirmative votes, no negative votes; the Motion carried

D. Approval of 2024 Minutes

Jeff Porter made a motion to approve the Minutes, seconded by Shanette Strickland; eight affirmative votes, no negative votes; Minutes stand approved as submitted.

E. Taylor Square TIF

Mr. Meyer: We have no indication that any business is in violation of the non-discriminatory hiring policies.

Mr. Ward: We collected \$1,562,488.09. In early May we paid the schools. \$1,250,180.50. Ms. Latham asked about the payment made to the schools. Mr. Ward explained the breakdown. Ms. Strickland asked about the expected payment timeline to the school district. Mr. Shook explained that in past years only one payment was made and typically in December of the payment year. 2022 and 2023 were made in December. 2024 the

pattern was broken and made in 2025. Ms. Strickland asked for a copy of the purchase orders.

Dr. Brown asked if the board had clarity on expected payments and everyone agreed.

F. Taylor Square TIF – Recommendation on TIRC

Angele Latham made a motion to accept the report of the Taylor Square TIF and recommend continuation of the agreement, seconded by Chris Shook; eight affirmative votes, no negative votes; the Motion carried.

G.-I. Comments and Closing

Angele Latham made a motion to adjourn the meeting, seconded by Jeff Porter.

Dr. Carri Brown adjourned the meeting at 11:13 AM.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: A Resolution Authorizing the Mayor to Purchase a Ford Interceptor to Replace a Totaled Cruiser

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

The Reynoldsburg Division of Police is requesting authorization to purchase an interceptor from Montrose Auto Group, a 2025 state bid vendor, located at 3960 Medina Road, Akron-Ohio 44333 under contract RS1023078 in the amount of \$47,260.00 for replacement of vehicle 2306 which was totaled in 2025. Network Adjusters Incorporated issued a check to the City of Reynoldsburg in the amount of \$45,150.00 which will be used towards the purchase of the new vehicle. The funds have been credited to account 110.111.5632, the same account the vehicle will be purchased from. The additional funding will come from budget money already allocated.

A RESOLUTION AUTHORIZING THE MAYOR TO PURCHASE A FORD INTERCEPTOR CRUISER FOR THE REYNOLDSBURG POLICE DEPARTMENT AND WAIVE COMPETITIVE BIDDING

WHEREAS, the City of Reynoldsburg Police Department requests authorization to purchase a Ford Interceptor police cruiser to replace a totaled cruiser; and

WHEREAS, the cost of the vehicle is a total cost of \$45,150.00, which was included in the 2025 Budget and reimbursement from the insurance company; and

WHEREAS, the Reynoldsburg City Council does hereby authorize the purchase of said law

enforcement vehicle and further authorizes the Mayor to execute any documentation necessary to effectuate said purchase; and

WHEREAS, Council is being requested to waive competitive bidding as the purchases will be made through our state bid contract.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to purchase a Ford Interceptor police cruiser in the amount of \$45,150.00.

SECTION 2. That an amount of \$45,150.00 will be paid from the unappropriated account number 110.111.5632 Vehicles and is part of the Police Department 2025 Budget.

SECTION 3. That pursuant to RCO section 175.01(g), the purchase shall be made through the State of Ohio Bid Contract rs1023078; therefore, competitive bidding by the City is waived based on Ordinance No. 44-17.

SECTION 4. This resolution shall take effect immediately upon approval by Council and the signature of the Mayor.

NETWORK ADJUSTERS INCORPORATED

Full and Final Payment

Claim No.: APAA001336
Insured: City of Reynoldsburg
Date of Loss: 04/04/25
Claimant: CITY OF REYNOLDSBURG
Policy Nbr: T7A2CA0000058-00

Copy
110.111.5633

NETWORK
Network Adjusters Incorporated
Munich Re APR AAIC Account

PO BOX 9035 Farmingdale, NY 11735

Astoria Bank
1149 Wantagh Avenue
Wantagh, NY 11793

1-7281/2214

CHECK NO.
1186

**** FORTY FIVE THOUSAND ONE HUNDRED FIFTY & NO /100 DOLLARS

DATE

AMOUNT

06/25/25

45150.00

PAY
TO THE
ORDER
OF

REYNOLDSBURG POLICE
7240 EAST MAIN ST
Reynoldsburg, OH 43068

[Signature]



AUTHORIZED SIGNATURE(S)

Re: Claim No: APAA001336

⑈001186⑈ ⑆221970443⑆ 41984426⑈

REYNOLDSBURG POLICE
7240 EAST MAIN ST
Reynoldsburg, OH 43068

Contract # RSI023078

(PAGE 1 of 2)

2025 INTERCEPTOR (3.3L V-6)

Item # 1-1

WE ARE NOW ORDERING 2026 MODEL YEAR

Order No:

CITY OF REYNOLDSBURG

FIN# QH976

K8A 4DR AWD POLICE
.119" WHEELBASEPLEASE SELECT
YOUR CAR COLOR
ON PAGE 29 CLTH BKTS/VNL R
W EBONY500A EQUIP GRP
.AM/FM STEREO W/SYNC
99B 3.3L V6 GAS Flex-Fuel
44U .10-SP AUTO
425 50 STATE EMISS
55F KEYLESS - 4 FOB (now STD equip)
PLUS ALL ITEMS IN GREEN ON PAGE 2The items to the left are how the car
was quoted and that is this price below.
Any additional options added will
increase this price.

STATE CONTRACT VEHICLE Subtotal

\$ 44,000.00

FORD FACTORY VSO (Vehicle Special Order) LIGHTING (used for all other color combinations other than RED/BLUE)

CHOOSING ANY ITEMS BELOW WILL INCREASE THE ABOVE SUBTOTAL

	TITLE FEE	DEALER	\$	15.00	INCLUDED	TYPE YES OR NO
#1-2	TEMP TAGS	DEALER	\$	20.00		
#1-3	ADDITIONAL SET OF KEYS (includes with 4-air-remote)	DEALER	\$	100.00		
#1-4	WHEEL COVER (grey hubcaps)	65L	\$	70.00		
#1-5	3.3L V6 HYBRID	99W/44B	\$	2,000.00	YES	
#1-6	3.0L EcoBoost	99C/44U	\$	3,000.00		
#1-7	INSIDE REAR DOOR LOCKS INOP	68G	\$	80.00	YES	
#1-8	INSIDE REAR DOOR HANDLES INOP	INC IN 68G	\$	-	INCLUDED	
#1-9	HIDDEN DOOR PLUNGER/REAR INOP	52P	\$	160.00		
#1-10	HEATED MIRRORS	STANDARD	\$	-	INCLUDED	
#1-11	CARPET	16C	\$	150.00		
#1-12	RED/WHI DOME IN CARGO	STANDARD	\$	-	INCLUDED	
#1-13	PER. ANTI-THEFT WITH REMOTE START	DEALER	\$	600.00		
#1-14	KEYLESS ENTRY (4 FOBs) W/O KEYPAD (DEDUCT)	STANDARD	\$	-	INCLUDED	
#1-15	REAR CONSOLE PLATE FOR WIRE CHASE	85R	\$	44.00		
#1-16	GRIL LED LGHTS/SIREN/SPKR PRE-WIRE	STANDARD	\$	-	INCLUDED	
#1-17	HITCH	STANDARD	\$	-	INCLUDED	
#1-18	SYNC	STANDARD	\$	-	INCLUDED	
#1-19	REAR LIGHT - BLUE/BLUE (RED/BLUE IS STD)	66C & VSO	\$	560.00	YES	
#1-20	BACKUP CAMERA	STANDARD	\$	-	INCLUDED	
#1-21	STREET APPEARANCE (FIRE, DS OR UNMARKED)	65U, 64E, FW (RMV 51R)	\$	367.00		
NOTE Street Appearance package includes Carpet floor, full non-police style center console with armrest and upholstery, cloth rear seat, painted aluminum wheel (64E) and no spotlights						
	ROAD READY UPFIT (LESS RADIO, RADAR & SCAN)	DEALER	\$	16,000.00		
	5YR 100K \$0 DED PREMIUM CARE EXT WARRANTY	DEALER	\$	2,700.00		
	5YR 150K \$0 DED PREMIUM CARE EXT WARRANTY	DEALER	\$	4,300.00		
NOTE Extended Warranties are through Ford and are also available in many configurations. This Extended Warranty fee is the Premium Care \$5,000 (Covered Components)						
#1-22	PER MILE DELIVERY CHARGE PER MILE	0	\$			
#1-23	MINIMUM DELIVERY CHARGE	DEALER	\$	150.00	YES	



STANDARD POLICE WHEEL



WHEEL COVER (65L)



PAINTED POLICE WHEEL (64E)

NOTE Painted Police Wheel (64E) is available with Street Appearance package

CITY OF REYNOLDSBURG
Attn: CHIEF BAKERDerek Powers
Fleet/Gvmt. Sales Mgr.
Cell # is (419) 606-5659
dpowers@camontrose.com

TOTAL OF UNIT W/ ADDED ADDL. BID ITEMS FROM ABOVE	\$	46,790.00
TOTAL FOR UPFIT PROVIDED VIA MONTROSE FORD NOT LISTED ABOVE (IF REQUESTED)	\$	-
TOTAL FOR EXT WARRANTY NOT LISTED ABOVE (IF REQUESTED)	\$	-
TOTAL FOR CUSTOMER ADDED OPTIONS BELOW	\$	470.00
TOTAL FOR CUSTOMER ADDED FORD FACTORY VSO LIGHTING OPTIONS	\$	-
TOTAL VALUE OF TRADE (IF YOU HAVE ONE)	\$	-
TOTAL FOR SINGLE UNIT QUOTED / ORDERED	\$	47,260.00
1 unit/s requested	\$	47,260.00

QUOTED 7/1/2025
ORDERED

ACCEPTED BY:

Date:

These items below can be added to the build - Select what you need, or ask Salesman if you have questions

CODE	DESCRIPTION	PRICE	TYPE YES OR NO
51T	Spot Lamp - LED Bulb, Driver Only (Whelen)	\$ 420.00	YES
59B	Keyed Alike - 1284x	\$ 50.00	YES
17A	Aux Air Conditioning (STD IN 2025)	INCLUDED	INCLUDED
19K	H8 AGM Battery (STD IN 2025)	INCLUDED	INCLUDED
19V	Rear Camera On-Demand (STD IN 2025)	INCLUDED	INCLUDED
43D	Dark Car Feature (STD IN 2025)	INCLUDED	INCLUDED
47A	Police Engine Idle Feature (STD IN 2025)	INCLUDED	INCLUDED
53B	BLIS - Blind Spot Monitor w/ x Traffic Alt (STD IN 2025)	INCLUDED	INCLUDED
68B	Police Perimeter Alert (STD IN 2025)	INCLUDED	INCLUDED
76P	Pre-Collision Assist w/ Ped. Detection (STD IN 2025)	INCLUDED	INCLUDED
76R	Reverse Sensing System (STD IN 2025)	INCLUDED	INCLUDED
86T	Tail Lamp / Police Housing Only (STD IN 2025)	INCLUDED	INCLUDED
87P	Power Passenger Seat (STD IN 2025'S)	INCLUDED	INCLUDED
61B	OBD - II Split Connector (N/A IN 2025'S)	N/A	N/A
85S	Rear Center Seat Delete (N/A IN 2025'S)	N/A	N/A
87R	Rear View Camera (mirror display) (N/A IN 2025'S)	N/A	N/A
593	PER. ANTI-THEFT	N/A	N/A
AVAILABLE COLORS			
UM	AGATE BLACK	\$ -	1



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance to Repeal and Replace Ordinance No. 2025-25 Authorizing the Mayor to Purchase Vacuum Leaf Collection Equipment from Dinkmar, and Declaring an Emergency

APPROVALS:

Joe Begeny
Chris Shook
Mollie Prasher

EMERGENCY:

two-read emergency

REASON FOR EMERGENCY:

Emergency necessary to facilitate the purchase and establishment of this program for fall, 2025

STAFF REPORT:

An Ordinance to Repeal and Replace Ordinance No. 2025-25 Authorizing the Mayor to Purchase Vacuum Leaf Collection Equipment from Dinkmar, and Declaring an Emergency

WHEREAS, City Council authorized the City's Public Service Department to begin a Vacuum Leaf Collection Program in 2024; and

WHEREAS, funds were allocated for such a program in the Public Service Department 2025 budget; and

WHEREAS, the Public Service Department has evaluated various equipment options and has decided that Dinkmar equipment would be best suited for the City to establish this program; and

WHEREAS, the City agrees to waive competitive bidding given the limited timeframe to purchase equipment and implement said program as well as the equipment being purchased from a sole proprietor; and

WHEREAS, the purchase price of the equipment was included in the Public Service Departments 2025 budget and shall not exceed \$323,050.00; and

WHEREAS, Council approved this purchase of this equipment in Ordinance No. 2025 from a vendor instead of directly from the manufacturer; and

WHEREAS, this Ordinance will repeal and replace Ordinance No. 25-2025.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to purchase three (3) Dinkmar Leaf Master machines, controllers and leaf boxes.

SECTION 2. That the equipment will be purchased from a sole proprietor, Dinkmar, at a cost not to exceed \$323,050.00 as included in the 2025 Budget.

SECTION 3. That an amount of \$323,050.00 be appropriated from the unappropriated Street Fund (260) be appropriated to account number 260.268.5633 Machinery and Equipment.

SECTION 4. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City in order to move the project forward; therefore, upon adoption by Council, this Ordinance shall be in effect immediately upon the signature by the Mayor.

**DINKMAR
MACHINE THAT SUCK'S LEAVES!**

9357 TWP. RD. 48
P.O. BOX 907
GALION, OHIO 44833
419-565-7168 OFFICE

Quote

Date	Quote #
5/22/2025	2025-6072

Name / Address
CITY OF REYNOLDSBURG 7806 EAST MAIN STREET REYNOLDSBURG, OHIO 43068 614-866-3358

Ship To
CITY OF REYNOLDSBURG 7806 EAST MAIN STREET REYNOLDSBURG, OH 43068

Terms	P.O. No.	FOB	Rep
2% 10 Net 30	GALION, OHIO		DAVE

Item	Description	QTY ORD	BACK ORD	COST	Total
P-2013-5 LEAF ...	A-FRAME LEAF MASTER HCN 121HP FPT STAUFFER MOTOR TIER4 11.5" NACC OVER CENTER CLUTCH FULL ENGINE CONTROL PANEL, ELECTRIC THROTTLE SET AT 2250 RPM GEAR DRIVEN HYDRAULIC PUMP FOR ALL THE HYDRAULIC CYLINDERS 32" x 12.5" WIDE (AR400F) FAN ASSEMBLY & 2 3/16" FAN SHAFT & 2 3/16" PILLOW BLOCK BEARING & SHAFT COVER 5-5V1180 & 5/5V-7.5 SHEAVES BOTH END. 50 GALLON FUEL& 8 GALLON OIL TANK. 7K AXLES W/ELECTRIC BRAKES & BRAKE AWAY SYSTEM,16" TIRES AND RIMS WITH 8 LUGS, 4000# LEAF SPRINGS & ADDED LEAF SPRING TO LEVEL MACHINE, 6 TON HITCH/ADJUSTABLE HITCH. BLOWER HOUSE IS 7GA, 10GA, .25", 3" ANGLE MATERIAL WITH .25" MATERIAL BOLT IN LINER SYSTEM. 12GA, 10GA , 3/16" EXHAUST ELBOW WITH 12GA STEEL EXHAUST 16" DIA. EXHAUST TUBE. THERE 3 SPOOL VALVE SYSTEM WITH MANUAL JOY STICK THAT OPERATE HYDRAULIC 3 AXIS CONTROL ARM SWING ACTION. THE ARM SWING 5 TIME OUT AND BACK UNDER 20 SEC. MOVEMENT. DINKMAR POWER SWING HAS 1/4"x 2.5" SQUARE TUBING WITH WELDED BEARING IN THE TUBING. AT EACH END, 16"x 24" INTAKE NOZZLE WITH RUBBER BOOT (TIRE) AT ONE END & 45 DEGREE ELBOW WELDED TOGETHER AT THE OTHER END, 3- 2"x16" CYLINDER HOOK TO THE PLATFORM AND SWING ARM THAT MAKE UP THE ACTION OF THE 3 AXIS SYSTEM. THE 16"x 10' RUBBER HOSE WITH 2" PIPE BOOM SUPPORT & 2" RUBBER SUPPORT STRAP WITH ADJUSTMENT CHAIN & SNAP HOOK. STANDARD HYDRAULIC SYSTEM THAT POWER (2"x 16" CYLINDER) PARKING JACK, (2"x 12" CYLINDER) POWER 360 DEGREE ELBOW EXHAUST TUBE ON TURN TABLE WITH 6 CLAMPS AND FLOAT WITH THE TRUCK. 300# RIDER SEAT & SEAT	3		84,000.00	252,000.00

THANK YOU FOR THE OPPORTUNITY TO QUOTE!

Total

E-MAIL: LEAFMASTER2@YAHOO.COM

QUOTE ARE GOOD FOR 30 DAYS

**DINKMAR
MACHINE THAT SUCK'S LEAVES!**

9357 TWP. RD. 48
P.O. BOX 907
GALION, OHIO 44833
419-565-7168 OFFICE

Quote

Date	Quote #
5/22/2025	2025-6072

Name / Address
CITY OF REYNOLDSBURG 7806 EAST MAIN STREET REYNOLDSBURG, OHIO 43068 614-866-3358

Ship To
CITY OF REYNOLDSBURG 7806 EAST MAIN STREET REYNOLDSBURG, OH 43068

Terms	P.O. No.	FOB	Rep
2% 10 Net 30	GALION, OHIO		DAVE

Item	Description	QTY ORD	BACK ORD	COST	Total
OPTION 751-A ...	BELT, WITH LED MARKER LIGHT, LED TAIL LIGHTS WITH TURN & STOP. 4" LED STROBE LIGHT ON DRIVER SIDE. MACHINE IS SAND BLASTED & POWDER COATED PAINT DINKMAR STANDARD CAT/EQUIPMENT YELLOW SINCE 1997 ELECTRIC OVER HYDRAULIC CONTROL (CORD/CORDLESS SYSTEM) 1. AUTEX CONTROL BOX W/JOY STICK 2. 3 SPOOL VALVE SYSTEM 3. ELECTRIC FLOW CONTROL SYSTEM 4. CORD OR CORDLESS SYSTEM N/C 5. WATER PROOF CONTROL PANEL 6. SIMPLE PROGRAM CONTROL 7. COMPLETE ARM ASSEMBLY	3		11,000.00	33,000.00

THANK YOU FOR THE OPPORTUNITY TO QUOTE!

Total

E-MAIL: LEAFMASTER2@YAHOO.COM

QUOTE ARE GOOD FOR 30 DAYS

**DINKMAR
MACHINE THAT SUCK'S LEAVES!**

9357 TWP. RD. 48
P.O. BOX 907
GALION, OHIO 44833
419-565-7168 OFFICE

Quote

Date	Quote #
5/22/2025	2025-6072

Name / Address
CITY OF REYNOLDSBURG 7806 EAST MAIN STREET REYNOLDSBURG, OHIO 43068 614-866-3358

Ship To
CITY OF REYNOLDSBURG 7806 EAST MAIN STREET REYNOLDSBURG, OH 43068

Terms	P.O. No.	FOB	Rep
2% 10 Net 30	GALION, OHIO		DAVE

Item	Description	QTY ORD	BACK ORD	COST	Total
P-2014-1B 10' S...	DINKMAR STANDARD 9' OR 10' LEAF BOX RAIL MOUNTED 9' TO 10' x 48" SIDE LEAF BOX ASSEMBLY 94"-96" WIDE BOXES 1/4" x 1.5" ANGLE FRAME WORK, 3" CHANNEL SUPPORT CENTER & MIDDLE, 12GA SHEET STEEL, 3/16"x 3"x3" GUSSET, 3/16"x 8"x 8" GUSSET REAR TOP/ BOTTOM, HEAD BOARD WELDED IN SOILED AND SIDE WALL WELDED 6" ON 6". 1/2" #10 EXPANDED METAL IS SPOT WELDED AND BOLTED IN PLACE. 6-8 PLACES. D-SHAPE RING FOR LIFT EYES WELDED ON TOP OR SIDE OF THE BOX. DINKMAR BOX HAS 3-12" DOUBLE HINGE WELDED IN PLACE WITH 1" PINS. LOCATION ON BOTH SIDE AND MIDDLE OF THE BOX. KEEP THE DOOR IN LINE ARE TWO-3/8" x 3"x 3" GUSSET FOR ALIGNMENT OF THE DOOR IN PLACE. OPENING FOR THE EXHAUST TUBE WILL 36"x 36" OPENING WITH 3/4" RUBBER SHEET INSTALL WITH NO HOLE CUT OUT. SHEET HAS 20 PLUS 3/8"x 1.5" GR8 BOLTS WITH FENDER WASHER AND NYLON LOCK NUTS. ROLLER SYSTEM IS 1/4"x 5" FLAT PLATE WITH 6 ADJUSTMENT HOLES WITH 1" SOILED ROUND BAR AND 1 1/4" BLACK PIPE AS THE ROLLER. DOWN DRAFT SYSTEM IS STANDARD ON ALL RAIL MOUNTED BOXES. THIS SYSTEM HAS 12GA. FORM SIDE AS 3" X 6" TO FORM A SOILD BOX ON TOP FOR AIR FLOW TO THE DRIVER SIDE OF THE TRUCK. THE TOP OF THE DOWN DRAFT SYSTEM IS 14GA. MATERIAL WITH 1" WELD EVERY 8" ON TOP. THE DOWN DRAFT FLOW SIDE 6" WIDE OF AIR FLOW HAS 1/4" CLEAR LEXAN PANEL THAT SCREW IN PLACE. LOCATED ON BACK TOP MIDDLE IS A SMALL VIBERATOR TO HELP KEEP THE SCREEN CLEAN. ALL LEAF BOXES ARE SAND BLASTED POWDER COATED PRIME AND COATED EQUIPMENT YELLOW. DINKMAR STANDARD COLOR SINCE 1999.	4		9,100.00	36,400.00

THANK YOU FOR THE OPPORTUNITY TO QUOTE!

Total

E-MAIL: LEAFMASTER2@YAHOO.COM	QUOTE ARE GOOD FOR 30 DAYS
-------------------------------	----------------------------

**DINKMAR
MACHINE THAT SUCK'S LEAVES!**

9357 TWP. RD. 48
P.O. BOX 907
GALION, OHIO 44833
419-565-7168 OFFICE

Quote

Date	Quote #
5/22/2025	2025-6072

Name / Address
CITY OF REYNOLDSBURG 7806 EAST MAIN STREET REYNOLDSBURG, OHIO 43068 614-866-3358

Ship To
CITY OF REYNOLDSBURG 7806 EAST MAIN STREET REYNOLDSBURG, OH 43068

Terms	P.O. No.	FOB	Rep
2% 10 Net 30	GALION, OHIO		DAVE

Item	Description	QTY ORD	BACK ORD	COST	Total
FREIGHT	FREIGHT: PARTNERS MFG GROUP CAN PICK-UP THE CITY TRUCK AND INSTALL THE TAILGATE PIN AND RETURN THE TRUCK BACK. PLEASE NOTE: SOMEONE FROM DINKMAR WILL COME AND MEASURE THE CITY DUMP SYSTEM. THIS TO MAKE SURE THAT EVERYTHING WILL FIT. DINKMAR WILL PICKUP THE CITY TRUCK TO OUR SHOP TO SET THE TAILGATE PIN FOR LATCHING AND ANYTHING ELSE.	4		150.00	600.00
FREIGHT	FREIGHT, SETUP & WALK AROUND THE MACHINE	3		150.00	450.00
FREIGHT	FREIGHT FOR DELIVERY OF LEAF BOXES	4		150.00	600.00

THANK YOU FOR THE OPPORTUNITY TO QUOTE!

Total

\$323,050.00

E-MAIL: LEAFMASTER2@YAHOO.COM

QUOTE ARE GOOD FOR 30 DAYS

**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Pipe Inspection Services via Closed Circuit Televising (CCTV) Within the Herbert C. Huber Neighborhood, and Declaring an Emergency

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

three-read emergency

REASON FOR EMERGENCY:

in order to complete project in 2025

STAFF REPORT:

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Pipe Inspection Services via Closed Circuit Televising (CCTV) Within the Herbert C. Huber Neighborhood, **Declaring an Emergency**

WHEREAS, EMH&T will perform internal pipe inspection services via closed-circuit televising (CCTV) on approximately 37,000 linear feet of eight-to eighteen-inch pipes of sanitary sewer lines within the Herbert C. Huber neighborhood; and

WHEREAS, the City is required to perform annual inspections of its sanitary sewer collection system per its current Ohio Environmental Protection Agency (OEPA) Directors Findings; and

WHEREAS, EMH&T acts as the City Engineer and has performed such work in the past at the City's request; and

WHEREAS, the cost of said services was included as part of the City's Public Service Department 2025 Budget with a price not to exceed \$143,000.00.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor is hereby authorized to enter into an agreement with EMH&T for preliminary engineering and management of sewer line televising, manhole inspections and cleaning.

SECTION 2. That these funds will be appropriated from the unappropriated Wastewater Fund (720) and appropriated to account number 720-000-0204.5622 2025 CCTV Sewer Line CCTV, Manhole Inspections and Cleaning Project.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City in order to move the project forward; therefore, upon adoption by Council, this Ordinance shall be in effect immediately upon the signature by the Mayor.



Engineers, Surveyors, Planners, Scientists

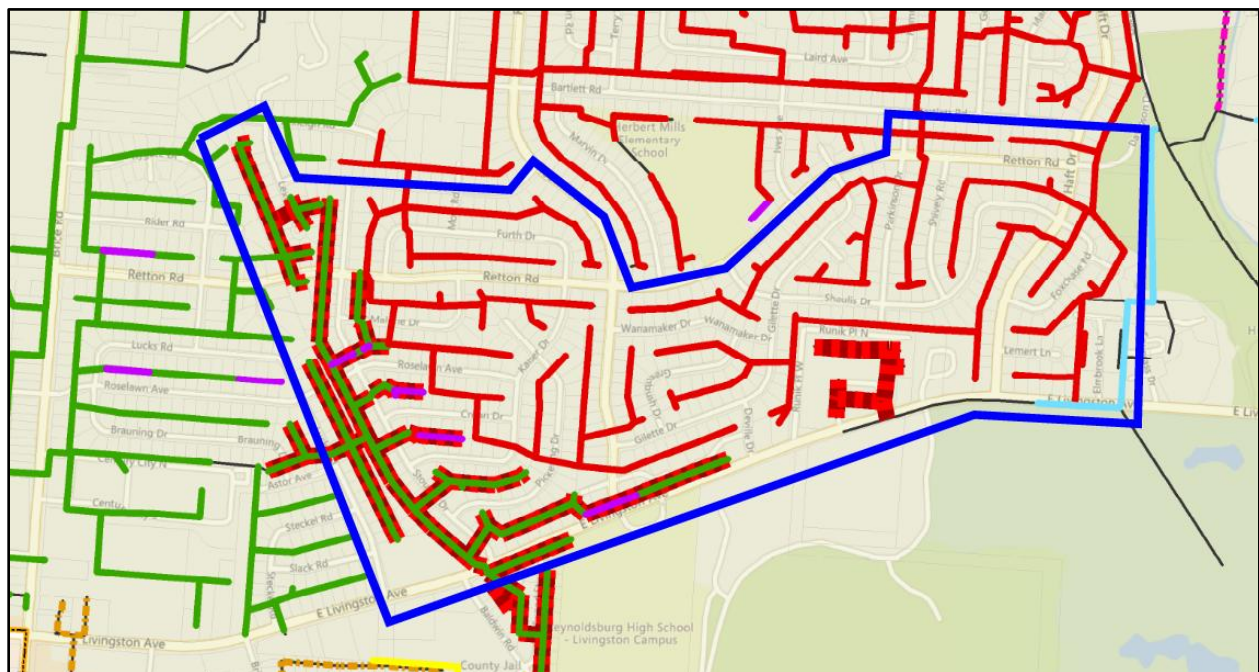
May 6, 2025

Mr. William Dorman
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068

Subject: Proposal for 2025 Sanitary Sewer CCTV Investigation and Analysis

Dear Mr. Dorman,

EMH&T is pleased to submit our proposal for the 2025 Sanitary Sewer CCTV Investigation and Analysis project. This project will assist the City in meeting its obligations under the Ohio EPA Directors Findings and Orders to clean and inspect a portion of the City's sewer system annually. This scope of work includes closed circuit televising (CCTV) of the collection system in the Hebert C. Huber neighborhoods. Please refer to the schematic of the proposed study area below. The project will include the CCTV inspection and evaluation in accordance with Pipeline Assessment Certification Program (PACP) standards and a summary memo with recommendations for rehabilitation of the sewers where warranted.



Project Area (Blue Outline)

SCOPE OF SERVICES

EMH&T will provide CCTV data collection and data analysis for the above referenced improvements to include the following tasks:

1. System Characterization and Management:
 - a) Conduct project meetings with the City to include a kick-off meeting, progress meetings (when needed), and a presentation of findings and recommendations.
 - b) Review of existing site conditions, Record Plans, tributary areas, sewer capacities, and right-of-way; and coordination with the City of Reynoldsburg.

- c) Prepare field exhibits for use by inspection personnel.
 - d) Conduct periodic site visits during televising and cleaning.
2. **CCTV Field Inspections:** CCTV inspection will be conducted in accordance with PACP standards. The information recorded in the CCTV inspections will be provided to Reynoldsburg on one flash drive along with one hard copy of the PACP format reporting with itemization of the observed defects. The pricing below is based on the following assumptions:
- a) Manholes are assumed accessible to cleaning and inspection equipment. City crews will be available to provide access to manholes as needed.
 - b) Does not include bypass pumping. We understand the CCTV inspection may have to be completed during off peak hours.
 - c) Manhole lids assumed not to be welded shut and no restrictions to man-entry.
 - d) MACP inspection of manholes is not included. CCTV operator will pan around the interior of each manhole during the inspection.
 - e) Debris to be disposed of at wastewater treatment facility. No contingency for hazardous waste.
 - f) It is unlikely that maintenance of traffic will be required because these sewers are located in a residential area. However, if the need for maintenance of traffic arises, we will request assistance from the City's Street Department.
 - g) One copy of CCTV logs and a flash drive will be provided to the City upon conclusion of the project.
 - h) We have included hourly rate for cleaning/root removal as a project contingency.
3. **Data Analysis and Reporting:** The CCTV and PACP information will be reviewed and recommendations for improvement will be made where necessary. Recommendations for emergency repairs will be made upon discovery on a case-by-case basis via email. Recommendations for routine repairs will be made at the conclusion of the project in the format of a memo with exhibits depicting the recommended improvements. The pricing below is based on the following assumptions.
- a) Review CCTV for approximately 37,000 linear feet (approximately 5%) of sanitary sewer varying in diameter from 8" to 18".
 - b) Establish rehabilitation and replacement recommendations to correct the significant or critical defects, summarized in a memo with exhibits.
 - c) Develop cost estimates for the improvements recommended in the memo. Cost estimates will not include the cost of emergency repairs recommended during the course of the project.
 - d) Update the City's Sanitary Sewer Capital Improvement Plan exhibit and cost summary tables to incorporate new findings and recommendations.
 - e) Two hard copies of memo, exhibits, and cost estimates will be delivered to the City along with electronic (pdf) files on a disk.

RIGHT OF ENTRY

It is understood the Client hereby grants EMH&T or represents and warrants (if the sites are not owned by the Client) that permission has been duly granted for Right-of-Entry by our firm, agents, staff, consultants, and subcontractors for the purpose of obtaining field information pertinent to the subject project.

CLARIFICATIONS AND EXCLUSIONS

The following are among items not included in this proposal that can be provided by EMH&T under a separate fee agreement if desired:

- a) Detailed construction plans for repairs
- b) MACP manhole inspections

Should any of these services or other additional services become necessary, they can be performed on an hourly basis in accordance with our standard rate schedule or under separate contract, as warranted. Additional services shall be performed only upon receipt of written authorization by the owner.

SCHEDULE

EMH&T will coordinate a start date and schedule upon receipt of Authorization to Proceed from the City of Reynoldsburg. We will coordinate with the City of the start of this project.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall be hourly, not to exceed the amount shown in the Fee Summary table below without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

EMH&T SERVICES FEE SUMMARY

Description of Design Service/Task	Fee
1. System Characterization and Management	\$5,000.00
2. CCTV Field Inspections	\$122,500.00
a. CCTV and Regular Cleaning for 8-in to 18-in Sewer (37,000 @ \$2.50/LF)	(\$92,500.00)
b. Cleaning and Root Cutting (Contingency Item, 120 Hours @ \$250.00/Hr)	(\$30,000.00)
3. Data Analysis and Reporting	\$15,500.00
TOTAL FEE	\$143,000.00

The receipt of a signed copy of this proposal will constitute authorization to begin work. If this proposal is not accepted and executed within ninety (90) days, EMH&T reserves the right to adjust the fee or withdraw the offer to perform the described services. Further, if the services are suspended for more than ninety (90) days, EMH&T shall be entitled to an equitable adjustment in the service fee and/or schedule.

If this description and estimated fee meet with your approval, please authorize with your signature below. If you should have any questions regarding this proposal, please do not hesitate to contact me at (614) 775-4555.

Respectfully submitted,



Ryan M. Andrews, PE

Cc: File (EMH&T)

ACCEPTANCE AND AUTHORIZATION TO PROCEED:

Authorized Signature/Date

PO Number/Date

Print Name



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Engineering Design Services Pertaining to a New Public Watermain for the City's Future Parks and Public Service Facility, and Declaring an Emergency

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Engineering Design Services Pertaining to a New Public Water Main for the City's Future Parks and Public Service Facility, and Declaring an Emergency

WHEREAS, EMH&T is currently designing a new water main and roadway along the western side of the future Parks and Public Service facility property; and

WHEREAS, the existing water main intersecting the property was constructed in the 1950/60's and is well past its useful life; and

WHEREAS, replacing this water main now is in the best interest of the City for fiscal economy and prior to facility construction; and

WHEREAS, the cost of said engineering design services is \$20,000.00.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor is hereby authorized to enter into an agreement with EMH&T for engineering design services pertaining to a new public water main for the City's future Parks and Public Service facility.

SECTION 2. That these funds will be appropriated from the unappropriated Water Fund (710) and appropriated to account number 710.000.0199.5621 Parks and Public Service Facility Watermain Replacement.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City in order to move the project forward; therefore, upon adoption by Council, this Ordinance shall be in effect immediately upon the signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Authorizing the Payment of Services Performed to the Auditor's Certification of the Available Funds, and Declaring an Emergency

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

single-read emergency

REASON FOR EMERGENCY:

all then and nows are single-read emergencies in order to process an already billed service

STAFF REPORT:

An Ordinance Authorizing the Payment of Services Performed to the Auditor Certificate of the Availability of Funds, and Declaring an Emergency

Whereas, services were provided by ChargePoint, Inc. for the City of Reynoldsburg; however, adequate funds were not available to pay for this service; and

Whereas, it is necessary to pay for the services rendered in a timely fashion; and

Whereas, the City Auditor has certified to this Council that at the time the purchase was made, and at the present time, sufficient funds were available and free from any previous encumbrances; and

Whereas, the Ohio Revised Code (ORC) Section 5705.41 (D) grants to this Council the authority to approve payment for this purchase upon certification from the City's financial representative that both were available at the time of the contract.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO

SECTION 1. That in accordance with ORC 5705.4(D) the following payment for products received that the Auditor's Certificate shall be and is hereby approved for payment.

Vendor: ChargePoint, Inc.

Description: Customer interface for City Electric Vehicle (EV) charging stations

Invoice Date: 6/27/2024

Invoice Number: IN274826

Total Amount: \$29,132.52

Account: 110.584.53260-268-5339 Miscellaneous Contract Services

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City in order to pay for the product received and ORC 5705.41 (D) requires that this Ordinance be passed within thirty days of its presentation to City Council. Therefore, upon adoption by Council, this Ordinance shall be in effect immediately upon the signature of the Mayor.

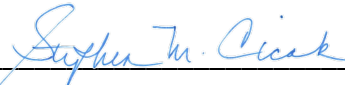
AUDITOR'S CERTIFICATION

"Then and Now"

Section 5705.41 (D) of the Ohio Revised Code states that, when a purchase of goods and services is made prior to the Auditor's certification of available funds, the Auditor shall prepare a certificate stating that funds were available at the time of the purchase and are still available at the time of receipt of the invoice for such purpose. The certificate shall be presented to City Council for its consideration of approval. Resulting legislation shall be passed within 30 days from receipt of the Auditor's certificate.

I do hereby certify that the amount of \$ \$29,132.52 has been
appropriated and was available in the treasury at the date of purchase June2024
and is still available as of 10JULY2025 for the following purchase:

Purchase Order # <u>2025-1650</u>	Date of Invoice <u>6/27/2024</u>
Vendor <u>CHARGEPOINT INC</u>	Description <u>MISC CONTRACT SRVC</u>
Invoice # <u>IN274826</u>	Account # <u>260.268.5339.</u>



City Auditor

10JULY2025

Date



254 East Hacienda Avenue
Campbell, CA 95008
Questions: arenewal@chargepoint.com

Invoice

#IN274826

Bill To

City of Reynoldsburg
1470 Davidson Drive
Reynoldsburg OH 43068
United States

Ship To

William Dorman
City of Reynoldsburg
1470 Davidson Drive
Reynoldsburg OH 43068
United States

TOTAL

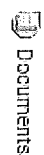
USD \$ 29,132.52

Date	Due Date	Terms	Created From	Customer NO	PO	Reference
06/27/2024	07/27/2024	Net 30	Sales Order #SO353311	Q-463646		

Line No	Item Description	Station Information	Service Period	Invoiced Quantity	Units	Unit Price	Amount
1.00	00-CR0014-01 CPCLD-ENTERPRISE-DC-REN	REYNOLDSBURG / FC YMCA 1553 Davidson Dr Reynoldsburg Ohio 43068 Hardware S/N:	07/08/2024 to 07/08/2027	1	EA	\$3,420.00	\$3,420.00
2.00	00-CR0014-01 CPCLD-ENTERPRISE-DC-REN	REYNOLDSBURG / FAST CHARGER 1 7312 E Main St Reynoldsburg Ohio 43068 Hardware S/N:	07/08/2024 to 07/08/2027	1	EA	\$3,420.00	\$3,420.00
3.00	00-EX0327-01 CPE250-ASSURE-REN	REYNOLDSBURG / FAST CHARGER 1 7312 E Main St Reynoldsburg Ohio 43068 Hardware S/N:	07/08/2024 to 07/08/2027	1	EA	\$10,130.00	\$10,130.00



Payment Information



Bank Description HEARTLAND BANK
 Bank Account Description Heartland Bank-General Account
 Source Accounts Payable
 Current Status Reconciled
 Check Number 234170
 Amount \$35,729.50
 Payment Date 06/19/2020
 Reconciled Date 06/30/2020
 Reconciled Amount \$35,729.50
 Payee EVunited, LLC
 Remittance Address 6605 Longshore St. Suite 240 #190
 DUBLIN, OH 43017
 Payment Message

Payment Fund	Cash Account	Amount
410 - Capital Improvements Fund	410.1026 - Heartland Bank Checking	\$35,729.50

1 - 1 of 1 records

Vendor Name	Invoice Number	Date	Net Invoice Amount
EVunited, LLC	1112	06/09/2020	\$4,722.50
EVunited, LLC	1110	06/09/2020	\$14,844.00
EVunited, LLC	1111	06/09/2020	\$16,163.00

 1 records
 Show 50 records



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Authorizing the Mayor to Move Spring Hill Farms, Section 6 Development (M/I Homes Private Development Project) from a Performance Bond Period to a Maintenance Bond Period

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

An Ordinance Authorizing the Mayor to Move Spring Hill Farms, Section 6 Development (M/I Homes Private Development Project) from a Performance Bond Period to a Maintenance Bond Period

WHEREAS, the Spring Hill Farms, Section 6 Development (M/I Homes Private Development Project) subdivision has been completed per the approved Plot, Grade and Utility (PGU) plan submitted and reviewed by the City Engineer; and

WHEREAS, this project has been platted and recorded with the Franklin County Auditor and the as-built Civil Engineering plans have been reviewed and approved by the City's selected engineering firm; and

WHEREAS, all public infrastructure associated with said project has been constructed and inspected per the City's standards. However, at this time, the City will not be accepting the infrastructure associated with Section 6 given the current volume of construction activity (single-family home construction); and

WHEREAS, once ninety percent (90%) of the lots are occupied in Section 6, the City will perform a final walk-through of all public infrastructure, and any deficient items will be noted and corrected within thirty (30) days by the owner. Once remedied, the owner's Maintenance Bond will be released.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to move Spring Hill Farms, Section 6 Development (M/I Homes Private Development Project) from a one-year Performance Bond to a one-year Maintenance Bond (shall be renewed until such a time the City accepts all associated public infrastructure).

SECTION 2. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: A Resolution Authorizing the Clerk of Council to Certify Nuisance Costs (2024) for Collection by the Franklin County Auditor

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

A RESOLUTION AUTHORIZING THE CLERK OF COUNCIL TO CERTIFY NUISANCE COSTS (2024) FOR COLLECTION BY THE FRANKLIN COUNTY AUDITOR

WHEREAS, the City of Reynoldsburg has been authorized by City Council to seek collection from property owners for services completed by the City such as trash removal and yard maintenance.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Clerk of Council be and is hereby authorized to certify for collection by the Franklin County Auditor the nuisance costs for 2024 on the property described as follows:

See Exhibit A attached hereto and incorporated herein.

SECTION 2. That the amount to be certified for collection is \$13,428.75 as evidenced by Exhibit A attached.

SECTION 3. Upon adoption by Council, this Resolution shall be in effect immediately following the signature of the Mayor.

2024 Franklin County Nuisance Property Lien List

Invoice #	Site Address	Parcel #	Owner Name	Address Owner	Total Due
24694-01-24T	6799 Bartlett Rd	060-003057-00	Conrex Residential Property Group	13 Chordes St. Charleston, SC 29401	\$ 310.00
24703-01-24T	6949 E Main St	060-001329-00	Arby's Properties LLC	1155 Perimeter Center W, Atlanta, GA 30338	\$ 235.00
24707-01-24MT	Brice Rd - Marathon	060-005659-00	George, Nikki L TR	PO Box 1309 Delaware, OH 43015	\$ 802.50
24733-01-24M	1122 Lancaster Ave	060-008442-00	The Oliver Reynoldsburg LLC	1201 Dublin Rd Suite 629 Columbus, OH 43215	\$ 1,026.25
24738-01-24M	7376 Warwick Ave	060-000760-00	RS XII Columbus Owner 1 LP	717 N Harwood St Suite 2800, Dallas, TX 75201	\$ 371.25
24738-01-24M	7679 E Main St	060-000078-00	Khadka Gokul	343 Timbercreek Rd, Reynoldsburg, OH 43068	\$ 477.50
24751-01-24M	6404 Retton Rd	060-004090-00	LMCF LLC	850 Twin Rivers Rd Suite 2554 Columbus, OH 43216	\$ 455.00
24772-02-24M	1552 Lexdale Ct	060-004064-00	Robert Larson	1552 Lexdale Ct, Reynoldsburg, OH 43068	\$ 302.50
24780-02-24T	7920 Harvestmoon Dr	060-008735-00	Dharni & Kamala Subedi	7920 Harvestmoon Dr, Reynoldsburg, OH 43068	\$ 230.00
24779-01-24T	6547 Rocky Den Ct	060-003370-00	Bereket Anshebo	6547 Rocky Den Ct, Reynoldsburg, OH 43068	\$ 270.00
24792-01-24M	6895 Starfire Dr	060-004837-00	Sandra Okyere	6895 Starfire Dr, Reynoldsburg, OH 43068	\$ 255.00
24795-01-24M	956 Hillridge Rd	060-000856-00	Cecil / Patty Cantrell	956 Hillridge Rd, Reynoldsburg, OH 43068	\$ 255.00
24831-02-24M	921 Brian Dr	060-000712-00	850-852 Wilson Ave LLC	520 E Rich St. Columbus, OH 43235	\$ 268.75
24833-01-24M	1488 Mariner Dr	060-002187-00	Pascal Lomandjo / Henriette Losokola	1488 Mariner Dr. Reynoldsburg, OH 43068	\$ 420.00
24842-01-24T	7080 Tomahawk Trail	060-007139-00	Bhim & Rukmina Dulal	7080 Tomahawk Trail, Reynoldsburg, OH 43068	\$ 390.00
24842-02-24M	7456 Daugherty Dr	060-007370-00	Potenza Investment Group LLC	8600 Fawnmeadow Ln, Cincinnati, OH 45242	\$ 377.50
24842-03-24M	7329 Marlan Ave	060-001745-00	7329 Marlan LP	7329 Marlan Ave, Reynoldsburg, OH 43068	\$ 255.00
24884-01-24M	7311 Foxfield Dr	060-005967-00	Tia Johnson	7311 Foxfield Dr. Reynoldsburg, OH 43068	\$ 255.00
24900-01-24M	1150 Waggoner Rd	060-008677-00	Gracia de Jesucristo Iglesia Apostolica LA	1158 Waggoner Rd. Reynoldsburg, OH 43068	\$ 805.00
24901-02-24M	2268 Ayers Dr	060-005846-00	Kareem Harris	2266 Ayers Dr. Reynoldsburg, OH 43068	\$ 255.00
24913-01-24T	7351 Smithfield Ave	060-001712-00	Rick & Heather Decker	9734 Meadow Wood Dr, Pickerington, OH 43147	\$ 230.00
24936-01-24M	1499 Jackson St	060-000095-00	JWF Properties LLC	504 Cherry Bottom Rd, Gahanna, OH 43230	\$ 255.00
24987-01-24M	6336 Birchview Dr S	060-005830-00	HQ Properties LLC	4428 Limerick Ln, Dublin, OH 43107	\$ 268.75
24989-01-24T	1305 Carlyle Dr	060-003552-00	Sherri Walker	1305 Carlyle Dr. Reynoldsburg, OH 43068	\$ 230.00
24992-02-24T	7305 Saratoga Ave	060-001564-00	Always Up LLC	1208 Norton Ave, Columbus, OH 43212	\$ 590.00
25141-10-24M	675 Deerfield Ct	060-001642-00	HQ Properties LLC	4428 Limerick Ln, Dublin, OH 43107	\$ 406.25
25016-02-24N	7270 Broadwyn Dr	060-000126-00	HR Reynoldsburg LLC	10675 Brinsworth Dr. Dublin, OH 43016	\$ 620.00
25066-01-24T	7190 Anne Ct	060-006845-00	ANL II Enterprises LLC	3329 Beagle Blvd. Columbus, OH 43232	\$ 310.00
25126-01-24M	908 Noyes Dr	060-003771-00	Lavard Manel	908 Noyes Dr. Reynoldsburg, OH 43068	\$ 268.75
25128-03-24T	6424 Silverleaf Ave	060-004288-00	Acharya Kamala	6424 Silverleaf Ave, Reynoldsburg, OH 43068	\$ 310.00

25024-01-T	2101 Belltree Dr	060-005723-00	Austin Rutherford	PO Box 2041 Columbus, OH 43216	\$ 550.00
25129-06-24M	1168 Briarcliff Rd	060-001526-00	Cathy Stevens	1168 Briarcliff Rd, Reynoldsburg, OH 43068	\$ 255.00
25140-06-24M	1020 Ruskin Dr	060-003751-00	Beejay Mongar	1020 Ruskin Dr. Reynoldsburg, OH 43068	\$ 323.75
25143-01-24T	7478 Marlan Ave	060-001597-00	Donna Simpson	7478 Marlan Ave, Reynoldsburg, OH 43068	\$ 230.00
25041-01-24M	898 Sandrock Ave	060-008708-00	Bill Campbell	1392 Orchard Park Dr. Columbus, OH 43232	\$ 296.25
25032-01-24M	6790 Gillette Dr	060-003197-00	Garry Barr	5964 Breigha Dr. Galloway, OH 43119	\$ 268.75
					\$ 13,428.75

updated - 6/12/25



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: A Resolution Authorizing the Clerk of Council to Certify Nuisance Costs (2024) for Collection by the Licking County Auditor

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

A RESOLUTION AUTHORIZING THE CLERK OF COUNCIL TO CERTIFY NUISANCE COSTS (2024) FOR COLLECTION BY THE LICKING COUNTY AUDITOR

WHEREAS, the City of Reynoldsburg has been authorized by City Council to seek collection from property owners for services completed by the City such as trash removal and yard maintenance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Clerk of Council be and is hereby authorized to certify for collection by the Licking County Auditor the nuisance costs for 2024 on the property described as follows:

See Exhibit A attached hereto and incorporated herein.

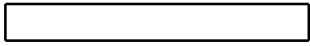
SECTION 2. That the amount to be certified for collection is \$3,734.00 as evidenced by Exhibit A attached.

SECTION 3. Upon adoption by Council, this Resolution shall be in effect immediately following

the signature of the Mayor.

2024 Licking County Nuisance Property Lien List

Invoice #	Invoice Date	Site Address	Parcel #	Owner Name	Billing Address	Total Due
24692-01-24T	7/25/2024	1087 Starlight Dr	013-030186-00.174	Epane Ekossi	1087 Starlight Dr. Reynoldsburg, OH 43068	\$ 270.00
24962-02-24T	7/25/2024	730 Tricolor Dr	013-030180-00.213	Bernard Lorilee	730 Tricolor Dr. Reynoldsburg, OH 43068	\$ 230.00
24992-01-24T	8/8/2024	1037 Mueller Ct	013-026628-00.345	Anthony Rocco / Melanie Miller	1037 Mueller Ct. Reynoldsburg, OH 43068	\$ 230.00
25118-01-24T	1/28/2025	900 Cuthbert Ct	013-027588-00-012	Caloway & Jonnie Reeves	900 Cuthbert Ct. Reynoldsburg, OH 43068	\$ 230.00
24718-01-24T	4/26/2024	866 Campanula Ct	013-027588-00-158	FKH SFR Propco B-HLD LP	600 Galleria Pkwy Suite 300, Atlanta, GA 30339	\$ 592.00
24731-02-24M	4/29/2024	8774 Linick Dr	013-027588-00-315	Bryan Jocqueline Trustee	8774 Linick Dr. Reynoldsburg, OH 43068	\$ 282.00
24737-01-24T	5/25/2024	8402 Lucerne Dr	013-030180-00-198	Yamasa Co. Ltd	PO Box 4090 Scottsdale, AZ 85261	\$ 390.00
24877-01-24M	6/14/2024	8565 E Main St	013-027540-00.000	John Shepard	10852 Zion Rd, Thornville, OH 43076	\$ 1,510.00
						\$ 3,734.00



060-003057-00	2024	310	6/18/2025
060-001329-00	2024	235	6/18/2025
060-005659-00	2024	802	6/18/2025
060-008442-00	2024	2481	6/18/2025
060-000760-00	2024	371	6/18/2025
060-000078-00	2024	477	6/18/2025
060-004090-00	2024	455	6/18/2025
060-004064-00	2024	302	6/18/2025
060-008735-00	2024	230	6/18/2025
060-003370-00	2024	270	6/18/2025
060-004837-00	2024	255	6/18/2025
060-000856-00	2024	255	6/18/2025
060-002187-00	2024	420	6/18/2025
060-000712-00	2024	269	6/18/2025
060-007139-00	2024	390	6/18/2025
060-007370-00	2024	377	6/18/2025
060-001745-00	2024	255	6/18/2025
060-005967-00	2024	255	6/18/2025
060-008677-00	2024	805	6/18/2025
060-005846-00	2024	255	6/18/2025
060-001712-00	2024	230	6/18/2025
060-000095-00	2024	255	6/18/2025
060-005830-00	2024	269	6/18/2025
060-003552-00	2024	230	6/18/2025
060-001564-00	2024	590	6/18/2025
060-001642-00	2024	406	6/18/2025
060-000126-00	2024	620	6/18/2025
060-006845-00	2024	310	6/18/2025
060-003771-00	2024	269	6/18/2025
060-004288-00	2024	310	6/18/2025
060-001526-00	2024	255	6/18/2025
060-003751-00	2024	324	6/18/2025
060-001597-00	2024	230	6/18/2025
060-008708-00	2024	296	6/18/2025
060-005723-00	2024	550	6/18/2025
060-003197-00	2024	269	6/18/2025

013-030186-00.174	2024 M822000000	270	6/24/2025
013-030180-00.213	2024 M822000000	230	6/24/2025
013-026628-00.345	2024 M822000000	230	6/24/2025
013-027588-00-012	2024 M822000000	230	6/24/2025
013-027588-00-158	2024 M822000000	592	6/24/2025
013-027588-00-315	2024 M822000000	282	6/24/2025
013-027540-00.000	2024 M822000000	1510	6/24/2025
013-030180-00-198	2024 M822000000	390	6/24/2025



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: A Resolution Authorizing the Mayor to Enter into a Contract with 64 Seconds for Leak Detection Equipment

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

A Resolution Authorizing the Mayor to Enter into a Contract with 64 Seconds for Leak Detection Equipment

WHEREAS, minimizing water loss is a high priority for the City of Reynoldsburg Water Department; and

WHEREAS, having the ability to identify and repair potential subsurface leaks will improve overall pressure and reliability of the City's domestic water distribution, while saving costs; and

WHEREAS, 64 Seconds is a company that provides leak detection equipment as well as software and support; and

WHEREAS, the cost of this software, implementation, and training is \$20,995.00 and was included as part of the City's Public Service (Water Department) 2025 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with 64 Seconds for leak detection software.

SECTION 2. That \$20,995.00 shall be appropriated from the unappropriated project number 710.000.735.5339 Miscellaneous Contract Services.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

ALFX Service Agreement

THIS ALFX Service Agreement is entered into on June 9, 2025, by and between 64seconds, Inc., a corporation organized under the laws of the State of Delaware, hereinafter referred to as “64seconds”, and **The City of Reynoldsburg**, hereinafter referred to as “the Utility”. 64seconds and the Utility are referred to collectively as “the Parties” and individually as a Party.

ALFX is a system of intelligent vibration sensors, with hardware, software, and services, hereinafter referred to as “ALFX”. ALFX is for acoustic pipeline surveying, detecting and pinpointing leaks in a water distribution system.

The ALFX Service, hereinafter referred to as “the Service”, is a service provided by 64seconds to the Utility for ALFX that includes technical support; training; maintenance; and analysis, storage, import, and export of data.

1. GLOSSARY

The glossary precisely defines terms used in this Agreement, indicated by capitalization. It is organized logically to reflect interdependencies of the terms.

Sensor	A device that processes vibrations of a pipeline network
Permanent Installation	A Sensor installed at the same location for at least one (1) year
Controller	A device that provides a time synchronization value to Sensors
Equipment	Refers to both Sensors and Controllers collectively and either one or more Sensors or Controllers individually
ALFX Software	The WPN2 iOS app, cloud analysis software, and the ALFX Web Dashboard app
ALFX Data	Data generated by the Equipment, data created with, or imported into, ALFX software, and User credentials
User	A human associated professionally with the Utility
Principal User	A single User designated as the first point of contact at the Utility
Approved Carrier	A shipping carrier selected or approved by 64seconds
FOB (Free on Board)	The transfer of Equipment to an Approved Carrier
Cancellation	The provision by either Party of written notice of its desire to terminate this Agreement at any time

2. PRICING

The price for the Service has one (1) component, a service cost. Upon execution of this Agreement, 64seconds shall issue an invoice to the Utility, dated as of the date of this Agreement, for the service cost with payment terms described in the invoice.

A. Service Cost

The service cost is a fee of twenty thousand nine hundred ninety-five dollars (\$20,995) that includes provision of one hundred (100) Sensors; one (1) Controller; training; initial setup; continuous access to the Service; analysis, storage, and export of ALFX Data; ALFX Software updates; maintenance of the Equipment; technical support; training; and one (1) import per year of GIS asset data of the Utility.

B. Replacement Cost

The Replacement Cost for a Sensor that has been lost or damaged for reasons outside of the Utility's control, hereinafter referred to as "Unavoidable Loss", is a maximum of sixty dollars (\$60) per Sensor. The Parties recognize that it is mutually advantageous to minimize costs of Unavoidable Loss. 64seconds shall use its best efforts to minimize the Replacement Cost of any Sensor that will be sent to the Utility as a result of Unavoidable Loss during the Term of this Agreement.

C. Non-Return Cost

The Non-Return Cost borne by the Utility for a Sensor that has not been lost or damaged for reasons outside of the Utility's control, and has not been returned to 64seconds after Cancellation or Termination of this Agreement is one hundred fifty dollars (\$150) per Sensor.

D. Additional Costs

The service cost is the only fee required for the Utility to use the Service. However, 64seconds may from time to time make available useful additional items such as a customized mounting post for Sensors. Additional items may be purchased by the Utility for an additional cost at its sole discretion.

3. TERM

This ALFX Service Agreement is for a fixed term of five (5) years, hereinafter referred to as the "Term". The Service shall commence on the date of this Agreement and shall continue until the Subscription Term End Date, hereinafter referred to as the "End Date". The End Date is defined as the date of the first shipment of Equipment by 64seconds, FOB Framingham Massachusetts, plus thirty (30) days, hereinafter referred to as the "Pre-Term Days", plus the duration of the Term.

The Parties recognize that the definition of the End Date, which incorporates the Pre-Term Days and the Term, has the objective of enabling the Utility to use the Service for at least the Term in light of uncertainties and complexities involved in shipping, receiving, installing, and becoming familiar with the Equipment, including shipping Equipment in tranches over a period of time. In the event of unforeseen or changing circumstances, the Parties agree to discuss in good faith adjusting the End Date for the purpose of meeting this objective. The Parties agree that any adjustment of the End Date will be documented by a written agreement, duly executed by both Parties, and incorporated into this Agreement.

The Service will terminate at midnight on the End Date, hereinafter referred to as "Termination", that is, after the Pre-Term Days and at the end of the Term.

4. CANCELLATION AND TERMINATION

The Utility, at its sole discretion, may provide thirty (30) days written notice of Cancellation of this Agreement at any time after the Pre-Term Days and before Termination. Upon Cancellation or Termination, the Utility shall return the Equipment to 64seconds within ninety (90) days and shall not access the Service. In the event that Equipment is returned to 64seconds not in good working condition, because of damage for reasons outside of the Utility's control, then the Utility shall pay to 64seconds the Replacement Cost of that Equipment. In the event that Equipment is not returned to 64seconds, because of loss for reasons outside of the Utility's control, then the Utility shall pay to 64seconds the Replacement Cost of that Equipment. In the event that Equipment is otherwise not returned to 64seconds then the Utility shall pay to 64seconds the Non-Return Cost of that Equipment.

Upon Cancellation by the Utility, 64seconds will issue a credit to the Utility, hereinafter referred to as the "Cancellation Credit". The Cancellation Credit is calculated using the formula $P * 0.5 * (R - n) / R$, where P is the amount of the most recent service fee paid by the Utility, R is the number of years of the Term, and n is the year of the Term in which Cancellation occurs. To illustrate calculating a credit, if the Term were three (3) years and Cancellation occurred at any time during the second year of the Term, then the

Cancellation Credit would be equal to $P * 0.5 * (3 - 2) / 3$, that is, $P * 16.67\%$. The Cancellation Credit, less any amounts that may be owed to 64seconds by the Utility, will be payable to the Utility ninety (90) days after Cancellation. The formula notwithstanding, the Cancellation Credit shall not be less than zero and not greater than $P * 40\%$.

After Cancellation or Termination 64seconds shall use its best efforts to continue to store the ALFX Data of the Utility for a period of at least one (1) year for the benefit of the Utility unless otherwise instructed in writing by the Utility.

After Cancellation or Termination 64seconds shall retrieve any stored ALFX Data and shall deliver this data by electronic means to the Utility, if instructed to do so in writing by the Utility. 64seconds shall promptly delete any stored ALFX Data of the Utility, if instructed to do so in writing by the Utility.

64seconds intends to provide the Service until the end of the internet. However, if for any unforeseen reason 64seconds is unable to continue to provide the Service, then 64seconds shall, where possible, give at least ninety (90) days written notice of Cancellation or Termination to the Utility.

5. RENEWAL

The Utility shall have the option to extend the Term of this Agreement, to add more Equipment, or both at any time prior to Cancellation or Termination. These changes shall be documented in a written agreement, hereinafter referred to as an "Amendment", that shall be incorporated into this Agreement. An Amendment shall describe any extension of the Term and any updating of the End Date; the provision of any additional Equipment; the amount and terms for payment by the Utility of any additional service fee; and any other changes to the terms of this Agreement.

6. DE NOVO AGREEMENT

After Cancellation or Termination of this Agreement, the Parties may mutually agree at any time for 64seconds to provide the Service to the Utility, which shall be documented in a new written agreement, hereinafter referred to as a "De Novo Agreement". A De Novo Agreement may accommodate any unpredictable needs of the Parties following Termination.

7. RIGHTS TO THE SERVICE AND ALFX DATA

64seconds owns all rights, title and interest in and to the Service, including all intellectual property rights. The Utility obtains no ownership rights in the Service.

64seconds shall provide to the Utility the Equipment for the Service. The Equipment is at all times owned by 64seconds and 64seconds is responsible for maintenance of the Equipment under the terms of this Agreement.

The Utility owns all of its ALFX Data and has the right to export its ALFX Data from the Service at any time under the terms of this Agreement, using software for export provided by 64seconds.

8. TRAINING

The Parties recognize that effective and comprehensive training, provided by 64seconds to the Utility, is an important component of the Service. 64seconds shall deliver training sessions through a mutually agreed interactive online platform, such as Zoom, Google Meet or Microsoft Teams. Such platforms allow for interactivity, real-time engagement, flexible pacing, and iteration over training topics between the 64seconds' trainer and the Utility's participants. Training sessions will be of approximately sixty (60) minutes' duration.

Training sessions will be scheduled at times that are mutually convenient for both Parties. Participants will be notified via email of the date, time, and web link to the platform. Each training session will identify specific learning objectives. Training sessions will emphasize interactivity and will give participants opportunities to ask questions and discuss training topics in order to best achieve the learning objectives.

Five (5) initial training sessions will aim to establish the Utility's proficiency in acoustic pipeline surveying, detecting leaks, and pinpointing leaks and will cover the following specific topics:

- Introduction to the ALFX Service, providing an overview of the Equipment, software, support channels, documentation, and goals of the Service
- Receiving, installing and using the Equipment and software, and providing an understanding of how to get started with the Service
- Introduction to the WPN2 iOS software app, providing an overview of its mobile GIS capabilities, interacting with the Equipment, and cloud syncing
- Introduction to the ALFX Web Dashboard, providing an overview of viewing and interpreting leak survey results, and scheduling follow-up investigations
- Leak detection and pinpointing tools in the WPN2 iOS software app, providing an understanding of how to perform follow-up investigations, and how to confirm or rule out suspected leaks

The Parties recognize that the Utility will improve its knowledge of the Service and its operating procedures over time. The Utility may also benefit from repeat training of existing or new personnel. Therefore 64seconds will assist the Utility with ongoing technical support and optional additional training. 64seconds shall make available up to two (2) additional or repeat training sessions per year, at the request of the Utility, under the terms of this Agreement.

64seconds shall make available to the Utility digital copies of its training materials, including but not limited to, 64seconds' publicly available materials, such as PDF and video tutorials, and any mutually agreed recordings of its training sessions with the Utility, where available.

In the event that the Utility desires, 64seconds shall make available on-site training for an extra cost of \$1,500 per day.

9. TECHNICAL SUPPORT

The Parties recognize that ongoing technical support, provided by 64seconds to the Utility in a responsive and communicative manner, is an important component of the Service. 64seconds shall provide technical support through three (3) channels: in-app messaging support, email support, and limited phone support.

The Parties acknowledge that in-app messaging support is the preferred channel because of its fast response time, ease of use, ability for Users or 64seconds personnel to reference particular ALFX Data, permanent searchable record, and interactive format.

The Parties acknowledge that limited phone support is an inefficient channel, but may nevertheless be desirable in some circumstances. 64seconds shall use its best efforts to provide timely limited phone support preferably but not exclusively to the Principal User.

10. INSTALLATION OF SENSORS

The Utility is responsible for installation of Sensors. Sensors shall be attached exclusively to fire hydrants. The Utility is responsible for following the installation instructions for Sensors that are set forth by 64seconds in the external document entitled ALFX Installation Guide Rev. 2024-10-07. Different versions of the ALFX Installation Guide shall be entitled in the format, ALFX Installation Guide Rev. yyyy-mm-dd, where yyyy, mm, and dd refer to the year, month, and day of month, respectively, of the version. The Utility shall have access to the current and previous versions of the ALFX Installation Guide.

The Parties recognize that proper installation of Sensors is necessary for maintaining the good working condition of both Sensors and hydrants. 64seconds may, from time to time, find it necessary to update the installation instructions for Sensors. The scope of acceptable updates to the ALFX Installation Guide is limited to only those updates that are necessary for maintaining the good working condition of both Sensors and hydrants.

64seconds shall send any updated ALFX Installation Guide to the Utility by email to the Principal User. The Utility shall review the updates and either accept or object to the updates within thirty (30) days. If the Utility accepts the updates then the updated ALFX Installation Guide will be incorporated into this Agreement and its installation instructions shall apply to the installation of Sensors from the date of the updated ALFX Installation Guide. If the Utility objects to the updates then the Parties shall use their best efforts to address objections according to the mechanisms for resolving disputes set forth in this Agreement.

11. MODIFICATION OF SENSORS

The Utility may desire to modify the enclosure of a Sensor, for example, by coating or painting. With any modification of a Sensor, the Utility shall use only materials and methods that have first been approved in writing by 64seconds and shall follow any instructions for modification that may be contained in the ALFX Installation Guide.

12. MOVEMENT OF SENSORS

Sensors have been designed for Permanent Installation, which will optimize leak detection performance and maximize the useful life of a Sensor. However, the Parties recognize that it may sometimes be desirable to move a Sensor and to install that Sensor at a different location. 64seconds shall accept any reasonable request from the Utility to move and install a Sensor more frequently than once per year, and 64seconds shall be responsible for maintenance of that Sensor, provided the objective is to achieve a useful Permanent Installation.

The Parties recognize that it may be useful and reasonable for the Utility to identify a limited number of Sensors that will not be Permanent Installations. 64seconds shall at its discretion agree to designate a limited number of Sensors as not being Permanent Installations. The Utility shall be responsible for the reasonable costs of maintenance of any such designated Sensors.

13. SHIPPING

The Parties acknowledge that proper packaging and shipping methods are necessary to maintain the integrity and good working condition of the Equipment. 64seconds shall supply packaging, at no cost to the Utility, which shall be used to ship the Equipment to 64seconds. Both 64seconds and the Utility shall ship all Equipment using only packaging provided by 64seconds and using only an Approved Carrier. For convenience, at the option of the Utility, 64seconds shall make available to the Utility a shipping label in a digital format for any shipment of Equipment from the Utility to 64seconds.

The Utility is responsible for all shipping costs, including costs of shipping the packaging and the Equipment, whether to or from 64seconds, and whether or not the Utility received a shipping label from 64seconds, as required under the terms of this Agreement. Shipping costs borne by the Utility shall not exceed one hundred five percent (105%) of the amount charged by the shipping carrier.

The Utility may reuse undamaged packaging that it previously received from 64seconds, either when Equipment was first delivered to the Utility or when Equipment was exchanged in tranches with 64seconds in connection with maintenance or returning Equipment.

14. MAINTENANCE

64seconds is responsible for routine maintenance of the Equipment at no additional cost to the Utility. Routine maintenance is maintenance necessary to ensure that the Equipment remains in good working condition. Routine maintenance includes battery replacement and necessary hardware or software updates. Equipment may also require repair or replacement after normal wear and tear, intrinsic malfunctions, or obsolescence.

Good working condition of the Equipment and malfunctions are normally identified by 64seconds via analysis of data, but will also be reported to 64seconds by the Utility.

Factory maintenance may be scheduled as necessary by 64seconds. 64seconds will notify the Utility of the need for factory maintenance and will give at least thirty (30) days written notice using the email address on record of the Principal User. The Utility is responsible for shipping the Equipment for factory maintenance to 64seconds.

The Utility acknowledges that, due to the specialized nature of the Equipment, only 64seconds may perform maintenance of the Equipment and that neither the Utility nor any third party is permitted to perform any maintenance.

15. EQUIPMENT REPAIR AND REPLACEMENT

Maintenance, including factory maintenance, may necessitate the repair or replacement of the Equipment. 64seconds shall, at its sole discretion, repair or replace the Equipment as needed to ensure its good working condition. 64seconds may, at its sole discretion, choose to replace the Equipment with repaired, refurbished, or new Equipment so long as the replaced Equipment remains in good working condition.

16. NONCONFORMING EQUIPMENT

The Parties recognize that Equipment may become nonfunctional and/or unavailable to the Utility for various reasons. If Equipment becomes nonfunctional and/or unavailable to the Utility because of normal wear and tear, intrinsic malfunctions, or obsolescence then such Equipment is considered to be Nonconforming Equipment under the terms of this Agreement.

If Equipment becomes nonfunctional and/or unavailable to the Utility because it has been lost or damaged, whether or not for reasons outside of the Utility's control, or the Equipment requires routine maintenance, then such Equipment is not considered to be Nonconforming Equipment under the terms of this Agreement

17. ANALYSIS, STORAGE, AND EXPORT OF ALFX DATA

64seconds shall provide access to the Service for an unlimited number of Users under the terms of this Agreement.

64seconds shall manage an unlimited amount of ALFX Data unless the amounts of ALFX Data are unusual and excessive such that 64seconds' ability to provide the Service is impaired.

The Utility agrees that 64seconds personnel may process ALFX Data at any time for the purpose of providing the Service.

The Utility accepts that 64seconds is not liable for any damages or losses that may result from the Utility's use of the Service or any inability on the part of the Utility to access ALFX Data at any time.

A. Analysis

64seconds shall provide unlimited analysis of ALFX Data under the terms of this Agreement.

B. Storage

64seconds shall provide secure storage of ALFX Data using third-party internet, web, and cloud services located in the United States, including the use of redundant and archival cloud storage. 64seconds shall use its best efforts to preserve data processed by ALFX Sensors for at least one (1) year and, to the extent possible, for the long term, under the terms of this Agreement.

In the event that ALFX Data is lost or compromised, 64seconds shall use its best efforts to restore lost or compromised ALFX Data. 64seconds shall not be liable for any lost or compromised ALFX Data.

The Parties agree that ALFX Data that is not directly associated with the secure identity of a User will be stored and transmitted in an unencrypted format.

C. Export

The Utility shall be able to export its ALFX Data at any time under the terms of this Agreement using software provided by 64seconds. Exports of ALFX Data will be in a digital format that is readable by both a human and a computer program.

The Parties recognize that exports of ALFX Data can be used to create comprehensive data backups at will, and that such backups may be stored securely and independently of the Service and 64seconds.

18. LEVEL OF SERVICE

A. Specification

This Agreement specifies a level of service sufficient and appropriate to ensure that the Service allows the Utility to achieve the goals of acoustic pipeline surveying, leak detection, and leak pinpointing in the water distribution system.

The scope of the Service provided by 64seconds, under the terms of this Agreement, is: provision and maintenance of Equipment; provision of ALFX software; analysis, storage, and export of ALFX data; training; technical support; annual GIS data importing; and improvements to the Service.

B. Delivery of Service

64seconds has a normal uptime target of 100% for both the ALFX Software and the Equipment and strives for continuous availability of the Service to the Utility, twenty four (24) hours per day, seven (7) days per week.

The Equipment is manufactured and maintained by 64seconds with a goal of 100% uptime. However, this goal does not apply to service interruptions or degradations caused by scheduled routine maintenance, issues within the Utility, or circumstances beyond 64seconds' reasonable control, including natural disasters and acts of government.

64seconds uses third-party mechanisms for distribution, cloud syncing, and web services; and 64seconds uses software frameworks maintained by third parties. ALFX software is developed, maintained, and improved by 64seconds with a goal of 100% uptime. However, this goal does not apply to service interruptions or degradations caused by third-party service failures.

64seconds strives to make training sessions available to the Utility promptly and at the convenience of the Utility. 64seconds schedules one (1) import per year of GIS asset data for the Utility with a target of accomplishing that import within one (1) calendar week after the day that the Utility delivers importable GIS asset data to 64seconds.

64seconds provides technical support during normal business hours and strives to respond to requests for support made via the channel of in-app messaging within twenty four (24) hours. 64seconds shall use its best efforts to respond to support requests through any channel, employing a skilled team and adequate resources.

64seconds schedules factory maintenance at times that will be mutually agreed to by the Parties. 64seconds strives to minimize the time that Equipment will be unavailable to the Utility. 64seconds will use its best efforts to limit the time required in the factory for maintenance of any Equipment to five (5) days, not including shipping time. 64seconds shall use its best efforts to provide unscheduled maintenance, employing a skilled team and adequate resources.

C. ALFX Software Performance Metrics

ALFX Software Uptime is defined as the percentage of time all components of ALFX Software are available to the Utility in all or part of a particular calendar year. The Parties recognize that ALFX Software Uptime shall not be reduced when third-party service failures have occurred or when the Utility has been unable to access the internet or unable to use its own computing devices.

The measurement unit of ALFX Software Uptime is hours. ALFX Software Uptime measurements under this Agreement shall be recorded to the nearest tenth of an hour, aggregated and then rounded upwards to the nearest tenth of an hour.

To illustrate measuring ALFX Software Uptime, if any component of the ALFX Software were to be unavailable to the Utility on one or more occasions for an aggregate total of 87.6 hours during a calendar year, then the ALFX Software Uptime would be $(8,760 - 87.6) \text{ hours} / 8,760 \text{ hours}$, that is, 99%.

D. Equipment Performance Metrics

Equipment Downtime is defined as the percentage of time any Nonconforming Equipment is not in the custody of the Utility. The Parties recognize that Equipment Downtime does not include time for any Equipment that is not Nonconforming or is not available to the Utility because of scheduled factory maintenance. Equipment Downtime starts when the Utility delivers Nonconforming Equipment to an Approved Carrier and ends when replacement Equipment is delivered to the Utility. The measurement unit of Equipment Downtime is days. Equipment Downtime measurements under this Agreement shall be recorded to the nearest day, aggregated and rounded upwards to the nearest integer quantity of days.

To illustrate measuring Equipment Downtime, if the Utility had deployed a Sensor before January 1 and that Sensor is in good working condition for the whole calendar year then the downtime for that Sensor would be 0%. If the Utility had deployed a Sensor on July 1, and subsequently discovered that that Sensor is a Nonconforming Sensor, and delivered the Nonconforming Sensor to an Approved Carrier five (5) days after that discovery, and received a replacement Sensor seven (7) days after that delivery, then the downtime for that Sensor in the calendar year would be $(7 + 1) \text{ days} / 184 \text{ days}$, that is, 4.35%. The Equipment Downtime is defined as the average of the downtime of all Sensors that were deployed during all or part of the calendar year.

E. Service and Problem Management

64seconds shall monitor ALFX Software Uptime and shall record Equipment Downtime using its own processes. The Utility shall report to 64seconds any periods in which ALFX Software is unavailable. 64seconds agrees to use its best efforts to maximize the availability of the Service to the Utility.

The Parties agree, where possible, to resolve issues around availability of the Service collaboratively. The Utility agrees to assist with resolution through timely reporting and taking reasonable steps that are under its control to maintain or restore the Service. 64seconds agrees to take timely corrective action, wherever possible, and commits to use its best efforts to ensure business continuity and to plan for disaster recovery in order to prevent or mitigate disruptions to the Service.

F. Compliance

At the end of each calendar year, 64seconds agrees that it will issue a software service credit of one percent (1%) of the service fee for each one percent (1%) decrease in ALFX Software Uptime, below ninety nine percent (99%), that may have occurred during that calendar year.

At the end of each calendar year, 64seconds agrees that it will issue an equipment service credit of one percent (1%) of the service fee for each one percent (1%) increase in Equipment Downtime, above one percent (1%), that may have occurred during that calendar year.

The sum of all issued software and equipment service credits in a calendar year will be limited to a maximum credit of five percent (5%) of the service fee. The Utility may apply that credit to any future invoice from 64seconds.

19. PRIVACY

When a User first accesses the Service, 64seconds asks for personal data, which is a name, an email address, and a phone number. This personal data is used to create a credentialed identity for signing in to software apps provided by 64seconds and for professional communications. 64seconds shall store personal data in a secure, encrypted format.

A User may delete their personal data at any time. 64seconds will never sell, disclose or use personal data for any purposes other than credentialing and professional communication, unless compelled to do so by a legal authority. Each User creates and controls a password for accessing the Service. This password cannot be accessed, seen, or changed by 64seconds personnel.

64seconds shall not use the Utility's ALFX Data for marketing or any other promotional purposes without the written permission of the Utility.

20. SEVERABILITY

If any provision of this Agreement is found to be invalid, illegal, or unenforceable, that provision shall be severed from this Agreement, and the remainder of the Agreement shall continue in full force and effect as if the Agreement had been executed without the invalid, illegal, or unenforceable provision.

21. HEADINGS

The headings of the sections herein are inserted for convenience of reference only and are not intended to be a part of, or to affect the meaning or interpretation of, this Agreement.

22. FORCE MAJEURE

Neither Party shall be liable for any failure or delay in performing its obligations under this Agreement if such failure or delay is due to a Force Majeure Event. For the purposes of this Agreement, a 'Force Majeure Event' is an event beyond the reasonable control of the affected Party, including but not limited to acts of God, war, floods, earthquakes, hurricanes, pandemics, terrorism, strikes (other than those involving the affected Party's employees), government action or failure of public utilities or networks. Upon occurrence of a Force Majeure Event, the affected Party shall promptly notify the other Party of its inability to perform its obligations and of the expected duration of the delay or failure. The affected Party shall use reasonable efforts to mitigate the impact of the Force Majeure Event and resume performance of its obligations as soon as practicable. If the duration of the Force Majeure Event exceeds sixty (60) days, either Party may terminate this Agreement upon written notice to the other Party without any liability.

23. DISPUTES

Either Party shall provide the other Party with written notice of any alleged breach of this Agreement, including a detailed description of the alleged breach and the remedy sought. The Party receiving such notice shall have thirty (30) days from the receipt of such notice to respond and cure the alleged breach, unless such breach cannot be cured within this time frame, in which case the receiving Party shall commence reasonable actions to cure the breach and continue until the breach is cured.

If a dispute arises out of or in connection with this Agreement, the Parties agree to first attempt to resolve the dispute through good faith negotiations within thirty (30) days from the date of the dispute notification.

In the event that a dispute cannot be resolved through direct negotiations, the Parties agree to engage in mediation before a neutral mediator agreed upon by both Parties. The mediation shall be conducted in accordance with the American Arbitration Association's Commercial Mediation Procedures and shall take place within sixty (60) days from the date when negotiations were deemed unsuccessful. The costs of the mediation shall be shared equally between the Parties.

Should mediation fail to resolve the dispute, the Parties may agree to submit the dispute to non binding arbitration under the rules of the American Arbitration Association. The arbitration shall be conducted by a single arbitrator at a location mutually agreed upon by the Parties. The decision of the arbitrator shall be non binding on the Parties.

In the event that arbitration is not chosen or if an arbitration award is not complied with within thirty (30) days of the award, the Parties may seek legal recourse through litigation according to the governing law of this Agreement. The prevailing Party in any litigation or arbitration shall be entitled to recover its reasonable attorneys' fees and costs from the other Party.

Notwithstanding any provision of this section, the Parties agree that the Service provided under this Agreement shall continue during the course of dispute resolution unless the dispute results in Cancellation or Termination.

24. GOVERNING LAW

This Agreement shall be deemed to have been made in Massachusetts and shall be governed and construed in accordance with the laws of the Commonwealth of Massachusetts, which is the site of 64seconds' main office. This agreement is drafted under the laws of the Commonwealth of Massachusetts and the venue for any legal recourse shall take place under laws as written in Massachusetts and be adjudicated within its jurisdiction.

25. ENTIRE AGREEMENT

This Agreement contains the entire agreement between the Parties hereto, and there are no verbal or collateral agreements between them. All preliminary negotiations, representations, and discussions are deemed merged herein.

26. DISCLAIMER OF WARRANTIES

64seconds shall use reasonable skill and due care in providing the Service. The following disclaimers are subject to this express warranty.

The Service is provided in conjunction with products and services of Apple, Amazon, and mobile internet data providers. In providing the Service, 64seconds does not guarantee or warrant the operation of any products and services provided by Apple, Amazon, and mobile internet data providers.

64seconds does not guarantee, represent, or warrant that the Utility's use of the Service will be uninterrupted or error-free. The Utility expressly understands and agrees that 64seconds does not represent or guarantee that the Service will be free from corruption, attack, viruses, interference, hacking, or other security intrusion, and 64seconds disclaims any liability relating thereto.

27. LIMITATION OF LIABILITY

64seconds shall use reasonable skill and due care in providing the Service. The following limitations do not apply in respect of loss resulting from A) 64seconds' failure to use reasonable skill and due care; B) 64seconds' gross negligence, willful misconduct or fraud; or c) death or personal injury.

The Utility expressly understands and agrees that 64seconds shall not be liable to the Utility for any direct, indirect, incidental, special, consequential or exemplary damages, including, but not limited to, damages for loss of profits, goodwill, use, data, cost of procurement of substitute goods or service, or other intangible losses (even if 64seconds has been advised of the possibility of such damages), resulting from A) the use or inability to use the Service; B) any changes made to the Service or any temporary or permanent cessation of the Service or any part thereof; C) the unauthorized access to or alteration of the Utility's transmissions or data; D) the deletion of, corruption of, or failure to store and/or send or receive the Utility's transmission or data on or through the Service; E) statements or conduct of any third party on the Service; and F) any other matter relating to the Service.

28. INDEMNITY

~~The Utility agrees to defend, indemnify and hold 64seconds, its affiliates, subsidiaries, directors, officers, employees, agents, partners, contractors, and licensors harmless from any claim or demand, including reasonable attorneys' fees, made by a third party, relating to or arising from: (a) any content the Utility submits, posts, transmits, or otherwise makes available through the Service; (b) the Utility's use of the Service; (c) any violation by the Utility of this Agreement; (d) any action taken by 64seconds as part of its investigation of a suspected violation of this Agreement or as a result of its finding or decision that a violation of this Agreement has occurred; or (e) the Utility's violation of any rights of another. This means that the Utility cannot sue 64seconds, its affiliates, subsidiaries, directors, officers, employees, agents, partners, contractors, and licensors as a result of its decision to remove or refuse to process any information or content, to warn the Utility, to suspend or terminate the Utility's access to the Service, or to take any other action during the investigation of a suspected violation or as a result of 64seconds' conclusion that a violation of this Agreement has occurred. This waiver and indemnity provision applies to all violations described in or contemplated by this Agreement. This obligation shall survive Cancellation or Termination of this Agreement~~

~~and/or the Utility's use of the Service. The Utility acknowledges that it is responsible for all use of the Service, and that this Agreement applies to any and all usage of ALEX. The Utility agrees to comply with this Agreement and to defend, indemnify and hold harmless 64seconds from and against any and all claims and demands arising from usage of the Utility's account, whether or not such usage is expressly authorized by the Utility.~~

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year above first written.

64SECONDS, INC.

THE CITY OF REYNOLDSBURG

By: M. Gayle Fitzgerald

BY: _____
(Print Name)

Title: Director of Operations

Title: _____

(Signature)

(Signature)

Date: _____

Date: _____

**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Authorizing a Change in Appropriations for Various City JEDD Agreements, and Declaring an Emergency

APPROVALS:

Mollie Prasher
Stephen Cicak

EMERGENCY:

two-read emergency

REASON FOR EMERGENCY:

necessary as the next distribution is set for July 31st

STAFF REPORT:

AN ORDINANCE AUTHORIZING A CHANGE IN APPROPRIATIONS FOR VARIOUS CITY JEDD AGREEMENTS, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg has several JEDD agreements that require distribution to multiple JEDD partners quarterly; and

WHEREAS, it is necessary for City Council to make adjustments to increase funding for JEDDs 2 and 4.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO OF FRANKLIN, LICKING AND FAIRFIELD COUNTIES, OHIO:

SECTION 1. JEDD agreements require distribution of funds to all members associated with the JEDD agreements on a quarterly basis.

SECTION 2. That the following changes be made from the unappropriated JEDD funds and to the JEDD Funds as follows:

Increase		
JEDD 2	942.000.5529	\$300,000
JEDD 4	944.000.5529	\$ 25,000

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City, and further to allow for the acceptance and distribution of JEDD funds. Upon passage by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: A Resolution Accepting, Approving, and Ratifying the Submitted Recommendations of Several City of Reynoldsburg Tax Incentive Review Councils

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

**A RESOLUTION ACCEPTING, APPROVING, AND RATIFYING THE SUBMITTED
RECOMMENDATIONS OF SEVERAL CITY OF REYNOLDSBURG TAX INCENTIVE
REVIEW COUNCILS**

WHEREAS, the City of Reynoldsburg, Ohio has the statutory authority to create various zones that provide economic development incentives, which include Community Reinvestment Areas and Tax Increment Financing Districts; and

WHEREAS, upon their creation of such zones, the City may consider entering into agreements with private sector entities engages in economic development, which divert or abate tax revenues as an incentive to encourage particular economic projects to occur; and

WHEREAS, in the creation of these zones, ORC 5709.85 provides that a Tax Incentive Review Council (TIRC) shall be as required to review these agreements between the City and the private sector entities to establish compliance to the terms of the agreements; and

WHEREAS, each TIRC is mandated to review and make a formal recommendation as to the compliance of the terms of each agreement in its zone on an annual basis for the preceding year concluding on December 31st; and

WHEREAS, the recommendation of each TIRC is required to be acted on by Council within 60-days of receiving the recommendation.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO OF FRANKLIN, LICKING, AND FAIRFIELD COUNTIES, OHIO:

SECTION 1. That the Tax Incentive Review Councils required to review agreements as of December 31, 2021 have done so and have forwarded their recommendations to City Council.

SECTION 2. That Council hereby accepts, approves, and ratifies the TIRCs' recommendations from the following TIRCs listed below:

- a. Brice Road TIF - accept report and continue agreement
- b. Broad Street TIF - accept report and continue agreement
- c. Taylor Road TIF #1 - accept report and continue agreement
- d. Taylor Road TIF #2 - accept report and continue agreement
- e. Summit Road TIF - accept report and continue agreement
- f. Taylor Square TIF - accept report and continue agreement

SECTION 3. That upon adoption by Council, this Resolution shall be in effect immediately following signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: A Resolution Authorizing the Mayor to Purchase a Ford Interceptor to Replace a Totaled Cruiser

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

The Reynoldsburg Division of Police is requesting authorization to purchase an interceptor from Montrose Auto Group, a 2025 state bid vendor, located at 3960 Medina Road, Akron-Ohio 44333 under contract RS1023078 in the amount of \$47,260.00 for replacement of vehicle 2306 which was totaled in 2025. Network Adjusters Incorporated issued a check to the City of Reynoldsburg in the amount of \$45,150.00 which will be used towards the purchase of the new vehicle. The funds have been credited to account 110.111.5632, the same account the vehicle will be purchased from. The additional funding will come from budget money already allocated.

A RESOLUTION AUTHORIZING THE MAYOR TO PURCHASE A FORD INTERCEPTOR CRUISER FOR THE REYNOLDSBURG POLICE DEPARTMENT AND WAIVE COMPETITIVE BIDDING

WHEREAS, the City of Reynoldsburg Police Department requests authorization to purchase a Ford Interceptor police cruiser to replace a totaled cruiser; and

WHEREAS, the cost of the vehicle is a total cost of \$45,150.00, which was included in the 2025 Budget and reimbursement from the insurance company; and

WHEREAS, the Reynoldsburg City Council does hereby authorize the purchase of said law

enforcement vehicle and further authorizes the Mayor to execute any documentation necessary to effectuate said purchase; and

WHEREAS, Council is being requested to waive competitive bidding as the purchases will be made through our state bid contract.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to purchase a Ford Interceptor police cruiser in the amount of \$45,150.00.

SECTION 2. That an amount of \$45,150.00 will be paid from the unappropriated account number 110.111.5632 Vehicles and is part of the Police Department 2025 Budget.

SECTION 3. That pursuant to RCO section 175.01(g), the purchase shall be made through the State of Ohio Bid Contract rs1023078; therefore, competitive bidding by the City is waived based on Ordinance No. 44-17.

SECTION 4. This resolution shall take effect immediately upon approval by Council and the signature of the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: A Resolution Authorizing the Clerk of Council to Certify Nuisance Costs (2024) for Collection by the Franklin County Auditor

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

A RESOLUTION AUTHORIZING THE CLERK OF COUNCIL TO CERTIFY NUISANCE COSTS (2024) FOR COLLECTION BY THE FRANKLIN COUNTY AUDITOR

WHEREAS, the City of Reynoldsburg has been authorized by City Council to seek collection from property owners for services completed by the City such as trash removal and yard maintenance.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Clerk of Council be and is hereby authorized to certify for collection by the Franklin County Auditor the nuisance costs for 2024 on the property described as follows:

See Exhibit A attached hereto and incorporated herein.

SECTION 2. That the amount to be certified for collection is \$13,428.75 as evidenced by Exhibit A attached.

SECTION 3. Upon adoption by Council, this Resolution shall be in effect immediately following the signature of the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: A Resolution Authorizing the Clerk of Council to Certify Nuisance Costs (2024) for Collection by the Licking County Auditor

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

A RESOLUTION AUTHORIZING THE CLERK OF COUNCIL TO CERTIFY NUISANCE COSTS (2024) FOR COLLECTION BY THE LICKING COUNTY AUDITOR

WHEREAS, the City of Reynoldsburg has been authorized by City Council to seek collection from property owners for services completed by the City such as trash removal and yard maintenance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Clerk of Council be and is hereby authorized to certify for collection by the Licking County Auditor the nuisance costs for 2024 on the property described as follows:

See Exhibit A attached hereto and incorporated herein.

SECTION 2. That the amount to be certified for collection is \$3,734.00 as evidenced by Exhibit A attached.

SECTION 3. Upon adoption by Council, this Resolution shall be in effect immediately following

the signature of the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: A Resolution Authorizing the Mayor to Enter into a Contract with 64 Seconds for Leak Detection Equipment

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

A Resolution Authorizing the Mayor to Enter into a Contract with 64 Seconds for Leak Detection Equipment

WHEREAS, minimizing water loss is a high priority for the City of Reynoldsburg Water Department; and

WHEREAS, having the ability to identify and repair potential subsurface leaks will improve overall pressure and reliability of the City's domestic water distribution, while saving costs; and

WHEREAS, 64 Seconds is a company that provides leak detection equipment as well as software and support; and

WHEREAS, the cost of this software, implementation, and training is \$20,995.00 and was included as part of the City's Public Service (Water Department) 2025 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with 64 Seconds for leak detection software.

SECTION 2. That \$20,995.00 shall be appropriated from the unappropriated project number 710.000.735.5339 Miscellaneous Contract Services.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Engineering Design Services (2025 Street Improvement Program - Part II) and Appropriating Funds, and Declaring an Emergency

APPROVALS:

William Dorman
Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

two-read emergency

REASON FOR EMERGENCY:

in order to complete the project in 2025

STAFF REPORT:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR ENGINEERING DESIGN SERVICES (2025 STREET IMPROVEMENT PROGRAM, PART II), APPROPRIATING FUNDS, AND DECLARING AN EMERGENCY

Whereas, that this legislation will authorize EMH&T to provide engineering design services for the City's 2025 Street Improvement Project, Part II; and

Whereas, that this project will utilize the City's recently completed Pavement Condition Index (PCI) Program data, as well as field walks and aerial photography, to determine the extent of repairs to curbs, curb ramps, sidewalks, etc.; and

Whereas, the total cost of the final engineering design services is \$25,000.00 to be funded through the City's Permissive Tax Fund (230).

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO, THAT:

Section 1. That the Mayor authorizes EMH&T to conduct engineering design services for the 2025 Street Improvement Project - Part II.

Section 2. That an amount of \$25,000.00 be appropriated from the unappropriated Permissive Tax Fund (230) to the City's Street Fund (260): 260.000.0199.5659 Street Improvement Project, Part II.

Section 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city, and further so that construction can begin as soon as possible in order to be completed this year; therefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.



Engineers, Surveyors, Planners, Scientists

May 29, 2025

Mr. William Dorman
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH 43068

Subject:

Dear Mr. William Dorman,

EMH&T is pleased to submit our proposal for engineering and bidding services for the City's 2025 Street Resurfacing Program. Based on our previous discussions with the Administration, we anticipate design, bidding, and construction phase support for the following improvements:

PROJECT ASSUMPTIONS

1. The City has prioritized a list of streets in the Licking County area for resurfacing. The scope of this project reflects that list:
 - Taylor Woods Place
 - Komraus Court
 - Huggins Lane
 - Peak Court
 - McCarrick Court
2. The project scope also includes spot curb replacement, spot full-depth pavement repairs, drainage structure adjustments/replacements, pavement markings, and curb ramp modifications, which will be identified during the project field walk.
3. The design scope includes the preparation of GIS exhibits that outline the street improvements along with supplemental specifications, project details and notes, and maintenance of traffic details and notes. It is anticipated that the design submittals will consist of the following:
 - GIS exhibits - plan view with ortho photo, details, notes
 - Engineer's opinion of probable cost
 - Supplemental specifications
 - Bid documents

SCOPE OF SERVICES

The Scope of Services for this improvement is outlined below:

1. Engineering Design
 - a. EMH&T will prepare project exhibits using available GIS, record plan, and field walk data to define the improvements for bidding and construction.
 - b. Conduct a detailed field walk of the streets using GIS mapping to mark the location and size of roadway and drainage defects. Items that will be observed and recorded during

the field walk include:

- i. General pavement condition, including the location and sizes of suspected full-depth pavement repairs. Additionally, general measurements on pavement geometrics, tapers, and pavement crown will be noted.
 - ii. Drainage inlets within the project corridor will be inspected to determine the condition and assess whether or not repairs or replacement is necessary.
 - iii. EMH&T will evaluate the existing sidewalk and curb ramps to determine whether or not replacement is necessary.
 - iv. Features in the roadway that may need to be adjusted to grade, such as manhole lids, gas valves, water valves, etc., will be identified and counted in the field.
 - v. Traffic control features which must be relocated or replaced, such as roadway signs and pavement markings, will be identified.
 - c. Following the field walk, EMH&T will coordinate with the City to discuss the observations and recommendations for the project. EMH&T will obtain any feedback or historical knowledge on the pavement and utility issues from City staff.
 - d. EMH&T will develop 60% exhibits, specifications, and an opinion of probable cost. This task will include the following:
 - i. An overview exhibit of the project on one sheet identifying the limits of the improvement. This exhibit will be drafted with the understanding it will be used for coordination with the public. This will not be overly technical and will be prepared with details and graphics that are easy for nontechnical individuals to understand.
 - ii. Preliminary plan view exhibits of the improvements on a GIS base map with an aerial photograph background. These exhibits will be to scale and will identify full-depth repairs, curb replacement, structure adjustments, and any other ancillary improvements.
 - iii. A preliminary specification document will be prepared using the current Columbus Construction and Material Specifications as the basis for the improvement. The CMSC will be supplemented with additional requirements as needed to fully define the construction of these improvements.
 - iv. EMH&T will prepare a 60% engineer's opinion of probable cost.
 - e. At the completion of the 60% exhibit stage, EMH&T will schedule a meeting with the City to present the 60% exhibits and project cost.
 - f. EMH&T will develop final exhibits, specifications, and opinion of probable cost for construction of the streets. Any feedback received from the City will be incorporated into the final plan submittal. This submittal will include project plans, specifications, final opinion of probable cost, and a general summary for bidding.
 - g. A final design submittal meeting will be conducted to discuss the final submittal, bidding strategy (base and add/alt bids), and construction schedule.
2. Bidding Services
- a. EMH&T will prepare bidding and contract documents using the City's Bid Express platform. This will include any additional bid requirements identified by the funding source.
 - b. EMH&T will review the bidder questions and prepare bid addenda as needed during the bidding process.
 - c. We will review bids, prepare a bid tabulation, and make an award recommendation following the receipt of bids.

- d. Conformed contracts will be prepared and delivered to the City-selected contractor for signatures prior to the preconstruction meeting.

Construction Phase Design Support (Allowance / If Authorized)

It is our understanding the City is requesting that EMH&T provide a budgetary allowance for design support during construction. The scope of work to be performed under these allowances is as follows:

- a. Review shop drawings and material submittals as requested by the City / contractor. Provide review comments with recommendations.
- b. Review design-related requests for information (RFI) from the contractor as requested by the City and prepare responses.
- c. Attend preconstruction and other construction phase meetings as requested by the City.

These allowances are budgetary estimates for consultation during construction based on similar recent projects. EMH&T will provide services to support the construction phase in a task-oriented manner as directed by the City and to the level of effort desired by the City and limited by available budget.

EXCLUSIONS

1. Planning and zoning submittals and coordination
2. Traffic studies
3. Environmental studies or permitting
4. Floodplain modeling
5. Construction phase management and inspection services

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Authorization to Proceed from the City of Reynoldsburg.

FEE

These services will be provided as per the conditions of our Professional Services Agreement (effective January 1, 2024) and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall be hourly, not to exceed the amount shown in the Fee Summary table below without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

Description of Design Service/Task	Fee
1. Engineering Design	\$15,000.00
2. Bidding Services	\$5,000.00
<u>Design Total Fee</u>	<u>\$20,000.00</u>
<u>EMH&T Design Consultation During Construction (If-Authorized Allowance)</u>	
3. Design Support	\$5,000.00
<u>Construction Consultation Allowance</u>	<u>\$5,000.00</u>

EMH&T TOTAL FOR DESIGN AND CONSTRUCTION CONSULTATION: \$25,000.00

The receipt of a signed copy of this proposal will constitute authorization to begin work. If this proposal is not accepted and executed within ninety (90) days, EMH&T reserves the right to adjust the fee or withdraw the offer to perform the described services. Further, if the services are suspended for more than ninety (90) days, EMH&T shall be entitled to an equitable adjustment in the service fee and/or schedule.

If this description and estimated fee meet with your approval, please authorize with your signature below.
If you should have any questions regarding this proposal, please do not hesitate to contact me at (614) 775-4555.

Respectfully submitted,



Mitchell Yake, PE

cc: Joseph Begeny, Mayor

Acceptance and Authorization to Proceed:

Authorized Signature/Date

PO Number/Date

Print Name



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance to Repeal and Replace Ordinance No. 2025-25 Authorizing the Mayor to Purchase Vacuum Leaf Collection Equipment from Dinkmar, and Declaring an Emergency

APPROVALS:

Joe Begeny
Chris Shook
Mollie Prasher

EMERGENCY:

two-read emergency

REASON FOR EMERGENCY:

Emergency necessary to facilitate the purchase and establishment of this program for fall, 2025

STAFF REPORT:

An Ordinance to Repeal and Replace Ordinance No. 2025-25 Authorizing the Mayor to Purchase Vacuum Leaf Collection Equipment from Dinkmar, and Declaring an Emergency

WHEREAS, City Council authorized the City's Public Service Department to begin a Vacuum Leaf Collection Program in 2024; and

WHEREAS, funds were allocated for such a program in the Public Service Department 2025 budget; and

WHEREAS, the Public Service Department has evaluated various equipment options and has decided that Dinkmar equipment would be best suited for the City to establish this program; and

WHEREAS, the City agrees to waive competitive bidding given the limited timeframe to purchase equipment and implement said program as well as the equipment being purchased from a sole proprietor; and

WHEREAS, the purchase price of the equipment was included in the Public Service Departments 2025 budget and shall not exceed \$323,050.00; and

WHEREAS, Council approved this purchase of this equipment in Ordinance No. 2025 from a vendor instead of directly from the manufacturer; and

WHEREAS, this Ordinance will repeal and replace Ordinance No. 25-2025.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to purchase three (3) Dinkmar Leaf Master machines, controllers and leaf boxes.

SECTION 2. That the equipment will be purchased from a sole proprietor, Dinkmar, at a cost not to exceed \$323,050.00 as included in the 2025 Budget.

SECTION 3. That an amount of \$323,050.00 be appropriated from the unappropriated Street Fund (260) be appropriated to account number 260.268.5633 Machinery and Equipment.

SECTION 4. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City in order to move the project forward; therefore, upon adoption by Council, this Ordinance shall be in effect immediately upon the signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Pipe Inspection Services via Closed Circuit Televising (CCTV) Within the Herbert C. Huber Neighborhood, and Declaring an Emergency

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

three-read emergency

REASON FOR EMERGENCY:

in order to complete project in 2025

STAFF REPORT:

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Pipe Inspection Services via Closed Circuit Televising (CCTV) Within the Herbert C. Huber Neighborhood, **Declaring an Emergency**

WHEREAS, EMH&T will perform internal pipe inspection services via closed-circuit televising (CCTV) on approximately 37,000 linear feet of eight-to eighteen-inch pipes of sanitary sewer lines within the Herbert C. Huber neighborhood; and

WHEREAS, the City is required to perform annual inspections of its sanitary sewer collection system per its current Ohio Environmental Protection Agency (OEPA) Directors Findings; and

WHEREAS, EMH&T acts as the City Engineer and has performed such work in the past at the City's request; and

WHEREAS, the cost of said services was included as part of the City's Public Service Department 2025 Budget with a price not to exceed \$143,000.00.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor is hereby authorized to enter into an agreement with EMH&T for preliminary engineering and management of sewer line televising, manhole inspections and cleaning.

SECTION 2. That these funds will be appropriated from the unappropriated Wastewater Fund (720) and appropriated to account number 720-000-0204.5622 2025 CCTV Sewer Line CCTV, Manhole Inspections and Cleaning Project.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City in order to move the project forward; therefore, upon adoption by Council, this Ordinance shall be in effect immediately upon the signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Engineering Design Services Pertaining to a New Public Watermain for the City's Future Parks and Public Service Facility, and Declaring an Emergency

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Engineering Design Services Pertaining to a New Public Water Main for the City's Future Parks and Public Service Facility, and Declaring an Emergency

WHEREAS, EMH&T is currently designing a new water main and roadway along the western side of the future Parks and Public Service facility property; and

WHEREAS, the existing water main intersecting the property was constructed in the 1950/60's and is well past its useful life; and

WHEREAS, replacing this water main now is in the best interest of the City for fiscal economy and prior to facility construction; and

WHEREAS, the cost of said engineering design services is \$20,000.00.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor is hereby authorized to enter into an agreement with EMH&T for engineering design services pertaining to a new public water main for the City's future Parks and Public Service facility.

SECTION 2. That these funds will be appropriated from the unappropriated Water Fund (710) and appropriated to account number 710.000.0199.5621 Parks and Public Service Facility Watermain Replacement.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City in order to move the project forward; therefore, upon adoption by Council, this Ordinance shall be in effect immediately upon the signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Authorizing the Payment of Services Performed to the Auditor's Certification of the Available Funds, and Declaring an Emergency

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

single-read emergency

REASON FOR EMERGENCY:

all then and nows are single-read emergencies in order to process an already billed service

STAFF REPORT:

An Ordinance Authorizing the Payment of Services Performed to the Auditor Certificate of the Availability of Funds, and Declaring an Emergency

Whereas, services were provided by ChargePoint, Inc. for the City of Reynoldsburg; however, adequate funds were not available to pay for this service; and

Whereas, it is necessary to pay for the services rendered in a timely fashion; and

Whereas, the City Auditor has certified to this Council that at the time the purchase was made, and at the present time, sufficient funds were available and free from any previous encumbrances; and

Whereas, the Ohio Revised Code (ORC) Section 5705.41 (D) grants to this Council the authority to approve payment for this purchase upon certification from the City's financial representative that both were available at the time of the contract.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO

SECTION 1. That in accordance with ORC 5705.4(D) the following payment for products received that the Auditor's Certificate shall be and is hereby approved for payment.

Vendor: ChargePoint, Inc.

Description: Customer interface for City Electric Vehicle (EV) charging stations

Invoice Date: 6/27/2024

Invoice Number: IN274826

Total Amount: \$29,132.52

Account: 110.584.53260-268-5339 Miscellaneous Contract Services

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City in order to pay for the product received and ORC 5705.41 (D) requires that this Ordinance be passed within thirty days of its presentation to City Council. Therefore, upon adoption by Council, this Ordinance shall be in effect immediately upon the signature of the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Authorizing the Mayor to Enter into an Agreement with the Solid Waste Authority of Central Ohio (SWACO) to Accept Funding for a Food Waste Drop-Off Expansion Program Grant, Appropriate Funds Therefor, and Declaring an Emergency

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

The City of Reynoldsburg has been approved

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE SOLID WASTE AUTHORITY OF CENTRAL OHIO (SWACO) TO ACCEPT FUNDING FOR A FOOD WASTE DROP-OFF EXPANSION PROGRAM GRANT, APPROPRIATE FUNDS THEREFOR, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg is located within the jurisdiction of the Solid Waste Authority of Central Ohio (SWACO); and

WHEREAS, SWACO provides grants to local communities to promote various environmental programs; and

WHEREAS, the City of Reynoldsburg has received a grant in the amount of up to \$4,900.00 to provide a food waste drop-off expansion program.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Council of the City of Reynoldsburg does hereby approve the Mayor entering into an agreement with the Solid Waste Authority of Central Ohio (SWACO) for a food waste drop expansion program.

SECTION 2. That when SWACO reimburses the City for the grant, that an amount of up to \$4,900.00 be unappropriated from the General Fund (110) and appropriated to account 110.340.5339 Miscellaneous Contract Services.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City, and further that the agreement be completed before the deadline; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon the signature by the Mayor.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city, and further that the agreement be completed before the deadline; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon the signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Appropriating Funds from the Unappropriated General Fund (110) to Funds in the Parks & Recreation Department

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

The City of Reynoldsburg Parks and Recreation Department has received a reimbursement from the Franklin Soil and Water Conservation District for funds associated with the 2025 Tree City Awards Ceremony, which was hosted at the Reynoldsburg Senior Center.

That an amount of \$4,394.40 in the unappropriated General Fund be appropriated to the following accounts in the Parks and Recreation accounts:

\$1,200.00 to account number 110.340.5215, Recreational Supplies
\$3,194.40 to account number 110.340.5339, Misc. Contract Services



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Authorizing the Mayor to Move Spring Hill Farms, Section 6 Development (M/I Homes Private Development Project) from a Performance Bond Period to a Maintenance Bond Period

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

An Ordinance Authorizing the Mayor to Move Spring Hill Farms, Section 6 Development (M/I Homes Private Development Project) from a Performance Bond Period to a Maintenance Bond Period

WHEREAS, the Spring Hill Farms, Section 6 Development (M/I Homes Private Development Project) subdivision has been completed per the approved Plot, Grade and Utility (PGU) plan submitted and reviewed by the City Engineer; and

WHEREAS, this project has been platted and recorded with the Franklin County Auditor and the as-built Civil Engineering plans have been reviewed and approved by the City's selected engineering firm; and

WHEREAS, all public infrastructure associated with said project has been constructed and inspected per the City's standards. However, at this time, the City will not be accepting the infrastructure associated with Section 6 given the current volume of construction activity (single-family home construction); and

WHEREAS, once ninety percent (90%) of the lots are occupied in Section 6, the City will perform a final walk-through of all public infrastructure, and any deficient items will be noted and corrected within thirty (30) days by the owner. Once remedied, the owner's Maintenance Bond will be released.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to move Spring Hill Farms, Section 6 Development (M/I Homes Private Development Project) from a one-year Performance Bond to a one-year Maintenance Bond (shall be renewed until such a time the City accepts all associated public infrastructure).

SECTION 2. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Authorizing a Change in Appropriations for Various City JEDD Agreements, and Declaring an Emergency

APPROVALS:

Mollie Prasher

EMERGENCY:

two-read emergency

REASON FOR EMERGENCY:

necessary as the next distribution is set for July 23th

STAFF REPORT:

AN ORDINANCE AUTHORIZING A CHANGE IN APPROPRIATIONS FOR VARIOUS CITY JEDD AGREEMENTS, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg has several JEDD agreements that require distribution to multiple JEDD partners quarterly; and

WHEREAS, it is necessary for City Council to make adjustments to increase funding for JEDDs 2 and 4.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO OF FRANKLIN, LICKING AND FAIRFIELD COUNTIES, OHIO:

SECTION 1. JEDD agreements require distribution of funds to all members associated with the JEDD agreements on a quarterly basis.

SECTION 2. That the following changes be made from the unappropriated JEDD funds and to the JEDD Funds as follows:

Increase		
JEDD 2	942.000.5529	\$300,000
JEDD 4	944.000.5529	\$ 25,000

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City, and further to allow for the acceptance and distribution of JEDD funds. Upon passage by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Authorizing the Mayor to Accept Public Infrastructure Associated with The Residence at Eastwood (Wilcox Development) Private Development Project

APPROVALS:

Mollie Prasher
Chris Shook

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

An Ordinance Authorizing the Mayor to Accept Public Infrastructure Associated with The Residence at Eastwood (Wilcox Development) Private Development Project

WHEREAS, Wilcox is the current owner/developer of The Residence at Eastwood; and

WHEREAS, this subdivision has been platted and recorded with the Franklin County Auditor and the Civil Engineering plans have been reviewed and approved by the City's selected engineering firm; and

WHEREAS, all public infrastructure associated with The Residence at Eastwood has been constructed and inspected per the City's standards.

**NOW, THEREFORE, BE IT ORDAINED BY
THE COUNCIL OF THE CITY OF
REYNOLDSBURG:**

SECTION 1. That the Mayor be and is hereby authorized to accept said infrastructure of the

Maplewood subdivision as follows:

The Residence at Eastwood

Linear Feet of Sanitary Sewer (8") +/-3,957 Linear Feet of Sanitary Sewer

SECTION 2. That a one-year Maintenance Bond has been provided by D.R. Horton-Indiana, LLC to the City of Reynoldsburg for the amount of \$203,019.08.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance to Approve the Final Plat Plan for the M/I Homes of Central Ohio Development at Summit Crossing, Section 1, Phases A and B

APPROVALS:

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

AN ORDINANCE TO APPROVE THE FINAL PLAT PLAN FOR THE M/I HOMES OF CENTRAL OHIO DEVELOPMENT AT SUMMIT CROSSING, SECTION 1 PHASE A AND PHASE B

WHEREAS, Matt Kirk of EMH&T, has submitted the Summit Crossing final plat for Section 1 Phase A & Section 1 Phase B for the approval of 82 lots; and

WHEREAS, the Planning and Zoning Board met on April 17, 2025, reviewed and approved the additional development plan for Summit Crossing Section 1 Phase A & Section 1 Phase B.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1: That the Section 1 Phases A & B Plats for Summit Crossing, particularly described as follows, be approved:

Situated in the State of Ohio, County of Franklin, City of Reynoldsburg, and in Lot 12, Section 9, Township 16, Range 20, Refugee Lands, containing 82 lots being comprised of a part of the tract of land conveyed to M/I HOMES OF CENTRAL OHIO, LLC.

SECTION 2: That the City Engineer has certified Summit Crossing meets all requirements.

SECTION 3: That said plats for Summit Crossing are attached to this Ordinance as Exhibit A

and are made a part herein.

SECTION 4: That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.

Reynoldsburg Planning & Zoning Board
Record of Action
April 17, 2025

The Reynoldsburg Planning & Zoning Board took the following action at this meeting:

ITEM: Application #2025-0125; 8718 Summit Road; Matt Kirk of EMH&T for M/I Homes of Central Ohio, LLC; Summit Crossing Section 1 Phase A Final Plat

ACTION: Motion was made by the Planning & Zoning Board to approve the Final Plat Application with conditions. The motion to approve the Final Plat with conditions was passed with a 6 to 0 vote, therefore the Final Plat request is approved with the following conditions:

1. That Sheet 2 and 3 be revised as noted in the above Project Review Zoning (2.c-d)
2. That the plat be revised as noted in the above Project Review Zoning (2.e-f)
3. That the plat be revised as noted in the above Project Review Engineering (3.a-f)
4. That the plat is revised to City Staff's satisfaction before going to City Council.

NEXT STEPS:

The next steps the applicant should take in the process include:

1. Corrections, showing that the conditions have been met to staff's satisfaction, before going before City Council.
2. The Final Plat will then be sent to City Council for Approval. The Final Plat will go before City Council for three readings.
3. Once the Final Plat is approved by City Council, a Mylar of the approved Final Plat is turned into Permitting. City Staff will provide the appropriate signatures on the Mylar. Please know there is a 30 day referendum period once the Final Plat is approved by City Council, unless it was passed as an emergency.
4. The applicant will then need to record the Mylar with the appropriate County Recorder's office.

Please contact the Planning and Zoning Administrator at 614.322.6829 if you need additional information or assistance.



Phoenix Buathier, Planning and Zoning Administrator
City of Reynoldsburg

April 2, 2025

Planning and Zoning Board
City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, OH 43068

RE: Matt Kirk of EMH&T for M/I Homes of Central Ohio, LLC; Summit Crossing Section 1
Phase A Final Plat

Planning and Zoning Board:

Below is the staff review of the above reference Final Plat Application.

1. Project Summary

- a. The 69.4 +/- acre residential subdivision is zoned RM, Residential Medium. Of the 69.4 acre site, 30.1 acres are proposed to be used for the Townhome portion of the site. To the north, west and south of the subject site is Dwelling – Detached Single-Family zoned SR, Suburban Residential. To the east of the site is Dwelling – Detached Single-Family in Etna Township and Vacant land zoned I, Innovation.
- b. The subject site is currently under an agricultural land use, however the site is proposed to be developed with 280 Dwelling – Attached Single-Family homes, with a density of 9.6 dwelling units per acre. The approved major site plan also included a total open space area of 25.47 acres, which will include a 23.2 acre City Park.
- c. The proposed Final Plat application is for Section 1, Phase A, consisting of 23.872 acres and 24 Dwellings – Attached Single-Family lots.
- d. Open space is being platted in Reserve A, B & C at 1.375 acers, which is 5.39% of the total open space approved in the major site plan and preliminary plat.
- e. Reserve D is intended for future development, and is identified as .0822 acres, however on the Preliminary Plat this area is identified as 15.56 acres. On the major site plan and preliminary plat, this area is identified as having the land use of a Dwelling – Multi-Unit Building Complex.

2. Project Review Zoning

- a. The applicant is seeking Final Plat approval for Summit Crossing Subdivision Section 1 Phase A.
- b. The lot dimensions, right-of-ways, layout, setbacks, and open space configurations are consistent with the approved major site plan and preliminary plat.
- c. On Sheet 2 of 4: Identify on the final plat, the required 20 foot rear setback for parcels 13 through 24. Section 1103.19.III Development Standards. Setbacks
- d. On Sheet 3 of 4: Identify on the final plat, the required 20 foot rear setback for parcels 1 through 12. Section 1103.19.III Development Standards. Setbacks
- e. On Sheet 4 of 4: Please ensure that the correct acreage is provided for Reserve “D”.

The same acreage is used on Reserve “C”, which is significantly smaller. Please either have all reserves equal the 16.7 acres stated on the sheet, or revise the sites total acreage and reserve acreage.

- f. Reserve D on the approved Preliminary Plat is identified as 0.5 acres, and located in the northwest area of the development. What is referred to as Reserve D on the Final Plat is identified as Subarea C on the preliminary plat, which is 15.56 acres and identified as lot 281. This will need to be clarified and clearly identified on the Final Plat.

3. Project Review Engineering

- a. General: Provide space for the stamp/seal/signature of the PS on the plan.
- b. Sheet 2 of 4: Lots 13-24 show a line on the streets/storm/water plans that appears indicative of a building line. Should there be a 20’ building line shown on the plat for these lots along the rear?
- c. Sheet 2 of 4: There are references for reserves for abutting parcels to the north with notes clarifying the plat book and subdivision name. There is a ‘Reserve B’ label that does not provide clarify. Please provide a coded note for consistency since this reserve ‘B’ is not part of the subject plat.
- d. Sheet 3 of 4: Road plans show a rear 20’ building line for lots 1-12. Make sure the plat indicates any required setback lines and that the construction drawings/permit drawings match the plat.
- e. Sheet 4 of 4: The acreage for Reserve “D” appears incorrect – please verify and update the acreage.
- f. Sheet 4 of 4: What are the original acreages and residual acreages for the parent tracts list in Note “C”.

4. Recommendations

- a. Staff recommends approval for Summit Crossing Subdivision Section 1 Phase A with the following conditions:
 - i. That Sheet 2 and 3 be revised as noted in the above Project Review Zoning (2.c-d)
 - ii. That the plat be revised as noted in the above Project Review Zoning (2.e-f)
 - iii. That the plat be revised as noted in the above Project Review Engineering (3.a-f)
 - iv. That the plat is revised to City Staff’s satisfaction before going to City Council.

Reynoldsburg

Department of Development Planning &
Zoning Division
7232 East Main Street
Reynoldsburg, Ohio

*All Applications are submitted in person,
through mail or the Building Department by
email at: permit@reynoldsburg.gov

*Please know that an application will not be
processed until payment has been received.

App./Case#: 2025-0125
Date Submitted: 3/13/25
Fee Amount: \$500.00

PLANNING AND ZONING BOARD LAND SUBDIVISION AND PLAT APPLICATION

☒ Paid: CK

Property Address/Name of Plat: <u>SUMMIT CROSSING SECTION / PHASE A</u>	
Description of Location: <u>8718 SUMMIT ROAD</u>	
Parcel ID #(s): <u>011-026598-00.002, 011-026598-00.003</u>	RECEIVED MAR 13 2025 REYNOLDSBURG BUILDING DEPT
Number of Lots: <u>24</u>	
Complete Where Applicable: Engineer/Surveyor: <u>EMHAT - MATT KARK</u> Builder/Developer: <u>M/I HOMES</u>	

I. PROPERTY OWNER OF RECORD

Property Owner Name(s): <u>M/I HOMES OF CENTRAL OHIO, LLC</u>	Property Owner Address: <u>4131 WORTH AVENUE, SUITE 300, COLUMBUS, OHIO, 43219</u>
--	---

II. APPLICANT INFORMATION

Applicant Name: <u>EMHAT - MATT KARK</u>	Applicant Address: <u>5500 NEW ALBANY ROAD, COLUMBUS, OHIO, 43054</u>
Applicant Phone Number: <u>614-775-4131</u>	Applicant Email: <u>MKARK@EMHAT.COM</u>
☐ Property Owner ☐ Business Owner/Tenant ☐ Contractor ☒ Architect/Engineer ☐ Owner's Consent Attached.	

III. PROJECT TYPE

- ☐ Subdivision without Plat (lot split) (\$200 Residential/\$250 Non-Residential) ☐ Preliminary Plat (\$750 + \$50 per lot All Districts) ☐ Preliminary Plat Extension (\$50 All Districts) ☒ Final Plat (\$500 All Districts) ☐ Plat Modification/Vacation (\$500 All Districts) (includes changes to approved preliminary not expired, or changes to approved final plat)

Applicant Signature: _____ Date: _____
By signing this application, I certify that I am the owner of the property or the owner's agent, and that the work is authorized with the full knowledge of the owner.

OFFICE USE ONLY

Additional Notes:	<u>Zoning Information</u>	Planning and Zoning Board Meeting Date: _____	City Council Meeting Date: _____
	Zoning District: _____	☐ Approved as Submitted	☐ Approved as Submitted
	☒ Olde Reynoldsburg District	☐ Approved w/ Conditions	☐ Submitted Approved
	☐ Tabled	☐ w/ Conditions Tabled	
	☐ Denied	☐ Denied	
P&Z Administrator: _____		Date: _____	
Clerk of Council: _____		Date: _____	

SUMMIT CROSSING SECTION 1 PHASE A

1
4

Situated in the State of Ohio, County of Licking, City of Reynoldsburg, and in Lot 12, Section 9, Township 16, Range 20, Refugee Lands, containing 23.872 acres of land, more or less, said 23.872 acres being comprised of a part of each of those tracts of land conveyed to **M/I HOMES OF CENTRAL OHIO, LLC** by deed of record in Instrument Numbers 202501230001182 and 202501230001206, Recorder's Office, Licking County, Ohio.

The undersigned, **M/I HOMES OF CENTRAL OHIO, LLC**, an Ohio limited liability company, by **TIMOTHY C. HALL**, Area President, owner of the land platted herein, duly authorized in the premises, does hereby certify that this plat correctly represents its **"SUMMIT CROSSING SECTION 1 PHASE A"**, a subdivision containing Lots numbered 1 to 24, both inclusive, and areas designated as Reserves "A", "B", "C" and "D", does hereby accept this plat of same and dedicates to public use, as such, all of Allegro Drive, Denali Avenue, Foraker Place, Park Place North and Summit Road shown hereon and not heretofore dedicated.

Easements are hereby reserved in, over and under areas designated on this plat as "Easement" or "Drainage Easement", for the construction, operation and maintenance of all public and quasi public utilities above and beneath the surface of the ground and, where necessary, for the construction, operation and maintenance of service connections to all adjacent lots and lands and for storm water drainage. Within those areas designated "Drainage Easement" on this plat, an additional easement is hereby reserved for the purpose of constructing, operating and maintaining major storm water drainage swales and/or other storm water drainage facilities. No above grade structures, dams or other obstructions to the flow of storm water runoff are permitted within Drainage Easement areas as delineated on this plat unless approved by the Reynoldsburg City Engineer. Easement areas shown hereon outside of the platted area are within lands owned by the undersigned and easements are hereby reserved therein for the uses and purposes as expressed herein.

In Witness Whereof, **TIMOTHY C. HALL, JR.**, Area President of **M/I HOMES OF CENTRAL OHIO, LLC**, has hereunto set his hand this ____ day of ____, 20__.

Signed and Acknowledged
In the presence of:

**M/I HOMES OF CENTRAL
OHIO, LLC**

By _____
TIMOTHY C. HALL, JR.,
Area President

**STATE OF OHIO
COUNTY OF FRANKLIN ss:**

Before me, a Notary Public in and for said State, personally appeared **TIMOTHY C. HALL, JR.**, Area President of said **M/I HOMES OF CENTRAL OHIO, LLC**, who acknowledged the signing of the foregoing instrument to be his voluntary act and deed and the voluntary act and deed of said **M/I HOMES OF CENTRAL OHIO, LLC**, for the uses and purposes expressed herein.

In Witness Whereof, I have hereunto set my hand and affixed my official seal this ____ day of ____, 20__.

My commission expires _____
Notary Public, _____ State of Ohio

Approved this ____ day of ____,
20__.

Chairman, Planning and Zoning Board,
Reynoldsburg, Ohio

Approved this ____ day of ____,
20__.

City Engineer, Reynoldsburg, Ohio

Approved this ____ day of ____,
20__.

Director of Public Service,
Reynoldsburg, Ohio

Approved and accepted this ____ day of ____, 20__, by Ordinance No. _____ wherein all of Allegro Drive, Denali Avenue, Foraker Place, Park Place North and Summit Road dedicated hereon are accepted as such by the Council for the City of Reynoldsburg, Ohio.

City Clerk, Reynoldsburg, Ohio

Mayor, Reynoldsburg, Ohio

Transferred this ____ day of ____,
20__.

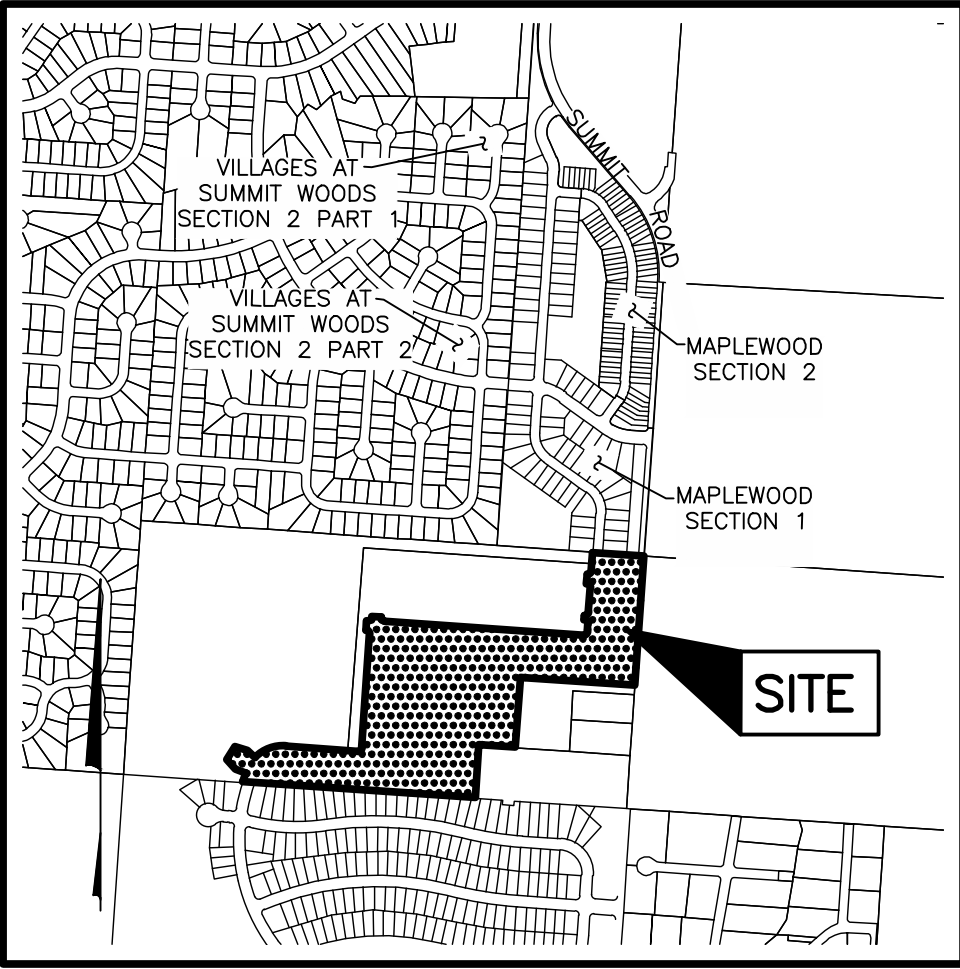
Auditor, Licking County, Ohio

Filed for record this ____ day of ____,
20__ at _____
M. Fee \$ _____
File No. _____

Recorder, Licking County, Ohio

Recorded this ____ day of ____,
20__.

Plat Book _____, Pages _____



LOCATION MAP AND BACKGROUND DRAWING

NOT TO SCALE

SURVEY DATA:

BASIS OF BEARINGS: The bearings shown hereon are based on the Ohio State Plane Coordinate System, South Zone, NAD 83 (2011). The portion of the centerline of Summit Road, having a bearing of South 03° 59' 20" West, is designated as the "basis of bearings" for this plat.

SOURCE OF DATA: The sources of recorded survey data referenced in the plan and text of this plat are the records of the Recorder's Office, Licking County, Ohio.

IRON PINS: Iron pins, where indicated hereon, unless otherwise noted, are to be set and are iron pipes thirteen sixteenths inch inside diameter, thirty inches long with a plastic plug placed in the top end bearing the initials EMHT INC.

PERMANENT MARKERS: Permanent markers, where indicated hereon, are to be one-inch diameter, thirty-inches long, solid iron pins, are to be set to monument the points indicated, are to be set with the top end flush with the surface of the ground, and then capped with an aluminum cap stamped EMHT INC. Once installed, the top of the cap shall be marked (punched) to record the actual location of the point.

SURVEYED & PLATTED
BY



We do hereby certify that we have surveyed the above premises, prepared the attached plat, and that said plat is correct. All dimensions are in feet and decimal parts thereof.

- = Iron Pin (See Survey Data)
- = MAG Nail to be set
- ◎ = Permanent Marker (See Survey Data)

By _____ Date _____
Professional Surveyor No. 7865

SUMMIT CROSSING SECTION 1 PHASE A

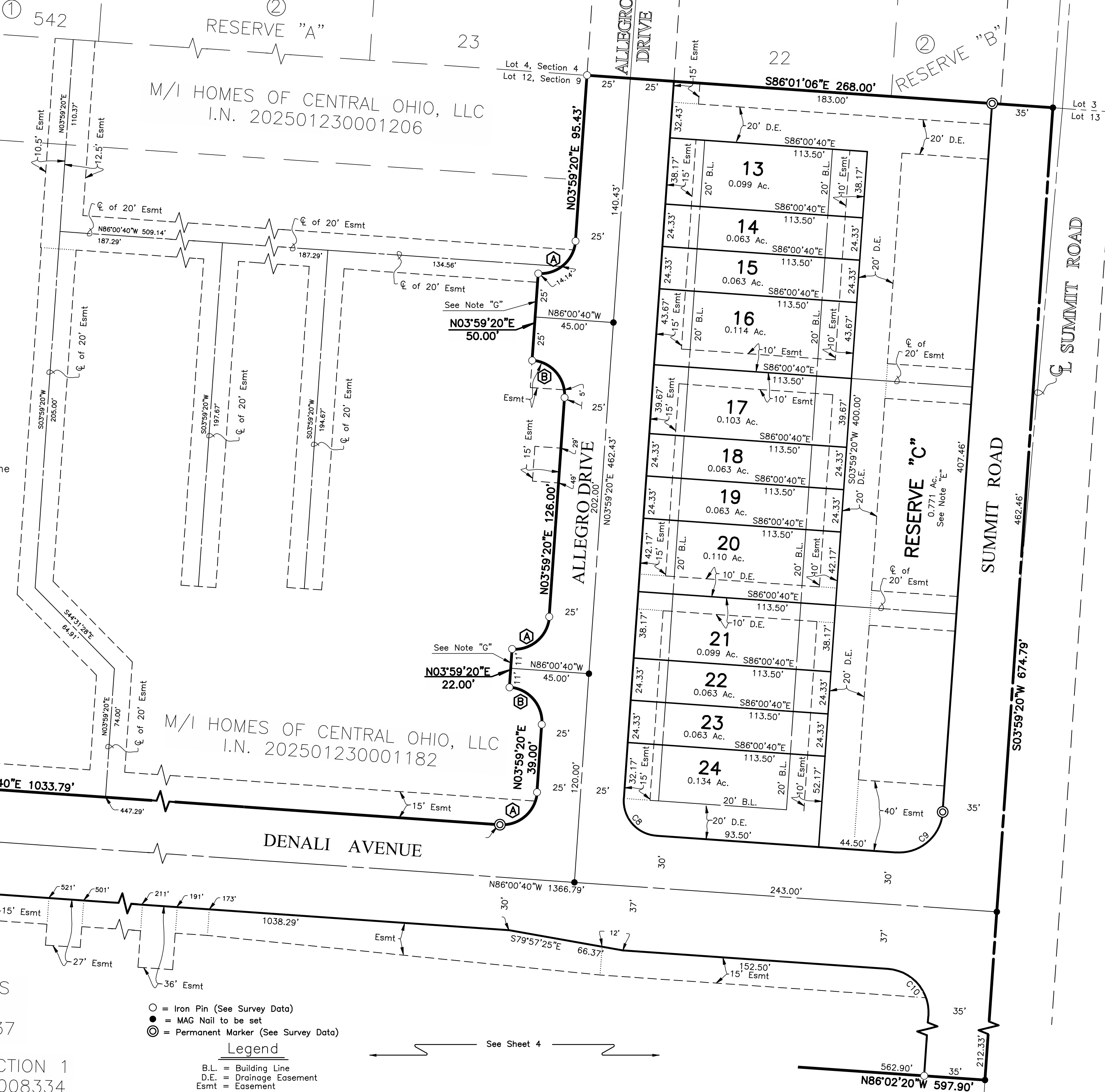
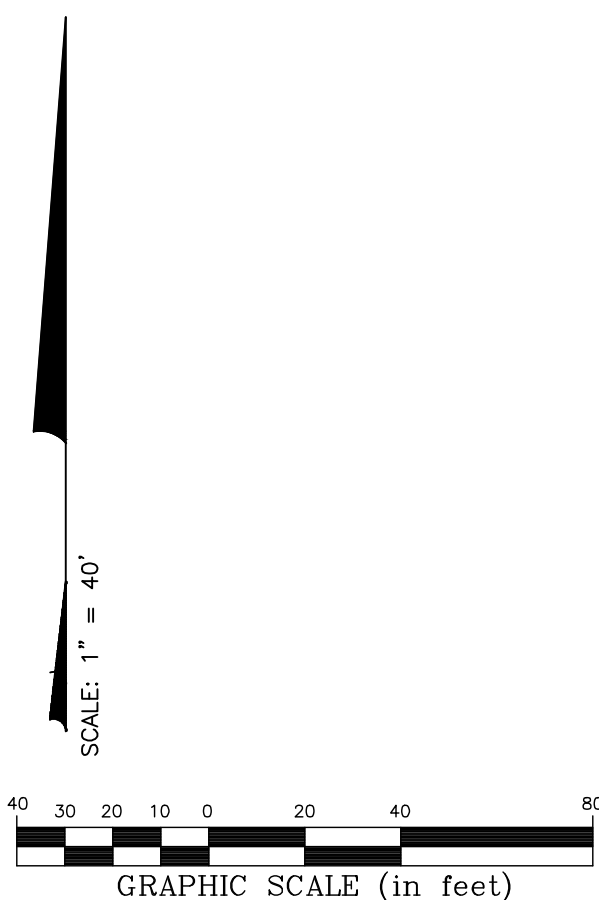
2
4

CURVE TABLE					
CURVE NO.	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD DISTANCE
C1	71°50'34"	175.00'	219.43'	N 58°04'02" E	205.34'
C2	3°07'30"	915.00'	49.90'	N 20°35'01" E	49.90'
C3	8°38'46"	145.00'	21.88'	S 89°39'56" W	21.86'
C4	63°11'48"	145.00'	159.93'	S 53°44'39" W	151.95'
C5	2°36'08"	885.00'	40.19'	S 20°50'41" W	40.19'
C6	0°48'45"	945.00'	13.40'	S 21°44'23" W	13.40'
C7	22°49'48"	205.00'	81.68'	S 33°33'39" W	81.14'
C8	90°00'00"	20.00'	31.42'	S 41°00'40" E	28.28'
C9	90°00'00"	25.00'	39.27'	N 48°59'20" E	35.36'
C10	90°00'00"	25.00'	39.27'	N 41°00'40" W	35.36'
C11	90°00'00"	20.00'	31.42'	S 41°00'40" E	28.28'
C12	90°00'00"	20.00'	31.42'	S 48°59'20" W	28.28'

- ① $\Delta=90^{\circ}00'00"$ R=20.00'
Arc=31.42'
ChBrg=N48°59'20"E
Ch=28.28'
- ② $\Delta=90^{\circ}00'00"$ R=20.00'
Arc=31.42'
ChBrg=N41°00'40"W
Ch=28.28'
- ③ $\Delta=2^{\circ}48'03"$ R=945.00'
Arc=46.19'
ChBrg=S19°55'59"W
Ch=46.19'
- ④ N68°40'00"W
56.00'
- ⑤ $\Delta=49^{\circ}00'46"$ R=205.00'
Arc=175.36'
ChBrg=N69°28'57"E
Ch=170.07'
- ⑥ N03°59'20"E
5.00'
- ⑦ S86°00'40"E
5.00'
- ⑧ $\Delta=90^{\circ}00'00"$ R=20.00'
Arc=31.42'
ChBrg=S41°00'40"E
Ch=28.28'

Line Type Legend

- Existing Property Line
- Existing R/W Line
- Existing R/W Centerline
- Existing Easement Line
- Subdivision Boundary Line
- Lot Line
- R/W Line
- R/W Centerline
- Easement Line



- ① TAYLOR WOODS
SECTION 9
P.B. 17, P. 237
- ② MAPLEWOOD SECTION 1
I.N. 202305110008334

- = Iron Pin (See Survey Data)
● = MAG Nail to be set
⊙ = Permanent Marker (See Survey Data)
- Legend**
B.L. = Building Line
D.E. = Drainage Easement
Esmt = Easement

SUMMIT CROSSING SECTION 1 PHASE A

3
4

- ③ EASTWOOD RESERVE
PHASE 1
I.N. 202309110016512
- ④ EASTWOOD RESERVE
PHASE 3
I.N. 202404220006617

Line Type Legend

- Existing Property Line
- Existing R/W Line
- Existing R/W Centerline
- Existing Easement Line
- Subdivision Boundary Line
- Lot Line
- R/W Line
- R/W Centerline
- Easement Line

M/I HOMES OF
CENTRAL OHIO, LLC
I.N. 202501230001182

M/I HOMES OF CENTRAL OHIO, LLC
I.N. 202501230001206

SCALE: 1" = 40'



GRAPHIC SCALE (in feet)

- = Iron Pin (See Survey Data)
- = MAG Nail to be set
- ⊙ = Permanent Marker (See Survey Data)

Legend

- B.L. = Building Line
- D.E. = Drainage Easement
- Esmt = Easement

- Ⓐ Δ=90°00'00" R=20.00'
Arc=31.42'
ChBrg=N48°59'20"E
Ch=28.28'
- Ⓑ Δ=90°00'00" R=20.00'
Arc=31.42'
ChBrg=N41°00'40"W
Ch=28.28'
- Ⓒ Δ=2°48'03" R=945.00'
Arc=46.19'
ChBrg=S19°55'59"W
Ch=46.19'
- Ⓓ N68°40'00"W
56.00'
- Ⓔ Δ=49°00'46" R=205.00'
Arc=175.36'
ChBrg=N69°28'57"E
Ch=170.07'
- Ⓕ S03°59'20"W
5.00'
- Ⓖ S86°00'40"E
5.00'
- Ⓗ Δ=90°00'00" R=20.00'
Arc=31.42'
ChBrg=S41°00'40"E
Ch=28.28'

N32°26'50"E
82.08'

N43°12'38"W
67.74'

RESERVE "A"
0.273 Ac.
See Note "H"

RESERVE "B"
0.289 Ac.
See Note "E"

RESERVE "D"

PARK PLACE NORTH

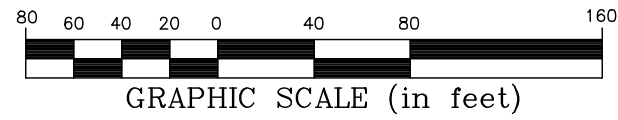
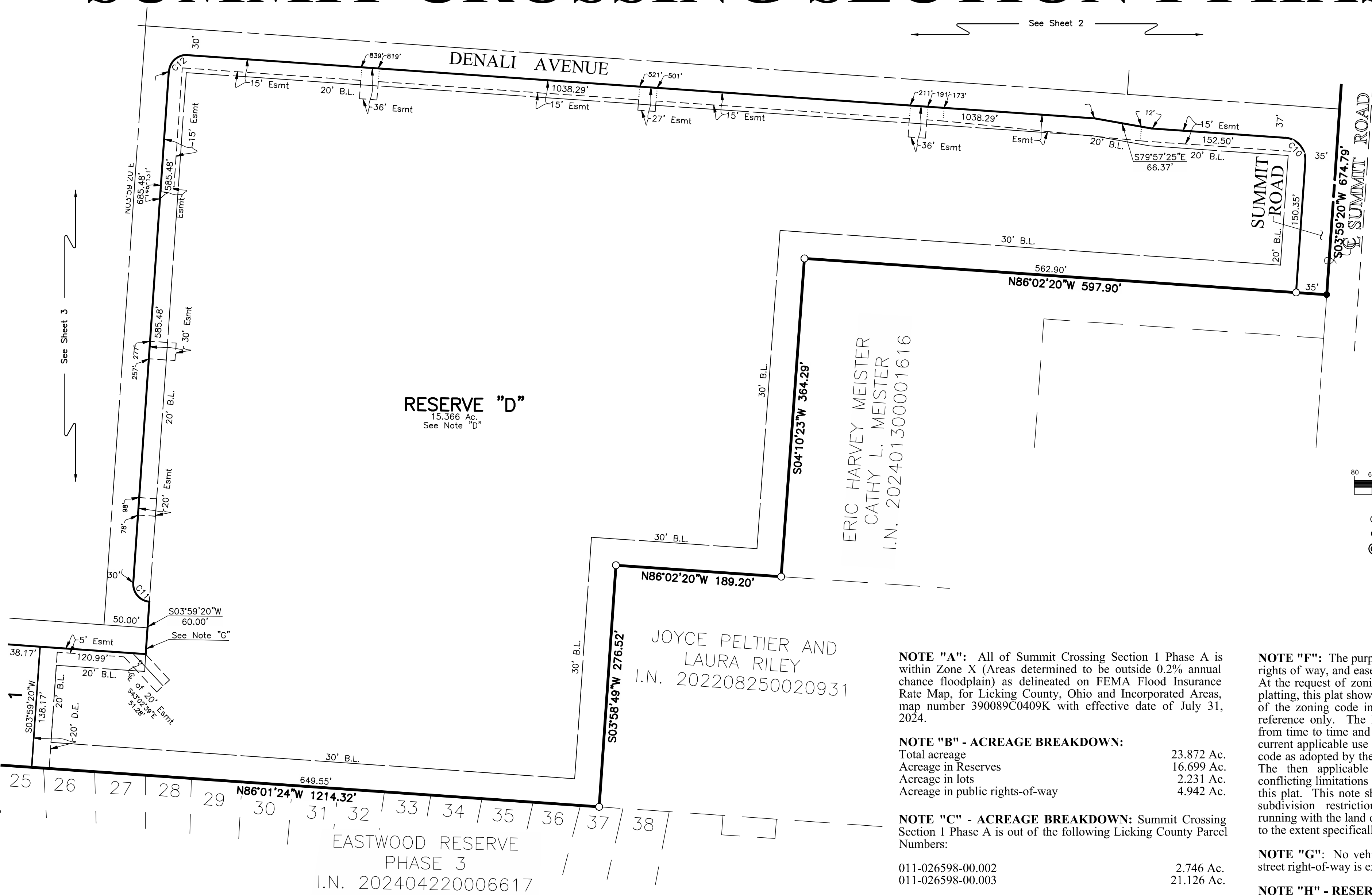
FORAKER PLACE

See Sheet 4

See Note "G"

SUMMIT CROSSING SECTION 1 PHASE A

4
4



- = Iron Pin (See Survey Data)
- = MAG Nail to be set
- ⊙ = Permanent Marker (See Survey Data)

Legend

- B.L. = Building Line
- D.E. = Drainage Easement
- Esmt = Easement

NOTE "A": All of Summit Crossing Section 1 Phase A is within Zone X (Areas determined to be outside 0.2% annual chance floodplain) as delineated on FEMA Flood Insurance Rate Map, for Licking County, Ohio and Incorporated Areas, map number 390089C0409K with effective date of July 31, 2024.

NOTE "B" - ACREAGE BREAKDOWN:

Total acreage	23.872 Ac.
Acreage in Reserves	16.699 Ac.
Acreage in lots	2.231 Ac.
Acreage in public rights-of-way	4.942 Ac.

NOTE "C" - ACREAGE BREAKDOWN: Summit Crossing Section 1 Phase A is out of the following Licking County Parcel Numbers:

011-026598-00.002	2.746 Ac.
011-026598-00.003	21.126 Ac.

NOTE "D" - RESERVE "D": Reserve "D", as designated and delineated hereon, shall be owned and maintained by the developer, its successors and assigns, for the purpose of future development.

NOTE "E" - RESERVE "B" AND RESERVE "C": Reserve "B" and Reserve "C", as designated and delineated hereon, shall be owned and maintained by an association comprised of the owners of the fee simple titles to the lots in the Summit Crossing subdivisions for the purpose of open space storm/water facilities.

NOTE "F": The purpose of this plat is to show certain property, rights of way, and easement boundaries as of the time of platting. At the request of zoning and planning authorities at the time of platting, this plat shows some of the limitations and requirements of the zoning code in effect on the date of filing this plat for reference only. The limitations and requirements may change from time to time and should be reviewed to determine the then current applicable use and development limitations of the zoning code as adopted by the government authority having jurisdiction. The then applicable zoning code shall have control over conflicting limitations and requirements that may be shown as on this plat. This note should not be construed as creating plat or subdivision restrictions, private use restrictions, covenants running with the land or title encumbrances of any nature, except to the extent specifically identified as such.

NOTE "G": No vehicular access until such time as the public street right-of-way is extended and dedicated by plat or deed.

NOTE "H" - RESERVE "A": Reserve "A", as designated and delineated hereon, shall be owned and maintained by City of Reynoldsburg for the purpose of parking and for public playground use.

NOTE "I": At the time of platting, electric, cable, and telephone service providers have not issued information required so that easement areas, in addition to those shown on this plat as deemed necessary by these providers for the installation and maintenance of all of their main line facilities, could conveniently be shown on this plat. Existing recorded easement information about Summit Crossing Section 1 Phase A, or any part thereof, can be acquired by a competent examination of the then current public records, including those in the Licking County Recorder's Office.

Line Type Legend

- Existing Property Line
- Existing R/W Line
- Existing R/W Centerline
- Existing Easement Line
- Subdivision Boundary Line
- Lot Line
- R/W Line
- R/W Centerline
- Easement Line

Reynoldsburg Planning & Zoning Board
Record of Action
April 17, 2025

The Reynoldsburg Planning & Zoning Board took the following action at this meeting:

ITEM: Application #2025-0126; 8718 Summit Road; Matt Kirk of EMH&T for M/I Homes of Central Ohio, LLC; Summit Crossing Section 1 Phase B Final Plat

ACTION: Motion was made by the Planning & Zoning Board to approve the Final Plat Application with conditions. The motion to approve the Final Plat with conditions was passed with a 6 to 0 vote, therefore the Final Plat request is approved with the following conditions:

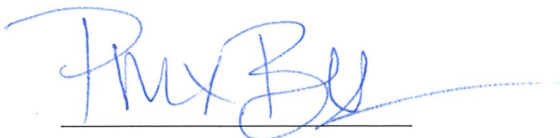
1. That Sheet 2 be revised as noted in the above Project Review Zoning (2.c)
2. That the plat be revised as noted in the above Project Review Engineering (3.a-c)
3. That the plat is revised to City Staff's satisfaction before going to City Council.

NEXT STEPS:

The next steps the applicant should take in the process include:

1. Corrections, showing that the conditions have been met to staff's satisfaction, before going before City Council.
2. The Final Plat will then be sent to City Council for Approval. The Final Plat will go before City Council for three readings.
3. Once the Final Plat is approved by City Council, a Mylar of the approved Final Plat is turned into Permitting. City Staff will provide the appropriate signatures on the Mylar. Please know there is a 30 day referendum period once the Final Plat is approved by City Council, unless it was passed as an emergency.
4. The applicant will then need to record the Mylar with the appropriate County Recorder's office.

Please contact the Planning and Zoning Administrator at 614.322.6829 if you need additional information or assistance.



Phoenix Buathier, Planning and Zoning Administrator
City of Reynoldsburg

April 3, 2025

Planning and Zoning Board
City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, OH 43068

RE: Matt Kirk of EMH&T for M/I Homes of Central Ohio, LLC; Summit Crossing Section 1
Phase B Final Plat

Planning and Zoning Board:

Below is the staff review of the above reference Final Plat Application.

1. Project Summary

- a. The 69.4 +/- acre residential subdivision is zoned RM, Residential Medium. Of the 69.4 acre site, 30.1 acres are proposed to be used for the Townhome portion of the site. To the north, west and south of the subject site is Dwelling – Detached Single-Family zoned SR, Suburban Residential. To the east of the site is Dwelling – Detached Single-Family in Etna Township and Vacant land zoned I, Innovation.
- b. The subject site is currently under an agricultural land use, however the site is proposed to be developed with 280 Dwelling – Attached Single-Family homes, with a density of 9.6 dwelling units per acre. The approved major site plan also included a total open space area of 25.47 acres, which will include a 23.2 acre City Park.
- c. The proposed Final Plat application is for Section 1, Phase B, consisting of 5.045 acres and 58 Dwellings – Attached Single-Family lots.
- d. Open space is being platted in Reserve E and F at 1.395 acers, which is 5.48% of the total open space approved in the major site plan and preliminary plat.

2. Project Review Zoning

- a. The applicant is seeking Final Plat approval for Summit Crossing Subdivision Section 1 Phase B.
- b. The lot dimensions, right-of-ways, layout, setbacks, and open space configurations are consistent with the approved major site plan and preliminary plat.
- c. On Sheet 2 of 2: Identify on the final plat, the required 20 foot rear setback for parcels 25 through 82. Section 1103.19.III Development Standards. Setbacks

3. Project Review Engineering

- a. General: Provide space for the stamp/seal/signature of the PS on the plan.
- b. Sheet 2 of 2: Some of the rear building lines do not match what is shown in the street, storm, and water plans. Please ensure the plat and the construction drawings match.
- c. Sheet 2 of 2: What are the parent tract original acreages and residual acreages (post Section 1A)?

4. Recommendations

- a. Staff recommends approval for Summit Crossing Subdivision Section 1 Phase B with the following conditions:
 - i. That Sheet 2 be revised as noted in the above Project Review Zoning (2.c)
 - ii. That the plat be revised as noted in the above Project Review Engineering (3.a-c)
 - iii. That the plat is revised to City Staff's satisfaction before going to City Council.

Reynoldsburg

Department of Development Planning &
Zoning Division
7232 East Main Street
Reynoldsburg, Ohio

*All Applications are submitted in person,
through mail or the Building Department by
email at: permit@reynoldsburg.gov

*Please know that an application will not be
processed until payment has been received.

App./Case#: 2025-0126
Date Submitted: 3/13/25
Fee Amount: \$500.00

PLANNING AND ZONING BOARD LAND SUBDIVISION AND PLAT APPLICATION

☒ Paid: CK

Property Address/Name of Plat: <u>SUMMIT CROSSING SECTION 1 PHASE B</u>	
Description of Location: <u>8718 SUMMIT ROAD</u>	RECEIVED
Parcel ID#(s): <u>011-026598-00.002, 011-026598-00.003</u>	MAR 13 2025
Number of Lots: <u>58</u>	REYNOLDSBURG BUILDING DEPT
Complete Where Applicable: Engineer/ <u>Surveyor</u> <u>EMHT-MATT KIRK</u>	
Builder/Developer: <u>M/I HOMES</u>	

I. PROPERTY OWNER OF RECORD

Property Owner Name(s): <u>M/I HOMES OF CENTRAL OHIO, LLC</u>	Property Owner Address: <u>4131 WORTH AVENUE, SUITE 300, COLUMBUS, OHIO, 43219</u>
--	---

II. APPLICANT INFORMATION

Applicant Name: <u>EMHT-MATT KIRK</u>	Applicant Address: <u>5500 NEW ALBANY ROAD, COLUMBUS, OHIO, 43054</u>
Applicant Phone Number: <u>614-715-4131</u>	Applicant Email: <u>MKIRK@EMHT.COM</u>
☐ Property Owner ☐ Business Owner/Tenant ☐ Contractor ☒ Architect/Engineer ☐ Owner's Consent Attached.	

III. PROJECT TYPE

- ☐ Subdivision without Plat (lot split) (\$200 Residential/\$250 Non-Residential) ☐ Preliminary Plat (\$750 + \$50 per lot All Districts) ☐ Preliminary Plat Extension (\$50 All Districts) ☒ Final Plat (\$500 All Districts) ☐ Plat Modification/Vacation (\$500 All Districts) (includes changes to approved preliminary not expired, or changes to approved final plat)

Applicant Signature: _____

Date: _____

*By signing this application, I certify that I am the owner of the property or the owner's agent, and that the work is authorized with the full knowledge of the owner. *

OFFICE USE ONLY

Additional Notes:

Zoning Information	Planning and Zoning Board Meeting	City Council Meeting
Date: _____	Date: _____	Date: _____
Zoning District: _____	☐ Approved as Submitted	☐ Approved as Submitted
☐ Olde Reynoldsburg District	☐ Approved w/ Conditions	☐ Submitted Approved
	☐ Tabled	☐ w/ Conditions Tabled
	☐ Denied	☐ Denied

P&Z Administrator: _____

Date: _____

Clerk of Council: _____

Date: _____

SUMMIT CROSSING SECTION 1 PHASE B

Situated in the State of Ohio, County of Licking, City of Reynoldsburg, and in Lot 12, Section 9, Township 16, Range 20, Refugee Lands, containing 5.045 acres of land, more or less, said 5.045 acres being comprised of a part of each of those tracts of land conveyed to **M/I HOMES OF CENTRAL OHIO, LLC** by deeds of record in Instrument Numbers _____, Recorder's Office, Licking County, Ohio.

The undersigned, **M/I HOMES OF CENTRAL OHIO, LLC**, an Ohio limited liability company, by **TIMOTHY C. HALL**, Area President, owner of the lands platted herein, duly authorized in the premises, does hereby certify that this plat correctly represents its **"SUMMIT CROSSING SECTION 1 PHASE B"**, a subdivision containing Lots numbered 25 to 82, both inclusive, and an areas designated as Reserves "E" and "F", does hereby accept this plat of same.

Easements are hereby reserved in, over and under areas designated on this plat as "Easement", "Drainage Easement", "Sidewalk Easement", or Reserve "E" for the construction, operation and maintenance of all public and quasi public utilities above and beneath the surface of the ground and, where necessary, for the construction, operation and maintenance of service connections to all adjacent lots and lands and for storm water drainage. Within those areas designated "Drainage Easement" on this plat, an additional easement is hereby reserved for the purpose of constructing, operating and maintaining major storm water drainage swales and/or other storm water drainage facilities. No above grade structures, dams or other obstructions to the flow of storm water runoff are permitted within Drainage Easement areas as delineated on this plat unless approved by the Reynoldsburg City Engineer. Within those areas designated "Sidewalk Easement" on this plat, an additional easement is hereby reserved for the purpose of constructing and maintaining a sidewalk and/or shared use path for use by the public. Easement areas shown hereon outside of the platted area are within lands owned by the undersigned and easements are hereby reserved therein for the uses and purposes as expressed herein.

Easements are hereby reserved in, over and under areas designated on this plat as "Private Utility Easement" (P.U.E.) for the construction, operation and maintenance of storm water runoff drains, facilities and mainline waterline facilities. Such facilities shall be owned and maintained by one or more condominium associations as will be established subsequent to the recordation of this plat. Said facilities will not be dedicated to the City of Reynoldsburg, Ohio and the City of Reynoldsburg, Ohio will not be responsible for the maintenance of said facilities.

The owners of the fee simple titles to Lots 25 to 82, both inclusive, and areas designated as Reserve "E" and Reserve "F", shall have and are hereby granted a non-exclusive right-of-way and easement for access to and from public streets, in and over said Reserve "E" to be shared with the owners of the fee simple titles to each other of said lots 25 to 82, both inclusive, and areas designated as Reserve "E" and Reserve "F".

In Witness Whereof, **TIMOTHY C. HALL, JR.**, Area President of **M/I HOMES OF CENTRAL OHIO, LLC**, has hereunto set his hand this ____ day of ____, 20__.

Signed and Acknowledged
In the presence of: **M/I HOMES OF CENTRAL OHIO, LLC**

By **TIMOTHY C. HALL, JR.**,
Area President

STATE OF OHIO
COUNTY OF FRANKLIN ss:

Before me, a Notary Public in and for said State, personally appeared **TIMOTHY C. HALL, JR.**, Area President of said **M/I HOMES OF CENTRAL OHIO, LLC**, who acknowledged the signing of the foregoing instrument to be his voluntary act and deed and the voluntary act and deed of said **M/I HOMES OF CENTRAL OHIO, LLC**, for the uses and purposes expressed herein.

In Witness Thereof, I have hereunto set my hand and affixed my official seal this ____ day of ____, 20__.

My commission expires _____
Notary Public, _____ State of Ohio

Approved this ____ day of ____, 20__.

Chairman, Planning and Zoning Board,
Reynoldsburg, Ohio

Approved this ____ day of ____, 20__.

City Engineer, Reynoldsburg, Ohio

Approved this ____ day of ____, 20__.

Director of Public Service,
Reynoldsburg, Ohio

Approved and accepted this ____ day of ____, 20__, by Ordinance No. _____ wherein all of Allegro Drive, Danali Avenue, Foraker Place, Park Place North and Summit Road dedicated hereon are accepted as such by the Council for the City of Reynoldsburg, Ohio.

City Clerk, Reynoldsburg, Ohio Mayor, Reynoldsburg, Ohio

Transferred this ____ day of ____, 20__.

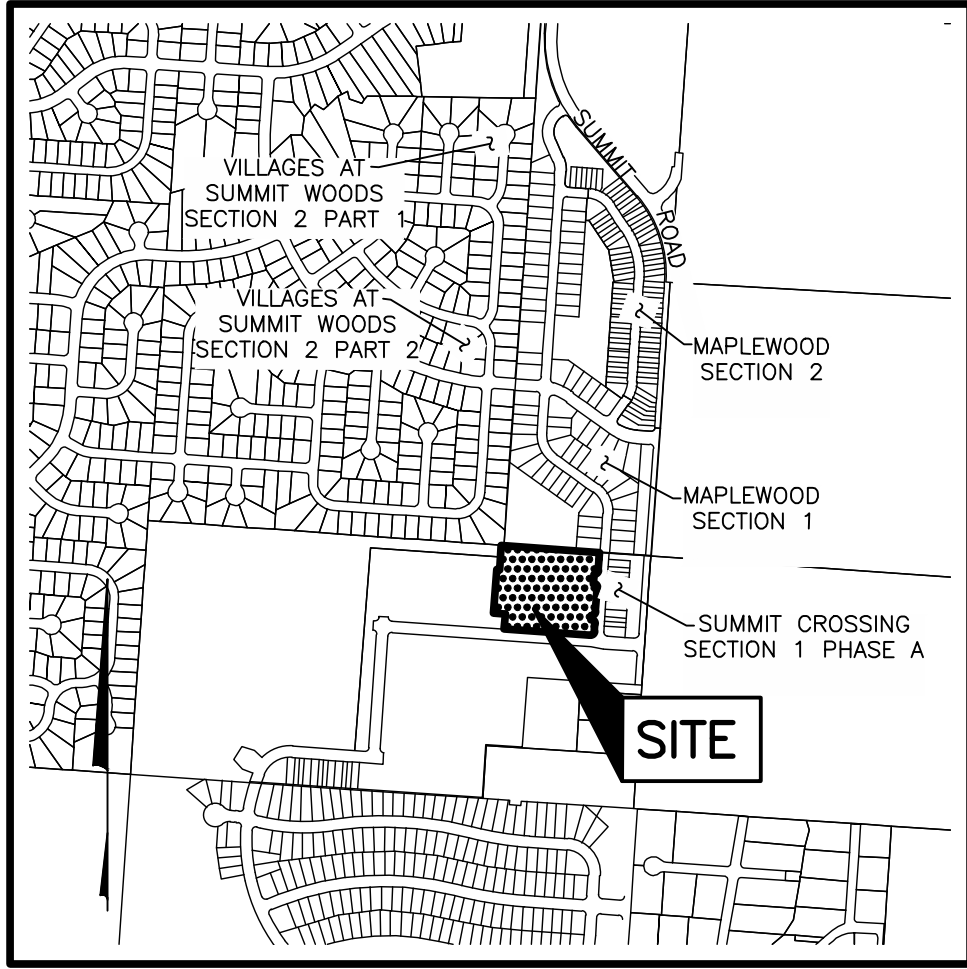
Auditor, Licking County, Ohio

Filed for record this ____ day of ____, 20__ at _____
M. Fee \$ _____
File No. _____

Recorder, Licking County, Ohio

Recorded this ____ day of ____, 20__.

Plat Book _____, Pages _____



LOCATION MAP AND BACKGROUND DRAWING
NOT TO SCALE

SURVEY DATA:

BASIS OF BEARINGS: The bearings shown hereon are based on the Ohio State Plane Coordinate System, South Zone, NAD 83 (2011). The portion of the centerline of Summit Road, having a bearing of South 03° 59' 20" West, is designated as the "basis of bearings" for this plat.

SOURCE OF DATA: The sources of recorded survey data referenced in the plan and text of this plat are the records of the Recorder's Office, Licking County, Ohio.

IRON PINS: Iron pins, where indicated hereon, unless otherwise noted, are to be set and are iron pipes thirteen sixteenths inch inside diameter, thirty inches long with a plastic plug placed in the top end bearing the initials EMHT INC.

PERMANENT MARKERS: Permanent markers, where indicated hereon, are to be one-inch diameter, thirty-inches long, solid iron pins, are to be set to monument the points indicated, are to be set with the top end flush with the surface of the ground, and then capped with an aluminum cap stamped EMHT INC. Once installed, the top of the cap shall be marked (punched) to record the actual location of the point.

SURVEYED & PLATTED
BY



We do hereby certify that we have surveyed the above premises, prepared the attached plat, and that said plat is correct. All dimensions are in feet and decimal parts thereof.

- = Iron Pin (See Survey Data)
- = MAG Nail to be set
- ◎ = Permanent Marker (See Survey Data)

By _____ Date _____
Professional Surveyor No. 7865

U:\20240981\DWG\CASHIERS\PLAT\20240981-VS-PLAT-PLANS\B.DWG plotted by KIRK, MATTHEW on 2/25/2025 11:45:42 AM last saved by JMASTON on 2/25/2025 11:10:17 AM
Xref: 20220043-VS-PLAT-SECT1.DWG & EASEMENTS.DWG & 20240981-CS-REFR-NDWG

SUMMIT CROSSING SECTION 1 PHASE B

2
2

NOTE "A": All of Summit Crossing Section 1 Phase B is within Zone X (Areas determined to be outside 0.2% annual chance floodplain) as delineated on FEMA Flood Insurance Rate Map, for Licking County, Ohio and Incorporated Areas, map number 390089C0409K with effective date of July 31, 2024.

NOTE "B" - ACREAGE BREAKDOWN:

Total acreage	5.045 Ac.
Acreage in Reserves	1.395 Ac.
Acreage in lots	3.650 Ac.

NOTE "C" - ACREAGE BREAKDOWN: Summit Crossing Section 1 Phase A is out of the following Licking County Parcel Numbers:

011-026598-00.002	0.711 Ac.
011-026598-00.003	4.334 Ac.

NOTE "D" - RESERVE "F": Reserve "F", as designated and delineated hereon, shall be owned and maintained by the developer, its successors and assigns, for the purpose of future development.

NOTE "E" - RESERVE "E": Reserve "E", as designated and delineated hereon, shall be owned and maintained by the Summit Crossing master association. The drives constructed within said Reserve "E" will be private drives which will be owned and maintained by said association. Until such time as said association is formed and funded, the developer will be responsible for the maintenance of said Reserve "E". Said drives will not be dedicated to the City of Reynoldsburg and the City of Reynoldsburg, will not be responsible for the maintenance of said drives.

NOTE "F": The purpose of this plat is to show certain property, rights of way, and easement boundaries as of the time of platting. At the request of zoning and planning authorities at the time of platting, this plat shows some of the limitations and requirements of the zoning code in effect on the date of filing this plat for reference only. The limitations and requirements may change from time to time and should be reviewed to determine the then current applicable use and development limitations of the zoning code as adopted by the government authority having jurisdiction. The then applicable zoning code shall have control over conflicting limitations and requirements that may be shown as on this plat. This note should not be construed as creating plat or subdivision restrictions, private use restrictions, covenants running with the land or title encumbrances of any nature, except to the extent specifically identified as such.

NOTE "G": No vehicular access until such time as the public street right-of-way is extended and dedicated by plat or deed.

NOTE "H": At the time of platting, electric, cable, and telephone service providers have not issued information required so that easement areas, in addition to those shown on this plat as deemed necessary by these providers for the installation and maintenance of all of their main line facilities, could conveniently be shown on this plat. Existing recorded easement information about Summit Crossing Section 1 Phase B, or any part thereof, can be acquired by a competent examination of the then current public records, including those in the Licking County Recorder's Office.

Line Type Legend

---	Existing Property Line
---	Existing R/W Line
---	Existing R/W Centerline
---	Existing Easement Line
---	Subdivision Boundary Line
---	Lot Line
---	R/W Line
---	R/W Centerline
---	Easement Line

Legend

B.L.	= Building Line
D.E.	= Drainage Easement
Esmt	= Easement
P.U.E.	= Private Utility Easement
S.E.	= Sidewalk Easement
E.E.1	= Existing 20' Easement
I.N.	= Existing 23' Easement
E.E.3	= Existing 15' Easement
I.N.	= Existing Easement
E.E.4	= Existing Easement
I.N.	= Existing Easement

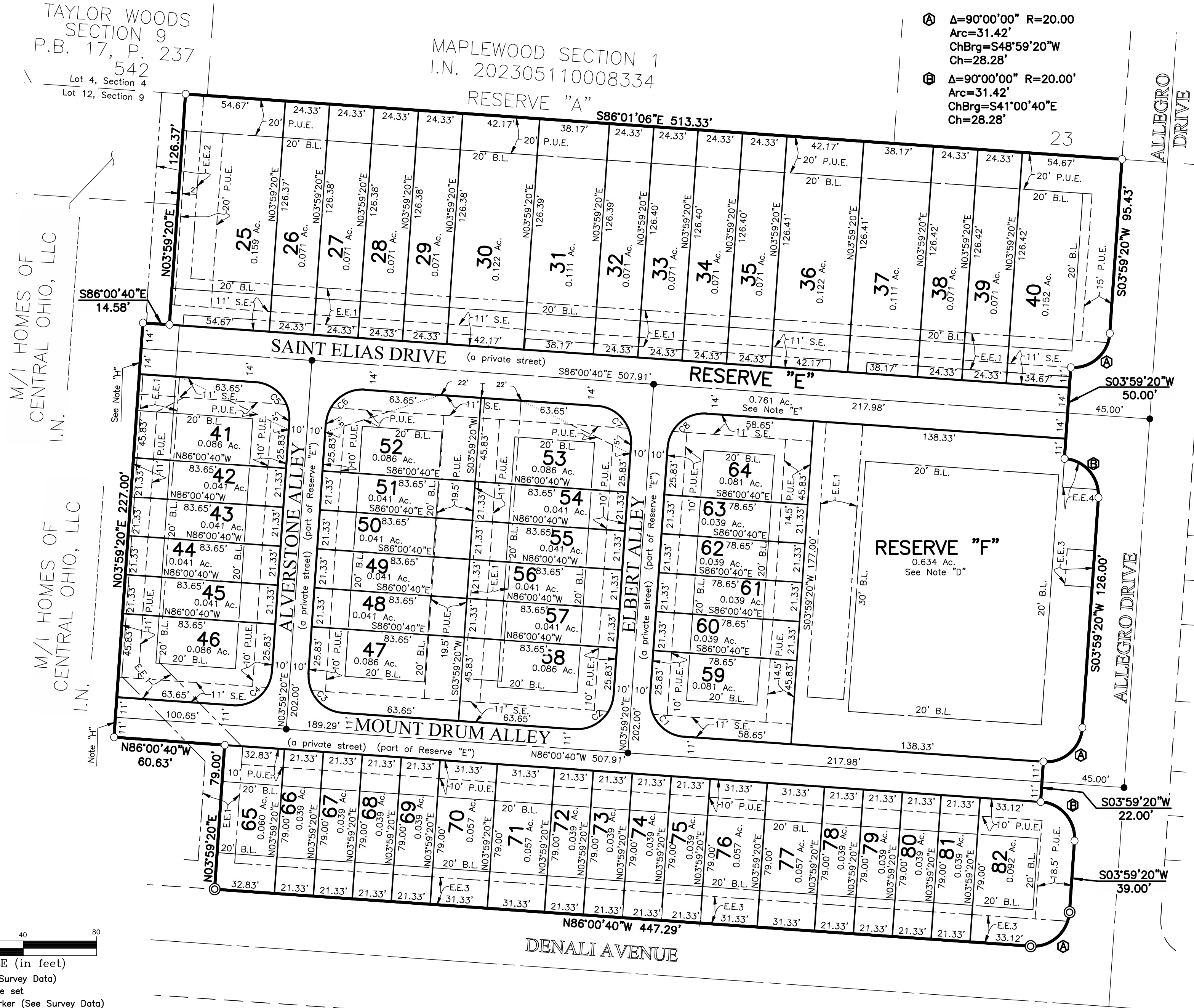
SCALE: 1" = 40'

GRAPHIC SCALE (in feet)

○ = Iron Pin (See Survey Data)
● = MAG Nail to be set
◎ = Permanent Marker (See Survey Data)

CURVE TABLE					
CURVE NO.	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD DISTANCE
C1	90°00'00"	20.00'	31.42'	S 41°00'40" E	28.28'
C2	90°00'00"	20.00'	31.42'	N 48°59'20" E	28.28'
C3	90°00'00"	20.00'	31.42'	S 41°00'40" E	28.28'
C4	90°00'00"	20.00'	31.42'	N 48°59'20" E	28.28'

CURVE TABLE					
CURVE NO.	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD DISTANCE
C5	90°00'00"	20.00'	31.42'	N 41°00'40" W	28.28'
C6	90°00'00"	20.00'	31.42'	S 48°59'20" W	28.28'
C7	90°00'00"	20.00'	31.42'	N 41°00'40" W	28.28'
C8	90°00'00"	20.00'	31.42'	S 48°59'20" W	28.28'





**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Juneteenth Event

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

The City of Reynoldsburg received sponsorships and donations designated to support the 2024 Juneteenth Celebration, and a portion of the funds received were not expended during the 2024 event. The Community Events Department requests that the remaining funds from sponsorships and donations specifically designated for the 2024 Juneteenth Celebration, and not expended during the 2024 fiscal year, be carried forward and appropriated to the 2025 Community Events Budget. These funds shall be restricted for use toward the planning and execution of the 2025 Juneteenth Celebration as follows:

That an amount of \$3,914.06 in the unappropriated General Fund be appropriated as follows:
110.344.5339 Miscellaneous Contract Services: \$3,914.06

An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Juneteenth Event

WHEREAS, the City of Reynoldsburg had balances from the Juneteenth Festival of 2024 of \$3,914.06; and

WHEREAS, these funds were deposited into the General Fund and need to be transferred into the 2025 Community Events budget for the Juneteenth Festival of 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF

REYNOLDSBURG, OHIO:

Section 1. That an amount of \$3,914.06 in the unappropriated General Fund be and hereby be appropriated to 110.344.5339 Miscellaneous Contract Services.

Section 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Pride Event

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

The City of Reynoldsburg received sponsorships and donations designated to support the 2024 Pride Celebration, and a portion of the funds received were not expended during the 2024 event. The Community Events Department requests that the remaining funds from sponsorships and donations specifically designated for the 2024 Pride Celebration, and not expended during the 2024 fiscal year, be carried forward and appropriated to the 2025 Community Events Budget. These funds shall be restricted for use toward the planning and execution of the 2025 Pride Celebration as follows:

That an amount of \$4,062.86 in the unappropriated General Fund be appropriated as follows:
110.344.5339 Miscellaneous Contract Services: \$4,062.86

An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Pride Event

WHEREAS, the City of Reynoldsburg had balances from the Pride Event of \$4,062.86 from 2024; and

WHEREAS, these funds were deposited into the General Fund and need to be transferred into the 2025 Community Events budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF

REYNOLDSBURG, OHIO:

Section 1. That an amount of \$4,062.86 in the unappropriated General Fund be and hereby be appropriated to account 110.344.5339 Miscellaneous Contract Services.

Section 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: July 14, 2025

RE: An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Diwali-Tihar Celebration Event

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

The City of Reynoldsburg received sponsorships and donations designated to support the 2024 Diwali Celebration, and a portion of the funds received were not expended during the 2024 event. The Community Events Department requests that the remaining funds from sponsorships and donations specifically designated for the 2024 Diwali Celebration, and not expended during the 2024 fiscal year, be carried forward and appropriated to the 2025 Community Events Budget. These funds shall be restricted for use toward the planning and execution of the 2025 Diwali Celebration as follows:

That an amount of \$8,190.82 in the unappropriated General Fund be appropriated as follows:
110.344.5339 Miscellaneous Contract Services: \$8,190.82

An Ordinance Appropriating Funds from the Unappropriated General Fund to Accounts in the Community Events Department from the 2024 Diwali-Tihar Celebration Event

WHEREAS, the City of Reynoldsburg had balances from the Diwali-Tihar Celebration Event of \$8,190.82 from 2024; and

WHEREAS, these funds were deposited into the General Fund and need to be transferred into the 2025 Community Events budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF

REYNOLDSBURG, OHIO:

Section 1. That an amount of \$8,190.82 in the unappropriated General Fund be and hereby be appropriated to account 110.344.5339 Miscellaneous Contract Services.

Section 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.