



**MINUTES REGULAR MEETING
REYNOLDSBURG ETNA-REYNOLDSBURG JOINT ECONOMIC DEVELOPMENT
DISTRICT #4
May 16, 2025**

CALL TO ORDER

Chair Washington called the JEDD #4 meeting to order at 11:37am.

ROLL CALL

APPROVAL OF AGENDA

Chair Washington indicated that there was an addition to the New Business section of the agenda - the annual invoice for clerk services. As there were no other additions, Chair Washington advised that the agenda be approved as amended.

APPROVAL OF MINUTES

Meeting Minutes of March 7, 2025

Board member McKee moved to approve the regular meeting minutes of March 7, 2025. Second by Board member Cotugno. Motion carried.

NEW BUSINESS

New Board Members

**Replacement of Lori Gischel, City of Reynoldsburg
August Term of Rozland McKee**

Chair Washington commented that the City of Reynoldsburg had not appointed anyone to fill the position previously held by Lori Gischel.

Insurance Renewal Process

Attorney McCarter indicated that it was time for the annual renewal process for insurance. Each year, the JEDDs are required to complete a new application requesting a quote for rates. The JEDD Board Chair was usually responsible for signing the application and a statement of the amount of money flowing through the organization.



Chair Washington stated that the previous year's premium was \$2,832. As the renewal is due in September, waiting until the August meeting makes payment more difficult for the Township to process a payment. Ms. Gischel suggested that the JEDD Board approve the payment of a premium not to exceed \$3,500 in order to start the insurance renewal process.

Board member Cotugno moved to approve requesting a quote for the annual JEDD insurance and approving payment of a premium not to exceed \$3,500. Second by Board member McKee. Motion carried.

Clerk Service Agreement Invoice

Chair Washington stated that the JEDD Board received an invoice for clerk services provided to the JEDD Board by the City of Reynoldsburg. Per the Clerk Services Agreement, the City of Reynoldsburg would provide a clerk to attend JEDD Board meetings, produce packets, and take minutes during meetings for a cost of \$1,000 per year.

Board member McKee moved to approve the payment of the invoice for clerk services for 2024 of \$1,000 to the City of Reynoldsburg. Second by Board member Cotugno. Motion carried.

OLD BUSINESS

There was no Old Business.

TREASURER'S REPORT

Finance and Distribution Report

Councilmember Strickland reported that the fiscal reports were included in the Board's packet, including the distribution report. The first quarter revenues for 2025 were \$84,066.61. During this reporting period, there were invoices in the amount of \$3,937.50 for professional/paralegal services.

Board member McKee moved to approve the Treasurer's Report. Second by Board member Cotugno. Motion carried.

JEDD #4 Audit and AOS Approval Letter

Chair Washington advised that JEDD 4 was in the rotation for an audit. The previous audit cost was \$1,000. She suggested that the Board approve moving forward with the audit based on a cost not to exceed \$1,000.



Board member McKee moved to move forward with the audit with a cost not to exceed \$1,000. Second by Board member Cotugno. Motion carried.

Chair Washington added that the State Auditor required a Letter of Engagement in order to proceed with the audit and sign the Letter.

Board member McKee moved to approve signing a Letter of Engagement for the JEDD 4 audit. Second by Board member Cotugno.

ATTORNEY'S REPORT

Report Regarding Developer Reimbursement

Attorney McCarter reported that he was delayed in sending out the letters, which were just sent out. The responders have 30-days to respond. He indicated that he expected to have some conversations with developers as substantial funds were involved.

BOARD MEMBER COMMENTS

There were no additional Board comments.

ADJOURNMENT

Board member McKee moved to adjourn the meeting. Second by Board member Cotugno. Motion carried.

Necol Washington, Board Chair

Mollie Prasher, Clerk