



Shanette Strickland, President
Julie Towns, Ward 1
Louis Salvati, Ward 2
Bhuwan Pyakurel, Ward 3
Erin Hill, Ward 4
Barth Cotner, At-Large
Mildred Johnson, At-Large
Stacie A. Baker, At-large

City Council

Council Meeting

7232 East Main Street
Reynoldsburg, OH 43068
www.reynoldsburg.gov

Mollie Prasher, Clerk of Council
614-322-6836

Monday, September 22, 2025

6:30 PM

Council Chambers

1. CALL TO ORDER

2. INVOCATION - Pastor Renee Russell of City Church of Reynoldsburg

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. APPROVAL OF AGENDA

6. APPROVAL OF MINUTES

- a. There are no minutes for approval.

7. COMMUNITY COMMENTS

The Community Comments portion of the meeting is an opportunity for citizens to address Council. Citizens may wish to bring matters to the attention of City Council or discuss items on the agenda with the exception of legislation scheduled for a public hearing. Comments related to a public hearing may only be made during the Public Hearing portion of the meeting.

Before addressing City Council, members of the public are asked to complete a speaker's form and give it to the Clerk of Council. The Council President will invite speakers to step to the microphone and give their name and address. All remarks should be addressed to Council as a whole and not exceed three minutes.

- a. Mayoral Proclamation for Childhood Cancer Awareness Month
- b. Presentation by Columbus Humane

8. COMMUNICATIONS

- a. Update on the YMCA

9. REPORTS

- a. Clerk of Court Report for August 2025
- b. Liquor Permit - Jayaho, Inc.
- c. West Licking Fire District Report

d. There is no Development, Parks & Recreation Committee meeting.

e. Public Safety, Law & Courts Committee

1. A Resolution Authorizing the City Auditor to Remove Equipment from the City's Fixed Asset List for the Reynoldsburg Police Department
2. A Resolution Authorizing the Mayor to Sign the Proposed Participation in the Opioid Settlement Agreement with Purdue Pharma, L.P.
3. A Resolution Adopting a Master Fee Schedule for the City of Reynoldsburg

f. Public Service & Transportation Committee

1. An Ordinance Authorizing the Appropriation of Funds Pertaining to the City's 2025 Street Improvement Project - Part II, and Declaring an Emergency
2. A Resolution Authorizing the Mayor to Accept Public Infrastructure Associated with the Trivium Private Development Project

g. Finance & Administration Committee

1. An Ordinance Authorizing the Mayor to Enter into a Contract for City Liability Insurance for a Period from October 14, 2025 to October 13, 2026, Appropriate Funds Therefor, Waive Competitive Bidding, and Declaring an Emergency

10. RESOLUTIONS - CONSENT AGENDA

- a. A Resolution Authorizing the City Auditor to Remove Equipment from the City's Fixed Asset List for the Reynoldsburg Police Department
- b. A Resolution Authorizing the Mayor to Sign the Proposed Participation in the Opioid Settlement Agreement with Purdue Pharma, L.P.
- c. A Resolution Adopting a Master Fee Schedule for the City of Reynoldsburg
- d. A Resolution Authorizing the Mayor to Accept Public Infrastructure Associated with the Trivium Private Development Project

11. CONSENT AGENDA FOR EMERGENCY ADOPTION

- a. An Ordinance Authorizing the Appropriation of Funds Pertaining to the City's 2025 Street Improvement Project - Part II, and Declaring an Emergency
- b. An Ordinance Authorizing the Mayor to Enter into a Project Grant/Loan Agreement with the State of Ohio Through the Ohio Public Works Commission (OPWC) for the Summit Road Reconstruction Project (Limits of Prior Improvements South of Summit High School to East Main Street), Appropriating Funds Therefor, and Declaring an Emergency

12. CONSENT AGENDA FOR FIRST READING

- a. An Ordinance Authorizing the Mayor to Enter into a Contract for City Liability Insurance for a

Period from October 14, 2025 to October 13, 2026, Appropriate Funds Therefor, Waive Competitive Bidding, and Declaring an Emergency

13. CONSENT AGENDA FOR SECOND READING

- a. An Ordinance to Authorize the Mayor to Enter into a Contract with EMH&T for Support Services Relating to Waggoner Road Phase 1 and 2 and Appropriating Funds Therefor

14. OTHER COUNCIL MATTERS

15. UPCOMING MEETINGS

- a. October 2, 2025 Planning & Zoning Board
October 13, 2025 Council
October 16, 2025 Planning & Zoning Board
October 27, 2025 Council
October 30, 2025 Trick or Treat

16. ADJOURNMENT

ADJOURNMENT



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: Clerk of Court Report for August 2025

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

I am submitting monies collected from the courts held on 8/7, 8/14, 8/21, and 8/28/25. I am also submitting monies collected during the same period pursuant to City Ordinance No/s. 146-94 and 104-02.

Fines & Waivers/Bond Costs/OLF Releases/Bond Forfeitures Order In	(#110.4512)	\$ 14,135.00
Court Costs & Misc. Costs Assessed (#110.4510)		\$ 13,300.00
Sub-Total (To General Revenue Fund)		\$ 27,435.00
Computerization Needs Fund	(#211.4510)	\$ 1,568.00
Enforcement & Education Fund (Misc. Costs)	(#293.4616)	\$ 0.00
Sub-Total		\$ 1,568.00
Total Amount Submitted		\$ 29,003.00



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: Liquor Permit - Jayaho, Inc.

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:



NOTICE TO LEGISLATIVE AUTHORITY

TO

10005175-1 PERMIT NUMBER	TRFO TYPE	6758 Jayaho Inc 6758 Jahayo Inc 6758 E Main Street Reynoldsburg OH 43068 Muni/Village/Twp: Reynoldsburg
ISSUE DATE		
7/2/2025 FILING DATE		
D-2 D-3 D-1 PERMIT CLASSES		
25220 TAX DISTRICT	FEB RECEIPT NO	

FROM 8/26/2025

04243222-1 PERMIT NUMBER	TYPE	JAYAH INC 6758 E MAIN ST REYNOLDSBURG OH 43068 Muni/Village/Twp: Reynoldsburg
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
25220 TAX DISTRICT	FEB RECEIPT NO	

MAILED 8/26/2025

RESPONSES MUST BE POSTMARKED NO LATER THAN 09/26/2025

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT
THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES: FEB TRFO 10005175-1
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING
BE HELD ☐ IN OUR COUNTY SEAT ☐ IN COLUMBUS

WE DO NOT REQUEST A HEARING ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) - ☐ Clerk of County Commissioner
☐ Clerk of City Council
☐ Township Fiscal Officer

(Date)

CLERK OF REYNOLDSBURG CITY COUNCIL
7232 E MAIN ST
REYNOLDSBURG OH 43068



Department of Commerce

Division of Liquor Control

com.ohio.gov

Mike DeWine, Governor Jim Tressel, Lt. Governor Sherry Maxfield, Director

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You **must**, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing; or
- Ask for your one-time only, 30-day extension. o Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered **timely**, your above response **MUST** be faxed, emailed, or mailed to the Division no later than the postmark deadline date stated on the form. To speed up processing times and reduce paper, the Division respectfully asks that you either fax or email your response. Please send your response to:

FAX: (614) 644 – 3166
EMAIL: Liquordocs@com.ohio.gov
MAIL: Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4005
Reynoldsburg, Ohio 43068-9005

To find out who has disclosed an ownership interest in the permit application to us you can:

- Visit com.ohio.gov/liquorinfo. Select the "Search who has disclosed an ownership interest" tab. Where asked, enter the permit number listed on the legislative notice; or
- Contact your police department or county sheriff (if you are a township fiscal officer or county clerk). We also sent them detailed ownership information to review for any criminal background issues involving the disclosed persons.

We have resources for you at com.ohio.gov/govhelp. Never miss out on when renewal objections are due! Sign-up for our emails at com.ohio.gov/stayinformed.

Thank you in advance for your cooperation,
Division Licensing Section
(rev. 2.12.25)



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: West Licking Fire District Report

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

Filter statement

Filters

Alarm Date Range 7/1/25 to 7/31/25

Is Locked true

Is Active true

Fire Incident Types

Classifies types of fire incidents by type group

Count of Total Incide...

Count of Incidents
795

Fire Calls

Count of Fire Calls
12
Percent of Fire Calls 1.5%

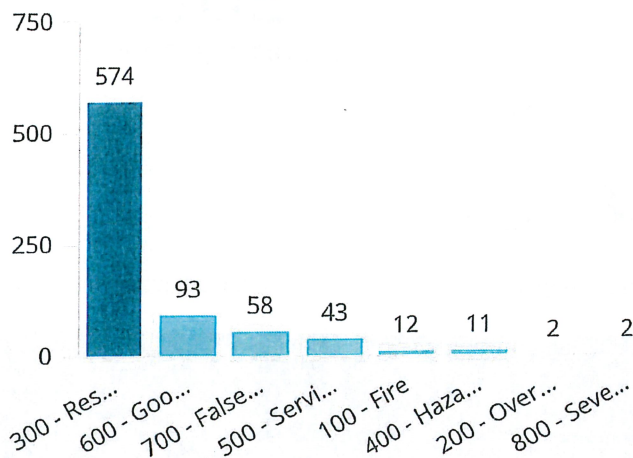
EMS Calls

Count of EMS Calls
574
Percent of EMS Calls 72.2%

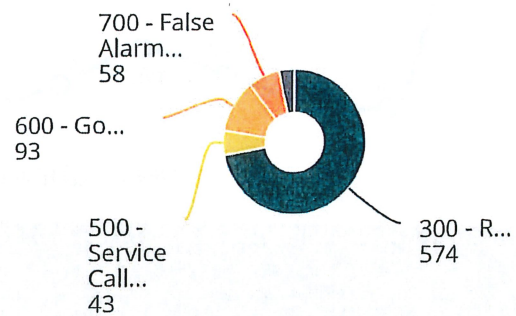
Other Calls

Count of Other Calls
209
Percent of Other Calls 26.3%

Count of Incidents by Incident Type Group and Year



Percentage of Incident Type Group



Filter statement

Filters

Alarm Date Range 7/1/25 to 7/31/25 | Is Locked true | Is Active true

Fire Incident Count

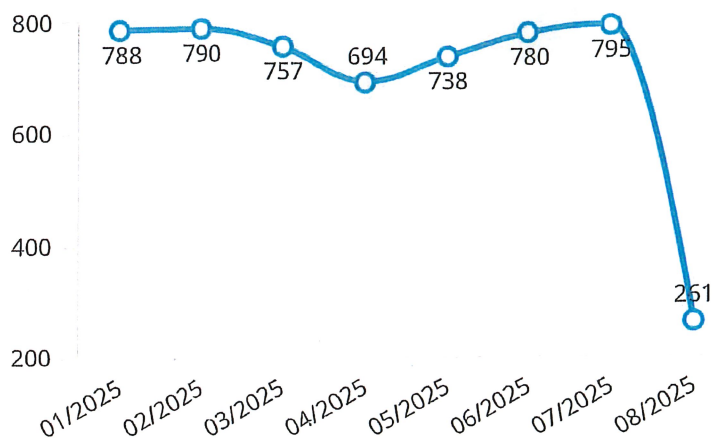
Count of Incidents by month, station, shift, unit and type

Count of Total Incidents

Count of Incidents

795

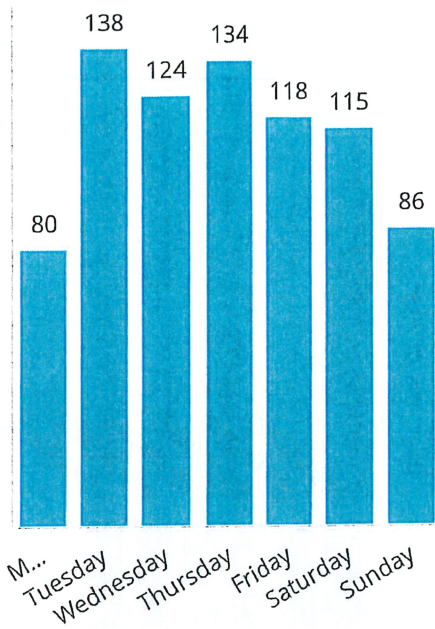
Incident Count by Month (This Year)



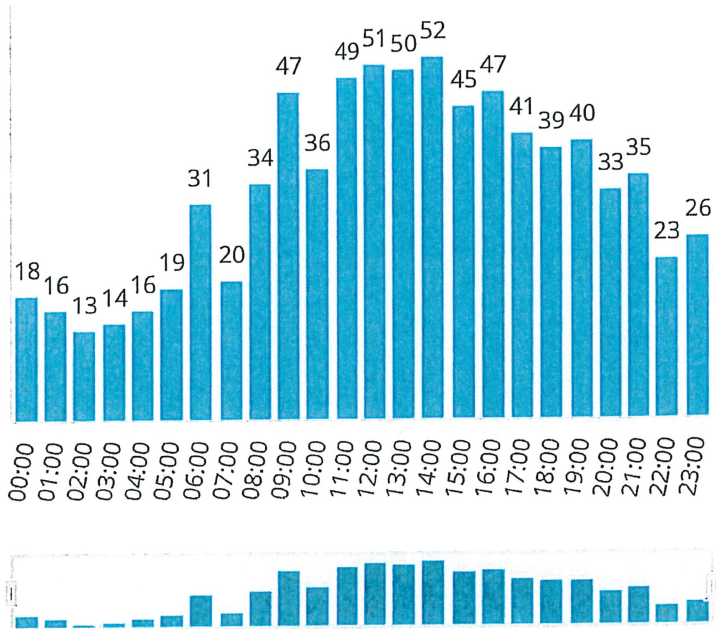
Filter statement

Filters Alarm Date Range 7/1/25 to 7/31/25 Is Locked true Is Active true

Incident Count by Day of Week



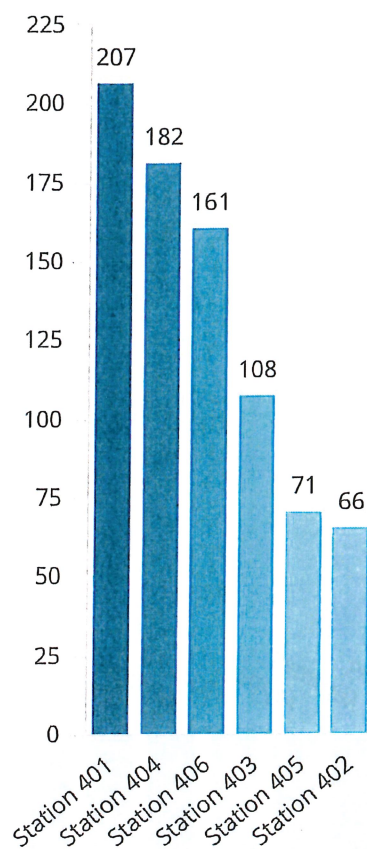
Incident Count by Hour of Day



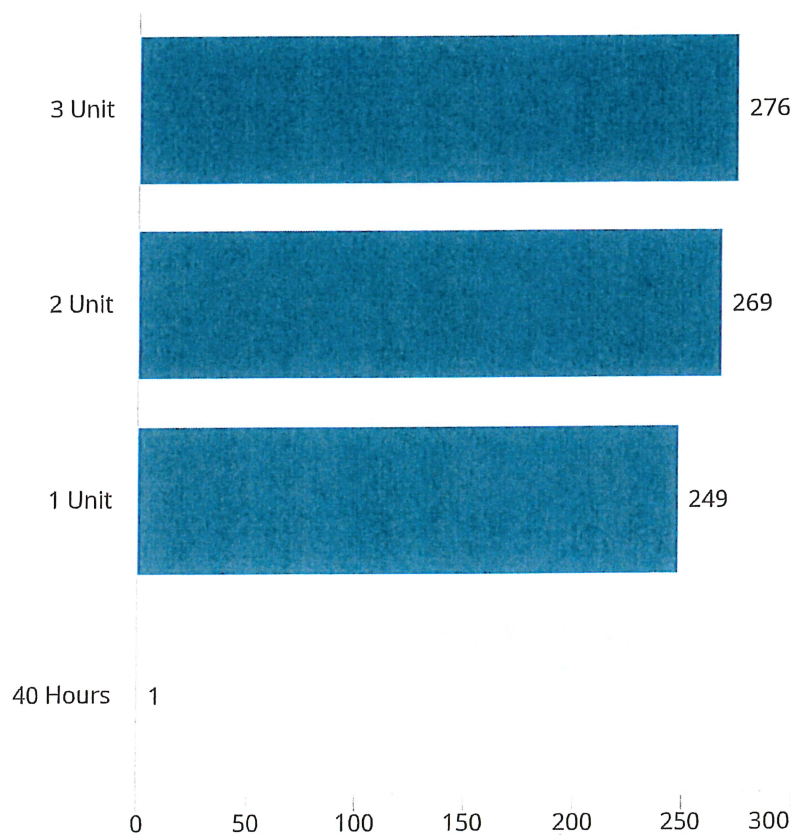
Filter statement

Filters Alarm Date Range 7/1/25 to 7/31/25 Is Locked true Is Active true

Incident Count by Station



Incident Count by Shift



Filter statement

Filters

Alarm Date Range 7/1/25 to 7/31/25

Is Locked true

Is Active true

Fire Resources - Personnel and Units

Total Incidents

Average Time On Scene

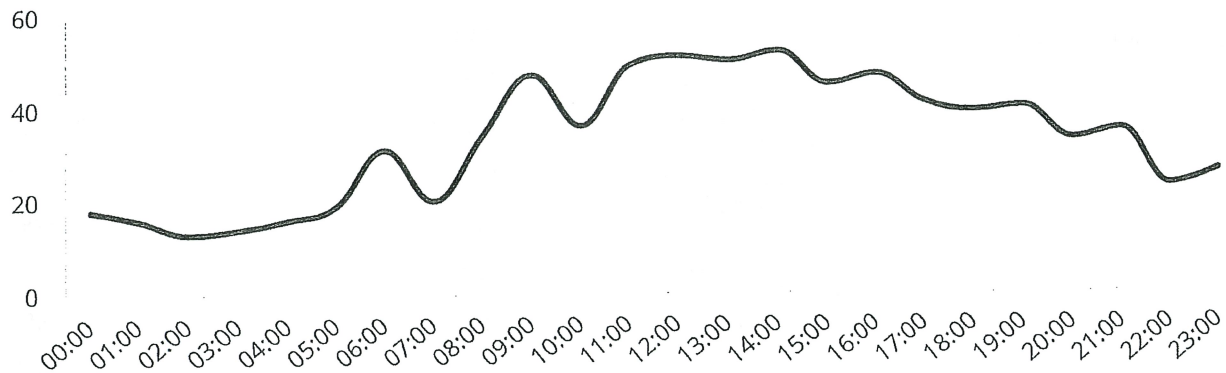
Count of Incidents

795

Average Time On Scene

34m:06s

Call Volume over Time



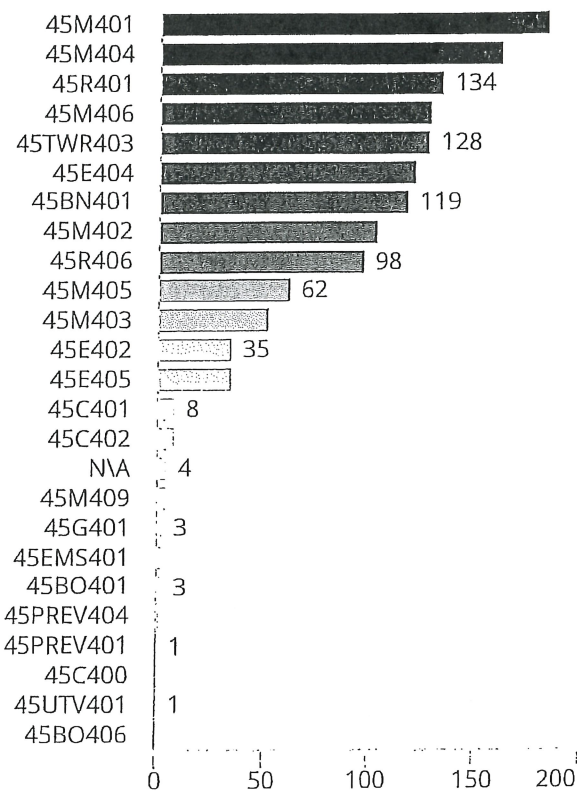
Filter statement

Filters Alarm Date Range 7/1/25 to 7/31/25 Is Locked true Is Active true

Breakdown of Calls by Unit

Unit Name	Percentage of Calls	Average
45BN401	14.97%	
45BO401	0.38%	
45BO406	0.13%	
45C400	0.13%	
45C401	1.01%	
45C402	1.01%	
45E402	4.40%	
45E404	15.35%	
45E405	4.40%	
45EMS401	0.38%	
45G401	0.38%	
45M401	23.14%	
45M402	13.08%	
45M403	6.54%	
45M404	20.38%	
45M405	7.80%	
45M406	16.22%	

Count of Calls by Unit



Filter statement

Filters Alarm Date Range 7/1/25 to 7/31/25 | Is Locked true | Is Active true

Fire Aid Given or Received

Breakdown of aid given or received between fire services during incidents.

Count of Incidents

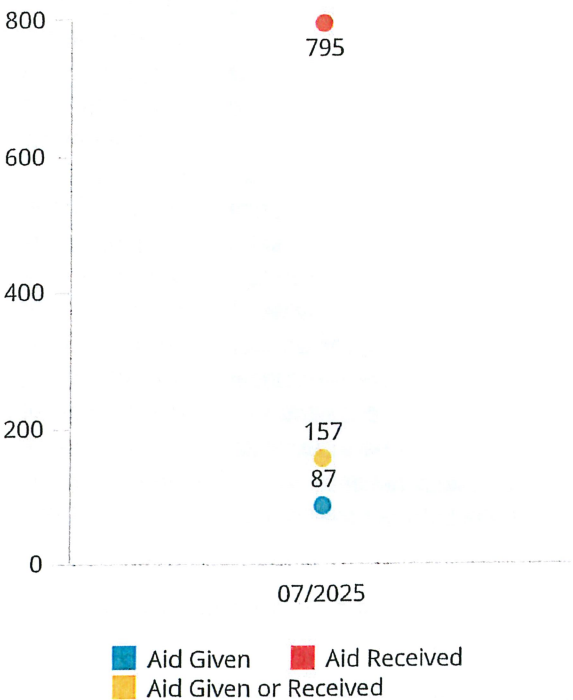
Count of Incidents
795

Count of Incidents with Aid Given or Received

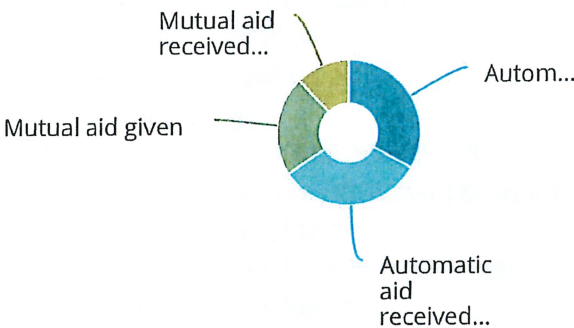
Aid Given Or Received
157

Percent of Aid Given or Recieved **19.7%**

Aid Given or Received over Time



Breakdown of Aid Given/Received



Filter statement

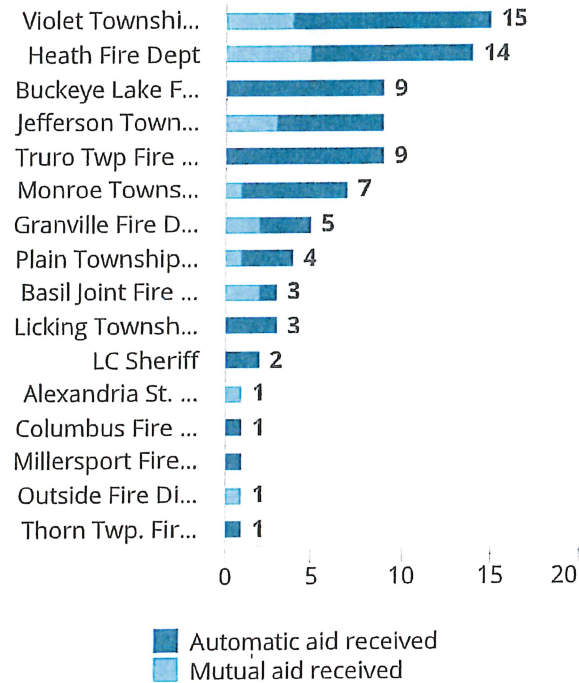
Filters

Alarm Date Range 7/1/25 to 7/31/25

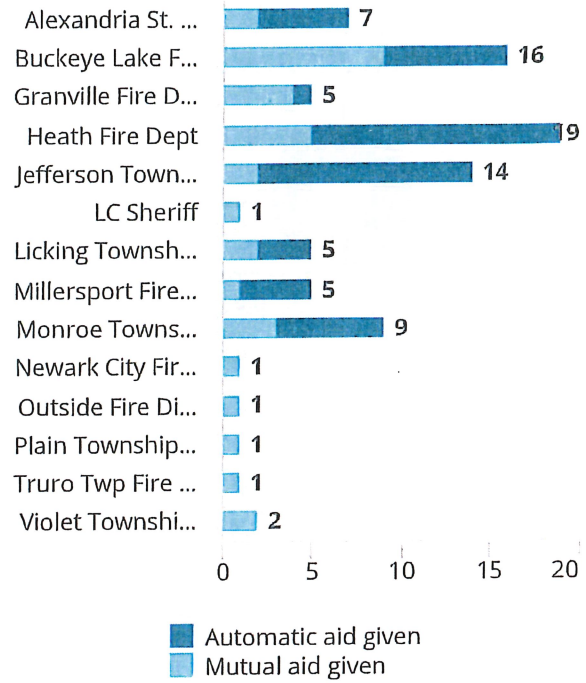
Is Locked true

Is Active true

Aid Received Breakdown by Agency

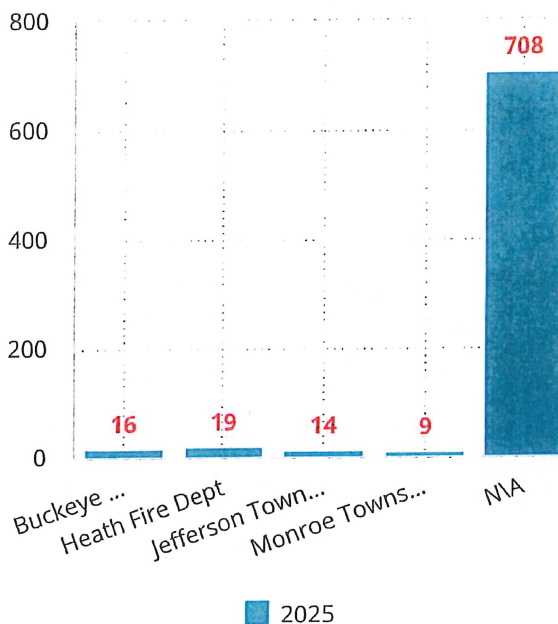


Aid Given Breakdown by Agency



Aid Given By Agency (past 3 complete years)

Aid Given By Agency (current year)

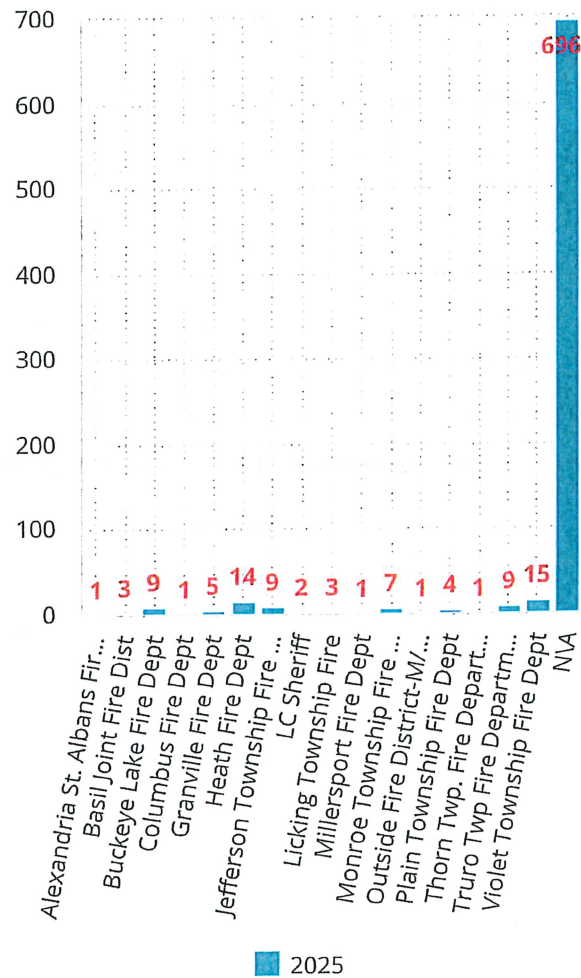


Filter statement

Filters Alarm Date Range 7/1/25 to 7/31/25 Is Locked true Is Active true

Aid Received By Agency (past 3 complete years)

Aid Received By Agency (current year)

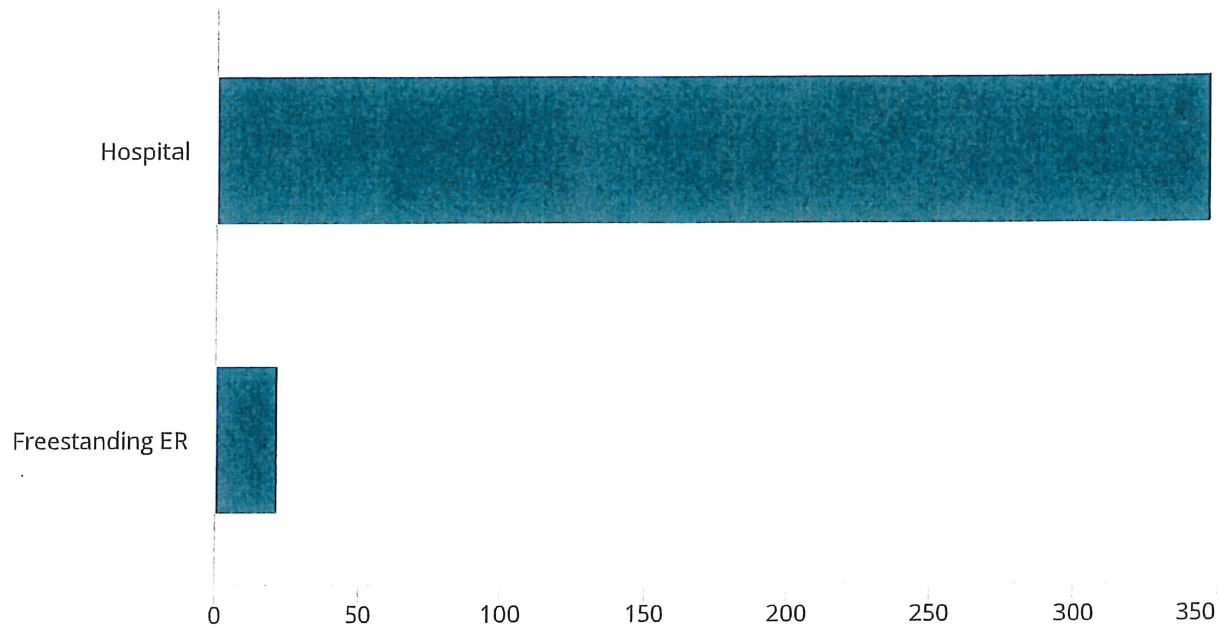


Transports by Destination and Turnaround Time Aug 11, 2025 1:17:40 PM EMS

Filter statement

Filters **Dispatch Date Range** 7/1/25 to 7/31/25 | **Is Locked** true | **Is Active** true | [1 more...](#)

Destination Types



Count and Percentage of Incidents at each Destination

Destination Location Name	Count of Incidents	Percent of Incidents	Me
Mount Carmel East Hospital	183	49.46%	
Licking Memorial Hospital	79	21.35%	
Ohio Health Pickerington Emergency Care Center	43	11.62%	
Mount Carmel Reynoldsburg	20	5.41%	
Nationwide Children's Hospital	18	4.86%	
MC New Albany	11	2.97%	
OSU Wexner Medical Center	5	1.35%	
Ohio Health Reynoldsburg	4	1.08%	
OSU East	2	0.54%	
Grant Medical Center	2	0.54%	
Diley Ridge Medical Center	1	0.27%	
Fairfield Medical Center	1	0.27%	
Riverside Methodist Hospital	1	0.27%	
Grand Total	370	100.00%	



Overlapping EHR Incidents Worksheet

7/1/2025

7/31/2025

394

795

50%

Incident Number	Time in Dispatched	Time in Call Closed	Overlapping
2025-00004542	7/1/2025 0:09	7/1/2025 0:18	
2025-00004543	7/1/2025 0:45	7/1/2025 1:13	0
2025-00004544	7/1/2025 1:18	7/1/2025 1:52	0
2025-00004545	7/1/2025 3:19	7/1/2025 3:56	0
2025-00004546	7/1/2025 3:38	7/1/2025 4:22	1
2025-00004547	7/1/2025 5:04	7/1/2025 5:49	0
2025-00004548	7/1/2025 6:51	7/1/2025 7:35	0
2025-00004549	7/1/2025 7:15	7/1/2025 8:03	1
2025-00004550	7/1/2025 8:30	7/1/2025 8:39	0
2025-00004551	7/1/2025 8:41	7/1/2025 8:56	0
2025-00004552	7/1/2025 9:30	7/1/2025 9:53	0
2025-00004553	7/1/2025 9:53	7/1/2025 10:06	0
2025-00004554	7/1/2025 12:00	7/1/2025 12:50	0
2025-00004555	7/1/2025 12:18	7/1/2025 12:55	1
2025-00004556	7/1/2025 12:41	7/1/2025 13:43	2
2025-00004557	7/1/2025 13:18	7/1/2025 13:28	1
2025-00004558	7/1/2025 13:30	7/1/2025 14:13	1
2025-00004559	7/1/2025 13:40	7/1/2025 13:42	2
2025-00004560	7/1/2025 13:46	7/1/2025 14:06	1
2025-00004561	7/1/2025 16:49	7/1/2025 17:28	0
2025-00004562	7/1/2025 16:59	7/1/2025 18:24	1
2025-00004563	7/1/2025 17:40	7/1/2025 18:21	1
2025-00004564	7/1/2025 17:54	7/1/2025 19:01	2
2025-00004565	7/1/2025 18:29	7/1/2025 18:47	1
2025-00004566	7/1/2025 18:31	7/1/2025 18:58	2
2025-00004567	7/1/2025 20:42	7/1/2025 21:36	0
2025-00004568	7/1/2025 21:02	7/1/2025 21:49	1
2025-00004569	7/1/2025 21:29	7/1/2025 22:32	2
250701-2158-WESTLIC	7/1/2025 21:51	7/1/2025 22:10	1
2025-00004570	7/1/2025 21:52	7/1/2025 22:10	2
2025-00004571	7/1/2025 22:42	7/1/2025 22:52	0



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: A Resolution Authorizing the City Auditor to Remove Equipment from the City's Fixed Asset List for the Reynoldsburg Police Department

APPROVALS:

Joe Begeny
Stephen Cicak
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

2018	Ford Interceptor	1FM5K8AR6JgB93156	FA1978
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A RESOLUTION AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST FOR THE REYNOLDSBURG POLICE DEPARTMENT

WHEREAS, the City of Reynoldsburg Police Department is requesting the removal of a City police vehicle; and

WHEREAS, this vehicle will be auctioned or donated to other governmental agency.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the City Auditor be and is hereby authorized and directed to remove the following item from the City's Fixed Asset list:

Tag #	Description of Item	VIN
FA1978	2018 Ford Interceptor	1FM5K8ARJGB93156

SECTION 2. That upon adoption by Council, this Resolution shall be in effect immediately following the signature of the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: A Resolution Authorizing the Mayor to Sign the Proposed Participation in the Opioid Settlement Agreement with Purdue Pharma, L.P.

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

A Resolution Authorizing the Mayor to Sign the Proposed Participation in the Opioid Settlement Agreement with Purdue Pharma, L.P.

WHEREAS, the City of Reynoldsburg is a municipal entity formed and organized pursuant to the Constitution and laws of the state of Ohio; and

WHEREAS, the people of the state of Ohio and its communities have been harmed by misfeasance, nonfeasance, and malfeasance committed by certain entities within the Opioid Pharmaceutical Supply Chain; and

WHEREAS, this Council previously authorized the City to enter into the One Ohio Memorandum of Understanding (MOU) relating to the allocation and the use of the proceeds of any potential settlements described; and

WHEREAS, a settlement proposal is being presented to governmental entities on behalf of manufacturer Purdue Pharma, L.P. (the Distributor) for resolution of governmental entity claims is consistent with the goals sought as part of the National Prescription Opiate Litigation; and

WHEREAS, the Mayor, City Attorney, and City Auditor recommend that the City enter into and

authorize participation in the settlement so proposed.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Reynoldsburg City Council hereby accepts and approves the proposed settlement on behalf of the City of Reynoldsburg with the Manufacturer.

SECTION 2. The Mayor, City Attorney, and City Auditor are hereby authorized to take all steps necessary to resolve these matters in accordance with the terms of a Participation Agreement to be distributed with the participating communities.

SECTION 3. This Resolution shall be in effect immediately upon approval of Council and following the signature of the Mayor.

***TO LOCAL POLITICAL SUBDIVISIONS:
THIS NOTICE CONTAINS IMPORTANT INFORMATION ABOUT A NEW
NATIONAL OPIOID SETTLEMENT.***

PURDUE PHARMA L.P. & SACKLER FAMILY SETTLEMENT OVERVIEW

A proposed nationwide settlement agreement has been reached with Purdue (and certain of its affiliates) and the Sackler family concerning alleged misconduct related to opioids.

The proposed settlement is being implemented in connection with Purdue's bankruptcy proceedings, and consists of, among other things, a settlement of Purdue's claims against the Sacklers and certain other parties (referred to as the "Estate Settlement"), and a settlement of direct claims against the Sacklers held by States, local governments and other creditors (the "Direct Settlement", and together with the Estate Settlement, the "Settlement"). The Settlement contemplates that the Sacklers will be paying an aggregate of \$6.5 billion in 16 payments over 15 years, including \$1.5 billion on the settlement's Effective Date (expected to be in 2026), though some amounts are subject to discounted prepayments. These amounts are in addition to amounts available from the Purdue estate including amounts available on the Effective Date (expected to be around \$900 million) and amounts that may be paid in the future.

The Settlement also contains injunctive relief governing opioid dispensing practices and requires the successor-in-interest of Purdue Pharma L.P. to implement safeguards to prevent diversion of prescription opioids, and also restrict certain Sacklers from directly or indirectly engaging in the manufacturing or sale of opioids, as detailed in the Settlement.

The proposed settlement has two key participation steps now that **all eligible states and territories elected to participate in the Direct Settlement.**

First, eligible subdivisions within each participating state decide whether to participate in the Direct Settlement. The Direct Settlement is documented in the Governmental Entity and Shareholder Direct Settlement Agreement, which is commonly referred to as the "GESA". The more subdivisions that participate, the more funds flow to that state and its subdivisions. Any subdivision that does not participate cannot directly share in any of the Direct Settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds.

YOU MUST PARTICIPATE IN THE DIRECT SETTLEMENT BY RETURNING YOUR PARTICIPATION FORM IN ORDER TO RECEIVE THE BENEFITS OF THE SETTLEMENT.

Second, concurrently with the solicitation of eligible subdivisions to participate in the Direct Settlement, votes will be solicited for approval of Purdue Pharma L.P.'s bankruptcy plan, which plan will provide distributions in respect of the Estate Settlement. NOT ALL SUBDIVISIONS ELIGIBLE TO PARTICIPATE IN THE SETTLEMENT WILL RECEIVE PACKAGES TO VOTE ON THE PLAN.

Please note that this is NOT a solicitation or a request for subdivisions to submit votes on the Purdue bankruptcy plan. This settlement package only pertains to a decision to participate in the Direct Settlement with the Sacklers.

If you receive a package to vote on the plan you should follow the applicable instructions for voting. PLEASE NOTE THAT VOTING ON THE PLAN IS SEPARATE FROM PARTICIPATION IN THE DIRECT SETTLEMENT. **IT IS NOT NECESSARY TO VOTE ON THE PLAN IN ORDER TO RECEIVE THE BENEFITS OF THE SETTLEMENT.**

WHO IS RUBRIS INC. AND WHAT IS THE IMPLEMENTATION ADMINISTRATOR?

The Direct Settlement provides that an Implementation Administrator will provide notice and manage the collection of participation forms. Rubris Inc. is the Implementation Administrator for the Direct Settlement and was also retained for the prior national opioid settlements.

WHY IS YOUR SUBDIVISION RECEIVING THIS NOTICE?

Your state has elected to participate in the Settlement, and therefore your subdivision may participate in the Direct Settlement. This notice is also being sent directly to counsel for such subdivisions if the Implementation Administrator has their information.

If you are represented by an attorney with respect to opioid claims, please contact them. **Subdivisions can participate in the Settlement whether or not they filed a lawsuit or are represented.**

WHERE CAN YOU FIND MORE INFORMATION?

Detailed information about the Settlement, including each settlement agreement, may be found at: <https://nationalopioidsettlement.com/purdue-sacklers-settlements/>. This website will be updated to include information about how the Settlement is being implemented in most states and how funds will be allocated within your state.

You are encouraged to review the terms of the settlement agreements and discuss the terms and benefits with your counsel, your Attorney General's Office, and other contacts within your state.

Your subdivision will need to decide whether to participate in the proposed Settlement, and subdivisions are encouraged to work through this process before the **September 30, 2025** deadline.

HOW DO YOU PARTICIPATE IN THE SETTLEMENT?

The Settlement requires that you take affirmative steps to "opt in" to the Settlement.

In the next few weeks, you will receive documentation and instructions from the Implementation Administrator. In order to participate in the settlement, a subdivision must sign and return the required documentation.

Please add the following email addresses to your "safe" list so emails do not go to spam / junk folders: dse_na3@docusign.net and opioidsparticipation@rubris.com. Please monitor your email for the Participation Form and instructions.

All required documentation must be signed and returned on or before **September 30, 2025**.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: A Resolution Adopting a Master Fee Schedule for the City of Reynoldsburg

APPROVALS:

Joe Begeny
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

**A RESOLUTION ADOPTING A MASTER FEE SCHEDULE FOR THE CITY OF
REYNOLDSBURG**

WHEREAS, this Council approved Ordinance No. 46-2025, which re-codified the Code for the City of Reynoldsburg; and

WHEREAS, as part of the re-codification, the City is removing fees from the Code to be adopted separately by a Master Fee Schedule, which is attached hereto as Fee Schedule I and Fee Schedule II; and

WHEREAS, the fees provided in Fee Schedule I and Fee Schedule II do not include any modification to fees previously adopted by this Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
REYNOLDSBURG:**

Section 1. That the Master Fee Schedule be adopted, as attached hereto as Fee Schedule I and Fee Schedule II.

Section 2. That this Resolution shall take effect immediately upon approval of Council and following the signature of the Mayor.

FEE SCHEDULE I

(a) Note. The fees listed below do not include the State of Ohio one percent (1%) fee for residential or the State of Ohio three percent (3%) fee for commercial.

(b) All permits for work regulated by the Residential Code of Ohio.

(c) Zoning Fees

ZONING CERTIFICATE

Residential Permits	
New Building	\$150
Building Modification	\$100
Home Occupation	\$100
Accessory Structure	\$100
Shed	\$100
Swimming Pool/Hot Tub	\$100
Patio	\$100
Deck	\$100
Driveway Modification	\$100
Fence	\$50
Non-Residential Permits	
New Business/Use	\$150
Accessory Structure	\$150
New Buildings	\$150
Building/Site Modifications	\$150
Fences	\$50
Minor Site Plan	\$250

TEMPORARY ZONING CERTIFICATE

Temporary Special Land Use Permit	\$50
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Temporary Portable Storage Unit*	\$30 Residential \$100 Non-Residential
*Permit needed only if the unit stays longer than 7 days	

ZONING SIGN PERMIT

Sign Change	\$100
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VARIANCE & CONDITIONAL USE PERMIT

Residential (single-family residential only)	\$200
Non-Residential (all residential except single-family residential, and commercial)	\$450
Variance and Conditional Use Extension	\$50
Engineering Staff Report	\$750 or an Amount to be Determined By the City Engineer

CERTIFICATE OF APPROPRIATENESS

New Build	\$400
Exterior Modifications	\$200
Comprehensive Sign Package	\$150
Single Sign Change	\$75

SUBDIVISIONS

Preliminary Plat	\$750 plus \$50 per lot
Final Plat	\$500
Preliminary Plat Extension	\$50
Subdivision w/o Plat (Lot Split)	\$200 Residential \$250 Non-Residential
Plat Modification/Vacation – changes to an approved preliminary plat that received approval from the Planning and Zoning Board that is not expired. Or changes to an approved final plat.	\$500

DISTRICT CHANGE (REZONING)

Residential District Change	\$750
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Non-Residential District Change	\$1000
Amendment of Development Plan or Text	\$500
Engineering Staff Report – Rezoning & Review of Traffic Study	\$3,000 or an Amount to be Determined By the City Engineer

SITE PLAN REVIEW

Major Site Plan	\$500
Major Site Plan Amendments	\$500
Administrative Changes for the Major Site Plan	\$100
Extension of Major Site Plan Approval	\$50
Engineers Staff Report – Major Site Plan	\$3,000 or an Amount to be Determined By the City Engineer
Minor Site Plan	\$250
Engineers Staff Report – Minor Site Plan	\$750 or an Amount to be Determined By the City Engineer
Residential Site Plan	\$50
Traffic Access Study	\$1000
Traffic Impact Study	\$4000

MISCELLANEOUS PLANNING AND ZONING CODE FEES

Requests for Additional Public Meetings	\$250 per meeting
Zoning Verification Letter	\$50
Zoning Map Fee	\$5
Special Flood Hazard Area Development	\$80 per hour or Review fee set by the contracted plan reviewer

(d) Plot-Grade-Utility Fees

PLOT-GRADE-UTILITY PLAN REVIEW

Plot-Grade-Utility Plan Review	\$2,500 Minimum or as determined by the fee schedule or city engineer
Storm Water Management Report	\$1,000 if small than 5 acres \$2,500 if larger than 5 acres
Utilities Study	Determined by the city engineer
Residential Development	\$325 per sheet
Commercial Development	\$325 per sheet
GIS	\$187.50 per sheet
Plan Changes	\$225
Floodplain Permit	\$1,500 Residential \$2,500 Non-Residential
Additional Meetings	\$300 per meeting

SMALL CELL WIRELESS PERMITS

New Small Cell Wireless Permit	\$250 per unit
City Pole Attachment Fee	\$200 Per Unit/Annually

(e) Residential Building Fees

Residential Building Plan Review Fees

Contract plan review **	Contract hourly rate	\$30 processing
In-house plan review **	\$100 per hour	

Residential Building Permit Fees

1, 2, 3-family dwelling buildings (with 1% State fee)		
New building construction *	\$200 + \$8 per 100 s.f.	Allowed inspections per inspection card
Alterations, additions, accessory structures *	\$200 + \$8 per 100 s.f./l.f.	Allowed inspections per inspection card
Minor work permit	\$100 per items	Includes 2 inspections
Building demolition	\$100 per building	Includes 2 inspections
Special flood hazard development permit	\$200	Includes 2 inspections
Electrical trade permit	\$200	Includes 2 inspections
HVAC trade permit	\$200	Includes 2 inspections
Gas pipe trade permit	\$200	Includes 2 inspections
Swimming pool	\$50	
Additional or re-inspection fee	\$125 per inspection	
After hour inspection fee	\$150 per hour	Minimum 3 hours
Inspection card replacement	\$65	
Certificate of occupancy	\$100	
Certificate of partial occupancy	\$175	Includes 2 inspections
Plans re-stamping fee	\$85	
Permit extension fee (Expired < 180 days)	½ of the original permit fee	
Work without a permit	200% of the permit fee	

*Permits for new buildings, additions/alterations to existing buildings shall be issued to include only the work shown on the approved plans or specifications.

**A non-refundable residential application deposit in the amount of one hundred dollars (\$100.00) is required at the time of the application submittal. The deposit will be applied, toward the plan examination and permit fees at the time of issuance.

(f) Commercial Building Fees

Commercial Building Plan Review Fees

Contract plan review **	Contract hourly rate	\$30 processing
In-house plan review **	\$100 per hour	

Commercial Building Permit Fees

Commercial buildings (with 3% State fee)		
New building construction	\$200 + \$10 per 100 s.f.	Allowed inspections per inspection card
Alterations, additions, accessory structures	\$200 + \$10 per 100 s.f./l.f.	Allowed inspections per inspection card
Building sprinkler system	\$200 + \$4 per 100 s.f.	Includes 2 inspections
Building fire alarm system	\$200 + \$4 per device	Includes 2 inspections
Hood suppression system	\$200 per hood	Includes 2 inspections
Minor work permit *	\$150 per items	Includes 2 inspections
Sign permit	\$125 per sign	Includes 2 inspections
Swimming pool permit	\$225	Includes 2 inspections
Building demolition	\$100 per building	Includes 2 inspections
Special flood hazard development permit	\$200	Includes 2 inspections
Industrialized unit	\$150 per building	Includes 2 inspections
Electrical trade permit	\$200	Includes 2 inspections
HVAC trade permit	\$200	Includes 2 inspections
Gas pipe trade permit	\$200	Includes 2 inspections
Additional or re-inspection fee	\$125 per inspection	
After hour inspection fee	\$150 per hour	Minimum 3 hours
Inspection card replacement	\$65	
Certificate of occupancy	\$100	
Certificate of partial occupancy	\$175	Includes 2 inspections
Approved plans re-stamping fee	\$85	
Permit extension fee (Expired < 180 days)	½ of the original permit fee	
Work without a permit	200% of the permit fee	

*Consultation with the Building Division is required to determine minor work.
(Ord. 60-17. Passed 6-12-17; Ord. 117-17. Passed 10-23-17.)

**A non-refundable application deposit is required in the amount of two hundred dollars (\$200.00) at the time of the application submittal. The deposit will be applied toward plan examination and permit fees at the time of issuance.

FEE SCHEDULE II

Returned Check Fee

Sec. 143.06

\$15.00

Public Records

Sec. 167.03

1. There is no charge for electronic copies (i.e. emailed):
2. Black and white copies: \$.10 per page (first 25 pages free)
3. Color copies: \$1.00 per page
4. Certified stamped copies: \$2.00 per report
5. DVD or CD w/envelope: \$3.00
6. Flash Drives 4g-64g \$8.00; 128g \$16.00; 256g \$27.00
7. Body Camera \$75.00/hr for up to \$750.00. Deposit of \$75 for first hour required.

Parade and Assemblages Permit

Sec. 311.02

\$10.00

Dangerous Dog Permit

Sec. 505.37

\$150.00

Special Event Noise Permit

Sec. 509.11

\$50.00

Billiard Rooms

Sec. 711.03

\$10.00 per establishment

Alarm Permit

Sec. 715.02

\$25.00

Circus and Carnival Permit

Sec. 721.01

\$15.00 for five consecutive days
\$2.00 for each day thereafter

No Solicitation Decal

Sec. 741.03

Five dollars (\$5.00)

Solicitor Permit**Sec. 741.06**

1. For a permit with a duration of fourteen (14) calendar days, the fee shall be twenty-five dollars (\$25.00).
2. For a permit with a duration of thirty (30) calendar days, the fee shall be thirty-five dollars (\$35.00).
3. For a permit with a duration of six (6) months, the fee shall be seventy-five dollars (\$75.00).
4. For a permit with an expiration date of December 31 of the calendar year in which the permit is issued, the fee shall be one hundred dollars (\$100.00).

Painting House Numbers on Street Curbs**Sec. 741.08**

\$50.00 annually

Garage and Yard Sales**Sec. 751.05**

\$5.00

Pawnbroker License**Sec. 757.06**

\$25.00 annually
\$15.00 for renewal
\$10.00 per person employee registration

Second-hand Dealer License**Sec. 759.06**

\$25.00 annually
\$15.00 for renewal

Public Ballrooms**Sec. 771.04**

1. Floor space of less than 2, 500 square feet, fifteen dollars (\$15.00);
2. From 2, 500 square feet to 5,000 square feet of floor space, twenty-five dollars (\$25.00);
3. From 5,000 square feet to 6, 500 square feet of floor space, thirty dollars (\$30.00);
4. Floor space exceeding 6, 500 square feet, fifty dollars (\$50.00).
5. For each license granted after April 1 of any year, the fee charged shall be three-fourths of the annual license fee.

Coin-Operated Amusement Devices**Sec. 781.11**

1. Fifty dollars (\$50.00) for each coin-operated amusement device, per year.
2. Amusement arcade: Five hundred dollars (\$500.00) per year for each place of business. Such fee shall be in addition to and independent of machine or exhibitor's fees.
3. Transfer fee - \$2.00

Coin-Operated Billiards Tables**Sec. 781.22**

\$50.00 per table per year.

Marijuana License Fees**Sec. 785.04**

1. \$500.00 for annual license.
2. \$500.00 for late fees.

Adult-Oriented Businesses**Sec. 795.12**

\$500.00 – Annual

Adult-Oriented Business Employee**Sec. 795.19**

\$25.00 – Initial and Renewal

Street Excavations**Sec. 901.03**

Three Hundred Dollars (\$300.00) certified check or bond plus \$10.00 per square for all surface to be disturbed or removed in excess of 30 square feet.

Right-of-Way Permits**Secs. 907.04
907.07**

1. General Right of Way
 - a. Five Hundred Dollars (\$500.00) Application Fee
 - b. One Thousand Two Hundred Dollars (\$1,200.00) annually
2. Limited Right of Way
 - a. Fifty Dollars (\$50.00) Application Fee for Residential
 - b. Two Hundred Fifty Dollars (\$250.00) for all others
 - c. Fifty Dollars (\$50.00) per lineal foot for Limited Right of Way

Sidewalk Construction Permit**Sec. 909.01**

\$2.00 per running ft for new sidewalks, with a minimum of \$50.00 on residential lots.
\$50.00 flat fee for replacement of a section of existing side walk.

Private Roadway **Sec. 913.04**

\$5.00

Driveway Approach **Sec. 917.04**

\$50.00 for residential driveways

\$75.00 for all other driveways

Computation of Fee for Sanitary Sewer **Sec. 941.14**

\$40.00 per foot.

Sanitary Sewer Capacity Application Fee **Sec. 941.24**

\$25.00

Additional Fees for Water **Sec. 949.02**

\$25.00 per unit for buildings serviced by master meter.

\$25.00 for application and inspection fee.

Additional Tapping Fees for Non-Assessed Property **Sec. 949.04**

\$22.00 per front foot of the property and as otherwise provided

Water Testing Meter **Sec. 949.08**

\$30.00

Water Auxiliary Meter **Sec. 949.09**

\$2.00

Sprinkler and Fire Line Water Connection Permit **Sec. 953.03**

\$75.00 per line

Late Water Payment Penalty **Sec. 953.04**

\$10.00

Discontinuance of Water Service Penalty**Sec. 953.07**

\$50.00

\$75.00 for after hours

\$200.00 for unauthorized turn on, fraud, or other violation of water regulations plus water loss calculation of 25,000 gallons at the current water rate schedule.

Special Water Charges**Sec. 953.09**

\$25.00 for meter damaged by negligence, plus cost of repair or new meter

\$50.00 for discontinued service for nonpayment of deposit

\$75.00 for discontinued service for nonpayment of deposit and after hours turn on

\$10.00 for additional trips

\$50.00 for turn on after discontinuance for non-payment

Water Service Builder's License**Sec. 957.02**

\$25.00

Tapper's License**Sec. 957.12**

\$25.00

Stormwater Service Charge**Sec. 958.06**

\$6.58 per month per Equivalent Residential Unit (ERU)

Stormwater Reduction Application Fee**Sec. 959.05**

Two Hundred Fifty Dollars (\$250.00) for first facility

One Hundred Dollars (\$100.00) for each additional facility

Stormwater Reduction Credit**Sec. 959.06**

1. For public stormwater open channels draining an area of 10 acres or larger, the property will receive a stormwater service fee credit of one dollar (\$1.00) per year per lineal foot of public stormwater open channel maintained and meeting all applicable sections of this regulation.
2. For public stormwater open channels draining an area less than 10 acres, the property will receive a stormwater service fee credit of fifty cents (\$0.50) per year per lineal foot of public stormwater open channel maintained and meeting all applicable sections of this regulation.

Residential Collection and Disposal**Sec. 975.01**

Senior Citizen discount of \$1.50

\$1000.00/hr for other than normal weekly pickup with a \$50.00 minimum

Contractor Registration**Sec. 1305.07**

\$75.00 per trade

\$10,000.00 bond for any work occurring in City right-of-way

Rental Property Registration**Sec. 1397.08**

1. Single-family rental dwelling unit - \$25.00
2. Two-family rental dwelling unit (aka "duplex") - \$25.00 for each dwelling unit.
3. Multi-family rental dwelling unit - \$25.00) for each of the first 5 dwelling units in 1-building structure
4. Late Fee - \$25.00
5. Re-inspection fee - \$25.00

Vacant Property Registration**Sec. 1399.13**

\$200.00

Open Burning Permit**Sec. 1507.06**

\$10.00 per site

Land Clearing

1 to 5 acres - \$100.00

Over 5 acres - \$150.00



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: An Ordinance Authorizing the Appropriation of Funds Pertaining to the City's 2025 Street Improvement Project - Part II, and Declaring an Emergency

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

two-read emergency

REASON FOR EMERGENCY:

the emergency is to meet project and end-of-year deadlines

STAFF REPORT:

AN ORDINANCE AUTHORIZING THE APPROPRIATION OF FUNDS PERTAINING TO THE CITY'S 2025 STREET IMPROVEMENT PROJECT - PART II, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg is currently soliciting for the City's 2025 Street Improvement Project - Part II; and

WHEREAS, that Strawser Paving Co. Inc. is the low bid at \$223,383.50

WHEREAS, the City Engineer will review all bids once submitted to determine the lowest and best bid received, and that the selected contractor has the ability, the resources, and the experience to properly complete the project; and

WHEREAS, the Engineer's estimated construction cost for this project is **\$209,630.00**.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor is hereby authorized to enter into a contract **with Strawser Paving**

Co. Inc. for the 2025 Street Improvement Project - Part II for a cost not to exceed bid of \$245,721.85 (including a 10% contingency) pertaining to the following work:

Contract A: MILL AND REPAVE: Huggins Lane, Peak Court, Taylor Woods Place, Kamraus Court and McCorrick Court.

SECTION 2. That \$245,721.85 be appropriated for the City's 2025 Street Improvement Project - Part II.

SECTION 3. That an amount of \$245,721.85 be appropriated from the unappropriated Permissive Tax Fund (230) and be appropriated to project number 230.000.0200.5659 Street Improvement Project - Part II Miscellaneous Infrastructure.

SECTION 4. That this Ordinance is deemed to be an emergency measure necessary so that construction can begin as soon as possible in order to be completed prior to year end; therefore, upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: A Resolution Authorizing the Mayor to Accept Public Infrastructure Associated with the Trivium Private Development Project

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

A Resolution Authorizing the Mayor to Accept Public Infrastructure Associated with the Trivium Private Development Project

WHEREAS, Trivium is the current owner/developer of the site located at 7330 East Main Street; and

WHEREAS, this project has been platted and recorded with the Franklin County Auditor and the Civil Engineering plans have been reviewed and approved by the City's selected engineering firm; and

WHEREAS, all public infrastructure associated with Trivium site has been constructed and inspected per the City's standards.

**NOW, THEREFORE, BE IT ORDAINED BY
THE COUNCIL OF THE CITY OF
REYNOLDSBURG:**

SECTION 1. That the Mayor be and is hereby authorized to accept said infrastructure of the Trivium including Trivium storm sewer and parking lot.

SECTION 2. Upon adoption by Council, this Resolution shall be in effect immediately following the signature of the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: An Ordinance Authorizing the Mayor to Enter into a Contract for City Liability Insurance for a Period from October 14, 2025 to October 13, 2026, Appropriate Funds Therefor, Waive Competitive Bidding, and Declaring an Emergency

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

two-read emergency

REASON FOR EMERGENCY:

For the financial needs of the City's government and to meet contract renewal dates.

STAFF REPORT:

The City of Reynoldsburg entering into a contract with Willis Tower Watson for City liability insurance

An Ordinance Authorizing the Mayor to Enter into a Contract for City Liability Insurance for a Period from October 14, 2025 to October 13, 2026, Appropriate Funds Therefor, Waive Competitive Bidding, and Declaring an Emergency

WHEREAS, the City of Reynoldsburg has contracted our liability insurance with the Willis Tower Watson, Inc. for several year; and

WHEREAS, the City is required to maintain liability insurance and the Willis Tower Watson, Inc. agency has continuously provided good service at competitive rate.

NOW, THEREFOR, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract for the City property, liability, automobile and terror insurance coverage for a one-year period beginning October 14, 2025 through October 13, 2026 with Willis Tower Watson, Inc. and its related companies in the amount not to exceed \$600,000.00.

SECTION 2. That an amount not to exceed \$214,000.00 be unappropriated from the General Fund (110) and appropriate \$114,000.00 to account number 110.595.5351 Liability Insurance Deductible and 110.595.5351 Liability Insurance deductible and \$100,000.00 to 110.595.5352 Motor Vehicle Insurance.

SECTION 3. That pursuant to Reynoldsburg City Code Section 175, competitive bidding for said insurance is hereby suspended.

SECTION 4. That these funds were included in the 2025 Budget; however, the rate increase has caused the need for additional funding.

SECTION 5. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government. Therefore, upon adoption by Council, this Ordinance shall be in effect immediately following the signature of the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: A Resolution Authorizing the City Auditor to Remove Equipment from the City's Fixed Asset List for the Reynoldsburg Police Department

APPROVALS:

Joe Begeny
Stephen Cicak
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

2018	Ford Interceptor	1FM5K8AR6JgB93156	FA1978
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A RESOLUTION AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST FOR THE REYNOLDSBURG POLICE DEPARTMENT

WHEREAS, the City of Reynoldsburg Police Department is requesting the removal of a City police vehicle; and

WHEREAS, this vehicle will be auctioned or donated to other governmental agency.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the City Auditor be and is hereby authorized and directed to remove the following item from the City's Fixed Asset list:

Tag #	Description of Item	VIN
FA1978	2018 Ford Interceptor	1FM5K8ARJGB93156

SECTION 2. That upon adoption by Council, this Resolution shall be in effect immediately following the signature of the Mayor.

**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: A Resolution Authorizing the Mayor to Sign the Proposed Participation in the Opioid Settlement Agreement with Purdue Pharma, L.P.

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

A Resolution Authorizing the Mayor to Sign the Proposed Participation in the Opioid Settlement Agreement with Purdue Pharma, L.P.

WHEREAS, the City of Reynoldsburg is a municipal entity formed and organized pursuant to the Constitution and laws of the state of Ohio; and

WHEREAS, the people of the state of Ohio and its communities have been harmed by misfeasance, nonfeasance, and malfeasance committed by certain entities within the Opioid Pharmaceutical Supply Chain; and

WHEREAS, this Council previously authorized the City to enter into the One Ohio Memorandum of Understanding (MOU) relating to the allocation and the use of the proceeds of any potential settlements described; and

WHEREAS, a settlement proposal is being presented to governmental entities on behalf of manufacturer Purdue Pharma, L.P. (the Distributor) for resolution of governmental entity claims is consistent with the goals sought as part of the National Prescription Opiate Litigation; and

WHEREAS, the Mayor, City Attorney, and City Auditor recommend that the City enter into and

authorize participation in the settlement so proposed.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Reynoldsburg City Council hereby accepts and approves the proposed settlement on behalf of the City of Reynoldsburg with the Manufacturer.

SECTION 2. The Mayor, City Attorney, and City Auditor are hereby authorized to take all steps necessary to resolve these matters in accordance with the terms of a Participation Agreement to be distributed with the participating communities.

SECTION 3. This Resolution shall be in effect immediately upon approval of Council and following the signature of the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: A Resolution Adopting a Master Fee Schedule for the City of Reynoldsburg

APPROVALS:

Joe Begeny
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

**A RESOLUTION ADOPTING A MASTER FEE SCHEDULE FOR THE CITY OF
REYNOLDSBURG**

WHEREAS, this Council approved Ordinance No. 46-2025, which re-codified the Code for the City of Reynoldsburg; and

WHEREAS, as part of the re-codification, the City is removing fees from the Code to be adopted separately by a Master Fee Schedule, which is attached hereto as Fee Schedule I and Fee Schedule II; and

WHEREAS, the fees provided in Fee Schedule I and Fee Schedule II do not include any modification to fees previously adopted by this Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
REYNOLDSBURG:**

Section 1. That the Master Fee Schedule be adopted, as attached hereto as Fee Schedule I and Fee Schedule II.

Section 2. That this Resolution shall take effect immediately upon approval of Council and following the signature of the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: A Resolution Authorizing the Mayor to Accept Public Infrastructure Associated with the Trivium Private Development Project

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

A Resolution Authorizing the Mayor to Accept Public Infrastructure Associated with the Trivium Private Development Project

WHEREAS, Trivium is the current owner/developer of the site located at 7330 East Main Street; and

WHEREAS, this project has been platted and recorded with the Franklin County Auditor and the Civil Engineering plans have been reviewed and approved by the City's selected engineering firm; and

WHEREAS, all public infrastructure associated with Trivium site has been constructed and inspected per the City's standards.

**NOW, THEREFORE, BE IT ORDAINED BY
THE COUNCIL OF THE CITY OF
REYNOLDSBURG:**

SECTION 1. That the Mayor be and is hereby authorized to accept said infrastructure of the Trivium including Trivium storm sewer and parking lot.

SECTION 2. Upon adoption by Council, this resolution shall be in effect immediately following the signature of the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: An Ordinance Authorizing the Appropriation of Funds Pertaining to the City's 2025 Street Improvement Project - Part II, and Declaring an Emergency

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

two-read emergency

REASON FOR EMERGENCY:

the emergency is to meet project and end-of-year deadlines

STAFF REPORT:

AN ORDINANCE AUTHORIZING THE APPROPRIATION OF FUNDS PERTAINING TO THE CITY'S 2025 STREET IMPROVEMENT PROJECT - PART II, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg is currently soliciting for the City's 2025 Street Improvement Project - Part II; and

WHEREAS, that Strawser Paving Co. Inc. is the low bid at \$223,383.50

WHEREAS, the City Engineer will review all bids once submitted to determine the lowest and best bid received, and that the selected contractor has the ability, the resources, and the experience to properly complete the project; and

WHEREAS, the Engineer's estimated construction cost for this project is \$209,630.00.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor is hereby authorized to enter into a contract with Strawser Paving

Co. Inc. for the 2025 Street Improvement Project - Part II for a cost not to exceed bid of \$245,721.85 (including a 10% contingency) pertaining to the following work:

Contract A: MILL AND REPAVE: Huggins Lane, Peak Court, Taylor Woods Place, Kamraus Court and McCorrick Court.

SECTION 2. That \$245,721.85 be appropriated for the City's 2025 Street Improvement Project - Part II.

SECTION 3. That an amount of \$245,721.85 be appropriated from the unappropriated Permissive Tax Fund (230) and be appropriated to project number 230.000.0200.5659 Street Improvement Project - Part II Miscellaneous Infrastructure.

SECTION 4. That this Ordinance is deemed to be an emergency measure necessary so that construction can begin as soon as possible in order to be completed prior to year end; therefore, upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

SHEET INDEX

Title Sheet	1
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Huggins Lane	12
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McCarrick Court	15

CITY OF REYNOLDSBURG, LICKING COUNTY, OHIO
PAVEMENT RESURFACING
FOR
2025 REYNOLDSBURG STREET
RESURFACING PROGRAM
2025



LOCATION MAP
Scale: None

MUNICIPALITY APPROVAL
The signatures below signify only concurrence with the purpose and general location of the project. All technical details remain the responsibility of the Engineer preparing the plans.

Mayor,
City of Reynoldsburg

Date

Director of Public Service,
City of Reynoldsburg

Date

Superintendent of Street Division,
City of Reynoldsburg

Date

STANDARD CONSTRUCTION DRAWINGS

The Standard Construction Drawings listed on these plans are to be considered a part thereof.

- REYNOLDSBURG STANDARD CONSTRUCTION DRAWINGS
- R-2

R-6

R-9

R-10A
- CITY OF COLUMBUS STANDARD CONSTRUCTION DRAWINGS
- 1551

1648



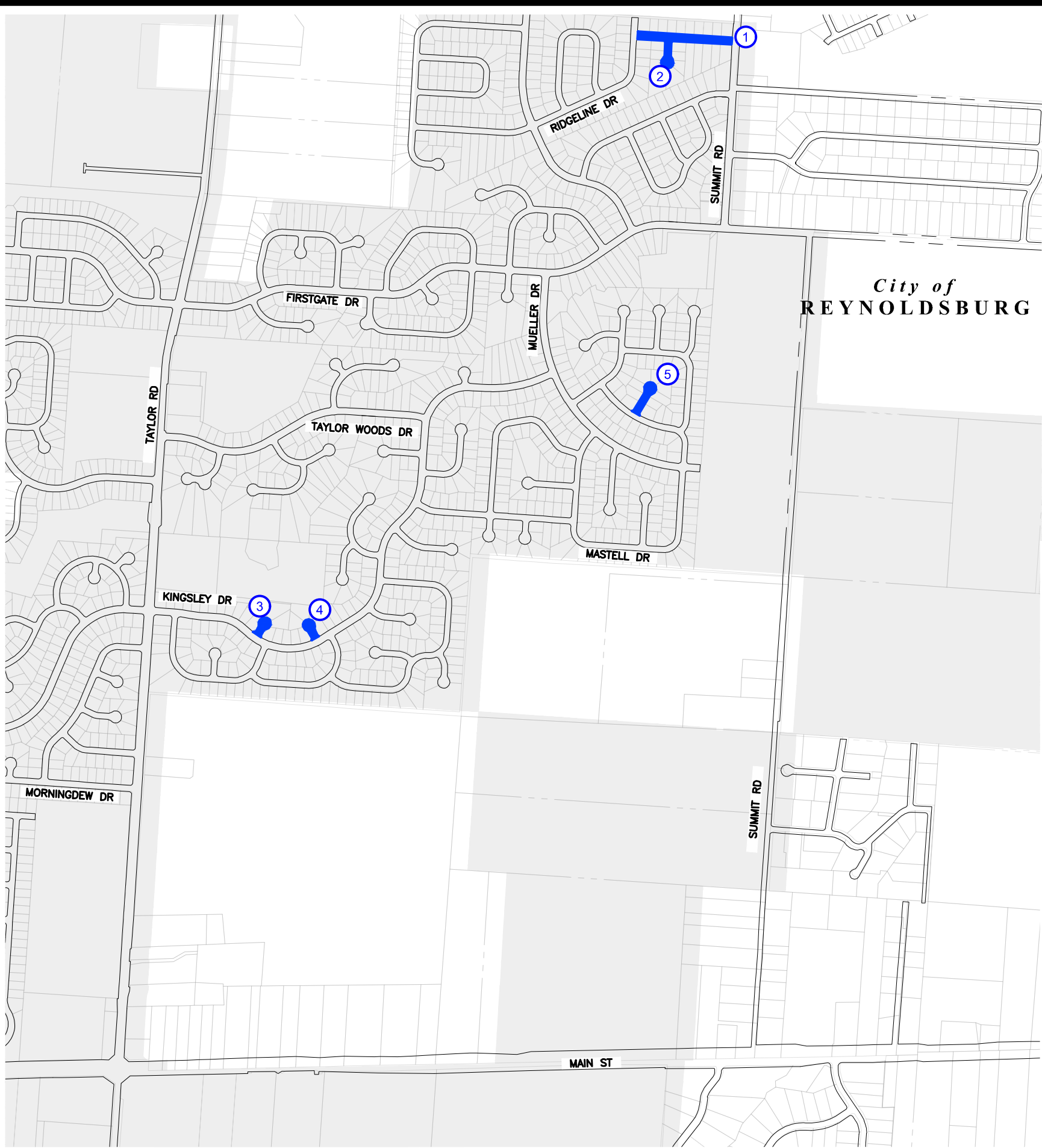
PREPARED BY:
EMH&T
Evans, Meckwart, Hambleton & Tilton, Inc.
Engineers • Surveyors • Planners • Scientists
5500 New Albany Road, Columbus, OH 43054
Phone: 614.775.4500 Toll Free: 888.775.3648
emht.com


Digitally signed by Mitchell Yake
Date: 2025.08.20 09:17:14
-04'00'

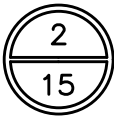
8/20/25

Registered Engineer No. E-89149

Date



PROPOSED IMPROVEMENTS		
Alley Improvements		
Ref#	Street Name	Sheet
①	Huggins Lane	12
②	Peak Court	13
③	Taylor Woods Place	14
④	Komraus Court	14
⑤	McCarrick Court	15



CITY OF REYNOLDSBURG, LICKING COUNTY, OHIO
PAVEMENT RESURFACING
FOR
**2025 REYNOLDSBURG STREET
RESURFACING PROGRAM**
OVERALL SCHEMATIC

EMH&T

Evans, Mechwart, Hambleton & Tilton, Inc.
Engineers • Surveyors • Planners • Scientists
5500 New Albany Road, Columbus, OH 43054
Phone: 614.775.4500 Toll Free: 888.775.3648

emht.com

DATE: August 2025

SCALE: NONE

JOB NO.: 2025-0577

GENERAL NOTES

1. The requirements of the City of Reynoldsburg, together with the most current version of the City of Columbus Construction and Material Specifications (CMSC) and the Ohio Department of Transportation Construction and Material Specification (ODOT CMS), including all supplements thereto, shall govern all material and workmanship involved in the improvements shown in these plans unless otherwise noted. In case of any conflict among these technical specifications, the greater requirement, as determined by the City of Reynoldsburg, shall take precedence.
2. The Contractor shall obtain all necessary permits.
3. The Contractor shall provide written notification to the City at least seven (7) days prior to any construction.
4. Unless otherwise approved by the City, work hours shall be 7:00AM to 5:00PM, Monday through Friday. Saturday work may be requested by the Contractor no later than noon on the preceding Thursday and will be granted on a case-by-case basis.
5. Two (2) working days prior to construction, contact the Department of Public Service (614.322.6840) and their designee identified at the preconstruction meeting to schedule inspection. The City shall inspect the following: All underground water, sewer, and storm, detention/retention ponds, grading, retaining walls, pavement in City Right-of-Way, all sidewalks or bike paths in any public Right-of-Way, and any other items noted during review or at the pre-construction meeting. Final acceptance may be affected if procedures are not followed for proper inspection.
6. The Contractor is responsible to notify the City's designee for inspection and request a final punch-list inspection of the site once all items on the approved plans have been completed.
7. The Contractor and subcontractor shall be solely responsible for complying with all federal, state, and local safety requirements, together with exercising precautions at all times for protection of persons (including employees) and property. It is also the sole responsibility of the Contractor or Subcontractor to initiate, maintain, and supervise all safety requirements, precautions, and programs in connection with the work. The Contractor and Subcontractor shall also abide by all City ordinances and state/federal laws.
8. The Contractor is specifically cautioned that the location and/or elevation of existing utilities as shown on these plans is based on records of the various utility companies and, where possible, measurements taken in the field. The information is not to be relied on as being exact or complete. The City assumes no responsibility as to the accuracy or depths of the underground facilities as shown on the plans or not. Contractor must give adequate notice to the appropriate utility company before any excavation near a known utility per state law.
9. The Contractor is responsible for the investigation, location, support, protection, and restoration of all existing utilities and appurtenances whether shown on these plans or not. The Contractor shall expose all utilities or structures prior to construction to verify the vertical and horizontal clearances that exist per the approved plans. The Contractor shall call, toll free, the Ohio Utilities Protection Service (OUPS) at 1-800-362-2764 (or 811) forty-eight (48) hours prior to construction and shall notify all utility companies at least forty-eight (48) hours prior to work in the vicinity of their underground lines in accordance with Section 153.64 of the Ohio Revised Code.
10. The Contractor is responsible for coordinating the relocation of any utilities as required by the plan with the owner of the affected utility.

11. Where potential grade conflicts might occur with existing utilities, the Contractor will be required to uncover such utilities sufficiently in advance of laying pipe or duct for the Engineer of Record to determine the exact elevation and make any necessary adjustments. Any proposed modifications to the approved plan must be reviewed and approved by the City prior to commencement of work.
12. All materials including but not limited to piping, appurtenances, manholes, aggregate, etc. to be utilized for dedicated public utilities or roadways must be approved by the City. The Contractor must submit material data sheets, shop drawings, aggregate gradations, concrete/asphalt mix designs, etc., to the City for review and approval a minimum of two weeks prior to their desired material ordering date. Submittals must be clearly marked to indicate, which project items the materials will be used to construct, and include a submittal cover sheet for placement of review stamps.
13. The Contractor shall repair or replace any and all existing work damaged during or due to the execution of this contract to equal or better condition prior to the damage, at the Contractor's own expense. All said work to be repaired or replaced to the satisfaction of the City. Any damage to other utilities caused by the Contractor shall be repaired by the appropriate utility company.
14. Care shall be exercised when working in the area around existing trees and shrubs. Any trees or shrubs not marked for removal that are damaged by the Contractor must be replaced by the Contractor to the satisfaction of the owner.
15. Any property corner pins or permanent survey markers disturbed during construction shall be reset by a registered professional surveyor with the State of Ohio.
16. The open burning of site-cleaning debris, trash, etc. is prohibited in the City.
17. All earthwork operations located within the public Right of Way, especially pavement sub-grade construction, shall be inspected. Additionally, all final grades shall be field checked by both the Contractor and the Inspector upon completion of Contractor's operations to determine if the site has been constructed to the grades indicated on the approved plans.
18. Open cutting of streets shall be prohibited unless otherwise authorized by the City Engineer or the Director of Public Service.
19. Utility trenches within a 1:1 influence of a public roadway including all points to within 3'-0" behind the curb, are to be filled and compacted per CMSC Item 912 (or CMSC Item 801.11 for water mains). Utility trenches outside the roadway influence shall be filled and compacted with suitable native material to within 98% of the maximum dry density per CMSC Item 911 (or CMSC Item 801.12 for water mains). Depending on the utility being constructed, the trench bedding and backfill shall be according to Standard Drawing SA-1, SA-1, ST-1, ST-2, or WA-1. Pavement repair over utility trenches shall be in accordance with Standard Drawing R-1, R-2, or R-3.
20. Storm sewers, sanitary sewers, and water mains constructed in fill areas greater than 1'-0" shall be constructed after compacted fill has been installed to proposed grade. The storm sewers, sanitary sewers, and water mains shall be installed per specified trench installation details.
21. The Contractor shall furnish and maintain sanitary convenience facilities for the workmen and inspectors for the duration of the work.
22. All drain tile and storm sewers damaged, disturbed, or removed as a result of the Contractor's operations shall be replaced with the same quality pipe or better, maintaining the same gradient as existing. Replaced drain tile shall be laid on compacted bedding equal in density to surrounding stratum. Replacement shall be done at the time of the backfill operation.

23. The flow in all sewers, drains, and watercourses encountered shall be maintained by the Contractor at his own expense, and whenever such watercourses and drains are disturbed or destroyed during the prosecution of the work, they shall be restored by the Contractor at his own cost and expense.
24. Any well, well point, pit, or other device installed for the purpose of lowering the groundwater level to facilitate construction of this project shall be capped as required by applicable (Franklin/Licking/Fairfield) County and Ohio Department of Public Health requirements and Ohio Environmental Protection Agency, standards, and specifications.
25. No non-rubber tired vehicles shall be moved on public streets. Exception may be granted by the City of Reynoldsburg where short distances and special circumstances exist. Granting of exceptions must be in writing, and damage shall be repaired by the Contractor to the satisfaction of the City.
26. The Contractor is responsible for the proper installation (prior to the start of construction), maintenance, and replacement of sediment and erosion control measures per the approved SWPPP and per the current OEPA general permit for construction stormwater requirements, under which this project has obtained coverage. The Contractor will be responsible for paying any fine levied by the OEPA resulting from failure to adhere to the SWPPP and/or the requirements of the OEPA general permit. The Contractor must register as a co-permittee for this project (with the OEPA) prior to the commencement of earth disturbing activities. The contractor and all subcontractors involved in the implementation and maintenance of the SWP3 must sign a city form acknowledging they have reviewed and understand the conditions and requirements of the SWP3 prior to commencement of construction activities.
27. All pavement sub-grade within the Right of Way shall be constructed in accordance with CMSC Item 203, a soils report, and as directed by the City. Density testing must be performed on each lift of fill, and the soils engineer performing the testing must have detailed laboratory test data on site to support the values being utilized in the density calculations. The moisture content of the new fill shall be in the range of $\pm 2\%$ of the optimum moisture content determined by ASTM D698. The City reserves the right to require density testing of sub-grade in newly cut areas where topsoil has been stripped in preparation for sub-base installation or filling operations, in order to evaluate the necessity for additional compaction effort. Material testing shall be conducted by a third-party testing agency paid for by the developer / contractor. The testing representative shall communicate the results of all testing to the City's representative on site. Test reports shall be submitted to the City following each day of testing.
28. All pavement joints, particularly where a proposed pavement abuts an existing pavement, and all pavement joints abutting utility structures such as manholes, catch basins, valve boxes, etc. must be sealed in accordance with CMSC Item 423, Type II.
29. Pavement cuts for utility line installations are subject to the backfill requirements of Item 912. In lieu of compacted granular material, Low Strength Mortar Backfill, Item 613, Type 2 may be used. Pavement replacement shall be constructed according to the applicable standard drawing (R-1, R-2, or R-3).
30. Steel plates shall be positioned and secured in place with steel spikes and cold patch asphalt mix over all trenches that are left open on a temporary basis and subject to traffic.

GENERAL NOTES CONTINUE ON SHEET 4...



CITY OF REYNOLDSBURG, LICKING COUNTY, OHIO
PAVEMENT RESURFACING
FOR
2025 REYNOLDSBURG STREET
RESURFACING PROGRAM
GENERAL NOTES

EMHIT
Evans, Mechwart, Hambleton & Tilton, Inc.
Engineers • Surveyors • Planners • Scientists
5500 New Albany Road, Columbus, OH 43054
Phone: 614.775.4500 Toll Free: 888.775.3648

emht.com

DATE: August 2025

SCALE: NONE

JOB NO.: 2025-0577

GENERAL NOTES CONTINUE FROM SHEET 3...

31. City streets are to be kept clean and free from mud, stone, dirt, etc. A stabilized construction entrance as specified in the plans is to be diligently maintained at all site entrances throughout the day. Proactive measures must be taken to restore these items if inclement weather is forecasted. If the entrance is rendered ineffective by the City, the project will be shut down until a wash station is implemented and/or the entrance is made effective.

32. Monument boxes shall be installed at locations designated on the plan by a registered professional surveyor with the State of Ohio. Boxes shall be Neenah R–1968, Type 36–B or east Jordan Iron Works No. 8371. Monuments are to be set in a concrete filled 24” diameter cored hole, flush with the top of the pavement.

33. All temporary traffic control devices shall be furnished, erected, maintained, and removed by the contractor in accordance with the most recent edition of the “Ohio Manual of Traffic Control Devices for Construction and Maintenance Operations”.

34. Lane restrictions or closures required during construction must be approved by the City (and county/township if their roads will be used for detour) a minimum of two (2) weeks prior to any work being performed. Otherwise, traffic lanes shall be fully open to traffic at all times and ingress and egress shall be maintained to public and private property.

35. In the event excavation for the street is below that called for on the plans, the Contractor shall replace this excavated material with CMSC Item 304 as directed and at no cost to the City.

36. It shall be the responsibility of the Contractor to adequately barricade the street in the vicinity of all expansion joints until such time the street is open to traffic.

37. The Contractor shall be responsible for testing the grades of the gutters with water, prior to final acceptance of the streets.

38. All sidewalks and pathways in any public right–of–way shall be constructed according to the applicable Standard Drawings and the requirements outlined in the Public Right–of–Way Accessibility Guidelines (PROWAG) as published by the U.S. Access Board. These items must be inspected by the City.

GENERAL STORM SEWER NOTES

39. The installation of all sewer pipes on this project shall be in accordance with CMSC Item 901, unless specifically indicated otherwise, with materials conforming to the appropriate referenced section of CMSC or ODOT CMS. Concrete pipe is required for all pipes that are exposed (such as pipes that outlet into drainage basins), regardless of the diameter. The following pipe materials will be permitted for use for public sewers.

Outside of Pavement Limits:

Flexible Pipe according to the following specifications:

- Polyvinyl Chloride (PVC) pipe <= 15–inches diameter with minimum of 4 feet coverage and a maximum of 15 feet coverage shall conform to CMSC 720.08 and/or ODOT CMS 707.45.
- High Density Polyethylene (HDPE) pipe from 12–inches to 36–inches diameter conforming to CMSC 720.12 and/or ODOT CMS 707.33 with a maximum 20 feet coverage and a minimum 2 feet coverage.
- Polypropylene (PP) pipe from 12–inches to 36–inches diameter conforming to ODOT CMS 707.65 or 707.69 and/or CMSC 720.13 or 720.14 with a maximum 20 feet coverage and a minimum 2 feet coverage.

Mandrel testing shall be performed on all flexible pipe per CMSC 901.21.

Rigid Pipe will be required for all sewers greater than 36–inches diameter (Reinforced Concrete Pipe CMSC 706.02, Concrete Box

CMSC 706.05) and is also permitted on all sewers from 12–inches to 36–inches diameter.

Within Pavement Limits:

Flexible Pipe according to the following specifications:

- Flexible pipe installation which conforms to ODOT CMS 605 may be used for 4–inch and 6–inch underdrain tiles.
- High Density Polyethylene (HDPE) pipe <=18–inches diameter conforming to CMSC 720.12 and/or ODOT CMS 707.33 with a maximum 20 feet coverage and a minimum 2 feet coverage.
- Polypropylene (PP) pipe <=18–inches diameter conforming to ODOT CMS 707.65 and/or CMSC 720.13 with a maximum 20 feet coverage and a minimum 2 feet coverage.

Mandrel testing shall be performed on all flexible pipe (except underdrains) per CMSC 901.21.

Rigid Pipe will be required for all sewers greater than 18–inches (Reinforced Concrete Pipe CMSC 706.02. Concrete Box CMSC 706.05) and is also permitted for use on 12–inch to 18–inch sewers.

40. Flexible storm sewers (for public storm sewer only) when approved by the City are subject to mandrel testing and/or video inspection as directed by the City. Testing shall be performed no sooner than thirty (30) days after the pipe trench has been backfilled and all roadway and site fills over the storm lines have been constructed. Maximum deflection must not exceed 5% of the base inside diameter.

41. All major flood routes and detention basins are to be surveyed by a registered professional surveyor in the State of Ohio to verify conformance to the approved grading plan. Cost of this work shall be at the expense of the owner/applicant. Correspondence from said registered professional surveyor shall be provided to the City verifying that basins and flood routing is per plan.

42. All catch basins, manholes, and curb inlets shall have concrete channels poured in place to assure positive drainage through these structures.

43. Public storm sewer manhole lids are to be per the Reynoldsburg Standard Construction Drawing R–8.

44. Storm sewer curb inlets are to be adjusted within ¼” of plan elevation using steel shims.

45. Pre–cast rings are to be used for all final adjustments of manhole castings. Storm manhole top of castings should be set at 1–½” above finished grade.

46. Openings must be provided in drainage structures to accommodate underdrain outlets. Underdrains are to be constructed in accordance with details provided in the approved plans.

SUPPLEMENTAL PROJECT NOTES

47. ELEVATION DATUM

Elevations shown on these plans are based on NAVD 88 Datum.

48. BENCH MARKS

The contractor shall carefully preserve benchmarks, reference points, and stakes. Any benchmark, reference point, or survey marker damaged or disturbed by the Contractor shall be reset by an Ohio Registered Surveyor at the Contractor’s expense.

49. PROPOSAL

No extra compensation will be paid to the Contractor by reason of compliance with any of the requirements indicated in the Specifications, but payment shall be deemed to be included among the several items, as bid upon, unless otherwise specifically provided.

50. ADDITIONAL BIDS

Those submitting bids must submit bids for the Base Bid and all Additional Bids in order to be considered. Due to the nature of the work of the 2025 Street Improvements, it is possible that there are savings during the prosecution of the original contract. As such, the Contractor shall hold good their pricing on any Additional Bids until the Contract is completed. If the City elects to perform those Additional Bids, they will be incorporated into the Contract via Change Order at the pricing established during the Bid. No additional payment will be made to include those Additional Bids in the Contract at that later date.

51. PRECONSTRUCTION MEETING

A pre–construction meeting will be held prior to the commencement of work for this improvement at the Reynoldsburg Municipal Building, 7232 East Main Street, Reynoldsburg, OH 43068.

Representatives from the City of Reynoldsburg, the City’s Construction Representative, the Design Engineer’s office, the prime contractor and all available sub–contractors along with representatives from the affected private utility companies shall be present.

The Contractor shall submit a tentative work schedule and list of approved suppliers to the City prior to the pre–construction meeting. This schedule will detail the timing of the work activities for the various aspects of the project improvements. The schedule shall provide sufficient detail to outline phases of work and any road closures, service connections, a reasonable time frame for testing and chlorination, and restoration activities. The Schedule shall be revised and redistributed throughout the duration of the project.

52. ABANDONED UTILITIES

The Contractor shall be responsible for the removal and disposal of any abandoned utility facility that may conflict with any facility or construction activity proposed in these plans, including the installation of proposed conduit, underdrain, storm sewer, structure, waterline, sanitary sewer line, subgrade stabilization, foundations, etc. The Contractor is advised to verify that a utility facility has been abandoned before proceeding with removing it. If it is determined that the utility facility is active and in conflict, then the Contractor shall notify the City and Utility Owner prior to proceeding with any affected proposed work.

53. HOUSE SERVICE LINES

The Contractor shall assume that each house has at least one water and one gas service line unless more are marked by the utility company. It is the Contractor’s responsibility to locate and support these service lines. The cost for this work is to be included in the bid price for related items, and or time and material, unless a specific bid item relating to this work has already been included. Where service lines are cut or broken, the lines are to be restored to the standards of the utility owner at the Contractor’s expense within 12 hours of cutting or breaking the line.

54. SECURING UTILITY POLES

Existing utility poles within the influence of the excavation trench shall be secured by the Utility Owner, prior to any excavation in the area. The Contractor is responsible for coordination with the Utility Company.

55. SAFETY REQUIREMENTS

The Contractor and Sub–Contractor shall be solely responsible for all federal, state and local safety requirements, together with exercising precautions at all times for the protection of persons (including employees) and property. It is also the sole responsibility of the Contractor and Sub–Contractor to initiate, maintain and supervise all safety requirements, precautions and programs in connection with the work.

GENERAL NOTES CONTINUE ON SHEET 5...

CITY OF REYNOLDSBURG, LICKING COUNTY, OHIO

PAVEMENT RESURFACING

FOR

2025 REYNOLDSBURG STREET

RESURFACING PROGRAM

SUPPLEMENTAL NOTES



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Engineers • Surveyors • Planners • Scientists
5500 New Albany Road, Columbus, OH 43054
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SUPPLEMENTAL PROJECT NOTES CONTINUED FROM SHEET 4...

56. RESIDENT NOTIFICATION

The Contractor shall be responsible for providing resident notification prior to the commencement of work. Affected residents will be notified no less than Forty-Eight (48) hours prior to the commencement of work through a door hanger provided and distributed by the Contractor that is first approved by the City.

The Contractor must provide pre-notification of work no less than Forty-Eight (48) hours prior to work being performed that will have an effect on residents and/or businesses. The pre-notification must be in writing and it must include: (1) Contractor name and 24-hour phone number; (2) a description of work being performed; (3) a list of restrictions on the effected residents and/or businesses; (4) instructions to effected residents and/or businesses.

The Contractor shall also post “No Parking” signs in appropriate areas no less than 48 hours in advance of any parking restriction. The signs shall be printed on cardstock and the wooden stakes for “No Parking” signs shall be 1-in. x 2-in. x 36-in. “No Parking” signs must be installed, maintained, revised (if delays cause an adjustment in parking restriction), and removed by the Contractor. No additional compensation will be paid for resident/business notification or posting required signage.

As set forth herein, the Contractor shall provide all notices required under the Contract Documents and Specifications strictly in the manner prescribe therein. The Contractor shall defend, indemnify, and hold harmless the City and its officers, employees, representatives, and agents (hereinafter collectively referred to as the “City”) against any and all claims, actions, damages, costs, and legal liability of every name and nature that the City may sustain, incur or be required to pay (including, but not limited to, consultant and attorney’s fees, disbursements, costs or other expenses) arising out of or in connection with the Contractor’s failure to strictly comply with the notice provisions imposed under the Contract Documents and Specifications.

The City may retain any amounts due or that may become due to the Contractor as may be necessary to satisfy any claim for indemnification under this provision. The Contractor’s obligation under this Section shall not be deemed waived by the failure of the City to retain in whole or any part of such monies due to the Contractor, nor shall such suit, action, damages and/or costs have to have been resolved or determined prior to release of any monies to the Contractor under the Contract, nor shall such obligation be deemed limited or discharged by the procurement of any insurance for liability for damages imposed by law upon the Contractor, its subcontractors or suppliers, or the City.

57. PLACING FEATHERED AREAS

Items, such as wearing course removal or asphalt cement coating, that are necessary to construct butt joint or taper edge type feathered areas per ODOT Standard Construction Drawing BP-3.1 are to be considered incidental to construction and are to be included with associated pavement items for payment.

58. SOIL STOCKPILES

The Contractor shall be responsible for keeping all soil stockpiles, including trench excavation stockpiles, protected from erosion. The areas surrounding the stockpiles are to be protected from sediment with the use of perimeter control devices such as earth, or straw bale devices, or silt fences. These perimeter control devices shall be maintained for the duration of the project.

59. CONVENIENCE FACILITIES

The Contractor shall furnish and maintain sanitary convenience facilities for the workmen and inspectors for the duration of the work. Cost shall be included in the price bid for the various items.

60. EXISTING UTILITIES

Protection of all existing utilities and appurtenances shall be the responsibility of the Contractor. The Contractor shall cause notice to be given to the Ohio Utilities Protection Service (telephone 800_362_2764, toll free or 811) and to the owners of underground utilities who are not members of a registered underground protection service in accordance with Section 153.64 of the Revised Code. This notice shall be given at least 48 hours prior to start of construction. The following utilities and Owners are located within the work limits of this project.

UTILITY	OWNER	TELEPHONE
Storm Sewer & Street Lighting Facilities	City of Reynoldsburg Street Department 7806 East Main Street Reynoldsburg, Ohio 43068	(614) 322-5800
Sanitary Sewers & Water Mains	City of Reynoldsburg Water & Wastewater Dept. 7232 East Main Street Reynoldsburg, Ohio 43068	(614) 332-4500
Natural Gas	Columbia Gas of Ohio Johnny Appleseed Court Gahanna, Ohio 43231	(614) 818-2133
Cable	Charter Communications 3670 Interchange Drive Columbus, Ohio 43204	(614) 348-2979
Electric	Wide Open West 3675 Coprorate Drive Columbus, Ohio 43231	(614) 948-4652
	American Electric Power 850 Tech Center Drive Gahanna, Ohio 43230	(614) 883-6802
Telephone	AT&T 111 North Fourth Street Room 802 Columbus, Ohio 43215	(614) 223-7276

The cost of the operations necessary to remove and dispose of conflicting abandoned utilities shall be included with the price of the affected item for payment. No separate payment shall be made.

61. GRADE CHANGES

If it is determined that the elevation of the existing sewer or existing appurtenance to be connected, differs from the plan elevation or results in a change in the plan sewer slope, the City shall be notified before starting construction of any portion of the proposed sewer which will be affected by the variance in the existing elevations.

If it is determined that the proposed sewer will intersect an existing sewer or underground utility if constructed as shown on the plan, the City shall be notified before starting construction of any portion of the proposed sewer, which would be affected by the interference with an existing facility.

Grades and elevations shown on the plans shall not be revised under any circumstances without first obtaining written approval from the City. Invert elevations shall not deviate from plan elevations by more than 6-in. Failing to meet the above requirements is cause for rejection of the affected section of sewer.

62. GRADE CHECKS

The Contractor shall ensure there is a surveyor’s level and rod on the project for use in performing grade checks whenever sewer line structures or pipe are being installed. The Contractor shall make this equipment available for the use of and assist the City Inspector in performing grade checks when requested by the Inspector. The Inspector will make all reasonable attempts to confine requests for assistance in performing grade checks to a time convenient to the Contractor.

These checks will be performed to ensure the following:

- A. Proper placement of each structure.
- B. Proper installation of initial runs of pipe from a structure.
- C. Grade, after an overnight or longer shutdown.
- D. Grade, at any other time the Inspector has reason to question grade of installation.
- E. A grade check performed by the City Inspector in no way relieves the Contractor for the ultimate responsibility to ensure construction to the plan grade.

63. CROSSINGS & CONNECTIONS TO EXISTING PIPES & UTILITIES

Where the plans provide for a proposed conduit to be connected to, or cross over or under an existing sewer or underground utility, the Contractor shall locate the existing pipes or utilities both as to line and grade before starting to lay the proposed conduit.

If it is determined that the elevation of the existing conduit, or existing appurtenance to be connected differs from the plan elevation or results in a change in the plan conduit slope, the City shall be notified before starting construction of any portion of the proposed conduit which will be affected by the variance in the existing elevations. If it is determined that the proposed conduit will intersect an existing sewer or underground utility if constructed as shown on these plans, the City shall be notified before starting construction of any portion of the proposed conduit which would be affected by the interference with an existing facility. Payment for all the operations described above shall be included in the contract price for the pertinent conduit item. Any rework associated with the Contractor’s failure to comply with the operations described above will be at the expense of the Contractor. Connections requires 48-hour notification to the City and impacted water service locations. The City may require the shutoff for connection be completed at night.

64. TRENCH BACKFILL:

Trenches within a 1:1 influence of the roadway, walk, and/or pavement, including all points to within 3’ behind the curb, walk, or edge of pavement, shall be filled and compacted per 912 backfill. Trenches within the right-of-way, but outside the road influence, shall be filled and compacted as per 911 backfill. All other trenches shall be filled and compacted as per 911 backfill at a minimum, or as otherwise indicated within these plans.

All item numbers shown below refer to CMSC item numbers.

912 backfill shall be granular material, conforming to Item 304, compacted as stipulated in Item 912.03. In all cases granular material shall be used around all manholes, structures and cleanouts. LSMB is not permitted unless specifically requested by the City and in such case will be Type I or Type II.

911 backfill shall be natural soil free from stones larger than two inches (2”) across their greatest dimension, topsoil, vegetation, debris, rubbish or frozen material, compacted to 95% of its maximum laboratory dry weight and placed per Item 901.17.

Aggregate for bedding shall be No. 57 or No. 8, as per Item 703.

The excavated trench width twelve inches (12”) above the conduit may be increased without extra compensation.

SUPPLEMENTAL PROJECT NOTES CONTINUE ON SHEET 6...



CITY OF REYNOLDSBURG, LICKING COUNTY, OHIO
PAVEMENT RESURFACING

FOR

2025 REYNOLDSBURG STREET
RESURFACING PROGRAM

SUPPLEMENTAL NOTES



Evans, Mechwart, Hambleton & Tilton, Inc.
Engineers • Surveyors • Planners • Scientists
5500 New Albany Road, Columbus, OH 43054
Phone: 614.775.4500 Toll Free: 888.775.3648

emht.com

DATE: August 2025

SCALE: NONE

JOB NO.: 2025-0577

SUPPLEMENTAL PROJECT NOTES CONTINUE FROM SHEET 5...

65. TRENCHES

All trenches shall be maintained as safe as possible by the Contractor at all times and backfilled as soon as practical. All trenches during non-working hours require traffic plates, and/or lighted barricades and construction fence.

66. UNAUTHORIZED STREET EXCAVATION

In the event excavation for the street is from 0-in to 6-in below that called for as the subgrade elevation on the plans, the Contractor shall replace this excess excavated material with compacted 304 crushed aggregate as directed and at no extra cost to the City.

67. DEWATERING

The Contractor is solely responsible to the Ohio Department of Natural Resources (O.D.N.R.) for registry, maintenance, and abandonment of any withdrawal devices used in the construction of this project. Installation of any well, well point, pit or other device used for the purpose of lowering the groundwater level to facilitate construction of this project shall be properly abandoned in accordance with the provisions of Section 3745-9-10 of the Ohio Administrative Code or as directed by the Director or his representatives. The Contractor shall be required to complete and file a Well Log and a Drilling Report Form with O.D.N.R., Division of Water, within 30 days of the completion of installation of any well, well point, pit or other device used for the purpose of removing groundwater from an aquifer, in accordance with Sections 1521.01 and 1521.05 of the Ohio Revised Code. In addition, any such facility that has a capacity to withdraw waters of the State in an amount greater than 100,000 gallons per day from all sources shall be registered by the Contractor with the Chief of the O.D.N.R., Division of Water, within three months of the completion of the facility in accordance with Section 1521.16 of the ORC. Copies of the necessary paperwork can be obtained at O.D.N.R., Division of Water, Fountain Square, Columbus, OH, 43224 (614) 265-6717.

The Contractor shall furnish and operate suitable pumping equipment of such capacity, adequate to dewater the trench, should water be encountered. The trench shall be sufficiently dewatered so that the placement of bedding and the laying and joining of pipe is made on firm, dry ground. If dewatering cannot produce acceptable subgrade, and only as directed by the City, unsuitable materials shall be removed and replaced by CMSC Item 906, stone foundation.

The Contractor shall convey all trench water to a natural drainage channel or storm sewer without damage to property. The Contractor shall be responsible to place and maintain the necessary sediment control measures to filter the dewatering discharge. The cost of any dewatering operations required for the construction of the sanitary sewer shall be included in the price bid for the various sewer items.

68. REPLACEMENT OF DRAIN TILES AND STORM SEWERS

All drain tile and storm sewers damaged, disturbed, or removed as a result of the Contractor's operations shall be replaced with the same quality pipe or better, maintaining the same gradient as existing. Replaced drain tile shall be laid on compacted bedding equal in density to surrounding stratum. Replacement shall be done at the time of the backfill operation. Cost of this work to be included in the price bid for the various items.

69. MAINTAIN DRAINAGE

The flow in all sewers, drains, and watercourses encountered shall be maintained by the Contractor at his own expense, and whenever such watercourses and drains are disturbed or destroyed during the prosecution of the work, they shall be restored by the Contractor at his own cost and expense, unless specific provision is made within the Contract Documents for the measure of and payment for such cost specific items, to a condition satisfactory to the City.

70. INLET PROTECTION

The Contractor is responsible to keep all storm sewer inlets protected from excessive amounts of sediments using adequate filtering devices as approved by the City.

71. STRUCTURE ADJUSTMENT

The Contractor shall field verify the top of casting elevation of all proposed manholes. If precast structures are utilized, a minimum of the top 6-in and a maximum of 12-in, shall be field placed with grade rings to allow for field adjustment.

All existing structures located within the work limits shall be adjusted to meet proposed grades.

72. EROSION & SEDIMENTATION CONTROL

The Contractor shall provide sediment control at all points where storm water runoff leaves the project including waterways, overland sheet flow, and storm sewers. Erosion and sediment control shall be provided as per the requirements of the City of Reynoldsburg and the Standards and Specifications of the "Rainwater and Land Development" manual of the ODNr.

Erosion control measures are to be installed per NPDES permit regulations or as directed by the City, and are to be maintained until such time that they are no longer required by the permit and the City. Cost for erosion and sedimentation control shall be included in the price bid for various erosion and sedimentation control items. All land disturbing activities shall be subject to inspection and site investigation by the City of Reynoldsburg and/or the Ohio EPA. Failure to comply with these regulations is subject to legal enforcement action.

The Contractor is responsible to notify the City of Reynoldsburg 48 hours prior to commencement of initial site land disturbance on any site of one or more acres. This includes site clearing, grubbing and any earth moving. Primary erosion and sediment control practices are mandated by regulations to be in place from the beginning of the construction activity.

73. TREE PROTECTION

The Contractor's cooperation is required to prevent damage to existing street trees. If the Contractor believes that he cannot perform the work required by the Contract without damaging the street tree, they shall so notify the City Arborist in advance of such work and a release will be provided from these requirements on a case by case basis.

- Contractor shall notify City Arborist if any tree canopy is in conflict with equipment and requires cutting of a 2" diameter or greater limb.
- If trees are to be retained, a minimal Critical Root Zone (CRZ) should be created with durable posts and fencing. The CRZ shall be limited from any equipment or materials without the expressed permission of the arborist. CRZ can be defined as a radius of 1' per 1" of diameter at breast height (DBH).
- If severe excavation occurs in the limits of tree roots 2" diameter or greater, the roots should be cleanly cut, perpendicular to the stem to reduce surface area exposed to potential decay organisms. All exposed roots shall be neatly cut and trimmed prior to backfill. The roots shall be inspected by the City Arborist prior to backfill.

Any damages to limbs, bark, roots, etc. shall cause City to retain \$1,000 per occurrence for a period not to exceed two years. If the tree dies as a result of damages, then money retained shall be used to remove and replace the tree. If the tree survives two years past the final completion date of contract then funds will be released. The City's Urban Forester will provide a written report and photographic evidence to support their findings to document all damages. A damaged tree may be removed and replaced any time prior to the two years at the Forester's sole discretion.

74. PRUNING

Branches or growth which interferes with the free construction of the project may be removed from trees/shrubs that are to be saved by the use of pruning tools as directed by the City's Certified Arborist. All pruning tools used and methods employed shall meet the approval of the City. The branches shall be removed with a good clean cut or if having a good healthy lateral branch, the cut shall be a good clean slanting cut close to and beyond the healthy branch. The cost of all work and expenses connected with tree pruning shall be included in the price bid for ODOT Item 201, Clearing & Grubbing, As Per Plan. No extra payment shall be made.

Trees damaged or destroyed that were not designated for removal or approved by the City for removal shall be replaced at the Contractor's expense.

75. PROTECTION OF LANDSCAPING

The Contractor shall constrict all of his/her activities, equipment storage and staging to within the construction limits. Unless otherwise identified in the plans or proposal, the construction limits are plotted accordingly. Additionally, the Contractor shall preserve and protect all landscaping beds and minimize impacts to these landscaping beds within the construction limits.

76. SIGNS, MAILBOXES, FENCES, ETC.

The Contractor shall be responsible for restoring all signs, mailboxes, fences, guardrail, shrubs, property, drainage structures, or other physical features disturbed or damaged during construction whether shown on the plans or not to their original location and condition and to the satisfaction of the property owner. Cost to be included in the price bid for the various items unless a bid item exists for these items.

77. MAIL SERVICE

The Contractor shall be responsible for maintaining mail service in the construction area. Prior to disturbing any mail boxes, the Contractor shall contact the Postal Authorities and shall temporarily relocate mail boxes in accordance with Postal requirements. The Contractor shall restore mail boxes to their original condition and location. Cost to be included in the price bid for the various items.

78. TRASH COLLECTION SERVICE

The Contractor shall contact the City of Reynoldsburg for current collection date each week prior to starting work and be responsible for maintaining a 20 foot wide clear area for trash can placement in the front of each lot for trash collection service in the construction area on the designated trash day.

79. TRAFFIC AND PUBLIC SAFETY

One-lane, two-way local traffic shall be maintained at all times, unless specific exception is granted by the City in writing. Two-lane, two-way traffic shall be maintained on all streets during non-working hours. All traffic control devices, including lights, signs, and barricades, shall be constructed, erected and maintained in accordance with the "Ohio Manual of Uniform Traffic Control for Construction and Maintenance Operations".

Prior to any excavation work, which may impact traffic, the Contractor shall submit to the City and the Engineer a schematic and written description of their maintenance of traffic plan for review and approval. The cost of all lights, signs, barricades, Police Patrolmen and Flagmen necessary to maintain the aforementioned conditions shall be included in the price bid for the various items as set forth in the proposal, except on additional / alternate bids where a specific bid item is provided.

SUPPLEMENTAL PROJECT NOTES CONTINUE ON SHEET 7...



CITY OF REYNOLDSBURG, LICKING COUNTY, OHIO
PAVEMENT RESURFACING
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80. WORK SCHEDULE

Prior to the scheduling of the preconstruction meeting, the Contractor shall submit a work schedule to the Service Director and the Engineer for approval. It is the intent of the City to complete all items of work on a given street or area before commencing work on another street or work area. Below is a list of schedule requirements which must be adhered to during construction unless an exception is granted by the City of Reynoldsburg. If the schedule requirements below are not met, the City will withhold liquidated damages from the Contractor’s payment. Liquidated Damages of \$500.00 per occurrence and \$500.00 additional per calendar day that the Contractor remains out of compliance with the below listed Schedule Requirements.

- Once the Contractor commences Work at a specific location, the Contractor shall not demobilize or otherwise suspend the Work at this location (excluding observance of normal holidays and for conditions permitted in accordance with the Contract Documents) until the Work is substantially complete at this location.
- Curb and Curb Ramp Removal and Replacement: The Contractor shall replace curb ramps and curb no later than 72 hours following the removal of the existing curb or curb ramps. This requirement must be reflected in the Contractor’s proposed work schedule.
- The Contractor shall schedule the Work such that curbing and drive apron repairs are completed entirely on one side of the street and are open for parking before curbing and drive apron repairs commence on the opposite side of the street.
- Curb ramp installation and curb ramp repairs shall be completed prior to any asphalt surface course installation.
- Concrete walk and curb ramps shall be installed and reopened to pedestrian traffic within 7 calendar days of concrete removal at each repair location.
- On streets identified for compete curb replacement, all curb removal and replacement shall be completed prior to pavement planing.
- Pavement Planing, SAMI Seal and Asphalt Paving: The asphalt resurfacing, which includes pavement planing, spot full depth repairs, placement of SAMI seal, and asphalt paving shall all be completed within one street or area before the Contractor advances to a new street or area. The time between pavement planing and paving of the surface course asphalt shall not exceed 14 calendar days. The time between placement of SAMI seal and placement of surface course asphalt shall not exceed 48 hours.
- Asphalt surface course installation must be completed within 14 calendar days after the existing asphalt surface has been milled.
- The Contractor shall notify the City 24 hours in advance of disturbing existing loop detectors.
- Damage to existing street lighting cable shall be temporarily repaired by the Contractor by the end of the day on which the damage occurs. Permanent repairs to street lighting cable and other street lighting facilities shall be repaired as directed by the City.
- Pavement Markings: Permanent pavement markings for the arterial streets shall be placed within 24 hours of the completion of asphalt paving. Pavement markings for the residential streets shall be placed within 7 calendar days of the completion of asphalt paving on those streets. When these timeframes are not met, the Contractor shall immediately install temporary pavement markings at no cost to the City.
- Topsoil, Seed, and Mulch: Yard areas that are damaged from construction of sidewalk, curb ramps, curbs, or other project improvements, shall be backfilled with topsoil to the pre-existing grade and seeded / mulched within 7 days of concrete placement. See Standard Topsoil, Seeding, Fertilizer and Mulching and Watering notes for additional requirements.

- The Contractor is required to provide bi-weekly schedule updates using appropriate scheduling software and provided in a format acceptable to the City.
- Restoration, in accordance with the Contract Documents, shall be performed within 7 calendar days after completion of the activity that caused the ground disturbance.

81. RESIDENT NOTIFICATION

The Contractor shall be responsible for providing resident notification prior to the commencement of work. Affected residents will be notified no less than Forty-Eight (48) hours prior to the commencement of work through a door hanger provided and distributed by the Contractor that is first approved by the City and the Engineer.

The Contractor must provide pre-notification of work no less than Forty-Eight (48) hours prior to work being performed that will have an effect on residents and/or businesses. The pre-notification must be in writing and it must include: (1) Contractor name and 24-hour phone number; (2) a description of work being performed; (3) a list of restrictions on the effected residents and/or businesses; (4) instructions to effected residents and/or businesses.

The Contractor shall also post “No Parking” signs in appropriate areas no less than 48 hours in advance of any parking restriction. The signs shall be printed on cardstock and the wooden stakes for “No Parking” signs shall be 1-in. x 2-in. x 36-in. “No Parking” signs must be installed, maintained, revised (if delays cause an adjustment in parking restriction), and removed by the Contractor. No additional compensation will be paid for resident/business notification or posting required signage.

As set forth herein, the Contractor shall provide all notices required under the Contract Documents and Specifications strictly in the manner prescribe therein. The Contractor shall defend, indemnify, and hold harmless the City and its officers, employees, representatives, and agents (hereinafter collectively referred to as the “City”) against any and all claims, actions, damages, costs, and legal liability of every name and nature that the City may sustain, incur or be required to pay (including, but not limited to, consultant and attorney’s fees, disbursements, costs or other expenses) arising out of or in connection with the Contractor’s failure to strictly comply with the notice provisions imposed under the Contract Documents and Specifications.

The City may retain any amounts due or that may become due to the Contractor as may be necessary to satisfy any claim for indemnification under this provision. The Contractor’s obligation under this Section shall not be deemed waived by the failure of the City to retain in whole or any part of such monies due to the Contractor, nor shall such suit, action, damages and/or costs have to have been resolved or determined prior to release of any monies to the Contractor under the Contract, nor shall such obligation be deemed limited or discharged by the procurement of any insurance for liability for damages imposed by law upon the Contractor, its subcontractors or suppliers, or the City.

82. RESTORATION AND CLEANUP

It is the intent of the City to keep inconvenience to the property owners to an absolute minimum. All sawing of concrete, bricks and asphalt will be done by “wet” sawing. All surfaces open to vehicular or pedestrian traffic will be maintained in a clean condition.

All work prescribed and described in these Specifications is situated in improved areas. All work is to continue on a uniform basis and on schedule, particularly the restoration and clean-up of disturbed areas after the construction of walks, curbs, drives, etc. The City will pay only for those items that are completed in their entirety including restoration and cleanup.

Contractor and Subcontractor shall at all times: (a) keep the Project and work sites free from all rubbish and debris; (b) broom clean each of its work areas prior to discontinuing work each day; and (c)

cleanup to the satisfaction of the City, including, but not limited to, trash (food containers, paper, cigarette butts, cans, bottles, cups, etc.) and or materials deposited or placed by or resulting from its work (dirt, grease, concrete, sand, wet-saw slurry, or other construction materials, etc.). If Contractor fails to immediately commence compliance with cleanup duties within twenty-four (24) hours after written notification from the City of non-compliance, the City may implement appropriate cleanup measures without further notice and deduct the cost thereof from any amounts due or to become due to the Contractor.

83. MANAGEMENT OF SUBCONTRACTORS

The Contractor is fully responsible for all acts and omissions of its Subcontractors and Material Suppliers and is responsible for scheduling and coordinating their work. A representative of the Prime Contractor, under Contract with Reynoldsburg, shall be on site during Subcontractor performed work to ensure that proper notice is given to property owners, work sites are kept clean and safe, and that the Subcontractor’s work is performed according to the plans and specifications.

Any person employed by the Contractor or by any Subcontractor who, in the opinion of the City, does not perform their work in a proper and skillful manner or is intemperate or disorderly shall, at the written request of the City, be removed forthwith by the Contractor or Subcontractor employing such person, and shall not be employed again in any portion of the work without the approval of the City. Should the Contractor fail to remove such person or persons as required above, or fail to furnish suitable and sufficient personnel for the proper prosecution of the work, the City may withhold all estimates, which are or may become due, or may suspend the work by written notice until the Contractor complies with such orders.

84. WORK LIMITS

In addition to direct requirements of the contract specifications, the Contractor shall observe and conform to the specific requirements of all rights-of-way including easements, court entries, rights-of-entry or action filed in court in accordance with the code of applicable governing agency. The cost of the operations necessary to fulfill such requirements shall be included in the price bid of the various items of the contract unless specific provision is made in the Contract Specifications.

85. MOBILIZATION

Due to the nature of this work and the work schedule requirements, multiple mobilizations will be required throughout the project. No additional mobilization costs will be paid for variations in the Contractor’s proposed work schedule that are required by the City.

86. MISCELLANEOUS WORK

The Contractor shall furnish all labor, materials, tools, equipment, services, and related accessories for a complete project, as shown and described in the plans and specifications. The price for items of work or materials shown on the plans or provided for in the specifications or special provisions for which no specific method of payment is provided, shall be performed by the Contractor and the costs included among the various bid items. Submission of a bid shall be considered evidence that the bidder is satisfied with the plans and conditions, as shown. No additional compensation will be paid to the Contractor for compliance with the plans, specifications, or special provisions.

SUPPLEMENTAL PROJECT NOTES CONTINUE ON SHEET 8...



CITY OF REYNOLDSBURG, LICKING COUNTY, OHIO
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SUPPLEMENTAL PROJECT NOTES CONTINUE FROM SHEET 7...

87. CONTRACTOR SITE VISIT

The Contractor is required to visit the site and fully become aware of all conditions affecting the scope of the work presented in the contract documents. Failure of the Contractor to visit the site shall not relieve the Contractor of any responsibility in the performance of this Contract.

88. CONTINGENCY QUANTITIES

The Contractor shall not order materials or perform work for items designated by plan note to be used "As Directed By The City" unless authorized by the City. The actual work locations and quantities used for such items shall be incorporated into the final change order governing completion of this project.

89. CONTRACT WORK PERFORMED BY THE CITY

In the event that it becomes necessary for the City to perform work of an immediate nature (such as the placement of barricades or replacement of signs or other warning or protective devices) required of the Contractor by this contract because of failure or refusal of the Contractor to perform such work, the Contractor shall reimburse the City at the Rate of 2.5 times the actual cost of labor, materials and equipment necessary to perform such work. The City shall be reimbursed by the Contractor by way of a deduction from the Contractor's net payment under the Contract.

90. PROJECT SCHEDULE AND MILESTONE CONSIDERATIONS

This project may be subject to numerous schedule and/or sequencing constraints based upon adjacent projects and coordination with the public. As such, the need to adhere to these constraints is of critical importance to the Owner. Any costs associated with adhering to these schedule constraints shall be the sole responsibility of the Contractor and shall be included in the bid prices for the various project items.

The following contract schedule constraints are hereby established for this work:

Completion of work: Base Bid and any Additional Bids shall reach substantial completion 120 calendar days from the Notice to Proceed.

91. AS-BUILT INFORMATION

Upon completion of construction for each phase of storm sewer work, the Contractor shall furnish the City a tabulation of structure numbers, the elevation of the valves, fittings, services, and fire hydrants, providing the location and elevation as proposed on the plans, and as built. Show all sizes and types of valves and pipes. Special detail drawings may be required where installations are not shown on approved drawings as required for clarity. Typical water service installation details with deviations from original plans shall be noted on as built drawings. Further, a tabulation of stationing and top of curb elevation, as built, at the ends of all streets, that are to be extended in the future, shall be submitted. The City will determine adjustments, if any, that are necessary and all necessary adjustments shall be done prior to submittal of "as built" drawings.

The original tracings, revised "as built", and two sets of prints shall be given to the City prior to any tap permits being issued, or acceptance by the City for the one year maintenance period. The information shown on the "as built" plans shall be from field measurements. Water services and main line valves shall be located by street stationing. Top of casting elevations for all storm sewer structures and any variance in the horizontal location of the utilities from that shown on the approved plans, shall be shown.

92. SUBSTANTIAL COMPLETION AND PROJECT CLOSEOUT

When the Contractor believes the work has reached the point where the project is ready for its intended use, the Contractor shall notify the Owner that the project is substantially complete. The Owner or the

Owner's representative will conduct a field review to verify the project is substantially complete. The Owner or the Owner's representative will inspect the work and categorize it as one of the following:

- 1. Unacceptable or not complete.
- 2. Substantially complete with punch list items.
- 3. Substantially complete.

If the Owner or the Owner's representative finds the work to be substantially complete or substantially complete with punchlist items, the Owner or the Owner's representative will record the date of substantial completion and relieve the Contractor of maintenance responsibility with the exception of maintenance related to unfinished punchlist items.

The Owner or the Owner's representative will provide a written punch list to the Contractor, which must be completed prior to final acceptance and release of retainage. The punchlist and preparation and submittal of as-built drawings must be completed within 45 consecutive calendar days of punchlist issuance to the Contractor. In the event certain punchlist items cannot reasonably be completed within that timeframe due to material lead times, weather, or other reasons, the Owner or the Owner's representative will negotiate a reasonable time extension with the Contractor for those items only. The Contractor shall notify the Owner in writing when the punchlist is complete and the Owner or the Owner's representative will reinspect. The Contractor shall complete all items on the list within such 45-day period or such other time as is specified. If the Contractor fails to complete the list in the specified timeframe, the Owner in its discretion may perform the work by itself or others and the cost thereof shall be charged to the Contractor. The Contractor irrevocably designates the Owner as the Contractor's attorney-in-fact to execute a Change Order deducting such cost from the balance of the contract price and also any additional costs or expenses incurred by the Owner arising out of or related to the failure of the Contractor to complete such items, including but not limited to attorneys', consultants', inspectors', and Engineer's fees. The Contractor's warranties under the contract documents shall remain in full force and effect and cover any remedial Work, even if performed by others. If more than one inspection by the Owner or the Owner's representative for purposes of evaluating corrected Work is required, it will be performed at the Contractor's expense. In the event the list is not completed within the specified timeframe, the Owner may assess liquidated damages through a reduction in final payment of retainage.

Neither substantial completion, partial acceptance, final acceptance, nor completion of the contact relieves the Contractor of any responsibilities to properly perform or correct the work or repair damage or waives any remedies to which the Owner is entitled under the Contract.

After Contractor has, in the opinion of the Owner or the Owner's representative, satisfactorily completed all corrections identified during the final inspection and has delivered, in accordance with the Contract Documents, all maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance certificates of inspection, marked-up record documents and other documents, Contractor may make application for final payment following the procedure for progress payments. Along with the final payment, the Owner's representative will make a recommendation to the Owner for final acceptance of the project. If accepted by the Owner, this will establish the beginning of the one-year warranty period.

93. ITEM 253 - FULL DEPTH PAVEMENT REPAIR, PER DETAIL B

This item shall consist of removal of existing pavement and the construction of the paving section per the detail provided. All pavement removal shall be conducted as directed by the City or the City's representative to subgrade via either milling or full-depth sawing. Contractor shall not begin removal until the City or the City's representative has marked out the limits of removal according to the plans. No payment shall be made for full depth repairs that are outside the scope described in the plans and marked in the field. All pavement repairs shall take place prior to resurfacing, and shall match

the elevations of adjacent existing pavement. Minimum width of repair shall be 4'. All maintenance of traffic costs shall be included in the price bid for this item. This item shall include the cost for all pavement removal within the limits described above. No additional payment shall be made for pavement removal within those limits.

97. ITEM 441 - ASPHALT CONCRETE, COMPLETE

These items shall consist of the furnishing and placing of Asphalt Concrete on prepared existing pavement surfaces. The asphalt concrete mix shall meet CMSC Item 448 as specified for each street, except as modified herein. The Contractor shall ensure that pavement surface is thoroughly cleaned before application of tack coat or asphalt.

The Contractor shall submit a Marshal Mix Design to the Engineer prior to paving operations and the Engineer shall make the final approval of the mix to be used. A scratch course shall be placed in all areas where total asphalt thickness will be greater than 1-1/2", unless this requirement is waived by the Engineer. A butt joint shall be provided to meet the existing grade or conditions at all intersecting streets and driveways, as directed by the Engineer. All butt joints shall be sealed with hot bitumen (PG 64-22) and blotted with sand. Care shall be taken adjacent to curb ramps not to exceed a 2% crown and no lip from top of pavement to top of concrete. Submittals for all asphalt material shall be required at least two weeks in advanced of paving operations. The gradation for 441 Leveling Course shall not contain aggregate greater than 1" in size.

No Asphalt Concrete is to be placed unless the surface temperature is at least 45 Fahrenheit and rising. No Asphalt Concrete shall be placed during periods of precipitation or on wet surfaces.

Any area that cannot be reached by rollers shall be hand tamped with a vibratory plate compactor. The Contractor shall use a Blaw Know #120, a Barber Green #SA_41, or an approved equal paving machine. Additionally, the paver will be equipped with corner cut off plates or fillets on the inside of both wings. The paving machine shall be equipped with a vibratory screed and each paved lane shall be no wider than the vibratory screed. A ten-foot straight edge and level are to be kept on the paving machine at all times and shall be used to check surface tolerances and critical drainage areas. Heating equipment and liquid asphalt cement shall be kept on the project at all times to be used on feathered areas and as directed. Basis of unit payment shall be in tons based on the Weight Tickets given to the Resident Project Representative on the day of paving. No payment will be made for any other Weight Tickets. The Contractor shall be responsible to keep accurate records of the tons used on each street. The scales used shall be certified by and an approved independent testing agency immediately prior to the start of paving.

Quality control shall be performed by an approved independent testing agency in accordance with CMSC 441.11 and the cost shall be included in the unit price bid for 441. Daily Reports shall be sent directly to the City or the City's representative from the independent test agency. Payment for asphalt will not be made without passing quality control reports for gradation and bitumen content. One sample will be required for each street paved, minimum.

After completion of paving, the City or the City's representative will inspect the paved areas directly after a significant rain event (more than 1/4"). If any ponding is found to be present, the City or the City's Representative will give notice to the Contractor and the Contractor will re-mill, pave and/or heat weld the ponding areas as required to remove any low areas which hold more than 1/20" of water at no additional cost.

SUPPLEMENTAL PROJECT NOTES CONTINUE ON SHEET 9...



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SUPPLEMENTAL PROJECT NOTES CONTINUE FROM SHEET 8...

98. ITEM 608 - REMOVE & REPLACE CONCRETE CURB RAMPS & SIDEWALKS

This item includes the excavation and off–site disposal of excavation spoils where no existing sidewalk or curb ramp exists, replacement of existing sidewalks including curb ramps, grading and compaction of sub–grade, barricades, lights, backfilling, seeding, repair of damaged lawn sprinkler equipment, and complete restoration of disturbed areas. The removals shall be done in the order specified by the Engineer. The Contractor’s price bid shall be complete to include any and all necessary layout, forming, and re–forming required to meet ADA requirements. This item includes the ramp, landing, and any transition sidewalk panels that must be replaced to ensure the new ramp conforms with ADA requirements.

Curbs to be dropped for curb ramps shall be constructed and paid for under Item 609. The new curb ramps shall be formed and placed separately from the curb and from the landing. The Contractor shall install detectable warnings per Columbus 1551, Type E, Red in color, this item will be paid under item 608 Detectable Warning System, 2’ x 4’ (Per City of Columbus 1551, Type E, Red in Color). The ramps shall not be removed until the detectable warnings have been delivered to the job site. In some cases the curb & gutter adjacent to the ramp may need to be replaced due to existing damage or to maintain the required transition. When approved by the City or the City’s representative (prior to removal of the ramp) the curb replacement will be paid under Item 609.

Concrete shall conform to Columbus Class “COC 5” with 57 limestone coarse aggregate and no less than 715lbs of cement per cubic yard, no fly ash or GGBF slag, 4500 psi minimum 28 day compressive strength and 0.45 maximum water/cement ratio. Driveway sidewalks will require Columbus Class “COC MS” concrete.

The Curb Ramps shall be built in conformance with all requirements of The City of Reynoldsburg, The Americans with Disabilities Act (ADA), and Reynoldsburg Standard Construction Drawings. The Contractor’s attention is directed to the following requirements:

1. The maximum slopes up and down the ramp shall not exceed one inch per foot (8%).
2. The maximum transverse slope shall not exceed two (2%) percent.
3. Every curb ramp shall lead directly into a landing that is forty–eight inches square, minimum.
4. The maximum slope on the landing in any direction shall not exceed two (2%) percent.
5. There shall be no sharp vertical rise (lip) on any portion of new ramp, landing, sidewalk or curb and gutter or edge of pavement.
6. The maximum slope in the direction of travel on any new portion of sidewalk should not exceed five (5%) percent. Exceptions will be granted when the slope of the surrounding ground exceeds five (5%) percent in the direction of traffic for an extended length.
7. The maximum transverse slope on any new portion of sidewalk shall not exceed two (2%) percent.
8. The minimum width of a curb ramp is four (4’) feet.
9. The curb ramp is to be constructed to be as close to perpendicular as possible to both the curb and the landing.
10. Curb ramps should be free of obstructions; there shall be no valve boxes, service boxes, poles hydrants, manhole lids, or curb inlet lids within the limits of the ramps.
11. All new concrete and asphalt shall drain completely. Any areas determined to be holding water one (1) hour after a storm event, will be removed and replaced to create positive drainage at the Contractor’s expense.
12. Felt joints shall be placed between all old and new concrete, between sections of concrete poured at different dates, and at other locations designated by the City or the City’s representative.
13. The Contractor shall properly barricade the ramp area during construction and shall not remove barricade until the new ramp is

100% complete and fully ADA accessible. The contractor shall replace all curb ramps within five (5) working days of removal to keep impacts to public access at a minimum. If any locations exceed this time limit, then all removal operations shall stop until the contractor is in compliance. This time limit of 5 working days also applies to the installation of the rubber detectable warning surface and all other work required to make the ramp complete and useable.

These sidewalks shall be constructed in close conformity with lines, grades, dimensions, and thickness as shown in Reynoldsburg’s Standard Construction Drawings (BROOM FINISH IS REQUIRED). The City or the City’s representative will mark the centerline of each curb ramp and the approximate limits for removal of the existing curb and sidewalks. The Contractor shall be responsible for all layout and forming. If additional curb or walk must be removed to meet tolerances and grades after forming, the Contractor shall do so at the same unit price specified in the bid. No additional compensation shall be paid. Also, included in this item is the restoration and cleanup of disturbed grass areas adjacent to the newly constructed walk, relocation of signs and restoration of any lawn sprinkler piping or spray heads disturbed by the Contractor. These disturbed areas shall be restored by placing topsoil, grass seed (see mix in back of book), fertilizer and mulch (straw not permitted), in accordance with special supplemental specification for “Standard Topsoil, Seeding, Fertilizer and Mulching”

100. ITEM 609 - REMOVE & REPLACE CONCRETE CURB & GUTTER

This item involves the removal and disposal of the existing combination curb and gutter and replacement of same with Portland Cement Concrete combination curb and gutter, all as shown in the plans and as marked for removal by the City or the City’s representative. Concrete for combination curb and gutter shall conform to CMSC Item 499, Class “COC 6” with 57 limestone coarse aggregate with 715 lbs. of cement per cubic yard, with no options (fly ash, water reducer or GGBFS).

All disturbed pavement shall be repaired with no less than 6” of CMSC Item 441 Asphalt Concrete, Intermediate Course, Type 2, (448), PG 64–22 asphalt within 10 working days of curb placement. Some sections of curb to be replaced are backed (or adjacent to) brick or concrete sidewalks. The Contractor will be responsible to protect and restore all adjacent concrete walks to their original condition. All adjacent brick walks shall be protected as much as is possible. If through no fault of their own the Contractor cannot protect the brick walk, they shall remove the damaged areas under this Item 609 and replace it with the provided as–directed Item 608 Brick Sidewalk, (Per R–24).

The Contractor shall take all necessary precautions to prevent damage to adjacent asphalt street pavement adjacent to curb being removed on streets where no asphalt overlay is planned. Precautions shall include, but not be limited to wet sawing existing curb with a vermeer saw and sawing asphalt full depth per Reynoldsburg’s Standard Construction Drawings. Additionally, the Contractor must clean and remove any slurry that is deposited during wet–sawing.

The Contractor shall exercise special care to maintain gutter grades. Any resulting damage to existing driveways during curb replacement operations will be repaired at the Contractor’s expense by sawing a joint and placing like material in the damaged area as directed by the City or the City’s representative. All downspout drains encountered shall be reconnected and openings shall be installed for existing and future drains where directed. Driveway drops are to be installed as directed, for both existing and/or proposed driveways. Disturbed grass areas, including depressions, shall be restored by placing topsoil, approved seed, fertilizer and mulch material, see special specification section on “Standard Topsoil, Seeding, Fertilizer and Mulching”. Curb work is to be completed on any particular street prior to the start of any paving or slurry seal operations on that street. All labor, materials, equipment, lights signs, barricades, landscape restoration, and other incidentals necessary to perform the work as outlined, including asphalt concrete repair on street where no overlay is planned, shall be included in the price bid for Item 609. No additional compensation will be allowed

over and above the contract price.

Care shall be taken in the removal of the existing curb so as not to damage or displace existing drain tile, and any existing drain tile damaged by the contractors operation, shall be restored to its existing condition or replaced with a new tile at the Contractor’s expense.

All spot curb and gutter removed shall be replaced within three working days after its removal, and whenever the Contractor exceeds this time stipulation he shall suspend curb removal until he is again in conformance with this provision. Many sections of curb to be replaced will not begin or end at curb joints. The Contractor shall saw cut the existing curb and gutter full depth at these points prior to curb removal. The Contractor will also utilize full–height forms when forming curbs. The Contractor is advised that the minimum pay length for spot curb removal and replacement is five linear feet, and that many replacement sections are of the minimum length. The price for performing the saw cuts shall be included with this item. New curb that is damaged by the contractor will be removed and replaced at the contractor’s expense. In lieu of replacement the City may request a 20% credit to accept damaged curb, at the City’s discretion. Curb damage includes chips and fractures caused by the milling operation or asphalt compaction rollers. The new curb should be given sufficient time to cure before follow–on work is performed. Care should be taken to prevent the milling bits from contacting the new curb, existing asphalt directly adjacent to new curb should be removed by hand with pneumatic tools. Roller compaction of the underlying asphalt lifts should not contact the new curb, roller damage to new curbs is not acceptable.

The Contractor’s attention is directed to the standard curb and gutter drawings in the City of Reynoldsburg Standard Construction Drawings.

103. ITEMS 644 - THERMOPLASTIC PAVEMENT MARKINGS

Pavement markings shall be installed and performed according to Items 644, of the most recent version of the CMSC. Markings shall be installed within 24 hours (arterial streets) and 7 Calendar days (residential streets) of the completion of paving operations. Payment will be based on actual lineal foot of markings placed as measured by the City or the City’s representative. No payment will be made for gaps, intersections, and other sections of pavement not normally marked. Coordination between pavement marking and the installation of traffic loop detectors, or other work items that may damage newly placed street markings is essential. Any street markings damaged by other related contract work will be repaired at no additional cost to the City.

The Contractor shall prepare pavement in designated locations to the satisfaction of the City or the City’s representative, including but not limited to, cleaning and removal of the removal of existing pavement markings.

SUPPLEMENTAL PROJECT NOTES CONTINUE ON SHEET 10...



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CITY OF REYNOLDSBURG, LICKING COUNTY, OHIO
PAVEMENT RESURFACING

FOR

2025 REYNOLDSBURG STREET
RESURFACING PROGRAM

SUPPLEMENTAL NOTES

DATE: August 2025

SCALE: NONE

JOB NO.: 2025-0577

SUPPLEMENTAL PROJECT NOTES CONTINUE FROM SHEET 9...

104. ITEM 644 - CROSSWALKS, 12" WHITE,

Shall only be placed at controlled intersections where curb ramps are located, unless otherwise specified in writing by the City or the City’s representative. Minimum spacing shall be 8’ from inside edge to inside edge and shall be located so as to completely contain each curb ramp.

Work for the item Crosswalks, 12” White, will be located at various intersections throughout the city where identified by the City or the City’s representative. This item is intended to restripe existing crosswalks in the City that have faded or been removed. The City or the City’s representative will identify all locations that crosswalks shall be replaced. Contractor shall not commence work until written notification is given by the City or the City’s representative. The Contractor shall prepare pavement in designated locations to the satisfaction of the City or the City’s representative, including but not limited to, cleaning and removal of the removal of existing pavement markings. Cost for all work and coordination shall be included in the per linear foot unit price bid for Item 644 Crosswalk, 12” White, As Directed.

105. ITEM 644 - STOP BARS, 24" WHITE, AS DIRECTED

Stop lines where used, should be placed 4 feet in advance of and parallel to the nearest crosswalk line or curb ramp. In the absence of a marked crosswalk or curb ramp, the Stop Line should be placed where cross–corner vision is maximum. In no case should the Stop Line be placed more than 30 feet or less than 4 feet from the nearest edge of the intersecting roadway.

If a Stop Line is used in conjunction with a Stop sign, it should ordinarily be placed in line with the Stop sign. However, if the sign cannot be located exactly where vehicles are expected to stop, the Stop Line should be placed at the stopping point.

Work for the item Stop Bars, 24” White, Various Locations will be located at various intersections throughout the city where identified by the City or the City’s representative. This item is intended to restripe existing stop bars in the City that have faded or been removed. The City or the City’s representative will identify all locations that stop bars shall be replaced. Contractor shall not commence work until written notification is given by the City or the City’s representative. The Contractor shall prepare pavement in designated locations to the satisfaction of the City or the City’s representative, including but not limited to, cleaning and removal of the removal of existing pavement markings. Cost for all work and coordination shall be included in the per linear foot unit price bid for Item 644 Stop Bars, 24” White, As Directed.

106. ITEM SPECIAL - TOPSOIL, SEEDING, FERTILIZER AND MULCHING

Each of the various items includes Topsoil, Seeding, Fertilizer, and Mulching. This is not a separate Pay Item, but shall be included in the price bid for all concrete sidewalk, curb ramps, curb and gutter, roof drains, underdrains, bike paths, and retaining wall installation. All topsoil shall be of the highest quality and free of all stones, trash and other deleterious materials greater than ¼”. Organic content shall be tested by an approved lab and certified to be between 10–20% by weight, and a lawn roller or other method of minimal compaction should be used to establish a smooth consistent grade during the topsoil placement and prior to seeding. Settled areas shall be refilled and made smooth.

The grades shall match all existing landscape and new concrete work. The Contractor shall scarify the soil surface to open the soil prior to seeding. All Seeding, Fertilizer, and Mulch shall be placed within 3 working days of placing Topsoil. The seeding and fertilizer mixes shall be approved by the Engineer, and shall be installed per the manufacturer’s recommendations. No weeds or undesirable grasses will be accepted in the final inspection. If the initial seeding is not 95% established within 30 days of placement, the Contractor shall re–seed, fertilize, and mulch the bare areas until an acceptable stand of grass is established as approved by the City or the City’s representative. All

seeding and mulching shall be placed by a hydroseeding/hydromulching machine. Broadcasting dry seed with straw or paper mulch material will not be permitted.

CITY OF REYNOLDSBURG PREFERRED SEED MIXES FOR CONSTRUCTION

- Option #1 (Spring Seeding)
 - 40% Kentucky Blue Grass
 - 20% Creeping Red Fine Fescue
 - 20% Chewings Fine Fescue
 - 20% Penn Fine Perennial Rye Grass

- Option #2 (Fall Seeding)
 - 30% Kentucky Blue Grass
 - 20% Creeping Red Fescue
 - 50% Perennial Rye (Penn Fine, Keystone, or equal)

Fertilizer: 12–12–12 at 20 pounds per 1,000 square feet
(dry or liquid)

107. ITEM SPECIAL - WATERING

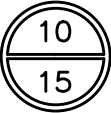
All disturbed areas receiving topsoil, seed, fertilizer and mulch will have included in the cost for those items watering of the disturbed areas per ODOT 659.17.

108. ITEM SPECIAL - CONCRETE CURE AND SEAL

All exposed exterior concrete finished flatwork is to receive 2 coats of Dayton Superior Cure & Seal 1315 EF, VOCOMP–25 Cure & Seal, or approved equal. This is not a pay item, payment is to be included in each of the various contract items, including but not limited to:

- Combined Curb and Gutter
- Sidewalks and curb ramps

No other method or curing compound will be permitted. This specification supersedes any other note on the standard drawings which may conflict.



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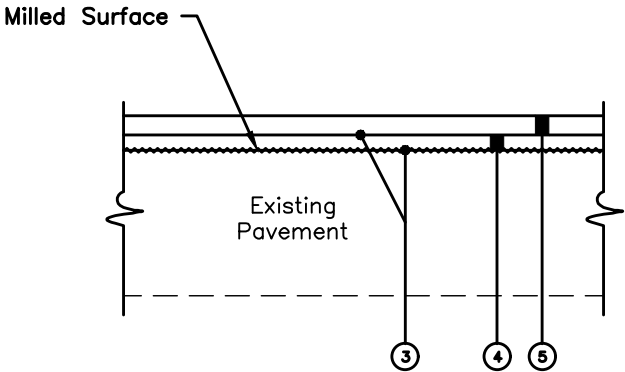
CITY OF REYNOLDSBURG, LICKING COUNTY, OHIO
PAVEMENT RESURFACING
FOR
2025 REYNOLDSBURG STREET
RESURFACING PROGRAM
SUPPLEMENTAL NOTES

DATE: August 2025

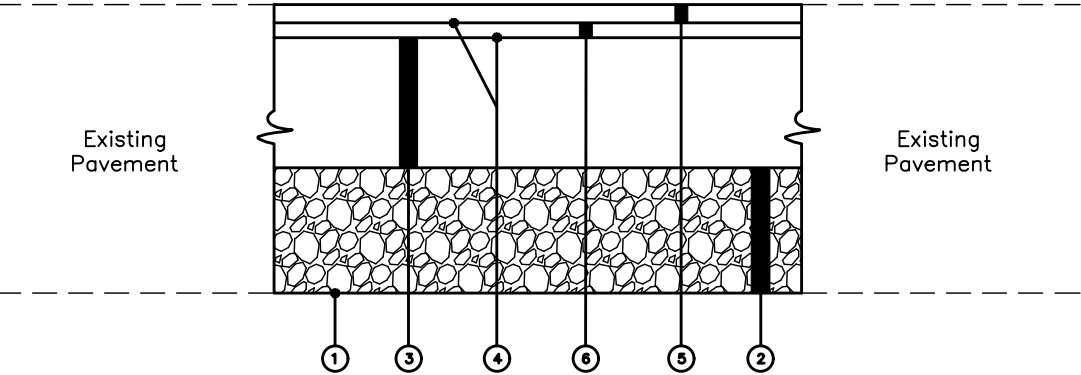
SCALE: NONE

JOB NO.: 2025-0577

Estimate of Quantities					
Ref.	Spec	Item No.	Description	Quantity	Units
1	CMSC	202	Concrete Sidewalk Removal	102	SF
2	CMSC	253*	Full Depth Pavement Repair, Per Detail B	352	SY
3	CMSC	254	Planing, T=2.5" +/-	5,374	SY
4	CMSC	407	Trackless Tack Coat (0.1Gal/SY)	1,075	Gal
5	CMSC	441	Asphalt Concrete, Surface Course, Type 1, (448), 1.5", PG 64-22	448	TONS
6	CMSC	441	Asphalt Concrete, Leveling Course, Type 1, (448), 1.0"+/-	299	TONS
7	CMSC	608	Detectable Warning System, 2' x 4', Per COC 1551, Type E, Red	8	EA
8	CMSC	608	Remove & Replace Concrete Curb Ramps & Sidewalk, Per R-10A	8	EA
9	CMSC	609*	Remove & Replace Concrete Curb & Gutter (Spot), T=6", Per R-6	425	LF
10	CMSC/SS	644	Stop Bars, 24" White	12	LF
11	CMSC/SS	644	Crosswalk Line, 12" White, Type 1	250	LF
12	CMSC/SS	644	Crosswalk Line, 12" White, Type 2, Per COC 1648	80	LF



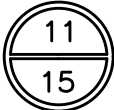
A DETAIL - PAVEMENT RESURFACING T=2.5-IN
Not To Scale



B DETAIL - FULL DEPTH PAVEMENT REPAIR
Not To Scale

- ① Item 204 – Subgrade Compaction
- ② Item 304 – Aggregate Base, T=6–in
- ③ Item 305 – Portland Cement Concrete Base, T= 7–in, "COC 6" or "COC MS"
- ④ Item 407 – Non–Tracking Tack Coat (0.1 Gal/SY)
- ⑤ Item 441 – Asphalt Concrete Surface Course, Type 1, (448), PG 64–22, T= 1.5–in
- ⑥ Item 441 – Asphalt Concrete, Leveling Course, Type 1, (448), 1.0" +/-

Notes: Items 407 and 441 shall be paid for under the specified items as part of the resurfacing.



CITY OF REYNOLDSBURG, LICKING COUNTY, OHIO
PAVEMENT RESURFACING
FOR
2025 REYNOLDSBURG STREET
RESURFACING PROGRAM
ESTIMATE OF QUANTITIES & PROJECT DETAILS

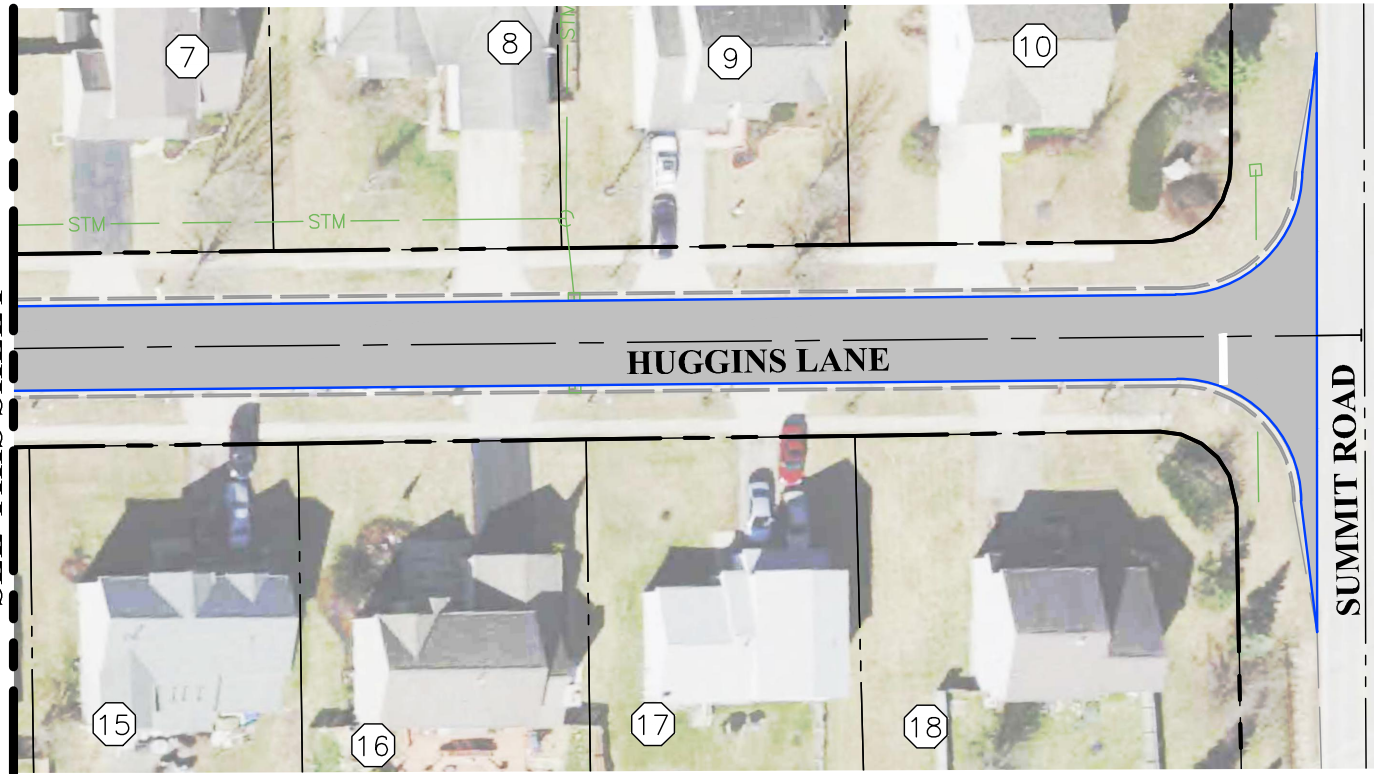
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DATE: August 2025

SCALE: NONE

JOB NO.: 2025-0577

MATCHLINE STA 405+00
SEE THIS SHEET



LEGEND

Pavement Resurfacing, T=2.5", Per Detail A

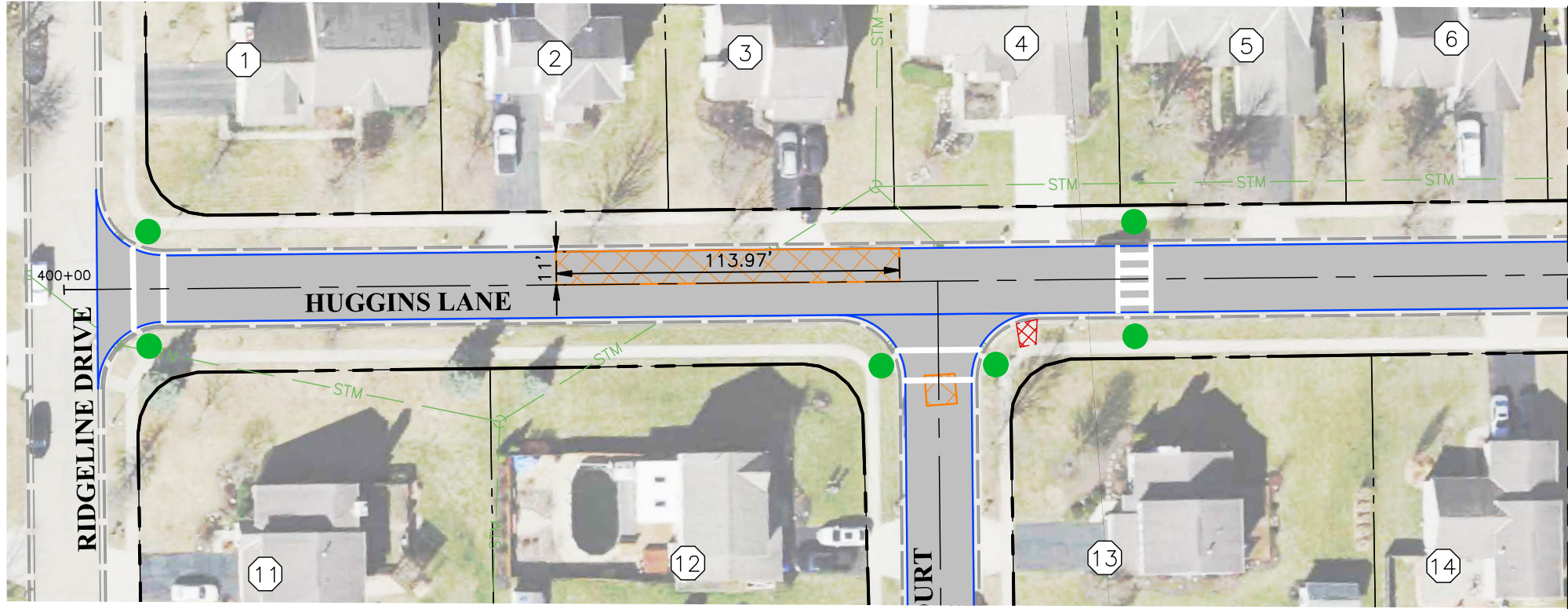
Full Depth Pavement Repair, (Residential), Per Detail B

Concrete Sidewalk Removal

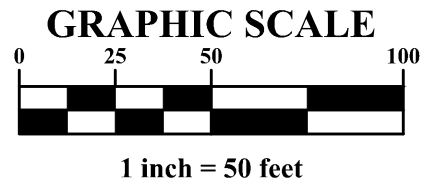
Remove & Replace Concrete Curb Ramps



* Full depth repair limits are shown, based on field measurements obtained during design, as a contingency to be used as needed during construction. Actual limits of repairs will be marked in the field by the City's representative prior to construction and will supersede the limits shown herein.



MATCHLINE STA 405+00
SEE THIS SHEET



OWNERS INFORMATION

REF.	PARCEL ID	SITE ADDRESS	OWNER NAME
1	090-141180-00.193	9250 HUGGINS LN	JOSEPH DOUGLAS J & KARA L
2	090-141180-00.194	9260 HUGGINS LN	TAMANG DILIP & RAI JASUDA
3	090-141180-00.195	9270 HUGGINS LN	MCFARLAND APRIL MAY
4	090-141180-00.196	9280 HUGGINS LN	GURUNG MONI & SHANTI
5	090-141180-00.197	9290 HUGGINS LN	JOSEPH ROSALEE A TRUSTEE
6	090-141180-00.198	9300 HUGGINS LN	AMH 2014-2 BORROWER LLC
7	090-141180-00.199	9310 HUGGINS LN	MISHRA PREM
8	090-141180-00.200	9320 HUGGINS LN	CORDI VINCENT & BONITA C
9	090-141180-00.201	9330 HUGGINS LN	SARNOR MIATTA Y
10	090-141180-00.202	9340 HUGGINS LN	TOOMEY MICHELE M
11	090-141180-00.179	9285 RIDGELINE DR	DAGLEY JOANNA ELISABETH & GLENN JOHN
14	090-141180-00.170	9303 HUGGINS LN	UPRETY BEDA
15	090-141180-00.169	9313 HUGGINS LN	REESE SHAWN D & TONYA L
16	090-141180-00.168	9323 HUGGINS LN	PARKER KEVIN E & TAYLOR-PARKER CARA R
17	090-141180-00.167	9333 HUGGINS LN	JULANDAH PETER & MARTHA
18	090-141180-00.120	9343 HUGGINS LN	LANGWASSER DIANE

DATE: August 2025

SCALE: 1" = 50'

JOB NO.: 2025-0577

CITY OF REYNOLDSBURG, LICKING COUNTY, OHIO
PAVEMENT RESURFACING

FOR

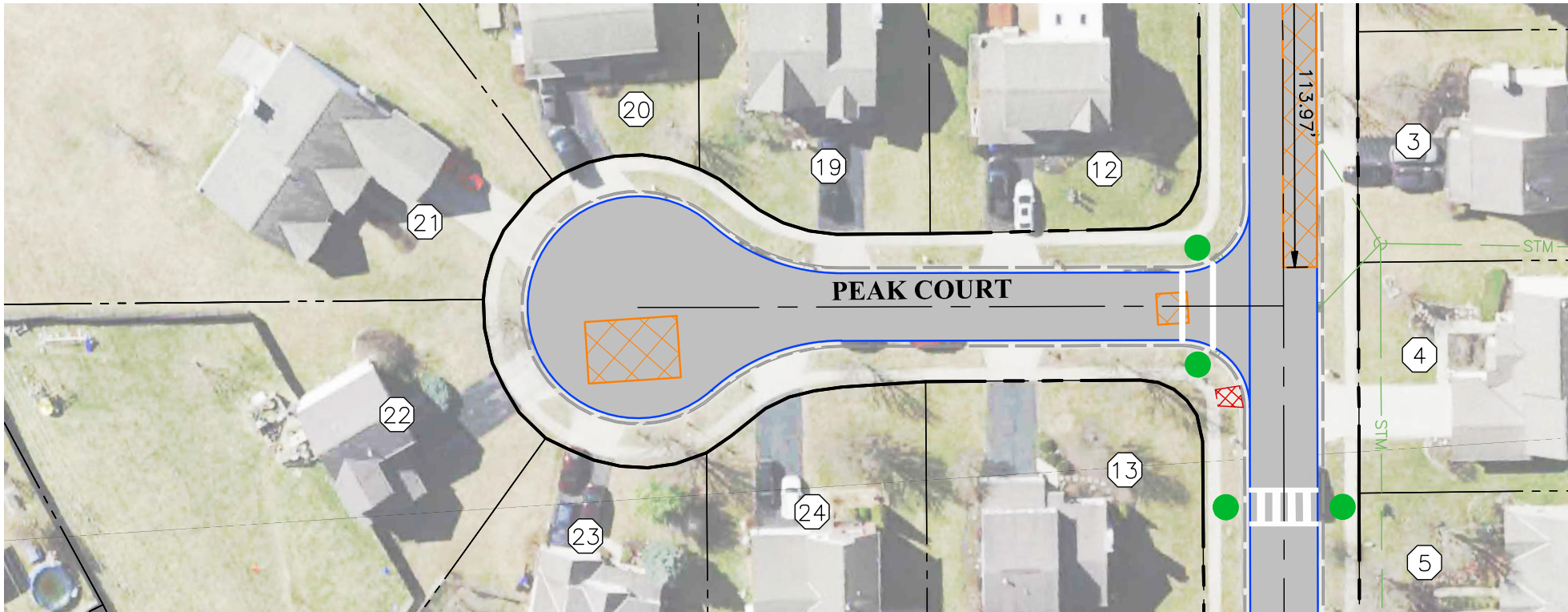
**2025 REYNOLDSBURG STREET
RESURFACING PROGRAM**

HUGGINS LANE



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LEGEND

Pavement Resurfacing, T=2.5", Per Detail A

Full Depth Pavement Repair, (Residential), Per Detail B

Concrete Sidewalk Removal

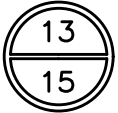
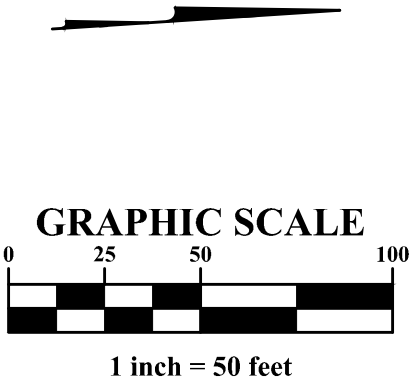
Remove & Replace Concrete Curb Ramps

* Full depth repair limits are shown, based on field measurements obtained during design, as a contingency to be used as needed during construction. Actual limits of repairs will be marked in the field by the City's representative prior to construction and will supersede the limits shown herein.



OWNERS INFORMATION

REF.	PARCEL ID	SITE ADDRESS	OWNER NAME
12	090-141180-00.178	551 PEAK CT	TURNER CHATAAN & JANELLE
13	090-141180-00.171	554 PEAK CT	KHADKA DHANAPATI
19	090-141180-00.177	561 PEAK CT	KIRKSEY KENNETH T & JACQUELINE C
20	090-141180-00.176	571 PEAK CT	NEUPANEY RUDRA & NEUPANEY DURGA
21	090-141180-00.175	581 PEAK CT	HOLMES JON W
22	090-141180-00.174	584 PEAK CT	WALKER CRYSTAL & RONALD L JR
23	090-141180-00.173	574 PEAK CT	RICHMOND NICOLE G & EDDY
24	090-141180-00.172	564 PEAK CT	PRATER BRIAN J & BEVERLY J



CITY OF REYNOLDSBURG, LICKING COUNTY, OHIO
PAVEMENT RESURFACING

FOR
**2025 REYNOLDSBURG STREET
RESURFACING PROGRAM**
PEAK COURT

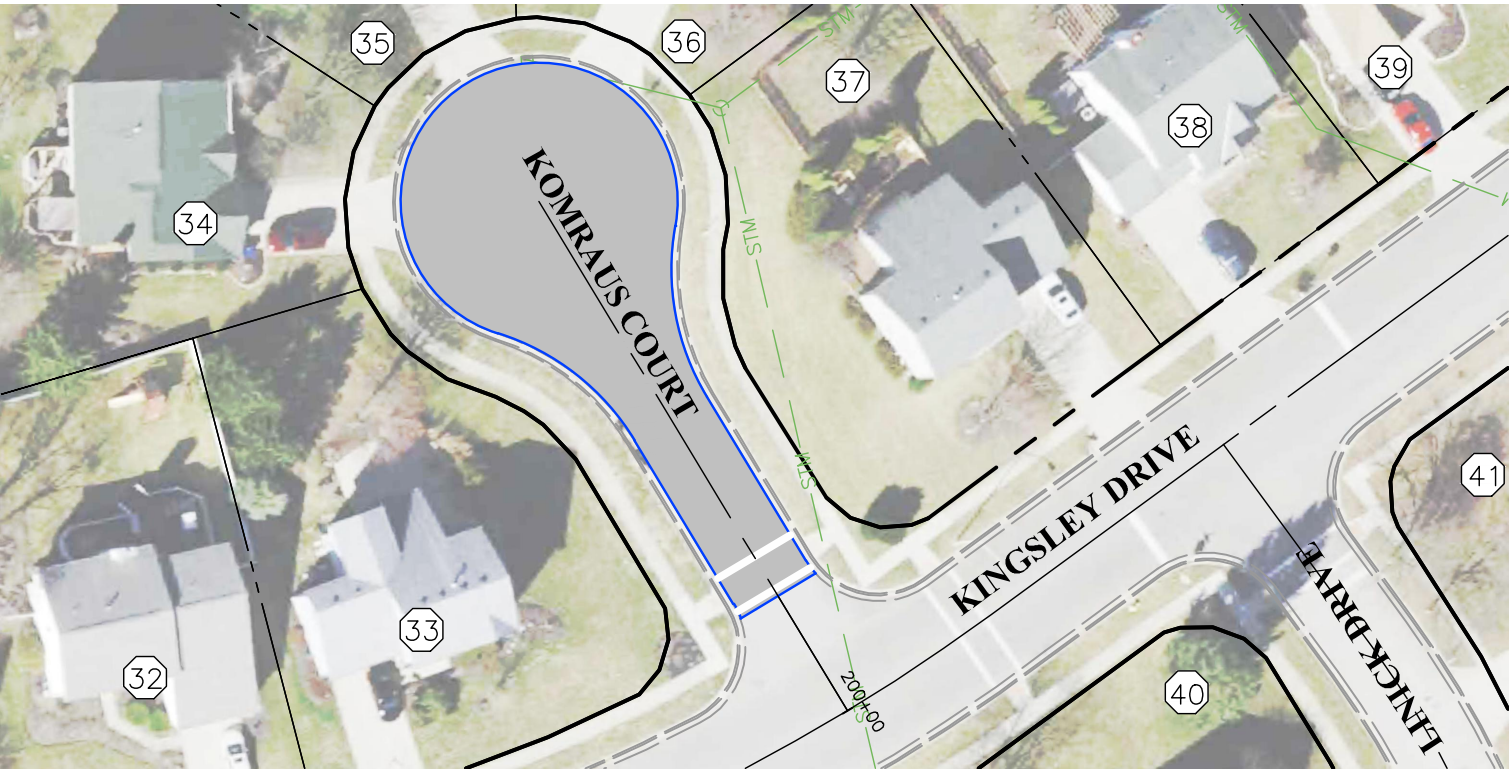
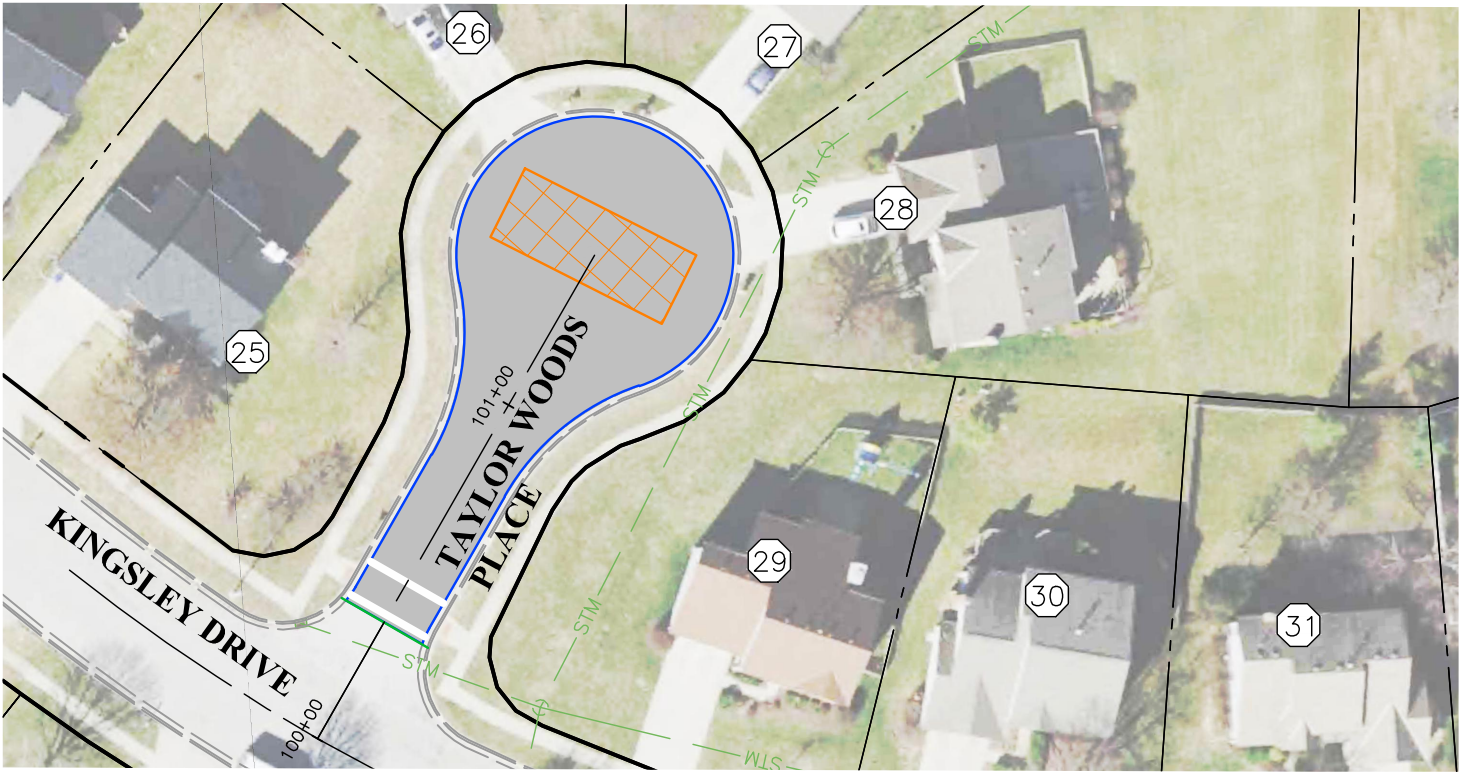
DATE: August 2025

SCALE: 1" = 50'

JOB NO.: 2025-0577

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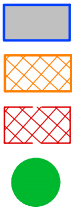
LEGEND

Pavement Resurfacing, T=2.5", Per Detail A

Full Depth Pavement Repair, (Residential), Per Detail B

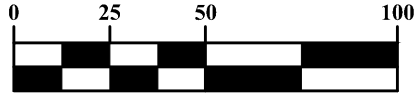
Concrete Sidewalk Removal

Remove & Replace Concrete Curb Ramps



* Full depth repair limits are shown, based on field measurements obtained during design, as a contingency to be used as needed during construction. Actual limits of repairs will be marked in the field by the City's representative prior to construction and will supersede the limits shown herein.

GRAPHIC SCALE



1 inch = 50 feet

OWNERS INFORMATION

REF.	PARCEL ID	SITE ADDRESS	OWNER NAME
25	013-027612-00.013	8698 KINGSLEY DR	ACHARYA DINA N & DAHAL BALA R & OMA
26	013-027612-00.014	1075 TAYLOR WOODS PL	GIRI BHAKTA R & MEENA
27	013-027612-00.015	1076 TAYLOR WOODS PL	FOLEY ANITA S & TIMOTHY P
28	013-027612-00.016	1084 TAYLOR WOODS PL	WILSON JASON L & JANELLE
29	013-027612-00.017	8710 KINGSLEY DR	HAZLEY JAMES & YAURI JULIA M DUTAN
30	013-027612-00.018	8716 KINGSLEY DR	BLYTHE PAUL R & BRENDA J
31	013-027612-00.019	8726 KINGSLEY DR	SUBER WILLIAM B
32	013-027588-00.101	8730 KINGSLEY DR	ESTEP BYRON A & JULIE C
33	013-027588-00.102	8748 KINGSLEY DR	GIBSON JON & CYNTHIA TRUSTEES
34	013-027588-00.103	1097 KOMRAUS CT	CARLOS BEATRIZ CARDONA
35	013-027588-00.104	1088 KOMRAUS CT	CORTEZ-FLORES ALEJANDRO & THOMAS JAMES T
36	013-027588-00.105	1096 KOMRAUS CT	JENKINS DEBORAH A & WILLIAM B
37	013-027588-00.106	8772 KINGSLEY DR	AMH 2015-1 BORROWER LLC
38	013-027588-00.107	8788 KINGSLEY DR	KABANGU GILBERT KABEYA & EFOLOKO ELYSEE
39	013-027588-00.108	8792 KINGSLEY DR	ACHARYA KUL C & TILA
40	013-027588-00.096	8782 LINICK DR	BEAVER ROBERT D TRUSTEE
41	013-027588-00.095	8789 LINICK DR	AMH 2015-2 BORROWER LP



CITY OF REYNOLDSBURG, LICKING COUNTY, OHIO
PAVEMENT RESURFACING

FOR

**2025 REYNOLDSBURG STREET
RESURFACING PROGRAM**

TAYLOR WOODS LANE & KOMRAUS COURT



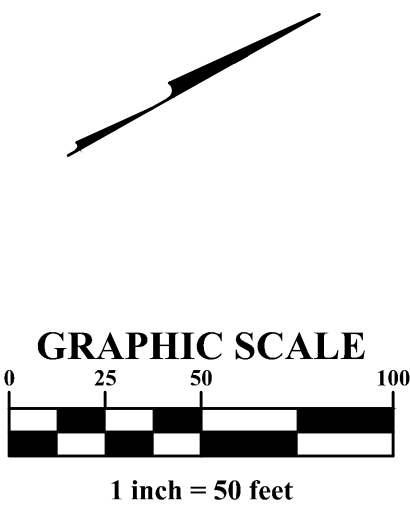
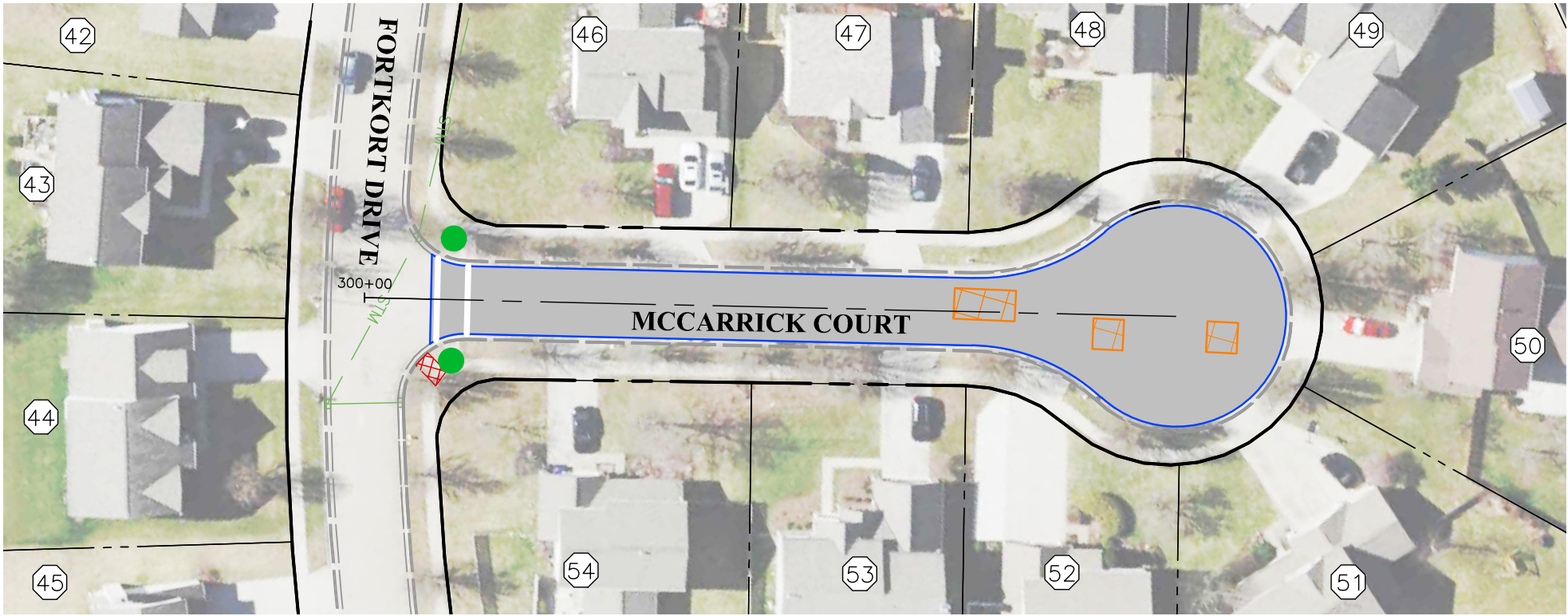
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DATE: August 2025

SCALE: 1" = 50'

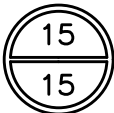
JOB NO.: 2025-0577



- LEGEND**
- Pavement Resurfacing, T=2.5", Per Detail A
 - Full Depth Pavement Repair, (Residential), Per Detail B
 - Concrete Sidewalk Removal
 - Remove & Replace Concrete Curb Ramps

* Full depth repair limits are shown, based on field measurements obtained during design, as a contingency to be used as needed during construction. Actual limits of repairs will be marked in the field by the City's representative prior to construction and will supersede the limits shown herein.

OWNERS INFORMATION			
REF.	PARCEL ID	SITE ADDRESS	OWNER NAME
42	013-026628-00.217	943 FORTKORT DR	PIERRE LEOGENE ET AL
43	013-026628-00.216	951 FORTKORT DR	GOODEN MARK J & VALERIE R
44	013-026628-00.215	959 FORTKORT DR	WILSON JEROME JR & VINIECE V
45	013-026628-00.214	963 FORTKORT DR	SANDERS DARRYL C
46	013-026628-00.218	931 MCCARRICK CT	BASNET NAR
47	013-026628-00.219	923 MCCARRICK CT	RIMAL BHAGWAT KUMAR & CHHALI M
48	013-026628-00.220	915 MCCARRICK CT	DULANEY ERIC V & DOROTHY G
49	013-026628-00.221	905 MCCARRICK CT	BANCHE BERNARD J & TRACI L
50	013-026628-00.222	908 MCCARRICK CT	KHARKA TIRTHA & BHAGAWOTI
51	013-026628-00.223	922 MCCARRICK CT	BISWA SAHA BAHADUR ET AL
52	013-026628-00.224	934 MCCARRICK CT	BHATTARAI NAR & PARAJULI GITA
53	013-026628-00.225	938 MCCARRICK CT	JEFFREY MICHELLE L
54	013-026628-00.226	944 MCCARRICK CT	BISWA BAL B & MAYA



EMH&T

Evans, Mechwart, Hambleton & Tilton, Inc.
Engineers • Surveyors • Planners • Scientists
5500 New Albany Road, Columbus, OH 43054
Phone: 614.775.4500 Toll Free: 888.775.3648

emht.com

CITY OF REYNOLDSBURG, LICKING COUNTY, OHIO

FOR

2025 REYNOLDSBURG STREET

PAVEMENT RESURFACING

RESURFACING PROGRAM

MCCARRICK COURT

DATE: August 2025

SCALE: 1" = 50'

JOB NO.: 2025-0577

LEGAL NOTICE

The City of Reynoldsburg, Ohio ("Owner") will receive sealed bids via Bid Express until **September 5th, 2025 @ 11:00 AM local time**, for all labor, material, and services necessary for the **2025 Street Resurfacing Project** as more fully described in the Contract Documents. Bids received after this time will not be accepted. Bids will be electronically opened. Subject to the right of the Owner to reject any or all bids, the Owner will award contracts to the bidder(s) submitting the lowest responsible bid(s).

The scope of work for this project includes the following:

- **Base Bid:** Nearly 5,000 square yards of asphalt resurfacing with sidewalk / curb ramp improvements, and pavement markings.

The Engineer's Estimate of cost for this work is as follows:

- **Base Bid: \$ 190,000**

Hard copies of the Contract Documents and Specifications will not be provided. Contract Documents and Specifications may be obtained from Bid Express only and at costs associated with the Bid Express service fee.

All bids must be accompanied by a Bid Guaranty in the form of either a Bid Guaranty and Contract Bond for the full amount of the bid or a certified check, cashier's check, or an irrevocable letter of credit in an amount equal to 10% of the bid (including all add alternates), as described in the Instructions to Bidders. This is a prevailing wage project.

No Bidder may withdraw its bid within sixty (60) days after the bid opening. The Owner reserves the right to waive irregularities in bids, to reject any or all bids, and to conduct such investigation as necessary to determine the lowest and best bidder for each contract.

The completion of work is as follows:

- **Contract** shall be **30 days** calendar days from the Notice to Proceed.

Advertising Dates:

August 21st, 2025

August 28th, 2025

**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: An Ordinance Authorizing the Mayor to Enter into a Project Grant/Loan Agreement with the State of Ohio Through the Ohio Public Works Commission (OPWC) for the Summit Road Reconstruction Project (Limits of Prior Improvements South of Summit High School to East Main Street), Appropriating Funds Therefor, and Declaring an Emergency

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

two-read emergency

REASON FOR EMERGENCY:

to meet contract deadlines so the project can move forward

STAFF REPORT:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROJECT GRANT/LOAN AGREEMENT WITH THE STATE OF OHIO THROUGH THE OHIO PUBLIC WORKS COMMISSION (OPWC) FOR THE SUMMIT ROAD RECONSTRUCTION PROJECT (LIMITS OF PRIOR IMPROVEMENTS SOUTH OF SUMMIT HIGH SCHOOL TO EAST MAIN STREET WITH A NEW RIGHT TURN LANE REQUIRED PER THE APPROVED MAYOR SITE PLAN), APPROPRIATING FUNDS, AND DECLARING AN EMERGENCY

Whereas, on July 24, 2025, this Council passed Resolution No. 2023-44 authorizing the Mayor to seek financial assistance from the Ohio Public Works Commission (OPWC) grant program to fund capital infrastructure improvements for the Summit Road Reconstruction (Mueller Drive to East Main Street) Project; and

Whereas, EMH&T will provide engineering design services for this project which will address current safety concerns for vehicular and pedestrian traffic along the corridor, including storm sewer improvements, the addition of concrete curbs and gutters, lighting, a separate leisure path and/or sidewalk system, and a signalized intersection at Summit Road and East Main

Street; and

Whereas, the City applied and was awarded funding (Grant/Loan) from the OPWC to help offset future construction costs; and

Whereas, the total estimated cost for the Summit Road Reconstruction Project is \$6,510,970.00, of which \$4,000,000.00 will be funded (Grant of \$1,600,000.00 and Loan of \$2,400,000.00) by the OPWC.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY
REYNOLDSBURG, OHIO:**

Section 1. Pursuant to Ohio Revised Code Chapter 164 and Ohio Administrative Code 164-1, this Project Grant/Loan Agreement (Agreement) is entered into between the State of Ohio, acting by and through the Director of the Ohio Public Works Commission (Director or the OPWC), and the City of Reynoldsburg (Recipient), in respect of the Project named Summit Road Reconstruction.

Section 2. As described in Appendix A of the attached Agreement (Project), the OPWC will provide 61.4% of the total Project cost (Participation Percentage), not to exceed \$4,000,000.00 for the sole and express purpose of financing or reimbursing the costs of the Project.

Section 3. That the Mayor and City Auditor are hereby authorized and directed to enter into an agreement with the Ohio Public Works Commission for the Project and to all other things necessary and property for acceptance of the award and participation in the Capital Improvement Program.

Section 4. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City in order to meet contract deadlines and complete the project on schedule. Therefore, upon adoption by Council, this Ordinance shall be in effect immediately upon the signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: An Ordinance Authorizing the Mayor to Enter into a Contract for City Liability Insurance for a Period from October 14, 2025 to October 13, 2026, Appropriate Funds Therefor, Waive Competitive Bidding, and Declaring an Emergency

APPROVALS:

Joe Begeny
Stephen Cicak
Chris Shook
Mollie Prasher

EMERGENCY:

two-read emergency

REASON FOR EMERGENCY:

For the financial needs of the City's government and to meet contract renewal dates.

STAFF REPORT:

The City of Reynoldsburg entering into a contract with Willis Tower Watson for City liability insurance

An Ordinance Authorizing the Mayor to Enter into a Contract for City Liability Insurance for a Period from October 14, 2025 to October 13, 2026, Appropriate Funds Therefor, Waive Competitive Bidding, and Declaring an Emergency

WHEREAS, the City of Reynoldsburg has contracted our liability insurance with the Willis Tower Watson, Inc. for several year; and

WHEREAS, the City is required to maintain liability insurance and the Willis Tower Watson, Inc. agency has continuously provided good service at competitive rate.

NOW, THEREFOR, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract for the City property, liability, automobile and terror insurance coverage for a one-year period beginning October 14, 2025 through October 13, 2026 with Willis Tower Watson, Inc. and its related companies in the amount not to exceed \$600,000.00.

SECTION 2. That an amount not to exceed \$214,000.00 be unappropriated from the General Fund (110) and appropriate \$114,000.00 to account number 110.595.5351 Liability Insurance Deductible and 110.595.5351 Liability Insurance deductible and \$100,000.00 to 110.595.5352 Motor Vehicle Insurance.

SECTION 3. That pursuant to Reynoldsburg City Code Section 175, competitive bidding for said insurance is hereby suspended.

SECTION 4. That these funds were included in the 2025 Budget; however, the rate increase has caused the need for additional funding.

SECTION 5. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government. Therefore, upon adoption by Council, this Ordinance shall be in effect immediately following the signature of the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: September 22, 2025

RE: An Ordinance to Authorize the Mayor to Enter into a Contract with EMH&T for Support Services Relating to Waggoner Road Phase 1 and 2 and Appropriating Funds Therefor

APPROVALS:

Joe Begeny
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR SUPPORT SERVICES RELATING TO WAGGONER ROAD PHASE I AND II AND APPROPRIATING FUNDS THEREFOR

Whereas, EMH&T will provide annexation support services relating to Waggoner Road Phase I and II; and

Whereas, research will be conducted at the County Engineer's office to confirm the existing centerline of roadway which will be evaluated against existing property boundary files to establish a new centerline and right-of-way as illustrated in the City's Waggoner Road Phase I and II plans from East Main Street to East Broad Street; and

Whereas, these documents and exhibits will be utilized to develop a plat of survey and county map room approved metes and bounds descriptions which will be filed with the Franklin County Engineers Office.

Whereas, the total cost of the support services is \$35,900.00, which will be funded through the City's Public Service General Engineering Fund (101.448.5331).

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO,:

Section 1. That the Mayor is authorized to enter into a contract with EMH&T annexation support services relating to Waggoner Road Phase I and II.

Section 2. That an amount of \$35,900.00, which will be encumbered by the City's Public Service General Engineering Fund accoutn number 101.448.5331 to account for these services.

Section 3. Following adoption by Council, this Ordinance shall be in effect thirty days following the signature of the Mayor.



Engineers, Surveyors, Planners, Scientists

August 12, 2025

Mr. William Dorman
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068

Subject: Professional Services Proposal for Waggoner Road Annexation Support Services

Dear William,

EMH&T is pleased to present this proposal for Annexation Support Services related to Waggoner Road Phase 1 & 2. We understand the City's desire to annex the entire right-of-way of Waggoner Road from Main Street to Broad Street. EMH&T will prepare survey documents to support that effort, as described below.

BOUNDARY RIGHT-OF-WAY DESCRIPTIONS & EXHIBITS (PHASE 2)

EMH&T previously prepared legal descriptions to facilitate the acquisition of right-of-way and easements along Waggoner Road, which were necessary for the construction of the proposed improvements. Legal descriptions for the Phase 2 project area were submitted to the City on March 28, 2025 to support coordination of appraisals and property acquisition activities. During further review of the Phase 2 corridor, we identified eight additional parcels of right-of-way that must be acquired to support the City's annexation efforts. These parcels are currently encumbered by highway easements, meaning their acquisition is not required for construction purposes. However, to proceed with annexation, the City must obtain fee simple ownership of these parcels. This process will effectively convert the existing highway easement areas into fee-owned right-of-way, aligning with annexation requirements. To support this effort, we will perform the following tasks:

1. Research available public records such as deeds, plats, right-of-way plans and surveys on file at the county engineer's office to aid in the retracement of the centerline & right-of-way of the subject area.
2. Establish the boundary lines based upon the above research in combination with field located boundary markers.
3. Prepare 8 right-of-way takes, exhibit and legal description for the subject location.
4. Deliver a plat of survey and county map room approved metes and bounds description.
5. The survey fee includes reasonable accommodation, under the Standard of Care, to investigate and identify existing field boundary conditions to determine the property limits. Unless otherwise noted herein, this accommodation does not include the establishment of field control beyond the property due to the existence of limited or insufficient field monumentation nor does it include extensive investigation due to conflicting evidence with found monumentation.

ANNEXATION EXHIBIT/DESCRIPTIONS (PHASE 1 & 2)

After the City has acquired all of the right-of-way area in fee, EMH&T will prepare legal descriptions and exhibits for the areas to be annexed into Reynoldsburg. This will include the following tasks:

1. Prepare a necessary annexation exhibit and description, per Ohio Revised Code and local requirements, to encompass the areas as shown on the attached exhibit. EMH&T will obtain Licking County map room approvals prior to delivery. We will also evaluate continuity to help determine the necessary steps to annex the parcels.

2. The property limits, located in Truro Township and Jefferson Township, are to be annexed into the City of Reynoldsburg.

FEE

EMH&T proposes to provide our professional services described in the above scope of services for the following not-to-exceed fees. This budget includes labor, subconsultants, reimbursable items, and direct costs.

Description	Price
Boundary Right-of-Way Descriptions & Exhibits (Phase 2 Area)	\$13,900
Annexation Exhibit/Descriptions (Phase 1 Area)	\$8,800
Annexation Exhibit/Descriptions (Phase 2 Area)	\$13,200
Total =	\$35,900

CLARIFICATIONS & EXCLUSIONS

The scope of work identified in this document is based on EMH&T's knowledge of the project requirements at the time when the document was prepared and serves as the basis for the price proposal and agreed fee. However, changes in work may be required as the project develops and more complete information becomes available. Such changes also may be dictated by revisions to written procedures included in manuals or decisions made by, the Client, the City, or other reviewing agencies. Although EMH&T routinely incorporates minor design changes in our work, we will notify the Client in writing of any significant changes in the work that may require modification of the agreement and will maintain separate cost accounting for each specific issue. The following services are specifically excluded from this proposal but can be provided under a separate authorization:

- a. Attendance at annexation related meetings and annexation hearings.
- b. Assistance with a pre-annexation agreement, an annexation agreement, and/or other documents.
- c. Setting proposed boundary monumentations. These services will be covered in a separate proposal to the City upon completion of construction.

TERMS & CONDITIONS OF PROFESSIONAL SERVICES

The work described herein will be completed in accordance with the terms and conditions of the Professional Services Agreement between EMH&T and the City of Reynoldsburg dated January 1, 2024.

We look forward to working with you in the successful advancement of this project. If you approve of our proposal, please authorize with your signature below. If you have any questions or require additional information, please do not hesitate to contact me at 614-775-4616 or mbrehm@emht.com.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON & TILTON, INC.



Michael R. Brehm, PE
Director, Transportation Partnerships

cc: Ryan Andrews, PE (Principal, EMH&T)
Andrew Kushmeider, PE (Project Manager, EMH&T)
Mitchell Yake, PE (Engineer, EMH&T)

ACCEPTANCE AND AUTHORIZATION TO PROCEED

Authorized Signature

Title

City of Reynoldsburg

Client Name

Print Name

_____, 2025
Date

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