



**MINUTES REGULAR MEETING  
REYNOLDSBURG ETNA-REYNOLDSBURG JOINT ECONOMIC DEVELOPMENT  
DISTRICT #2  
August 22, 2025**

**CALL TO ORDER**

Chair Washington called the meeting to order at 11:14am.

**ROLL CALL**

PRESENT: Washington, Cotugno, McKee

ABSENT: Strickland

GUEST: Sean McCarter, Shelly Ipacs, Lori Gischel, Morgan Syck, Chris Shook, Ryan Davis, Ashley Campbell, John Kennard

**APPROVAL OF AGENDA**

The agenda was approved as submitted.

**APPROVAL OF MINUTES**

**Regular Meeting Minutes May 16, 2025**

Board member McKee moved to approve the minutes as submitted. Second by Board member Cotugno. Motion carried.

**NEW BUSINESS**

**Appointment of Township Board Member  
Thaah Young Replacement**

Board member McKee stated that they have not received a response from the Trustees regarding a replacement for Thaah Young as the Township Board Member.

**OLD BUSINESS**

There was no Old Business.

**TREASURER'S REPORT**

### **Finance and Distribution Report**

Ms. Gischel reported that the fiscal reports were included in the Board packet, including the distribution report. The 2025-second quarter revenues were \$87,777.84. During this reporting period, there were invoices in the amount of \$5,410.66 for professional/paralegal services.

Board member McKee moved to approve the Treasurer's Report. Second by Board member Cotugno. Motion carried.

### **ATTORNEY'S REPORT**

#### **Report Regarding Development Reimbursement**

Attorney McCarter stated that the letters were sent out shortly after the last meeting on May 16th. Responses were received stating that they have received the letter and will review the content. He explained that he was in contact with South Gate Corp. as they were continuing to discuss a plan moving forward. Attorney McCarter stated that at this point, he would recommend sending a second letter as a follow-up to businesses who have not responded.

Board member McKee moved to allow Albers and Albers to send a follow-up letter to developers regarding the reimbursement. Second by Board member Cotugno. Motion carried.

#### **Policy Regarding Related Party Transaction Disclosures**

Attorney McCarter stated that the Related Party Transaction Disclosure policy asked board members to disclose any conflicts or related transactions involving them or someone related to them, on an annual basis. This policy was an annual statement to be signed.

Chair Washington stated that this issue came up as an audit item. It was realized that there was no policy regarding transaction disclosures. It was decided to establish a formal resolution to create a Related Party Transaction Disclosure in order to be more transparent.

Board member McKee moved to approve this Resolution adopting the Related Party Transaction Disclosures. Second by Board member Cotugno.

AYE: Cotugno, McKee, Washington

NAY:

Motion carried.



## **BOARD MEMBER COMMENTS**

There were no additional comments.

## **ADJOURNMENT**

As there was no further business, Board member McKee made a motion to adjourn the meeting. Second by Board member Cotugno. Motion carried.

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Necol Washington, Board Chair

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Mollie Prasher, Clerk