



**MINUTES REGULAR MEETING
REYNOLDSBURG ETNA-REYNOLDSBURG JOINT ECONOMIC DEVELOPMENT
DISTRICT #4
August 22, 2025**

CALL TO ORDER

Chair Washington called the meeting to order at 11:34am.

ROLL CALL

PRESENT: Washington, Kennard, Cotugno, McKee

ABSENT:

GUEST: Sean McCarter, Shelly Ipacs, Lori Gischel, Morgan Syck, Chris Shook, Ryan Davis, Ashley Campbell, John Kennard

APPROVAL OF AGENDA

The agenda was approved as submitted.

APPROVAL OF MINUTES

Regular Meeting Minutes May 16, 2025

Board member Cotugno moved to approve the minutes as submitted. Second by Board member McKee. Motion carried.

NEW BUSINESS

**Appointment of New Board Members
Treasurer/Secretary Position (City of Reynoldsburg)
Employee Position (Previously Rozland McKee)**

Attorney Shook stated that he has been assured by the Mayor that a new board member would be appointed by the next meeting.

OLD BUSINESS

There was no Old Business.

TREASURER'S REPORT

Finance and Distribution Report

Ms. Gischel reported that the fiscal reports were included in the Board packet, including the distribution report. The 2025-second quarter revenues were \$33,283.88. During this reporting period, there were invoices in the amount of \$4,854.66 for professional/paralegal services.

Ms. Gischel stated that an audit was currently underway for this board.

Board member McKee moved to approve the Treasurer's Report. Second by Board member Kennard. Motion carried.

ATTORNEY'S REPORT

Report Regarding Developer Reimbursement

Attorney McCarter stated that the letters were sent out shortly after the last meeting on May 16th. Responses were received stating that they have received the letter and will review the content. Attorney McCarter stated that at this point, he would recommend sending a second letter as a follow-up to businesses who have not responded.

Board member McKee moved to allow Albers and Albers to send a follow-up letter to developers regarding the reimbursement. Second by Board member Cotugno. Motion carried.

Policy Regarding Related Party Transaction Disclosures

Attorney McCarter stated that the Related Party Transaction Disclosure policy asked board members to disclose any conflicts or related transactions involving them or someone related to them, on an annual basis. This policy was an annual statement to be signed.

Chair Washington stated that this issue came up as an audit item. It was realized that there was no policy regarding transaction disclosures. It was decided to establish a formal resolution to create a Related Party Transaction Disclosure in order to be more transparent.

Board member McKee moved to approve this Resolution adopting the Related Party Transaction Disclosures. Second by Board member Cotugno.



AYE: Cotugno, McKee, Kennard, Washington

NAY:

Motion carried.

BOARD MEMBER COMMENTS

There are no additional Board comments.

ADJOURNMENT

As there was no further business, Board member Cotugno made a motion to adjourn. Second by Board member McKee. Motion carried.

Necol Washington, Board Chair

Mollie Prasher, Clerk