



Necol Washington, Chair
Lori Gischel, Treasurer/Secretary
John Kennard, Etna Township
, Owners
Rozland McKee, Employees

Etna-Reynoldsburg Joint Economic Development District #7

Etna Township Hall
81 Liberty Street
Etna, OH 43018

Mollie Prasher, Clerk
City of Reynoldsburg

Etna Reynoldsburg Joint Economic Development District #7 Board of Directors Meeting

Friday, November 14, 2025	11:00 AM	Etna Township Hall
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- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES**
 - a. Regular Meeting Minutes of August 22, 2025
- 5. NEW BUSINESS**
- 6. OLD BUSINESS**
 - a. Appointment of Township Board Members
Etna Township owner (Previously Jackie Cotugno)
Board Chair (Previously Necol Washington)
Employee (Previously Rozland McKee)
- 7. TREASURER'S REPORT**
 - a. Finance and Distribution Report
- 8. ATTORNEY'S REPORT**
 - a. Status of Development Reimbursement Letters
- 9. BOARD MEMBER COMMENTS**
 - a. **Proposed Meeting Dates for 2026**
February 20, 2026
May 15, 2026
August 21, 2026

November 20, 2026

10. ADJOURNMENT

ADJOURNMENT



**MINUTES REGULAR MEETING
REYNOLDSBURG ETNA-REYNOLDSBURG JOINT ECONOMIC DEVELOPMENT
DISTRICT #7
August 22, 2025**

CALL TO ORDER

Chair Washington called the meeting to order at 11:39am.

ROLL CALL

PRESENT: Washington, Kennard, Gischel, McKee

ABSENT:

GUEST: Sean McCarter, Shelly Ipacs, Jackie Cotugno, Morgan Syck, Chris Shook, Ryan Davis, Ashley Campbell, John Kennard

APPROVAL OF AGENDA

The agenda was approved as submitted.

APPROVAL OF MINUTES

Regular Meeting Minutes May 16, 2025

Board member McKee moved to approve the minutes as submitted. Second by Board member Gischel. Motion carried.

NEW BUSINESS

**Appointment of Township Board Member
Etna Township Owner (Previously Jackie Cotugno)
Board Chair (Previously Necol Washington)
Employee (Previously Rozland McKee)**

Board member McKee stated that there was no response from the Trustees regarding a replacement for any of the current members.

OLD BUSINESS

There was no Old Business.

TREASURER'S REPORT

Finance and Distribution Report

Ms. Gischel reported that the fiscal reports were included in the Board's packet, including the distribution report. The 2025-second quarter revenues were \$81,183.76. During this reporting period, there were invoices in the amount of \$4,294.66 for professional/paralegal services. There will be a brokerage fee for insurance at the next meeting.

Board member McKee moved to approve the Treasurer's Report. Second by Board member Kennard. Motion carried.

ATTORNEY'S REPORT

Report Regarding Developer Reimbursement

Attorney McCarter stated that he has been in contact with the attorney from FedEx and would have further discussions next week. No second letter was needed for this JEDD.

Policy Regarding Related Party Transaction Disclosures

Attorney McCarter stated that the Related Party Transaction Disclosure policy asked board members to disclose any conflicts or related transactions involving them or someone related to them, on an annual basis. This policy was an annual statement to be signed.

Chair Washington stated that this issue came up as an audit item. It was realized that there was no policy regarding transaction disclosures. It was decided to establish a formal resolution to create a Related Party Transaction Disclosure in order to be more transparent.

Board member McKee moved to approve this Resolution adopting the Related Party Transaction Disclosures. Second by Board member Kennard.

AYE: Cotugno, McKee, Gischel, Washington

NAY:

Motion carried.

BOARD MEMBER COMMENTS

There were no additional comments from the Board.

ADJOURNMENT

As there was no further business, Board member McKee made a motion to adjourn.
Second by Board member Kennard. Motion carried.

Necol Washington, Board Chair

Mollie Prasher, Clerk



STAFF REPORT
REYNOLDSBURG ETNA-REYNOLDSBURG JOINT ECONOMIC DEVELOPMENT
DISTRICT #7

DATE: November 14, 2025

RE: Appointment of Township Board Members
Etna Township owner (Previously Jackie Cotugno)
Board Chair (Previously Necol Washington)
Employee (Previously Rozland McKee)

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:



**STAFF REPORT
REYNOLDSBURG ETNA-REYNOLDSBURG JOINT ECONOMIC DEVELOPMENT
DISTRICT #7**

DATE: November 14, 2025

RE: Finance and Distribution Report

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

2025 Distribution Summary - JEDD 7

Vendor	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Year-to-Date
JEDD Board	\$4,839.33	\$4,059.19	\$2,901.51	\$0.00	\$11,800.03
CITY (RITA)	\$2,903.60	\$2,435.51	\$1,740.91	\$0.00	\$7,080.02
CITY	\$17,808.72	\$14,937.81	\$10,677.56	\$0.00	\$43,424.09
JEDD BIA	\$26,713.07	\$22,406.72	\$16,016.34	\$0.00	\$65,136.13
Licking County Commissioners	\$13,356.54	\$11,203.36	\$8,008.17	\$0.00	\$32,568.07
Licking County TID	\$4,452.18	\$3,734.45	\$2,669.39	\$0.00	\$10,856.02
Etna Township	\$26,713.07	\$22,406.72	\$16,016.33	\$0.00	\$65,136.12
	\$96,786.51	\$81,183.76	\$58,030.21	\$0.00	\$236,000.48

**ETNA-REYNOLDSBURG JEDD 7 Distribution Report
2025 - Cash Basis
Distributions in Accordance with JEDD Contract**

	2025				
	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Year-to-Date
Gross Collections*	\$96,786.51	\$81,183.76	\$58,030.21		\$236,000.48
Miscellaneous Adjustments +/-					\$0.00
Total Gross Collections to Distribute	\$96,786.51	\$81,183.76	\$58,030.21	\$0.00	\$236,000.48
Repay Township the costs incurred to establish the JEDD - if necessary; payable to ETNA Per JEDD Contract, Section 4.2.1.1	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5% of Gross Revenue payable to JEDD Board Per JEDD Contract, Section 4.2.1.2	\$4,839.33	\$4,059.19	\$2,901.51	\$0.00	11,800.03
3% of Gross Revenue payable to City for Tax Administration Per JEDD Contract, Section 4.2.1.3	\$2,903.60	\$2,435.51	\$1,740.91	\$0.00	7,080.02
Net JEDD Collections	\$89,043.58	\$74,689.06	\$53,387.79	\$0.00	217,120.43
Distribution of Funds Per JEDD Contract					
20% of Net Revenue payable CITY Per JEDD Contract, Section 4.2.2.1	\$17,808.72	\$14,937.81	\$10,677.56	\$0.00	\$43,424.09
30% of Net Revenue payable to Board Improvement Account (BIA) Per JEDD Contract, Section 4.2.2.2	\$26,713.07	\$22,406.72	\$16,016.34	\$0.00	\$65,136.13
15% of Net Revenue payable to Licking County Commissioners Per JEDD Contract, Section 4.2.2.3	\$13,356.54	\$11,203.36	\$8,008.17	\$0.00	\$32,568.07
5% of Net Revenue payable to Licking County Transportation Improvement District (TID) Per JEDD Contract, Section 4.2.2.4	\$4,452.18	\$3,734.45	\$2,669.39	\$0.00	\$10,856.02
Amount = Net Revenue minus the sum of 4.2.2.1 to 4.2.2.4 payable to ETNA Per JEDD Contract, Section 4.2.2.5	\$26,713.07	\$22,406.72	\$16,016.33	\$0.00	\$65,136.12
Balance After Distributions, Per JEDD Contract	\$0.00	\$0.00	\$0.01	\$0.00	\$0.00

* Parcels include: 010-018360-00.000

INCOME TAX DEPARTMENT
Lori Gischel, Tax Financial Manager
7232 EAST MAIN STREET
REYNOLDSBURG, OHIO 43068
(614) 322-6865 phone
(614) 322-6864 fax



MEMORANDUM

DATE: November 14, 2025

TO: Etna-Reynoldsburg Joint Economic Development District (JEDD) Board 7

RE: Fiscal Information

The attached reports include the Income Tax Revenue, Distribution and Comparison Reports, Period Invoices, as well as the Balance Sheet and Receipts and Disbursements documentation.

Income Tax Revenue Comparison Report - JEDD 7

Period Tax Collected	Month Distributed	Calander Year 2025	Calander Year 2024	Calander Year 2023	2025 / 2024 Year Over Year Growth	
4th Qtr 2024/2023/2022	January 2025/2024	\$ 78,651.33	\$ 54,857.94	\$ 81,335.31	\$ 23,793.39	43.37%
1st Qtr 2025/2024/2023	April 2025/2024	\$ 96,786.51	\$ 97,128.94	\$ 78,223.31	\$ (342.43)	-0.35%
2nd Qtr 2025/2024/2023	July 2025/2024	\$ 81,183.76	\$ 52,969.84	\$ 77,343.56	\$ 28,213.92	53.26%
3rd Qtr 2025/2024/2023	October 2025/2024	\$ 58,030.21	\$123,087.15	\$ 167,710.35	\$(65,056.94)	-52.85%
Net Revenue YTD		\$314,651.81	\$328,043.87	\$ 404,612.53	\$(13,392.06)	-4.08%

No Invoices Submitted Under the Township Reimbursement Agreement during this Period.



**STAFF REPORT
REYNOLDSBURG ETNA-REYNOLDSBURG JOINT ECONOMIC DEVELOPMENT
DISTRICT #7**

DATE: November 14, 2025

RE: Status of Development Reimbursement Letters

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:
