

Reynoldsburg

OHIO • 1839

Bhuwan Pyakurel, President
Julie Towns, Ward 1
Louis Salvati, Ward 2
Teneah Chambers, Ward 3
Erin Hill, Ward 4
Angela Abram, At-Large
Mildred Johnson, At-Large
Stacie A. Baker, At-large

City Council

Council Meeting

7232 East Main Street
Reynoldsburg, OH 43068
www.reynoldsburg.gov

Mollie Prasher, Clerk of Council
614-322-6836

Monday, February 9, 2026

6:30 PM

Council Chambers

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

- a. Regular Meeting Minutes of January 26, 2026

6. COMMUNITY COMMENTS

The Community Comments portion of the meeting is an opportunity for citizens to address Council. Citizens may wish to bring matters to the attention of City Council or discuss items on the agenda with the exception of legislation scheduled for a public hearing. Comments related to a public hearing may only be made during the Public Hearing portion of the meeting.

Before addressing City Council, members of the public are asked to complete a speaker's form and give it to the Clerk of Council. The Council President will invite speakers to step to the microphone and give their name and address. All remarks should be addressed to Council as a whole and not exceed three minutes.

7. PROCLAMATIONS

- a. A Proclamation Recognizing Black History Month, February 2026

8. MOTIONS

- a. A Motion to Approve the Rules of Council

9. REPORTS

a. Development, Parks & Recreation Committee

- 1. An Ordinance Authorizing the Mayor to Enter into an Agreement with DLZ for Inspection Services for the JFK Pickleball Court Conversion, Appropriate Funds, and Declaring an Emergency
- 2. A Resolution Authorizing the Mayor to Purchase UTV and Equipment for the Parks and

Recreation Department and Waive Competitive Bidding

3. A Resolution Authorizing the Mayor to Purchase a Toro Groundsmaster 4000-D (Mower) and Related Equipment for the Parks and Recreation Department and Waive Competitive Bidding
4. A Resolution Authorizing the Mayor to Purchase an F-450 4x4 and Related Equipment for the Parks and Recreation Department

b. There is no Public Safety, Law & Courts Committee meeting.

c. Public Service & Transportation Committee

1. An Ordinance Authorizing the Mayor to Enter into a Contract with OR Colon for Support Services Relating to Waggoner Road Phase II, Appropriating Funds Therefor, and Declaring an Emergency
2. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Support Services Relating to the City's 2026 Street Maintenance and Repair Program and Appropriating Funds Therefor

d. There is no Finance & Administration Committee meeting.

10. RESOLUTIONS - CONSENT AGENDA

- a. A Resolution Authorizing the Mayor to Purchase UTV and Equipment for the Parks and Recreation Department and Waive Competitive Bidding
- b. A Resolution Authorizing the Mayor to Purchase a Toro Groundsmaster 4000-D (Mower) and Related Equipment for the Parks and Recreation Department and Waive Competitive Bidding
- c. A Resolution Authorizing the Mayor to Purchase an F-450 4x4 and Related Equipment for the Parks and Recreation Department

11. CONSENT AGENDA FOR EMERGENCY ADOPTION

- a. An Ordinance Authorizing the Mayor to Enter into a Contract with OR Colon for Support Services Relating to Waggoner Road Phase II, Appropriating Funds Therefor, and Declaring an Emergency

12. CONSENT AGENDA FOR FIRST READING

- a. An Ordinance Authorizing the Mayor to Enter into an Agreement with DLZ for Inspection Services for the JFK Pickleball Court Conversion, Appropriate Funds, and Declaring an Emergency
- b. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Support Services Relating to the City's 2026 Street Maintenance and Repair Program and Appropriating Funds Therefor

13. OTHER COUNCIL MATTERS

14. EXECUTIVE SESSION

- a. Pursuant to Ohio Revised Code Section 121.22(G)(3) "to conference with an attorney concerning disputes involving the public body that are the subject of pending or imminent court action."

15. UPCOMING MEETINGS

- a. February 5, 2026 Planning & Zoning
February 9, 2026 Council
February 16, 2026 Presidents' Day City Offices Closed
February 19, 2026 Planning & Zoning
February 23, 2026 Council

16. ADJOURNMENT

ADJOURNMENT



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
January 26, 2026**

CALL TO ORDER

Council President Bhuwan Pyakurel called the meeting to order at 6:31 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Abram, Baker, Johnson, Pyakurel, Towns, Salvati, Chambers, Hill
ABSENT:

APPROVAL OF AGENDA

The agenda was approved as submitted.

APPROVAL OF MINUTES

The regular meeting minutes of January 9, 2026 were approved as submitted.

Regular Meeting Minutes of January 12, 2026

The regular meeting minutes of January 12, 2026 were approved as submitted.

COMMUNITY COMMENTS

President Pyakurel thanked the City's snow warriors for all of their hard work in removing snow the past two days. They have done a great job! He expressed how thankful he was for their efforts. Several other Councilmembers also thanked City street department staff for their efforts.

Mayor Begeny stated that this snowfall was the first large snow since he took office. The main roadways have been cleared and crews were now working to clear residential streets. The City was a little low on salt, but was awaiting a delivery. However, due to the low temperatures, the use of salt was ineffectual. He congratulated the snow crews for doing a great job.

COMMUNICATIONS

Council Rules

President Pyakurel advised that Council received a copy of the Council Rules for review and approval at the February 9, 2026 meeting. Council was required to review and approve the Council rules following every election.

REPORTS

Clerk of Court Report for December 2025

The Clerk of Court submitted monies collected from the courts held in December 2025 in the amount of \$25,806.05.

There is no Development, Parks & Recreation Committee meeting.

Public Safety, Law & Courts Committee

This is the Public Safety, Law & Courts Committee meeting for January 26, 2026.

Members in attendance are: Councilmember Abram, Councilmember Chambers, Councilmember Towns, Chair Johnson, and President Pyakurel.

A Resolution Authorizing the Mayor to Approve the Purchase of Two (2) Ford Interceptor Police Cruisers for the Reynoldsburg Police Department and Waive Competitive Bidding

Mayor Begeny explained that the police department was requesting Council to authorize the purchase of two Ford Interceptor police cruisers. These vehicles were replacing older vehicles or vehicles that were totaled in insurance claims. These vehicles were included in the City's 2026 budget. The cars were being ordered early in the year through the identified state bid contract in order to ensure availability and to allow time for the vehicles to arrive and be outfitted.

Councilmember Chambers asked what happens to any vehicles being replaced. Mayor Begeny advised that generally functioning vehicles were stripped of equipment and sold on GovDeals with funds being deposited back into the police department vehicle fund.

Chair Johnson moved to forward the Resolution to Council for approval. Second by Councilmember Towns. Motion carried.

A Resolution Authorizing the City Attorney and Mayor to Enter into a Grant Agreement for 2026 with the Alcohol, Drug, and Mental Health Board of Franklin County for Continued Operation of the Reynoldsburg Recovery Court

Attorney Shook stated that this legislation was the renewal contract for 2026 with Franklin County. It was a reimbursable grant agreement that allowed the City to pay half of the salary for our Criminal Justice Administrator and other various items

that were needed for the success of the Reynoldsburg Recovery Court. A brief summary of this program was included in Council's packet. There were seven individuals who graduated from the program in 2025 and one individual who graduated in 2026. Attorney Shook explained that the number of individuals participating in this program had decreased, but the program was still effective. He stated that he was very proud of this program and all the work Maria Watson did.

Chair Johnson moved to forward the Resolution to Council for approval. Second by Councilmember Abram. Motion carried.

Public Service & Transportation Committee

This is the Public Service & Transportation Committee meeting for January 26, 2026.

Members in attendance are: Councilmember Abram, Councilmember Chambers, Councilmember Towns, Chair Hill, and President Pyakurel.

An Ordinance Authorizing the Mayor to Grant American Electric Power (AEP) a Utility Easement, and Declaring an Emergency

This item has been requested as a single-read emergency.

Director Dorman stated that once the old service building was destroyed, and they moved into the new building, there would need to be additional services installed due to the size of the new service building complex. A new three-phase transformer would be installed with new equipment and AEP was requesting a utility easement for that project.

Chair Hill moved to forward the Ordinance to Council for a first reading and emergency approval. Second by Councilmember Chambers. Motion carried.

An Ordinance Authorizing the Mayor to Enter into a Contract with OR Colon for Support Services Relating to Waggoner Road Phase II and Appropriating Funds Therefor

Director Dorman stated that, similar to Phase I, they were requesting that O R Colon assist the City in temporary or permanent easements and right-of-way support services related to the Waggoner Road Phase II project with items like document preparation, closings, records, etc. The money for these services would be coming from the OPWC grant money received from this project. Director Dorman stated that the total number for these services was included in the bond packet, so they may need to adjust the funding source for this contract at the next meeting.

Chair Hill moved to forward the Ordinance to Council for a first reading. Second by Councilmember Towns. Motion carried.

There are no Finance & Administration Committee meeting.

RESOLUTIONS - CONSENT AGENDA

RESULT: 8 - 0 (UNANIMOUS)
MOVER: Salvati
SECONDER: Baker
AYES: Abram, Baker, Johnson, Pyakurel Towns, Salvati, Chambers, Hill

A Resolution Authorizing the Mayor to Approve the Purchase of Two (2) Ford Interceptor Police Cruisers for the Reynoldsburg Police Department and Waive Competitive Bidding

A Resolution Authorizing the City Attorney and Mayor to Enter into a Grant Agreement for 2026 with the Alcohol, Drug, and Mental Health Board of Franklin County for Continued Operation of the Reynoldsburg Recovery Court

CONSENT AGENDA FOR EMERGENCY ADOPTION

RESULT: 8 - 0 (UNANIMOUS)
MOVER: Baker
SECONDER: Towns
AYES: Abram, Baker, Johnson, Pyakurel Towns, Salvati, Chambers, Hill

An Ordinance Providing for the Issuance and Sale of Bonds in the Maximum Principal Amount of \$13,910,000, for the Purpose of Paying the Costs of Improving the Municipal Vehicular Transportation System, and Declaring an Emergency

An Ordinance Authorizing the Mayor to Grant American Electric Power (AEP) a Utility Easement, and Declaring an Emergency

CONSENT AGENDA FOR FIRST READING

An Ordinance Authorizing the Mayor to Enter Into a Contract with O.R. Colon for Support Services Relating to Waggoner Road Phase II and Appropriating Funds Therefore

This Ordinance stands for a first reading.

OTHER COUNCIL MATTERS

Councilmember Towns thanked the residents throughout the City for stepping up and helping neighbors, whether it was shoveling sidewalks or helping people dig the cars out of snow piles. She stated that she had observed quite a few people helping neighbors as she was driving through the City.

Councilmember Baker congratulated Quinn Dean on being recognized as Athlete of the Week in the Columbus Dispatch for his efforts on the winning Reynoldsburg Bowling Team. He also thanked the Reynoldsburg street department for their great work in clearing the City's roadways. He also thanked all the people who had to go to work on Monday to provide their necessary services, including the City's own Clerk Prasher.

UPCOMING MEETINGS

- February 5, 2026 Planning & Zoning Board**
- February 9, 2026 Council**
- February 16, 2026 Presidents' Day City Offices Closed**
- February 19, 2026 Planning & Zoning Board**
- February 23, 2026 Council**

ADJOURNMENT

As there was no further business, Council President Pyakurel adjourned the meeting.

Bhuwan Pyakurel, Council President

Mollie Prasher, Clerk of Council

**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: February 9, 2026

RE: A Proclamation Recognizing Black History Month, February 2026

APPROVALS:

Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

**A PROCLAMATION RECOGNIZING Black History Month
February 2026**

WHEREAS, Black History month celebrates the contributions that African Americans have made to American history in their struggle for freedom, equally, and deepens our understanding of our Nation's history; and

WHEREAS, the theme for 2026 is A Century of Black History Commemorations celebrating 100 years of formally recognizing Black history in the United States as established by Dr. Carter G. Woodson; and

WHEREAS, through Dr. Woodson's efforts, Black history finds its way not only into the schools of the American nation, but also into cultural heritage sites (museums, archives, libraries, parks, etc.), public squares, workplaces, houses of worship, and homes. These institutions offer sites to discover and learn more about African American history through programming, camps, book displays, and exhibitions; and

WHEREAS, inequality and injustice still lingers in our cities, states, and country, and should be the aspiration and responsibility of every citizen to advance the American ideals of life, liberty, and the pursuit of happiness for all. We encourage all to recognize and confront continuing issues by eliminating barriers with fearlessness and determination to empower Black people to promote and protect their health, wellness, current endeavors, and history; and

WHEREAS, during every February, our nation takes pause to reflect on the injustices and struggles fought and overcome by African Americans throughout our nation's history and pay tribute to the battles they have fought in the name of equality.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG: that this Council does hereby recognize and declare the month of February, 2026 as Black History Month in the City of Reynoldsburg and encourages the community to observe this month and reflect and continue to create a world that is more just, equitable, and prosperous for all.

COUNCIL RULES

REYNOLDSBURG CITY COUNCIL

Updated 02/13/2024

COUNCIL RULES OF PROCEDURE
CITY OF REYNOLDSBURG, OHIO

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**COUNCIL RULES OF PROCEDURE
CITY OF REYNOLDSBURG, OHIO**

ARTICLE I - POWERS

No provision or section of these rules, which conflicts with or restricts those rights provided by the Constitution of the United States, the Constitution of the state of Ohio, the City of Reynoldsburg Charter, or the Revised Code of Ohio, shall have any force or effect.

SECTION 1. *Section 731.05 Revised Code.*

Council takes due notice of the statutory limitation of powers set forth in Section 731.05 of the Revised Code of Ohio as follows: the powers of the legislative authority of a city shall be legislative only, unless otherwise provided in Title VII of the Revised Code or the City of Reynoldsburg Charter (CRC). All contracts, requiring the authorization of the legislative authority for their execution, shall be entered into and conducted to performance by the board or officers having charge of the matters to which they relate. After the authority to make such contracts has been given and the necessary appropriation made, the legislative authority shall take no further action thereon.

SECTION 2. *Section 3.08 CRC.*

Council shall exercise all legislative powers of the City and all powers granted to municipal corporations by the Constitution and laws of Ohio, which are not reserved by the Charter to other officers of the City, and which are not inconsistent with the Charter.

SECTION 3.

Council is the legislative and policy-making body of the City. Except as otherwise provided under the City Charter, Council shall enact local legislation, adopt budgets, determine policies, and other measures in order to carry out municipal functions involving the City.

SECTION 4.

Council shall adopt, by a simple majority vote, its own Rules of Council, which shall not conflict with the City Charter, shall remain in effect until amended, changed, or repealed by a majority vote of the Council, shall go into effect immediately unless a later date is specified, and shall not be subject to initiative or referendum.

ARTICLE II - MEETINGS

SECTION 1. *Definitions*

As used in these Rules:

1. "Clerk" means the Clerk of Council.
2. "Assistant Clerk" means the Assistant Clerk of Council.
3. "Day" means calendar day.

4. "Meeting" means any prearranged discussion of the public business of Council by a majority of its members.
5. "Oral Notification" means notification given orally, either in person or by telephone directly to the person for whom such notification is intended, or by leaving an oral message for such person at the address, or if by telephone, at the telephone number of such person as shown on the records kept by the Clerk, under these Rules.
6. "Post" means to post in an area accessible to the public during the usual business hours at the Office of the Clerk and at the following location - First Floor, Municipal Building.
7. "Published" means published on the City's website, as defined in Section 4.14 CRC.
8. "Quorum" means a quorum at any meeting of Council shall consist of five (5) members of Council.
9. "Written Notification" means notification in writing, mailed, e-mailed, faxed, or delivered to the address of the person for whom notification is intended, as shown on the records, kept by the Clerk under these Rules or in any way delivered to such person. If mailed, the notification shall be mailed by first class mail, deposited in the U.S. Postal Service mailbox no later than the second day preceding the day of the meeting to which the notification refers providing that at least one regular mail delivery day falls between the day of mailing and day of the meeting.

SECTION 2. *Types of Meetings*

- A. *Regular Meetings.* Council shall meet in regular session on the second and fourth Mondays of each month, unless such day is a nationally recognized holiday, in which case, the regular session may be held on the immediately succeeding Tuesday.
- B. *Special Meetings.* The Mayor, or any three members of Council, may call special meetings with at least a twenty-four (24) hour notice to each Councilmember personally served or left at his or her usual place of residence - i.e. (Sec. 3.07(b) CRC)
- C. *Executive Session Meetings.* Council may call an Executive Session at any time prior to or during a meeting. Executive Sessions shall be closed, private, and confidential, and shall be held in accordance with the Ohio Revised Code 121.22 (g). These meetings are to be noted on the agenda of regular meetings, when possible. A motion that includes the general purpose of the Executive Session, as specified in the Ohio Revised Code 121.22 (g) and passed by a majority, is required for Council to recess into Executive Session.

SECTION 3. *Time and Place of Meetings.*

All regular meetings of Council shall be held in accordance with Section 3.07 CRC. All Special meetings shall be at a time and place as described in Article II, Section 4, Item B. Meetings of Council will normally be held in the room designated as Council Chambers in the Municipal Building in the City of Reynoldsburg; however, Council may, by affirmative vote of a majority of members, designate any other location necessary for the orderly conduct of Council affairs. Such meeting place must be within the City of Reynoldsburg.

Pursuant to Section 3.07(d) of the City of Reynoldsburg Charter, the President of Council may elect, in her or his discretion, to hold a special or emergency meeting virtually and/or electronically if the meeting is broadcast live in a manner generally accessible to the public.

SECTION 4. *Open Meetings.*

All meetings of Council shall be held in accordance with the general laws of Ohio pertaining to requirements for open meetings of public bodies - i.e., (Sec. 3.07(d) CRC)

A. NOTICE OF REGULAR AND ORGANIZATIONAL MEETINGS

1. The Clerk shall post a statement of the times and places of regular meetings for each calendar year, not later than the second day preceding the day of the first regular meeting (other than organizational meeting). The Clerk shall check at reasonable intervals to ensure that each statement remains posted during such calendar year. If, at any time during the calendar year, the time or place of any regular meeting is changed on a permanent or temporary basis, a statement of the time and place of the changed regular meeting shall be posted by the Clerk at least twenty-four (24) hours before the time of the meeting.
2. The Clerk shall post a statement of the time and place of any organizational meeting at least twenty-four (24) hours before the time of the organizational meeting. Council will hold an organizational meeting at the first meeting in January of each year.
3. Upon the adjournment of any regular or special meeting to another day, the Clerk shall promptly post notice of the time and place of such an adjourned meeting.

B. NOTICE OF SPECIAL MEETINGS

1. Except in the case of a special meeting referred to in subsection C, paragraph 3 of this section, the Clerk shall post a statement of the time, place, and purposes of such meeting no later than twenty-four (24) hours before the time of a special meeting.

C. NOTICE TO MEDIA OF SPECIAL MEETINGS

1. Any news organization or individual that desires to be given advance notification of special meetings shall file with the Clerk a written request. Except in the event of an emergency, requiring immediate official action, as referred to in paragraph 4 of this section, a special meeting shall not be held unless at least twenty-four hours advance notice of the time, place, and purpose of such special meeting is given to the news media that have requested advance notification.

2. In the event of an emergency requiring immediate official action, a special meeting may be held without giving twenty-four (24) hour advance notification thereof to the requesting news media. Any of the persons calling such meeting or the Clerk shall immediately give oral notification or written notification, or both, of the time, place, and purpose of the special meeting to the news media that has requested advance notification. The notification of any such special meeting shall state the general nature of the emergency requiring immediate official action.

D. GENERAL

1. Any person may visit or telephone the Office of the Clerk during regular office hours to determine, based on information available at the time, the time and place of regular meetings, the time, place, and purpose of any then known special meetings, and whether the available agenda of any future meeting states that any specific type of public business is to be discussed at such meeting.
2. Any notification provided herein to be given by the Clerk, may be given by any person acting on behalf of the Clerk.
3. A reasonable attempt at notification shall constitute compliance with these Rules.
4. To better ~~insure~~ensure compliance with these Rules, it shall be the responsibility of the President of Council and Committee Chairpersons to advise the Clerk in a timely manner of future meetings and the subject matters to be discussed.

ARTICLE III - OFFICERS

SECTION 1. *President of Council*

- A. The President of Council shall be elected from the City at large to a four year term of office. (Sec. 3.04 (a) CRC)
- B. The President of Council shall be the presiding officer of Council and may vote on any matter before the Council. The President of Council shall have such other powers, duties, and functions as provided by Charter, Ordinance, Resolution, or Rules of Council. While serving as Acting Mayor, Council President shall not retain power to vote on matters before Council, but shall have the power to veto ordinances and resolutions as provided in this Charter for the Mayor.(Sec. 3.04 (b) CRC)

SECTION 2. *President Pro Tempore*

- A. Council shall appoint, as a part of its organizational process and by a majority vote of its members, a member of Council to serve as the President Pro Tempore of Council and to serve at the pleasure of Council. (Sec. 3.05 (a) CRC)

- B. The President Pro Tempore shall serve as the presiding officer of Council during the temporary absence or disability of the President of Council, but while so serving, shall retain the power to vote on all matters before Council.
(Sec. 3.05 (b) CRC)
- C. In the absence of both the President of Council and the President Pro Tempore of Council, an acting presiding officer shall serve as follows: Chairman of the Finance and Administration Committee, Chairman of the Public Service and Transportation Committee, Chairman of the Public Safety, Law and Courts Committee, or Chairman of the Development, Parks and Recreation Committee.

SECTION 3. *Clerk of Council.*

Council shall appoint, by a majority vote of its members, a person to serve as the Clerk of Council, to serve at the pleasure of Council. (Sec. 3.06 CRC)

The Clerk of Council shall:

- A. Attend Council meetings - regular and special.
- B. Prepare a Record of Proceedings of all Council meetings, which shall be termed the minutes or journal, and be the custodian of such records. Meetings of City Council shall be recorded and recordings made of meetings shall be retained in accordance with the City's Record Retention Schedule.
- C. Prepare an agenda for each regular meeting of Council and Committees.
- D. Furnish all transcripts, orders, and certificates, which may be properly required, and shall be entitled to charge for all attested certificates and transcripts, the same fees that are allowed by law to county officers for similar services provided the same shall be furnished free of charge, when ordered by Council, or required by any Councilmember or city official in the execution of official duties.
- E. Assign numbers to all ordinances and resolutions, when such legislation is proposed.
- F. Maintain a permanent record of all ordinances or resolutions, by appropriate notation, show passage or rejection, subsequent repeal, and amendment thereof.
- G. Perform all clerical duties incidental to the office.
- H. Be available during the hours specified by Council.
- I. Perform such other duties as directed by Council.
- I.J. Act as Secretary to the City's various JEDDs.

SECTION 4. *Assistant Clerk of Council.*

An Assistant Clerk of Council shall be appointed by a majority vote of Council and shall serve at the pleasure of Council. The Assistant Clerk of Council shall assume the duties and responsibilities of the Clerk of Council in their absence or at their request.

ARTICLE IV - COMMITTEES

SECTION 1. *Standing Committees.* Council shall have the following standing committees with the responsibilities as shown:

- A. **FINANCE AND ADMINISTRATION COMMITTEE**
City Auditor: taxation; bond and note sales, banking, financial services, Annual Comprehensive Financial Report (ACFR)
Department of Computer Systems: city-wide technology services
Civil Service Commission, Department of Human Resources: general employment policies, personnel policies, insurance
Mayor's Office: Miscellaneous city-wide, general policies, code amendments, budget

- B. **PUBLIC SAFETY, LAW AND COURTS COMMITTEE**
Department of Public Safety: Director's Office, fire district agreements/appointments.
Division of Police: Collective bargaining agreements, salary ordinances for safety personnel, facilities/equipment purchases and improvements
City Attorney's Office
Mayor's Court

- C. **PUBLIC SERVICE AND TRANSPORTATION COMMITTEE**
Department of Public Service: Director's Office, City Engineer and Divisions of Street, Water/Wastewater, and Maintenance. Water/Sewer rates/agreements, refuse collection service contracts, intergovernmental agreements for infrastructure improvements, ODOT, MORPC, etc.
Building Division: code compliance programs and abatement assessments
Planning and Zoning Division: planning and zoning code, zoning district changes,

- D. **DEVELOPMENT, PARKS AND RECREATION COMMITTEE**
Development Department: Director's Office, economic development agreements (EDA/JEDD); Tax Incentive Review Council (TIRC); CRAs (including residential CRAs); intergovernmental cooperative development agreements, matters pertaining to industrial/commercial/residential development
Parks and Recreation Department: Director's Office, Division of Parks Maintenance, recreation programs, Senior Center, Livingston House, convention and visitor's Bureau, Reynoldsburg-Truro Historical Society, matters pertaining to general civic improvement, beautification, and other special civic assignments

Requests for new employee(s) shall be considered by the committee responsible for the department requesting the new employee(s). Salary amount(s) should be included on the legislative file for consideration by this committee, prior to referring the topic to the Finance Committee for funding.

SECTION 2. *Special Committees*

A. *Special Ad Hoc Committees.* The President of Council may, from time to time, appoint special committees for limited purposes, subject to the approval of a majority of Council. The statement of purpose for all special Ad Hoc committees shall contain a section setting forth the length of time required to complete their special purpose.

B. *Special Representative.* The President of Council may, from time to time, appoint a representative from Council to assess such areas as (but not limited to) constituent services, technological capabilities, and budgetary matters. The purpose of this assessment is to facilitate better communication between the constituents and Council.

The representative will report to the President of Council within the time period set by the President for further action by Council, if necessary.

SECTION 3. *Composition of Committees.*

Standing and special committees shall consist of not less than three (3) members of Council, recommended by the President of Council and approved by a majority vote of Council at its organizational meeting. Such approved committee membership shall be in effect until such time as Council committees reorganize, except that any member who resigns or for any reason cannot serve, must be replaced by a majority vote of Council. The Finance and Administration Committee shall be staffed with a member of each of the following committees - Chairpersons of the Development, Parks and Recreation Committee, Public Safety, Law and Courts Committee, and Public Service and Transportation Committee to promote continuity of purpose and aims between the four standing committees. Each committee shall select their own chairperson. The President of Council shall be an ex-officio member of all committees and shall vote on any action only in case of a tie vote.

SECTION 4. *Duties of Committee Chairperson*

A. The Chairperson, as selected in Article IV, Section 3, shall preside over all committee meetings.

B. The Chair shall:

1. Appoint a vice-chair to serve in the chair's absence.
2. With the assistance of the Clerk, prepare agendas, meeting minutes, and provide supporting materials that are germane to the discussion of items on the agenda, not less than two days before the next scheduled meeting.
3. Be the sponsor of new legislation unless the Chair designates another member of the Committee to sponsor the new legislation.
4. Be responsible that legislation will not be sent from committee to Council, except by a majority vote of the committee. Legislation will either be forwarded to the Consent Agenda or Regular Agenda.
5. With the assistance of the Clerk, be responsible for maintaining an up-to-date status of all legislation directed to the committee or redirected to the

committee by Council, as needed, until such time as legislation has received final approval or disapproval by Council, or is declared null and void by the authority of Article VII, Section 8A.

6. When directed by the President of Council, to conduct a study or survey, assure that the subject matter is continued on the agenda as an active discussion item until such time as the committee report or resultant proposed legislation has been presented to Council.
7. If desired, appoint as many citizen advisory members as may be necessary; however, no citizen advisory members shall vote on the recommendations of the committee, but may concur in either the majority or minority reports.

SECTION 5. *Committee Agendas.*

Items to be considered by committees or approved requests, including supporting documentation, shall be received by the Clerk no later than 5:00 p.m. seven (7) days prior to the Committee meeting. Unless of an emergency nature, no material will be received by Council on the meeting night. All officers of the municipality and members of the public are urged to cooperate with the Clerk in making the agenda complete and accurate. The person requesting the item, or a designee, shall attend the committee meeting to discuss the item.

SECTION 6. *Committee Meetings.*

Meetings of all committees of Council shall be public meetings, and whenever possible, shall be held in public buildings within the City of Reynoldsburg. However, each committee, by a majority of its voting members, may elect to hold meetings wherever it deems necessary to properly further its assigned purpose. All committee meetings will be convened by the Chair of such committee, or by two (2) voting members, giving notice of the date, time, and place to all members of the committee and the Clerk. The Clerk shall notify all members of Council of all committee meetings. Any member of Council shall have the right to sit with any committee, present information, take part in any discussion, and question witnesses; however, members of Council shall have a vote only when regularly assigned to such committee.

SECTION 7. *Committee of the Whole.*

Council committees may meet as a Committee of the Whole to consider the agenda of any Committee, if a quorum of an individual committee is not present at the meeting, provided that four members of Council are present. Succession to chair a Committee of the Whole meeting shall be: Committee Chairperson, Vice-Chairperson, senior member of Committee, or senior member of Council. When meeting as a Committee of the Whole, each member present shall retain the right to vote.

SECTION 8. *Mandatory Referral.*

All ordinances and resolutions shall be referred to an appropriate committee for review and recommendation for adoption or denial prior to final action being taken by Council. This provision may be suspended by an affirmative vote of a three-fourths majority of Council (CRC 4.04). Legislation awarding contracts are exempt from Mandatory Referral. (See CRC 8.04 (b)) EXCEPTION: When circumstances are warranted, legislation can be amended with emergency language and considered for adoption without suspension of the provision provided appropriate committee members are present and the topic has been discussed at least once in committee.

ARTICLE V - COUNCIL AGENDA

SECTION 1. *Content.*

Before adoption of an ordinance or resolution, the committee chairperson or Clerk of Council may request the City Attorney review an ordinance to determine if it is a valid exercise of legislative authority.

SECTION 2. *Preparation.*

The agenda for all meetings of Council shall be prepared by the Clerk, under the guidance of the President of Council, with the assistance of the President Pro Tempore of Council. No item requiring action may be placed on the agenda later than seven (7) days before a regular meeting and less than twenty-four (24) hours prior to the time of a special meeting, unless as considered in Section 4 of this Article. Unless the subject is of an emergency nature, no material will be received by Council on the meeting night.

SECTION 3. *Delivery.*

It shall be the responsibility of the President of Council to make sure that the agenda is delivered to the members of Council on the Friday before a regular meeting, and not less than twenty-four (24) hours prior to the time of a special meeting.

SECTION 4. *Changes.*

Any change to the published agenda shall not be made, other than by a majority vote of Council, on a motion to amend, which shall not be debatable, except for a brief statement of necessity, by the maker of the motion. Such motion shall require no second.

All matters listed under Item 10, Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of items listed on the Consent Agenda. However, if discussion is desired on a particular item(s), that item will be removed from the Consent Agenda and will be considered separately.

The Clerk of Council shall read aloud the items considered as part of the Consent Agenda before there is a motion for approval.

A typical motion for approval: "I move that the Consent Agenda items 'a' through 'e' be approved as indicated," followed by a roll call vote, **or** a typical motion to remove an item might be, "I move that we approve the Consent Agenda items 'a' through 'e' with the exception of item 'c'," followed by a roll call vote.

SECTION 5. *Order of Business.* The agenda should reflect the following order of business:

Roll Call
Approval of Agenda

Approval of Minutes
Community Comments/Presentations
Proclamations
Communications
Motions
Reports
 City Officials
 Standing Committees
 Special Committees
Resolutions
Consent Agenda
Procedural readings:
 First readings
 Second readings
Legislative Action:
 Third readings
Other Council Matters
Upcoming Meetings
Adjournment

It should be noted, that this section is directory in nature and not mandatory, and is subject to the discretion of the presiding officer.

ARTICLE VI - RULES OF ORDER

SECTION 1. *Rules of Order.*

All deliberations of Council shall be governed by the Constitution of the United States, the Constitution of the state of Ohio, the Revised Code of Ohio, the City of Reynoldsburg Charter, duly enacted ordinances and resolutions of the City of Reynoldsburg, Ohio, the Rules of Council of the City of Reynoldsburg, Ohio as contained herein, and in those areas of parliamentary procedure not specifically set forth in the foregoing documents, Roberts Rules of Order, Newly Revised, shall prevail.

ARTICLE VII – LEGISLATION

SECTION 1. *Definitions.*

Ordinance: Refers to the type of action by Council, which is of a general or permanent nature, creates a right, grants a franchise, or involves the expenditure of money, the levying of a tax, or authorizes the purchase, lease, sale, or transfer of property.

Resolution: Refers to a declaration of intent or purpose, the authorization of some

temporary act or administrative procedure and the approval of any contract involving the expenditure of money that has already been appropriated by ordinance. A resolution may initiate, direct, or carry out administrative duties and functions, which are granted to the legislative body under statutory laws, the City of Reynoldsburg Charter, or municipal ordinance.

Motion: Refers to an action used to conduct the business of Council, in procedural matters, for elections conducted among Council members, appointments by Council, resolutions of expression by Council, decisions not requiring ordinance or resolution, and as otherwise provided in the CRC.

Majority: Five (5) members of Council shall constitute a majority for the normal transaction of business.

2/3 Majority: A two-thirds (2/3) majority shall mean six (6) members of Council.

3/4 Majority: A three-fourths (3/4) majority shall mean six (6) members of Council.

SECTION 2. *Form of Action of Council.*

Except as otherwise provided in the Charter, action of Council shall be by ordinance, resolution, or motion. Motions shall be used to conduct the business of Council, in procedural matters, for elections conducted among Council members, appointments by Council, and as otherwise provided in the Charter. All other action shall be taken by ordinance or resolution. No action of Council shall be invalidated merely because the form thereof fails to comply with the provisions of this Section - i.e. (Sec. 4.02 CRC).

SECTION 3. *Introduction of Legislation.*

Any member of Council may introduce any ordinance or resolution, at a regular or special meeting, which shall be in written or printed form, and shall contain a concise title - i.e. (Sec. 4.02 CRC).

SECTION 4. *Form of Ordinances and Resolutions.*

- A. The form and style of ordinances and resolutions shall be determined by the Rules of Council.
- B. Each ordinance or resolution shall contain only one subject, which shall be expressed in its title, providing that appropriation ordinances may contain the various subjects, accounts, and amounts for which monies are appropriated. Ordinances and resolutions, which are codified or re-codified, are not subject to the limitation of containing one subject - i.e. (Sec. 4.02 CRC).

SECTION 5. *Reading Ordinances and Resolutions.*

- A. Each ordinance shall be read on three different days, occurring with at least one week between each reading, unless Council suspends this rule concerning readings

by a vote of at least three-fourths of the members of Council, provided that ordinances passed as emergency measures need not conform to this subsection, but shall be read at one meeting of Council.

B. Each resolution shall be read at a single Council meeting and be passed by a majority vote of its members.

C. Ordinances and resolutions shall be read by title only, unless Council determines

that a reading shall be in full as directed by a majority vote of its members (Sec. 4.04 CRC).

D. *Suspension.* Any provision of this Article, except as noted in Section 4, may be suspended by an affirmative vote of a three-fourths majority of Council (CRC 4.04).

SECTION 6. *Vote Required for Passage.*

The vote to pass each ordinance, resolution, and motion shall be taken by “ayes” and “nays,” and entered into the Journal. No vote shall be passed without concurrence of a majority of the members of Council. Each ordinance or resolution vetoed by the Mayor, which is subsequently overridden by the approval of Council, shall require the affirmative vote of at least two-thirds of the members of Council for enactment.

SECTION 7. *Emergency Legislation.*

Each emergency ordinance shall determine that the ordinance is necessary for the immediate preservation of the public peace, health, or safety or that its passage is urgently required for the financial needs of the City’s government and shall contain a statement of the necessity or urgency requiring its passage as an emergency measure (Sec. 4.07 CRC).

If an emergency ordinance fails to receive the required two-thirds affirmative vote, but receives the necessary majority for passage as non-emergency legislation, it shall become effective as non-emergency legislation.

SECTION 8. *Pending Legislation.*

A. All ordinances, resolutions, and motions that have been postponed in excess of six (6) months shall be considered null and void. Any further action on the subjects covered shall be reintroduced as new legislation.

SECTION 9. *Amending Legislation.*

Amendments to proposed legislation shall be made at a Council meeting or appropriate Committee meeting.

SECTION 10. *Reconsidering.*

An action of Council can be reconsidered by the implementation of a Vote to Reconsider. Such a motion shall be made by a member of the prevailing side and done at (1) the same meeting or (2) the next meeting of Council following the meeting, at which the action to be reconsidered, occurred. A member of the prevailing side is defined as a member who voted for an action that

passed or against an action that was defeated.

SECTION 11. *Publication.*

A summary of every ordinance or resolution shall be published on the City's website within fourteen days after its final passage and no other publication shall be required.

ARTICLE VIII - RULES OF DISCUSSION

SECTION 1. *Policy.*

Council will provide an opportunity for the public to address Council on agenda and non-agenda items. However, in order to expedite business, the rules of discussion contained in this Article are set forth as the official policy of Council. Speaker slips shall be filled out completely including name, address, organization represented, if any, the agenda item to be addressed, the subject, if the person wishes to address a non-agenda item, and shall be filed with the Clerk of Council prior to the start of the meeting.

SECTION 2. *Duty of Presiding Officer.*

The Presiding Officer shall recognize Councilmembers and other persons, who wish to address Council, prior to such member or person taking the floor. All persons, not personally known by Council, shall furnish their name, address, and the reason for their appearance upon request of the Presiding Officer prior to being recognized.

The Presiding Officer may utilize the following rules when exercising control of the discussion on any ordinance, resolution, motion, or when a member of the public wishes to address Council:

- A. All Councilmembers shall speak only from their place at Council table, while all other persons addressing Council shall do so from a place so designated;
- B. No public person shall be permitted to speak longer than three minutes at any one time or no longer than a total of five minutes;
- C. No public person shall be permitted to speak more than two times;
- D. No public person shall be permitted to speak a second time until all persons have been given the opportunity to be heard at least once;
- E. If the subject does not concern the legislative responsibilities of Council, the Presiding Officer may refer the person to the proper administrative officer, another public forum, or deny the request to speak;
- F. No member or person shall use language or subject matter containing obscenity or partisan political propaganda;
- G. No member or person shall conduct themselves in a disorderly manner or engage in disruptive behavior;
- H. All members and persons addressing Council shall be subject to the duty of the Presiding Officer to preserve the order and decorum of a public meeting;
- I. The Presiding Officer, subject to a challenge by a majority of Council, may refuse the floor to any member or person where the tactics are obviously dilatory and not in the best interest of Council;
- J. The above rules may be suspended to permit unlimited debate, by a vote of three-

fourths majority of Council.

ARTICLE IX - VOTING

SECTION 1. *Voting.*

Except as otherwise provided in these rules, the Ohio Revised Code, or the CRC, all resolutions and ordinances will be voted upon in open council and shall be oral roll call votes. The roll call voting shall be different each successive meeting as called by the Clerk. The Clerk shall call the roll and each Councilmember shall respond with either affirmation dissention, abstention. No other comment will be considered during voting. The Clerk must record the vote and shall be recorded in the meeting minutes. After the vote is complete, the Presiding Officer shall announce the results thereof. Except as otherwise provided herein or by law (U.S.C., O.R.C., C.R.C.), a majority shall carry any resolution, ordinance, or motion. No question concerning the vote of any member will be proper, after the vote is called.

SECTION 2. *Abstaining Vote.*

No member shall be questioned concerning an abstaining vote. The decision to abstain is a personal matter and under no condition may this action be challenged. Each member is urged to use careful discretion in this matter. An abstaining vote shall not be counted as either an affirmative or dissenting vote, but shall be considered neutral. If a member anticipates abstaining due to a conflict of interest, they are encouraged to refrain from participating in the discussion and announcing the conflict prior to the beginning of the discussion or at such time as the conflict becomes apparent to the Councilmember.

ARTICLE X - EXPENDITURE OF COUNCIL FUNDS

SECTION 1. *Prior Approval of Expenditures.*

Prior approval must be obtained before any member of Council, including the President of Council and the Clerk of Council, may attend a conference or seminar. Upon completion of the conference or seminar, every Councilmember, President of Council and the Clerk of Council shall provide ~~an agenda or other printed material relevant to the subject matter covered to the Clerk for filing with the "Prior Approval" form, a summary of the experience and information discussed.~~ Prior approval is defined as the approval by two of the four standing committee chairpersons and the President of Council, or the President Pro Tempore of Council in the absence of the President. Prior approval forms may be obtained from the Clerk.

ARTICLE XI - COUNCIL RULES AND ORGANIZATION

SECTION 1. The Council shall be a continuing body and shall meet in the Council Chamber. At its first meeting in January, Council shall hold an organizational meeting. Council shall adopt, by a majority vote of its members, its own Rules which shall not conflict with the City of Reynoldsburg Charter and which shall remain in effect, until amended, changed or repealed by a majority vote of the members of Council. The rules shall go into effect immediately, unless a

later date is specified, and shall not be subject to initiative or referendum. The Rules of Council shall provide for: the number, composition and manner of appointment of committees of Council and such other matters as Council shall determine to be necessary for the proper functioning and government of Council; i.e., (Sec. 3.10 CRC).



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: February 9, 2026

RE: An Ordinance Authorizing the Mayor to Enter into an Agreement with DLZ for Inspection Services for the JFK Pickleball Court Conversion, Appropriate Funds, and Declaring an Emergency

APPROVALS:

Joe Begeny
Shanette Strickland
Chris Shook
Mollie Prasher

EMERGENCY:

three-read emergency

REASON FOR EMERGENCY:

Emergency passage is requested at third reading to ensure the contract is in place prior to the commencement of work on the courts.

STAFF REPORT:

Legislation authorizing the Mayor to enter into a contract with DLZ for professional inspection services related to the JFK Court Improvements; appropriating \$42,325 from the unappropriated CIP to Account 410.000.0202.5659, JFK Park Tennis Court Conversion; and requesting emergency passage at third reading to ensure the contract is in place prior to the commencement of work on the courts.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH DLZ FOR INSPECTION SERVICES FOR THE JFK PICKLEBALL COURT CONVERSION, APPROPRIATE FUNDS, AND DECLARING AN EMERGENCY

WHEREAS, that DLZ will provide construction inspection services for the JFK Pickleball Court Conversion; and

WHEREAS, Council is hereby authorizing the Mayor to enter into a contract with DLZ for inspection services for the JFK Pickleball Court Conversion.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with DLZ for construction inspection services for the City's JFK Pickleball Court Conversion project in the amount of \$42,325.00.

SECTION 2. That an amount of \$42,325.00 be appropriated from the unappropriated Capital Improvement Fund (CIP 410) to project account number 410.000.0202.5659 JFK Park Tennis Court Conversion.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City in order to move the project forward; therefore, upon adoption by Council, this Ordinance shall be in effect immediately upon the signature by the Mayor.



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

December 24, 2025

Donna Bauman
Director Parks & Recreation
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH 43068

RE: Construction Inspection & Material Testing Proposal
City of Reynoldsburg General Engineering Services Agreement
JFK Park Pickleball Court Improvements – Task 022

Donna,

As you requested, DLZ has prepared scope of services for Construction Inspection and Material Testing for the City's JFK Park Pickleball Court Improvements project. DLZ was not provided a project specific schedule for the 120-calendar day contract schedule. As such, DLZ is estimating the effort to provide inspection services based on the provided plan set alone and actual durations will be determined by the Contractor. We have also attached our fee estimate sheet. DLZ proposes to perform the following:

SCOPE OF SERVICES

DLZ will provide field personnel, equipment, laboratory services and office support personnel to perform Construction Services as detailed below:

1. Construction Management/Administration

- 1.1. Attend and assist in administering the preconstruction coordination meeting.
 - 1.1.1. DLZ will provide the following:
 - 1.1.1.1. Sign-in sheet.
 - 1.1.1.2. Meeting agenda.
 - 1.1.1.3. Prepare final meeting minutes.
 - 1.2. DLZ will review shop drawings and submittals only for materials compliance to the plans and specifications for public improvement portions and as requested. It is our understanding that the City Design Engineer will perform most if not all of the shop drawing and submittal review.
 - 1.3. Schedule and conduct on-site field meetings as needed.
 - 1.4. Issue Field Work Orders and Engineering Field Letters for non-compliant work as needed.

2. Construction Inspection & Materials Testing

- 2.1. Provide an on-site field representative part-time to observe and document construction activities and perform materials testing as required based on the maximum hours and rates as indicated on the attached fee estimate. Due to the variability of project items and without a specific project schedule, DLZ estimated approximately 3 hours per day over the course of approximately 16-weeks of construction duration. In general, DLZ will observe the following items:
 - 2.1.1. Asphalt Sport Court Paving and Surfacing.
 - 2.1.2. Excavation/Embankment.

- 2.1.3. Temporary Sediment and Erosion Control.
- 2.1.4. Concrete Pad – to include concrete testing.
- 2.1.5. Asphalt Shared-Use Path.
- 2.1.6. Canopy Structure – to include foundation observations and concrete testing.
- 2.2. Prepare daily documentation of site activities.
- 2.3. Provide a Construction Observer Manager or an Engineer on-site for proof rolls.
- 2.4. Perform compaction testing using a Density Gauge (nuclear or non-nuclear) on embankment, utility backfill material within the upper 3-feet of the excavation, aggregate base, and asphalt concrete as required.
- 2.5. If necessary, Laboratory testing will be performed on backfill materials, concrete, and asphalt concrete in accordance with the appropriate ASTM standard, ACI or other appropriate testing procedures and in accordance with the contract documents.
- 2.6. Perform, prepare, and track project completion punch list.
- 2.7. Project documentation will be stored and accessed from DLZ’s web-based Project Management System, e-Builder.

3. Exclusions

- 3.1. DLZ will not be responsible for the Contractor’s means, methods, safety procedures, schedule, and survey.
- 3.2. DLZ will not review shop drawings and submittals with respect to detailed design data.
- 3.3. DLZ will not review RFI’s.
- 3.4. DLZ will not provide any project Survey services.

Services will be certified by a DLZ licensed Professional Engineer registered in the State of Ohio.

We propose to provide experienced technical personnel to perform the necessary testing in accordance with the project specifications. In addition, we propose to accomplish the work on a unit-rate basis in accordance with our attached fee schedule.

CLOSING

We appreciate the opportunity to provide the City of Reynoldsburg Construction Services for this very important project. If you should have any questions or concerns, please do not hesitate to contact me.

Sincerely,

DLZ OHIO INC.



Jody D. Sucharski, PE, CCM
Director

AUTHORIZED – CITY OF REYNOLDSBURG

Name

Date

City of Reynoldsburg
JFK Park Pickleball Court (Task 22)
Fee Estimate - DLZ Ohio, Inc.

Task No.	Task	Staff Man-hours											LABOR	DIRECT COSTS	SUBCONSULTANT FEE	TASK TOTAL	
		CM/CE2	PM/CE1	SPI	SPI OT	SWPPP PI	SWPPP PI OT					TOTAL					
	Billing Rates	\$230.00	\$205.00	\$100.00	\$150.00	\$100.00	\$150.00										
1.0	General																
1.01	Pre Bid Meeting												0	\$0.00			
1.02	Pre Construction Meeting	2	2	2									6	\$1,070.00			
1.03	Progress Meetings												0	\$0.00			
1.04	Pay Application Review												0	\$0.00			
1.05	Shop Drawing Review												0	\$0.00			
1.06	Constructability Plan Review												0	\$0.00			
1.07	Change Orders	4	8										12	\$2,560.00			
1.08	Active Project Management	4	40										44	\$9,120.00			
		10	50	2	0	0	0	0	0	0	0	0	62				\$12,750.00
2.0	PMIS (Project Management Information System)																
2.01	e-Builder License \$2,000 Each												0	\$0.00			
2.02													0	\$0.00			
		0	0	0	0	0	0	0	0	0	0	0	0				\$0.00
3.0	Field Project Representation																
3.01	General On-site Representation			240									240	\$24,000.00			
3.02	Sanitary Sewer												0	\$0.00			
3.03	Storm Sewer												0	\$0.00			
3.04	Water Line												0	\$0.00			
3.05	Streets - Boxout/Prep												0	\$0.00			
3.06	Electric/Lighting												0	\$0.00			
3.07	Curb & Gutter												0	\$0.00			
3.08	Streets - Fine Grade/Proofroll												0	\$0.00			
3.09	Streets - Aggregate Base												0	\$0.00			
3.10	Streets - Asphalt												0	\$0.00			
3.11	SWPPP Inspections (Monthly and Rain Events)					8							8	\$800.00			
3.12	Close-out Punch List			16									16	\$1,600.00			
		0	0	240	0	8	0	0	0	0	0	0	240				\$26,400.00
4.0	Testing/Vehicle/Subsistence																
4.01	Concrete Cylinders (\$26.00 per cylinder)												50	\$1,300.00			
4.02	Concrete Beams (\$89.00 per beam)												0	\$0.00			
4.03	Moisture Density Curves & Gradation (\$365 per sample)												0	\$0.00			
4.04	Asphalt Sieve Analysis/Gradation (\$132 per sample)												0	\$0.00			
4.05	Asphalt Solvent Extraction/AC Content (\$260 per sample)												0	\$0.00			
4.06	Asphalt BSG (\$132 per set of 3 samples)												0	\$0.00			
4.07	Asphalt MSG/Rice Test (\$144 per sample)												0	\$0.00			
4.08	Asphalt Marshall Specimens (\$122 per set of 3 samples)												0	\$0.00			
4.09	Asphalt Percent Air Voids (\$60 per sample)												0	\$0.00			
4.10	Asphalt Content by Nuclear Method (\$78 per sample)												0	\$0.00			
4.11	Compaction Equipment (\$70 per day)												0	\$0.00			
4.12	Concrete Equipment (\$70 per day)												0	\$0.00			
4.13	Vehicle (\$75 per day)												25	\$1,875.00			
																	\$3,175.00
	Total Hours	10	50	242	0	8	0	0	0	0	0	0	310				DBE 0%
	Total Costs													\$39,150.00	\$3,175.00	incl. in labor and direct costs	\$42,325.00

**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: February 9, 2026

RE: A Resolution Authorizing the Mayor to Purchase UTV and Equipment for the Parks and Recreation Department and Waive Competitive Bidding

APPROVALS:

Joe Begeny
Shanette Strickland
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

Resolution authorizing the Mayor to purchase a Toro Workman UTX (utility vehicle) and related equipment from Century Equipment Jerry Pate Company, not to exceed \$38,000.00.

Funding was approved and is appropriated from account number 110.340.5633 Machinery and Equipment from the 2026 Parks and Recreation Department. Per Ordinance number 84-2023, competitive bidding is waived as this item/pricing reflects the Sourcwell Contract Discount, #58197.

A Resolution Authorizing the Mayor to Purchase UTV and Equipment for the Parks and Recreation Department and Waive Competitive Bidding

WHEREAS, the Parks and Recreation Department needs to purchase a UTV and related equipment; and

WHEREAS, the UTV and the related equipment will allow the department to have greater flexibility in being self-sufficient in completing projects and less reliant on renting or contracting equipment; and

WHEREAS, the purchase price for this equipment is a not to exceed cost of \$38,000.00, which was included in the 2026 Budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF

REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to purchase a UTV and related equipment.

SECTION 2. That the purchase price is not to exceed \$38,000.000 for the UTV and related equipment with funds approved in the 2026 Budget paid from account number 110.340.5633 Machinery and Equipment.

SECTION 3. The purchase shall be made using the Sourcewell Contract #58197, thereby waiving competitive bidding pursuant to Reynoldsburg City Code Section 175.

SECTION 4. This resolution shall take effect immediately upon passage by Council and the signature of the Mayor.

Century Equipment, a Jerry Pate Company
4199 Leap Road
Hilliard, OH 43026
800-700-7001
850-484-8596 (fax)
www.jerrypate.com

DATE: January 8, 2026
EXPIRATION DATE: Valid 30 Days

Exclusively For: Brian McGuire

Proposed Order - Q#02640027

City of Reynoldsburg Parks & Recreation
7232 E Main St.
Reynoldsburg, Ohio 43068

SOURCEWELL Partners Participant
Contract # 112624-TTC

[Ph#] 614-322-6806

[Fax#]

Account Executive: Josh Janson
614-323-2536 cell
jjanson@jerrypate.com

[Customer Acct#]

[Email] bmcguire@reynoldsburg.gov

Per your request, I am pleased to submit a proposal on the following equipment:

Qty	Model #	Description	Unit Price	Extension
Century Equipment, a Jerry Pate Company reserves the right to adjust pricing at time of delivery in the event of any tariffs, surcharges, or other fees are incurred. Any such potential tariffs or surcharges at time of shipment will be added to final invoice.				
PLEASE INITIAL HERE				

Final Toro Pricing Will Reflect The SOURCEWELL Contract Discount
Sourcewell Customer # 58197

1	08102	Toro Workman UTX Diesel	\$ 19,529.07	\$ 19,529.07
1	08110	Canopy, Polyethylene	\$ 514.29	\$ 514.29
1	08114	Front Full Doors, Polycarbonate	\$ 2,975.07	\$ 2,975.07
1	08112	Glass Windshield, Wiper And Washer	\$ 1,487.07	\$ 1,487.07
1	08116	Rear Window, Polycarbonate	\$ 464.07	\$ 464.07
1	08120	Heater Kit	\$ 1,170.87	\$ 1,170.87
1	08131	Work Lights	\$ 438.03	\$ 438.03
1	08134	Electric Bed Lift	\$ 781.20	\$ 781.20
1	08136	Supervisor Key	\$ 42.78	\$ 42.78
1	08130	Overhead Console and Harness	\$ 468.72	\$ 468.72
1	131-8549	Back Up Alarm	\$ 133.45	\$ 133.45
1	08140	Side Mirrors (Left And Right)	\$ 225.99	\$ 225.99
1	08141	Rear View Mirror	\$ 127.41	\$ 127.41
1	08143	Underseat Storage	\$ 173.91	\$ 173.91
1	MSC12480	V-Blade Plow, 6 Foot 6 Inch Width	\$ 1,560.00	\$ 1,560.00
1	LTA14715	Plow Wire Harness	\$ 640.00	\$ 640.00
1	MSC09601	SmartTouch 2 V-Blade Handheld Control	\$ 370.00	\$ 370.00
1	MSC12060	Plow Box	\$ 3,570.00	\$ 3,570.00
			Subtotal	\$ 34,671.93
			Dealer Prep	\$ 1,926.00
			Destination Fee	\$ 250.00
			Total Proposal	\$ 36,847.93

Century Equipment, a Jerry Pate Company offers service agreements for your turf equipment, utility vehicles, irrigation, and pump stations.
Ask your Account Executive for more information today!

Prices Do Not Include Sales Tax or Applicable Documentation Fees

This is a proposal on the goods named, subject to the following conditions: The prices and terms on this proposal are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All proposals and agreements are contingent on availability of product from the manufacturer. Prices are based on costs and conditions existing on date of proposal and are subject to change without notice. Typographical errors are subject to correction.

To accept this proposal, please sign and return _____
Signature Date

Print Name Title

Thank you, we appreciate your business!

1-800-700-7001 • 301 Schubert Drive, Pensacola, Florida, 32504 • www.JerryPate.com





**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: February 9, 2026

RE: A Resolution Authorizing the Mayor to Purchase a Toro Groundsmaster 4000-D (Mower) and Related Equipment for the Parks and Recreation Department and Waive Competitive Bidding

APPROVALS:

Joe Begeny
Shanette Strickland
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

Resolution authorizing the Mayor to purchase a Toro Groundsmaster 4000-D and related equipment from Century Equipment Jerry Pate Company, not to exceed \$103,000.00.

Funding was approved and is appropriated from account number 110.340.5633 Machinery and Equipment from the 2026 Parks and Recreation Department. Per Ordinance number 84-2023, competitive bidding is waived as this item/pricing reflects the Sourcewell Contract Discount, #58197.

A Resolution Authorizing the Mayor to Purchase A Toro Groundsmaster 4000-D (Mower) and Related Equipment for the Parks and Recreation Department and Waive Competitive Bidding

WHEREAS, the Parks and Recreation Department needs to purchase a Toro Groundsmaster 4000-D mower and related equipment; and

WHEREAS, the mower and the related equipment will allow the department needed equipment to replace existing equipment; and

WHEREAS, the purchase price for this equipment is a not to exceed cost of \$103,000.00, which was included in the 2026 Budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to purchase a Toro Groundsmaster 4000-D mower and related equipment.

SECTION 2. That the purchase price is not to exceed \$103,000.000 for the mower and related equipment with funds approved in the 2026 Budget paid from account number 110.340.5633 Machinery and Equipment.

SECTION 3. The purchase shall be made using the Sourcewell Contract #58197, thereby waiving competitive bidding pursuant to Reynoldsburg City Code Section 175.

SECTION 4. This resolution shall take effect immediately upon passage by Council and the signature of the Mayor.



Century Equipment, a Jerry Pate Company
 4199 Leap Road
 Hilliard, OH 43026
 800-700-7001
 850-484-8596 (fax)
 www.jerry pate.com

DATE: January 8, 2026
 EXPIRATION DATE: Valid 30 Days

Exclusively For: Brian McGuire

Proposed Order - Q#02640028
SOURCEWELL Partners Participant
Contract # 112624-TTC

City of Reynoldsburg Parks & Recreation
 7232 E Main St.
 Reynoldsburg, Ohio 43068

[Ph#] 614-322-6806

[Fax#]

[Customer Acct#]

[Email] bmcguire@reynoldsburg.gov

Account Executive: Josh Janson
 614-323-2536 cell
jjanson@jerry pate.com

Per your request, I am pleased to submit a proposal on the following equipment:

Qty	Model #	Description	Unit Price	Extension
Century Equipment, a Jerry Pate Company reserves the right to adjust pricing at time of delivery in the event of any tariffs, surcharges, or other fees are incurred. Any such potential tariffs or surcharges at time of shipment will be added to final invoice.				
PLEASE INITIAL HERE				

Final Toro Pricing Will Reflect The SOURCEWELL Contract Discount
Sourcewell Customer # 58197

Qty	Model #	Description	Unit Price	Extension
1	30609	Toro Groundsmaster 4000-D (T4)	\$93,553.98	\$ 93,553.98
1	30422	Leaf Mulching Kit	\$1,751.88	\$ 1,751.88
8	93-5974	8 Inch Foam Filled Caster Wheel Assembly	\$193.72	\$ 1,549.76
1	30669	Universal Sunshade, White	\$800.28	\$ 800.28
1	31522	4WD Flow Divider Kit	\$556.14	\$ 556.14
1	31512	Back Up Alarm	\$170.82	\$ 170.82
1	31693	North American Road Light Kit (MY21 & Newer)	\$2,205.06	\$ 2,205.06

Subtotal	\$	100,587.92
Dealer Prep	\$	1,893.00
Destination Fee	\$	250.00
Total Proposal	\$	102,730.92

Century Equipment, a Jerry Pate Company offers service agreements for your turf equipment, utility vehicles, irrigation, and pump stations.
 Ask your Account Executive for more information today!

Prices Do Not Include Sales Tax or Applicable Documentation Fees

This is a proposal on the goods named, subject to the following conditions: The prices and terms on this proposal are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All proposals and agreements are contingent on availability of product from the manufacturer. Prices are based on costs and conditions existing on date of proposal and are subject to change without notice. Typographical errors are subject to correction.

To accept this proposal, please sign and return _____
 Signature Date

 Print Name Title

Thank you, we appreciate your business!

1-800-700-7001 • 301 Schubert Drive, Pensacola, Florida, 32504 • www.JerryPate.com





**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: February 9, 2026

RE: A Resolution Authorizing the Mayor to Purchase an F-450 4x4 and Related Equipment for the Parks and Recreation Department

APPROVALS:

Joe Begeny
Shanette Strickland
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

Resolution authorizing the Mayor to purchase a F450 4x4, and related equipment, not to exceed \$97,000.00. Funding was approved and is appropriated from account number 110.340.5632 Moter Vehicles in the 2026 Parks and Recreation Department. Per Ordinance number 84-2023, competitive bidding is waived as this item/pricing reflects the Franklin County Board of Commissioners Cooperative Contract.

A Resolution Authorizing the Mayor to Purchase A Ford F-450 4 x 4 Truck and Related Equipment for the Parks and Recreation Department and Waive Competitive Bidding

WHEREAS, the Parks and Recreation Department has determined that the purchase of a Ford F-450 4x4 pick-up truck; and

WHEREAS, the purchase price for the vehicle and related equipment is \$97,000 and was included in the 2026 Budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to purchase a Ford F-450 4x4 truck.

SECTION 2. That the purchase price is not to exceed \$97,000 per vehicle with funds approved

in the 2026 Budget paid from account number 110-340-5632 Motor Vehicles.

SECTION 3. The purchase shall be made using the Franklin County Board of Commission Cooperative contract, thereby waiving competitive bidding pursuant to Reynoldsburg City Code Section 175.

SECTION 4. This Resolution shall take effect immediately upon passage by Council and the signature of the Mayor.



Preview Order R002 - F4H 4x4 Reg Chas Cab DRW : Order Summary Time of Preview: 01/07/2026 14:02:56 Receipt: NA

Dealership Name : Byers Ford, LLC

Sales Code : F47065

Dealer Rep.	Thomas Allen	Type	Fleet	Vehicle Line	Superduty	Order Code	R002
Customer Name	REYNOLDSBURG	Priority Code	B4	Model Year	2026	Price Level	635

DESCRIPTION	MSRP	INVOICE	DESCRIPTION	MSRP	INVOICE
F450 4X4 CHASSIS CAB DRW/145	\$59270	\$56306	PLATFORM RUNNING BOARDS	\$320	\$291
145 INCH WHEELBASE	\$0	\$0	16500# GVWR PACKAGE	\$0	\$0
TOTAL BASE VEHICLE	\$59270	\$54629	50 STATE EMISSIONS	\$0	\$0
OXFORD WHITE	\$0	\$0	SNOW PLOW PREP PACKAGE	\$350	\$319
VINYL 40/20/40 SEATS	\$0	\$0	JOB #1 ORDER	\$0	\$0
MEDIUM DARK SLATE	\$0	\$0	TRAILER BRAKE CONTROLLER	\$300	\$273
PREFERRED EQUIPMENT PKG.650A	\$0	\$0	350 AMP ALTERNATOR	\$0	\$0
.XL TRIM	\$0	\$0	DUAL BATTERY	\$210	\$191
.AIR CONDITIONING -- CFC FREE	\$0	\$0	REAR VIEW CAMERA & PREP KIT	\$515	\$468
.AM/FM STEREO MP3/CLK	\$0	\$0	CONN PKG: 1 YR INCL W/FORD APP	\$0	\$0
.7.3L DEVCT NA PFI V8 ENGINE	\$0	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0	\$-1218
10-SPEED AUTO TORQSHIFT	\$0	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0	\$-1677
225/70R19.5G BSW ALL POSITION	\$0	\$0	FUEL CHARGE	\$0	\$23.44
4.88 RATIO NON LTD SLIP AXLE	\$0	\$0	NET INVOICE FLEET OPTION (B4A)	\$0	\$7
FORD FLEET SPECIAL ADJUSTMENT	\$0	\$-635	PRICED DORA	\$0	\$0
FRONT LICENSE PLATE BRACKET	\$0	\$0	ADVERTISING ASSESSMENT	\$0	\$0
			DESTINATION & DELIVERY	\$2595	\$2595
				MSRP	INVOICE
TOTAL BASE AND ORTIONS				\$63560	\$56943.44
DISCOUNTS				NA	NA
TOTAL				\$63560	\$56943.44

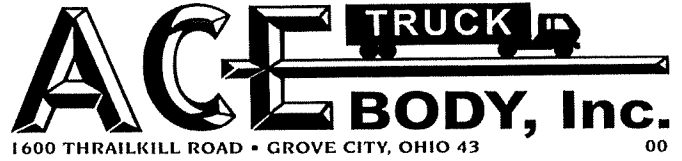
AGREEMENT 485.00
 CONCESSION <1,200.00>
 LIC. FEE 35.00

 TOTAL \$56,263.00

"CITY OF REYNOLDSBURG"

THIS QUOTATION IS VALID FOR 60 DAYS
Please sign and return to confirm order

x _____



QUOTE

Name	Brian McGuire				
Company	City of Reynoldsburg Parks				
Address	7232 E Main Street				
City	Reynoldsburg	State	OH	Zip	43068
Phone	614-322-4510	E-Mail	bmcguire@reynoldsburg.gov		
Cell	614-205-9050				

Date:	1/7/2026
Sales Rep:	Rick Tschiggfrie
Order Date:	
PO #:	

Chassis Information:	2026	Make	Ford	WB	145"	Model	F450 4X4
		Trans	Automatic	CA/CT	60" CA DRW	Model	Reg Cab 7.3L Gas
		VIN #				GVWR	16,500#

Qty	Description	Unit Price	Total
1	<p>Riechers Aluminum Stake Body with Hoist</p> <ul style="list-style-type: none"> *9' 6" Aluminum Stake Body with Poly Sections *Finish Painted Gloss Black *#1 Treated Tongue & Groove 2" Pine Floor Deck System *6" Structural Channel Longsills 3" Structural Channel Cross Members *Heavy Duty 3" x 3/8" Aluminum Rub Rail with Stake Pockets - Sides & Rear *42" Square Solid Aluminum Bulkhead - No Window *(6) Bolt-On 1/2" D-Rings - (1) in Each Corner (1) in Middle on Each Side *Each D-Ring has 4080# Working Load Limit *42" Tall Grooved Black Poly Sections *Rear Swing Sections w/Spring Latches, Chain Hold Backs & Reinforcement Slats <p>Crysteel LBS516 Double Acting Full Subframe Hoist</p> <ul style="list-style-type: none"> *12V Self Contained Hydraulic Power Unit <p>Western 9' 6" MVP3 Poly "V" Blade - Ultra Mount - 12V Fleet Flex</p> <ul style="list-style-type: none"> *LED Plow Lights - Handheld Controller - 10" Rubber Snow Deflector <p>Additional Items</p> <ul style="list-style-type: none"> *Whelen Edge 54" Lightbar - Cab Mounted with CCP9 Controller - Amber/White *Whelen 4-Corner MCRNSF Amber/White LED Strobe Lights *Lightbar Fully Programmable - Built-In Traffic Director - Stead Burn Worklight *20,000# Capacity Pintle Plate Hitch w/Combo Pintle Hitch/Ball (2" or 2-5/16") *7-Way RV Style Trailering Receptacle *Buyers 30" x 18" x 18" Black Aluminum Pro Series Tool Box - 1 per Side - Front *Buyers 3-Rung Retractable Step at Rear - Stainless Steel w/Grab Handle Above *Installation of Ford Factory Back-Up Camera *Mud-Flaps Installed on Spring Loaded Mud Flap Brackets w/Anti-Sail Brackets *ECCO 510 Back-Up Alarm *Freight & Installation of Equipment Above <p style="text-align: center;">Thank You - Rick Tschiggfrie fob: ACE Truck Body - Grove City, OH</p> <p style="text-align: center;">****End Of Quotation****</p>	\$36,995.00	\$ 36,995.00

This order not binding until approved by a company official. All quotations & delivery promises made and orders accepted subject to delays caused by fire, accident, strike or other causes beyond our control. Deliveries delayed by any of the above conditions shall not constitute cause for cancellation of this order. Price subject to change without notice.

SubTotal	\$ 36,995.00
Freight	
Taxes 8%	exempt
TOTAL	\$ 36,995.00

CONTRACT MODIFICATION AND EXTENSION #3
Between
FRANKLIN COUNTY BOARD OF COMMISSIONERS
AND
BYERS FORD, LLC

This Contract Modification and Extension #3 ("Extension #3") is entered into between Byers Ford, LLC ("Vendor"), and the Franklin County Board of Commissioners on behalf of Franklin County Fleet Management ("County").

WHEREAS, the County entered into a contract with Vendor for the supply and delivery of fleet automobiles pursuant to and under the authority of Resolution No. 0213-21 dated March 23, 2021 ("Original Contract");

WHEREAS, the County and Vendor extended the Original Contract through March 22, 2024, and modified the language related to vehicle title registrations under the authority of Resolution No. 0191-23 dated March 14, 2023 ("Extension #1");

WHEREAS, the County and Vendor extended the Original Contract through March 22, 2025, and increased the not-to-exceed amount to \$3,000,000.00 to allow for the delivery of pre-ordered 2021, 2022, and 2023 vehicles derived from manufacturer delays under Resolution No. 0210-24 ("Extension #2"); and

WHEREAS, the County and Vendor wish to extend the Original Contract for one additional one-year period through March 22, 2026 and modify Section 11.12 of the Contract to expand cooperative contracting opportunities.

NOW, THEREFORE, in consideration of the mutual agreements, covenants, and provisions contained herein, the parties agree as follows:

- I. Nothing in this Extension #3 will be deemed to modify, amend, alter, change, or supersede any terms or conditions contained in the Original Contract and all extensions and modifications thereto, except as explicitly set forth herein.
- II. Section 11.12 Cooperative Contract Opportunity is hereby amended from Basic Bid to include All State and/or political subdivisions in the State of Ohio as shown in the attached Appendix A.
- III. The County shall pay the Vendor an amount not-to-exceed amount to \$3,000,000.00 for services provided during this Extension #3 term.
- IV. The term of this Extension #3 shall be in effect from March 23, 2025, through March 22, 2026. There are no extensions remaining.
- V. All other terms and conditions of the Original Contract and all extensions and modifications thereto not expressly modified herein shall remain in full force and effect and remain legally binding upon the parties through the end of this extension period.

{The remainder of this page left intentionally blank. Signature page follows}

The parties have hereunto set their hands and seals or caused this Extension #3 to be executed by their duly authorized officers or agents this ____ day of _____, 2025.

Franklin County Board of Commissioners

By: _____
Kenneth L. Wilson, County Administrator

Byers Ford, LLC

By: Scott Basinger
Scott Basinger, Treasurer

1/24/2025
Date

APPROVED AS TO FORM:

Shayla D. Favor
Prosecuting Attorney

By: Jesse Armstrong
Assistant Prosecuting Attorney

1/24/2025
Date

APPROVED AS TO FORM:

Megan A. Perry-Balonier
Director, Purchasing Department

By: Megan Perry-Balonier

1/24/2025
Date

x

Appendix A
Section 11.12 Update

This modification will update Section 11.12:

Section 11.12 Cooperative Contract Opportunity

It is Franklin County's desire to make this a cooperative contract. Please indicate the agencies you could service under this contract using the same pricing, terms and conditions. To service these counties under the cooperative language, the contractor shall not be allowed to increase any fees and or impose any other charges that are not part of the original contract. It is not mandatory to service any area beyond the boundaries of Franklin County nor is it mandatory to agree to provide any services to any other political subdivision. Franklin County, in accordance with ORC Section 9.48, will permit authorized counties or townships to participate in contracts that Franklin County has entered into for the purchase of certain supplies, services, materials, and equipment. It is the responsibility of participating political subdivisions to ensure that they meet the requirements of ORC Section 9.48 prior to ordering any supplies or services.

Upon contract award, authorized counties, townships, and other political subdivisions are approved to order directly with the supplier. All invoices shall be sent directly to the ordering political subdivision's address. Under no circumstances is Franklin County obligated for any financial commitments for any supplies or services purchased under this contract.

Under no circumstances is any municipality, county, or authorized political subdivision authorized to modify the pricing, terms and conditions, or specifications of this contract. Vendors who allow for the above modifications could have this provision stricken from this contract or could be subject to the County invoking its rights under Section 9.02, Termination for Default. Below are the options available under this program. Please select the appropriate program you wish to have your contract considered regarding joint purchasing opportunities. **You must select one option below. However, failure to select an option will automatically be deemed selection of the Basic Bid option:**

- Franklin County agencies, elected officials and boards only (Basic Bid).
- Above with other State and/or political subdivisions in Franklin County
- Above with all State and/or political subdivisions in the Columbus, Ohio MSA.
- All State and/or political subdivisions in the State of Ohio.

***Changes are noted in red.*



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: February 9, 2026

RE: An Ordinance Authorizing the Mayor to Enter into a Contract with OR Colon for Support Services Relating to Waggoner Road Phase II, Appropriating Funds Therefor, and Declaring an Emergency

APPROVALS:

Joe Begeny
Shanette Strickland
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

An Ordinance Authorizing the Mayor to Enter into a Contract with O.R. Colon for Support Services Relating to Waggoner Road Phase II, Appropriating Funds Therefor, and Declaring an Emergency

Whereas, the City has completed the civil engineering design work for the Waggoner Road Improvement Project Phase II (Priestly Drive to East Broad Street); and

Whereas, the current design requires additional property acquisition to allow for improved vehicular and pedestrian facilities; and

Whereas, O.R. Colan Associates will provide right-of-way support services (document preparation, closings, and recordings, etc.) pertaining to the forty-three (43) parcels within Phase II; and

Whereas, the total cost of these services is \$77,400.00 (Exhibit A) and will ultimately be paid as part of the bond funding for the entire project.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF

REYNOLDSBURG, OHIO:

Section 1. That the Mayor is authorized to enter into a contract with O.R. Colon Associates for support services relating to Waggoner Road Improvement Project Phase II (Priestly Drive to East Broad Street).

Section 2. That \$77,400.00 shall be appropriated from the unappropriated Capital Improvement Fund (410) and appropriated to the account number 110.448.5339 Miscellaneous Contract Services Fund.

Section 3. That these funds will be reimbursed to the Capital Improvement Fund (410) when the bond funds are received.

Section 4. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of public peace, health and safety, and for the further reason that this Ordinance is required to be immediately effective in order to enable the City to timely enter into contracts for the construction of the improvement; wherefore, this Ordinance shall be in full force and effect immediately upon its passage.

O.R. Colan Associates

Phone: (330) 936-2812

Email: tjones@orcolan.com

Website: orcolan.com

Date: January 14, 2026

Client Name: William Dorman

Client Title: Public Service/Building Director

Client Organization: City of Reynoldsburg

Address: 7232 East Main Street, Reynoldsburg, OH 43068

Subject: Waggoner Road Phase 2 Right-of-Way Services

Dear Mr. Dorman:

Thank you for the opportunity to support the City of Reynoldsburg on the acquisition of right-of-way for the Waggoner Road Phase 2 project. This letter serves as both a formal proposal and work order authorization for O.R. Colan Associates (“ORC”) to provide the requested right-of-way services.

1. Scope of Work

ORC will provide professional right-of-way services in support of the Waggoner Road Phase 2 project.

The scope includes:

- Project Management of the document prep and closing services. Additional project management will be invoiced on an hourly basis.
 - Coordination with engineering and legal.
 - Client or engineering team will provide necessary plats, plans and legal descriptions for each parcel
- Appraisals/Value Analysis reports for each parcel have already been secured by the City and are not a part of ORC’s scope.
- ORC will prepare acquisition documents for the necessary forty-three (43) parcels for the project using the ODOT LPA forms.
- Upon reaching the client reaching an agreement with landowners, client will process a check in the agreed upon amount to proceed with closing. ORC will perform an abbreviated title report to first warranty deed prior to closing to ensure City is closing and paying the proper ownership and there are no liens that need to be addressed. ORC will coordinate with City staff to complete the closings of the parcels and record the needed deeds and easements with Franklin County.
 - Recording fees will be passed through to client at actual costs with County receipts.
- ORC agents are available to support the City during the negotiation process at an hourly rate outlined below, should additional assistance be needed.

2. Schedule

Work is scheduled to begin no later than 1/15/2026 and is anticipated to be completed by 4/1/2026 subject to client direction, third-party timelines, and acquisition complexity.

Milestone targets:

- Kickoff & mobilization: 1/15/2026
- Document Preparation: 1/15/2026-2/1/2026
- Negotiation Support for Landowner Negotiations (as needed): 1/15/2026-3/1/2026
- Closings: 3/1/2026-4/1/2026

3. Cost and Billing Terms

ORC proposes to perform this work on a mix of per parcel and Time & Materials basis.

Financials:

- ORC proposes breaking the authorizations into phases to allow contracting/purchase orders to occur as needed and/or discussion as to ORC/Client role in the project completion:
 - Phase 1 – Document Prep - \$32,250 (\$750 per parcel x 43 parcels)
 - Phase 2 – Closings & Recordings - \$38,700.00 (\$900 per parcel x 43 parcels)
 - Recording fees will be passed through at actual rates with County receipts. Estimated at approximately \$6,450 (\$150 per parcel x 43 parcels)
- ORC staff are available to assist with title and/or negotiation services as needed through the project at the below hourly rates and categories:

Position	Hourly Rate
Divisional Director	\$300.00
Project Manager	\$250.00
Agent	\$135.00
Document Specialist	\$125.00
QA/QC	\$130.00

- Invoicing:
 - Per Parcel Tasks will be invoiced upon the completion of task on a per parcel basis.
 - Additional services will be invoiced monthly based on above hourly rates, net 30 days from invoice date
- Reimbursables: Pre-approved expenses per contract terms
 - Recording Fees will be invoiced at actual rates with county receipts

Any changes to scope, timeline, or budget will be discussed and approved in writing before implementation. Should billings approach the not to exceed amount. ORC and Client will discuss how to proceed in advance to maintain project flow.

5. Assumptions and Dependencies

- ORC will rely on timely access to project documents, parcel data, and third-party contacts.
- Legal descriptions, appraisal information and survey data are to be provided by the client or engineer.
- ORC will perform services in accordance with all applicable laws, regulations, and industry standards.
- Our pricing is based on current market conditions and is valid for a period of 60 days from the date of this proposal. If award or notice to proceed occurs after this period, ORC reserves the right to adjust pricing to reflect changes in labor rates, subcontractor costs, or other market-driven factors.

- The proposed pricing is based on the project scope, schedule, and parcel count as outlined in discussions with the client on January 12, 2026. Should the scope of services be reduced, parcel counts revised, or the project schedule materially altered, ORC will review the impact on costs and provide an adjusted fee proposal for client approval.
- If delays outside of ORC’s control occur (e.g., environmental approvals, design deliverables, permitting, or right-of-entry issues) that materially impact the schedule or staff assignments, ORC reserves the right to renegotiate pricing or adjust staffing plans to reflect the revised project timeline.

6. Authorization

To proceed with this work, please sign below and return this letter. Work will begin upon receipt of authorization.

If you have any questions or need further details, don’t hesitate to reach out directly. We look forward to continuing our partnership and delivering exceptional results on this project.

Sincerely,
Tracy Jones
Divisional Director
O.R. Colan Associates


Authorization to Proceed

By signing below, City of Reynoldsburg authorizes O.R. Colan Associates to proceed with the services outlined above under the terms stated.

City of Reynoldsburg Authorized Representative
Name: _____
Title: _____

Signature: _____
Date: _____

ORC Authorized Representative
Name: Tracy M. Jones
Title: Divisional Director

Signature: 
Date: 1/14/2026



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: February 9, 2026

RE: An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Support Services Relating to the City's 2026 Street Maintenance and Repair Program and Appropriating Funds Therefor

APPROVALS:

Joe Begeny
Shanette Strickland
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Support Services Relating to the City's 2026 Street Maintenance and Repair Program and Appropriating Funds Therefor

WHEREAS, Council is hereby authorizing the Mayor to enter into a contract with EMH&T for support services for the 2063 Street Improvement Project and Sidewalk Maintenance Program.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with EMH&T in the amount of \$_____ for support services for the 2026 Street Improvement Project and Sidewalk Maintenance Program.

SECTION 2. That an amount of \$_____ be appropriated from the unappropriated Capital Improvement Project Fund (410) be appropriated to account 410._____ .

SECTION 3. That an amount of \$_____ be appropriated from the unappropriated

Sidewalk Fund (420) and appropriated to account 420. _____ 2026 Sidewalk Program, Phase X until such funds are replenished, at which time they will be deposited back into the General fund.

SECTION 4. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City to meet contract deadlines and complete the project on schedule; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: February 9, 2026

RE: A Resolution Authorizing the Mayor to Purchase UTV and Equipment for the Parks and Recreation Department and Waive Competitive Bidding

APPROVALS:

Joe Begeny
Shanette Strickland
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

Resolution authorizing the Mayor to purchase a Toro Workman UTX (utility vehicle) and related equipment from Century Equipment Jerry Pate Company, not to exceed \$38,000.00.

Funding was approved and is appropriated from account number 110.340.5633 Machinery and Equipment from the 2026 Parks and Recreation Department. Per Ordinance number 84-2023, competitive bidding is waived as this item/pricing reflects the Sourcewell Contract Discount, #58197.

A Resolution Authorizing the Mayor to Purchase UTV and Equipment for the Parks and Recreation Department and Waive Competitive Bidding

WHEREAS, the Parks and Recreation Department needs to purchase a UTV and related equipment; and

WHEREAS, the UTV and the related equipment will allow the department to have greater flexibility in being self-sufficient in completing projects and less reliant on renting or contracting equipment; and

WHEREAS, the purchase price for this equipment is a not to exceed cost of \$38,000.00, which was included in the 2026 Budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF

REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to purchase a UTV and related equipment.

SECTION 2. That the purchase price is not to exceed \$38,000.000 for the UTV and related equipment with funds approved in the 2026 Budget paid from account number 110.340.5633 Machinery and Equipment.

SECTION 3. The purchase shall be made using the Sourcewell Contract #58197, thereby waiving competitive bidding pursuant to Reynoldsburg City Code Section 175.

SECTION 4. This resolution shall take effect immediately upon passage by Council and the signature of the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: February 9, 2026

RE: A Resolution Authorizing the Mayor to Purchase a Toro Groundsmaster 4000-D (Mower) and Related Equipment for the Parks and Recreation Department and Waive Competitive Bidding

APPROVALS:

Joe Begeny
Shanette Strickland
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

Resolution authorizing the Mayor to purchase a Toro Groundsmaster 4000-D and related equipment from Century Equipment Jerry Pate Company, not to exceed \$103,000.00.

Funding was approved and is appropriated from account number 110.340.5633 Machinery and Equipment from the 2026 Parks and Recreation Department. Per Ordinance number 84-2023, competitive bidding is waived as this item/pricing reflects the Sourcewell Contract Discount, #58197.

A Resolution Authorizing the Mayor to Purchase A Toro Groundsmaster 4000-D (Mower) and Related Equipment for the Parks and Recreation Department and Waive Competitive Bidding

WHEREAS, the Parks and Recreation Department needs to purchase a Toro Groundsmaster 4000-D mower and related equipment; and

WHEREAS, the mower and the related equipment will allow the department needed equipment to replace existing equipment; and

WHEREAS, the purchase price for this equipment is a not to exceed cost of \$103,000.00, which was included in the 2026 Budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to purchase a Toro Groundsmaster 4000-D mower and related equipment.

SECTION 2. That the purchase price is not to exceed \$103,000.000 for the mower and related equipment with funds approved in the 2026 Budget paid from account number 110.340.5633 Machinery and Equipment.

SECTION 3. The purchase shall be made using the Sourcewell Contract #58197, thereby waiving competitive bidding pursuant to Reynoldsburg City Code Section 175.

SECTION 4. This resolution shall take effect immediately upon passage by Council and the signature of the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: February 9, 2026

RE: A Resolution Authorizing the Mayor to Purchase an F-450 4x4 and Related Equipment for the Parks and Recreation Department

APPROVALS:

Joe Begeny
Shanette Strickland
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

Resolution authorizing the Mayor to purchase a F450 4x4, and related equipment, not to exceed \$97,000.00. Funding was approved and is appropriated from account number 110.340.5632 Moter Vehicles in the 2026 Parks and Recreation Department. Per Ordinance number 84-2023, competitive bidding is waived as this item/pricing reflects the Franklin County Board of Commissioners Cooperative Contract.

A Resolution Authorizing the Mayor to Purchase A Ford F-450 4 x 4 Truck and Related Equipment for the Parks and Recreation Department and Waive Competitive Bidding

WHEREAS, the Parks and Recreation Department has determined that the purchase of a Ford F-450 4x4 pick-up truck; and

WHEREAS, the purchase price for the vehicle and related equipment is \$97,000 and was included in the 2026 Budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to purchase a Ford F-450 4x4 truck.

SECTION 2. That the purchase price is not to exceed \$97,000 per vehicle with funds approved

in the 2026 Budget paid from account number 110-340-5632 Motor Vehicles.

SECTION 3. The purchase shall be made using the Franklin County Board of Commission Cooperative contract, thereby waiving competitive bidding pursuant to Reynoldsburg City Code Section 175.

SECTION 4. This Resolution shall take effect immediately upon passage by Council and the signature of the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: February 9, 2026

RE: An Ordinance Authorizing the Mayor to Enter into an Agreement with DLZ for Inspection Services for the JFK Pickleball Court Conversion, Appropriate Funds, and Declaring an Emergency

APPROVALS:

- Joe Begeny
- Shanette Strickland
- Chris Shook
- Mollie Prasher

EMERGENCY:

three-read emergency

REASON FOR EMERGENCY:

Emergency passage is requested at third reading to ensure the contract is in place prior to the commencement of work on the courts.

STAFF REPORT:

Legislation authorizing the Mayor to enter into a contract with DLZ for professional inspection services related to the JFK Court Improvements; appropriating \$42,325 from the unappropriated CIP to Account 410.000.0202.5659, JFK Park Tennis Court Conversion; and requesting emergency passage at third reading to ensure the contract is in place prior to the commencement of work on the courts.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH DLZ FOR INSPECTION SERVICES FOR THE JFK PICKLEBALL COURT CONVERSION, APPROPRIATE FUNDS, AND DECLARING AN EMERGENCY

WHEREAS, that DLZ will provide construction inspection services for the JFK Pickleball Court Conversion; and

WHEREAS, Council is hereby authorizing the Mayor to enter into a contract with DLZ for inspection services for the JFK Pickleball Court Conversion.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with DLZ for construction inspection services for the City's JFK Pickleball Court Conversion project in the amount of \$42,325.00.

SECTION 2. That an amount of \$42,325.00 be appropriated from the unappropriated Capital Improvement Fund (CIP 410) to project account number 410.000.0202.5659 JFK Park Tennis Court Conversion.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City in order to move the project forward; therefore, upon adoption by Council, this Ordinance shall be in effect immediately upon the signature by the Mayor.



**STAFF REPORT
REYNOLDSBURG CITY COUNCIL**

DATE: February 9, 2026

RE: An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Support Services Relating to the City's 2026 Street Maintenance and Repair Program and Appropriating Funds Therefor

APPROVALS:

Joe Begeny
Shanette Strickland
Chris Shook
Mollie Prasher

EMERGENCY:

REASON FOR EMERGENCY:

STAFF REPORT:

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Support Services Relating to the City's 2026 Street Maintenance and Repair Program and Appropriating Funds Therefor

WHEREAS, Council is hereby authorizing the Mayor to enter into a contract with EMH&T for support services for the 2063 Street Improvement Project and Sidewalk Maintenance Program.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with EMH&T in the amount of \$_____ for support services for the 2026 Street Improvement Project and Sidewalk Maintenance Program.

SECTION 2. That an amount of \$_____ be appropriated from the unappropriated Capital Improvement Project Fund (410) be appropriated to account 410._____ .

SECTION 3. That an amount of \$_____ be appropriated from the unappropriated

Sidewalk Fund (420) and appropriated to account 420. _____ 2026 Sidewalk Program, Phase X until such funds are replenished, at which time they will be deposited back into the General fund.

SECTION 4. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City to meet contract deadlines and complete the project on schedule; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.